

**AGENDA – ORGANIZATIONAL SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
January 2, 2015 Meeting #1**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Oath of Office for New Elected County Officials**
- II. Elect Board Chairperson for 2015 & Appoint Board Vice-Chairperson for 2015**
- III. Agenda received as proposed or as amended**
- IV. Minutes approved – Meeting #32 dated December 23, 2014**
- V. Other Business – For Discussion / Possible Board Action**

Accept recommendations of the Chairperson for committees for the year 2015

Approve Resolution #2015-01 Empowering Co. Engineer Scott Rinehart to execute Certificates of Completion of work in connection with all Farm to Market construction projects

Approve Resolution #2015-02 to Determine Depositories of Public Funds with maximum limitations

Approve Resolution #2015-03 to Determine Depositories for Conservation, Recorder & Sheriff with maximum limitations

Approve Resolution #2015-04 Construction Evaluation Resolution relating to a Confinement Feeding Operation Structure

Approve Resolution #2015-05 Appoint County Deputies for Treasurer & Recorder

Approve Resolution #2015-06 Approve Full-time Assistant County Attorney

Appoint member to Clay County Conservation Board for five (5) year term

Appoint member to Webb Benefitted Fire District for a three (3) year term

Appoint member to the Herdland Benefitted Fire District for a three (3) year term

Appoint member to Clay County Zoning Board for a term of three (3) years

Appoint Clay County Zoning Board of Adjustment member for a term of five (5) years

Designate the official newspapers for Clay County for the 2015 year

Designate the Co Eng as representative on the NW IA Planning & Development Commission Federal Highway Administration (SAFTEA-LU) Committee for 2015.

Authorize Chairperson to sign all Farm to Market road vouchers and Co Engineer to act in all Farm to Market road projects for the year 2015

Authorize that paved & gravel portions of secondary roads system be placed under a local embargo effective when appropriate signs are erected.

Appoint board member to serve on 3rd Judicial District Dept of Correctional Services for 2015

Appoint the list of Clay County residents, by category, to serve on the Commission to Assess Damages pursuant to Section 6B.4 of the *Iowa Code* for the year 2015.

Appoint three members to Magistrate Appointing Commission for 6 year terms

Appoint Clay County Representatives to Iowa Lakes Resource Conservation & Development Board

Approve Postponement of General Assistance Burial Assistance Proposal Hearings

Accept Recommendation of the Compensation Board for fiscal year beginning July 1, 2015

VI. Adjournment

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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
January 6, 2015 Meeting #2**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #1 dated January 2, 2015**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Accept County Sheriff's Report of Fees Collected for Quarter ending December 31, 2014

Accept County Auditor's Report of Fees Collected for Quarter ending December 31, 2014

9:00 a.m. Scott Rinehart – County Engineer – Dept Update

1. Open 350th Street (B24) from E 10th Street 5 miles east to 280th Avenue (M54) then one mile south to Highway 18 after completion of shoulder widening project.
2. Open 330th Street from 100th Avenue (M22) to 130th Avenue (M27) after completion of Highway 18 bridge replacement.
3. Open 340th Street from 100th Avenue (M22) to 130th Avenue (M27) after completion of Highway 18 bridge replacement.
4. Review and enter into an agreement with the Iowa Department of Transportation and Clay County for improvements to Highway 71 through Clay County and authorize the Chairperson to sign the agreement.

9:15 a.m. Burial Appeal

9:30 a.m. Kim Wilson – Central Point Coordinator – Dept Update

10:00 a.m. Cindy Mc Granahan – Museum Director, Parker Historical Society – Update & Funding

10:30 a.m. Mandie Roberts - Clay County Library Association

11:00 a.m. Tammy McKeever – Safety Director - Dept Update

Set Date & Time for Best Practice Award Presentation from Work Comp Insurance (IMWCA)

11:15 a.m. Marjorie Pitts – County Auditor

Approve Proposal from Midwestern Mechanical for installation of Culligan water softener system for jail

Approve estimated operating cost for proposed water softener and filter system for county jail

Budget Planning Workshop

Supervisors discuss/share information from committees and boards they have attended

V. Adjournment

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**AGENDA – BUDGET WORKSHOP SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
January 9, 2015 Meeting #3**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
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8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Claims and payments – Resolution by Board to Approve**
- III. Other Business – For Discussion / Possible Board Action**

Marjorie Pitts – County Auditor

Approve proposal of \$13,260.00 from Midwestern Mechanical, Inc., for installation of Culligan water softener system for the county jail.

Approve the estimated operating cost for the proposed Culligan water softener and filter system for county jail of approximately \$226.80 per year based on current rates.

Budget Workshop

- IV. Adjournment**

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**AGENDA – BUDGET WORKSHOP SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
January 13, 2015 Meeting #4**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
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4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Claims, Drainage Claims and payments – Resolution by Board to Approve**

Approve Resolution 2015-07 Iowa State Association of County Supervisors Resolution to encourage the implementation of a long-term, sustainable transportation funding solution to address the critical needs of our infrastructure system.

Budget Workshop

Review County Sheriff's Budget

III. Adjournment

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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
January 20, 2015 Meeting #5**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
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4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #2, #3, & #4 dated January 6, 9 & 13, 2015**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Accept Sheriff's Commissary Report for quarter ending December 31, 2014

Accept Recorders Report of Fees Collected for quarter ending December 31, 2014

Accept Co Treasurer's Semi Annual Settlement for period ending December 31, 2014

Accept Clerk of Courts Report of Fees Collected for quarter ending December 31, 2014

9:00 a.m. FY2015 Budget Amendment Hearing

9:30 a.m. Kim Wilson – Central Point Coordinator – Dept Update

Review General Assistance Burial Assistance Proposal-Authorize the setting of two (2) hearing dates for General Assistance Ordinance Revisions

10:00 a.m. Scott Rinehart – County Engineer – Dept Update

1. Set letting date for miscellaneous projects.
2. Accept IDOT's Detour Compensation Calculations for compensation offered to Clay Co in the amount of \$20,584.99 for use of Clay Co Roads on a detour for the IDOT's Highway 18 bridge replacement project and authorize Chairperson to sign the Detour Revocation Information Sheet.
3. Review and grant the donation of the Permanent Sanitary Sewer Easement through county property located at 300 West Park Street with the City of Spencer and authorize the Chairperson to sign the easement and Waiver of Just Compensation and Appraisal Rights form.
4. Accept Employee Payroll Requests for Bill Gunnerson, Darrel Santage & Jon Winterboer from Sec Roads

10:30 a.m. Tammy McKeever – Zoning, Env Health & Safety Dept; EMS Coordinator

Authorize Chairperson to sign OSHA 300 A Log

Discuss Employee Handbook Injury Leave Section

11:00 a.m. Marjorie A. Pitts – County Auditor

Accept Co Assessor recommendation of new & disallowed family farm credit claims filed prior to Nov 1st

Supervisors discuss/share information from committees and boards they have attended

V. Adjournment

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**AGENDA – BUDGET PLANNING SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at **1:30 p.m.**
January 21, 2015 Meeting #6**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

1:30 p.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Other Business – For Discussion / Possible Board Action**

2:00 p.m. Bob Fagen – Spencer City Manager - HomeBase Iowa

Budget Planning Session with the following Elected Officials & Department heads

1:30 p.m. Scott Rinehart – County Engineer

2:30 p.m. Tammy Mc Kever – Zoning, Environmental Health& EMS

3:00 p.m. Sandra Geidl – County Treasurer

III. Adjournment

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**AGENDA – BUDGET WORKSHOP SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
January 27, 2015 Meeting #7**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
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4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Claims and payments – Resolution by Board to Approve**
- III. Other Business – For Discussion / Possible Board Action**

9:00 a.m. Joint Drainage District #60 Lateral 8 Completion Hearing

Budget Workshop

9:30 a.m. Joan Waller – Veteran Affairs

9:45 a.m. James Worm – GIS

10:00 a.m. Shirley Goyette – County Recorder

IV. Adjournment

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**AGENDA – BUDGET WORKSHOP SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
January 29, 2015 Meeting #8**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Other Business – For Discussion / Possible Board Action**

Budget Workshop

9:00 a.m. Kim Wilson - Mental Health

9:15 a.m. Kim Wilson – Target Case Management

9:30 a.m. Kim Wilson – General Assistance

9:45 a.m. Eric Tigges – EMA

10:00 a.m. Dan Heissel - Conservation

III. Adjournment

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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
February 3, 2015 Meeting #9**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
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3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meetings #5, #6, #7, & #8 dated January 20, 21, 27 & 28, 2015**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Accept the resignation from Sharon Simington from the Magistrate Appointing Committee

Appoint member to the Magistrate Appointing Committee

Discuss Jack Reed Iowa Mediation Contract

Discuss Funding Allocations to Outside Agencies

9:00 a.m. Michael Houchins – County Attorney

Discuss proposal for R.F.P. policy

9:20 a.m. Marjorie Pitts – County Auditor

Authorize chairperson to sign Inukshuk Technologies, LLC Clay County Websites Maintenance Agreement

Approve Jack Reed Iowa Mediation Contract

Approve Fund Transfers #328 & #329 to adjust ending cash fund balance for FY2015 budget processing

Amend motion from January 20, 2015 for Jon Winterboer from Secondary Roads Dept

Approve Proposal from Midwestern Mechanical for Mixing Valve Repair Parts at County Jail Facility

9:45 a.m. Kim Wilson – Central Point Coordinator – Dept Update

Review General Assistance Burial Assistance Proposal & Approve verbiage of ordinance amendment

Authorize the setting of two (2) hearing dates for General Assistance Ordinance Revisions

10:30 a.m. IMWCA Best Practices Presentation

11:15 a.m. – Solutions – Zach Ramsey - Presentation of DATTO Cloud Storage

Supervisors discuss/share information from committees and boards they have attended

V. Adjournment

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**AMENDED-AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
February 17, 2015 Meeting #10**

General Rules for Public Participation:

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3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #9 dated February 3, 2015**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Supervisors discuss/share information from committees and boards they have attended

9:00 a.m. Public Hearing: General Relief Ordinance, No. 1.4-Section 5 Level of Benefits- #7 Burial Amendment

9:30 a.m. County Engineer Scott Rinehart – Departmental Update

Approve FY15-16 farm leases with individuals for tillable land owned by Clay County around gravel pits.
Approve gravel crushing contract between WTH Enterprises of Algona, IA and Clay County and authorize Chairperson to sign the contract
Accept low pipe quotes

Approve resetting the bid letting of miscellaneous projects from March 3, 2015 to March 17, 2015

10:00 a.m. ISU Ag Extension Executive Director Bonnie Dalager & Youth Director Amy Forretta

10:15 a.m. Environmental Health Director Tammy McKeever

Set date and time for a construction application permit hearing for New Fashion Pork in Section 31 of Lake Township (T97N, R35W)

10:30 a.m. DD #108 outlet ditch discussion and review – Bolten & Menk – Don Etler

Approve Resolution 2015-08 **Policy Regarding the Mitigation of Converted Farmed Wetlands in Benefited Areas of Drainage District Improvement Projects in Clay County**

11:00 a.m. DD #2 project update – Bolten & Menk – Don Etler

Marjorie Pitts – County Auditor

Appoint individual to serve on the Magistrate Appointing Commission

Approve proposal by Midwestern Mechanical to furnish labor to assist with an HVAC survey of air flow at the Clay County Courthouse

Authorize all Clay County Supervisors to sign the Home Base Iowa designation letter

Authorize County Recorder to sign the Memorandum of Understanding between Clay County Abstract, LLC and Clay County

V. Adjournment

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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.**

March 3, 2015 Meeting #11

General Rules for Public Participation:

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4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #10 dated February 17, 2015**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

9:00 a.m. Public Hearing: FY2016 Proposed County Budget

9:30 a.m. Public Hearing: Construction Application Permit Hearings for New Fashion Pork in Section 31 of Lake Township, Clay County, Iowa (T97N, R35W)

9:45 a.m. Scott Rinehart – County Engineer

1. Approve the purchase of a Farmall 95S Tractor for \$44,786 from Spencer International of Spencer, Iowa.
2. Approve the purchase of a Case IH Disc Mower for \$9,388 from Spencer International of Spencer, Iowa.
3. Approve low quote for rumble strips in the amount of \$8,825.00 from Lawrence Shreffler of Watkins, Minnesota and authorize the chairperson to sign the contracts.
4. Accept & Authorize Chairperson to Sign Employee Payroll Request from Sec Roads for Caleb Batschelet

10:00 a.m. Drainage District #2 Meeting

Appoint Chairperson & Secretary for this meeting.

Authorize placement of a crossing on new ditch for Fairchild's to use to reduce potential damages.

Authorize final design of mitigation wetland on land managed by the Clay Co Conservation Board & development of a written agreement.

Appoint Appraisers to recommend compensation for Rights-of-Way and other damages.

Direct Attorney Jim Hudson to prepare notice of hearing on damages and rights-of-way acquisition.

Authorize engineer to prepare an annexation report of lands benefitted but not in the district.

10:50 a.m. Curtis Salton – Clay Co Citizen

Hog Site & B53 Road Resurfacing Issues

11:00 a.m. Public Hearing: Second and final hearing on the proposed Clay County General Relief Ordinance, No. 1.4-Section 5 Level of Benefits-#7 Burial Amendment.

11:15 a.m. Kim Wilson – Central Point Coordinator – Dept Update

Discuss County Government Month and Volunteer Recognition in April

11:45 a.m. Arvin Druvenga – Winther-Stave & Assoc-Audit report of the fiscal year ending June 30, 2014

12:00 a.m. Marjorie Pitts – County Auditor

Authorize Co Auditor to sign leases for Canon IR 4245 and Canon IR 4251 from Adv Systems Inc., Spencer, IA
Approve replacing solenoid valve parts for cost of \$3,970 plus freight from Midwestern Mechanical, Inc.

Supervisors discuss/share information from committees and boards they have attended

V. Adjournment

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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
March 17, 2015 Meeting #12**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #11 dated March 3, 2015**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Supervisors discuss/share information from committees and boards they have attended

9:00 a.m. Drainage District #80 Meeting - Accept Petition & Appoint Engineer

9:30 a.m. Scott Rinehart – County Engineer – Dept Update

1. Review and accept Federal-aid Agreement between The Iowa Department of Transportation and Clay County for bridge replacement project BROS-CO21(132)--5F-21 and authorize the chairperson to sign the agreement.
2. Accept or reject low quote for precast box culverts for Clay County project.

10:00 a.m. Secondary Roads Bid Lettings

1. Open and review bid for DR4184 CATA PW224 Debris Removal project. Award at a later date.
2. Open and review bid for L-4815GP-1 Wanata Park Road project. Award at a later date.
3. Accept or reject low bid for LFM-5715MS-1 Micro Surfacing project and authorize the chairperson to sign
4. Accept or reject low bid for LFM-4515SL-1 Slurry Leveling project and authorize the chairperson to sign
5. Accept or reject low bid for LFM-6615P-1 Patch project and authorize the chairperson to sign the contract.

11:00 a.m. Marjorie Pitts – County Auditor

Approve Renewal License Application #BB0018578 for Class B Beer for Lost Island Store & Café
Approve Renewal License Application #WCN000099 for InnSpiration Bed & Breakfast and Vineyards
Discuss lawn mower for Attorney's Office, Sheriff's Office & Jail
Accept & Authorize chairperson to sign Employee Payroll Request from the Custodial Dept for Jeremy Jensen

12:00 Noon Break for Lunch

1:00 p.m. Drainage District #108 Outlet Cleanout Informational Meeting

V. Adjournment

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**AMENDED AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
March 31, 2015 Meeting #13**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #12 dated March 17, 2015**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

9:00 a.m. Scott Rinehart – County Engineer – Dept Update

1. Approve amendment to FY14-15 Clay County Secondary Roads Budget.
2. Approve Resolution No. 2015-12 to revise the Clay County 2015 Five Year Construction Program.
3. Review and approve FY2015-2016 Clay County Secondary Roads Budget.
4. Review and approve the Clay County 2015 5-Year Construction Program.
5. Accept the low bid of \$101,807.40 from Smith Concrete out of Storm Lake, Iowa for project L-4815GP-1 (Wanata Park Road) and authorize the Chairperson to sign the contract.
6. Accept the low bid of \$285,380.00 from Beck Excavating out of Spirit Lake, Iowa for project DR4184 Cat A – Debris PW224 and authorize the Chairperson to sign the contract.
7. Accept Overhead Construction permit for Alliant Energy to place re-built line across M27, Sections 27 & 28, Waterford Township.
8. Accept & Authorize Chairperson to sign Employee Payroll Request from 2nd Roads for Blake Simons

9:15 a.m. Michael Houchins – County Attorney

Discuss Zion Methodist Cemetery Court Order in Douglas Township
Discuss Iowa Supreme Court Litigation on Appeal Action on Condemnation cases

9:30 a.m. Drainage District #108 Meeting

9:45 a.m. Drainage District #22 Meeting

10:00 a.m. Tim or Nick Smith – Drainage District # 8 - Branch 4

Discuss/Possible Action on Private tiles not connected to existing Laterals during construction

10:15 a.m. Kim Wilson – Central Point Coordinator

Approve & Authorize Chairperson to sign County Government Month Proclamation

10:30 a.m. Midwest Mechanical & Tim Folders- Blue Stone Engineering, Johnston, IA

Courthouse Heating, Cooling & Controls

11:00 a.m. Denise Ballard – IGHCP Consultant – IGHCP Health & Dental Insurance Renewal

Approve & authorize Chairperson to sign recommendations for IGHCP Health Renewal for the fiscal year 2016 health insurance rates for the County

12:00 Noon Break for lunch

1:30 p.m. Marjorie Pitts – County Auditor

Approve Renewal License Application #BB0018578 for Class B Beer Permit for Lost Island Store & Cafe
Approve Estimate from Lohman Landscaping, Spencer, IA of \$9,997.75 for Sheriff's Office & Jail
Approve Proposal from Krayco Window Treatments, Sioux Center, IA of \$6,218 for Window Treatment at Governmental Services (GSC) Building
Discuss renewal rental lease with Northwest Planning & Development Commission and Iowa Work Force
Discuss Farmers Trust & Savings Bank, Spencer, IA Notification of Interest in Purchasing Stamped Warrants
Complete the Dickinson Co Master Matrix Survey & authorize Chairperson to sign
Accept Business Property Tax Credit Applications filed by March 16, 2015 deadline
Discuss Iowa Drainage District Association Letter regarding Suit by Des Moines Waterworks (DMWW)
Approve Proposal from Northwest Iowa Chimney Sweeping for Cleaning Airducts in Courtroom
Approve Transfer of \$799,520 from REAP to Co Cons. Land Acq Trust Fund

Supervisors discuss/share information from committees and boards they have attended

V. Adjournment

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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
April 14, 2015 Meeting #14**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #13 dated March 31, 2015**
- III. Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Accept County Sheriff's Report of Fees Collected & Commissary Report for Quarter ending March 31, 2015

Accept County Auditor's Report of Fees Collected for Quarter ending March 31, 2015

Accept County Recorder's Report of Fees Collected for Quarter ending March 31, 2015

Accept Clerk of District Court's Report of Fees Collected for Quarter ending March 31, 2015

9:00 a.m. Scott Rinehart – County Engineer – Dept Update

1. Accept Overhead Construction permit for Alliant Energy to place new power poles and electrical lines in Clay Co Secondary Roads Right-of-Way in Section 3, Waterford Township.
2. Accept Underground Construction permit for Iowa Lakes Regional Water to place water line from private property to private property by drilling under 410th Street in Sections 10 & 15, Gillett Grove Township.
3. Accept the bid of \$3,900 from Green Acres of Cedar Rapids, Iowa for the Lab Trailer.

9:30 a.m. Kristi Kuester – Assistant County Attorney

Approve Resolution 2015-13 to Appoint Bridget Baily as Temporary Assistant County Attorney

Approve Contract of Employment for Bridget Baily and Authorize Assistant Co Attorney to sign Contract

Discuss Zion Methodist Cemetery Court Order in Douglas Township

Discuss Iowa Supreme Court Litigation on Appeal Action on Condemnation cases

Discuss Revolving Loan Fund Issues

10:15 a.m. David Van Meveren – Business Tax Credit Deadline

10:30 a.m. Kim Wilson – Central Point Coordinator – Dept Update

Approve & Authorize Chairperson to sign Clay Co Volunteer Network Proclamation

11:00 a.m. Marjorie Pitts – County Auditor

Complete the Dickinson Co Master Matrix Survey & authorize Chairperson to sign the form

Accept Recommendation of Co Assessor to Disallow Certain Business Property Tax Credit Applications filed by March 16, 2015 deadline

Discuss Iowa Drainage District Association Letter regarding Suit by Des Moines Waterworks (DMWW)

Accept proposal from Tom Foldes for engineering services to assess Clay Co Courthouse HVAC system

Accept & Authorize Chairperson to sign Employee Payroll Request from Secondary Roads for Rob Kluender

Authorize Chairperson & Co Auditor to sign lease between J & T Rentals and Clay Co for 337 10th St SW, Spencer, IA

Supervisors discuss/share information from committees and boards they have attended

V. Adjournment

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**AGENDA – SPECIAL SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 10:30 a.m.
April 21, 2015 Meeting #15**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

10:30 a.m. Open Meeting

I. Agenda received as proposed or as amended

II. Other Business – For Discussion / Possible Board Action

Discuss County Attorney Appointment Options

Approve Agreement for Part time Assistant County Attorney

III. Adjournment

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**AMENDED AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
April 28, 2015 Meeting #16**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #14 dated April 14, 2015 & Meeting #15 dated April 21, 2015**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Accept Sheriff's Commissary Report for Quarter ending March 31, 2015

Discuss Drainage Revolving Fund Balance and Approve Method to Replenish

Name Board Authorized Signatory of IA Dept of Public Health Substance Abuse Prevention & Treatment applications & correspondence

Appoint member to Clay County Board of Health

8:45 a.m. Clay County Building Maintenance Update

9:00 a.m. FY2015 Budget Amendment Hearing

9:15 a.m. Scott Rinehart – County Engineer – Dept Update

Discuss Bike Trail Maintenance on 3.2 miles

9:30 a.m. Drainage District #2 Meeting – Authorize Chairperson to sign Memorandum of Understanding with IDNR which addresses placement & maintenance of relocated ditch on Ocheydan Wildlife Management Area

9:45 a.m. Drainage Districts #5 Outlet; #8 Branch 4 Lateral 2; #32 Main; Jt #14-42 Lateral 198; Jt #22 Branch 158 Tile; Jt #22 Lateral 252; Jt #52 Meetings – Set Drainage Assessment Levies

10:00 a.m. National Police Week Proclamation

10:30 a.m. Jill Toft – Tourism Director for the Clay Co Convention & Visitors Bureau (CCCVB)-Update

11:00 a.m. Sandra Geidl – County Treasurer - Dept Update & 2015 Tax Sale

11:15 a.m. Set Publication Date for Notice of “Intent to Appoint the Office of County Attorney”

Set Date of Appointment for County Attorney

Possible Closed Session pursuant to Iowa Code 21.5 (i) Salary for Co Attorney & Asst Co Attorney

11:30 a.m. Marjorie Pitts – County Auditor

Approve Proposal from Northwest Iowa Chimney Sweeping for Cleaning Airducts in Courtroom

Approve & Authorize Co Auditor to sign John Deere Z435 Mower Rental Agreement from Noteboom Implement, Spencer, IA

Approve & Authorize Chairperson to sign 2015 Clay Co Plat Book agreement

Discuss/Approve Resolution 2015-13 to Request the Assistance of the Staff of NW IA Planning & Development Commission and authorize Chairperson to sign agreement (*Added 4-27-2015*)

Supervisors discuss/share information from committees and boards they have attended

V. Adjournment

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**AMENDED AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
May 12, 2015 Meeting #17**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #17 dated May 12, 2015**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Discuss Memorandum from John Engstler & Sheryl Thu, Concerned Clay Co Residents

9:00 a.m. Scott Rinehart – County Engineer – Dept Update

1. Approve the purchase of a new JD 524K Loader from Murphy Tractor of Fort Dodge, Iowa.
2. Close B24 (350th Street) from M50 (240th Avenue) to 280th Avenue then south to Highway 18 for patching.
3. Accept or reject Underground Construction Application for Telecom Construction/Century Link to bore under 350th Street, ½ miles east of M54(280th Avenue) to provide service to customer.
4. Accept or reject Underground Construction Permit for Iowa Lakes Electric to bore under 230th Avenue, Sections 29 & 30, Herdland TWP

9:20 a.m. Drainage District 2 Meeting - Approve Permit with US Army Corps of Engineers, Rock Island District to authorize work in conjunction with alternate ditch outlet construction project and construction of wetland mitigation site at the Riverton Wildlife Area and authorize chairperson to sign permit.

9:30 a.m. Marjorie Pitts – County Auditor

Authorize Chairperson to sign fireworks permits for: Mary Smith, 15 4th Avenue NW, Fostoria, Iowa;
Linda Cushing, 2506 298th Street, Spencer, Iowa.

Accept Employee Payroll Requests from Secondary Roads for Doug Abel, Monte Newgard & Robert Schoorman

Approve & Authorize Chairperson to sign GSC Bldg Bathroom Remodel with Copper Cottage for \$4,278.

10:00 a.m. Kim Wilson – Central Point Coordinator – Action Item

Review County Cost Recovery Policy and address status of MH/DS county client collections in lieu of region formation

10:30 a.m. Randy Krukow – Correctional Officers & Employee's Week Proclamation

10:45 a.m. John Torbert – Iowa Drainage District Association Executive Director – Annual Update

11:20 a.m. Tammy Mc Keever – Zoning, Environmental Health, Safety & EMS

Set Construction Application Hearing for New Fashion Pork, LLP in section 12 of Lake Twp, Clay Co., IA

11:30 a.m. Kathy Fueston – Clay County Bike Trail Group – Update

12:00 Noon Approve Resolution 2015-14 Appointing County Attorney

Oath of Office for County Attorney by the Honorable Charles Borth, Associate Judge District 3A

Supervisors discuss/share information from committees and boards they have attended

V. Adjournment

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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
May 26, 2015 Meeting #18**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #17 dated May 12, 2015**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

9:00 a.m. Scott Rinehart – County Engineer – Dept Update

Terminate February 17, 2015 accepted gravel crushing contract for 100,000 tons at \$1.80 per ton between WTH Enterprises of Algona, IA and Clay County due to owner passing away.
Approve gravel crushing contract for 100,000 tons at \$1.93 per ton between Stratford Gravel of Stratford IA and Clay County and authorize the Chairperson to sign the contract
Approve new Driveway and Entrance Policy.
Close 225th Avenue from 460th Street to 480th Street.
Accept or reject Overhead Construction Permit for Iowa Lakes Electric to place electrical lines in Clay County Right-of-way along 390th Street, Section 29, Herdland TWP.
Accept or reject Underground Construction Permit for Interstate Power & Light (Alliant Energy) to bore under 370th Street, Sections 23 & 26, Lone Tree TWP.
Accept or reject Underground Construction Permit for Iowa Lakes Electric to place electrical lines in Clay County Right-of-way by boring under 350th Street, Sections 10 & 15, Sioux TWP.
Accept or reject Underground Construction Permit for Iowa Lakes Electric to place electrical lines in Clay County Right-of-way by boring under 290th Avenue, Sections 31 & 32, Logan TWP.

9:20 a.m. Clay County Bike Group – Kathy Fueston

Authorize Chairperson to sign letter of support for the Clay County Bike Group

9:30 a.m. Clay County Community Services Director – Kim Wilson - Departmental update

10:00 a.m. Randy Krukow – County Sheriff

Approve Resolution 2015-17 to appoint new Sheriff's Deputy- Joshua Long

Oath of Office for New Sheriff's Deputy- Joshua Long

Authorize Chairperson and Co Sheriff to sign Iowa Law Enforcement Academy Agreements for Joshua Long

10:30 a.m. Kory Newgard & Tara Patrick – Clay County Freedom Rock

10:45 a.m. Carl Simons, Garfield Trustee – Fence Dispute

James Worm – GIS Coordinator- Dept Update

Kristi Kuester – County Attorney

Approve Resolution 2015-15 to appoint fulltime Assistant County Attorney

Marjorie Pitts – County Auditor

Accept & Authorize Chairperson to sign Employee Payroll Request from County Attorney for New fulltime County Attorney

Accept & Authorize Chairperson to sign Employee Payroll Request from County Attorney for New fulltime Assistant County Attorney

Accept & Authorize Chairperson to sign Employee Payroll Request from the Sheriff's Office for Joshua Long & Dillon Faas

Accept & Authorize Chairperson to sign Employee Payroll Request from the Secondary Roads for Austin Austin Allen, Caleb Mackey & Kyle Saboe

Accept & Authorize Chairperson to sign Employee Payroll Request from Clay Co. Conservation for Corey Lee, Clayton Kahl, and Hunter Miller

Approve Resolution 2015-16 In Favor of Proposed Amendment & Restatement to Electronic Transactions Clearinghouse (ETC) 28E Agreement

Authorize Chairperson to sign fireworks permits for: Pete Norgaard, 2930 Highway 18, Dickens, IA;

Approve Sound System Proposal for County Courthouse from Carey's Electronics, Spencer, IA

Set Drainage District Assessment Levies in Jt DD #60 Lateral 8 Tile and Jt DD #60 Lateral 11 Tile

Approve Resolution 2015-18 pledging financial support to help fund the legal defense of the drainage districts in Buena Vista, Calhoun, and Sac Counties

Approve Cert of Adjustment #2240 Mobile home dismantled abatement

Approve Cert of Adjustment #2241 Mobile home junked abatement

Approve Fund Transfer #331: \$129,266 from General Basic to Secondary Roads

Approve Fund Transfer #332: \$1,167,128 from Rural Basic to Secondary Roads

Approve Fund Transfer #333: \$2,000 from General Supplemental to Capital Improvements

Approve Fund Transfer #334: \$42,000 from Local Option-Any Lawful Use to Capital Improvements

Approve Fund Transfer #335: \$268,174.85 from Local Option-Rural Use to Secondary Roads

Approve estimate from Warren Meier Electric to wire new 20 X 24 maintenance building

Approve estimate from Chapman Doors for 9 X & Midland garage door

Approve estimate for erecting maintenance building on Courthouse grounds

Supervisors discuss/share information from committees and boards they have attended

V. Adjournment

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**AMENDED AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
June 9, 2015 Meeting #19**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #18 dated May 26, 2015**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Re-appoint Julie Christensen as Representative to Clay Co Regional Events Center for 3 year term

9:00 a.m. Bob Rose – Flagfest Update

9:15 a.m. Marjorie Pitts – County Auditor – Dept Update

Authorize Chairperson to sign the Clay Co Convention & Visitors Bureau Agreement

Authorize Chairperson to sign 3-year Letter of Engagement with Winther-Stave for yearly audit

Authorize Chairperson to sign fireworks permits for: Valerie Paulsen, 2511 298th St., Spencer, IA; Roberta Shearer, 3860 225th Ave, Spencer, IA; Jim Casey, 2550 350th St., Spencer, IA

Approve Resolution 2015-20 To Designate NW Planning & Development Commission to complete & perform general administrative duties for \$600,000 Block Grant and act as a liaison between Clay County, Seasons Center & IA Economic Dev (IEDA) and Authorize Chairperson to sign Agreement

Accept & Authorize Chairperson to sign Employee Payroll Requests from the Conservation Dept for Theresa Martendale, Julie Hansen, Becky Conley, Karen Bauermiester, Brenda Decker & Ann Skonohvd

Discuss/Set Ordinance Hearing for Operation of All-Terrain and Off-Road Utility Vehicles

Establish method for determining the Affordable Care Act (ACA) employer shared responsibilities

Authorize all Supervisors to sign Home Base Iowa Appreciation letter

11:00 a.m. Scott Rinehart – County Engineer – Dept Update

1. Authorize Chairperson to sign Clay-Cherokee Counties Shared County Engineer 28E Agreement

2. Accept renewal of Fuel contract with Cooperative Energy to provide Gasohol and Diesel Fuel to Clay County for a period from July 01, 2015 thru June 30, 2016.

3. Accept renewal of Fuel contract with The Andersons to provide Diesel Fuel to Clay Co for a period from July 01, 2015 thru June 30, 2016.

4. Approve amendment No. 1 to the Clay County 2016 Five Year Construction Program.

5. Accept or reject Underground Construction Permit for Iowa Lakes Electric Cooperative to place electrical lines in Clay County Right-of-way by boring under 340th Street, Sections 4 & 9, Riverton TWP.

11:30 a.m. Kim Wilson – Community Services Manager – Dept Update

Review/Approve/Authorize chairperson to sign the FY 16 Targeted Case Management Projected Cost

Report Certification Page as prepared by Seasons Center for Behavioral Health, as subcontractor to Clay County Case Management for a component of the submission to the Iowa Medicaid Enterprise (IME).

Review/Approve/Authorize Chairperson to sign FY 16 Food Pantry agreement between Clay County & Upper Des Moines Opportunity

Supervisors discuss/share information from committees and boards they have attended

V. Adjournment

Barry Anderson
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**AGENDA – SPECIAL SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 1:00 p.m.
June 16, 2015 Meeting #20**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

1:00 p.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- III. Other Business – For Discussion / Possible Board Action**

Authorize County Attorney to sign 3 year contract with Lexis Nexis for online subscription

Approve & authorize Chairperson to sign Secondary Road's payroll wage schedules as submitted for wages and salaries for fiscal year 2016

Sheriff's Office & Jail Project Review with Representatives from:

- *Midwest Construction Consultants, 408 Denning Street, Iowa*
- *HMN Architects, Inc., 7400 West 110th Street, Suite 200, Overland Park, Kansas*
- *KJWW Engineering, 7381 West 133rd Street, Suite 210, Overland Park, Kansas*

IV. Adjournment

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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
June 23, 2015 Meeting #21**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #19 dated June 9, 2015 & Meeting #20 dated June 16, 2015**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Authorize Chairperson to sign the Clay County Baseball Proclamation.

Discuss Potential “Jake Brake” Ordinance.

Discuss Potential Pioneer Cemetery Ordinance.

Re-appoint John D. Hart to serve on the Clay County Veterans Affairs Commission for term of 3 years

9:00 a.m. Scott Rinehart – County Engineer – Dept Update

Accept low tire quote.

Accept or reject Underground Construction Permit for Iowa Lakes Electric Cooperative to place electrical lines in Clay County Right-of-way by boring under 360th Street, Sections 18 & 19, Riverton TWP.

9:30 a.m. Tammy McKeever – Zoning, Environmental Health, Safety Dept & EMS – Dept Updates

10:00 a.m. Kelly McCarty (262-4213) – Revolving Loan Fund Request

10:30 a.m. Libby Stricker (262-8000) – Spencer Insurance – Insurance Renewal

11:00 a.m. Ramdy Krukow- County Sheriff & Scott Davis – Jail Administrator -Update

Accept & Authorize Chairperson to Sign Employee Payroll Request for Annette Vassar from Sheriff's Office

11:30 p.m. Kory Newgard – Clay County Freedom Rock

11:45 a.m. Kim Wilson – Community Services Director – Dept Update

Marjorie Pitts – County Auditor

Authorize Chairperson to sign fireworks permits for: Matt Hagedorn, 4340 160th Ave, Royal, IA; Ken Kabrick, 2590 300th St., Spencer, IA; Chris Raveling, 4315 110th Ave., Peterson, IA; Cindy Sikora, 708 Hwy Ave SW, Fostoria, IA; Randy & Tracy Schultz, 1038 492nd St., Peterson, IA; Jarret Fitzloff, 2525 350th St., Spencer, IA; Jeremy & Sharleen Walters, 3140 100th Ave, Hartley, IA; Amy Stroman, 4505 150th Ave, Peterson, IA

Set Hearing Date & Time for proposed Ordinance for Operation of All-Terrain & Off-Road Utility Vehicles

Authorize Chairperson to sign annual Licensed Code Support Agreement with Solutions, Inc.

Authorize Chairperson to sign annual Information Technology Services Statement of Work between Solutions & Clay County

Accept & Authorize Chairperson to sign Employee Payroll Request from Secondary Roads for Mark Thompson
Supervisors discuss/share information from committees and boards they have attended

V. Adjournment

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**UPDATED AGENDA – SPECIAL SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
June 30, 2015 Meeting #22**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- III. Other Business – For Discussion / Possible Board Action**

8:45 a.m. Environmental Health Director Tammy McKeever

Set date and time for a construction application permit hearing for Burr Oak Growers L.L.C. in Section 14 of Peterson Township (T94N, R38W)

Set date and time for a construction application permit hearing for Burr Oak Growers L.L.C. in Section 21 of Lincoln Township (T95N, R37W)

9:00 a.m. Scott Rinehart – County Engineer

Accept low tire quote

9:15 a.m. Marjorie Pitts – County Auditor

Authorize Chairperson to sign fireworks permits for: Ben & Ann Sassman, 4915 160th Ave., Webb, IA; Randy Orthman, 1340 430th St, Peterson, IA; Kristi Heisinger, 1835 310th St., Spencer, IA;

Approve adjustment to FY15 budgeted spending power in Veterans Affairs allocation dollars of \$650

Approve & authorize Chairperson to sign Proposal from Redge James Construction for \$2,782.00 to apply

HP Spartacote polyaspartic coatings to restrooms in Governmental Services Center (GSC) building.

Approve Transfer #336 from LOSST-Rural Use fund to Capital Improvements fund for \$50,000.00 to cover county building projects in FY2016.

Approve & authorize Co Auditor to sign John Deere Z435 Mower Rental Agreement for \$750.00 from Noteboom Implement, Spencer, IA

Custodial Update (*Updated 6-29-2015*)

10:00 a.m. Sandra Geidl – County Treasurer – Online Tax Sale Update

IV. Adjournment

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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
July 7, 2015 Meeting #23**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #21 dated June 23 , 2015 and Meeting #22 dated June 30, 2015**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Accept County Auditor's Report of Fees Collected for quarter ending June 30, 2015

Accept County Sheriff's Report of Fees Collected for quarter ending June 30, 2015

Accept County Sheriff's Commissary Report for quarter ending June 30, 2015

Accept County Recorder's Report of Fees Collected for quarter ending June 30, 2015

Accept County Treasurer's Semi-Annual Report for period ending June 30, 2015

Accept Clay Co Clerk of District Court's Report of Fees Collected for quarter ending June 30, 2015

9:00 a.m. Scott Rinehart – County Engineer – Dept Update

Accept low bid of \$521,890.25 to Graves Construction Co Inc. of Spencer, Iowa for bridge replacement project BROS-CO21(127)—8J-21 and authorize the Chairperson to sign the contract and contractor's bond.

Accept or reject Underground Construction permit for Spencer Municipal Utilities to place fiber optic cable in Clay Co Sec Roads ROW along 360th St, 200th Ave, 350th St, 180th Ave, 340th St and 165th Ave (Sec's 4, 5, 6, 8, 9, 10, 11, 13, 14, 22, 23) Riverton TWP.

Accept or reject Underground Construction permit for Windstream Iowa Communications Inc. to place copper cable in Clay County Secondary Roads ROW along 115th Avenue, Sec 32, Peterson TWP.

Accept or reject Underground Construction permit for Iowa Lakes Electric Cooperative to place power line in Clay County Secondary Roads ROW by boring under 290th Avenue, Sec 31 & 32, Lake TWP.

Accept or reject Underground Construction permit for Iowa Lakes Electric Cooperative to place power line in Clay County Secondary Roads ROW by boring under 430th Street, Sec 22 & 27, Logan TWP.

9:20 a.m. Tri-Joint Drainage District 61 Branch 61 Open District East Branch Meeting - Accept petition

9:30 a.m. Drainage District 2 Meeting

File Engineering Plans & Specs from Bolton & Menk for Ditch Repairs & Improvement & Set bid letting

9:45 a.m. Drainage District #108 Meeting

File Engineering Plans & Specs from Bolton & Menk for Ditch Repairs & Improvement

**10:00 a.m. Remington Site Construction Permit Application Hearing Submitted by Burr Oak Growers, LLP
Located in NE ¼ of SE ¼ of Section 14 Peterson Twp.**

**10:15 a.m. Lincoln Site Construction Permit Application Hearing Submitted by Burr Oak Growers, LLP
Located in SW ¼ of SE ¼ of Section 21 of Lincoln Twp.**

10:30 a.m. Kim Wilson – Community Services Director – Dept Update

11:00 a.m. Marjorie Pitts – County Auditor

Approve Quote from Walsh Door & Hardware Co, Des Moines, IA for Jail Custodial Door

Approve Woodman Controls Co, Ankeny, IA Quote for HVAC Controls Replace & Upgrade in Courthouse

Adopt Resolution 2015-23 to establish the Fiscal Year 2016 expenditure appropriations by department.

Adopt Resolution 2015-24 to approve funding for economic development purposes for fiscal year 2016

Approve Denison Drywall quote to paint upper level and down stair cases in the Courthouse.

Supervisors discuss/share information from committees and boards they have attended

V. Adjournment

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**AMENDED AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
July 21, 2015 Meeting #24**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

I. Agenda received as proposed or as amended

II. Minutes approved – Meeting #23 dated July 7, 2015

III. Claims, Drainage Claims and payments – Resolution by Board to Approve

IV. Other Business – For Discussion / Possible Board Action

Discuss CRP Buffer Resolution in Drainage Districts

Accept Clay Co Clerk of District Court's Report of Fees Collected for quarter ending June 30, 2015

9:00 a.m. Scott Rinehart – County Engineer – Dept Update

Accept or reject Underground Construction permit for Terril Telephone Cooperative to place fiber optic cable in Clay County Secondary Roads ROW along 330th Avenue, Sec 1 & 12, Lake TWP.

Accept or reject Overhead Construction permit for Alliant Energy to place new pole in Clay County Secondary Roads ROW on the north side of 330th Street, Sec 3, Lone Tree TWP.

9:30 a.m. Anita Jorgensen, County Director & Jamie Whitney with Upper Des Moines Opportunity

10:00 a.m. Kim Wilson – Community Services Director

Action Item: Review/Approve/Authorize Chairperson to sign 28E for MH Advocate services with Dickinson, Lyon, O'Brien, Osceola and Palo Alto counties..

10:30 a.m. Kiley Miller – President & CEO of Iowa Lakes Corridor Development Corporation - Certified Sites Program

11:00 a.m. Approve Resolution Setting Hearing for Issuance of \$2,325,000 Local Option Sales and Services Tax Improvement and Refunding Revenue Bonds for Clay County Fair Loan

Marjorie Pitts – County Auditor

Set time for September 8, 2015 School Election Canvass

Approve Applications for Disabled Veteran's Homestead Credit

Approve Departmental Wages for Fund Year 2016

Supervisors discuss/share information from committees and boards they have attended

V. Adjournment

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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
August 4, 2015 Meeting #25**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #24 dated August 4, 2015**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Discuss CRP Buffer Resolution in Drainage Districts

9:00 a.m. Scott Rinehart – County Engineer – Dept Update

1. Accept or reject Underground Construction permit for Windstream Iowa Communications Inc. to place copper cable in Clay County Secondary Roads ROW along 140th Avenue, Sec 22& 27, Peterson TWP.
2. Accept or reject Underground Construction permit for Interstate Power & Light to place electric line in Clay County Sec Roads ROW by boring under 160th Avenue, Sec 25, Waterford & 30, Summit TWP's.
3. Accept or reject Overhead Construction permit for Interstate Power & Light to place overhead electric line in Clay County Secondary Roads ROW along 160th Avenue, Sec 30, Summit TWP.

9:20 a.m. Drainage District 108 Meeting

Approve Rescheduling Drainage District 108 Hearing to August 25, 2015 at 9:00 a.m.

9:30 a.m. Drainage District 2 Bid Letting

10:00 a.m. Drainage District 2 Awarding of Bids

10:30 a.m. Kim Wilson – Community Services Director

11:00 a.m. Hearing for Issuance of \$2,325,000 Local Option Sales and Services Tax Improvement and Refunding Revenue Bonds for Clay County Fair Loan & Approve Resolution 2015-26

11:30 a.m. John Lawson – County Assessor – Business Property Tax Credit (BPTC) Update

11:45 a.m. Della D. Jeffrey – Colonial Life – Disability, Accident, Life, Critical Illness & Cancer Insurance

12:00 Noon Marjorie Pitts – County Auditor

Approve Estimate from Krebsbach Landscaping for landscaping at the Clay Co Sheriff's Office & Jail and Attorney's Office

Set Hearing Date & Time for proposed Ordinance for Operation of All-Terrain & Off-Road Utility Vehicles

Set Hearing Date & Time for proposed Ordinance for Pioneer Cemeteries

Approve Proposal from H & S Roofing Co. to repair Governmental Services Center (GSC) Building Roof

Appoint Title VI Coordinator for Title VI Non-Discrimination Agreement with Iowa Dept of Transportation

Approve Disallowances as recommended by the Co Assessor for Family Farm & Ag Land Credits

Supervisors discuss/share information from committees and boards they have attended

V. Adjournment

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**AMENDED AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
August 18, 2015 Meeting #26**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #25 dated August 4, 2015**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

8:50 a.m. Craig Manning – Drainage District #108

9:00 a.m. Scott Rinehart – County Engineer – Dept. Update

Authorize Chairperson & Co Auditor to sign "Notice of Termination" on pasture ground in Sect 5, Summit Twp

9:15 a.m. Drainage District #26 – John Rosengren from Bolton & Menk, Inc.

Receive Engineer's Report for Tile Improvement and Set hearing date and time

9:30 a.m. Eric Tigges-Emergency Management Director & Cara Elbert-Northwest Planning & Development Commission – Update Clay County's Hazardous Mitigation Plan & Courthouse Security Update

10:00 a.m. Kim Wilson- Community Services Director

Authorize Chairperson to Sign Entire 28E Agreement for Northwest Iowa Care Connections

10:30 a.m. Ed Campbell - Custodial Update – Courthouse Clock Tower

10:50 a.m. Kristi Kuester- County Attorney

Discuss/Approve Victim Witness Coordinator

11:00 a.m. Randy Krukow – County Sheriff – Authorize Co Sheriff to sign annual maintenance proposal of \$1412 with Automatic Building Controls, Inc. to checkout fire alarms at Sheriff's Office & Jail

11:15 a.m. Garfield Township Fence Viewing

11:30 a.m. Marjorie Pitts – County Auditor

Approve Certificate of Adjustments #2242, 2243, 2244 & 2245 Relating to Taxes Payable 2015-2016
Authorize Chairperson to sign Iowa Economic Development Authority Community Development Block Grant (CDBG) Program Contract effective July 17, 2015

Approve Disallowances for Homestead and Military Credit Applications for 2015

Set Date & Time for a Public Hearing for an Amendment to the Fiscal Year 2016 Budget

Approve Interfund loan of \$5,310.94 from Rural Basic to Rural Basic Supplemental fund

Supervisors discuss/share information from committees and boards they have attended

V. Adjournment

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**AMENDED AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
September 1, 2015 Meeting #27**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #26 dated August 18, 2015**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Accept Letter from Garfield Twp Trustees requesting Board of Supervisors to take action to erect a fence around the property located in Section 35 Garfield Twp belonging to Mary Svuba

Approve taking action to erect a fence around the property located in Section 35 of Garfield Twp belonging to Mary Svuba

Accept Proposal from NW Landscaping to erect a fence around the property located in Garfield Twp belonging to Mary Svuba

9:00 a.m. Public Hearing & First Reading for Operation of All-Terrain and Off-Road Vehicles Ordinance

9:30 a.m. Marjorie Pitts – County Auditor

Approve Certificate of Adjustments #2246, 2247 & 2248 Relating to Taxes Payable 2015-2016

Discuss/Approve Justice Fire & Safety, Sioux Falls, SD Clean Agent Suppression System Proposal

10:00 a.m. Tracy Small & Scott Simpson – Northwest Iowa Soccer Club

10:30 a.m. Tammy McKeever – Zoning, Env Health, Safety Dept & EMS - Approve Lead Base Paint Firm Certification

11:00 a.m. Scott Rinehart – County Engineer – Dept Update

1. Accept or reject Underground Construction permit for Windstream Iowa Communications Inc. to place pedestal in Clay Co Sec Roads ROW on the south side of 510th St, Sec 31, Peterson TWP.
2. Accept or reject Underground Construction permit for Iowa Lakes Electric Cooperative to place electric line in Clay Co Sec Roads ROW by boring under 490th St, Sec's 20 & 29, Herdland TWP.
3. Accept or reject Underground Construction permit for Iowa Lakes Electric Cooperative to place electric line in Clay Co Sec Roads ROW by boring under 440th St, Sec's 26 & 35, Gillett Grove TWP.

11:30 a.m. Kim Wilson – Community Services Director – Dept. Update

Supervisors discuss/share information from committees and boards they have attended

V. Adjournment

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**AGENDA – SPECIAL SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
September 11, 2015 Meeting #28**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Other Business – For Discussion / Possible Board Action**

8:30 a.m. September 8, 2015 School Election Canvass

III. Adjournment

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**AMENDED AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.**

September 15, 2015 Meeting #29

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #27 dated Sept 1, 2015; Meeting 28 dated Sept 11, 2015**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

8:40 a.m. Kristi Kuester – County Attorney - Discuss/Approve Victim Witness Coordinator

9:00 a.m. 2nd & Final Hearing on Proposed Clay County's Ordinance for Operation of All-Terrain and Off-Road Utility Vehicles. Approve Resolutions 2015-27& 2015-28

9:30 a.m. Kim Wilson – Community Services Director

Action Item: Review/Approve updated HIPAA policies and procedures manual

Action Item: Authorize Chairperson to sign Targeted Case Management Applications and Contracts with Managed Care Companies, Amerihealth Caritas and Wellcare.

10:00 a.m. Scott Rinehart – County Engineer – Dept Update

1. Accept or reject Underground Construction permit for River Valley Telecommunications Coop to fiber optic cable in Clay County Secondary Roads ROW along 320th Avenue, Sec 15, Freeman TWP.
2. Accept or reject Underground Construction permit for Iowa Lakes Electric Cooperative to place electric line in Clay Co Secondary Roads ROW by boring under 200th Avenue, Sec's 10 & 11, Summit TWP.
3. Accept or reject Underground Construction permit for Iowa Lakes Regional Water to place water service line in Clay Co Secondary Roads ROW by boring under 280th Street, Sec's 6 & 7, Summit TWP.
4. Accept or reject Underground Construction permit for Iowa Lakes Regional Water to place water service line in Clay Co Secondary Roads ROW by boring under 340th St, Sec's 4 & 9, Riverton TWP.
5. Accept or reject Underground Construction permit for Iowa Lakes Regional Water to place water service line in Clay Co Sec Roads ROW by boring under 240th Ave (M50), Sec's 16 & 17, Sioux TWP.
6. Accept or reject Underground Construction permit for Iowa Lakes Regional Water to place water service line in Clay County Secondary Roads ROW by boring under 510th Street, Sec 33, Douglas TWP.
7. Accept or reject Underground Construction permit for Iowa Lakes Regional Water to place water service line in Clay County Secondary Roads ROW by boring under 440th Street and 270th Avenue, Sec's 25 & 26, Gillett Grove TWP.
8. Accept or reject Underground Construction permit for Premier Communications to place fiber optic cable in Clay Co Sec Roads ROW along 290th Ave and then plowing north under 290th Ave, Sec's 32 & 31, Lake TWP.
9. Accept or reject Underground Construction permit for Iowa Lakes Electric Cooperative to place electrical line in Clay County Secondary Roads ROW by boring under 350th Street and then along 350th street about 500', Sec 16 Sioux TWP.
10. Accept or reject Underground Construction permit for Ayrshire Farmers Mutual Telephone place communications line in Clay County Secondary Roads ROW.

10:15 a.m. Drainage District #23 Meeting

Approve & Authorize Chairperson to sign bid of \$3,414.00 from Griggs Environmental Strategies Inc.

10:30 a.m. Drainage District #108 Meeting

Approve & Authorize Chairperson to sign bid of \$3,694.00 from Griggs Environmental Strategies Inc.

11:00 a.m. Marjorie Pitts – County Auditor

Approve Certificate of Adjustments #2249 & 2250 Relating to Taxes Payable 2015-2016

Set Canvass date & time for November 3, 2015 City Election Canvass

Authorize County Auditor to sign Clay Co Regional Events Center Facilities Usage Agreement for the November 3, 2015 School Election

Approve Miller Plumbing & Heating Estimate Of \$700 for Clay Co Sheriff's office to connect Steam humidifier and Install Faucet on Roof to Wash-out HVAC Equipment

Approve Fund Transfer of \$5000 from LOSST-Any Lawful Use fund to the Quality Housing Initiative fund

Approve voiding of a prior year's warrant #144937 for \$997.00 to Alpha Wireless Communications & #152965 for \$27.25 to Employee Data Forms of MO LLC

Supervisors discuss/share information from committees and boards they have attended

V. Adjournment

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**AMENDED - AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
September 29, 2015 Meeting #30**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #29 dated September 14, 2015**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

9:00 a.m. Fund Year 2016 Budget Amendment Hearing

9:30 a.m. Kim Wilson- Community Services Director

Action Item: Review/ Approve/ Authorize Chairperson to Sign Proclamation for National Mental Illness Awareness Week October 3-10, 2015

Action Item: Review/Approve/Authorize Chairperson to sign Proclamation for National Disability Employment Awareness Month.

10:00 a.m. Marjorie Pitts – County Auditor

Approve Certificate of Adjustments #2251 Relating to Taxes Payable 2015-2016

Authorize Chairperson to sign Preventive Maintenance Agreement with Electrical Engineering & Equipment (3M) for standby generator system at Clay County Jail

Authorize Supervisors Matthews to sign County Substance Abuse Prevention Agreement with Compass Pointe
Accept Employee Payroll Request from Secondary Roads for Jason Selk

Approve proposal of \$13,800 from Midwestern Mechanical to install new Apex boiler in the county courthouse

Approve proposal of \$2,197 to bring inhibitors & glycol to good levels at county courthouse

Approve proposal of \$387 from NW Glass for Fire Rated Door at the Governmental Services (GSC) Building

10:15 a.m. Tmamy McKeever – EMS Coordinator – Clay County Fair Update

10:30 a.m. Drainage District #23 Meeting

Accept Drainage Engineer report

Set date & time for public hearing on proposed improvements

11:00 a.m. Drainage District #26 Improvements Public Hearing

Supervisors discuss/share information from committees and boards they have attended

V. Adjournment

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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
October 13, 2015 Meeting #31**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

I. Agenda received as proposed or as amended

II. Minutes approved – Meeting #30 dated September 29, 2015

III. Claims, Drainage Claims and payments – Resolution by Board to Approve

IV. Other Business – For Discussion / Possible Board Action

Accept County Auditor's Report of Fees Collected for Quarter ending September 30, 2015

Accept County Sheriff's Report of Fees Collected for Quarter ending September 30, 2015

Accept County Sheriff's Commissary Report of Fees Collected for Quarter ending September 30, 2015

Accept County Recorder's Report of Fees Collected for Quarter ending September 30, 2015

Accept Clerk of Court's Report of Fees Collected for Quarter ending September 30, 2015

9:00 a.m. Scott Rinehart – County Engineer – Dept Update

1. Pass resolution #2015-29 for changes to resolution #2013-21 establishment of level "B" roads.
2. Accept or reject Underground Construction permit for Alliant Energy to place new existing pole with two new down guys and anchors in Clay County Secondary Roads ROW on the west side of M54 (290th Avenue), Sec 18, Garfield TWP.
3. Accept or reject Underground Construction permit for Evertex Inc place fiber optic line in Clay County Secondary Roads ROW along the east side of 160th Avenue and then bore under 160th Avenue, Sec 25, Waterford and Sec 30, Summit TWP's.
4. Accept or reject Overhead Construction permit for Iowa Lakes Electric Cooperative to electrical line in Clay County Secondary Roads ROW along 150th Avenue, Sec 14, Lone Tree TWP.

9:30 a.m. Eric Tigges – EMA Director - Approve Hazardous Materials Agreement Amendment

10:00 a.m. Marjorie Pitts – County Auditor

Review, Approve, Authorize Chairperson to sign the annual Clay County Targeted Case Management Actual Cost Report as prepared by subcontractor, Seasons Center for Community Mental Health.

Approve Transfer of \$40,000 from Capital Improvements Fund to Capital Projects Buildings Fund

Approve quote from Crescent Electric for lighting the back Parking Lot of the Governmental Services Center (GSC) Building

Approve quote of \$255.60 from Crescent Electric for Maintenance Building Lighting

Approve 14 Foot Wells Cargo Trailer quote of \$4,291.80 from Performance Car & Truck Accessories for the Elections Department

10:30 a.m. Randy Krukow – County Sheriff - Dept Update

Approve & Authorize Chairperson to sign maintenance contract with Inukshuk for Clay Co Sheriff's website

Supervisors discuss/share information from committees and boards they have attended

V. Adjournment

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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
October 27, 2015 Meeting #32**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #31 dated October 13, 2015**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

9:00 a.m. Kim Wilson – Community Services Director – Dept Update

9:30 a.m. Kiley Miller – Iowa Great Lakes Corridor

9:45 a.m. Ted Kourouis – NW Iowa Planning & Development Commission

Update on REAP Grant Application & Funding Request for Iowa Great Lakes Connection Trail Project

10:15 a.m. Scott Rinehart – County Engineer – Dept Update

1. Pass Resolution #2015-29 for changes to Resolution #2013-21 establishment of level “B” roads.
2. Review and approve quotes for the purchase of a new Motor Grader.

10:45 a.m. James Worm – GIS Coordinator - Dept Update

11:00 a.m. Kristi Kuester – County Attorney

Discuss/Approve position of temporary/permanent part-time civil attorney

11:30 a.m. Marjorie Pitts – County Auditor

Certify cost of September 8, 2015 School Election

Approve Transfer # 340 of \$5,310.94 from Rural Basic Supplemental to Rural Basic Fund

Approve Resolution 2015-30 Approving all six (6) of the CDBG policies and authorize Chairperson to sign the listed polices:

- Policy on the Prohibition of the Use of Excessive Force
- Residential Antidisplacement and Relocation Assistance (RARA) Plan
- Code of Conduct Policy
- Affirmative Fair Housing Policy
- Equal Opportunity Policy
- Procurement Policy

Supervisors discuss/share information from committees and boards they have attended

V. Adjournment

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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
November 10, 2015 Meeting #33**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
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4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting # 32 dated October 27, 2015**
- III. Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

8:30 a.m. Scott Rinehart – County Engineer – Departmental Update

Accept/reject two (2) underground construction permits from Iowa Lakes Electric Coop in Garfield Township
Accept/Authorize Chairperson to sign Employee Payroll Request for Thomas Jessen
Accept/authorize Chairperson to sign Employee Payroll Request for Doug Abel
Accept/authorize Chairperson to sign Employee Payroll Request for Randy Van Kley

8:45 a.m. Kristi Kuester – County Attorney - Departmental Update

Discuss/Authorize County Attorney to post permanent part-time Assistant County Attorney position

9:00 a.m. November 3, 2015 City Election Canvass

10:00 a.m. Jill Toft - Tourism Director for the Clay County Convention and Visitor's Bureau

10:15 a.m. Shirley Goyette – County Recorder – Passport Inspection Update

10:30 a.m. Marjorie Pitts – County Auditor - Departmental Update

Accept / reject Sande Construction proposal to install new soffit at the jail facility

Authorize ½ day Holiday on December 24th

Approve Certificate of Adjustments #2252 & 2253 Relating to Taxes Payable 2015-2016

Discuss plat book project progress

Approve / authorize Chairperson to sign the Targeted Case Management contract with Managed Care Organization, United HealthCare

Approve / authorize Chairperson to sign the remaining documents requiring signature within the Targeted Case Management contract for Managed Care Organization, WellCare of Iowa.

Accept / authorize Chairperson to sign the proposal for catering the Clay County Employee Christmas Lunch event.

Authorize the Board designee to sign the Halvorson Trane Section 179D Allocation Deduction application.

11:00 a.m. Drainage Technician Aaron Rutter – DD #118 East Branch Repair project

Supervisors discuss/share information from committees and boards they have attended

V. Adjournment

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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
November 24, 2015 Meeting #34**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting # 33 dated November 10, 2015**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

8:50 a.m. Holly McCoy & Brenna Gunderson – Apex Clean Energy

9:00 a.m. Shelly Sindt - Elderbridge Executive Director – Annual Report

9:15 a.m. Kim Wilson – Community Services Director

Approve / authorize Chairperson to sign the Targeted Case Management contract with Managed Care Organization, United HealthCare

Approve / authorize Chairperson to sign the remaining documents requiring signature within the Targeted Case Management contract for Managed Care Organization, WellCare of Iowa.

9:30 a.m. Scott Rinehart – County Engineer – Dept Update

9:50 a.m. Drainage District #2 Meeting to receive Right of Way Appraiser's Report & Set Hearing date

10:00 a.m. Kiley Miller - Iowa Lakes Corridor- Update

10:30 a.m. Cindy Mc Granahan – Parker Historical Society Museum Director- Update

11:00 a.m. Tammy McKeever – Zoning, Env Health & Safety Dept.; EMS Coordinator - Vehicle Request

11:15 a.m. Bob Shaw – Discovery House – Annual Update

11:30 a.m. Jim Swanger, Attorney – Local 234

11:45 a.m. Rob Hach- Solar for Clay County Sheriff's Office & Jail

12:00 Noon. Joan Waller – Veterans Affairs – Dept Update/Discuss Van Replacement

12:15 p.m. Marjorie Pitts – County Auditor

Authorize the Board designee to sign the Halvorson Trane Section 179D Allocation Deduction application.

Approve Midwestern Mechanical Inc. Proposal to furnish labor & materials to install new water filter for Jail

Approve Fund Transfer #341 from LOSST-Any Lawful Use to Quality Housing Initiative for \$7,500.00

Accept & Authorize Chairperson to sign Employee Payroll Requests from Secondary Roads for Chad Huckfelt & Chris Hanna

Discuss/Approve Assessable Voting Equipment Modification Proposal for Elections Department

Discuss/Set Canvass date & time for February 2, 2016 Special ILCC Election

Supervisors discuss/share information from committees and boards they have attended

V. Adjournment

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**Amended AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
December 8, 2015 Meeting #35**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #34 dated November 24, 2015**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

8:45 a.m. Randy Wiemers & Robert Goeken – Clay County Compensation Board

Receive Recommendations from Clay Co Compensation Board from their December 7, 2015 Minutes

9:00 a.m. Scott Rinehart – County Engineer – Dept Update

9:15 a.m. Mark Gustafson – Clay County Weed Commissioner

Accept & authorize Chairperson to sign 2015 Weed Commissioner's Report

9:30 a.m. Marjorie A. Pitts – County Auditor

Accept Third Judicial District Annual Report for Fund Year 2015

Review, approve & authorize chairperson to sign targeted case management provider Network enrollment applications for managed care companies.

Approve renewal application #LC0030988/L30001039 for Liquor, Wine or Beer and Sunday Sales

Privilege from Randy R. & Julie Dillingham, d/b/a: Barb's Service

Discuss/Approve Grass Mower purchase

Discuss/Approve Quote for OVI Assessable Voting System Accessories

10:00 a.m. Tracy Small & Scott Simpson - NW Iowa Soccer Club – Update

10:30 a.m. Val Newhouse – Iowa Lakes Community College President – Update

11:00 a.m. Bonnie Dalager-County Executive Director for Iowa State University Extension & Outreach

11:30 a.m. Local 234 - County Union Proposal Presentation

12:00 Noon Lunch Break

1:00 p.m. Drainage District #23 Public Hearing

Supervisors discuss/share information from committees and boards they have attended

V. Adjournment

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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
December 22, 2015 Meeting #36**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #35 dated December 8, 2015**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

8:45 a.m. Bill Bumgarner , Bill Penthaler & Colleen Paulsen, Spencer Hospital Representatives

9:00 a.m. Hugh Lively, RIDES Executive Director – Funding

9:15 a.m. Scott Rinehart – County Engineer – Dept Update

1. Review and approve 2016 Maintenance Agreements with cities, schools and township trustees and authorize the Chairperson to sign the agreements.
2. Accept or reject Underground Construction permit for Iowa Lakes Regional Water to place water service line in Clay County Secondary Roads ROW along M50(240th Avenue), Sec 17, Sioux TWP. This application takes the place of document #2015 2488.

9:30 a.m. Drainage District #23 Meeting

- Approve Rescheduling Public Hearing Continuance to February 3, 2016 at 1:00 p.m.
Accept Withdrawal of Objection placed by Royal Mayor at the December 8, 2015 public hearing

9:45 a.m. Libby Stricker-Spencer Insurance – Phone Interview with Gary Modlin-ICAP Insurance Adjustor

10:00 a.m. Dan Heissel - County Conservation Executive Director

Discuss/Approve Salary for Elaine Orthmann & Discuss Spray Truck

10:30 a.m. Local 234 Union Negotiations

11:00 a.m. Kim Wilson – Community Services Director – Dept Update

11:30 a.m. Barry Sackett - Assistant County Attorney – Dept Update

11:45 a.m. Marjorie Pitts – County Auditor

- Approve Creation of Gillett Grove Bridge Project fund
Approve Transfer #342 to transfer \$250,000 from LOSST-Rural Use fund to Gillett Grove Bridge Project
Approve transfer from Local Option Sales Tax Fund to Clay Co Secondary Roads Fund of \$511,859.20
Approve move of FY16 budgeted spending power of \$300 in County Veterans Affairs Dept
Accept Employee Payroll Request from Sheriff's Department for Spencer Taylor
Certify Elections Costs for the November3, 2015 City Election
Discuss FY2017 Hourly Wages
Approve the purchase of a Datto SIRIS 2 backup, recovery, and business continuity solution equipment.
Closed session pursuant to Iowa Code Chpt 21.5© for matters that are in litigation.

Supervisors discuss/share information from committees and boards they have attended

V. Adjournment

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