

**AGENDA – ORGANIZATIONAL SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
January 4, 2016 Meeting #1**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

I. Elect 2016 Board Chairperson & Appoint Board Vice-Chairperson for 2016

II. Agenda received as proposed or as amended

III. Minutes approved – Meeting #36 dated December 22, 2015

IV. Other Business – For Discussion / Possible Board Action

Accept recommendations of the Chairperson for committees for the year 2016

Approve Resolution #2016-01 Empowering Co. Engineer Scott Rinehart to execute Certificates of Completion of work in connection with all Farm to Market construction projects

Approve Resolution #2016-02 to Determine Depositories of Public Funds with maximum limitations

Approve Resolution #2016-03 to Determine Depositories for Conservation, Recorder & Sheriff with maximum limitations

Approve Resolution #2016-04 Construction Evaluation Resolution relating to a Confinement Feeding Operation Structure

Appoint member to Clay County Conservation Board for five (5) year term

Appoint member to Webb Benefitted Fire District for a three (3) year term

Appoint member to the Herdland Benefitted Fire District for a three (3) year term

Appoint three members to Clay County Zoning Board for a term of three (3) years

Appoint Clay County Zoning Board of Adjustment member for a term of five (5) years

Designate the official newspapers for Clay County for the 2016 year

Designate the Co Eng as representative on the NW IA Planning & Development Commission Federal Highway Administration (SAFTEA-LU) Committee for 2016.

Authorize Chairperson to sign all Farm to Market road vouchers and Co Engineer to act in all Farm to Market road projects for the year 2015

Authorize that paved & gravel portions of secondary roads system be placed under a local embargo effective when appropriate signs are erected.

Appoint board member to serve on 3rd Judicial District Dept of Correctional Services for 2016

Appoint the list of Clay County residents, by category, to serve on the Commission to Assess Damages pursuant to Section 6B.4 of the *Iowa Code* for the year 2016.

Appoint Clay County Representatives to Iowa Lakes Resource Conservation & Development Board

Accept Recommendation of the Compensation Board for fiscal year beginning July 1, 2016

Re-appoint Dr. David Robison, DO, as Clay County Medical Examiner for term ending December 31, 2017

Re-appoint Christopher Lee Raveling & Michael Weber as Medical Examiner Investigators for term ending December 31, 2017

V. Adjournment

Barry Anderson
2655 410th St
Greenville, IA 51343
712/260-3802
banderson@co.clay.ia.us

Del Brockshus
1808 11th St SE
Spencer, IA 51301
712/262-3478
del@delsgardencenter.com

Burlin H. Matthews
812 East 18th Street
Spencer, IA 51301
712/262-8219
mattheb@smunet.net

Joe Skow
1609 West 15th Street
Spencer, IA 51301
712/264-0933
trooperj@smunet.net

Linda K. Swanson
1410 440th Street
Peterson, Iowa 51047
712/933-5586
swsnfarm@royaltelco.net

**AMENDED AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
January 5, 2016 Meeting #2**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
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4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #1 dated January 4, 2016**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

8:45 a.m. *Midwestern Mechanical* – Discuss incoming water filtering system for Sheriff's Office & Jail

9:30 a.m. *Drainage District #26 Meeting with Jonathon Rosengren – Principal Engineer for Bolton & Menk*
File Plan & Specifications for Improvements
Set date & time for bid letting

10:00 a.m. *Kim Wilson – Community Services Director – Dept Update*

Review, approve & authorize Clay County as the employer of record for the newly assigned Disability Service Coordinator position through Northwest Iowa Care Connections.

10:30 a.m. *Mandie Roberts - Clay County Library Association* – 2015 Annual Report

11:00 a.m. *Randy Krukow – County Sheriff* – Dept Update

Marjorie Pitts – County Auditor

Rescind Dec 22, 2015 motion related to a Deputy Sheriff change in hourly wages due to Resolution 2014-05.

11:30 a.m.—*Closed Session pursuant to Iowa Code Chpt 21.5(i)*

Budget Workshop

Supervisors discuss/share information from committees and boards they have attended

V. Adjournment

Barry Anderson - Chair
2655 410th St
Greenville, IA 51343
712/260-3802
banderson@co.clay.ia.us

Del Brockshus
1808 11th St SE
Spencer, IA 51301
712/262-3478
del@delsgardencenter.com

Burlin H. Matthews
805 11th Ave W
Spencer, IA 51301
712/262-8219
matheb@smunet.net

Joe Skow
1609 West 15th Street
Spencer, IA 51301
712/264-0933
trooperj@smunet.net

Linda K. Swanson
1410 440th Street
Peterson, Iowa 51047
712/933-5586
swsnfarm@royaltelco.net

**AGENDA – BUDGET SESSIONS of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
January 12 & 13 2016 Meetings #3 & #4**

General Rules for Public Participation:

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January 12, 2016 Meeting #3

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Other Business – For Discussion / Possible Board Action**

8:35 a.m. Scott Rinehart –County Engineer - Accept or reject Underground Construction permit for Iowa Lakes Regional Water to place water service line in Clay County Secondary Roads ROW by boring under 335th Avenue, Sec 36, Lake TWP.

8:40 a.m. Sandra Geidl – County Treasurer – Department Update

Budget Workshop

- III. Adjournment**

January 13, 2016 Meeting #4

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Other Business – For Discussion / Possible Board Action**

Budget Workshop

8:35 a.m. Randy Krukow – County Sheriff

- III. Adjournment**

Cancelled -January 15, 2016 Meeting

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Other Business – For Discussion / Possible Board Action**

Budget Workshop

- III. Adjournment**

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2655 410th St
Greenville, IA 51343
712/260-3802
banderson@co.clay.ia.us

Del Brockshus
1808 11th St SE
Spencer, IA 51301
712/262-3478
del@delsgardencenter.com

Burlin H. Matthews
805 11th Ave W
Spencer, IA 51301
712/262-8219
mattheb@smunet.net

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712/264-0933
trooperj@smunet.net

Linda K. Swanson
1410 440th Street
Peterson, Iowa 51047
712/933-5586
swsnfarm@royaltelco.net

**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
January 19, 2016 Meeting #05**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
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4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #2 dated January 5, 2016; Meeting #3 dated January 12, 2016; Meeting #4 dated January 13, 2016**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Approve & authorize Chairperson to sign Food Service Contract between Hy-Vee & Clay County Jail,
Accept County Sheriff's Report of Fees Collected for Quarter ending December 31, 2015
Accept County Sheriff's Commissary Report of Fees Collected for Quarter ending December 31, 2015
Accept County Auditor's Report of Fees Collected for Quarter ending December 31, 2015
Accept County Recorder's Report of Fees Collected for Quarter ending December 31, 2015
Accept Clerk of District Court's Report of Fees Collected for Quarter ending December 31, 2015
Accept County Treasurers Semi-Annual Report for period ending December 31, 2015
Appoint member to Eminent Domain Compensation Commission for 2016

9:00 a.m. Scott Rinehart – County Engineer – Dept Update

1. Approve 28E Agreement between The City of Spencer and Clay County for East B24 PCC Overlay Project and authorize the Chairperson to sign the agreement.
2. Accept IDOT's Detour Compensation Calculations for the compensation offered to Clay County in the amount of \$20,327.51 for use of Clay County Roads on a detour for the IDOT's Highway 71 PCC Overlay project & authorize the Chairperson to sign the Detour Revocation Information Sheet.

9:30 a.m. Tammy Mc Kever – Zoning, Env Health & Safety Dept.; EMS Coordinator

Authorize Chairperson to sign OSHA 300A Form Log

10:00 a.m. Jeremy Parsons – Clay County Fair

10:30 a.m. April & Dan Striz – Lost Island Property Owners

11:00 a.m. Randy Krukow- County Sheriff & Scott Davis – Jail Administration – Dept Update

11:30 a.m. Drainage District #2 Meeting – Set date & time for Right of Way Hearing

Kristi Kuester – County Attorney – Dept Update

Marjorie Pitts – County Auditor

Accept Employee Payroll Request from Secondary Roads for James O'Hearn
Accept Employee Payroll Request from Conservation Dept for Lois Elaine Orthmann
Set next Regular Board meeting for Wednesday, February 3, 2016 at 8:30 a.m.

Supervisors discuss/share information from committees and boards they have attended

V. Adjournment

Barry Anderson - Chair
2655 410th St
Greenville, IA 51343
712/260-3802
banderson@co.clay.ia.us

Del Brockshus
1808 11th St SE
Spencer, IA 51301
712/262-3478
del@delsgardencenter.com

Burlin H. Matthews
805 11th Ave W
Spencer, IA 51301
712/262-8219
mattheb@smunet.net

Joe Skow
1609 West 15th Street
Spencer, IA 51301
712/264-0933
trooperj@smunet.net

Linda K. Swanson
1410 440th Street
Peterson, Iowa 51047
712/933-5586
swsnfarm@royaltelco.net

**AGENDA – SPECIAL & BUDGET SESSIONS of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
January 26 & 27, 2016 Meetings #6 & #7**

General Rules for Public Participation:

4. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
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January 26, 2016 – Meeting #6

8:30 a.m. Open Meeting

I. Agenda received as proposed or as amended

II. Other Business – For Discussion / Possible Board Action

8:30 a.m. Tammy McKeever – Zoning, Env Health & Safety Dept.; EMS Coordinator

Accept Employee Payroll Request from Department for Angie Lawson & authorize chairperson to sign

8:45 a.m. Tracey Small – Northwest Iowa Soccer Club

9:00 a.m. Drainage District #26 Bid Letting

12:00 Noon Lunch Break

1:00 p.m. Budget Workshop with Departments

1:30 p.m. Conservation – Dan Heissel

2:00 p.m. Secondary Roads – Scott Rinehart

2:30 p.m. County Attorney – Kristi Kuester

III. Adjournment

January 27, 2016 – Meeting #7

8:30 a.m. Open Meeting

I. Agenda received as proposed or as amended

II. Other Business – For Discussion / Possible Board Action

8:30 a.m. Budget Workshop with Departments

8:30 a.m. Community Services – Kim Wilson

9:15 a.m. County Treasurer – Sandra Geidl

9:30 a.m. County Recorder – Shirley Goyette

9:45 a.m. GIS – James Worm

10:00 a.m. Zoning, Env Health & Safety Dept.; EMS – Tammy McKeever

10:30 a.m. Break

10:45 a.m. Veteran Affairs – Joan Waller

11:00 a.m. County Auditor – Marjorie Pitts

11:30 a.m. EMA – Eric Tigges

III. Adjournment

Barry Anderson - Chair
2655 410th St
Greenville, IA 51343
712/260-3802
banderson@co.clay.ia.us

Del Brockshus
1808 11th St SE
Spencer, IA 51301
712/262-3478
del@delsgardencenter.com

Burlin H. Matthews
805 11th Ave W
Spencer, IA 51301
712/262-8219
mattheb@smunet.net

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1609 West 15th Street
Spencer, IA 51301
712/264-0933
trooperj@smunet.net

Linda K. Swanson
1410 440th Street
Peterson, Iowa 51047
712/933-5586
swsnfarm@royaltelco.net

**AMENDED AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
February 4, 2016 Meeting #8**

General Rules for Public Participation:

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4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #5 dated January 19, 2016; Meeting #6 dated January 26, 2016, Meeting #7 dated January 27, 2016**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Approve Exception to Policy to carry over 6.4 day of Vacation for Community Services Director

Appoint member to Eminent Domain Compensation Commission for 2016

Review, approve and authorize Chairperson to sign contracts with United Healthcare, Amerigroup, and AmeriHealth Caritas for Medicaid funded targeted case management services at subcontractor through Seasons Center for Behavioral Health.

Reschedule the ILCC Election canvas to February 16, 2016

9:00 a.m. Scott Rinehart – County Engineer – Dept Update

1. Enter into agreement with the Iowa Department of Transportation and Clay County to use County roads as a detour during Hwy 71 projects and authorize the Chairperson to sign the agreement.
2. Approve gravel crushing contract with Stratford Gravel of Stratford, Iowa for \$2.04/ton.
3. Set March 15, 2016 as a local letting date for the following County projects: Box Culverts, Micro Surfacing, Slurry Leveling and Deck Overlay.
4. Open 225th Street from 460th Avenue to 480th Avenue.
5. Open 280th Street between 270th and 280th Avenue

10:00 a.m. Chris White – Arts on Grand

10:30 a.m. County Sheriff – Budget Workshop

Marjorie Pitts – County Auditor

Accept Employee Payroll Request from Sheriff's Office for Annette Vasser & authorize Chairperson to sign

Authorize Chairperson & Chair elect to sign Change of CEO & Audit forms for the Season's Center project

Approve Blackhawk Sprinklers quote to tie new air compressor into fire sprinkler system airline

Approve purchase of 60 gallon C-Aire compressor from Arnold Motor Supply

Supervisors discuss/share information from committees and boards they have attended

V. Adjournment

Barry Anderson - Chair
2655 410th St
Greenville, IA 51343
712/260-3802
banderson@co.clay.ia.us

Del Brockshus
1808 11th St SE
Spencer, IA 51301
712/262-3478
del@delsgardencenter.com

Burlin H. Matthews
805 11th Ave W
Spencer, IA 51301
712/262-8219
mattheb@smunet.net

Joe Skow
1609 West 15th Street
Spencer, IA 51301
712/264-0933
trooperj@smunet.net

Linda K. Swanson
1410 440th Street
Peterson, Iowa 51047
712/933-5586
swsnfarm@royaltelco.net

**AMENDED AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
February 16, 2016 Meeting #9**

General Rules for Public Participation:

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4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #6 held January 26, 2016; Meeting #7 held January 27, 2016; Meeting #8 held February 4, 2016**
- III. Claims, Drainage Claims and payments – Resolution by Board to approve**
- IV. Other Business – For Discussion / Possible Board Action**

9:00 a.m. County Engineer – Dept Update

Accept or reject low bid of 3,376,916.95 from Flynn Company Inc of Dubuque, IA for project STP-S-CO21(131)--5E-21 PCC Overlay on B24 and Project LFM-5516P-1--7X-21 PCC Overlay on M54 and authorize the Chairperson to sign the contract & the Performance Bond.

Accept or reject high bid for pasture ground located in Section 2, Summit Township.

9:30 a.m. Zoning/Env Hlth/Sanitation – Department Update

10:00 a.m. County Auditor – Department Update

- Set FY17 Budget Hearing date & time
- Accept County Assessor recommendation of new & disallowed Family Farm Credit claims filed prior to November 1, 2015
- Approve employment request for Assistant County Attorney

2:30 p.m. February 9, 2016 Special ILCC Election Canvass

3:30 p.m. Drainage District #2 Public Hearing – ROW acquisition & adjustments to ROW schedule

V. Adjournment

Barry Anderson - Chair
2655 410th St
Greenville, IA 51343
712/260-3802
banderson@co.clay.ia.us

Del Brockshus
1808 11th St SE
Spencer, IA 51301
712/262-3478
del@delsgardencenter.com

Burlin H. Matthews
805 11th Ave W
Spencer, IA 51301
712/262-8219
mattheb@smunet.net

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Spencer, IA 51301
712/264-0933
trooperj@smunet.net

Linda K. Swanson
1410 440th Street
Peterson, Iowa 51047
712/933-5586
swsnfarm@royaltelco.net

**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
March 1, 2016 Meeting #10**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
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4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #9 dated February 16, 2016**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

9:00 a.m. FY2017 Budget Hearing

Pass Resolution 2016-05 Approving Recommendations of Clay Co Compensation Board

9:30 a.m. Tammy McKeever – Zoning – Discuss Proposed Subdivision in Section 20 of Sioux Twp

10:00 a.m. Scott Rinehart – County Engineer – Dept Update

1. Approve the purchase of a 2016 CASE 590SN Backhoe for \$101,300.00 from Titan Machinery out of Sioux City, IA. To be delivered and paid for in July 2016 and authorize the County Engineer to sign the proposal.
2. Approve the sale of 1993 CAT 426B Backhoe to Mid Country Machinery of Sergeant Bluff, IA for \$16,000.
3. Accept or reject Underground Construction Application for Ayrshire Farmers Telephone Company to place fiber optic cable in Clay County Secondary Roads Right-of-Way on multiple roads around Gillett Grove, IA, Sect 23, 25, 26, 27, 35 & 36, Gillett Grove Twp and Sect 18, 19, 20, 21, 22, 29, 30 & 32, Logan Twp.

10:15 a.m. Arvin Druvenga – Winther Stave & Co, LLP - FY2015 Audit Report

10:45 a.m. James Worm – GIS – Departmental Update-Kansas City Conference

11:00 a.m. Sandra Geidl – County Treasurer – Departmental Update

11:15 a.m. Kim Wilson – Community Services Director – Departmental Update
Review & Determine Action on an Appeal for a denial of a Clay County resident's burial assistance request.

11:45 a.m. Barry Sackett – Assistant County Attorney - Departmental Update

12:00 Noon Marjorie Pitts – County Auditor

Approve Certificate of Adjustment #2254, Relating to Taxes Payable 2015-2016
Certify expenses for the February 9, 2016 Special ILCC Election
Approve changing June 7, 2016 meeting date to June 8, 2016 due to Primary Election
Set time for June 7, 2016 Primary Election canvass
Authorize Draw #1 of the CDBG Project 15-CF-003 to the Clay County Seasons Children Center
Authorize Chairperson to sign State of Iowa General Accounting Expenditure Request for Payment #1

Supervisors discuss/share information from committees and boards they have attended

V. Adjournment

Barry Anderson - Chair
2655 410th St
Greenville, IA 51343
712/260-3802
banderson@co.clay.ia.us

Del Brockshus
1808 11th St SE
Spencer, IA 51301
712/262-3478
del@delsgardencenter.com

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805 11th Ave W
Spencer, IA 51301
712/262-8219
mattheb@smunet.net

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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
March 15, 2016 Meeting #11**

General Rules for Public Participation:

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8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #10 dated March 1, 2016**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Approve & Authorize Chairperson to sign Weed Commissioner Certification for 2016

Approve Resolution 2016-06-Order for Noxious Weed Control on Roadside pursuant to IA Code 317

Approve Transfer #344 of \$321.91 from Capital Improvements to the Capital Projects fund

Approve Certificate of Adjustment #2255 Relating to Taxes Payable 2015-2016

Approve License Application for Class B Beer Permit from Rebecca Rouse, 3299 335th Ave, Ruthven, IA

Approve Employee Payroll Requests from Secondary Roads for Jason Hass, Raymond Essick, Thomas Jessen, Jason Selk & Austin Allen

9:00 a.m. Sandra Geidl – County Treasurer-Accept Employee Payroll Request from Treasurer for Scot Brown

9:15 a.m. Steve Pick – SMU- Wellhead Protection

9:30 a.m. Barry Sackett – Assistant County Attorney- Dept Update

9:45 a.m. Scott Rinehart – County Engineer – Dept Update

1. Accept or reject Overhead Construction Application for Iowa Lakes Electric Cooperative to place poles in Clay County Secondary Roads Right-of-Way along the east right-of-way line of 200th Avenue and then crossing over 200th Avenue, Sections 22 & 23, Douglas Township.
2. Accept or reject Underground Construction Application for IA Lakes Electric Cooperative to place electrical lines in Clay Co Sec Road Right-of-Way by boring under 420th St, Sect 16 & 21, Lincoln Twp.
3. Accept Pre-Construction Agreement between the Iowa Department of Transportation and Clay County for U.S. Hwy 71 Project and authorize the Chairperson to sign the agreement.
4. Review and approve FY2016-2017 Clay County Secondary Roads Budget.
5. Review and approve the Clay County 2017 5-Year Construction Program.
6. Approve Resolution No. 2016-07 to revise the Clay County 2016 Five Year Construction Program.
7. Approve Resolution No. 2016-08 to Reduce Level of Maintenance to Area Service “C” Road on 405th Street from a point 1258.84 feet West of the center of Section 12, Gillett Grove Township, West 1453.54 feet to a point where the established road dead ends.

10:00 a.m. Secondary Roads Bid Letting

11:00 a.m. Brian Miller - Woodman – HVAC Controls

11:30 a.m. Lunch

12:30 p.m. IGHCP – Insurance Renewal

Supervisors discuss/share information from committees and boards they have attended

V. Adjournment

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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
April 12, 2016 Meeting #13**

General Rules for Public Participation:

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8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #12 dated March 29, 2016**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Accept County Sheriff's Report of Fees Collected for Quarter ending March 31, 2016
Accept County Sheriff's Commissary Report of Fees Collected for Quarter ending March 31, 2016
Accept County Auditor's Report of Fees Collected for Quarter ending March 31, 2016
Accept County Recorder's Report of Fees Collected for Quarter ending March 31, 2016
Accept Clerk of District Court's Report of Fees Collected for Quarter ending March 31, 2016

9:00 a.m. Barry Sackett – Assistant County Attorney- Dept Update

9:30 a.m. Approve & Authorize Chair to sign Public Safety Telecommunicators Week Proclamation for April 10-16, 2016

9:45 a.m. Scott Rinehart – County Engineer – Dept Update

1. Accept or reject low Culvert Pipe quote.
2. Award low bid for Box Culverts and authorize Chairperson to sign contracts.
3. Accept low bid of \$116,155.80 from OMG Midwest Inc (DBA: Tri-State Paving) out of Estherville, Iowa for project HSIP-S-CO21(130)--6C-21 (Paved Shoulders) & authorize Chairperson to sign Contracts.
4. Accept the low bid of \$215,360.00 from Rognes Bros Excavating Inc out of Lake Mills, Iowa for project BROS-CO21(132)—5F-21 (RCB Culvert Replacement) and authorize Chairperson to sign contracts.
5. Approve 2015 Farmall 130A Tier 4B/Final Tractor purchase for \$46,350.00 from Case Agriculture, Spencer
6. Accept & enter into agreement with IA Department of Transportation, Clay County and City of Spencer for Traffic Safety Improvement funding for project FM-TSF-CO21(133)--5B-21 (West B24 Paved Shoulders) & authorize Chairperson to sign agreements.
7. Enter into an agreement with Clay County and Kirkham Michael for engineering services for replacement of bridge on B53 in Gillett Grove, IA Section 25, T95N, R36W & authorize Chairperson to sign agreements.
8. Approve amendment to the Clay County 2016 5-Year Construction Program. Moving up projects FM-TSF-CO21(133)--5B-21, LFM-5871HMA1--7X-21, LFM-6817MS-1--7X-21, LFM-7518DO-1--7X-21, LFM-7817DO-2--7X-21.
9. Set May 24, 2016-10:00 am as local letting date for Bridge Deck Overlay project #LFM-7518DO-1 on B17.
10. Close 280th Street (B14) between 130th Avenue (M27 and 140th Avenue for bridge deck overlay project

10:00 a.m. Secondary Roads Box Culvert Bid Letting

10:30 a.m. Kim Wilson - Community Services Director - Dept Update

Action Item: Review and Render a Decision on a Clay County Burial Assistance Appeal

11:00 a.m. Drainage District #23 Continued Public Hearing

Marjorie Pitts – County Auditor

Approve Certificate of Adjustment #2256 & Relating to Taxes Payable 2014-2015
Accept & Authorize Chairperson to sign the Employee Payroll Request from Conservation Dept for Danika Spooner
Authorize Chairperson to Sign Actuarial Services Agreement between Silverstone Group, Incorporated and Clay County
Approve & Authorize Chairperson to sign Ricoh copier contract for Clay County DHS Office
Approve & Authorize Chairperson to sign Estimate from Coffman's Locksmith Shop for Exit Devices for IA Workforce
Approve Class C Native Wine Permit for InnSpiration Bed & Breakfast & Vineyards
Approve & Authorize Chairperson to sign 20/20 Vision funding allocation of \$25,000 for fiscal years 2017-2020
Authorize Draw #3 of the CDBG Project 15-CF-003 to Clay Co Seasons Children Center for \$34,923.00
Authorize Chairperson to sign State of IA General Accounting Expenditure Request for Payment #3
Approve Pest Management Service Agreement of \$525 with Presto-X for Sheriff's Office fenced-in area
Set Pubic Hearing for Fund Year 2016 Budget Amendment

Supervisors discuss/share information from committees and boards they have attended

V. Adjournment

Barry Anderson - Chair
2655 410th St
Greenville, IA 51343
712/260-3802
banderson@co.clay.ia.us

Del Brockshus
1808 11th St SE
Spencer, IA 51301
712/262-3478
del@delsgardencenter.com

Burlin H. Matthews
805 11th Ave W
Spencer, IA 51301
712/262-8219
mattheb@smunet.net

Joe Skow
1609 West 15th Street
Spencer, IA 51301
712/264-0933
trooperj@smunet.net

Linda K. Swanson
1410 440th Street
Peterson, Iowa 51047
712/933-5586
swsnfarm@royaltelco.net

**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
April 26, 2016 Meeting #14**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

I. Agenda received as proposed or as amended

II. Minutes approved – Meeting # 13 dated April 12, 2016

III. Claims and payments – Resolution by Board to Approve

IV. Other Business – For Discussion / Possible Board Action

- Authorize Chairperson to sign fireworks permits for: Pam Wymore, 104 Timberline Tree, Algona, IA; James Casey, 2550 350th St., Spencer, IA; Mary Smith, 15 4th Ave NW, Fostoria, IA.
- Approve Resolution 2016-09 to designate duties to prepare the County budget pursuant to Iowa Code Section 331.434.
- Approve Resolution 2016-10 to amend Agreement between Clay Co and NW Iowa Plan & Dev Commission for CDBG Administration of Seasons Ctr for Behavioral Health – Autumn's Ctr.
- Approve & Authorize Chairperson to sign amendment to Agreement between Clay Co & NW Iowa Plan & Dev Commission for CDBG Administration of Seasons Ctr for Behavioral Health – Autumn's Ctr.
- Approve Resolution 2016-11 amending the approval of funding for economic development for FY2016

9:00 a.m. FY2016 Budget Amendment Hearing

9:30 a.m. Authorize Chairperson to sign Correctional Officers Memorial Week Proclamation for May 1-7

9:45 a.m. Spencer Park Supporters

10:00 a.m. Chelsea Loucks -Executive Director of Parker Historical Society

10:30 a.m. Scott Rinehart – County Engineer - Open 280th Street (B14) between 130th Avenue (M27 and 140th Avenue after completion of bridge deck overlay project.

10:45 a.m. Set Revolving Loan Fund Assessments for Drainage Districts # 10, # 16, #24, #25, #33, #36, #39, #41, #43, #46, #49, #53, #69, #74, #85, #86, #94, #106, #109, #115 and Set District Work Assessments for Drainage Districts #8Branch 4 Lateral 6, #28 Lateral 186-28-008, #48, #114 & #120 Lateral B.

11:00 a.m. Jack Reed – Employee handbook

11:30 a.m. Kim Wilson – Community Services Director – Dept Update

Barry Sackett – Assistant County Attorney - Dept Update

Marjorie Pitts – County Auditor – Dept Update

Supervisors discuss/share information from committees and boards they have attended

V. Adjournment

Barry Anderson - Chair
2655 410th St
Greenville, IA 51343
712/260-3802
banderson@co.clay.ia.us

Del Brockshus
1808 11th St SE
Spencer, IA 51301
712/262-3478
del@delsgardencenter.com

Burlin H. Matthews
805 11th Ave W
Spencer, IA 51301
712/262-8219
mattheb@smunet.net

Joe Skow
1609 West 15th Street
Spencer, IA 51301
712/264-0933
trooperj@smunet.net

Linda K. Swanson
1410 440th Street
Peterson, Iowa 51047
712/933-5586
swsnfarm@royaltelco.net

**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
May 10, 2016 Meeting #15**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

I. Agenda received as proposed or as amended

II. Minutes approved – Meeting #14 dated April 26, 2016

III. Claims, Drainage Claims and payments – Resolution by Board to Approve

IV. Other Business – For Discussion / Possible Board Action

- Authorize Chairperson to sign fireworks permits for: Linda Cushing, 2506 298th St.
- Approve settlement negotiations regarding liability case #ICP044375A1
- Discuss potential Courthouse security camera project.

8:45 a.m. County Attorney – Kristi Kuester – Dept Update

9:00 a.m. Kim Wilson – Community Services Director

Review/Approve plan for coverage of targeted case management billing regionally

9:30 a.m. Authorize Chairperson to sign Law Enforcement Officers Memorial Week for May 15-21, 2016

9:45 a.m. Veteran Affairs – Dept Update

Approve move of spending power between Veteran Affairs accounts related to the VA Allocation.

10:00 a.m. Hazardous Mitigation Grant Application – Eric Tigges/ Kara Elbert (NWIPDC)

10:15 a.m. Drainage District #23 meeting

Accept Letter of Engagement from Attorney Robert Goodwin regarding filed Notice of Appeal

10:30 a.m. Authorize Chairperson to sign the Emergency Medical Services Proclamation for week of May 15-21, 2016

10:45 a.m. Rod Coffman – Coffman's Locksmith Shop – Project Update

Barry Sackett – Assistant County Attorney - Dept Update

Marjorie Pitts – County Auditor

Set date and time for public hearing of proposed Jake Brake Ordinance.

Authorize Chairperson to sign the Payment Schedule Addendum to the Management & Services Agreement for Public Health Programs with the Spencer Municipal Hospital

Authorize Chairperson to sign the ILCC Lease Agreement Addendum for the DHS facility

Accept & Authorize Chairperson to sign Employee Payroll Requests for Secondary Roads for Blake Simons & Monte Newgard

Accept & Authorize Chairperson to Sign Employee Payroll Request for Alberto Enciso from Sheriff's Office
Supervisors discuss/share information from committees and boards they have attended

V. Adjournment

Barry Anderson - Chair
2655 410th St
Greenville, IA 51343
712/260-3802
banderson@co.clay.ia.us

Del Brockshus
1808 11th St SE
Spencer, IA 51301
712/262-3478
del@delsgardencenter.com

Burlin H. Matthews
805 11th Ave W
Spencer, IA 51301
712/262-8219
mattheb@smunet.net

Joe Skow
1609 West 15th Street
Spencer, IA 51301
712/264-0933
trooperj@smunet.net

Linda K. Swanson
1410 440th Street
Peterson, Iowa 51047
712/933-5586
swsnfarm@royaltelco.net

**AMENDED AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
May 24, 2016 Meeting #16**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #15 dated May 10, 2016**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Set date & time for DNR Construction Permit Application hearing for New Fashion Pork, LLP in Section 32 Lake Twp. and M & C Anderson Pullets, Inc. in Sect 18 of Herdland Twp

Approve INS Contract with Jack Reed for County Employee Handbook

Review/ Approve the billing of Clay County Sheriff's transportation fees associated with adult mental health civil commitments to the Northwest Iowa Care Connections MHDS Region effective May 2016.

9:00 A.m. John Lawson – County Assessor – Dept Update

9:30 a.m. Scott Rinehart – County Engineer – Dept Update.

1. Accept low tire quote.
2. Accept or reject 28E Agreement between City of Spencer & Clay County to jointly do Shoulder Paving and Rumble Strip improvement project on West 4th Street, County Road B24.
3. Accept Underground Construction permit for Telecom Construction for Century Link to place Copper Cable in Clay County Secondary Roads ROW by boring under 350th St (B24), Sec 8 & 17, Riverton TWP.
4. Accept or reject Underground Construction permit for IA Lakes Electric Coop to place cable in Clay County Secondary Roads ROW by boring under 270th St, Sec 5, Lake TWP.
5. Accept or reject Underground Construction permit for Iowa Lakes Electric Cooperative to place cable in Clay County Secondary Roads ROW by boring under 330th Avenue (N18), Sec 25, Lake TWP.
6. Close 350th Street (B24) from 10th Ave east 5 miles to 280th Ave (M54) and south 8 ½ miles to Gillett Grove for PCC Overlay Project.

10:00 a.m. Bridge Deck Overlay Letting

Award low bid for Bridge Deck Overlay project #LFM-7518DO-1 & authorize Chairperson to sign contract.

11:00 a.m. Custodial Update

Approve & Authorize Chairperson to sign change order for Clay County Courthouse Boiler Control from Woodman Controls Company

Barry Sackett – Assistant County Attorney - Dept Update

Marjorie Pitts – County Auditor

Authorize Draw #4 of CDBG Project 15-CF-003 to Clay Co Seasons Children Center for \$85,524.00

Authorize Chairperson to sign State of Iowa General Accounting Expenditure Request for Payment #4

Authorize Chairperson to sign letter regarding Clay County Seasons CDBG (15-CF-003) Contract request to amend activity description \$ performance targets for Activity 1-10 Mental Health

Accept & Authorize Chairperson to sign Employee Payroll Requests from Conservation Dept for Danika Spooner, Gary Johansen, Cory Lee, Norb Manwarren & Cody Huckfelt

Accept & Authorize Chairperson to sign Employee Payroll Requests from Secondary Roads Dept for Weston Glienke, Robert Schoorman & Nathanael Adolph

Accept & Authorize Chairperson to sign Employee Payroll Request from Sheriff's Office for Luke Christenson

Accept & Authorize Chairperson to sign Employee Payroll Request for VA Dept for Darla Sheasley

Authorize Chairperson to sign fireworks permit for Randall&Kathy Anderson, 102 5th Ave NW, Fostoria, IA

Accept & Authorize Chairperson to sign low bid for electrical wiring for new fire suppression systems in Auditors vault, Recorder's vault & Recorder's basement vault

Approve Transfer #345 of \$7,500 from LOSST-Any Lawful Use to Quality Housing Initiative fund

Approve Postponing "Jake Break Ordinance" public hearings to the following dates; June 21 & July 5, 2016

Supervisors discuss/share information from committees and boards they have attended

V. Adjournment

Barry Anderson - Chair
2655 410th St
Greenville, IA 51343
712/260-3802
banderson@co.clay.ia.us

Del Brockshus
1808 11th St SE
Spencer, IA 51301
712/262-3478
del@delsgardencenter.com

Burlin H. Matthews
805 11th Ave W
Spencer, IA 51301
712/262-8219
matthieb@smunet.net

Joe Skow
1609 West 15th Street
Spencer, IA 51301
712/264-0933
trooperj@smunet.net

Linda K. Swanson
1410 440th Street
Peterson, Iowa 51047
712/933-5586
swsnfarm@royaltelco.net

**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
June 8, 2016 Meeting #17**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting # 16 dated May 24, 2016**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Approve & Authorize Chairperson to sign Fireworks Permits for Amy Strohman, 4505 150th Ave, Peterson, IA; Cindy & Jack Sikora, 708 Hwy Ave SW, Fostoria, IA; Peter Norgaard, 2930 Hwy 18, Dickens, IA

9:00 a.m. Scott Rinehart – County Engineer – Dept Update

1. Accept renewal of Fuel contract with Cooperative Energy to provide Gasohol and Diesel Fuel to Clay County for a period from July 01, 2016 thru June 30, 2017.
2. Accept renewal of Fuel contract with Max Yield to provide Diesel Fuel to Clay County for a period from July 01, 2016 thru June 30, 2017.
3. Accept or reject Underground Construction permit for Black Hills Energy to place Natural Gas line in Clay County Secondary Roads ROW along the west ditch of 200th Avenue and then boring under 200th Avenue to provide service to 3570 , Secs 14 & 15, Riverton TWP.
4. Accept or reject Underground Construction permit for Iowa Lakes Electric Cooperative to place power line in Clay County Secondary Roads ROW along 195th Avenue, Sec 34, Douglas TWP.

9:30 a.m. New Fashion Pork Construction Permit Hearing

10:00 a.m. MC Anderson Pullet Construction Permit Hearing

10:30 a.m. Honorable Senator Johnson & Honorable Representative Jones Legislative Updates

11:30 a.m. Kim Wilson – Community Services Director

Review/Approve FY 17 contract with Upper Des Moines Opportunity for Clay County's Food Pantry allocation.

Tri-Joint Drainage District #73 Meeting – To Levy Assessments

Barry Sackett – Assistant County Attorney

Marjorie Pitts – County Auditor

Sign website maintenance contract with Inukshuk Technologies, LLC, PO Box 857, Spencer, IA for Clay County's, Clay County Sheriff's and Clay County Conservation's websites

Accept & Authorize Chairperson to sign the Employee Payroll Requests for Troy Soma from Secondary Roads; Robert Brady from the Jail; Ryan Nemmers, Karen Bauermeister, Julie Hanson, Theresa Martendale, Becky Conley from the Conservation Department and Alison Kutzeach from the Auditor's Office

Supervisors discuss/share information from committees and boards they have attended

V. Adjournment

Barry Anderson - Chair
2655 410th St
Greenville, IA 51343
712/260-3802
banderson@co.clay.ia.us

Del Brockshus
1808 11th St SE
Spencer, IA 51301
712/262-3478
del@delsgardencenter.com

Burlin H. Matthews
805 11th Ave W
Spencer, IA 51301
712/262-8219
mattheb@smunet.net

Joe Skow
1609 West 15th Street
Spencer, IA 51301
712/264-0933
trooperj@smunet.net

Linda K. Swanson
1410 440th Street
Peterson, Iowa 51047
712/933-5586
swsnfarm@royaltelco.net

**AGENDA – SPECIAL SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 10:00 a.m.
June 14, 2016 Meeting #18**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

10:00 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Other Business – For Discussion / Possible Board Action**

June 7, 2016 Primary Election Canvass

III. Adjournment

Barry Anderson - Chair
2655 410th St
Greenville, IA 51343
712/260-3802
banderson@co.clay.ia.us

Del Brockshus
1808 11th St SE
Spencer, IA 51301
712/262-3478
del@delsgardencenter.com

Burlin H. Matthews
805 11th Ave W
Spencer, IA 51301
712/262-8219
matheb@smunet.net

Joe Skow
1609 West 15th Street
Spencer, IA 51301
712/264-0933
trooperj@smunet.net

Linda K. Swanson
1410 440th Street
Peterson, Iowa 51047
712/933-5586
swsnfarm@royaltelco.net

**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
June 21, 2016 Meeting #19**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #17 dated June 8, 2016 & Meeting #17 dated June 14, 2016**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

8:45 a.m. Scott Rinehart – County Engineer – Dept Update

1. Approve amendment No. 1 to the FY2016-2017 Five-Year Construction Program.
2. Accept or reject Overhead Construction permit for Iowa Lakes Electric Cooperative to place power line in Clay County Secondary Roads ROW over 300th Avenue, Sec's 4 & 5, Logan TWP.

9:00 a.m. Drainage District #113 Public Hearing

9:45 a.m. John Torbert – IDDA Update

10:00 a.m. Jake Break Ordinance Public Hearing

10:15 a.m. Barry Sackett – Assistant County Attorney

Approve Certificate of Adjustment #2259

Approve Certificate of Adjustment #2260

10:30 a.m. Robert Becker – Iowa Workforce Development - Heavy Equipment Simulator

10:45 a.m. Jeff Heil –Northland Securities Conference Call for Possible Jail Bond Refinance

11:00 a.m. Libby Stricker – Spencer Insurance – Insurance Renewal

Confirm directive for payment of County Assessor and Deputy Assessor performance bonds

11:30 a.m. Brad Wallace – Bible Reading Marathon

11:45 a.m. Bob Fagen – City of Spencer – Iowa Great Lakes Trail System State Grant Application

Marjorie Pitts – County Auditor

Adopt Resolution 2016-14 amending Resolution 2016-11 Approval of Funding for Economic Development

Authorize Draw #5 of CDBG Project 15-CF-003 to Clay Co Seasons Children Ctr for \$61,967.00

Authorize Chairperson to sign State of Iowa General Accounting Expenditure Request for Payment #5 on behalf of Clay County Seasons Children Center in the amount of \$65,166.00

Accept Employee Payroll Requests from Secondary Roads Dept for Mike Hueck & from Jail for Dillon Faas

Approve & authorize Chairperson to sign Secondary Road's payroll wage schedules as submitted for wages and salaries for fiscal year 2017

Authorize Chairperson to sign annual Licensed Code Support Agreement with Solutions, Inc.

Authorize Chairperson to sign annual Information Technology Services Statement of Work between Solutions & Clay County

Approve fireworks permit for Ken Kabrick, Carol Orris, Roberta Shearer, Jarret Fitzloff, and Anne Hagedorn

Approve transfer of funds from Local Option Sales Tax-Any Lawful Use to Quality Housing Initiative - \$7500.

Approve transfer of funds from Local Option Sales Tax-Rural Use to Secondary Roads \$84,991.25

Approve transfer of funds from General Basic to Secondary Roads - \$129,656.

Approve transfer of funds from Rural Basic to Secondary Roads - \$1,217,902.

Approve transfer of funds from General Supplemental to Capital Improvements - \$2000.

Approve transfer of funds from Local Option Sales Tax-Any Lawful Use to Capital Improvements \$42,000

Approve estimate of cost for installation of r-22 freon in the Courthouse chiller system

Authorize Chairperson to sign termination letter to County Case Management Services (CCMS)

Approve Resolution 2016-15 for State of Iowa Recreational Trails Program Local Match provisions

Accept/Deny estimate of cost for infrared patching on asphalt pavement maintenance at Courthouse parking lot

Supervisors discuss/share information from committees and boards they have attended

V. Adjournment

Barry Anderson - Chair
2655 410th St
Greenville, IA 51343
712/260-3802
banderson@co.clay.ia.us

Del Brockshus
1808 11th St SE
Spencer, IA 51301
712/262-3478
del@delsgardencenter.com

Burlin H. Matthews
805 11th Ave W
Spencer, IA 51301
712/262-8219
mattheb@smunet.net

Joe Skow
1609 West 15th Street
Spencer, IA 51301
712/264-0933
trooperj@smunet.net

Linda K. Swanson
1410 440th Street
Peterson, Iowa 51047
712/933-5586
swsnfarm@royaltelco.net

**AGENDA – SPECIAL SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
June 30, 2016 Meeting #20**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #19 dated June 21, 2016**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

9:00 a.m. Kim Wilson-Clay County Community Services Director - Staffing Proposal

Barry Sackett – Assistant County Attorney

Marjorie Pitts – County Auditor

Reappoint Eldon Kopel to the Clay Co Veterans Affairs Commission for three year term

Authorize County Auditor to sign the Northland Securities Letter of Engagement as Underwriter relating to the Jail bond refinance.

Approve Knight Protection, Inc proposal for fire alarm system upgrade to interface with Administration Bldg Fire suppression system

Approve fireworks permits for Ben & Ann Sassman, Jeremy & Sharleen Walters, Brad Carlson, Chris Raveling, Doyle & Tammy McKeever and Christina Steffens

Approve Resolution 2016-16 Authorizing Dedication of Trail to Public Use & Commitment to the Care & Maintenance of the Trail

10:00 a.m. Tammy McKeever – Environmental Health

Set date and time for Master Matric public hearing for the NSC Site – Section 18 Douglas Township

Supervisors discuss/share information from committees and boards they have attended

V. Adjournment

Barry Anderson - Chair
2655 410th St
Greenville, IA 51343
712/260-3802
banderson@co.clay.ia.us

Del Brockshus
1808 11th St SE
Spencer, IA 51301
712/262-3478
del@delsgardencenter.com

Burlin H. Matthews
805 11th Ave W
Spencer, IA 51301
712/262-8219
mattheb@smunet.net

Joe Skow
1609 West 15th Street
Spencer, IA 51301
712/264-0933
trooperj@smunet.net

Linda K. Swanson
1410 440th Street
Peterson, Iowa 51047
712/933-5586
swsnfarm@royaltelco.net

**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
July 5, 2016 Meeting #21**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #20 dated June 30, 2016**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

9:00 a.m. Scott Rinehart – County Engineer – Dept Update

1. Accept or reject Underground Construction permit for Iowa Lakes Regional Water to place water line in Clay Co Secondary Roads ROW to serve the City of Gillett Grove at:
 1. Under 420th Street on the east side of 280th Ave (M54) intersection, from North to South, from private property to private property; Section 18/19, T95N-R35W (Logan Township)
 2. Under 430th Street/B53 on the east side of 280th Ave (M54) intersection, a diagonal bore from Section 19, T95N-R35W (Logan Township) to Section 25, T95N-R36W (Gillett Grove Township), from private property to private property
 3. A. Under Railway Street, AKA 280th Avenue (M54) on the south side of the “Y” intersection with 435th St (B53), from Northeast to Southwest from private property to City Right-of Way property, Section 25 (Gillett Grove Township) AND
B. Following along the southwest side of Railway Street, Gillett Grove, going northwest to 5th St (435th St/B53) in City Right-of-Way, Section 25, Gillett Grove Township AND
C. Along the South side of 5th Street (435th St/B53) approximately 510 feet in City Right-of-Way, Section 25, Gillett Grove Township
 4. Under Railway Street, AKA 280th Avenue (M54) on the south side of the intersection at 2nd Street, from city property to city property, Section 25, Gillett Grove Township
 5. Under 440th Street/M54 on the East side of 280th Ave from North to South from private property to private property Section 30/31, T95N-R35W (Logan Township).

10:00 a.m. 2nd & Final Public Hearing on Proposed Jake Brake Ordinance 5.2

Approve Resolutions 2016-21 & 2016-22

Drainage District #2 Meeting – Approve Change Order to LA Carlson Contracting, Inc.

Barry Sackett – Assistant County Attorney

Marjorie Pitts – County Auditor

Adopt Resolution 2016-17 to establish the Fiscal Year 2017 expenditure appropriations by department.

Adopt Resolution 2016-18 to approve funding for economic development purposes for fiscal year 2017

Authorize Chairperson to sign Municipal Advisory Service Agreement between Clay County & Northland Securities, Inc.

Approve & Authorize Chairperson to sign the Limited Dissemination Agent Agreement between Clay County & Northland Securities, Inc.

Resolution 2016-19 to fix a date for a public hearing on a General Obligation Refunding Loan Agreement and

Approving Preliminary Official Statement Related to Sale of General Obligation County Refunding Bonds

Approve Resolution 2016-20 to appoint Kristine Toay as Real Estate Deputy Auditor

Recess at 12:00 Noon

1:00 p.m. Moody Investor Company conference call related to Jail Bond Refinance

Supervisors discuss/share information from committees and boards they have attended

V. Adjournment

Barry Anderson - Chair
2655 410th St
Greenville, IA 51343
712/260-3802
banderson@co.clay.ia.us

Del Brockshus
1808 11th St SE
Spencer, IA 51301
712/262-3478
del@delsgardencenter.com

Burlin H. Matthews
805 11th Ave W
Spencer, IA 51301
712/262-8219
mattheb@smunet.net

Joe Skow
1609 West 15th Street
Spencer, IA 51301
712/264-0933
trooperj@smunet.net

Linda K. Swanson
1410 440th Street
Peterson, Iowa 51047
712/933-5586
swsnfarm@royaltelco.net

**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
July 19, 2016 Meeting #22**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #21 dated July 5, 2016**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Accept County Auditor's Report of Fees Collected for quarter ending June 30, 2016

Accept County Sheriff's Report of Fees Collected for quarter ending June 30, 2016

Accept County Sheriff's Commissary Report for quarter ending June 30, 2016

Accept County Recorder's Report of Fees Collected for quarter ending June 30, 2016

Accept County Treasurer's Semi-Annual Report for period ending June 30, 2016

Accept Clay Co Clerk of District Court's Report of Fees Collected for quarter ending June 30, 2016

Authorize Chairperson to sign Payroll wage schedules submitted for Dept wages & salaries for FY17

9:00 a.m. Scott Rinehart – County Engineer – Dept Update

1. Accept or reject Underground Construction permit for Interstate Power & Light to place power line in Clay County Secondary Roads ROW by directional drilling under 230th Avenue, Section 19 & 20, Meadow TWP.
2. Accept the purchase of a new 2017 Western Star 4700SF Tandam Truck from Boyer Trucks of Sioux Falls, SD for \$105,940.00.
3. Accept the purchase of snow equipment from J-Craft of Lake Crystal, MN.
4. Accept the purchase of a 2006 Caterpillar 143H Motor Grader from Ziegler Inc, of Sioux City, Iowa for \$119,370.00.

9:15 a.m. James Worm – GIS Coordinator – Dept Update

9:30 a.m. Barry Sackett – Assistant County Attorney- Trail Project Experience

10:00 a.m. PROPOSED ACTION TO INSTITUTE PROCEEDINGS TO ENTER INTO A LOAN AGREEMENT IN A PRINCIPAL AMOUNT NOT TO EXCEED \$4,500,000 (GENERAL OBLIGATION REFUNDING) Public Hearing Approve Resolution 2016-23

10:15 a.m. Jeff Heil – Northland Securities

10:30 a.m. Matt Ring: Nationwide Retirement Solutions – Section 457 Deferred Comp Program
[515-218-0303 – ringm3@nationwide.com]

11:00 a.m. Construction Permit Hearing for Shane Carlson, 1660 480th St, Linn Grove, IA in NSC Site of the SW 1/4 of the SW 1/4 of Section 18 of Douglas Township (T94N, R37W)

Approve Resolution 2016-24

11:30 a.m. Jake Brake Ordinance Public Hearing Continuance

Approve Resolutions 2016-21 & 2016-22

11:45 a.m. Sandra Geidl – County Treasurer- Iowa DOT Driver's License Station in Clay County.

12:00 Noon Randy Krukow, County Sheriff & Scott Davis, Jail Administrator - Dept Update

Accept & Authorize Chairperson to sign Employee Payroll Request for Tristin Leebens & Robert Bera

Supervisors discuss/share information from committees and boards they have attended

V. Adjournment

Barry Anderson - Chair
2655 410th St
Greenville, IA 51343
712/260-3802
banderson@co.clay.ia.us

Del Brockshus
1808 11th St SE
Spencer, IA 51301
712/262-3478
del@delsgardencenter.com

Burlin H. Matthews
805 11th Ave W
Spencer, IA 51301
712/262-8219
mattheb@smunet.net

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1609 West 15th Street
Spencer, IA 51301
712/264-0933
trooperj@smunet.net

Linda K. Swanson
1410 440th Street
Peterson, Iowa 51047
712/933-5586
swsnfarm@royaltelco.net

**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
August 2, 2016 Meeting #23**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting # 22 dated July 19, 2016**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Approve Resolution 2016-25 Issuance of General Obligation County Refunding Bonds, Series 2016A

9:00 a.m. Scott Rinehart – County Engineer – Dept Update

Accept the purchase of snow equipment from J-Craft of Lake Crystal, MN for \$95,762.12.

9:15 a.m. Drainage District #108 & #23 Meetings with Don Etlar – Bolton & Menk

Filing Appraisers Reports

10:00 a.m. Anita Jorgensen & Jamie Whitney – Upper Des Moines Opportunity

10:30 a.m. Kathy Fueston – IA Great Lakes Trail System Update

10:45 a.m. IDOT - DL Issuance Information by Director of Motor Vehicle Services, Mark Lowe and Director of Office of Drivers Services, Melissa Spiegel & Sandra Geidl- County Treasurer – County Driver's Licensing Station

11:15 a.m. Tammy McKeever – Zoning, Env Health, Safety & EMS

Approve Telephone Stipends for Employee

Barry Sackett – Assistant County Attorney – Dept Update

Marjorie Pitts – County Auditor

Discuss/Approve purchase of Airgas welder and accessories

Accept Business Property Tax Credit Applications filed by March 15, 2016 Deadline

Approve Certificate of Adjustment #2261 Mobile Home Junked Abatement

Approve Certificate of Adjustment #2262 Reverse Previous Abatement

Authorize Draw #6 of CDBG Project 15-CF-003 to Clay Co Seasons Children Ctr for \$101,491.00

Authorize Draw #6 of CDBG Project 15-CF-003 to Northwest IA Planning & Dev for \$3,709.00

Authorize Chairperson to sign State of Iowa General Accounting Expenditure Request for Payment #6 on behalf of Clay County Seasons Children Center in the amount of \$105,200.00

Approve voiding prior year's warrant #161759 for \$830.00 to Alpha Wireless Comm

Supervisors discuss/share information from committees and boards they have attended

V. Adjournment

Barry Anderson - Chair
2655 410th St
Greenville, IA 51343
712/260-3802
banderson@co.clay.ia.us

Del Brockshus
1808 11th St SE
Spencer, IA 51301
712/262-3478
del@delsgardencenter.com

Burlin H. Matthews
805 11th Ave W
Spencer, IA 51301
712/262-8219
mattheb@smunet.net

Joe Skow
1609 West 15th Street
Spencer, IA 51301
712/264-0933
trooperj@smunet.net

Linda K. Swanson
1410 440th Street
Peterson, Iowa 51047
712/933-5586
swsnfarm@royaltelco.net

**AMENDED AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
August 16, 2016 Meeting #24**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #23 dated August 2, 2016**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

8:45 a.m. Scott Rinehart – County Engineer – Dept Update

9:00 a.m. Kim Wilson – Community Services Director – Juvenile Drug Court Update

Review/Approve/Authorize Chairperson to sign Resolution for the STEPPING UP TOGETHER Initiative.

10:00 a.m. Drainage District # 23 Meeting

- File Reclassification Report for Improvements
- Set Hearing Date & Time for Reclassification
- Set Hearing Date for Report of Appraisers

10:15 a.m. Drainage District #108 Meeting

- File Plans & Specifications for Improvements for Bid Letting
- Set Date & Time for Bid Letting & Awarding Bid
- Set Hearing Date for Report of Appraisers

Drainage District #2 Meeting – Approve Change Order and Payment Request

10:30 a.m. Tammy McKeever – Zoning

Set Hearing Date & Time for Construction Permit Application Submitted for Bravo Farms, LLC located in the SW of NW of Section 33 of Logan Township, Clay County, Iowa

11:30 a.m. Joan Waller – Veteran Affairs – Dept Update

Barry Sackett – Assistant County Attorney – Dept Update

Marjorie Pitts – County Auditor

Approve Administrative Budget Amendment in Amount of \$2000.00

Approve Payroll Allowance of \$25.00 per Month for Usage of Personal Cell Phone for Employee Use

Approve Quote from Woodman Controls Co for Flow Sensor & VFD Replacement in Courthouse

Approve Estimates from Griffin Const for Concrete Work in Flag Area of Courthouse & NE side of GSC Bldg

Authorize Draw #7 of CDBG Project 15-CF-003 to Clay Co Seasons Children Ctr for \$86,867.00

Authorize Chairperson to sign State of Iowa General Accounting Expenditure Request for Payment #7 on behalf of Clay County Seasons Children Center in the amount of \$86,867.00

Authorize VPN connectivity for specific county employees

Approve Proposal from Midwestern Mech, Inc. to install new 50psi T & P Valve and piping to floor

Approve Proposal from Midwestern Mech, Inc. to install neutralization kits in 3 apex boilers

Supervisors discuss/share information from committees and boards they have attended

V. Adjournment

Barry Anderson - Chair
2655 410th St
Greenville, IA 51343
712/260-3802
banderson@co.clay.ia.us

Del Brockshus
1808 11th St SE
Spencer, IA 51301
712/262-3478
del@delsgardencenter.com

Burlin H. Matthews
805 11th Ave W
Spencer, IA 51301
712/262-8219
mattheb@smunet.net

Joe Skow
1609 West 15th Street
Spencer, IA 51301
712/264-0933
trooperj@smunet.net

Linda K. Swanson
1410 440th Street
Peterson, Iowa 51047
712/933-5586
swsnfarm@royaltelco.net

**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
August 30, 2016 Meeting #25**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #24 dated August 16, 2016**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Authorize Chairperson to sign Drainage District #2 Pay Request #4 for Open Ditch Repairs

9:00 a.m. Scott Rinehart – County Engineer – Dept Update

1. Accept or reject Underground Construction permit for Premier Communications to place fiber optic cable in Clay County Secondary Roads ROW along the north side of 400th St, Section 4 Logan TWP.
2. Accept or reject Overhead Construction permit for Iowa Lakes Electric Cooperative to place power poles in Clay Co Sec Roads ROW along the west side of N14 (310th Ave), Secti 3 & 4, Garfield TWP.
3. Accept or reject Overhead Construction permit for Alliant Energy to place power poles in Clay County Secondary Roads ROW along 120th Avenue, Section 16, Clay TWP.
4. Accept or reject Underground Construction permit for Iowa Lakes Electric Cooperative to place power line in Clay County Secondary Roads ROW by boring under 190th Ave, Sect 15 & 16, Lincoln TWP.
5. Accept or reject Underground Construction permit for Iowa Lakes Electric Cooperative to place power line in Clay Co Secondary Roads ROW by boring under 290th St, Sections 12 & 13, Waterford TWP.

9:30 a.m. Drainage District 23 Meeting

- **File Plans & Specs for Improvements for Bid letting**
- **Set Bid letting & Awards Date & Time**
- **10:00 a.m. Drainage District 23 Hearing for Report of Appraisers**

10:30 a.m. Drainage District 108 Hearing for Report of Appraisers

11:00 a.m. Bravo Farms, Inc. Construction Permit Application Hearing & Approve Resolution 2016-27

Barry Sackett – Assistant County Attorney – Dept Update

Marjorie Pitts – County Auditor

Set Public Hearing of proposed Clay County Ordinance 1.8 Establishing a Pioneer Cemetery Commission.

Set Public Hearing for Season's Center Community Development Block Grant Status Report

Approve changing November 8, 2016 board meeting date to November 9, 2016 due to General Election

Set date & time for November 8, 2016 General Election canvass

Approve Fund Transfer #352 of \$7500 from LOSST-Any Lawful Use fund to the Quality Housing Initiative

Approve Certificates of Adjustment #2263-2269 Relating to Taxes Payable 2016-2017

Approve Estimates for Electricity & 3 Door Openers in GSC Building & DHS Offices

Approve Quotes for 2 Access Points & Cabling for County Attorney in the Courthouse

Supervisors discuss/share information from committees and boards they have attended

V. Adjournment

Barry Anderson - Chair
2655 410th St
Greenville, IA 51343
712/260-3802
banderson@co.clay.ia.us

Del Brockshus
1808 11th St SE
Spencer, IA 51301
712/262-3478
del@delsgardencenter.com

Burlin H. Matthews
805 11th Ave W
Spencer, IA 51301
712/262-8219
mattheb@smunet.net

Joe Skow
1609 West 15th Street
Spencer, IA 51301
712/264-0933
trooperj@smunet.net

Linda K. Swanson
1410 440th Street
Peterson, Iowa 51047
712/933-5586
swsnfarm@royaltelco.net

**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
August 30, 2016 Meeting #25**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #24 dated August 16, 2016**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Authorize Chairperson to sign Drainage District #2 Pay Request #4 for Open Ditch Repairs

9:00 a.m. Scott Rinehart – County Engineer – Dept Update

1. Accept or reject Underground Construction permit for Premier Communications to place fiber optic cable in Clay County Secondary Roads ROW along the north side of 400th St, Section 4 Logan TWP.
2. Accept or reject Overhead Construction permit for Iowa Lakes Electric Cooperative to place power poles in Clay County Secondary Roads ROW along the west side of N14 (310th Avenue), Sections 3 & 4, Garfield TWP.
3. Accept or reject Overhead Construction permit for Alliant Energy to place power poles in Clay County Secondary Roads ROW along 120th Avenue, Section 16, Clay TWP.
4. Accept or reject Underground Construction permit for Iowa Lakes Electric Cooperative to place power line in Clay County Secondary Roads ROW by boring under 190th Ave, Sect 15 & 16, Lincoln TWP.

9:30 a.m. Drainage District 23 Meeting

- **File Plans & Specs for Improvements for Bid letting**
- **Set Bid letting & Awards Date & Time**
- **10:00 a.m. Drainage District 23 Hearing for Report of Appraisers**

10:30 a.m. Drainage District 108 Hearing for Report of Appraisers

11:00 a.m. Bravo Farms, Inc. Construction Permit Application Hearing & Approve Resolution 2016-27

Barry Sackett – Assistant County Attorney – Dept Update

Marjorie Pitts – County Auditor

Set Public Hearing of proposed Clay County Ordinance 1.8 Establishing a Pioneer Cemetery Commission.
Set Public Hearing for Season's Center Community Development Block Grant Status Report
Approve changing November 8, 2016 board meeting date to November 9, 2016 due to General Election
Set date & time for November 8, 2016 General Election canvass
Approve Fund Transfer #352 of \$7500 from LOSST-Any Lawful Use fund to the Quality Housing Initiative
Approve Certificates of Adjustment #2263-2269 Relating to Taxes Payable 2016-2017
Approve Estimates for Electricity & 3 Door Openers in GSC Building & DHS Offices
Approve Quotes for 2 Access Points & Cabling for County Attorney in the Courthouse

Supervisors discuss/share information from committees and boards they have attended

V. Adjournment

Barry Anderson - Chair
2655 410th St
Greenville, IA 51343
712/260-3802
banderson@co.clay.ia.us

Del Brockshus
1808 11th St SE
Spencer, IA 51301
712/262-3478
del@delsgardencenter.com

Burlin H. Matthews
805 11th Ave W
Spencer, IA 51301
712/262-8219
matthieb@smunet.net

Joe Skow
1609 West 15th Street
Spencer, IA 51301
712/264-0933
trooperj@smunet.net

Linda K. Swanson
1410 440th Street
Peterson, Iowa 51047
712/933-5586
swsnfarm@royaltelco.net

**AGENDA – SPECIAL SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 1:00 p.m.
September 6, 2016 Meeting #26**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

1:00 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Other Business – For Discussion / Possible Board Action**

1:00 p.m. Conference Call with Iowa Department of Transportation

III. Adjournment

Barry Anderson - Chair
2655 410th St
Greenville, IA 51343
712/260-3802
banderson@co.clay.ia.us

Del Brockshus
1808 11th St SE
Spencer, IA 51301
712/262-3478
del@delsgardencenter.com

Burlin H. Matthews
805 11th Ave W
Spencer, IA 51301
712/262-8219
mattheb@smunet.net

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Spencer, IA 51301
712/264-0933
trooperj@smunet.net

Linda K. Swanson
1410 440th Street
Peterson, Iowa 51047
712/933-5586
swsnfarm@royaltelco.net

**AMENDED AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
September 13, 2016 Meeting #27**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #25 dated August 30 & Meeting #26 dated September 6, 2016**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Approve & Authorize Chairperson to Sign Clay Co Tourism Agreement with Spencer & Clay Co Heritage
Amend Public Hearing Date & Time for Season's Ctr Community Development Block Grant Status Report
Authorize Draw #8 of CDBG Project 15-CF-003 to Clay Co Seasons Children Ctr for \$106,486.

Authorize Chairperson to sign State of Iowa General Accounting Expenditure Request for Payment #8 on behalf of Clay County Seasons Children Center in the amount of \$106,486.

Authorize carryover of vacation days for Joan Waller that expire September 26, 2016

9:00 a.m. Scott Rinehart – County Engineer – Dept Update

1. Accept or reject low De-Icing Salt quote of \$64.50 per ton from Sanders, Inc. of Ellsworth, Minnesota.
2. Accept or reject Overhead Construction permit for Iowa Lakes Electric Cooperative to place power lines and poles in Clay County Secondary Roads ROW on the east and west side 300th Avenue, Sections 20 & 21, Freeman TWP.
3. Accept or reject Underground Construction permit for Iowa Lakes Electric Cooperative to place power lines in Clay Co Secondary Roads ROW along the lake side of 335th Avenue, Section 36, Lake TWP.
4. Enter into an Architect Agreement between Cannon Moss Brygger & Associates and Clay County for the architectural, mechanical and electrical engineering services for new maintenance shed in Royal and authorize the Chairperson to sign the agreement.
5. Open 350th Street (B24) from 10th Avenue east 5 miles to 280th Avenue (M54) and south 8 ½ miles to Gillett Grove after completion of PCC Overlay Project.

9:30 a.m. Joint Drainage District #61 Conference Call

11:00 a.m. DD #108 Meeting Bid Letting / 11:30 a.m. DD#108 Bid Letting Awarding

Barry Sackett – Assistant County Attorney- Dept Update

Marjorie Pitts – County Auditor

Approve Certificates of Adjustment #2270, #2271 & #2272 Relating to Taxes Payable 2016-2017

Approve Voiding of Prior Fiscal Year's warrant to Mark Eagleburger for \$122.65

Approve Disallowances for Homestead & Military Credit Applications for 2016

Authorize Chairperson to Sign Estimate from North Star Insulation to insulate new boiler pipe in Court house

Authorize Chairperson to Sign Estimate from North Star Insulation to insulate boiler room at County Jail

Approve & Authorize Chairperson to sign request for VPN Connectivity for Ashley Neulieb from Control System Specialist, LC

Supervisors discuss/share information from committees and boards they have attended

V. Adjournment

Barry Anderson - Chair
2655 410th St
Greenville, IA 51343
712/260-3802
banderson@co.clay.ia.us

Del Brockshus
1808 11th St SE
Spencer, IA 51301
712/262-3478
del@delsgardencenter.com

Burlin H. Matthews
805 11th Ave W
Spencer, IA 51301
712/262-8219
mattheb@smunet.net

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1609 West 15th Street
Spencer, IA 51301
712/264-0933
trooperj@smunet.net

Linda K. Swanson
1410 440th Street
Peterson, Iowa 51047
712/933-5586
swsnfarm@royaltelco.net

**AMENDED AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
September 27, 2016 Meeting #28**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #24 dated August 16, 2016**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Approve & Authorize Chairperson to sign County Mental Illness Awareness Week Proclamation

8:45 a.m. Don Reefer – B & W Controls Drainage District Spraying

9:00 a.m. Public Hearing for Proposed Ordinance 1.8 Pioneer Cemetery Commission

9:15 a.m. Season Center CDBG Status Hearing

9:25 a.m. Tammy McKeever – Envir Health – Lead Certification

9:30 Drainage District 23 Meeting Bid Letting & 10:00 a.m. Bid Awarding

10:15 a.m. Scott Rinehart – County Engineer – Dept Update

1. Accept or reject Underground Construction permit for Iowa Lakes Electric Cooperative to place power lines in Clay County Secondary Roads ROW by boring under 280th Avenue, Section 31, Lake TWP.
2. Close 300th Street from 310th Avenue to 320th Avenue for bridge deck overlay project.
3. Close 450th Street from 150th Avenue to 160th Avenue for Box Culvert Replacement.

11:00 IDOT/County Treasurer –Driver's License Station

11:30 a.m. Annexation Consultation with City of Spencer

Barry Sackett – Assistant County Attorney- Dept Update

Marjorie Pitts – County Auditor

Approve quote from Warren Meier Electric, Spencer, IA of \$995.00 for lighting in Courthouse Flag area

Approve quote from Christian Sheet Metal of \$210.42 for 3 pedestals for lights at Courthouse flag area.

Approve quote from Servpro, Spencer, IA of \$979.92 to steam clean 14 offices, 2 hallways, front entrance, breakroom, conference room & 4 lobby area client chairs at Dept of Human Services (DHS) office.

Approve quote from Control System Specialists, LC, Grimes, IA to install a replacement NEXUS appliance for HVAC system at Co Jail facility of \$5,381.25.

Approve Certificates of Adjustment #2273 & #2274 Relating to Taxes Payable 2016-2017

Accept & Approve Employee Payroll Request from Sheriff's Office for Robert B. Bera and Gene Fliss from Secondary Roads

Authorize Chairperson to sign Facilities Support Service Agreement with Control System Specialist for Sheriff's office

Approve Proposal for Asbestos testing for Courthouse from Ames Environmental or IEA

Supervisors discuss/share information from committees and boards they have attended

V. Adjournment

Barry Anderson - Chair
2655 410th St
Greenville, IA 51343
712/260-3802
banderson@co.clay.ia.us

Del Brockshus
1808 11th St SE
Spencer, IA 51301
712/262-3478
del@delsgardencenter.com

Burlin H. Matthews
805 11th Ave W
Spencer, IA 51301
712/262-8219
mattheb@smunet.net

Joe Skow
1609 West 15th Street
Spencer, IA 51301
712/264-0933
trooperj@smunet.net

Linda K. Swanson
1410 440th Street
Peterson, Iowa 51047
712/933-5586
swsnfarm@royaltelco.net

**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
October 11, 2016 Meeting # 29**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #28 dated September 27 2016**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Authorize chairperson to sign Res 2016-28 Approving Annexation of Parcel of Land Located in NW 1/4 of Sect 20, Sioux Twp., Clay Co, IA owned by Ervin & Deanna Orwig into Corporate City Limits of Spencer, IA

Accept County Sheriff's Report of Fees Collected for Quarter ending September 30, 2016

Accept County Sheriff's Commissary Report of Fees Collected for Quarter ending September 30, 2016

Accept County Auditor's Report of Fees Collected for Quarter ending September 30, 2016

Accept County Recorder's Report of Fees Collected for Quarter ending September 30, 2016

Accept Clerk of District Court's Report of Fees Collected for Quarter ending September 30, 2016

9:00 a.m. 2nd & Final Hearing for Proposed 1.8 Pioneer Cemetery Ordinance

Approve Resolutions 2016-29 & 2016-30 Related to Pioneer Cemetery Ordinance

9:15 a.m. Scott Rinehart – County Engineer – Dept Update

1. Review and approve Federal-aid Agreement with the Iowa Department of Transportation and Clay County for project STP-S-CO21(134)--5E-21 and authorize the Chairperson to sign agreement.
2. Accept or reject Underground Construction permit for Iowa Lakes Regional Water to place water lines in Clay County Secondary Roads ROW by directional drilling under 230th Avenue, Section 19, Meadow TWP.
3. Accept or reject Overhead Construction permit for Iowa Lakes Electric Cooperative to place power lines in Clay Co Secondary Roads ROW over 320th Street and then along 320th Street, Sections 29 & 32, Lake TWP.

9:30 a.m. Eric Tigges – E911 Lost Island Addressing

9:45 a.m. Barry Sackett – Assistant County Attorney-Dept Update

10:30 a.m. Mark Carey (240-2638) – Discuss/Approve Courthouse Security Camera Proposal

11:00 a.m. Marjorie Pitts – County Auditor

Approve Certificates of Adjustment #2275 & #2276 Relating to Taxes Payable 2016-2017

Discuss Interview with Iowa Insurance Division Related to IGHCP

Accept & Authorize Chairperson to sign Employee Payroll Request from Bob Peters from Sec Roads Dept

11:30 a.m. Clay County Employee Handbook Review

Supervisors discuss/share information from committees and boards they have attended

V. Adjournment

Barry Anderson - Chair
2655 410th St
Greenville, IA 51343
712/260-3802
banderson@co.clay.ia.us

Del Brockshus
1808 11th St SE
Spencer, IA 51301
712/262-3478
del@delsgardencenter.com

Burlin H. Matthews
805 11th Ave W
Spencer, IA 51301
712/262-8219
mattheb@smunet.net

Joe Skow
1609 West 15th Street
Spencer, IA 51301
712/264-0933
trooperj@smunet.net

Linda K. Swanson
1410 440th Street
Peterson, Iowa 51047
712/933-5586
swsnfarm@royaltelco.net

**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the Board Room, 300 West 4th Street, Spencer, IA at 8:30 a.m.
October 25, 2016 Meeting #30**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #29 dated October 11, 2016**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

9:00 a.m. Scott Rinehart – County Engineer – Dept Update

1. Pass resolution #2016-31 for changes to resolution #2015-29 establishment of level “B” roads.
2. Accept or reject Underground Construction permit for Iowa Lakes Regional Water to place water lines in Clay County Secondary Roads ROW by directional drilling under 5th Street (Gillett Grove)/B53, Section 25, Gillett Grove TWP.
3. Accept or reject Underground Construction permit for Black Hills Energy to place electrical lines in Clay County Secondary Roads ROW to provide new service to 2075 358th St, Section 14, Riverton TWP.

9:30 a.m. Drainage District 61 Bid Letting Teleconference &

- *Bid Letting and opening of submitted bids for Jt Drainage District 61 C, D, & E Main Open Ditch Cleanout
- *Discussion/Action-award of bid for Joint Drainage District 61 C, D, & E Main Open Ditch Cleanout

Barry Sackett – Assistant County Attorney – Dept Update

Marjorie Pitts – County Auditor

Set canvass of the November 8, 2016 General Election

Authorize Co Auditor to sign Facilities Usage Agreement for Clay Co Regional Events Center for November 8, 2016 General Election

Approve & Authorize Chairperson to sign CDBG Draw #9 for the Seasons project in the amount of \$28,710

Discuss/Approve Revised Courthouse Security Camera Proposal

Approve Estimate from Servpro of Spencer for Steam cleaning Probation & Community Services Offices

Approve Estimate from Christians Sheet Metal, HVAC, Inc to provide & Install Ruud gas furnace in County Attorney's Office

Approve Bid from Holmes Lock & Safe 13 ANSI Grade 1 closers in Courthouse

11:00 a.m. Drainage District #108 Discussion with David Johnson & Jim W Christensen

11:30 a.m. Handbook Review Teleconference

Supervisors discuss/share information from committees and boards they have attended

V. Adjournment

Barry Anderson - Chair
2655 410th St
Greenville, IA 51343
712/260-3802
banderson@co.clay.ia.us

Del Brockshus
1808 11th St SE
Spencer, IA 51301
712/262-3478
del@delsgardencenter.com

Burlin H. Matthews
805 11th Ave W
Spencer, IA 51301
712/262-8219
mattheb@smunet.net

Joe Skow
1609 West 15th Street
Spencer, IA 51301
712/264-0933
trooperj@smunet.net

Linda K. Swanson
1410 440th Street
Peterson, Iowa 51047
712/933-5586
swsnfarm@royaltelco.net

**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
November 9, 2016 Meeting # 31**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #30 dated October 25, 2016**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Drainage District #23 Meeting - Reschedule Drainage District #23 Reclassification Hearing

9:00 a.m. County Engineer Scott Rinehart – Dept Update
Accept low pickup quote.

9:30 a.m. City of Spencer Manager Bob Fagen - Update on Retail

10:30 a.m. County Employee Policy Handbook Review

11:00 a.m. Discovery House – Bob Shaw & Julie Scheib

11:30 a.m. Disability Services Coordinator Kim Wilson

Action Item: Review/Approve Clay County Targeted Case Management FY 16 Actual Cost report to the Iowa Medicaid Enterprise as prepared by subcontractor, Seasons Center for Behavioral Health.

Assistant County Attorney Barry Sackett – Dept Update

Marjorie Pitts – County Auditor

Approve request by Spencer Area Activity Center of \$250 for Strategic Planning.
Approve quote from ICOTECH Detention Security Electronics for software warranty and support.

Supervisors discuss/share information from committees and boards they have attended

V. Adjournment

Barry Anderson - Chair
2655 410th St
Greenville, IA 51343
712/260-3802
banderson@co.clay.ia.us

Del Brockshus
1808 11th St SE
Spencer, IA 51301
712/262-3478
del@delsgardencenter.com

Burlin H. Matthews
805 11th Ave W
Spencer, IA 51301
712/262-8219
mattheb@smunet.net

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Spencer, IA 51301
712/264-0933
trooperj@smunet.net

Linda K. Swanson
1410 440th Street
Peterson, Iowa 51047
712/933-5586
swsnfarm@royaltelco.net

**AGENDA – SPECIAL SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 9:00 a.m.
November 15, 2016 Meeting #32**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

9:00 a.m. Open Meeting

I. Agenda received as proposed or as amended

9:00 a.m. November 8, 2016 General Election Canvass

II. Adjournment

Barry Anderson - Chair
2655 410th St
Greenville, IA 51343
712/260-3802
banderson@co.clay.ia.us

Del Brockshus
1808 11th St SE
Spencer, IA 51301
712/262-3478
del@delsgardencenter.com

Burlin H. Matthews
805 11th Ave W
Spencer, IA 51301
712/262-8219
mattheb@smunet.net

Joe Skow
1609 West 15th Street
Spencer, IA 51301
712/264-0933
trooperj@smunet.net

Linda K. Swanson
1410 440th Street
Peterson, Iowa 51047
712/933-5586
swsnfarm@royaltelco.net

**AMENDED AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
November 22, 2016 Meeting # 33**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #31 dated November 9, 2016 and Meeting #32 dated November 15, 2016**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

9:00 a.m. Scott Rinehart – County Engineer – Dept Update

9:30 a.m. Dan Heissel, County Conservation Executive Director -Dept Update

10:00 a.m. Brian Weuve, City of Spencer – Approve Resolution 2016-32 Approving County Consent to Division of Increased Local Option Sales & Service Tax Revenues Attributable to Certain Retail Establishments in City of Spencer, IA

10:15 a.m. NWIPDC – Ted Kourousis – Resolution #2016-33 Local Match Commitment for Federal Recreational Trail Grant Application

10:30 a.m. Barry Sackett – Assistant County Attorney-Dept Update

11:15 a.m. Joan Waller – Veteran Affairs – Dept Update

11:30 a.m. County Employee Policy Handbook Review

Marjorie Pitts – County Auditor

Approve renewal application #LC0030988/L30001039 for Liquor, Wine or Beer and Sunday Sales

Privilege from Randy R. & Julie Dillingham, d/b/a: Barb's Service

Appoint Pam Virelli to Clay County Compensation Board as Board of Supervisor Representative

Discuss/Set County Compensation Board Meeting Date

Allocate \$2500 in FY17 to Discovery House

Approve Estimate for Materials & Installation of Outside Security lighting at County Courthouse

Approve Estimate for Materials & Installation of Outside Security lighting on County Attorney's Building

Approve Transfer of \$5000 from LOSST-Any lawful Use Fund to Quality Housing Initiative

Supervisors discuss/share information from committees and boards they have attended

V. Adjournment

Barry Anderson - Chair
2655 410th St
Greenville, IA 51343
712/260-3802
banderson@co.clay.ia.us

Del Brockshus
1808 11th St SE
Spencer, IA 51301
712/262-3478
del@delsgardencenter.com

Burlin H. Matthews
805 11th Ave W
Spencer, IA 51301
712/262-8219
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Peterson, Iowa 51047
712/933-5586
swsnfarm@royaltelco.net

**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
December 6, 2016 Meeting #34**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #33 dated November 22, 2016**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

8:45 a.m. Scott Rinehart – County Engineer – Dept Update

9:00 a.m. Shelly Sindt, Elderbridge Executive Director

9:30 a.m. James Worm – GIS Coordinator – Dept Update

10:00 a.m. Kylie Miller- Iowa Lakes Corridor

10:15 a.m. Amy Forrette & Jo Engel-County Ag Extension

10:30 a.m. Mandy Roberts-Clay County Library Association

11:00 a.m. Tammy McKeever – Zoning, Env. Health, Safety & EMS Director – National Flood Insurance

11:15 a.m. Kim Wilson – Community Services Director – Dept Update

11:30 a.m. County Policy Handbook Review & Discussion of Policies & Procedures of All County Departments

Barry Sackett – Assistant County Attorney

Set Hearings to Amend Ordinance 5.2 Prohibiting Unlawful Use of Engine & Compression Brakes to include these specific locations: 365th Street between M38 & Hwy 71 to city limits of City of Spencer & 200th Avenue from 365th Street North to B24

Marjorie Pitts – County Auditor

Approve quote from ICOTECH Detention Security Electronics from Montgomery Alabama for software warranty and support at Clay Co Jail.

Accept Fund Year 2016 Annual Northwest Iowa Care Connections Report.

Supervisors discuss/share information from committees and boards they have attended

V. Adjournment

Barry Anderson - Chair
2655 410th St
Greenville, IA 51343
712/260-3802
banderson@co.clay.ia.us

Del Brockshus
1808 11th St SE
Spencer, IA 51301
712/262-3478
del@delsgardencenter.com

Burlin H. Matthews
805 11th Ave W
Spencer, IA 51301
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trooperj@smunet.net

Linda K. Swanson
1410 440th Street
Peterson, Iowa 51047
712/933-5586
swsnfarm@royaltelco.net

**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
December 20, 2016 Meeting #35**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #34 dated December 6, 2016**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

9:00 a.m. Scott Rinehart – County Engineer – Dept Update

Review and approve 2017 Maintenance Agreements with cities, schools and township trustees and authorize the Chairperson to sign the agreements.

9:30 a.m. Colleen Paulsen- Clay County Public Health Service – Annual Update

10:00 a.m. Ryan Odor – New Heritage Center Director – Update

10:15 a.m. Coffee Break

11:00 a.m. John Lawson – County Assessor – Dept Update

Barry Sackett – Assistant County Attorney

Marjorie Pitts – County Auditor

Approve & Authorize Chairperson to Sign Proposal from NW Glass Co, Spencer, IA to install new door & frame on East door of Courthouse

Accept & Authorize Chairperson to sign Employee Payroll Requests from Secondary Roads for Chris Hanna

Accept & Authorize Chairperson to sign Employee Payroll Requests from Sheriff's Office for Austin Selk & Spencer Taylor

Certify Iowa Lakes Community College General Elections Costs

Schedule Budget Sessions

Supervisors discuss/share information from committees and boards they have attended

V. Adjournment 12:00 Noon

Barry Anderson - Chair
2655 410th St
Greenville, IA 51343
712/260-3802
banderson@co.clay.ia.us

Del Brockshus
1808 11th St SE
Spencer, IA 51301
712/262-3478
del@delsgardencenter.com

Burlin H. Matthews
805 11th Ave W
Spencer, IA 51301
712/262-8219
mattheb@smunet.net

Joe Skow
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Spencer, IA 51301
712/264-0933
trooperj@smunet.net

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Peterson, Iowa 51047
712/933-5586
swsnfarm@royaltelco.net