

Clay County Board of Supervisor's Minutes for Meeting #1 held on January 2, 2003

The Clay County Board of Supervisors met pursuant to adjournment. The named supervisors were present: Sorenson, Brockshus, Zinn, Schoer, and Chalstrom. Absent: None.

Motion by Zinn, seconded by Sorenson to appoint Supervisor Kenneth L. Chalstrom as the Chairperson of the Clay County Board for the year of 2003. All present voted aye. Motion carried.

Motion by Schoer, seconded by Zinn to appoint Supervisor Joel Sorenson as Vice Chairperson of the Clay County Board for the year of 2003. All present voted aye. Motion carried.

Motion by Zinn, seconded by Schoer to approve the meeting agenda for January 2, 2003 as amended to exclude the approval of Meeting #45 dated December 23, 2002 and the appointment with Zoning/Sanitarian Tammy McKeever. All present voted aye. Motion carried.

Motion by Sorenson, seconded by Schoer to approve the County Board minutes for Meeting #46 dated December 30, 2002. All present voted aye. Motion carried.

Motion by Brockshus, seconded by Schoer to adopt the following resolution. All present voted aye. Resolution adopted.

RESOLUTION 2003-1

BE IT RESOLVED by the Board of Supervisors of Clay County, Iowa, that Scott L. Rinehart, the County Engineer of Clay County, Iowa be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said county to execute the certificate of completion of work and final acceptance thereof in accordance with the plans and specifications thereof in connection with all Farm to Market construction projects in the county.

Marjorie A. Pitts, Auditor

Kenneth L. Chalstrom, Chairperson

Motion by Sorenson, seconded by Zinn to adopt the following resolution. All present voted aye. Resolution adopted.

RESOLUTION 2003-2

Determine the depositories of public funds belonging to Clay County, Iowa and execute the amount which may be deposited without further approval.

BE IT RESOLVED, that the Clay County Treasurer will utilize the services of the following depositories for the deposit of public funds belonging to Clay County, Iowa, or coming into its possession, pursuant to a duly executed amount which may be thus deposited without further approval of this Board and the Treasurer of State is as listed:

NAME OF DEPOSITORY	LOCATION	MAXIMUM DEPOSIT
UNDER THIS RESOLUTION		
U.S. Bank	Spencer, Ia	\$ 4,000,000
Farmers Trust & Savings Bank	Spencer, Ia	\$ 4,000,000
Bank of America	Spencer, Ia	\$ 4,000,000
State Bank	Everly, Peterson, Spencer, Ia	\$ 1,000,000

Farmers Savings Bank	Fostoria, Ia	\$ 1,000,000
Home State Bank	Royal, Ia	\$ 1,000,000
Community State Bank	Spencer and Webb, Ia	\$ 1,000,000
First State Bank	Sioux Rapids, Ia	\$ 400,000
First State Bank	Linn Grove, Ia	\$ 400,000
N.W. Federal Savings Bank	Spencer, Ia	\$ 4,000,000
Telco-Triad Credit Union	Spencer, Ia	\$ 100,000

BE IT RESOLVED, that the following officers are hereby authorized and directed to execute said Agreement, to execute and deliver signature authorization cards to depository concurrently therewith, and to execute all drafts, checks and other documents and correspondence regarding any accounts of Clay County, Iowa at established depositories:

LAVON MONTGOMERY	TREASURER	TERM EXPIRES 12/31/06
PATRICIA APPLGATE	DEP TREASURER	TERM EXPIRES 12/31/06
SANDRA GEIDL	DEP TREASURER	TERM EXPIRES 12/31/06

BE IT RESOLVED, that the officers described above are hereby authorized and directed to take such action, and execute such documents and agreements as may be necessary to secure the repayment of the deposits of public funds authorized hereunder, including to, but not limited to: Security Agreements, Bailment Agreements, Notices, and any documents or instruments supplemental or incidental thereto.

BE IT RESOLVED, that the auditor forward a certified copy of this resolution to Depository, and other parties which may request it for purposes of effectuating the deposit of public funds authorized hereunder or any security therefore, together with a certificate attesting to the names and signatures of the present incumbents to the offices described above; and the auditor further certify to Depository or other parties from time to time the signature of any successor in office of any of the present incumbents.

Marjorie A. Pitts, Auditor

Kenneth L. Chalstrom, Chairperson

Motion by Schoer, seconded by Zinn to adopt the following resolution. All present voted aye. Resolution adopted.

RESOLUTION 2003-3

Designate the depositories for 2003 for the Clay County Auditor, Recorder, and Sheriff with maximum limitations.

BE IT RESOLVED, that the following banks be designated as depositories for 2003 for the Clay County Auditor, Recorder, and Sheriff with maximum limitations as shown.

AUDITOR		
Farmers Trust & Savings Bank	Spencer, IA	\$ 20,000
RECORDER		
U.S. Bank	Spencer, IA	20,000
Farmers Trust & Savings Bank	Spencer, IA	20,000
Bank of America	Spencer, IA	20,000
SHERIFF		
Farmers Trust & Savings Bank	Spencer, IA	100,000
Home State Bank	Royal, IA	100,000
Telco Triad Credit Union	Spencer, IA	100,000

Marjorie A. Pitts, Auditor

Kenneth L. Chalstrom, Chairperson

Motion by Zinn, seconded by Brockshus to adopt the following resolution. All present voted aye. Resolution adopted.

RESOLUTION 2003-4

To appoint County Deputies for Recorder, Treasurer, and Sheriff

BE IT RESOLVED, that Ann Spooner be reappointed deputy for the County Recorder; Patricia Applegate and Sandra Geidl be reappointed deputies for the County Treasurer; Monte Dan Lekwa, Jeffrey Jay Traughber, Timothy Robert Small, Casey James Timmer, Dennis Ramon Linn, Bradley Allen Hawley, Donald Duane Bates and Jeremy Kyle Bellis be reappointed deputies for the County Sheriff effective January 1, 2003.

Marjorie A. Pitts, Auditor

Kenneth L. Chalstrom, Chairperson

Motion by Sorenson, seconded by Zinn to accept the recommendations of the Chairperson for the following committees for the year 2003. The Chairperson appointed those board members not appointed as members of each committee to be alternates for each committee. All present voted aye. Motion carried.

- A.D.T.U. -
- (Brockshus / Zinn)
- CEO-IWD
- (Chalstrom)
- Communication Center - (Chalstrom / Sorenson)
- Courthouse -
- (Zinn / Sorenson)
- E-911 Board & Airport Board of Trustees (Chalstrom)
- EMS Council -
- (Sorenson)
- Grievance Committee - (Zinn / Brockshus)
- Jobs Trust -
- (Brockshus)
- Joint Civil Defense Board - (Chalstrom)
- Multi-Hazard Board - (Chalstrom)
- N.W. Ia. Planning and Development - (Zinn)
- NW Ia Solid Waste (NWISWA) (January - June) (Schoer/Sorenson, alternate)
- Regional Transit Authority - (Schoer)
- Seasons Board
- (Schoer / Brockshus)
- Spencer Industries Board - (Brockshus)
- Upper Des Moines Opportunity - (Sorenson)
- Youth Emergency Services - (Chalstrom)

Motion by Brockshus, seconded by Zinn that Clay County, Iowa designate Scott L. Rinehart, the County Engineer, as its representative on the Northwest Iowa Planning and Development Commission Intermodule Surface Transportation Efficiency Act (ISTEA) Committee for the year 2003. All present voted aye. Motion carried.

Motion by Schoer, seconded by Sorenson that the chairperson be authorized to sign all Farm to Market road vouchers for the year 2003, and the County Engineer be authorized to act in all Farm to Market road projects subject to the approval of the Clay County Board of Supervisors. All present voted aye. Motion carried.

Motion by Zinn, seconded by Schoer that pursuant to Section 321.471 of the Code of Iowa, that paved and gravel portions of the Clay County secondary roads system be placed under a local embargo to become effective when appropriate signs are erected by the County Engineer. The local limitation imposed by the embargo shall be either 4, 6, or 8 ton gross load to be applied as conditions warrant. Also, to authorize the County Engineer to temporarily close any Clay County secondary roads for emergency reasons as determined by the engineer. All present voted aye. Motion carried.

Motion by Brockshus, seconded by Zinn that in preparing right-of-way compensation estimates for Clay County for 2003 that a factor of 3 times the assessed value per acre as obtained from the records of the Clay County Assessor be used to determine the fair market value. The 3.0 factor was established through the services of the Clay County Assessor's records of previous land sales in Clay County. The following payments for fence removal and replacement are also established for Clay County right-of-way purchases: \$.25 per foot for barbed wire and \$.30 per foot for woven wire removal; fence replacement to be paid at the rate of \$.70 per foot for barbed wire and \$.90 per foot for woven wire when the fence has been replaced. All present voted aye. Motion carried.

Motion by Schoer, seconded by Brockshus to appoint Supervisor William D. Zinn, pursuant to *Iowa Code* Section 905.3(1)(a), to serve on the Board of Directors of the Third Judicial district Department of Correctional Services for the calendar year 2003. All present voted aye. Motion carried.

Motion by Sorenson, seconded by Brockshus to appoint John Sheridan, 4560 230th Ave., Greenville, IA as a member of the Clay County Conservation Board pursuant to Code of Iowa Chapter 350.2 for a term of five (5) years ending December 31, 2007. All present voted aye. Motion carried.

Motion by Zinn, seconded by Schoer to appoint Larry Flaharty, 2760 290th Ave., Dickens, IA to serve on the Clay County Zoning Board of Adjustment pursuant to Code of Iowa Chapter 335.11 for a term of five (5) years ending December 31, 2007. All present voted aye. Motion carried.

Motion by Sorenson, seconded by Zinn to appoint Clay County Central Point Coordinator Kim Wilson as Clay County's representative and Supervisor Sylvia D. Schoer as the alternate representative to the Cherokee Mental Health Advisory Board. All present voted aye. Motion carried.

Motion by Schoer, seconded by Sorenson to appoint Marilyn White, 4720 130th Ave., Peterson, IA 51047 as a Lay Person to the Season's Board. All present voted aye. Motion carried.

Motion by Schoer, seconded by Zinn to appoint Supervisor Joel M. Sorenson as the Clay County Board alternate to the Executive Board of the Iowa Lakes Resource Conservation and Development (RC&D) Board and appoint Clay County Conservationist Daniel Heissel as the At-Large Alternate and the voting member on the Iowa Lakes RC & D Executive Board for the year 2003. All present voted aye. Motion carried.

Motion by Brockshus, seconded by Schoer to reappoint Dean L. Johnson, 3155 470th St., Webb, IA to the Webb Benefited Fire District for a three-year term ending December 31, 2005. All present voted aye. Motion carried.

Motion by Zinn, seconded by Sorenson to reappoint Curt Jones, 4860 220th Ave., Sioux Rapids, IA to the Herdland Benefited Fire District for a three year term ending December 31, 2005. All present voted aye. Motion carried.

Motion by Zinn, seconded by Schoer to reappoint Sharon Simington, 2955 210th Ave., Spencer, IA to the Clay County Board of Review for a term of six years ending December 31, 2008. All present voted aye. Motion carried.

Motion by Sorenson, seconded by Zinn to appoint the Spencer Daily Reporter, Everly-Royal News, and the Peterson Patriot as the official newspapers for the county for the year 2003. All present voted aye. Motion carried.

Motion by Zinn, seconded by Brockshus to reappoint the following list of Clay County residents, by category, to serve on the Commission to Assess Damages pursuant to Section 6B.4 of the *Iowa Code* for the year 2003. All present voted aye. Motion carried.

FARMERS

Robert Swan, 3181 310th Ave., Dickens, IA 51333
John Olson, 4670 200th Ave., Sioux Rapids, IA 50585
Jack Schoelerman, 208 S. Washington St., Everly, IA 51338
Robert White, 4720 130th Ave., Peterson, IA 51047
Wayne Kress, 2795 480th St., Webb, IA 51366
Frank Parks, 3 Grandview Blvd, Spencer, IA 51301
Gary Jackson, 2780 340th St., Dickens, IA 51333
Jack D. Sylvester, 4800 Sylvester Rd, Webb, IA 51333

CITY OWNERS

Lee Shatto, 412 1st Ave SW, Fostoria, IA 51340
Robert Wetherell, 112 College St., Peterson, IA 51047
Dennis Galloway, 103 King Ave., Royal, IA 51357
Robert Alderman, 912 W. 11th St., Spencer, IA 51301
Jan Yungbluth, 120 Willow Lane, Rossie, IA 51357
Donald Hintz, 610 Hwy Ave. SW, Spencer, IA 51301
Nancy Glackin, 316 Main St., Dickens, IA 51333

REAL ESTATE BROKERS

G. Kennon Norris, 2113 W. 11th St., Spencer, IA 51301
Jon Hjelm, Box 833, Spencer, IA 51301

David Jacobsen, 1604 Country Club Dr., Spencer, IA 51301
Norma Haack, 722 4th Ave E., Spencer, IA 51301
Richard Hallett, 1313 Country Club Dr., Spencer, IA 51301
Bonnie Hoover, 1312 18th Ave W., Spencer, IA 51301
John Cotton, 2075 355 St., Spencer, IA 51301
Mary McLaughlin, 2460 340th St., Spencer, IA 51301
Vance Frommie, 1021 N. Grand, Spencer, IA 51301
OTHER
Paul E. Strautz, 503 E. 17th St., Spencer, IA 51301
Bryan Bailey, 3580 130th Ave., Everly, IA 51338
Loren W. Reed, 1207 Michael's Ct., Spencer, IA 51301
Tom Cornwall, Box 3046, Spencer, IA 51301
JoAnn Anderson, 105 Ash St., Peterson, IA 51047
Kenneth Essick, Webb, IA 51366
Eldon Goff, 1310 W. 9th St., Spencer, IA 51301

Motion by Brockshus, seconded by Sorenson to approve the transfer of \$22,609.17 from the Local Option-Fair fund to General Basic. All present voted aye. Motion carried.

Kim Wilson, Central Point Coordinator, updated the Board on the progress of the Health Information Portability & Accountability Act (HIPAA) committee. Policies and procedures need to be adopted and enacted by April 14, 2003. The next committee meeting is scheduled for January 16, 2003. The Board will consult with the County Attorney's office to request their assistance with the implementation and documentation of the procedures.

Motion by Zinn, seconded by Brockshus to approve the increase of wages for Deputy Recorder Ann Spooner by \$1.53 per hour effective January 1, 2003 and to approve the hiring of Amy Heifner at the rate of \$9.00/ hour starting January 6, 2003. Heifner will be staffed in the County Recorder's office.

The Chairperson adjourned the meeting at 11:10 a.m. to convene at the Auditor's called meeting Monday, January 6, 2003 at 8:30 a.m.

Marjorie A. Pitts, Auditor

Kenneth L. Chalstrom, Chairperson

Clay County Board of Supervisor's Minutes for Meeting #2 held on January 6, 2003

The Clay County Board of Supervisors met pursuant to adjournment. The named supervisors were present: Sorenson, Brockshus, Zinn, Schoer, and Chalstrom. Absent: None.

Motion by Zinn, seconded by Sorenson to approve the meeting agenda for January 6, 2003. All present voted aye. Motion carried.

The Board discussed the submitted fiscal year 2004 departmental budgets and requested allocation from area organizations.

The Chairperson adjourned the meeting at 12 Noon to convene at the Auditor's called meeting Tuesday, January 7, 2003 at 8:30 a.m.

Marjorie A. Pitts, Auditor

Kenneth L. Chalstrom, Chairperson

Clay County Board of Supervisor's Minutes for Meeting #3 held on January 7, 2003

The Clay County Board of Supervisors met pursuant to adjournment. The named supervisors were present: Sorenson, Brockshus, Zinn, Schoer, and Chalstrom. Absent: None.

Motion by Zinn, seconded by Sorenson to approve the meeting agenda for January 7, 2003. All present voted aye. Motion carried.

Motion by Schoer, seconded by Zinn to approve the County Board minutes for Meeting #45 dated December 23, 2002 and Meeting #1 dated January 2, 2003. All present voted aye. Motion carried.

Motion by Sorenson, seconded by Brockshus to approve the payment of the claims for January 7, 2003 with the detail on file in the County Auditor's office for review. All present voted aye. Motion carried.

	General Basic Fund	
ABC Computers Plus	Aud ink cart	63.75
Ace Hardware	Office Equip & Furniture	30.84
Alpha Wireless Comm Co.	Shrf repairs to car equip	272.37
Anna Hugunin c/o Midwest Land	Well closure	400.00
Patricia A. Applegate	2002 unused sick time	115.00
Aquila	Utilities	66.90
Arch Wireless	DHS pager	86.65
AT&T	DHS phone charges	34.73
Donald D Bates	2002 unused sick time	120.00
Business Systems, Inc	DHS maint contract/copier	145.46
Edward D Campbell	2002 unused sick time	67.50
Canon Financial Services Inc	DP contract chg-Gestner	103.45
Kenneth L Chalstrom	Bd mileage	215.10
Chief Supply	Shrf invest supplies	152.80
City/Spencer-Solid Waste	Bldg solid waste	300.00
Clay Co Sec Road Fund	Gas usage	1271.75
Clay County Sheriff	Shrf fees	18.50
Des Moines Stamp Mfg Co.	Rec signature stamp	85.30
Dick Eisenbacher	Well closure	200.00
Don Steffen	well closures	400.00
DPMS	Shrf spring for gun	1.74
Gina L. Ean	2002 unused sick time	32.50
Ecolab Pest Elimination	Cths serv contract	86.00
Everly-Royal News	Bd mtg minutes #41 #42	144.58
Fidlar Doubleday Inc	Shrf notice of garnishmen	58.83
Four Points Sheraton	Treas mtg exp	252.67
Sandra S. Geidl	2002 unused sick time	102.50
Shirley M. Goyette	2002 unused sick day	120.00
Harmon AutoGlass	Jail glass opening cut	93.79
Bradley A. Hawley	2002 unused sick time	95.00
Helen's Comm Laundry Inc	Bldg mops and rugs	54.00
IA Municipalities Workers Comp	Wkrs comp inst #7	4096.00
IA NE SD PRIMA Chapter	ZSS membership	40.00
IA Secretary of State	Treas notary renewal	30.00
IOWWA c/o Alice Vinsand	Sanitarian registration	95.00
Janitor's Closet Ltd	GSC custodial supplies	912.04
Jeannie Lawrence	Well closure	128.05
John P Greer	atty fees	130.67
Francis D. Lehman	2002 unused sick time	120.00

Monte D. Lekwa	2002 unused sick time	102.50
Dennis R. Linn	2002 unused sick time	90.00
Kevin D. Maassen	2002 unused sick days	100.00
Mar-Lin Business Supply	Office supplies	90.50
Mastercard	Consrv mtg exp	39.56
Midwest Wireless	Cell phone service	287.53
N.A.D.A. Appraisal Guides	DHS used car guide	60.00
Perkins Office Solutions	Office supplies	133.66
Phyllis Sadler	Trans charges	107.50
Janice M. Pithan	2002 unused sick	95.00
Pitney Bowes	qtrly contract/postage	1172.94
Quill	paper 15 cases	328.50
Qwest	Bldg phone circuits	1358.65
R&D Industries, Inc.	Suprt hrdw pc telecom roo	57.07
Roger Larson	Well closures	400.00
Second Chance Body Armor	Shrf bullet proof vest	955.00
Shawn Still	landlork	240.00
Sidwell Company, The	DP web/class registration	1695.00
Sioux Sales Co	Shrf lights	323.40
Michael M. Skonhovd	2002 unused sick time	80.00
Timothy R. Small	2002 unused sick time	85.00
Solutions	DP suprt-hdwr-new hd	157.50
Spencer Chamber of Commerce	Env health booth ag outlo	125.00
Spencer Family Care	Jail emp screening	16.00
Spencer Family Care Med Exam	ME services	125.00
Spencer Mun Utilities	Bldg utilities	2635.68
Spencer Office Supplies	shrf office supplies	277.66
Ann E. Spooner	2002 unused sick time	100.00
Mary E. Storley	2002 unused sick time	120.00
Synergy Center	MH care	1885.00
The Cartridge Connection	Shrf fax toner	29.95
Tom Stallcup	landlork	240.00
Trancite Logic Systems	Shrf acc reconstruct soft	199.00
Jeffrey J. Traughber	2002 unused sick time	80.00
U S Postal Service	DHS postage	1000.00
Vengra Design Group	ZSS smart tble/cloth	280.00
Joan M. Waller	2002 unused sick time	120.00
West Group Payment Center	Jan 03 Am Jur pub	1117.47
Kimberly S Wilson	2002 unused sick time	21.00
Xerox Corporation	Rec copier lease	413.30
	MH-DD Services Fund	
Ace Hardware	Office Equip & Furniture	30.85
Candila Schickel	care	50.00
Clay County Sheriff	Shrf fees	167.00
David A Scott	atty fees	50.00
IA Dept of Human Services	MH care	2989.57
Loughlin Law Firm	Atty fees	50.00
Midwest Wireless	Telephone & Telegr.Serv.	46.52
Nishna Productions Inc	res care	2871.54
O'Brien County Sheriff	Shrf fees	16.00
Oak Haven Care Facility	MH care	4810.59
Spectra Health Care	MH care	1454.52
Sunshine Services Inc.	res care	22456.12
Kimberly S Wilson	2002 unused sick time	49.00
	Rural Services Basic Fund	
Clay Co Sec Road Fund	Zoning fuel	3.25
Marc E Gustafson	2002 unused sick days	87.50
Mastercard	IRVM fuel/Murphy USA	80.90
	Secondary Road Fund	
Airgas North Central	Welding Supplies	65.29

Alliant Energy	Utilities-Royal & Everly	149.13
Aquila	Utilities - Royal	253.06
Ayrshire Farmers Mutual Tele	Gillett Grove Telephone	20.10
Wayne R. Bishop	Reimb. for Safety Shoes	50.00
Catco Parts & Service	Parts	63.44
Cellular One	Cell Phone	175.30
City of Everly	Utilities - Everly	277.54
City of Royal	Utilities - Royal	20.00
City of Spencer	Dec. Service	58.00
Crescent Electric Supply	Shop Heating System	1070.65
Donna J. Frans	Sick Leave Credit	100.00
The Hotel at Gateway Center	Lodging	601.70
H & N Chevrolet Co	Parts	13.96
IA Concrete Paving Assn	Registration Fee	315.00
IA State University	Registration Fee	150.00
Joe Froiland Plumbing/Heating	Radiant Heaters - Spencer	4985.85
Johnson Supply Co.	Shop Heating Parts	41.44
Kuehl & Payer Ltd	Bridge Insp. Services	5425.00
Midwestern Culvert Ltd	CMP & Bands	14216.95
Peter J. Paulsen	Sick Leave Credit	110.00
Perkins Office Solutions	Office Supplies	5.66
L. F Rouse	Sick Leave Credit	97.50
Shine Brothers Steel	Chloride System Parts	1029.54
Shoppers Supply	Shop Supplies	863.25
Snap On Tools Corp	Tools	39.63
Spencer Mun Utilities	Spencer Telephone	54.67
Webb-Dickens Telephone Co	Dickens Telephone	62.41
Wetherell Sand & Gravel	Road Crossing - Tile	178.40

Motion by Brockshus, seconded by Sorenson to approve the payment of a drainage claim in Joint Drainage Ditch #60 Main Open totaling \$286.00 to the Palo Alto County Secondary Roads for the removal of two (2) beaver dams November 12, 2002. All present voted aye. Motion carried.

Motion by Sorenson, seconded by Schoer to approve the payment of a drainage claim in Drainage Ditch #45 totaling \$125.00 to Jonathan E. Winterboer for tile repair November 2, 2002. All present voted aye. Motion carried.

Motion by Schoer, seconded by Zinn to appoint Jean M. King, 2370 Hwy 18, Spencer, IA and Tom M. Dettmer, 1610 Marks Ct., Spencer, IA to serve on the Clay County Board of Health pursuant to *Iowa Code* Chapter 137.4. This appointment will be for a term of three (3) years expiring December 31, 2005. All present voted aye. Motion carried.

Motion by Zinn, seconded by Brockshus to accept the County Auditor's Report of Fees Collected pursuant to *Iowa Code* Section 342.3 for the quarter ending December 31, 2002 totaling \$223.75 with detail on file in the County Auditor's office. All present voted aye. Motion carried.

Motion by Schoer, seconded by Sorenson to accept the County Sheriff's Report of Fees Collected and Disbursed for the

quarter ending December 31, 2002 with a net total of \$17, 188.97 with detail on file in the County Auditor's office. All present voted aye. Motion carried.

Motion by Brockshus, seconded by Zinn to adopt the following Resolution #2003-5.
Resolution adopted.

RESOLUTION #2003-5
A resolution regarding the State of Iowa's proposal to transfer jurisdiction of Hwy 86 to Dickinson County

WHEREAS, the State Road Use Tax Fund Committee (RUTF) has proposed transfer of jurisdiction to counties all Local Service or Access Routes that start or stop within a county or are less than 10 miles in length; and

WHEREAS, Hwy 86 in Dickinson County has been proposed by the Committee for transfer to Dickinson County; and

WHEREAS, Hwy 86 starts in Dickinson County and runs for 13 miles, but continues into Minnesota for an additional 9 miles linking up with Interstate 90; and

WHEREAS, Hwy 86 is an extremely important commercial route to Spencer and Clay County as well as Dickinson County, in that it provides a bypass around the Iowa Great Lakes as well as a direct link with Interstate 90; and

WHEREAS, transportation access is a crucial factor in the ongoing economic well being and development of the Iowa Great Lakes Corridor of Opportunity, which includes Clay and Dickinson Counties;

THEREFORE BE IT RESOLVED, that the Clay County Board of Supervisors urges the State of Iowa to abandon any plan to transfer jurisdiction of Hwy 86 to Dickinson County; and

BE IT FURTHER RESOLVED, that the Clay County Board of Supervisors urges that State of Iowa to soon upgrade Hwy 86 to a four-lane divided Hwy within the State of Iowa and also work with the State of Minnesota to upgrade the nine miles of Hwy 86 within that state to a four-lane divided highway.

PASSED AND ADOPTED, this 7th day of January, 2003.

ATTEST:

Marjorie A. Pitts, Auditor

Kenneth L. Chalstrom, Chairperson

The Board received the Season's Center quarterly report of twenty (20) case management consumers. The Board will, in the future, be given a report of consumers every four (4) months.

Cindy McGranahan and Dennis Holck representing the Parker Historical Museum presented the Board with the 2002 Parker Museum

Highlights. The "House Next Door Campaign" to purchase property at 220 East 3rd Street was discussed; Flagfest Parade activities; the June garden luncheon and museum tour; The Clay County Fair exhibits, the November corn shelling demonstration exhibit and this year's "Winter Weddings" holiday open house activities were also discussed. Goals for 2003 included repayment of the "House Next Door" loan, increasing memberships and developing the volunteer base, developing funding to support Museum operations, adding a parking lot and sidewalks, increasing program opportunities and begin planning for Parker House and Duroe Building improvements. A \$25,000 funding request from Clay County for fiscal year 2004 was submitted. No Board action was taken.

The Board spoke with Kerry Erts of Cady Insurance Agency regarding the counties health benefit renewals. Multiple premium tiers and deductibles were discussed. Erts will prepare further cost projects the end of January.

Motion by Zinn, seconded Schoer to authorize the Chairperson to sign the Quarterly Grants to Counties Report submitted by Sanitarian Tammy McKeever. All present voted aye. Motion carried.

Tammy McKeever presented the Zoning, Environmental Health & Safety performance measures and program evaluation report for 2002 to the Board. A copy of the report is to be on file in the County Auditor's office.

Sheriff Randy Krukow presented the Board with the 2002 Incident Report. Jail statistics showing inmate averages for three (3) years was also given.

Motion by Sorenson, seconded by Schoer to enter into Closed Session pursuant to *Iowa Code* Chapter 21.5(i) at 12:05 p.m. to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation. Ayes: Sorenson, Brockshus, Zinn, Schoer, and Chalstrom. Nays: None. Motion carried.

Motion by Zinn, seconded by Brockshus to exit the Closed Session at 12:24 p.m. Ayes: Sorenson, Brockshus, Zinn, Schoer, and Chalstrom. Nays: None. Motion carried.

The Chairperson adjourned the meeting at 12:30 p.m. to convene at the Auditor's called meeting Friday, January 10, 2003 at 8:30 a.m.

Clay County Board of Supervisors Minutes for Meeting #4 held on January 10, 2003

The Clay County Board of Supervisors met pursuant to adjournment. The named supervisors were present: Sorenson, Zinn, Schoer, and Chalstrom. Absent: Brockshus.

Motion by Schoer, seconded by Zinn to approve the meeting agenda for January 10, 2003. All

present voted aye. Motion carried.

The Board discussed the submitted fiscal year 2004 departmental budgets and requested allocation from area organizations. The schedule of appointments with departments was completed.

The Chairperson adjourned the meeting at 11:45 a.m. to convene at the Auditor's called meeting Monday, January 13, 2003 at 8:30 a.m.

Marjorie A. Pitts, Auditor

Kenneth L. Chalstrom, Chairperson

Clay County Board of Supervisor's Minutes for Meeting #5 held on January 13, 2003

The Clay County Board of Supervisors met pursuant to adjournment. The named supervisors were present. Sorenson, Brockshus, Zinn, Schoer, and Chalstrom. Absent: None

Motion by Sorenson, seconded by Schoer to approve the meeting agenda for January 13 , 2003.

All present voted aye. Motion carried.

The Board discussed the submitted fiscal year 2004 departmental budgets and requested allocation from area organizations.

The Chairperson adjourned the meeting at 11:45 a.m. to convene at the Auditor's called meeting Tuesday, January 14, 2003 at 8:30 a.m.

Marjorie A. Pitts, Auditor

Kenneth L. Chalstrom, Chairperson

Clay County Board of Supervisor's Minutes for Meeting #6 held on January 14, 2003

The Clay County Board of Supervisors met pursuant to adjournment. The named supervisors were present: Sorenson, Brockshus, Zinn, Schoer, and Chalstrom. Absent: None.

Motion by Zinn, seconded by Sorenson to approve the meeting agenda for January 14, 2003. All present voted aye. Motion carried.

The Board met with departments to review fiscal year 2004 budget requests. Departments scheduled for review were: Secondary Roads, Sheriff, Department of Human Services, Treasurer, Zoning/Sanitarian, and Veteran Affairs.

The Chairperson adjourned the meeting at 4:10 p.m. to convene at the Auditor's called meeting Tuesday, January 21, 2003 at 8:30 a.m.

Marjorie A. Pitts, Auditor

Kenneth L. Chalstrom, Chairperson

Clay County Board of Supervisor's Minutes from Meeting # 7, 2003

The Clay County Board of Supervisors met pursuant to adjournment. The named supervisors were present: Brockshus, Chalstrom, Schoer, Sorenson, and Zinn. Absent: None.

Motion by Schoer, seconded by Sorenson to approve the meeting agenda for January 21, 2003. All present voted aye. Motion carried.

Motion by Zinn, seconded by Schoer, to approve the County Board minutes for Meeting #2-6 dated January 6, 7, 10, 13, and 14, 2003. All present voted aye. Motion carried.

Motion by Zinn, seconded by Brockshus, to approve the County Treasurer's Semi-annual Report of business transacted for the period ending December 31, 2002. Detail on file in the County Auditor's office for review. All present voted aye. Motion carried.

Motion by Sorenson, seconded by Zinn to approve Clay County Recorder's Quarterly Report of Fees in the amount of \$44,247.46 for the period ending December 31, 2002. All present voted aye. Motion carried.

Motion by Schoer, seconded by Zinn to approve Clay County Clerk of Court's Report of Fees Collected covering July 2002 to December 31, 2002.in the amount of \$6,714.40. All present voted aye. Motion carried.

Motion by Brockshus, seconded by Sorenson to approve the payment of the claims for January 21, 2003 with the detail on file in the County Auditor's office for review. All present voted aye. Motion carried.

General Basic Fund		
Ace Hardware	Cthse supplies	122.20
Allied Document Solutions	Treas renewal postage	409.94
Alpha Wireless Comm Co.	Consv radio/equip serv	199.69
Aquila	Admn bldg utilities	1360.00
Bank of America	Treas bank acct charges	43.38
Bethany J Brands, Attny at Law	CSRU child suprt serv	200.57
Bjornstad Advanced Comfort	CCSO service call	40.00
BOJI Information Systems, Inc	Aud consult/MSN setup	180.00
Buche Foods G F Buche Co	Shrf misc supplies	14.56
Bud's Service	Shrf tire repair	44.50
Buena Vista Co Sheriff	CSRU shrf fees	18.50
Business Systems, Inc	DHS copier maint contract	112.62
Carpenter Uniform & Promotions	Jailer clothing	102.52
Cerro Gordo Co Sheriff	CSRU shrf fees	32.40
Cindy S. Cook-Ct Reporter	Transcripts	92.00
City Directory Inc	Shrf directory	14.00
City of Spencer	Com Ctr Dec share	10262.72
City/Spencer-Solid Waste	Conservation garbage remo	80.00
Clay County Fair Assn	local option alloc	22609.17
Clay County Sheriff	CSRU shrf fees	1063.25
Clay Regional Water	Consv water usage	65.50
Crescent Electric Supply	Adm pulserated mog lmpfld	11.68
Daily Reporter, The	Pub bd mtgs 40-43	259.74
Denny's Pest Control	Admn pest control	161.00
Design Concepts Unlimited	Office Equip & Furniture	200.00
Dickinson Co Sheriff	CSRU shrf fees	63.89
Don Pierson Ford	Shrf oil for squad cars	62.64
Emmet County Sheriff	CSRU shrf fees	36.00

Exhaust Pros/Lube Master	Consv battery	93.95
Farmers Trust & Svgs Bank	Treas acct service charge	116.54
G E Capital	Consv Minolta Copier	119.48
Galen's Pro-Mow	Consv Stihl saws	878.86
Galls Incorporated	Gloves Timmer	38.54
Graham Tire Co	Shrf tires	289.68
H & N Chevrolet Co	Vehicle repairs	216.46
Heartland Inn	DP mtg exp	71.69
Daniel J Heissel	Consv mtg reg	64.02
Helen's Comm Laundry Inc	Jail cleaning supplies	79.30
IA Dept Natural Resources	Consv renew edu proj perm	30.00
IA Lakes Electric Coop	Consv utilities	214.83
IA Prison Industries	Shrf matt cov/vinyl	36.95
Insight Public Sector fka Coma	VA new monitor	291.48
I S A C Multi-Co Serv Agency	Recorder manual	268.21
Jack's Uniforms & Equipment	Consv pants	83.60
Jacobsen Home Corp	rent	400.00
Janitor's Closet Ltd	Jail custodial supplies	14.31
Julie Brehmer	matron transp jvjv002177	50.00
Karess S Knudtson	Consv Dist II mtg reg	72.76
Randy Krukow	Shrf postage reimb	30.68
L A County Sheriff	CSRU shrf fees	40.00
Linn County Sheriff	CSRU shrf fees	16.83
Lyon County Sheriff	CSRU shrf fees	130.44
M-Y Supply, Inc	Jail fire ext inspect	207.50
Kevin D. Maassen	Consv mtg registration	10.00
Mailboxes & Parcel Depot	Shrf postage	29.00
Mangold Environmental Test/Inc	Well testing	12.00
Mar-Lin Business Supply	Auditor office supplies	55.80
Matt Parrott and Sons	Rec tilted roller shelf	55.86
Tammy R McKeever	ZSS postage reimb	4.75
McLeodUSA	Bd phone	423.82
Midwest Wireless	DHS cell phone	106.56
Mobile Vision	Shrf dep microphone	65.00
Mustard Seed Sandra Pelzer, LI	evaluation	415.00
National Sheriff's Assoc Ross	Shrf dues	100.00
Northwest Glass	Consv tempered glass	20.00
Northwest One, Inc aka NW Int	Consv internet chrg	15.00
NW IA Plan & Develop Comm	Region III LEPC Admn Serv	1030.00
O'Brien County Sheriff	CSRU shrf fees	25.80
Office Systems Company	Admn copier contract	382.68
Osceola Co Sheriff	CSRU shrf fees	19.32
Palo Alto County Sheriff	CSRU shrf fees	69.00
Pathology Medical Serv Sxland	ME exam/autopsy	1150.00
Perkins Office Solutions	DHS inkcart	143.70
Peterson Patriot	Pub of bd mtgs 40-42	204.07
Physicians Lab LTD 1000 E 21st	testing	156.56
Pocahontas Co Sheriff	CSRU shrf fees	5.50
Proforma Millennium Graphics	Treas envelopes	138.75
Qwest	Bldg circuits	112.13
Reliable	VA office supplies	83.36
Robinson Textiles	Shrf pants	68.96
Melinda L. Roman	CSRU mileage	97.20
Shawn Still	rent	240.00
Shoppers Supply	Consv polar king bibs	914.06
Sidwell Company, The	maint agreement Jan-June2	900.00
Sioux County Sheriff	CSRU shrf fees	34.19
Michael M Skonhovd	Consv Dist II reg	20.00
Solutions, Inc.	suprt web updating	1755.50
Southern Archery	Consv buck tools	63.98

Spencer Auto Parts Inc	Shrf oil	105.47
Spencer Building Supply	Consv 2 rolls poly	49.00
Spencer Family Care Med Exam A	ME services	125.00
Spencer Mun Hospital	Jail meals dec	10604.12
Spencer Mun Utilities	Shrf T-1 serv	812.99
Spencer Office Supplies	DHS calendar	118.55
Staples	Consv office supplies	175.48
Staples Credit Plan	Aud keybd mgr	361.12
The Cartridge Connection	Paper roll 1055 plotter	40.95
Thrifty White Stores	Inmate medications	175.12
U S Bank	Rec check order	56.50
U S Postmaster	Postage & Mailing	254.30
Underground Vaults/Storag	Rec storage of microfilm	192.00
Upper Des Moines O E O	Food & Provisions	1200.00
Van Hofwegen Dental Office	Inmate dental work	160.00
VISA	Consv naturalist mtg exp	37.04
Joan M. Waller	VA mileage	23.40
Walmart Business	Consv binocular	54.96
Warner Funeral Home	autopsy ser/repairs	1559.50
WearGuard, Corp	Maint shirt	61.07
Webster Co Sheriff	CSRU shrf fees	19.50
Woodbury County Sheriff	CSRU shrf fees	37.20
Theresa E Wurth	DP mtg expense	141.00
Zee Medical Service Co	Consv 1st aid supplies	15.95
Zenor & Houchins	Atty other help	3161.81
	MH-DD Services Fund	
Cass Incorporated	DD Voc	551.99
Clay County Sheriff	CMI	18.50
Design Concepts Unlimited	Office Equip & Furniture	300.00
Echo Plus	SCL	3152.26
Hope Haven	Wrk Act	8080.08
Horizons Unlimited of PAC	Wrk Act	2104.78
IA Dept of Human Services DHS	ICF/MR	28713.59
I S A C Multi-Co Serv Agency	4th qtr unemployment	6.27
Northwoods Living	SCL	197.28
Opportunity Village	RCF/MR	7000.44
Plymouth Life Inc	RCF/MR	2585.40
REM Developmental Services Inc	ARO	108.20
REM-Atlantic	RCF/MR	1939.36
Seasons Center	Eval Not Rel To Committal	16060.33
Sunrise Apartments	Rent	67.20
U S Postmaster	Postage & Mailing	69.30
Village N. W. Unlimited	Wrk Act	2766.96
	Rural Services Basic Fund	
Christians Sheet Mtl Wrks	Conservation unit heater	175.92
Clay Co Sec Road Fund	Consv fuel/Dec 02	314.23
H & N Chevrolet Co	IRVM vehicle repairs	53.98
McLeodUSA	Zoning phone	7.70
UAP Timberland, LLC	Consv chemicals	193.20
	Secondary Road Fund	
A & M Laundry Inc.	Uniforms, Rags	165.60
Ace Hardware	Nozzle, Drill Bits	161.51
Airgas North Central	Welding Supplies	72.95
Alliant Energy	Lights/Gil Gr. & Peterson	493.64
Aquila	Gas Bill - Spencer	3686.23
Arnold Motor Supply	Spray Gun with Cup	753.55
Richard D Berger	28 miles x .30- CPR Class	8.40
Campbell Supply Co.	PARTS	97.71
City of Webb % City Clerk	Water & Sewer - Webb	52.50
Crescent Electric Supply	Spencer Shed	260.27

Dockendorf Equipment Co. Inc.	Parts	2000.00
Eddy-Walker Equipment Co	PARTS	192.79
Everly Farm & Home Center	BOLTS	127.96
G Soft Computer Services	Fan for Computer	8.00
Galen's Pro-Mow	Chain saw chain & repairs	446.08
Louis A. Halder	15 miles x .30-CPR Class	4.50
Harmon AutoGlass	Windshield Replacement	294.86
Holcomb Freightliner Inc	PARTS	121.86
IA Lakes Electric Coop	Security Light	60.00
IA League of Cities	Annual Service Fee	100.00
IA State University	Reg. Fee for Asphalt Conf	130.00
IDNR Water Supply Section	Water Use Permit Renewal	25.00
I S A C Multi-Co Serv Agency	4th Quarter Unemployment	49.07
James W Joenks	Reimb. for Safety Shoes	80.00
Lakes Propane Gas Co	Gil. Gr., Webb, Dickens	1138.20
Lundt & Sears Plbg & Htg, Inc.	Radiant Igni Control-Webb	369.99
Mathison Co	Field Book Repair	38.10
McLeodUSA	Telephone - Spencer	14.60
Midwestern Culvert Ltd	CMP - Bands	3275.69
Nielsen Tire Co 2104 Hwy Blvd	Tires & Tubs	4848.40
Northwest One, Inc aka NW Int	Internet - Spencer Shed	34.95
Perkins Office Solutions	OFFICE EXPENSE	89.77
Pixler Electric Inc	Parts	98.82
Richard Marker	ROW BROS-CO21(95)--8J-21	378.62
John M. Rosacker	CPR Class Instruction	48.00
Glenn I Rouse	Reimb. for safety Shoes	80.00
Royal Telephone Co	Telephone - Royal	15.17
Share Corp	Car Guard Towel	157.69
Simonsen Iron Works, Inc	Bend Metal for Sander	15.64
Spencer Auto Parts Inc	Paint Supplies	447.58
Spencer Mun Utilities	Utilities - Spencer	344.94
Staples Credit Plan	OFFICE EXPENSE	79.98
Star Energy LLC	Gasoline Purchased	15387.24
The Phone Connection Inc	OFFICE EXPENSE - Shop	20.00
Town & Country Disposal Inc.	Garbage- Everly & Dickens	20.00
Jonathan E. Winterboer	Reimb. for Safety Shoes	50.00
Xerox Corporation	Copy Costs	24.00
Ziegler Inc	BOLTS	690.41
Co. Conserv. L. Acq. Tr. Fund		
Bloom P&H, LLC	Consrv new heater	1137.66
Morton Buildings Inc	Consrv sheets of steel	1641.98

Kim Wilson updated board mental health care for prisoners; managed care nursing needs for long term care; retardation home advocacy group; representative/payee reference check and voluntary application sheet. Board suggested revisions in the applications and to have the county attorney review before releasing.

Lavon Toelle suggested a pay increase of \$150 per year for township clerks and \$100 per year for township trustees. Board would take under advisement.

The Chairperson adjourned the meeting at 10:30 A.M. to convene at the Auditor's called meeting Monday, January 27, 2003 at 8:30 a.m.

Gina L. Ean, Adm. Assistant

Kenneth L. Chalstrom, Chairperson

Clay County Board of Supervisor's Minutes from Meeting # 8 held on January 27, 2003

The Clay County Board of Supervisors met pursuant to adjournment. The named supervisors were present: Sorenson, Brockshus, Zinn, Schoer, and Chalstrom. Absent: None.

Motion by Sorenson, seconded by Schoer to approve the meeting agenda for January 27, 2003. All present voted aye.
Motion carried.

The Board met with departments to review fiscal year 2004 budget requests. Departments scheduled for review were: Conservation, G.I.S./Data Processing, Mental Health / General Assistance, and County Recorder.

The Vice Chairperson Joel Sorenson adjourned the meeting at 3:07 p.m. to convene at the Auditor's called meeting Tuesday, February 4, 2003 at 8:30 a.m.

Marjorie A. Pitts, Auditor

Kenneth L. Chalstrom, Chairperson

Clay County Board of Supervisors Minutes for Meeting #9 held on February 4, 2003

The Clay County Board of Supervisors met pursuant to adjournment. The named supervisors were present:

Sorenson, Brockshus, Zinn, Schoer, and Chalstrom. Absent: None.

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote:

Ayes: Sorenson, Brockshus, Zinn, Schoer, and Chalstrom. Nays: none. Abstentions: none.

Motion by Schoer, seconded by Sorenson to approve the meeting agenda for February 4, 2003. Carried.

Motion by Zinn, seconded by Sorenson to approve the County Board minutes for Meeting #7 dated January 21, 2003, and Meeting #8 dated January 27, 2003. Carried.

Motion by Zinn, seconded by Brockshus to approve the payment of the claims for February 4, 2003 with the detail on file in the County Auditor's office for review. Carried.

General Basic Fund		
Aquila	GA Util	93.43
AT&T	DHS phone calls	37.78
Blackhawk Auto Sprinklers	Adm inspect wet system	249.00
Bob Barker Company Inc	Shrf shoes/men	39.77
BOJI Information Systems, Inc	Aud toner cartrdg	249.00
Canon Financial Services Inc	DP suprt-Gestner cont-Jan	103.45
City of Spencer	Admn garbage service	220.00
City/Spencer-Solid Waste	Jail solid waste	80.00
Clay Co E M S Assn	EMS system assessment res	13487.23
Clay County Sheriff	shrf fees jvjv002177	265.06
Crescent Electric Supply	Adm flr lmp	30.27
Dakota Co Sheriff	CSRU shrf fees	21.25
Dataline Associates	DP supplies-MLR tapes (2)	129.00
Dept of Public Defense AGIA -	Shrf lodging/mtg exp	85.00
Dickinson Co Sheriff	CSRU shrf fees	16.13
Emmet County Sheriff	CSRU shrf fees	18.00
ESRI	DP arc view/info maint	3454.90
Farm & Home Publishers	Aud plat bks	1457.50
Fidlar Doubleday Inc	Treas veh reg env	369.87
Graham Tire Co	Shrf tires/S 21-3	281.48
H & N Chevrolet Co	Shrf hose asm s-21-6	52.64
Hy-Vee Stores	DHS film processing	3.79
IA Prison Industries	Shrf matt cov	71.90
Insight Public Sector fka Coma	DP treas-2 17" flat scrn	928.02
IPERS Returns Processing	Shrf jail credit	210.40
I S A C Multi-Co Serv Agency	Treas spring sch reg	70.00
Jimmy Jay Productions	Shrf embrd garments	54.00
Karla Henderson	CSRU mileage	89.25
Kent Smock - Second Chance	Shrf Level II Triflex pkg	955.00
Lincoln County Sheriff	CSRU shrf fees	17.40
Mar-Lin Business Supply	Treas supplies	20.39
Midwest Wireless	Shrf cell phone serv	381.27
Rachel A Nelson	Shrf fuel reimb	11.00
O'Brien County Sheriff	CSRU shrf fees	20.40
Osceola Co Sheriff	CSRU shrf fees	23.64

Otis Elevator Co	Cths bldg contract	202.65
Palo Alto County Sheriff	CSRU shrf fees	94.50
Perkins Office Solutions	DHS office supplies	288.04
Pitney Bowes	qtryl contract postage me	861.00
Marjorie A Pitts	SEAT mtg exp/mileage	114.00
Qwest	Bldg lines	1293.95
R&R Unlimited	GA Rent	195.00
Robinson Textiles	Shrf pants	36.57
Melinda L. Roman	CSRU mileage	19.20
Sherwin Williams	Adm gal sprpt int sa xtra	45.08
Sidwell Company, The	DP webserv-Feb serv	500.00
Sioux County Sheriff	CSRU shrf fees	25.95
Sioux Sales Co	Shrf paddle hlstr	32.95
Solutions, Inc.	DP new equip-3 com switch	2147.00
Spencer Family Care	Inmate medical care	1311.00
Spencer Family Care Med Exam A	ME serv	250.00
Spencer Mun Hospital	Inmate medical care	4212.90
Spencer Mun Utilities	CCSO utilities	2629.33
Spencer Office Supplies	DHS office supplies	325.82
Staples	GIS supplies-paper	231.75
VISA	Shrf mtg exp	505.99
West Group Payment Center Thom	Dec 02 monthly chrgs	875.00
Woodbury County Sheriff	CSRU shrf fees	33.14
Youth Emergency Service Center	sheltered care	2280.00
Zee Medical Service Co	1st aid supplies	21.65
	MH-DD Services Fund	
Barama Drug	meds	144.83
Dennis Cmelik	MI Legal Aid	150.00
Co Case Management Serv	Educational & Train.Serv.	196.00
Hy-Vee-Storm Lake	Meds	205.98
Midwest Wireless	Telephone & Telegr.Serv.	45.53
NACBHD	Educational & Train.Serv.	100.00
Spectra Health Care Living/Lea	CMI/RCF	812.20
Spencer Office Supplies	Office Supplies	37.99
	Secondary Road Fund	
Airgas North Central	Welding Supplies	51.63
Alliant Energy	Non-Metered Lights	192.63
Aquila	Utilities - Royal Shed	319.91
Arnold Motor Supply	Equipment Paint	1944.39
Asphalt Paving Assn of IA	APAI Reg. Fees	360.00
Ayrshire Farmers Mutual Tele	Telephone - Gillett Gr.	22.82
Cellular One	Cell Phone	168.15
City of Royal	Water & Sewer - Royal	20.00
City/Spencer-Solid Waste	Jan. Service/2 Extra Dump	73.00
Cizek Mfg & Dist Co Inc	450 - Bridge Clips	517.50
Crescent Electric Supply	BUILDINGS	334.78
Crysteel Truck Equipment Inc.	Parts	549.45
Fox International Inc.	PARTS	8.80
Great Lakes Cooperative	Tordon	931.60
Grout Scouts Inc.	Grouting Work in Clay Co.	6850.00
H & N Chevrolet Co	PARTS	19.14
Harmon AutoGlass	Window Repairs	277.13
Thomas L. Herrig	Reimb. for Safety Shoes	50.00
IA Grt Lks Chp-Red Cross	CPR Recertifications	405.00
Iowa Telecom	Telephone - Peterson	49.08
Kuehl & Payer Ltd	Bridge Inspection Service	3100.00
Mar-Lin Business Supply	Office Supplies	25.22
Mathison Co	Repairs to Survey Equip.	464.78
Mid-Iowa Sales Co.	Windshield Solv/Car Wash	115.00
Midstates Builders Inc	Screws	2.40

New Sioux City Iron Co	Parts	46.07
Northwest Equipment Inc	FILTERS	4.81
Office Systems Company	Copy Cost	15.60
Overhead Door Sales	32' Cable - Royal Shed	24.00
Rohlin Construction Co Inc	Cold Mix	139.10
Rohlin Construction Co	Icing Sand	2200.00
Shine Brothers Steel	Iron for Sander	597.29
Shoppers Supply	PARTS	1164.37
Snap On Tools Corp	Ratchet, Air Wrench Cover	66.86
Spencer International	Decals, Parts	249.21
Spencer Mun Utilities	Telephone - Spencer Shed	53.09
Treasurer-St of Ia.	(7) Gravel Pit Reg. Fees	245.00
VISA	Broderbund Software	236.63
Zep Manufacturing Co	Parts Cleaner, Towels	161.01

Motion by Sorenson, seconded by Schoer to approve the payment of Drainage District #60 claim

by Ray Grandstaff, 3557 350th St., Ruthven, IA 51358 in the amount of \$25.00 for the trapping of one (1) beaver on January 24, 2003. Carried.

Motion by Zinn, seconded by Brockshus to approve the payment of Drainage District 61 claim by

Valley Contracting, Inc, P.O. Box 142, Estherville, IA in the amount of \$630.00 for the removal of beaver dams in Lloyd Township, Dickinson County, Iowa authorized December 23, 2002. Carried.

Motion by Schoer, seconded by Sorenson to approve the Certificate of Adjustment of the FY03 Tax List

#2003 in the name of Clay County, Iowa described as S16' of N136' of W30' Lot 3 and S16' of N136' of E30' Lot 4; Blk 15 Second College Addition to Spencer, Inc. This adjustment is made necessary due to the property has a tax status of exempt due to tax sale deed. The total abatement is \$10.00 on receipt #10-16668. Carried.

Motion by Brockshus, seconded by Sorenson to authorize the Chairperson to sign the 2003 County Weed

Commissioner Certification Form naming Freddie G. Hunt, 5075-115th Ave., Peterson, IA. The County Auditor is directed to send the Certification Form to the IA Department of Agriculture and Land Stewardship, Wallace Bulding/1st Floor, Des Moines, IA 50319. Carried.

Motion by Schoer, seconded by Sorenson, to authorize the Chairperson and County Auditor to sign the

application to Northwest Iowa Planning and Development Commission for TEA-21 funding for the

Fiscal Year 2007 for Clay County resurfacing project of count road N-14 from US highway 18 North to

the Dickinson County line. Carried.

Motion by Sorenson, seconded by Brockshus to adopt the following Resolution #2003-6. Carried.

Resolution # 2003-06

BE IT RESOLVED: That the Board of Supervisors of Clay County, Iowa initiates and recommends that the advancement of the following project to the accomplishment year be approved by the Iowa Department of Transportation (Iowa DOT) for improvement with Local Funds for the period covering the current secondary road construction program.

Deleted Projects/ under run	Previous Priority Year	Route Number	Project Number	Type of Work and Location of Project	Length Miles	Estimated Costs
N/A	2005	320 th Ave	LST-4503B-1	Bridge Replacement near W ¼ Corner Sec 26-94-35	N/A	\$110,000
N/A	2005	240 th Ave	LST-7605B-2	Bridge Replacement near W ¼ Corner Sec 21-97-36	N/A	\$85,000
N/A	2005	200 th Ave	LST-6703B-3	Bridge Replacement near W ¼ Corner Sec 35-96-37	N/A	\$110,000
N/A	2004	140 th Ave	L-4803C-4	Bridge Replacement near W ¼ Corner Sec 23-94-38	N/A	\$85,000

Passed and adopted this 4th day of February, 2003.

Marjorie A. Pitts, Auditor

Kenneth Chalstrom, Chairperson

Moved by Brockshus, seconded by Schoer, to purchase a 2003 Diamond Twin Rotary, Model DTR-132C, 72" side mower and 60" rear mower from Diamond Mowers, Inc. of Sioux Falls, South Dakota at their quoted price of \$5,000.00 plus trade-in of 1991 Ford 7710 with Tiger Twin Mowers, county number 359. Carried.

Moved by Brockshus, seconded by Schoer, to purchase a 2003 John Deere 6615 Cab Tractor from Northwest Equipment, Inc. of Spencer, Iowa at their quoted price of \$44,945.00 with no trade-in. Carried.

JoAnn DeYoung, Executive Director of Northwest Iowa Alcohol & Drug Treatment Unit spoke with the Board regarding their \$.85 per capita request for funding for the fiscal year 2004. DeYoung discussed joint projects with Seasons, Inc and the Department of Human Services & Hope Haven.

Mary Nichols, Hanna Marie's Bed & Breakfast; Jon Bang, Major of Peterson; and Ann Lohman, Iowa State Ag Extension visited with the Board regarding the concept of creating an internet network and website for Clay County small towns and rural enterprises that could stimulate tourism in our area. Lohman stated that the Extension

office will partner with other entities to do an educational seminar on marketing our area that could benefit residents as well as travelers. The group will be return on February 18, 2003 with a budget request for funding assistance.

Motion by Zinn, seconded by Schoer to authorize the Chairperson to sign the 2003 Memorandum Agreement for Integrated Service Pathways presented by Central Point Coordinator Kim Wilson. Carried.

Kim Wilson informed the Board of her request for exception to policy for the February rent of a consumer amounting to \$95.00. Wilson also reported on the progress of our Health Information Protection & Accountability Act (HIPAA) policies & procedures. The county attorney's office is also involved with the document process. Wilson stated that the Drop In Center continues to be well visited.

The Board discussed the probability of establishing a relationship with a construction contractor for restoration of the clock tower on the Clay County Courthouse that could be accomplished over multiple fiscal years. Steve Christensen of Christensen Construction Co. of Estherville approached the Board as a general contractor with suggested specifications for the restoration. Christensen proposed bid letting and contract requirements and project guidelines. The time line of starting mid-summer 2003 was discussed.

Motion by Sorenson, seconded by Brockshus to authorize the Chairperson to sign the 2004 Iowa Department of Public Health Grant to Counties Well Program request for \$13,100. Carried.

The Board visited with Mike Mingus regarding his request for a Letter of Employment Referral after his recent termination.

The Board will review his request and return contact with him before February 18th.

The Chairperson adjourned the meeting at 11:30 a.m. to convene at the Auditor's called meeting Friday, February 7, 2003 at 1:00 p.m.

Marjorie A. Pitts, Auditor

Kenneth L. Chalstrom, Chairperson

Clay County Board of Supervisors Minutes from Meeting #10 held on February 7, 2003

The Clay County Board of Supervisors met at 1:00 p.m. pursuant to adjournment. The named supervisors were present: Brockshus, Schoer, and Chalstrom. Absent: Sorenson & Zinn.

Motion by Schoer, seconded by Brockshus to approve the meeting agenda for February 7, 2003.

All present voted ay. Motion carried.

The Board conducted a budget workshop.

The Chairperson adjourned the meeting at 3:30 p.m. to convene at the Auditor's called meeting

Tuesday, February 18, 2003 at 8:30 a.m.

Marjorie A. Pitts, Auditor

Kenneth L. Chalstrom, Chairperson

Clay County Board of supervisors Minutes for Meeting #11 held on February 12, 2003

The Clay County Board of Supervisors met pursuant to adjournment. The named supervisors were present: Sorenson, Brockshus, Zinn and Chalstrom. Absent: Schoer.

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote: Ayes: Sorenson, Brockshus, Zinn, and Chalstrom. Nays: none. Abstentions: none.

Motion by Zinn, seconded by Sorenson to approve the meeting agenda for February 12, 2003 . Carried.

Motion by Sorenson, seconded by Zinn to approve the County Board minutes for Meeting #9 dated February 4, 2003 and Meeting #10 dated February 7, 2003. Carried.

Motion by Brockshus, seconded by Zinn to adopt Resolution #2003-7. Carried.

RESOLUTION NO. 2003-7

To fix a date of meeting at which it is proposed to take action for the issuance of \$1,500,000 Local Option Sales

and Services Tax Revenue Bonds

WHEREAS, pursuant to Chapter 422B of the Code of Iowa, an election duly held in accordance therewith on

November 3, 1998, imposed a local option sales and services tax, within the corporate limits of the City

of Spencer, Iowa and the unincorporated areas of Clay County, Iowa; and

WHEREAS, prior to the election, pursuant to Section 422B of the Code of Iowa, the City of Council of the City of

Spencer, Iowa, adopted a resolution establishing that 10% of the City of Spencer, Iowa proceeds shall be allocated

to the Clay County Fair Association, Inc. and the Board of Supervisors of Clay County, Iowa, likewise adopted a

resolution establishing that 10% of the proceeds for the unincorporated areas of Clay County, Iowa shall be

allocated to the Clay County Fair Association, Inc; and

WHEREAS, in order to make the proceeds of the local option taxes immediately available to the County,

Chapter 422B authorizes the County to issue revenue bonds in anticipation of the collection of such taxes; and

WHEREAS, said revenues to be collected by the City of Spencer, Iowa and Clay County have not been pledged

and are available for the payment of revenue bonds, and the County proposes to issue \$1,500,000 Local Option

Sales and Services Tax Revenue Bonds (the "Bonds") for the purpose of paying the cost, to that extent, of

constructing the Clay County Regional Events Center at the Clay County Fairgrounds;

NOW, THEREFORE, It Is Resolved by the Board of Supervisors of Clay County, Iowa, as follows:

Section 1. This Board shall meet on the 18th day of February, 2003, at the Board of

Supervisor room, Clay

County Administration Building, 300 W. 4th St., in the City of Spencer, Iowa, at 10:00 o'clock a.m., at which time

and place proceedings will be instituted and action taken for the issuance of the Bonds.

Section 2. The County Auditor is hereby directed to give notice of the proposed action for the issuance of the

Bonds setting forth the amount and purpose thereof, the time when and place where the said meeting will be held,

by publication at least once, and not less than 4 nor more than 20 days before the meeting, in a legal newspaper

published at least once weekly, and of general circulation in the County.

Section 3. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved February 12, 2003.

Attest:

Marjorie A. Pitts, Auditor

Kenneth L. Chalstrom, Chairperson

The Chairperson adjourned the meeting at 2:25 p.m. to convene at the Auditor's called meeting Monday, February 17, 2003 at 6:30 p.m.

Marjorie A. Pitts, Auditor

Kenneth L. Chalstrom, Chairperson

Clay County Board of Supervisors Minutes from Meeting # 12 held on February 17, 2003

The Clay County Board of Supervisors met pursuant to adjournment. The named supervisors were present:

Sorenson, Brockshus, Zinn, Schoer, and Chalstrom. Absent: None.

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote:

Ayes: Sorenson, Brockshus, Zinn, Schoer, and Chalstrom. Nays: none. Abstentions: none.

Motion by Sorenson, seconded by Zinn to approve the meeting agenda for February 17, 2003. Carried

The Board met with Kerry Erts of Cady Insurance Co., 214 N. Main, Burlington, IA regarding the renewal of health care benefits for Clay County employees.

The Chairperson adjourned the meeting at 8:05 p.m. to convene at the Auditor's called meeting Tuesday, February 18, 2003 at 8:00 a.m.

Marjorie A. Pitts, Auditor

Kenneth L. Chalstrom, Chairperson

Clay County Board of Supervisors Minutes from Meeting #13 held on February 18, 2003

The Clay County Board of Supervisors met pursuant to adjournment. The named supervisors were present: Sorenson, Brockshus, Zinn, Schoer, and Chalstrom. Absent: None.

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote: Ayes: Sorenson, Brockshus, Zinn, Schoer, and Chalstrom. Nays: none. Abstentions: none.

Motion by Zinn, seconded by Sorenson to approve the meeting agenda for February 18, 2003. Carried.

Motion by Brockshus, seconded by Zinn to approve the County Board minutes for Meeting #11 dated February 12, 2003 after correction to recognize Supervisor Schoer's absence and Meeting #12 dated February 17, 2003. Carried.

Motion by Brockshus, seconded by Schoer to approve the payment of the claims for February 18, 2003 with the detail on file in the County Auditor's office for review. Carried.

		General Basic Fund
ABC Computers Plus	Shrf computer/software	1019.90
Ace Hardware	Bldg supplies	374.32
Aimee Devereauv	ZSS office equip	22.26
Allied Document Solutions	Treas suplmnts	461.11
Alpha Wireless Comm Co.	Shrf radio serv/analysis	132.35
Aquila	Bldg utilities	976.00
Arch Wireless	DHS paging system	86.65
Barb Dean	VA rent	215.00
Bill Caskey	Landlord rent	95.00
Blackhawk Co Health Dept	ZSS annual dues	20.00
Buche Foods	Shrf supplies	9.32
Bud's Service	Shrf 21-4 serv	37.00
Buena Vista Co Zoning	Env Hlth salary/CDC Grant	118.88
Business Systems, Inc	DHS copier maint	77.46
Carpenter Uniform & Promotions	Shrf boots	6.17
CenTec Cast Metal Products	VA markers/bronze	793.44
City of Spencer	Comctr share/permit	13131.16
Clay Co Extension Service	twm trustee/clerk manual	108.00
Clay Co Sec Road Fund	Dec/Jan fuel	1666.45
Clay County General Fund	Env Hlth salary/CDC Grant	513.75
Clay County Homes	landlord rent	240.00
Clay County Sheriff	shrf fees	718.32
Clay Regional Water	Consv Scharnberg Pk util	14.50
Coffman's Locksmith	Cths serv call/keys	51.15
Computer Reporting Inc	deposition/copy	67.80
Crescent Electric Supply	Jail glass replace	254.71
Daily Reporter, The	Bd mtg minutes #45 #46 #1	824.71
De Linda Leu Reporting	deposition/copy	249.95
Denny's Pest Control	Bldg pest control	161.00
Des Moines Stamp Mfg Co.	Rec notary stamp	25.75
Dickinson Co Sheriff	shrf fees	129.42
Emmet County Sheriff	CSRU shrf fees	54.00
Everly-Royal News	Bd mtg min #43 #45 #46	363.43
Farmers Trust & Svgs Bank	Treas bus dep tkts	133.49
H & N Chevrolet Co	Shrf wheel align	131.40
Hardin County Sheriff	CSRU shrf fees	30.62
Heartland Technology	phone serv/repair DHS	195.00
Daniel J Heissel	Consv meeting exp	71.00
Helen's Comm Laundry Inc	Adm laundry serv	102.20
Holiday Inn University Park	ZSS mtg exp	185.15
Humane Restraint	Shrf safety blanket	187.00
Hy-Vee Stores	DHS film	3.99
I P H A IA Public Hlth Assoc	ZSS conf reg	60.00
IA Grt Lks Chp-Red Cross	ZSS CPR recertification	15.00
IA Lakes Electric Coop	Consv utilities	120.88
IA Law Enforcement Academy	Shrf 1st aid/CPR	205.00
IA NE SD PRIMA Chapter	ZSS 2003 dues	40.00
IA Prison Industries	Shrf metal furn spec	41.00
IA Workforce Development	Cthse boiler inspection	15.00
I S A C Multi-Co Serv Agency	Shrf mtg exp	505.00
Janitor's Closet Ltd	Bldg janitorial serv	1278.53
Jasper Co Sheriff	CSRU shrf fees	18.01
Judy's Lawn Service	Consv seasonal work/final	100.00
JW Services	CSRU shrf fees	23.22
KDWD - FM	ZSS radio spot sales	140.00
Karess S Knudtson	Consv mtg exp	12.62
Kossuth Co Sheriff	CSRU shrf fees	16.00
Linn County Health Department	ZSS radon test kits	56.25
Lundt & Sears Plbg & Htg, Inc	GSC water cooler valve	73.07
Lyon County Sheriff	CSRU shrf fees	18.60
Kevin D. Maassen	Consv mtg exp	4.59
Mangold Environmental Test/Inc	ZSS well testing	36.00
Mar-Lin Business Supply	Aud off supplies	39.06
Martin-Mattice Funeral Home	ME prof services	490.00
Mathison Co	DP hrdwre repair/maint	150.00
Matt Parrott and Sons	Rec birth records	55.82
Tammy R McKeever	ZSS mtg exp	53.60
McLeodUSA	Phone chrgs	489.37
Nobles County Sheriff	CSRU shrf fes	10.00
Northwest Glass	Shrf plastic	16.56
Northwest One, Inc	conv internet	18.00
Northwest Printing Co	Rec env/ltrhead	265.22
NW IA Youth Emergency Serv Ctr	Sheltered care jv	1080.00
O'Brien County Sheriff	CSRU shrf fees	76.20
Office Systems Company	Adm Canon IR price/copy	117.83
Osceola Co Sheriff	CSRU shrf fees	34.00
Otis Elevator Co	Cths serv call	91.76

Overhead Door Sales	Consv serv call	150.00
Page Investigations	CSRU Shrf fees	27.00
Palo Alto County Sheriff	CSRU shrf fees	146.50
Perkins Office Solutions	Office supplies	251.94
Peterson Patriot	Bd mtg min #43 #45 #46	446.68
Physicians Lab LTD	ME autopsy	1600.00
Pinal County Sheriff Civil Pro	CSRU shrf fees	100.20
Pitney Bowes	DHS ez seal pt btl	44.94
Pizza Ranch-Spencer	ZSS use facilities/rental	539.96
Plymouth County Sheriff	CSRU shrf fees	66.68
Pocahontas Cty Zoning	Env Hlth salary/CDC Grant	471.90
Prosecuting Attny Training	Shrf IA charging manual	65.00
Qwest	phone circuits	112.13
R & D Industries, Inc	DP new equip-TelCom Rm-sw	275.18
R L Polk & Co	Treas veh reg manuals	112.00
Rebecca Campbell	landlord rent	400.00
Melinda L. Roman	CSRU mileage	58.80
Larry M Rozeboom	GIS DP parcel training me	12.33
Sac County Sheriff	CSRU shrf fees	22.70
Sac County Zoning/Env Hlth	Env Hlth salary/CDC Grant	104.72
Saga Communications of IA	ZSS radon awareness/annou	198.00
Shoppers Supply	Bldg maint supplies	93.88
Sioux County Sheriff	CSRU shrf fees	83.69
Sioux Sales Co	Shrf dep uniforms	572.19
Michael M Skonhvd	Consv mtg exp	4.38
Solutions, Inc.	DP new equip-treas-cpu's	2244.13
Joel M. Sorenson	Bd mileage ISAC	108.00
South Phillips 66	Consv truck/tune-up/maint	195.70
Spencer Auto Parts Inc	Shrf lt bulbs/srew driver	9.43
Spencer Mun Hospital	ZSS spkr/safety training	10685.92
Spencer Mun Utilities	Bldg utilties	779.75
Spencer Office Supplies	Treas off supplies	187.44
Standard Printing & Design	Shrf arrest cards	107.72
Staples	Consv off supplies	53.88
Story County Sheriff	CSRU shrf fees	21.76
SWIFT AIR	Bldg qtrly maint	1895.00
The Cartridge Connection	Shrf laser cart/Infoprint	298.95
Theresa E Wurth	DP GIS parcel training	22.62
Xerox Corporation	Rec Dec base chrg	354.62
Zenor & Houchins	Atty monthly expenses	3382.14

MH-DD Services Fund

Clay Co Sec Road Fund	MH co car gas usage	42.06
Clay County Sheriff	shrf fees	29.00
Echo Plus	mh care	3064.70
Hope Haven	mh care	8660.40
Horizons Unlimited of PAC	mh care	2138.42
Hy-Vee-Storm Lake	MH meds	101.29
IA Dept of Human Services	mh care	26107.88
James Hastings Attorney at Law	MH atty fees	70.00
Johnson County Sheriff	shrf fees	16.50
McLeodUSA	MH phone calls	16.95
Nishna Productions Inc	mh care	2945.13
Northwoods Living	mh care	263.04
Oak Haven Care Facility Season	mh care	5181.21
Opportunity Village	mh care	6194.24
Plymouth Life Inc	mh care	2585.40
Seasons Center	mh services/ed/infrastruc	16250.33
Solutions, Inc.	MH comp support	38.22
Spectra Health Care Living	mh care	1454.52
Sunshine Services Inc.	mh care	23593.01
Thomas M. Magee	mh atty fees	55.00
Thrifty White Stores	mh meds	37.08
Village N. W. Unlimited	mh care	3003.36

Rural Services Basic Fund

City/Spencer-Solid Waste	RS garbage serv/Jan 03	3791.66
CoZO & Kay Mocha	ZSS reg fee 03 spring con	110.00
Galen's Pro-Mow	IRVM muffler/blade	120.02
McLeodUSA	RS phone chrg	13.74
Mike's Precision Sharpening	Consv blades	74.50
Perkins Office Solutions	IRVM inkcart	36.29
Shoppers Supply	Consv FHP belts	13.58
Spencer Auto Parts Inc	IRVM filter	10.03
Staples	IRVM off supplies	82.68
UAP Timberland, LLC	IRVM torrtulqt	289.80

Secondary Road Fund

A & M Laundry Inc.	Uniforms,Shop Rags,Serv.	213.40
Ace Hardware	PARTS	12.21
Alliant Energy	Gill.Grov,Peterson,Rossie	534.22
Aquila	Gas - Spencer Shed	3910.62
Bowman Distribution	PARTS	342.37
Brown Supply Co Inc	PARTS	99.68
C.J.Cooper & Associates, Inc.	Drug Test-Brad	29.00
City of Everly	Utilities - Everly	361.80
Crysteel Truck Equipment Inc.	PARTS	782.24
Diamond Vogel Paints	Equipment Paint/Supplies	170.52
Force America Inc	PARTS	116.64
H & N Chevrolet Co	PARTS	153.02
Harmon AutoGlass	Glass Repair	24.75
Holcomb Freightliner Inc	FILTERS	35.66
Lakes Propane Gas Co	Gas-Gil. Grov,Webb,Dicken	1603.30
McLeodUSA	Phone - Spencer Office	18.82
Michael Todd & Co	Tape, 6V Batteries	198.35
Nielsen Tire Co	TIRES & TUBES	434.73
Northwest Glass	Glass	50.80
Northwest One, Inc	Internet-Spencer Shed	34.95
Peter J Paulsen	PCC Conference Expenses	26.83
Pixler Electric Inc	TOOLS	71.10

Royal Telephone Co	Telephone - Royal	15.00
Safety-Kleen Systems Inc.	Parts Washer Service	319.15
Share Corp	Drain Freshener	136.88
Snap On Tools Corp	Impact Skt, Pry Bar	143.05
Spencer Auto Parts Inc	PARTS	1538.09
Spencer Mun Hospital	Drug Screen	22.50
Spencer Mun Utilities	Utilities - Spencer	447.47
Spencer Ready-Mix Inc	Quanset & Fueling Slab	307.75
Star Energy LLC	Gasahol	6136.84
Mark A Thompson	PCC Conf. Expenses	11.29
Town & Country Disposal Inc.	Everly & Dickens	20.00
Webb-Dickens Telephone Co	Telephone - Webb	55.67
West Bend Elevator Co	GREASE	684.00
Jeffrey M Wiemann	PCC Conference Expenses	13.98
Xerox Corp Mid-America	Copy Cost	24.00
Zalaznik Equipment Corp	Poly	352.84
Ziegler Inc	PARTS	1716.87

Motion by Sorenson, seconded by Brockshus to approve the application for Iowa Retail Cigarette Permit presented by legal owners: John and Denise Gochenouer, 1217 E. Lyon St., Marshall, MN 56258 doing business as Lost Island Resort, 3286 335th Avenue, Ruthven, IA 51358. The permit will be valid for the period of April 1, 2003 through June 30, 2003. Carried.

Motion by Brockshus, seconded by Sorenson to approve the Off-Premise Application for Class C Beer Permit and Sunday Sales Privilege presented by legal owners: John and Denise Gochenouer, 1217 E. Lyon St., Marshall, MN 56258 doing business as Lost Island Resort, 3286 335th Avenue, Ruthven, IA 51358. The permit will be valid for twelve (12) months expiring April 1, 2004. Carried.

Motion by Zinn, seconded by Schoer to approve the appointment of Winnetta Walker to fill the unexpired term of Frank Beschoner through December 31, 2008 on the Lost Island Sanitary Sewer District Board of Directors; and the appointment Bruce Andersen to fill the unexpired term of Larry Marler through December 31, 2004 on the Lost Island Sanitary Sewer District Board of Director. Winnetta Walker will assume the position of Clerk and Bruce Andersen will assume the position of Treasurer. Carried.

Motion by Zinn, seconded by Sorenson to adopt Resolution #2003-8. Carried.

RESOLUTION #2003-8

CONSTRUCTION EVALUATION RESOLUTION

WHEREAS, Iowa Code section 455B.200E, passed by the Iowa Legislature in 2002, sets out the procedure if a board of supervisors wishes to adopt a "construction evaluation resolution" relating to the construction of a confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR's decision regarding a specific application; and

WHEREAS, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between March 1, 2003 and January 31, 2004 and submit an adopted recommendation regarding that application to the DNR; and

WHEREAS, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix as provided in section 455B.200F, but the board's recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF CLAY COUNTY that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 455B.200E.

Marjorie A. Pitts, Auditor

Kenneth L. Chalstrom, Chairperson

Motion by Zinn, seconded by Sorenson to set 9:00 a.m. on March 4, 2003 in the Board of Supervisor's Room of the Clay County Administration Building, Spencer, IA as the time and place for a public hearing on application of Gustoff Farms, Inc., 2580 390th St., Spencer, IA 51301, to change zoning from A-1 Agricultural Classification to I-2 Heavy Industrial and for a special use permit to use the property for automobile, tractor or machinery wrecking and used parts sales in the East one-half (E ½) of the Southeast Quarter (SE ¼), Except the North 60 acres, the East 5 acres of the South 20 acres and the South 50 feet, all in Section 34, Township 96 North, Range 36 West of the 5th P.M., Sioux Township, Clay County, Iowa. Carried.

Motion by Brockshus, seconded by Schoer to set 9:30 a.m. on March 4, 2003 in the Board of Supervisor's Room of the Clay County Administration Building, Spencer, IA as the time and place for a public hearing on application of Ronald and Margo Brockmeyer, 3266 335th Avenue, Ruthven, IA, to change zoning from C-1 Commercial classification to RL Lake Residential in a part of the fractional southeast quarter (Fr. SE ¼) of Section 1, Township 96 North, Range 35 West of the 5th P.M., Freeman Township, Clay County, Iowa. Carried.

Motion by Zinn, seconded by Schoer to adopt the conversion of the Fiscal Year 2003 County Budget as required to conform to the revised Iowa Chart of Accounts adopted by the County Finance Committee. Detail on file in the County Auditor's Office. Carried.

Motion by Sorenson, seconded by Schoer to set the hearing date and time for the Proposed Fiscal Year 2004 County Budget to be Tuesday, March 4, 2002 at 10:00 a.m. in the Supervisor's Board Room of the Clay County Administration Building, 300 West 4th St., Spencer, IA. Carried.

The Board heard from Chad Shryock, Executive Director of the Iowa Great Lakes Corridor of Opportunity. Shryock stated he has developed a plan of action for the next 18 months regarding business retention and expansion. The corridor of Clay and Dickinson counties have an unemployment rate of 3.2 per cent presently.

10:00 a.m. This being the time and place specified for taking action on the proposal to issue Local Option Sales and Services Tax Revenue Bonds, pursuant to prior action and published notice for the purpose of taking additional action for the issuance of not to exceed \$1,500,000 Local Option Sales and Services Tax Revenue Bonds. Chairperson called for any written or oral objections. There being neither written or oral objections and after due consideration and discussion, Supervisor Brockshus introduced the following resolution and moved its adoption, seconded by Supervisor Sorenson. The Chairperson put the question upon the adoption of said resolution, and the roll being called, the following supervisors voted:

Ayes: Sorenson, Brockshus, Zinn, Schoer, and Chalstrom. Nays: None.

Whereupon, the Chairperson declared the resolution duly adopted, as follows:

RESOLUTION #2003-9

Determining to proceed with the issuance of not to exceed \$1,500,000
Local Option Sales and Services Tax Revenue Bonds

WHEREAS, pursuant to the provisions of Chapter 422B of the Code of Iowa, the Board of Supervisors of Clay County, State of Iowa (hereinafter referred to as the "County") has heretofore proposed to issue Local Option Sales and Services Tax Revenue Bonds (the "Bonds") in a principal amount not exceeding \$1,500,000 for the purpose of paying the cost, to the extent, of constructing capital improvements at the Clay County Fairgrounds, including a year-round facility, and has published notice of the proposed action and has held a hearing thereon;

NOW, THEREFORE, It Is Resolved by the Board of Supervisors of Clay County, Iowa, as follows:

Section 1. The County hereby determines to proceed with the issuance of the Bonds and declares that this resolution constitutes the "additional action" required by Sections 384.83 and 422B.12 of the Code of Iowa.

Section 2. All resolutions and orders or parts thereof in conflict with the provisions of this resolution, to the extent of such conflict, are hereby repealed, including Resolution #99-24 dated December 28, 1999.

Section 3. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Passed and approved February 18, 2003.

Attest:

Marjorie A. Pitts, Auditor

Kenneth L. Chalstrom, Chairperson

Conservationist Dan Heissel reported to the Board on the heating, cooling, and sidewalk project planned for the Oneota Park Cabin.

Stan Schoelerman, Toby Shine, and Bill Orrison spoke with the Board to voice their support of economic development expansion in the county and regionalist efforts for funding. Discussion included the Iowa Department of Economic Development plans to promote Iowa.

The Clay County Public libraries presented their Annual Report to the Board. Library representatives were from Peterson, Webb, Everly, Royal, Dickens, and Spencer. The libraries requested \$38,451 as an allocation equal to the FY03 county budget for FY04. Information was shared regarding the Gates Foundation Grant that enables all but the Royal Library to obtain new computers and software.

The Clay County Promotional Network project team represented by John Bang, Mary Nichols, and Jane Goeken presented a marketing plan to promote the "Sizzle" of rural Clay County events, activities, heritage, home businesses, and nature sites available. Funding was sought from the county to assist in establishing and supporting the marketing plan at \$3000/year for three years.

The Board heard from Theresa Wurth, G.I.S. Coordinator about the pending move to the ESRI platform of software used in the Geographic Information System. Wurth also updated the Board on our internet capacities being expanded to twice the band width which will be vital to the future browser based motor vehicle processing.

Motion by Schoer, seconded by Sorenson, to approve amendment number 2 to the Iowa Department of Transportation Secondary Roads Construction program as presented by the County Engineer on the 18th day of February, 2003 and to authorize the Chairperson and County Auditor to sign the program. Carried.

Motion by Brockshus, seconded by Schoer to authorize the Chairperson to sign the Section 130 Project Request with Iowa, Chicago and Eastern Railroad for new safety signal lights – flashers with gate arms on 240th Avenue, between 340th and 350th Street. Carried.

The Board met with Kerry Erts of Cady Insurance, Burlington, IA regarding the renewal efforts of health benefits. Trends in the health care market were discussed as well as plan design to manage costs. Proposals from various insurance providers are expected in March so that coverage decisions can be made in April and enrollment following in May, 2003.

The Chairperson adjourned the meeting at 12 noon to convene at the Auditor's called meeting Tuesday, March 4, 2003 at 8:30 a.m.

Marjorie A. Pitts, Auditor

Kenneth L. Chalstrom, Chairperson

Clay County Board of Supervisors Minutes for Meeting #14 held on February 24, 2003

The Clay County Board of Supervisors met pursuant to adjournment. The named supervisors were present:

Sorenson, Brockshus, Zinn, Schoer, and Chalstrom. Absent: None.

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote:

Ayes: Sorenson, Brockshus, Zinn, Schoer, and Chalstrom. Nays: none. Abstentions: none.

Motion by Sorenson, seconded by Zinn to approve the meeting agenda for February 24, 2003. Carried.

Motion by Schoer, seconded by Brockshus to approve the payment of the claims for February 24, 2003 with the detail on file in the County Auditor's office for review. Carried.

General Basic Fund		
Crescent Electric Supply	Consv bldg imprvments	1152.07
D & T Insulation	Consv insulation	918.50

The Board continued with a FY04 budget workshop discussions.

The Chairperson adjourned the meeting at 10:35 a.m. to convene at the Auditor's called meeting Tuesday, March 4, 2003 at 8:30 a.m.

Marjorie A. Pitts, Auditor

Kenneth L. Chalstrom, Chairperson

Clay County Board of Supervisors Minutes for Meeting #15 held on March 4, 2003

The Clay County Board of Supervisors met pursuant to adjournment. The named supervisors were present:

Brockshus, Zinn, Schoer, and Chalstrom. Absent: Sorenson.

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote:

Ayes: Brockshus, Zinn, Schoer, and Chalstrom. Nays: none. Abstentions: none.

Motion by Brockshus, seconded by Schoer to approve the meeting agenda for March 4, 2003. Carried.

Motion by Zinn, seconded by Brockshus to approve the County Board minutes for Meeting #13 dated February 18, 2003 and Meeting #14 dated February 24, 2003. Carried.

Motion by Schoer, seconded by Brockshus to approve the payment of the claims for March 4, 2003 with the detail on file in the County Auditor's office for review. Carried.

General Basic Fund		
ABC Computers Plus	Aud black ink cartridge	111.95
Aquila	utilities jail	303.00
Arapahoe County Sheriff	CSRU shrf fees-advance	33.00
AT&T	DHS phone/long dist serv	38.88
Avera McKennan Regional Lab	me testing	146.06
Bank of America	Treas acct charges	39.30
Black Hawk County Sheriff	CSRU shrf fees	18.10
Bob Becker	Shrf translation/7 hrs	70.00
Buena Vista Co Sheriff	CSRU shrf fees	66.50
Canon Financial Services Inc	DP printer/Gestnr	103.45
Carpenter Uniform & Promotions	Shrf shldr emblem	229.36
Chief Supply	Shrf glove dutymstr	126.93
City Directory Inc	Rec directory/03	303.85
City of Spencer	Admn garbage service	300.00
Clarinda Youth Corp	sheltered care jv	576.18
Clay County Sheriff	CSRU shrf fees	140.48
Clay County Treasurer Adm Bldg	Spec assessment '95 pcc p	48.00
Country Inn & Suites	DP/GIS trng mtg exp parce	259.60
Dickinson Co Sheriff	CSRU shrf fees	109.80
Dickinson County Public Health	Shrf suture remvl/PHN	55.00
Don C Carter	Depositions	97.25
Emmet County Sheriff	CSRU shrf fees	69.00
Everly-Royal News	Pub bd mtgs 3,7&8	473.10
Four Points Hotels & Suites	Shrf mtg exp C Timmer	192.60
Four Points Sheraton DM Air	SEAT training	192.60
G E Capital	DHS copier	155.40
Galls Incorporated	Shrf belt/hdcuff/glove po	92.95
H & N Chevrolet Co	Shrf hose asm S 21-3	486.66
Heartland Technology	Phone system repairs	325.00
Helen's Comm Laundry Inc	jail rugs and mops	3.60
IA Workforce Development Divis	Cthse waterheater insp fe	30.00
ICIT % Ray Willis	DP GIS membership dues	25.00
I S A C Multi-Co Serv Agency	dp/gis spring school	91.00
Ia St Co Treasurer's Assn Jeff	Treas conference	115.00
ISSDA	Shrf 03/civil sch reg	210.00

Janitor's Closet Ltd	Jail icemelt	332.46
Kenny Matthews	mar rent amil	220.00
Madison County Sheriff	CSRU shrf fee	10.86
Mar-Lin Business Supply	Treas office supplies	241.69
Martin Co Sheriff	CSRU shrf fees	38.77
Mastercard	Consv gas	72.24
Mathison Co	DP/GIS paper	13.61
Midwest Radiology & Imaging Pa	Shrf urogram	106.00
Midwest Wireless	DHS cell phone serv	103.83
Nicollet County Sheriff Dept D	CSRU shrf fees	21.00
NW IA Youth Emergency Serv Ctr	sheltered care	600.00
O'Brien County Sheriff	CSRU shrf fee	63.00
Office Systems Company	copies gestner dp/gis	43.07
Osceola Co Sheriff	CSRU shrf fees	40.64
Otis Elevator Co	Cthse elevator maint	207.27
Page Investigations	CSRU shrf fee 0517100	27.00
Palo Alto County Sheriff	CSRU shrf fees	91.00
Perkins Office Solutions	DHS paper/envelopes	144.44
Plymouth County Sheriff	CSRU shrf fees	68.00
Pocahontas Co Sheriff	CSRU shrf fees	21.38
Qwest	Bldg trunk lines	1351.12
Melinda L Roman	CSRU mileage	75.00
San Benito County Sheriff	CSRU shrf fees-advance	30.00
Scott County Sheriff	CSRU shrf fees	31.06
Sidwell Company, The	Web serv march service	500.00
Sioux County Sheriff	CSRU shrf fees	97.23
Solutions, Inc.	new hrdwre printer	1054.65
Spencer Family Care	ME serv	250.00
Spencer Mun Utilities	CCSO utilities	2480.00
Spencer Office Supplies	DHS toner	219.99
Staples	Consv office supplies	349.51
Staples Credit Plan	Shrf office supplies	80.93
Thrifty White Stores	Shrf batteries	100.07
VISA	Nat supplies	232.16
Walter Stephens Jr Inc	Shrf pers care supplies	87.98
West Group Payment Center Thom	Law library access charge	1149.94
Winkleblacks	Shrf caps/embrdry	61.79
Woodbury County Sheriff	CSRU shrf fees	17.16
Wright County Sheriff	CSRU shrf fees	33.00
Xerox Corporation	Rec lease/cost per copy	354.62
	MH-DD Services Fund	
City Directory Inc	City directory	20.65
Clay County Sheriff	Sheriff Transport.Chgs js	52.50
Co Case Management Serv	Tech Assistances-January	203.00
I S A C Multi-Co Serv Agency	isac spring instruction	49.00
Johnson County Sheriff	sheriff fees	16.50
REM Developmental Services Inc	mh care reri	135.25
Seasons Center aka NW Ia Menta	mhc care cham	4005.81
Sunshine Services Inc.	wa	419.02
	Rural Services Basic Fund	
City Directory Inc	IRVM directory/03	29.50
	Secondary Road Fund	
Airgas North Central	WELDING SUPPLIES	56.78
Alliant Energy	Dickens, Royal	164.15
Arnold Motor Supply	PARTS	892.32
Brown Supply Co Inc	Tie Down Winches	42.90
City Directory Inc	City Directory	29.50
City of Spencer	Feb. Service + tires	61.00
Filter Recycling, Inc.	Pickup Service	25.00
H & N Chevrolet Co	PARTS	19.14

Harmon AutoGlass	Glass Repair	174.62
Holcomb Freightliner Inc	PARTS	436.15
Holiday Inn Conf Center	Airp Conf. Lodging Cost	316.72
Insight Public Sector fka Coma	Monitor for Mark	767.50
Iowa Telecom	Phone - Peterson	48.63
Jerico Services Inc	Liquid Calc Chloride	1575.00
Kar Products Inc	GREASE	129.71
Mar-Lin Business Supply	OFFICE SUPPLIES	18.85
Mid-Iowa Sales Co.	Windshield Solv	82.00
North Iowa Door Inc	Door Repair - Royal Shed	89.75
Perkins Office Solutions	Timeclock Repair	58.00
Safety-Kleen Systems Inc.	Parts Washer Service	267.00
Shine Brothers Steel	Steel for #214	60.00
Snap On Tools Corp	2-Wrenchs/Stamped Handle	60.22
Staples	128MB Ram for Pam	32.94
VISA	Tractor Supply - Tub	164.76
Zee Medical Service Co	First Aid Kit Supplies	244.35
Zep Manufacturing Co	Lotion,Towels,Parts Clean	253.77

Motion by Brockshus, seconded by Zinn to approve the On-Premise Renewal License Application #BB0018578 for Liquor, Wine or Beer and Sunday Sales Privilege presented by legal owner: Gary Sanderson, 3299 335th Ave, Ruthven, IA 51358 doing business as Lost Island Corner Store & Café, R.R. #1, Box 158, Ruthven, IA 51358. The permit will be valid for twelve (12) months expiring March 31, 2004. Carried.

Motion by Brockshus, seconded by Schoer to approve the Health Information Portability and Accountability Act (HIPAA) Guideline Policy & Procedures Resolution #2003-10. Carried.

**RESOLUTION #2003-10
TO ADOPT POLICIES AND PROCEDURES
IN COMPLIANCE WITH THE HEALTH INSURANCE
PORTABILITY ACCOUNTABILITY ACT OF 1996 (HIPAA)**

WHEREAS the Health Insurance Portability and Accountability Act of 1996 (HIPAA) requires Clay County to enact a policy concerning protected personal health information; and

WHEREAS Clay County, Iowa, has now established a policy concerning confidentiality protected personal health information which needs to be advocated and ratified by the Board of Supervisors.

IT IS HEREBY RESOLVED as follows:

1. The Board of Supervisors of Clay County, Iowa, a governmental entity hereby adopts the Clay County Confidentiality Protected Personal Health Information Policy as set forth in the Policy which is attached hereto and by this reference made a part hereof.
2. This policy shall take effect as of April 14, 2003, and shall be in full force and effect pursuant to the requirements of Health Insurance Portability and Accountability Act of 1996.
3. That Kim Wilson, Clay County Community Service Director, is designated as the Privacy Officer

for Clay County's health and welfare benefit plan.

4. That this Plan is available to Clay County Auditor's office and on-line at the county's Web site at
www.co.clay.ia.us

CLAY COUNTY BOARD OF SUPERVISORS,

BY: _____
Kenneth L. Chalstrom, Chairperson

ATTEST:

Marjorie A. Pitts, County Auditor

Motion by Zinn, seconded by Schoer to approve the 2001-2002 Independent Auditors' Financial Audit Statements and Supplemental Information as prepared by Winther, Stave & Co., LLP, 1316 West 18th St., Spencer, Ia 51301. Carried.

9:00 A.M. This being the time and place for the hearing upon application of Gustoff Farms, Inc., 2580 390th St., Spencer, IA for a change in zoning from A-1 Agricultural to I-2 Heavy Industrial in a part of the SE Quarter of Sec 34, Twp 96 N, Range 36 West of the 5th P.M., Sioux Township, Clay County, IA. The Clay County Zoning Commission did review the subject request the evening of February 24, 2003. Based on the comments and discussion at that public hearing, the zoning Commission recommends that the change in zoning be denied. After hearing oral comments from the floor and presentation of a petition in opposition of the zoning request, it was moved by Supervisor Schoer and seconded by Supervisor Zinn to accept the recommendation of the Clay County Zoning Commission to deny the change in zoning.
Ayes: Brockshus, Zinn, Schoer, and Chalstrom. Nays: None. Carried.

9:30 A.M. This being the time and place for the hearing upon application of Ronald & Margo Brockmeyer, 3266 335th Ave., Ruthven, IA 51338-7516 for a change in zoning from C-1 Commercial to RL Lake Residential in a part of the fractional SE Quarter (FRL. SE ¼) of Sec 1, Twp 96 N, Range 35 West of the

5th P.M., Freeman Township, Clay County, Iowa. The net area of the tract is 4.71 acres. The Clay County Zoning Commission reviewed the subject request the evening of February 24, 2003. Based on the comments and discussion at that public hearing, the Zoning Commission recommends that the change in zoning be approved. After hearing oral comments from the floor it was moved by Supervisor Zinn and seconded by Supervisor Schoer to accept the recommendation of the Clay County Zoning Commission to accept the change in zoning. Ayes: Brockshus, Zinn, Schoer, and Chalstrom. Nays: None. Carried.

10:00 A.M. This being the time and place for the hearing upon the budget estimate for fiscal year 2004.

There was present a quorum as required by law. Thereupon the board investigated and found that the notices of the time and place of hearing, have according to law and as directed by the Board, been published on February 20, 2003 in the Everly-Royal News, the Peterson Patriot, and the Spencer Daily Reporter, official newspapers, published in said county, and the affidavits of said publications are on file with the Clay County Auditor.

Motion by Supervisor Schoer, seconded by Supervisor Zinn to adopt the budget as published.

The vote upon final adoption of the budget was as follows:

Ayes: Brockshus, Zinn, Schoer, and Chalstrom.

Nays: None.

The County Auditor was thereupon directed to properly certify the budget as adopted and file as required by law.

Carried.

Motion by Zinn, seconded by Brockshus to approve the recommendations of the Clay County Compensation Board for the following salaries for the elected officials of the county for the fiscal year beginning July 1, 2003: Sheriff \$51,742; Attorney \$43,423; Auditor \$43,423; Recorder \$43,423; Treasurer \$43,423; and Board of Supervisors \$20,841. Carried.

Motion by Zinn, seconded by Schoer to approve the payment of longevity pay to deputies of elected officials in accordance with the longevity schedule in the Clay County Personnel Policy up to a yearly salary of \$34,738.

Ayes: Zinn,

Schoer, and Chalstrom. Nays: Brockshus. Carried.

Sunshine Services, Inc board members Kathie Halverson & Tom Manley and executive director Dan Penkert:

Sunshine gave the Board an update of waiver home programs and losses of revenue relating to loss of work for clients.

Motion by Brockshus, seconded by Zinn to set 9:45 A.M. on March 17, 2003 in the Board of

Supervisor's Room as the time and place for a public hearing on the Clay County MH/DD Strategic Action Plan. Carried.

Motion by Zinn, seconded by Brockshus to set 10:00 A.M. on March 17, 2003 in the Board of Supervisor's Room as the time and place for a hearing on a lease agreement between Clay County and Corn Belt Power Cooperative on a tract of land located in the Southeast Quarter (SE ¼) of Section Six (6), Township Ninety-six (96) North, Range Thirty-seven West of the 5th P.M., Clay County, Iowa. Carried.

Motion by Zinn, seconded by Schoer, to approve the revised Clay County Driveway and Entrance Policy as presented by the County Engineer. Carried.

The Board met with Tammy McKeever, Environmental Health/Sanitarian giving an update on the confinement feeding operation master matrix. Kim Wilson, Central Point Coordinator, gave the Board an update on policies & procedures training related to HIPAA. A presentation was shown to the Board that will later be shared with all employees of Clay County.

The Chairperson adjourned the meeting at 11:35 a.m. to convene at the Auditor's called meeting Monday, March 17, 2003 at 8:30 a.m.

Marjorie A. Pitts, Auditor

Kenneth L. Chalstrom, Chairperson

Clay County Board of Supervisors Minutes for Meeting #16 held on March 17, 2003

The Clay County Board of Supervisors met pursuant to adjournment. The named supervisors were present:

Sorenson, Brockshus, Zinn, Schoer, and Chalstrom. Absent: None. Guests: Chuck Ileg, Dan Penkert, Teresa Rohret, Larry Clausen, and Linda Norgaard.

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote:

Ayes: Sorenson, Brockshus, Zinn, Schoer, and Chalstrom. Nays: none. Abstentions: none.

Motion by Brockshus, seconded by Sorenson to approve the meeting agenda for March 17, 2003. Motion carried.

Motion by Schoer, seconded by Zinn to approve the County Board minutes for Meeting #15 dated March 4, 2003. Motion carried.

Motion by Zinn, seconded by Brockshus to approve the payment of the claims for March 17, 2003 with the detail on file in the County Auditor's office for review. Motion carried.

General Basic Fund		
ABC Computers Plus	Shrf computer mouse	19.95
Ace Hardware	Bldg supplies	237.31
Allied Document Solutions	Treas postage renewals	418.30
Alpha Wireless Comm Co.	Shrf service on equipment	35.60
Aquila	Bldg utilities	1279.00
Arch Wireless	DHS pager service	86.65
Arts on Grand	FY03 allocation	1000.00
Bank of America	Treas account charges	38.70
Bill Stevenson Const, Inc.	GSC snow removal	110.00
BOJI Information Systems	supplies copier/chgs	372.50
Boone County Sheriff	CSRU shrf fees	41.90
Wyatt W Brinkley	twp mileage	10.50
Linda M Bryan	twp mileage	7.80
Buche Foods	Jail supplies	12.91
Bud's Service	Shrf vehicle repairs	145.00
Leland W Chamberlain	twp mileage	6.60
City Directory Inc	City directory	29.50
City of Spencer	ComCtr charges	9689.30
Clay Co Clerk of Dist Ct	shel care	115.84
Clay Co Extension Service	Consv orn/turfgrass	50.00
Clay Co Sec Road Fund	Monthly gas usage	1868.12
Clay County Fair Assn	2nd half FY03 allocation	18120.50
Clay County Sheriff	Shrf charges	485.44
Clay Regional Water	Consv utilities	40.00
Clinton S. Fraley	Consulting fee	2500.00
Correctional Services Corp.	shel care	539.24
Crescent Electric Supply	Consv conduit/brdgport	55.26
Daily Reporter, The	Pub of bd mtgs 2-12	450.49
Decatur County Sheriff	CSRU shrf fees	52.56
Denny's Pest Control	Bldg pest control maint	161.00
Des Moines Stamp Mfg Co	Rec dater/ink pad	18.50
Ecolab Pest Elimination	Cthse pest control	86.00

Fabric Warehouse	Consv canvass	12.48
Fairway Estates Apartments	ga rent landlord	220.00
Farmers Trust & Svgs Bank	Treas acct charges	136.02
Galen's Pro-Mow	Consv glades	133.08
Galls Incorporated	Shrf k-force mag pouch	48.93
Lawrence E Hansen	twp mileage	6.60
Daniel J Heissel	Consv mtg exp	76.11
Helen's Comm Laundry Inc	Admn mops and rugs	95.20
Hodgin's Manufacturing	Consv brackets/wheels	40.00
IA Co Recorder's Assn	Rec security forms	55.33
IA Lakes Electric Coop	utilities	154.18
Insight Public Sector	Supplies cleaning tape	658.17
IA Dept of Trans Cashiers Offi	Treas vehicle reg listing	15.00
IOWWA Carroll/Crawford Co Env	ZSS reg eval wkshop	90.00
Jean A Jackson	twp mileage	8.40
Janitor's Closet Ltd	Admn floor cleaning feb	585.00
John Kempf	Meeting exp cdc grant	49.40
Dennis L King	twp mileage	6.00
Judy Knudsen	twp mileage	24.60
Richard R Knudsen	twp mileage	15.60
Karess S Knudtson	Consv Dist III mtg reg	10.00
Merlyn R Kriens	twp mileage	2.40
Randy Krukow	Shrf postage reimbs	16.65
Roger H Kruse	twp mileage	13.80
L A County Sheriff	CSRU shrf fees	40.00
Lake Shore Cafe Inc.	Mtg expense cdc grant	340.00
Lakes Propane Gas Co	VA assistance	167.38
Kenneth W Lawrence	twp mileage	.60
LeRoy E Spears	VA transportation	69.50
Lyon County Sheriff	CSRU shrf fees	60.70
Kevin D Maassen	Consv Dist III mtg exp	15.00
Mar-Lin Business Supply	Aud office supplies	25.53
Martin's Flag Co	Flags for bldgs	247.91
McLeodUSA	phone serv	521.72
Midwest Wireless	cell phone service	536.70
Lavon C. Montgomery	Water for postage machine	2.20
N W Federal Savings Bank	CSRU copies/acct research	41.50
Northwest Aging Assn.	FY03 3rd qtr allocation	2462.00
Northwest One, Inc	Consv internet chrg	18.00
NW IA Alcoholism & Drug Treatm	3rd qtr fy03 allocation	3740.00
Northwest Iowa Urologists	Inmate medical care	208.00
Office Systems Company	DP gestner copies	12.15
Otis Elevator Co	Admn elevator repairs	387.04
Parker Historical Society	FY03 2nd half allocation	8750.00
Perkins Office Solutions	DHS copy paper	123.42
Peterson Heritage	FY03 allocation 2nd half	1250.00
Peterson Patriot	Pub bd mtgs 7-12	337.76
Physicians Lab LTD	testing	242.75
Pitney Bowes	Mail machine maint	587.00
Plymouth County Sheriff	CSRU shrf fees	30.84
Qwest	Bldg circuits	112.13
R.S.V.P.	2nd half FY03 allocation	565.50
Ramada Inn	Consv mtg exp	375.25
RIDES	2nd half fy03 allocation	7476.00
Melinda L Roman	CSRU mileage	77.69
Shoppers Supply	Consv bldg/supplies	1007.73
Michael M Skonhovd	Consv Dist Mtg exp/fire	15.00
Solutions, Inc.	Rec tractor feed for prin	314.81
South 66	Consv '94 Ford pkup repai	195.70
Spencer Auto Parts Inc	Shrf filter	337.52

Spencer Family Care/Avera	ME services	125.00
Spencer Mun Hospital	Jail meals feb	9276.92
Spencer Mun Utilities	Shrf phone/T-1 lines	872.03
Spencer Office Supplies	Treas office supplies	491.69
Helen Swanson	twp mileage	13.20
SWIFT AIR	Bldg heating repairs	843.02
Thrifty White Stores	Medications/photo processing	375.20
Charles R Toelle	twp mileage	4.20
Martha L Toelle	twp mileage	8.40
U S Postal Service	DHS postage for meter	1000.00
U S Postmaster	Shrf postage stamps	231.00
Underground Vaults & Storage	Rec lease rental/mfilm dw	192.00
United States Postal Service	Zip plus 4 directory	50.00
Upper Des Moines O E O	FY03 3rd qtr allocation	4000.00
Webster Co Sheriff	CSRU shrf fees	34.50
Zenor & Houchins	Atty monthly exp	3141.56
Zep Manufacturing Co	Consv mvp	67.64
	MH-DD Services Fund	
Cass Incorporated	wa care	1103.98
Cerro Gordo Co Sheriff	sher trans	33.80
Clay Co Clerk of Dist Ct	mh care	231.68
Clay County Sheriff	trans charges	47.50
Daily Reporter, The	ad	23.69
David A Scott	mh care	150.00
Dick Lineweaver	trans charges	34.80
Echo Plus	mh care	2918.88
Hope Haven	res care	7769.06
Horizons Unlimited of PAC	res care	3417.04
Hy-Vee-Storm Lake	meds care	190.02
IA Dept of Human Services DHS	icfres care	29260.56
John P Greer	att fees	48.27
Liberty Square Care Center	res care	809.92
Midwest Wireless	mh cell	45.53
Nishna Productions Inc	res care	2736.90
Northwoods Living	scl care	164.40
Oak Haven Care Facility Season	res care	2171.32
Opportunity Village	mh care	6540.72
Plymouth Life Inc	res care	2335.20
Seasons Center aka NW Ia Menta	mhc care	18239.04
Spectra Health Care Living/Lea	res care	2047.36
Spencer Office Supplies	ink cart	20.99
Sunshine Services Inc.	wa care	21158.16
Village N. W. Unlimited	mh care	2646.48
	Rural Services Basic Fund	
City of Spencer	RS garbage removal March	3791.66
Farm Plan	Consv parts	19.69
Green Pro dba Mobile Spray Sys	IRVM parts	101.15
Marc E Gustafson	Consv fire training	5.00
McLeodUSA	RS phone serv	14.25
Shoppers Supply	IRVM supplies	17.34
Spencer Auto Parts Inc	IRVM filter	16.37
	Secondary Road Fund	
A & M Laundry Inc.	Eng Uniforms & Shop Rags	165.60
Ace Hardware	5-Stanley Tapes 10 on BO	63.83
Airgas North Central	Eng Welding Supplies	198.09
Alliant Energy	Peter, Gillett, Everly, Webb	657.93
Aquila	Eng Utilities - Royal	4908.29
Ayrshire Farmers Mutual Tele	Eng Phone - Gillett Grove	21.24
Bowman Distribution	Painting Supplies	157.03
Buena Vista Co Treasurer	2nd Half of Farm Taxes	662.00

Catco Parts & Service	Eng Parts-Brake Chamber	137.88
Cellular One	Eng Cell Phones	176.82
City of Everly	Eng Utilities-Everly	406.06
City of Royal	Eng Utilities - Royal	20.00
Clay County Treasurer	2nd Half of Farm Taxes	884.00
Crescent Electric Supply	PARTS	22.68
Diamond Vogel Paints	Eng Paint Supplies	59.60
Don Pierson Ford	Eng Parts	26.70
Eddy-Walker Equipment Co	Eng Parts	173.22
Everly Farm & Home Center	PARTS	15.40
Everttek	Eng Phone - Everly	70.26
Fox International Inc.	Eng Filters	318.65
H T C Inc	Eng Parts-Shouldering Con	639.45
Lavern K. Hamrick	Reimb. for Safety Shoes	80.00
Holcomb Freightliner Inc	Eng Filters	528.77
IA Dept of Trans Cashiers Offi	Eng Hydrometer	31.18
Lakes Leasing Inc	Eng Ink for Xerox	125.00
Lakes Propane Gas Co	Eng LP - Webb Shed	635.20
Lawson Products Inc	Eng Parts	200.35
Lundt & Sears Plbg & Htg, Inc	Radiant Heat Repair-Webb	271.54
Maintainer Corp of IA Inc	Eng Parts, Lock,T-Handle	28.05
Mar-Lin Business Supply	Eng Office Supplies	9.55
McLeodUSA	Eng Telephone	31.45
New Sioux City Iron Co	Nuts & Bolts	276.61
Nielsen Tire Co	Eng Tire Repair	92.37
Northwest One, Inc	Eng Internet Fees	34.95
Royal Telephone Co	Eng Phone - Royal	17.36
Share Corp	Eng Drain Deoderizer	136.88
Shine Bros Steel	Eng Steel	585.54
Shoppers Supply	Eng Parts-Salt Brine	2463.09
Simonsen Iron Works, Inc	Eng Metal Parts	127.19
Snap On Tools Corp	Eng Grease Impact Tool	49.95
Spencer Auto Parts Inc	Eng Parts	906.00
Spencer Mun Utilities	Eng Phone-Spencer Shed	504.20
Star Energy LLC	Eng Gasohol	11487.62
Mark A Thompson	Asphalt Conf. Expenses	22.81
Town & Country Disposal Inc.	Eng Waste Pickup	20.00
Vander Haag's Inc	Eng Parts	314.16
Webb-Dickens Telephone Co	Eng Phone-Webb Shed	57.57
Jeffrey M Wiemann	Ashpalt Conf. Expenses	22.70
Xerox Corp Mid-America Govt TM	Eng Copy Cost	24.00
Ziegler Inc	Eng Parts	3635.10

Motion by Zinn, seconded by Sorenson to approve the payment of tile repair in Joint Drainage Ditch

#22 Branch 158 in the amount of \$323.38 payable to the Clay County Secondary Roads Department.

Motion carried.

Motion by Schoer, seconded by Zinn to designate Tammy McKeever as the Clay County agent and Scott

Rinehart as the Alternate agent to be contacted by the Iowa Department of Natural Resources pertaining

to any agriculturally related complaints or site surveys.

Motion carried.

9:45 A.M. The time having arrived for the public hearing on the review and acceptance of the

Clay
County MH/DD Strategic Action Plan. The Board determined that proper notice of the public hearing was accomplished and there being no oral or written objections filed, it is **Moved by Schoer, seconded by Sorenson**, to adopt the Clay County MH/DD Strategic Action Plan effective July 1, 2003 for a period of three (3) years. Motion carried.

Motion by Zinn, seconded by Brockshus to authorize the Chairperson to sign the Semi Annual DHS MR Waiver Slot Authorization for Clay County due April 1, 2003 which brings the total county MR waiver slots to twenty-one (21). Motion carried.

10:00 A.M. The time having arrived for the public hearing on a lease agreement between Clay County and Corn Belt Power Cooperative. The Board determined that proper notice of the public hearing was accomplished and there being no oral or written objections filed, it is **Moved by Brockshus, seconded by Schoer**, to adopt the following resolution. All present voted aye. Resolution adopted.

RESOLUTION 2003 – 11

WHEREAS, Corn Belt Power has been advised by the Iowa Department of Natural Resources (Department) that emissions from the Wisdom generating facility have been modeled to have the potential to exceed certain national ambient air quality standards (NAAQS) in areas near the plant; and

WHEREAS, although the modeled exceedance of these standards has not been determined to actually exist by monitoring, Corn Belt Power is required by the Department to take certain actions which are intended to attain and maintain the NAAQS including the reduction in air emissions and the restriction on the access of certain property impacted by these emissions; and

WHEREAS, Corn Belt Power has identified the property potentially impacted by the plant emissions to be owned by the County which property if leased and access restricted by Corn Belt Power will satisfy the Department's obligation to ensure that the NAAQS are attained and maintained:

NOW THEREFORE BE IT RESOLVED, that the Board of Supervisors of Clay County, Iowa hereby determines to enter into a lease agreement between Corn Belt Power Cooperative and Clay County on a tract of land in the Southeast Quarter (SE ¼) of Section Six (6), Township Ninety-six (96) North, Range Thirty-seven (37) West of the 5th P.M., Clay County, Iowa, described as follows, to wit:

Commencing at the Southeast (SE) corner of said Section Six (6); thence North 90 degrees 00' West along the South line of said Section Six (6) a distance of 1,268.38 feet; thence North 7 degrees 56' West a distance of 490.12 feet to the point of beginning for the land herein described; thence North 7 degrees 56' West a distance of 1,094.10 feet; thence North 90 degrees 00' East a distance of 200 feet; thence South 2 degrees 46' West a distance of 1085.67 feet back to the point of beginning. All bearings shown in the description are based on the assumption that the South line of said Section Six (6) is a true East to West line. The area included contains 2.54 acres, more or less and including road right of way.

The Chairperson and County Auditor are hereby authorized and directed to sign the lease agreement on behalf of the County.

Marjorie A. Pitts, Clay County Auditor

Kenneth L. Chalstrom, Board Chairman

Motion by Zinn, seconded by Sorenson to adopt the following Resolution #2003-12 on County Drainage Districts. Motion carried.

RESOLUTION #2003-12

WHEREAS, the Drainage District Board of Trustees are responsible for the maintenance and management of Drainage Districts located within Clay County established under Chapter 468 of the Iowa Code.

WHEREAS, Clay County Drainage Districts have been established and constructed with the presumption the drainage of surface water from agricultural lands and all other lands, for the protection of such lands from overflow, is conducive to the public health, convenience and welfare.

WHEREAS, certain programs of the State of Iowa and the United States Government have been established to create wetlands within the State of Iowa. The creation of these wetlands is also conducive to the public health, convenience and welfare.

WHEREAS, some wetlands may be located within a Drainage District and the creation of the wetlands may potentially compromise the efficiency of the Drainage District improvements.

WHEREAS, a procedure is required to promote the establishment of the wetlands and yet protect the improvements of a Drainage District.

WHEREAS, the Drainage District Board of Trustees shall be the exclusive governing body to make the decisions affecting the maintenance and management of Drainage Districts within Clay County.

NOW THEREFORE, BE IT RESOLVED, a landowner who proposes to establish a wetland in an area in which Drainage District improvements are located, shall file with the Clay County Auditor a Statement of Intent containing the following information:

1. The name of the landowner and farm tenant, if an.
2. A plat of the wetland identifying any Drainage District improvement within the proposed wetland.
3. A report from the engineer who designed the wetland setting forth any proposed manipulation or

destruction of drainage district improvements and the resulting effects on existing drainage of lands within the Drainage District.

Upon receipt of the Statement of Intent, the District shall schedule a public meeting before the Board of Trustees to be held not less than twenty (20) days after the date of receipt. The Trustees may continue this meeting from time to time.

The Auditor shall provide notice of the public meeting to affected landowners as directed by the Drainage District Board of Trustees. Prior to the public meeting, the plat of the wetland and engineer's report will be reviewed by the District's Engineer who shall determine the effect to the District if the wetland is created. The Engineer shall consider and address maintenance access, the potential effect upon the ability of the District to make further improvements, the effect upon the ability of the neighboring landowner(s) to connect to the facility, the effect upon drainage capabilities available to all landowners, future ownership and maintenance issues which should be addressed in an agreement, potential benefits to lands in the District, and other related issues the Trustees deem important. This requirement for an engineer's review can be waived by a majority vote of the Board.

The creation of the wetland shall not reduce the coefficient of drainage for any landowner within the Drainage District. The Drainage District shall incur no costs for the investigation and hearing. The cost of these proceedings, including the cost of engineering, legal and providing notice, shall be paid by the landowner or other entity.

The wetland shall retain the classification established by Sections 468.38 through 468.40 Iowa Code.

In the event the owner of the property no longer wishes to use the property as a wetland, the owner shall restore the system of drainage that was in place prior to the establishment of the wetland or as otherwise allowed by the District.

Ownership, control and maintenance of facilities constructed to convey waters of the District located upstream and downstream of the pool and outlet structure shall be the District's. the landowner is responsible to maintain the pool area, including the excavation of accumulated sediment, the outlet structure, and all other facilities not assumed by the District. (The District may agree to assume part or all of the maintenance responsibilities of the owner.)

If the landowner fails to perform maintenance activities as required under this agreement, the

Drainage District may enter the property and perform maintenance seven or more days after giving notice to the landowner to do the maintenance. If the Trustees deem the maintenance to be an emergency, the District may immediately perform the maintenance. The costs thereof shall be assessed to the landowner.

The landowner's request may be approved upon completion of the above conditions, if the Drainage District Trustees are convinced the drainage within the Drainage District will not be adversely affected and the Drainage District will not incur any costs. If such approval is given, the Drainage District Trustees and the landowners shall enter into an agreement incorporating the conditions contained within this resolution, and any other issues the trustees deem worthy.

Marjorie A. Pitts, Clay County Auditor

Kenneth L. Chalstrom, Board Chairman

Motion by Brockshus, seconded by Schoer to authorize Northwest Iowa Planning & Development to assist the Clay County Sheriff's department in authoring the Bryne Law Enforcement Grant. Motion carried.

The Board had discussion on the concept of a partner agreement between the Spencer Municipal Hospital and the County for emergency medical training for first responders that currently work under Dr Creswell's M.D. license. Job descriptions would be drawn and included in the training agreement. With no further discussion Supervisor Sorenson made a motion seconded by Supervisor Brockshus to approve the principle of an agreement between the Spencer Municipal Hospital and the County for training of first responders. Motion carried.

The Board met with Chuck Illg of the Department of Human Services regarding a consumer with severe diabetic ulcers on his feet. This individual's housing situation was discussed. Illg stated that Supplemental Social Security Income has been appealed after previously being denied. This appeal process may take a year to complete. Illg hoped the County would be able to support services for this individual at Sunshine, Inc. It was suggested that the County Attorney's office become involved in the hearing process. No further board action was taken at this time.

Kim Wilson, Mental Health Central Point Coordinator, gave an update to the Board on the county's Health Information Portability and Accountability Act (HIPAA) training and business Associate Agreement Letters. A Cherokee consumer placement in a facility for \$110.00/day was discussed. Updates on consumers presently in residential care facilities were also given.

County Engineer Scott Rinehart updated the Board on sign plans for three Oden bridge projects to be paid for with Local Option Sales Tax dollars, sign plans for box culverts in Peterson Township, a sign right-of-way compensation estimate, a fencing agreement for Richard & Dawn Seeley, a right-of-way for the 365th Street grading project, and erecting markers for one room school house sites in Clay County.

Tammy McKeever, Environmental /Sanitarian & Zoning director updated the Board on the

Thermometer

Swapout Program scheduled for April 26, 2003 that needs a redemption site. The Board agreed that the County Administration Building parking lot would be a good location.

The Chairperson adjourned the meeting at 11:45 a.m. to convene at the Auditor's called meeting Tuesday, April 1, 2003 at 8:30 a.m.

Marjorie A. Pitts, Auditor

Kenneth L. Chalstrom, Chairperson

Clay County Board of Supervisors Drainage Minutes from March 17, 2003

The Clay County Board of Supervisors met as trustees of Drainage Districts #48 and #80. Members present: Sorenson, Brockshus, Zinn, Schoer, and Chalstrom.

Motion by Zinn, seconded by Brockshus to appoint Ken Chalstrom as Chairperson for this meeting and to appoint Clay County Auditor Marjorie Pitts as Secretary for this meeting. All present voted aye. Motion carried.

Motion by Sorenson, seconded by Schoer that a levy be assessed against all lands in the Drainage Districts listed below to cover costs for maintenance and repairs, that said assessments be so levied and when so extended shall be collected with the current property taxes due September 30, 2003, except that any single assessment on any parcel exceeding \$100 shall qualify for a waiver installment option of two payments and any single assessment on any parcel exceeding \$300 shall qualify for a waiver installment option of three payments with interest rate set at 9%. All present voted aye. Motion carried.

DD #	% Levy	\$Levy
48	40%	\$6413.
80	5%	\$2332.

Motion by Zinn, seconded by Brockshus to adjourn this Drainage District meeting to the next called meeting by the Chairperson. All present voted aye. Motion carried.

Marjorie A. Pitts, Secretary

Kenneth Chalstrom, Chairperson

Clay County Board of Supervisor's Minutes for Meeting #17 held on April 1, 2003

The Clay County Board of Supervisors met pursuant to adjournment. The named supervisors were present:

Sorenson, Brockshus, Zinn, Schoer, and Chalstrom. Absent: None.

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote: Ayes:

Sorenson, Brockshus, Zinn, Schoer, and Chalstrom. Nays: none. Abstentions: none.

Motion by Sorenson, seconded by Zinn to approve the meeting agenda for April 1, 2003. Motion carried.

Motion by Schoer, seconded by Zinn to approve the County Board minutes for Meeting #16 dated March 17, 2003. Motion carried.

Motion by Zinn, seconded by Schoer to approve the Drainage minutes dated March 17, 2003. Motion carried.

Motion by Brockshus, seconded by Sorenson to approve the payment of the claims for April 1, 2003 with the detail on file in the County Auditor's office for review. Motion carried.

General Basic Fund		
ABC Computers Plus	Shrf intellimouse explr	118.99
Alisha M. Simm, CSR	Transcripts	26.75
Alliant Energy	utilities	117.73
Alpha Wireless Comm	Shrf FCC license renwl	176.23
AT&T	DHS collect calls	56.51
Bill Caskey	landlord	295.00
BOJI Information Systems	suprt network GIS updates	405.00
Cascade County Sheriff	CSRU shrf fees	40.00
City of Dubuque Housing/ComDev	Env health lead traning	600.00
City of Spencer	Bldg garbage service	300.00
Clay Co Sec Road Fund	Env hlth fuel for Feb	11.76
Clay County Fair Assn	Local option sales tax al	14731.94
Clay County Sheriff	Shrf trans charges	1118.64
Audrey J Coffman	Mileage isac election/vot	100.00
Col John T Process/Legal Srvce	CSRU shrf fees	55.00
Correctional Services Corp	shelcare	186.66
Council Bluffs Health Dept	ZSS mileage/Donn Dierks	110.88
De Linda Leu Reporting	Depositions	43.20
Dickinson Co Sheriff	Shrf fees	156.88
Dist III I.A.C.C.B.	Consv workshop reg	30.00
Durham County Sheriff	CSRU shrf fees	50.00
Emmet County Sheriff	CSRU shrf fees	98.40
Everly-Royal News	Pub of bd mtgs 13-14	178.86
Four Points Sheraton DM Air	election mtg exp room	80.64
G E Capital	DHS copier contract	139.30
Genevieve Burger	landlord	300.00
Shirley M Goyette	Rec mtg exp	14.83
H & N Chevrolet Co	Shrf repairs bal due	1.60
Hampton Inn	Treas mtg exp rooms	169.06
Daniel J Heissel	consv mtg exp/meal	64.07
IA County Recorders Assn	Rec 2003 research/educ dues	100.00
IA Law Enforcement Academy	Shrf jail in-service sch	195.00

Insight Public Sector	norton 8.0 medica pack	19.85
I S A C Multi-Co Serv Agency	Bd reg ISAC sch	80.00
Jefferson Co. Sheriff	CSRU shrf fees	18.50
Kern County Sheriff	CSRU shrf fees	38.00
Linn County Health Department	ZSS radon test kits	45.00
Lyon County Sheriff	CSRU shrf fees	21.48
Mangold Environmental Test/Inc	Well testing	24.00
Mar-Lin Business Supply	Treas office supplies	41.13
Mastercard	Consv gas	30.00
Tammy R Mc Keever	ZSS mtg exp IEHA conf	19.08
Mercy Family Pharmacies	prescrip wrut	130.98
Midwest Radar & Equipment	Shrf python pyt	405.00
Mobile Vision	Shrf repair/connection	80.00
Lavon C. Montgomery	Treas mtg meals isac	46.31
NW IA Youth Emergency Serv Ctr	Detention	4200.00
O'Brien County Sheriff	Shrf fees	127.40
Office Systems Company	Admn copier contract	156.65
Palo Alto County Sheriff	CSRU shrf fees	43.50
Perkins Office Solutions	Env hlth office supplies	40.00
Pitney Bowes	DHS postage machine contr	311.94
Quill	Paper	398.00
Qwest	Bldg trunk lines	1305.41
R & D Industries, Inc	Shrf netwk link adm/shrf	200.82
Melinda L Roman	CSRU mileage	77.49
San Benito County Sheriff	CSRU shrf fees	30.00
Sylvia D Schoer	Bd mileage	108.00
Sidwell Company, The	web serv april sid	500.00
Sioux County Sheriff	CSRU shrf fees	25.03
Solutions, Inc	Treas reg school	280.00
Spencer Family Care Med Exam	ME services	167.00
Spencer Jubilee	Shrf coffee	4.99
Spencer Mun Utilities	Bldg utilities	2410.00
Spencer Office Supplies	DHS office supplies	76.57
SWIFT AIR	Jail heating repairs	322.68
Thrifty White Stores	DHS film/bateries	23.95
U S Postmaster	bulk permit/DHS reply	350.00
VISA	Shrf expenses	378.37
Warner Funeral Home	facility use	400.00
Webster Co Sheriff	CSRU shrf fees	65.00
West Group Payment Center	law library access charge	875.00
Winther Stave & Co.	auditing services fy02	850.00
Woodbury County Sheriff	Shrf fees	52.02
Theresa E Wurth	DP meals isac spring mtg	146.31
Zee Medical Service Co	Admn 1st aid supplies	21.00
	MH-DD Services Fund	
Clay Co Sec Road Fund	mh co care gas usage	22.63
Clay County Sheriff	sher.trans	58.00
Echo Plus	wa care	574.36
John P Greer	leg.aid	91.44
	Rural Services Basic Fund	
City of Spencer	RS garbage service	3791.66
Daily Reporter, The	Pub/public hearing/offici	45.25
Perkins Office Solutions	Zoning office supplies	15.99
	Secondary Road Fund	
Airgas North Central	WELDING SUPPLIES	323.78
Alliant Energy	Non-Metered	153.51
Amoco/BP	Gas-Asphalt Conference	15.70
Arnold Motor Supply	Paint Supplies, Parts	1099.59
Bowman Distribution	Gloves	140.35
Brown Supply Co Inc	Switch Boot	116.80

City of Spencer	March Service, 4-dumps	118.50
Clay Regional Water	Water Usage	180.00
Continental Safety Equip	Coveralls	716.57
Crescent Electric Supply	PARTS	53.21
FASTENAL	Caster Wheels	174.15
Force America Inc	PARTS	161.71
Galen's Pro-Mow	Plug	36.99
H & N Chevrolet Co	Credit Memo	6.95
Louis A. Halder	Mileage for Hearing Test	4.20
Holiday Inn Conf Center	Lodging-Asphalt Conf.	175.48
IA Secretary of State	Filing Fee-Notary Public	30.00
Insight Public Sector	2-WIN 2000 Software	1013.39
Iowa Telecom	Phone - Peterson	46.25
Kar Products Inc	PARTS	184.27
Mar-Lin Business Supply	Ideal Stamp-FLEX PLAN	19.50
Office Systems Company	Copy Cost	24.14
Shine Bros Steel	Hot Rolled Angle Iron	337.67
Shoppers Supply	Sander Parts, Salt Brine	1678.53
Snap On Tools Corp	Side Cutter	31.16

Motion by Brockshus, seconded by Sorenson to approve the payment of \$206.00 to the Clay County Secondary Roads from Joint Drainage Ditch #61 for the removal of a beaver dam. Motion carried.

Motion by Sorenson, seconded by Schoer to approve the transfer of \$14,731.94 from Local Option – Fair Fund to General Basic Fund. Motion carried.

Motion by Schoer, seconded by Brockshus to approve the transfer \$100,000.00 from General Basic Fund to Local Option – Any Lawful Use Fund representing repayment of an interfund loan in August, 2002. Motion carried.

Motion by Zinn, seconded by Sorenson to approve the transfer of ownership of a 1993 Ford Ambulance, VIN # 1FDKE30M4PHB98684, to the Webb Fire & Rescue Service. Motion carried.

Motion by Brockshus, seconded by Zinn to set the public hearing date for an amendment to the FY 03 County Budget as Tuesday, April 22, 2003 at 8:30 a.m. in the Board Room of the County Administration Building, Spencer, IA. The County Auditor is requested to publish notice of the amendment pursuant to Iowa Code Chapter 331.434(3). Motion carried.

Motion by Sorenson, seconded by Schoer to approve the employment of Raymond Hollander, 107 E. 3rd, Evely, IA as of April 1, 2003 at a wage of \$9.00/hr. Motion carried.

Motion by Zinn, seconded by Schoer to adopt the following Resolution #2003-13.

Motion carried.

RESOLUTION #2003-13

To Urge Iowa Legislature To Support Iowans Called To Duty By Passing
The Service Member Support Agenda

WHEREAS, more than 2,000 Iowans in the Iowa National Guard, the Reserve and on active duty have been called to duty in Iraq and for Homeland Security.

WHEREAS, these Iowans are disrupting their lives and families to serve their country;

WHEREAS, the "Service Members Support Agenda" is a collection of common sense suggestions developed in consultation with Iowa service members that the State of Iowa can do to help ease the stresses they and their families face. These are no-cost and low-cost steps that include delayed filing of taxes, tuition rebates for students forced to leave classes for the military, allowing service members to deduct military expenses, and the elimination of State taxes on death benefits;

WHEREAS, in a month the Iowa Legislature is scheduled to finish its session and none of these messages have passed the Legislature;

BE IT THEREFORE ENACTED that the Clay County Board of Supervisors urge the Iowa Legislature to make supporting Iowans called to duty a top priority and consider these measures on the floor of the Iowa House and Senate as soon as possible and take action before the end of session.

Marjorie A. Pitts, Auditor

Kenneth L. Chalstrom, Chairperson

Motion by Brockshus, seconded by Sorenson to adopt a Annual Financial Report Policy. The financial reporting procedures reflect the implementation of the Governmental Accounting Standards Board (GASB) Statement 34. The Statement was developed to make annual reports easier to understand and more useful to the people who use governmental financial information. The Annual Financial Reporting will include management's discussion and analysis of Clay County's financial activities for a fiscal year based on currently known facts, decisions, and conditions. A government-wide financial statement will display information about the government as a whole and will measure and report all assets, liabilities, revenues, expenses, gains, and losses using the economic resources measurement focus and accrual basis of accounting. The fund financial statement will display information about the major funds individually and the non-major funds in aggregate presented by using the current financial

resources measurement focus and the modified accrual basis of accounting. The required supplementary information will include budgetary comparison information. The Annual Financial Report will be prepared promptly after the close of the fiscal year. All capitalization and depreciation methods are on file in the Office of County Auditor.
Motion carried.

Don Heissel, County Conservationist, updated the Board on the IRVM program for thistles & brush, the use of the hydro seeder on bridge approaches, and the proposed budget amendment needed for equipment and projects.

Ann Baschke, of the County Auditor's office, informed the Board that the Iowa State Association of Counties had been notified that Clay County will not be part of their pool of counties for Unemployment Insurance as of July 1, 2003. Our unemployment tax rate with the State of Iowa will drop to .001% until 2007.

G.I.S. Coordinator, Theresa Wurth updated the Board on an upcoming conference that she will be attending in San Diego, CA in July, 2003.

Kim Wilson, Central Point Coordinator, spoke with the Board about the House File 2623 passed by the 2002 Legislation that, if the bill remains in place, the FY04 projected MH/MR/DD Allowed Growth Factor Adjustment for Clay County would be cut by \$232,386.

Motion by Zinn, seconded by Sorenson, to approve the Iowa Department of Transportation Secondary Roads Budget and Construction Program for FY 2004. Motion carried.

Motion by Brockshus, seconded by Schoer, that permission be granted to Royal Telephone Co. of Royal, Iowa to place underground cable in the secondary roads right-of-way as set out in their application number 1-03 filed with the County Engineer this date. Motion carried.

Motion by Schoer, seconded by Zinn, to set April 15, 2003 at 11:00 a.m. as the letting date for box culvert project L-4803C-4. Motion carried

Motion by Zinn, seconded by Brockshus, to accept the low bid of \$157,550.00 of Merryman Bridge Construction of Algona, Iowa for Clay County bridge projects LST-4503B-1, LST-7603B-2, and LST-6703-B3 and to authorize the Chairperson to sign the contract and bond. Motion carried.

Motion by Zinn, seconded by Sorensen, to accept the bid of \$29,936.79 of Denco Corp. of Mingo, Iowa for rout

and seal work on existing Clay County ACC roads and to authorize the Chairperson to sign the contract.

Motion carried.

The Chairperson adjourned the meeting at 12:06 p.m. to convene at the Auditor's called meeting Tuesday, April 15, 2003 at 8:30 a.m.

Marjorie A. Pitts, Auditor

Kenneth L. Chalstrom, Chairperson

Clay County Board of Supervisors Minutes from Meeting #18 held on April 15, 2002

The Clay County Board of Supervisors met pursuant to adjournment. The named supervisors were present:

Sorenson, Brockshus, Zinn, Schoer, and Chalstrom. Absent: None. Guests: Jon Bang of Peterson & Rose Richards of Richards Construction.

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote:

Ayes: Sorenson, Brockshus, Zinn, Schoer, and Chalstrom. Nays: none. Abstentions: none.

Motion by Zinn, seconded by Sorenson to approve the meeting agenda for April 15, 2003. Motion carried.

Motion by Schoer, seconded by Zinn to approve the County Board minutes for Meeting #17 dated April 1, 2003. Motion carried.

Motion by Sorenson, seconded by Brockshus to approve the payment of the claims for April 15, 2003 with the detail on file in the County Auditor's office for review. Motion carried.

General Basic Fund		
Ace Hardware	Jail rstp spry	16.47
Ada County Clerk Dist Court	CSRU shrf fees	25.00
Aimee Barrett	Registration fee	10.00
Allied Document Solutions	Treas splmnts/May 03 rene	453.25
Ames Baymont Inn & Suites	ZSS mtg exp/lodging	63.00
Aquila	gas utility	1221.00
Arch Wireless	DHS paging serv	87.05
Ashley Poutre	misc	40.00
Bank of America	Treas account charges	113.61
Bert Naig	Registration fee	10.00
Bill Stevenson Const.	GSC snow removal	165.00
Black Hawk County Sheriff	CSRU shrf fees	20.70
Boone County Sheriff	CSRU shrf fees	45.70
Bud's Service	Shrf towing serv	144.00
Canon Financial Services	DP contract/Gestnr copier	103.45
Carroll County Sheriff	CSRU shrf fees	21.04
Cerro Gordo Co Sheriff	CSRU shrf fees	16.40
Cherokee County Sheriff	CSRU shrf fees	20.00
Cheryl Andreasen	registration fee	10.00
City of Spencer	Shrf comm ctr expense/Mar	9363.99
Clarke County Sheriff	CSRU shrf fees	22.50
Clay Co Sec Road Fund	depts Mar 03/fuel	1472.62
Clay County Sheriff	CSRU shrf fees	163.60
Corridor of Opportunity	FY03 allocation 2nd half	10000.00
Daily Reporter, The	publications	294.15
Denny's Pest Control	Jail pest control	161.00
Dianne Olson	trans matron fee	40.00
Dickinson Co Sheriff	CSRU shrf fees	19.52
Don Pierson Ford	Shrf oil	20.88
Ed Sohm	Registration fee	10.00
Emmet County Sheriff	CSRU shrf fees	51.00
ESRI	DP sftwr-arcview-6 seats	3699.14
Everly-Royal News	Pub bd mtg 15	115.31

Farmers Trust & Svgs Bank	Treas acct charges	237.75
Fidlar Doubleday Inc	Shrf notice/garnishment	59.01
Four Points Sheraton	mtg expenses	500.62
Graham Tire Co	Shrf tire 21-11	78.06
Hancock County Sheriff	CSRU shrf fees	18.50
Harmon AutoGlass	Shrf windshld serv S21-6	258.86
Helen's Comm Laundry Inc	Jail laundry serv	122.20
Carol A Hermstad	Twp mileage	26.10
Holiday Inn Conf Center	Shrf mtg exp	547.72
IA Lakes Comm College	Shrf reg/Criminal Justice	50.00
IACCVA	VA mtg registration	20.00
Ida County Sheriff	CSRU shrf fees	33.80
Insight Public Sector	DP equip lcd projector/me	2925.90
I S A C Multi-Co Serv Agency	1st qtr 03 unemploy	1019.08
Janitor's Closet Ltd	Admn floor cleaning	943.10
Jefferson Co Sheriff	CSRU shrf fees	16.37
Kenny Matthews	landlord	220.00
Lyle E Kenobbie	Twp mileage	8.40
Knight Protection, Inc	Cthse fire alarm system	300.00
Legal Wings, Inc	CSRU shrf fees/529775	50.00
Lyon County Sheriff	CSRU shrf fees	33.60
Mangold Environmental Test/Inc	ZSS water/farmwell	24.00
Mar-Lin Business Supply	office supplies	45.87
Tammy R Mc Keever	ZSS mtg exp reimb	116.87
McLeodUSA	Phone	399.85
MDC, Inc.	Flex plan for fy03/04	360.00
Meyer Oil Co.	VA assistance	30.00
Marilyn J Meyer	Twp mileage	22.20
Midwest Radiology & Imaging Pa	Shrf xrays	106.00
Midwest Wireless	Cell phone serv	448.28
Northwest Iowa Surgeons P C	VA medical assistance	100.00
Northwest Iowa Urologists	Inmate medical charges	204.00
O'Brien County Sheriff	CSRU shrf fees	38.70
Office Systems Company	DP Gestnr/copies	390.42
Osceola Co Sheriff	CSRU shrf fees	21.48
Page Investigations	CSRU shrf fees	54.00
Palo Alto County Sheriff	CSRU shrf fees	23.00
Pathology Medical Serv	ME autopsy fees	1926.90
Douglas D Patten	Twp mileage	7.20
Perkins Office Solutions	Shrf off supplies	319.74
Peterson Patriot	Pub bd mtgs 13-15	271.92
Physicians Lab LTD	Autopsy/testing	1210.00
Marjorie A Pitts	Aud mtg expense	150.03
Qwest	bldg phone circuits	112.33
Schuchert Funeral Home	burial services	2100.00
Senior Center-CCC-Aging	FY03 allocation 2nd half	5942.50
Shield Technology Corporation	Shrf sprg/crystal registr	99.00
Sidwell Company	DP/GIS prof serv-arc info	2625.16
Sioux County Sheriff	CSRU shrf fees	51.17
Solutions, Inc	DP equip kum switch	718.39
Spencer Auto Parts Inc	Shrf disc brake pad set	69.06
Spencer Family Care Med Exam	ME serv	250.00
Spencer Mun Hospital	PHN/Jail meals March	9353.37
Spencer Mun Utilities	Shrf phone serv	158.80
Spencer Office Supplies	Treas office supplies	142.26
Staples	Shrf spr smart adapter	129.96
Staples Credit Plan	tri-fold brochures	8.49
Storey Kenworthy	Paper 81/2x14 7cases	279.20
Thrifty White Stores	shrf photo processing	386.21
U S Postmaster	stamps	37.00

Joan M. Waller	VA mtg registration fee	32.91
Webster Co Sheriff	order commitment	22.00
West Group Payment Center	law library am jur pub	137.49
Wright County Sheriff	CSRU shrf fees	24.00
Xerox Corporation	Recorder february charge	668.12
Zenor & Houchins	Atty monthly expenses	2813.88
	MH-DD Services Fund	
Cass Incorporated	mh care	551.99
Cherokee County Sheriff	sher trans charges	38.00
Christopher S. O'Brien	atty fees	55.00
Clay County Sheriff	sher trans charges	476.50
Co Case Management Serv	tech assistance-February	203.00
Echo Plus	mh care	2902.78
Four Points Sheraton	isac training	53.92
Hope Haven	res care	8340.54
Horizons Unlimited of PAC	res care	3663.16
Hy-Vee-Storm Lake	medication	153.88
IA Dept of Human Services	mh care	26427.87
I S A C Multi-Co Serv Agency	CPC 1st qtr 03 unemploy	23.45
John P Greer	atty fees	167.88
Liberty Square Care Center	res care	930.00
Midwest Wireless	mh care	45.53
Nishna Productions Inc	res care	2873.21
Northwest Printing Co	release forms	136.27
Northwoods Living	mh care	263.04
Oak Haven Care Facility	res care	2737.14
Plymouth Life Inc	res care	4125.40
REM Developmental Services	adult daycare	108.20
Seasons Center	mh services/ed/infrastruc	16250.33
Solutions, Inc	acas400 services/support	33.08
Spectra Health Care Living	res care	2266.72
Spencer Office Supplies	fax film/folder labels	29.35
Sunshine Services Inc.	mh care	22485.81
Village N. W. Unlimited	mh care	2845.76
	Rural Services Basic Fund	
City of Dickens	FY03 library alloc 2nd ha	1848.00
City of Everly	FY03 library alloc 2nd ha	2194.50
City of Peterson	FY03 library alloc 2nd ha	3715.25
City of Royal	FY03 library alloc 2nd ha	1848.00
City of Spencer	FY03 library alloc 2nd ha	7430.50
City of Webb	FY03 library alloc 2nd ha	2213.75
I S A C Multi-Co Serv Agency	Consrv IRVM 1st qtr 03 une	33.21
McLeodUSA	Zoning phone	10.81
	Secondary Road Fund	
A & M Laundry Inc.	Engineer Uniforms	165.60
Ace Hardware	PARTS	89.38
Airgas North Central	Welding Supplies	148.41
Alliant Energy	Electric - Royal	500.11
Aquila	Gas - Royal	4259.17
Ayrshire Farmers Mutual Tele	Telephone - Gillett Grove	20.17
Bowman Distribution	Pipe Wrench, Hook Jaws	26.12
Cellular One	Cell Phone	232.21
City of Everly	Utilities - Everly	339.19
City of Royal	Water & Sewer - Royal	18.60
City of Webb	Water & Garbage	52.50
Crescent Electric Supply	Cement Trailer Parts	224.03
Crysteel Truck Equipment	Navigator Light System	398.67
Daily Reporter, The	Letting Ad for Bridges	292.26
Diamond Vogel Paints	Jet Black Paint	55.50
Frank Dunn Company	Hi Performance Patch	504.00

Galen's Pro-Mow	Carb Kit, Intake Manifold	37.69
Great Lakes Cooperative	Kerosene	10.50
H T C Inc	Tailgate Corner	27.42
Holcomb Freightliner	Receptical	613.30
Interstate Batteries	Battery	127.95
I S A C Multi-Co Serv Agency	Unemployment Tax 1st Qt.	822.67
Lakes Propane Gas Co	Gas - Gillett Grove	1163.20
Lawson Products Inc	PARTS	127.91
Mar-Lin Business Supply	C4844A BK. Ink Cart.	40.75
McLeodUSA	Engineer Telephone	13.17
Nielsen Tire Co	Tire Repair	89.99
Northwest One	Telephone - Spencer	34.95
Road Machinery & Supplies	Turn Signal	46.90
John M. Rosacker	Reimb. for Safety Glasses	20.00
Royal Telephone Co	Telephone - Royal	16.41
Share Corp	Truck & Trailer Wash	119.19
Shine Bros Steel	Steel for Concrete Trail	178.29
Sieh Sand & Gravel	Fill sand	39.20
Snap On Tools Corp	Socket Set, Scribe	52.20
Spencer Auto Parts Inc	PARTS	1407.08
Spencer Mun Utilities	Telephone - Spencer	51.09
Star Energy LLC	Gasohol	15107.90
Town & Country Disposal Inc.	Eng Waste Pickup	20.00
Webb-Dickens Telephone Co	Telephone - Webb	55.76
West Bend Elevator Co	Oil	2862.75
Xerox Corporation	Copy Cost	24.00
Zep Manufacturing Co	Hand Soap,Bowl Cleaner	167.40
Ziegler Inc	PARTS	4611.82
	Reap-Resrc Enhncmnt-Cnsrv	
I S A C Multi-Co Serv Agency	Consv naturalists 1st qtr	20.47
	Recorders Records Mgt Fnd	
Des Moines Stamp Mfg	time stamp plate	126.00
	E-911 Surcharge	
Iowa Telecom	E911 phone service	41.69
Qwest	E911 phone serv	13.58
Terril Telephone Co	E911 phone service	8.06
Webb-Dickens Telephone Co	E911 phone charges	570.04
	Jnt Co Emergency Mgt Fund	
I S A C Multi-Co Serv Agency	Emerg Mgt 1st qtr 03 unem	5.40
McLeodUSA	Emg mgt phone	2.88

Motion by Zinn, seconded by Schoer to approve the County Auditor's Report of Fees Collected for the quarter ending March 31, 2003 totaling \$152.90 and having been paid to the County Treasurer as documented on Miscellaneous Receipt # 9992,10110, & 10220. Motion carried.

Motion by Schoer, seconded by Sorenson to approve the County Recorder's Report of Fees Collected for the quarter ending March 31, 2003 totaling \$40,078.82 and having been paid to the County Treasurer as documented on Miscellaneous Receipt #10275 & 10276. Motion carried.

Motion by Zinn, seconded by Schoer to authorize the Chairperson to sign the annual affiliation agreement with Seasons Center of Spencer as our Community Mental Health Center provider .
As a condition of eligibility for receiving MH/MR/DD Community Service dollars, this agreement

is to be submitted to the Department of Human Services as evidence of Clay County's relationship with a community mental health center. Motion carried.

Motion by Sorenson, seconded by Schoer to approve the County Sheriff's Report of Fees Collected for the quarter ending March 31, 2003 totaling \$17,852.78 and having been paid to the County Treasurer as documented on Miscellaneous Receipt #10224. Motion carried.

Motion by Zinn, seconded by Brockshus to authorize the Chairperson to sign the Clay County Law Enforcement Agreement with the City of Royal at a rate of \$11,576.00 per year, paid quarterly, based on a deputy being on duty ten (10) hours per week. If Royal is served more than 520 hours within the year, the additional service will be billed at the rate of \$25.40 per hour. Motion carried.

Motion by Zinn, seconded by Schoer to approve the Iowa Department of Revenue and Finance Applications for Recreational Lakes, Forest Covers, Rivers and Streams, River and Stream Banks, and Open Prairies Property tax exemptions. The applicants affirm that the property will not be used for economic gain during the assessment year; is at least two (2) acres in area; and is utilized for the purpose of providing soil erosion control or wildlife habitat. All applications have been filed with the local soil conservation district by February 1, 2003 and signed by the Clay County Soil Conservations District Chairperson Michael L. White. All applications are on file in the County Auditor office. Motion carried.

Motion by Brockshus, seconded by Sorenson to accept the letter of resignation from Nancy Glackin, Box 130, Dickens, IA 51333 to the Commission to Assess Damages a/k/a Eminent Domain Compensation Commission pursuant to Section 6B.4 of the Code of Iowa. Motion carried.

Jon Bang presented an update to the Board on the Clay County Networker's Web Site. Each community in Clay County is invited to join this new effort to market their tourist spots and activities in their communities. There will be no fee for this web site service.

Kim Wilson, Central Point Coordinator for Clay County, updated the Board on clients being moved to Plymouth Life facility, the burial costs of a recent consumer, and our 28E Consortium Agreement with eleven other counties for provider rates in Iowa as compared to an offering by the Iowa State Association of Counties.

Sheriff Randy Krukow spoke with the Board regarding the need of additional cameras in interview and changing rooms.

Environmental Health Director Tammy McKeever announced her passage of Certification Lead Training.

The Board was reminded of the thermometer swap event taking place Saturday, April 26th in the parking lot of the Administration Building. Two hundred thermometers are available. McKeever also opened discussion on illegal dumping being done in Clay County.

Moved by Brockshus, seconded by Sorensen, to accept the low bid of Midwest Contracting of Marshall, Minnesota of \$52,902.60 for the Clay County Culvert project L-4803C-4 and to authorize the Chairperson to sign the contract and bond. Motion carried.

Moved by Zinn, seconded by Sorenson to accept the bid of Denco Corp. of Mingo, Iowa for \$2,635.20 for bridge deck sealing of Clay County bridges BB-33-2 and BB-33-4 and to authorize the Chairperson to sign the contract. Motion carried.

Motion by Schoer, seconded by Zinn, that permission be granted to Interstate Power and Light of Spirit Lake, Iowa to place a three phase overhead electrical line in the secondary roads right-of-way as set out in their application number 2-03 filed with the County Engineer this date. Motion carried

The Chairperson adjourned the meeting at 12 Noon to convene at the Auditor's called meeting Tuesday, April 22, 2003 at 8:30 a.m.

Marjorie A. Pitts, Auditor

Kenneth L. Chalstrom, Chairperson

Clay County Board of Supervisors Minutes from Meeting #19 held on April 22, 2003

The Clay County Board of Supervisors met pursuant to adjournment. The named supervisors were present:

Sorenson, Brockshus, Zinn, Schoer, and Chalstrom. Absent: None.

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote: Ayes:

Sorenson, Brockshus, Zinn, Schoer, and Chalstrom. Nays: none. Abstentions: none.

Motion by Zinn, seconded by Sorenson to approve the meeting agenda for April 22, 2003.

8:30 A.M. This being the time and place for the hearing on amending the current fiscal year budget and the Board finding that the proper notice had been given for the hearing and that there are neither written or oral objections, it is therefore moved by Schoer, seconded by Zinn to adopt the amendment to the current fiscal year budget in the following expenditure service areas for the following amounts:

Public Safety & Legal Services increased by \$171,150; Physical Health & Social Services increased by \$7,450;

County Environment & Education increased by \$17,630; Administration increased by \$40,375; and Nonprogram

Current increased by \$23,500. Other financing uses of General Long-term Debt Proceeds increased by \$158,000.

Motion carried.

Motion by Zinn, seconded by Sorenson to approve the following Resolution #2003-14. Motion carried.

RESOLUTION 2003-14

WHEREAS, Iowa Workforce Development has an established office at 217 W. Fifth St., Spencer, IA; and

WHEREAS, the workforce office in Spencer is an essential placement and training referral center used by many businesses, employers and Iowa citizens; and

WHEREAS, the Clay County Board of Supervisors has a letter dated April 4, 2003, stating the intended closing of 55 rural Iowa Workforce Development Center offices, which includes the Spencer office; and

WHEREAS, the funding source for those 55 offices, the unemployment insurance surcharge, is set to sunset on June 30, 2003; and

WHEREAS, we, the members of the Clay County Board of Supervisors believe the services provided by all Iowa Workforce Development Centers and their partners are critical to the future well being of businesses, employers and citizens of Iowa; and

WHEREAS, we, the members of the Clay County Board of Supervisors further believe mass closure of the rural Iowa Workforce Development Centers will have a lasting negative affect statewide, causing small and rural businesses more hardship in an increasingly unstable economic period;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Clay County, Iowa, ask that you consider extending the surcharge to allow the Spencer and other workforce offices to continue serving all Iowa business, employer and citizen needs.

Dated this 22nd day of April, 2003

Marjorie A. Pitts, County Auditor
Chairperson

Kenneth Chalstrom,

The Board met with Kerry Ertz from Cady Insurance of Burlington, IA regarding the County renewal of employee group health care benefits. There was much discussion on various plan designs and provider networks available.

Motion by Brockshus, seconded by Sorenson to change insurance carriers to Blue Cross/Blue Shield under an employee benefit allocation per month utilizing a partial self-funded stream. Motion carried.

The Chairperson adjourned the meeting at 11:00 a.m. to convene at the Auditor's called meeting Tuesday, April 29, 2003 at 8:30 a.m.

Marjorie A. Pitts, County Auditor
Chairperson

Kenneth Chalstrom,

Clay County Board of Supervisors Minutes for Meeting #20 held on April 29, 2003

The Clay County Board of Supervisors met pursuant to adjournment. The named supervisors were present:

Brockshus, Sorenson, Zinn, Schoer, and Chalstrom. Absent: None.

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote: Ayes:

Sorenson, Brockshus, Zinn, Schoer, and Chalstrom. Nays: none. Abstentions: none.

Motion by Brockshus, seconded by Schoer to approve the meeting agenda for April 29, 2003. Motion carried.

Motion by Zinn, seconded by Sorenson to approve the County Board minutes for Meeting #18 dated April 15, 2003 and Meeting #19 dated April 22, 2003. Motion carried.

Motion by Brockshus, seconded by Sorenson to approve the payment of the claims for April 29, 2003 with the detail on file in the County Auditor's office for review. Motion carried.

General Basic Fund		
ABC Computers Plus	Shrf map network/setup	208.00
Ace Hardware	Consv paint supplies	92.57
Agrisafe	Consv hearing test	90.00
Americinn Motel & Suites	Env health lead training	173.91
Ammunition	Consv ammunition	189.00
Aquila	consv utilities	58.00
AT&T	DHS phone calls	33.35
BOJI Information Systems	Aud toner cartridge	194.00
Cellular One	Shrf phone service	445.64
City of Spencer	Consv garbage removal	40.00
Clarinda Youth Corp	Youth detention	733.32
Clay Co Sec Road Fund	Consv gas/diesel March	501.08
Clay County Fair Assn	consv fair parking	36.00
Clay County Sheriff	Shrf charges	993.50
Clay County Treasurer	Treas mv postage	5.85
Clay Regional Water	Consv water usage	60.00
Audrey J Coffman	Election SEAT training me	41.24
Daily Reporter, The	DHS paper subscription	70.00
Dale Peters	Consv steel forming	200.00
De Linda Leu Reporting	transcripts	563.10
Dickinson Co Sheriff	Shrf fees	142.26
Dist III Recorders Assn	Rec notary book	12.75
Don Pierson Ford	Shrf oil	41.76
Doon Elevator Co	Consv fish food	149.00
Dr John A Vaubel	Jail inmate medical care	20.41
Ecolab Pest Elimination	Cthse pest control maint	88.50
Emmet County Sheriff	CSRU shrf fees	33.00
Everly-Royal News	Pub of drainage minutes	253.22
Farmers Trust & Svgs Bank	Shrf business checks	82.25
Fidlar Doubleday Inc	Rec boat licns envlp	131.24
Four Points Sheraton DM Air	Consv mtg exp room	273.45
Galls Incorporated	Shrf dep first aid kit	57.97
G E Capital	consv copier contract	258.78
Sandra S. Geidl	Treas mtg expense meals	28.06

Shirley M Goyette	Rec mileage	30.00
Harmon AutoGlass	shrf windshield	258.86
Heartland Technology	Jail phone repair	253.66
IA Lakes Electric Coop	Consv utilities	35.36
IACCB	consv REAP banner	94.00
Janitor's Closet Ltd	Consv cust supplies	27.77
Kristine L Kenobbie	Consv mtg registration	10.00
Randy Krukow	Shrf postage	31.39
Lyon County Sheriff	Shrf fees	15.00
M-Y Supply, Inc	Cthe fire ext inspection	84.00
Kevin D Maassen	Consv mtg registrations	15.00
Mar-Lin Business Supply	Aud date time stamp	81.95
Mastercard	consv meals meetings	110.50
Tammy R Mc Keever	Env health fuel	137.46
Medicap Pharmacy	medications	25.98
Midwest Radiology & Imaging	Jail inmate medical servi	222.00
Midwest Wireless	DHS phone service	102.56
Lavon C. Montgomery	Treas mileage	124.57
Nieman's Pet Center	Consv aquarium supplies	16.22
Northwest One, Inc	Consv internet connection	18.00
NW IA Youth Emergency Serv	Youth detention	6300.00
OMB Police Supply	shrf k9 comb	9.95
Osceola Co Sheriff	Shrf fees	82.60
Palo Alto Co Consv Foundation	Consv naturalist supplies	33.70
Perkins Office Solutions	Consv office supplies	67.46
Proforma Millennium Graphics	Auditor warrants laser	314.73
Providea, Inc.	Telecom room set up charg	53.27
Qwest	Bldg trunk lines	1303.51
Melinda L Roman	CSRU mileage	361.20
Ron Creswell	Well closures	400.00
Sherwin Williams	consv paint/supplies	53.25
Shoppers Supply	Consv supplies	343.02
Sidwell Company, The	web services may	500.00
Timothy R. Small	shrf dep repair ammo pouc	4.00
Solutions, Inc	Treas online taxes web up	1117.10
South 66	Consv tire repair	5.50
Spencer Auto Parts Inc	Consv filters	35.18
Spencer Mun Hospital	Jail inmate medical servi	68.21
Spencer Mun Utilities	Consv phone charges	3181.38
Spencer Office Supplies	DHS office supplies	348.87
Staples	consv office supplies	142.36
Staples Credit Plan	Shrf office supplies	298.22
Star Energy LLC	Consv gas	39.72
SWIFT AIR	Admn service call	81.00
U S Postmaster	Shrf stamps 4/37	194.00
VISA	Consv/naturalist office s	143.34
Wentzel's Farm & Home Hdwre	Consv small oxygen tank	11.99
West Group Payment Center	Law library access charge	1028.00
Worth County Sheriff	CSRU shrf fees	20.00
Zee Medical Service Co	Consv sunscreen	8.10
	MH-DD Services Fund	
Clay Co Sec Road Fund	mh co car gas usage	20.16
Clay County Sheriff	trans charges	279.60
Hope Haven	res care	87.06
IA Dept of Human Services	aro-scl care	3001.50
John P Greer	att fees	121.34
Opportunity Village	res care	7112.94
Staples Credit Plan	office supplies	29.72
	Rural Services Basic Fund	
City of Spencer	Rural service garbage	3791.66

Galen's Pro-Mow	IRVM clutch	11.35
Josh Carr	IRVM defoamer	30.18
Mike's Precision Sharpening	IRVM sharpening of blades	127.00
Shoppers Supply	IRVM clothing	85.56
Worksaver, Inc.	IRVM seed plate	17.63
	Secondary Road Fund	
Airgas North Central	WELDING SUPPLIES	530.92
Alliant Energy	Royal Shed	143.59
Brisbois Brush	Brooms	109.50
H T C Inc	ENG-Shoulder Mach. Parts	817.24
Louis A. Halder	Reimb. for Safety Shoes	80.00
Holcomb Freightliner, Inc.	PARTS	296.50
IA Prison Industries	ENG-Sign Sheeting	201.47
IA Dept of Trans	Oil Asphalt Emulsion	225.00
Iowa Telecom	Telephone - Peterson	47.15
Janitor's Closet Ltd	ENG-6 Cases Paper Towels	549.24
Kar Products Inc	ENG-Grease Zirk,Hitch Pin	102.43
Mar-Lin Business Supply	Labels	15.40
New Sioux City Iron Co	Forged Coupler	60.37
Office Systems Company	Copy Cost	42.16
Garwin D. Rafdal	Mileage-Hazmat, Drug Test	14.40
Martin L Schoening	Mileage for Hazmat Tr	91.99
Share Corp	Car Gard Towel	161.69
Alan D Smith	Mileage-Hazmat, Drug Test	27.60
Snap On Tools Corp	Needle Nose Pliers	106.56
Speed Printers	4000-Motor Grader Sheets	168.00
Spencer Mun Hospital	Hearing Tests	506.88
Spencer Mun Utilities	Utilities - Spencer	412.00
	Recorders Records Mgt Fnd	
Dataline Associates	Rec optical disks	1097.70
	E-911 Surcharge	
Alpha Wireless Comm	E911 wireless equip/voice	10746.00
Ayrshire Farmers Mutual Tele	E911 phone service	154.30
GeoComm Corporation	E911 systems maint	475.00
IA Law Enforcement Academy	E911 telecommunicator sch	75.00
Ziegler Inc	E911 equipment	1984.96
	Jnt Co Emergency Mgt Fund	
Solutions, Inc	Emg mgt laptop/carrying c	1538.00

Motion by Zinn, seconded by Sorenson to authorize the Chairperson and the Clay County Attorney to sign the Chapter 28E Cooperative Reimbursement Agreement for Child Support Enforcement and Establishment in the State of Iowa with the Department of Human Services. This agreement, effective July 1, 2003, is between the Bureau of Collections of the IA Department of Human Services and the political subdivision consisting of Clay County as the Host County and including Dickinson, Emmet, Lyon, O'Brien, Palo Alto, and Sioux Counties. This agreement shall be in effect from July 1, 2003 through June 30, 2009.
Motion carried.

Veteran Affairs Director Joan Waller gave the Board an update on the VA Van usage averaging 3000 miles per month benefiting 40-47 veterans a month. Waller discussed the Clay County Fair stand

set-up and the Fall School Conference that was attended.

Motion by Zinn, seconded by Schoer to set a public hearing at 9:00 a.m. on May 27, 2003 on application of Michael Leonard, 2210 300th Street, Spencer, IA for a change in zoning from A-1 Agricultural classification to C-2 Commercial and for a special use permit to use the property for an automobile dealership in the SW ¼ of Section 18, Township 97 North, Range 36 West of the Fifth Principal Meridian, Meadow Township, Clay County. Motion carried.

Motion by Sorensen, seconded by Zinn, that permission be granted to Iowa Lakes Electric, Estherville, Iowa to place a single-phase overhead electrical line in the secondary roads right-of-way as set out in their application number 3-03 filed with the County Engineer this date. Motion carried

Motion by Schoer, seconded by Brockshus, that permission be granted to Iowa Lakes Electric, Estherville, Iowa to place a three-phase underground electrical line in the secondary roads right-of-way as set out in their application number 4-03 filed with the County Engineer this date. Motion carried

Motion by Schoer, seconded by Sorensen, to set May 5, 2003 at 9:00a.m. as the letting date for bridge replacement project L-6703B-4. Motion carried

Motion by Sorensen, seconded by Zinn, to authorize the Chairperson to sign the Highway Authority/Railroad Agreement between Clay County, Iowa and Iowa Chicago, & Eastern Railroad for Grade Crossing Surface Repair on 180th Street and N-18. Motion carried

Motion by Zinn, seconded by Brockshus, to adopt the following Resolution #2003-15. Motion carried

Resolution #2003-15

BE IT RESOLVED: That the Board of Supervisors of Clay County, Iowa initiates and recommends that the advancement of the following project(s) to the accomplishment year be approved by the Iowa Department of Transportation (Iowa DOT) for improvement with local funds for the period covering the current secondary road construction program.

Previous Priority Year: 2008; Route Number: 340th Street; Project Number: L-6073B-4; Type of Work and Location of Project: Bridge Replacement near NE ¼ corner section 7-96-37; Estimated

Cost:

\$230,000. Passed and adopted this 29th day of April, 2003.

Marjorie A. Pitts, Auditor

Kenneth Chalstrom, Chairperson

Motion by Brockshus, seconded by Schoer, that Clay County Secondary Road 340th Street be temporarily closed to through traffic for bridge replacement from 180th Avenue to the intersection of 165th Avenue and 330th Street.
Motion carried

Public Health Environmental Director Tammy McKeever updated the Board on landfill dumping, Radon training that is to be attended, the status of the Greenville sewer project, Well permit fees that go to the State, and safety training for summer employees.

The Clay County Networkers represented by Jon Bang, Mary Nicols, and Amelia Painter updated the Board on their last meeting held May 7, 2003. Their organization has applied for a Non-Profit status to facilitate grant writing options and are working on their by-laws. They request the Clay County Board to allocate \$1000. per year for three years to their endeavors. No board action was taken.

Central Point Coordinator Kim Wilson spoke with the Board regarding pending legislation effecting the mental health and general assistance areas of Clay County.

Motion by Zinn, seconded by Brockshus to adopt Resolution #2003-16. Motion carried.

RESOLUTION 2003-16

WHEREAS, the Iowa Legislature has passed Senate File 453 and presented it to Governor Vilsack, so that unless the Governor vetoes the bill it will become law; and

WHEREAS, the \$70 million in funding cuts proposed by this misnamed "Reinventing Government" bill would have a disastrous effect on the services provided by local governments across Iowa; and

WHEREAS, Senate File 453 breaks promises that the state made to local governments, and would result in cuts to locally provided services such as parks, libraries, law enforcement and fire protection; and

WHEREAS, the Gronstal Amendment and the Miller/Brunkhorst Amendment were workable, realistic amendments to Senate File 453 that would have balanced the budget but used state resources to spare some

of the cuts to local governments:

THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF CLAY COUNTY
that the board urges Governor Vilsack to veto Senate File 453.

ATTEST:

Clay County Auditor
Chairperson

Board of Supervisor,

Date: April 29, 2003

The Chairperson adjourned the meeting at 11:00 a.m. to convene at the Auditor's called meeting Monday, May 5, 2003 at 8:30 a.m.

Marjorie A. Pitts, County Auditor

Kenneth Chalstrom, Chairperson

Clay County Board of Supervisor's Minutes from Meeting #21 held on May 5, 2003

The Clay County Board of Supervisors met pursuant to adjournment. The named supervisors were present:

Sorenson, Brockshus, Zinn, Schoer, and Chalstrom Absent: None.

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote: Ayes:

Sorenson, Brockshus, Zinn, Schoer, and Chalstrom. Nays: none. Abstentions: none.

Motion by Zinn, seconded by Schoer to approve the meeting agenda for May 5, 2003. Motion carried.

Moved by Zinn, seconded by Brockshus, to accept the low bid of Graves Construction Company Inc. of Melvin, Iowa of \$208,982.75 for the Clay County Bridge Replacement project L-6703B-4 and to authorize the Chairperson to sign the contract and bond. Motion carried.

The Chairperson adjourned the meeting at 9:25 a.m. to convene at the Auditor's called meeting Tuesday, May 13, 2003 at 8:30 a.m.

Marjorie A. Pitts, County Auditor

Kenneth Chalstrom, Chairperson

Clay County Board of Supervisor's Minutes from Meeting # 22 held on May 13, 2003

The Clay County Board of Supervisors met pursuant to adjournment. The named supervisors were present:

Sorenson, Brockshus, Zinn, Schoer, and Chalstrom. Absent: None.

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote: Ayes:

Sorenson, Brockshus, Zinn, Schoer, and Chalstrom. Nays: none. Abstentions: none.

Motion by Zinn, seconded by Schoer to approve the meeting agenda for May 13, 2003. Motion carried.

Motion by Sorenson, seconded by Zinn to approve the County Board minutes for Meetings # 20 dated April 29, 2003 & #21 dated May 5, 2003. Motion carried.

Motion by Schoer, seconded by Sorenson to approve the payment of the claims for May 13, 2003 with the detail on file in the County Auditor's office for review. Motion carried.

General Basic Fund

Ace Hardware	Shrf glue & hge	29.22
All-American Turf Beauty, Inc.	Admn yard spring applicat	607.83
Allied Document Solutions	Treas renewals	445.51
Arch Wireless	DHS paging serv	87.05
Bill Caskey	April rent rpet	295.00
Bill Stevenson Const, Inc	GSC backhoe	55.00
BOJI Information Systems, Inc	Aud toner cart	388.00
Boone County Sheriff	CSRU shrf fees	45.70
Bud's Service	Shrf fire repair 21-5	121.45
Canon Financial Services Inc	DP gestetner copier maint	103.45
Carpenter Uniform & Promotions	Shrf shldr emblems	396.07
Leland W Chamberlain	Twp mileage	3.30
Margaret A Chapman	Shrf civil sch exp	8.65
Chiropractic Arts Clinic	Cty Atty copy of records	50.00
City of Spencer	GSC garbage removal	9928.72
Clay Co E M S Assn	EMS salary 20/20 grant	6958.17
Clay Co Extension Ed Fund	FY03 allocation	3538.00
Clay Co Sec Road Fund	Shrf fuel Apr 03	1400.12
Clay County Sheriff	Shrf fees jv2215/16	648.70
Computer Reporting Inc Marcia	Depositions	381.90
Crescent Electric Supply	Adm ballast	166.60
Daily Reporter, The	Pub bd mtgs 16-17	287.38
Dale H. Kroll	may rent	200.00
De Linda Leu Reporting	depositions	137.70
Denny's Pest Control	GSC pest control maint	105.00
Dickinson Co Sheriff	Shrf fees jv2105	91.80
Dodge County Sheriff	shrf fees jvjv002047	5.50
Drs Fox & Boyd Dental Assoc	dental	31.00
Everly-Royal News	Pub bd mtg #17	109.60
Farmers Trust & Svgs Bank	Treas acct charges	211.51
The Hotel at Gateway Center	Treas mtg charge room	158.00
Graham Tire Co	Lawn mower tube	3.98
Jerry Groenewold	Twp mileage	65.10
H & N Chevrolet Co	Shrf charging sys 21-6	189.83

Lawrence E Hansen	Twp mileage	3.90
Harlan Bovee	VA partial month rent	200.00
Marvin D Heikens	Twp mileage	1.50
Helen's Comm Laundry Inc	Admn mops/laundry	102.20
Holiday Inn Conf Center	Airp Shrf mtg exp/Chapman	442.98
Michael J Houchins	expenses/investgtn	1341.95
IA Co Atty's Assn	Co Atty membership dues	278.00
ICIT % Ray Willis	ICIT reg midyear mtg reg	100.00
Iowa Recorders Association Poc	Recorders vital records p	165.00
I S A C Multi-Co Serv Agency	Aud dist legis wkshop reg	70.00
Jacobsen Home Corp	march/april rent	272.00
James A. Wilson	may rent	240.00
Janitor's Closet Ltd	GSC custodial supplies	749.29
Joe Hoffman	well closure	200.00
Jolene Cox	Well closure	200.00
Keith DeJager	may rent	220.00
Lazer Blazer	Radon grant clothing	204.48
Mar-Lin Business Supply	Aud pen refills	5.56
McLeodUSA	Treas phone calls	401.38
Melanie Petersen	matron fees sm005194	20.00
John P Metcalf	Twp mileage	5.40
Midwest Wireless	GSC custodial phone	80.06
Northwest One, Inc aka NW Int	Cths internet chrg	112.50
NW IA Bone-Joint & Sports Surg	Cty Atty copies med recor	25.00
NW IA Youth Emergency Serv Ctr	sheltered care jv	1650.00
Office Systems Company	Admn copier overage copies	137.12
Otis Elevator Co	Cthse elevator maint	202.65
Pathology Medical Serv Sxland	color prints	162.11
Perkins Office Solutions	Env health office supplies	187.10
Peterson Patriot	Pub bd mtgs 16-17	287.48
Pitney Bowes	DHS reset chrg	103.22
Pixler Electric Inc	Admn bldg repairs	625.02
Pizza Ranch-Spencer	cdc grant bd of health rm	72.00
Betty J Pothast	Twp mileage	1.80
Qwest	bldg circuits	112.33
RadioShack Your Phone Co	Shrf proj box	3.69
Robert K. Krebs	march/april rent	400.00
Melinda L Roman	CSRU mileage	70.20
Nancy A. Schlichting	Shrf mileage	120.00
Sylvia D Schoer	Bd mileage	63.00
Sherwin Williams	Adm gal sprpt int sa xtra	22.54
Shoppers Supply	Shrf 2 pc hdle ft-inch re	147.90
Sidwell Company, The	GIS training-parcel editor	5173.00
Solutions, Inc	Support contract	13176.61
Southwest Reporting Service	Depositions	114.45
Spencer Auto Parts Inc	Shrf oil fltr	23.29
Spencer Family Care Med Exam a	ME services	375.00
Spencer Family Care/Avera	Cty Atty med records	373.21
Spencer Jubilee	Shrf supplies	10.18
Spencer Motel	emerg.shel	31.08
Spencer Mun Hospital	Cty Atty med records	56.10
Spencer Mun Utilities	Shrf phone serv	100.53
Spencer Office Supplies	Treas office supplies	502.78
Standard Printing & Design Inc	CDC grant brochures	259.06
SWIFT AIR	Adm prev maint	1255.00
The Trailer Court	VA partial rent assistance	215.00
Thrifty White Stores	Shrf photo processing	500.98
U S Postal Service % CMRS-PB	DHS postage/meter	1000.00
U S Postmaster	ga stamps	55.00
WearGuard, Corp	Cust uniforms/Ray H	161.19

Theresa E Wurth	DP labels/staple remvr	14.88
Xerox Corporation	Rec copier lease	354.62
Zenor & Houchins	Atty monthly help	2905.65
	MH-DD Services Fund	
Clay County Sheriff	sher trans	88.50
Co Case Management Serv	tech assistance-march	203.00
Echo Plus	scl	2373.19
Hope Haven	res care	8522.80
Horizons Unlimited of PAC	wa	3052.98
Hy-Vee-Storm Lake	meds	100.81
IA Dept of Human Services DHS	icf-res	28953.28
John P Greer	att fees	40.77
Liberty Square Care Center	res care	900.00
Midwest Wireless	mh	45.53
Nishna Productions Inc	adc	2898.58
Northwoods Living	scl-	180.84
Oak Haven Care Facility Season	res care	2668.20
Plymouth Life Inc	res care-rcf	5802.00
REM-Atlantic	adult daycare	121.73
Seasons Center aka NW Ia Menta	cachement fee	10255.81
Spectra Health Care Living/Lea	res	2850.48
Sunshine Services Inc.	wa	22103.00
U S Postmaster	mh stamps	55.00
Village N. W. Unlimited	res	2884.40
	Rural Services Basic Fund	
Daily Reporter, The	ZSS pub/legal/pub hearing	18.24
McLeodUSA	Zoning phone calls	5.68
Perkins Office Solutions	Zoning office supplies	15.99
	Secondary Road Fund	
A & M Laundry Inc.	Uniforms	205.44
ABC Computers Plus	Ball Bearing Fan - Pete	9.50
Ace Hardware	SIGN MAINT. REPAIR	205.34
Allen Swanson	Tenant Agreement	25.00
Alliant Energy	Electric - Peterson Shed	273.64
Aquila	Gas - Royal Shed	1224.45
Arnold Motor Supply	PARTS	1096.13
Ayrshire Farmers Mutual Tele	Telephone - Gillett Grov.	21.27
C.J.Cooper & Associates, Inc.	10 Drug Tests	290.00
Catco Parts & Service	Parts - Brake Chamber	1990.96
Cellular One	Cell Phone Bill	213.49
Chatterton Farm Partnership %	Perm. ROW, Temp. Easement	425.00
City of Everly	Utilities - Everly	119.62
City of Royal	Utilities - Royal	20.00
City of Spencer	Solid Waste Charge + 2	46.00
Daily Reporter, The	Employment Opening Ad	147.00
Dave Kaus	Temporary Easement	150.00
Dave Raveling	Tenant Agreement	25.00
David & Lisa Heithus	Temp. Easement	150.00
Diamond Mowers, Inc.	Side & Rear Rotary Mower	5000.00
DJC I, LLC	Temporary Easement	150.00
Don & Donna Ibel	Temporary Easement	150.00
Don Pierson Ford	Engine Oil 5W20	545.69
Pamela S Doran	Reg. for Dist III Mgt.	10.00
Dust Service Company c/o Steve	Power Plant Bypass	697.00
EZ-Liner Industries	Manuals for Line Painter	22.39
Fox International Inc.	PARTS	3.52
Donna J Frans	Reg. for Dist. III Mtg.	10.00
Graham Tire Co	2 - Tires	206.20
H & N Chevrolet Co	Parts - Panel Assm	62.78
Harmon AutoGlass	Chip Repair	35.00

IA Lakes Electric Coop	Non-Metered - Annual Bill	2596.26
IA Prison Industries	SIGN MATERIALS	820.00
Interstate Batteries	MTP-78DT Battery	71.95
Jeana Joenks	Temp. Const. Esmt., Fence	245.55
Johnston Autostores	Floor Dry	47.90
Lakes Propane Gas Co	Gas - Webb	130.40
Lawson Products Inc	PARTS	228.62
Lisa Swanson	Perm. ROW, Temp. Easement	425.00
M-Y Supply, Inc	Fire Ext. Cabinet	52.83
Mar-Lin Business Supply	Notary Stamp - Pam	24.00
Mark Holmberg	Temporary Easement	150.00
McLeodUSA	Eng. Telephone - Office	12.08
Mike's Precision Sharpening	Sharpen Chipper Blades	60.00
Nielsen Tire Co 2104 Hwy Blvd	Tire Repair	196.88
Northwest One, Inc aka NW Int	Internet Charges -Spencer	34.95
Robert Coors	Temporary Easement	150.00
Roger Zieman	Tenant Agreement	25.00
Royal Telephone Co	Telephone - Royal	17.64
Shoppers Supply	PARTS	332.00
Solutions, Inc	Computer Program Training	50.00
Spencer Auto Parts Inc	PARTS	1088.28
Spencer Building Supply	Speed Crete	50.00
Spencer Mun Utilities	Telephone - Spencer	52.41
Star Energy LLC	Gasohol	14229.04
Town & Country Disposal Inc.	Garbage Pick-up	20.00
Webb-Dickens Telephone Co	Telephone - Webb	51.28
Xerox Corporation	Copy Cost	24.00
Zalaznik Equipment Corp	Poly Section Brooms	290.41
Zep Manufacturing Co	Brake & Carb Cleaner	305.08
Ziegler Inc	PARTS	3967.50

Motion by Brockshus, seconded by Zinn to approve the payment of the drainage claims for May 13, 2003 with the detail on file in the County Auditor's office for review. Motion carried.

Motion by Sorenson, seconded by Brockshus to approve the Certificate of Adjustment of the FY03 Tax List #2004 in the name of City of Gillett Grove/Shirley Alger described as Former RR R-O-W lying East of Railway St. Sect. 25-95-36. This adjustment is made necessary due to the property has a tax status of exempt. The total abatement is \$18.00 on receipt #10-11551. Payable 2002-2003. Motion carried.

Motion by Schoer, seconded by Zinn to set the public hearing date for an amendment to the FY 03 County Budget as Tuesday, May 27, 2003 at 9:00 a.m. in the Board Room of the County Administration Building, Spencer, IA. The County Auditor is requested to publish notice of the amendment pursuant to Iowa Code Chapter 331.434(3). Motion carried.

Motion by Zinn, seconded by Brockshus to set the public hearing date of Tuesday, May 27, 2003 at 9:15 a.m. in the Board Room of the County Administration Building, Spencer, IA. for the purpose of instituting

proceedings and taking action to enter into a loan agreement and borrow money in the principal amount not to exceed \$900,000 for the purpose of paying the cost, to that extent, of constructing and furnishing the Clay County Regional Events Center at the Clay County Fairgrounds. Motion carried.

Motion by Brockshus, seconded by Sorenson to authorize the Chairperson to sign the updated 28E agreement between Clay County and the Ia Department of Natural Resources for the issuance of private well construction permits. The new agreement requires Clay County to remit a \$25 fee for each private well permit to the IDNR on a quarterly basis. the new agreement also requires the usage of the interactive web based "Private Well Tracking System" for recording permit issuing. Motion carried.

Moved by Schoer, seconded by Sorenson to accept the bid of Rohlin Construction of Estherville, Iowa to crush approximately 10,000 ton of concrete and 4,000 ton of asphalt from the Lake Pit for \$3.00/ton and to authorize the chairperson to sign the contract. Motion carried.

Motion by Sorensen, seconded by Brockshus, that permission be granted to Interstate Power & Light, Spirit Lake, Iowa to place a single-phase underground electrical line in the secondary roads right-of-way and a single-phase overhead electrical line in the secondary roads right-of-way as set out in their application numbers 5-03 and 6-03 filed with the County Engineer this date. Motion carried.

Emergency Medical Services Coordinator Mona Boyd presented to the Board a proclamation noting May 18-24, 2003 as Emergency Medical Services Week. The Proclamation was signed by all Board members and read:

WHEREAS, Clay County Emergency Medical Services is a vital public service; and
WHEREAS, the members of Clay County Emergency Medical Services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency medical care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, Clay County Emergency Medical Services teams consist of volunteers and career providers from Fostoria, Greenville, Dickens, Webb, Peterson, Royal, Everly and Spencer. This also includes emergency physicians, nurses, firefighters, law enforcement, educators and administrators; and

WHEREAS, the members of Clay County Emergency Medical Services tams, whether volunteer or career, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, Clay County residents benefit daily from the knowledge and skills of these highly trained volunteers and career providers; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of Clay County Emergency Medical Services volunteer and career providers by designating Emergency Medical Services Week; and

NOW, THEREFORE, we the Clay County Board of Supervisors in recognition of this event do hereby proclaim the week of May 18-24, 2003 as Emergency Medical Services Week.

Conservation Director-Dan Heissel and Conservation Board Member Lee Schoenewe informed the Board that the Land & Water Conservation Fund Grant (LAWCON) had been awarded to Clay County for the construction of campground facilities at Schomburg Park. The Grant requires a fund match of \$125,000 over a two year period. The grant will support seventy (70) camping sites, three (3) cabins, and shower & restroom facilities. Heissel reported that he is working with the Iowa DNR and our Clay County Environmental Director for the leach field construction.

A sanitation update was given by Tammy Mc Keever on the Iowa Air Coalition Grant received for \$3000, Clay County's requirement to submit crows and blue jays to the State for the West Nile Virus surveillance, discussion of a nuisance ordinance with the Board of Health will take place on Tuesday, May 13, 2003, and a report of the manure management plans that will be required for submission to Clay County. McKeever also stated that she has completed the Lead Inspector & Risk Assessment training taken at Western Iowa Tech in Sioux City.

Sheriff-Randy Krukow updated the Board on the Project Lifesaver administered through Northwest Aging Agency.

Central Point Coordinator Kim Wilson discussed client referrals numbering twenty-eight (28) for April, 2003 and the sixty-five (65) annual reviews that will soon begin. There have been 25 of 32 Iowa City papers issued so far this year.

The Chairperson adjourned the meeting at 11:04 a.m. to convene at the Auditor's called meeting Tuesday, May 27, 2003 at 8:30 a.m.

Marjorie A. Pitts, County Auditor

Kenneth Chalstrom,

Chairperson

Clay County Board of Supervisors Minutes for Meeting #23 held on May 27, 2003

The Clay County Board of Supervisors met pursuant to adjournment. The named supervisors were present:

Sorenson, Brockshus, Zinn, Schoer, and Chalstrom. Absent: None.

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote: Ayes:

Sorenson, Brockshus, Zinn, Schoer, and Chalstrom. Nays: none. Abstentions: none.

Motion by Brockshus, seconded by Sorenson to approve the meeting agenda for May 27, 2003. Motion carried.

Motion by Schoer, seconded by Zinn to approve the County Board minutes for Meeting #22 dated May 13, 2003.

Motion carried.

Motion by Sorenson, seconded by Brockshus to approve the payment of the claims for May 27, 2003 with the detail

on file in the County Auditor's office for review. Motion carried.

General Basic Fund		
ABC Computers Plus	Jail ink cartridge	24.99
Ace Hardware	Consv supplies	42.76
Constance A Adams	Aud mtg exp	118.07
Albert Lea Seed House, Inc.	Consv seed	138.00
Alpha Wireless Comm	shrf handheld shlder mic	46.10
Aquila	Bldg util	1279.00
Armor Holdings Forensics, Inc.	Shrf blood collection	144.50
Bank of America	Treas acct charges	76.24
Bob Becker	Interpreter	15.00
BOJI Information Systems, Inc	Treas Infoprint 20 tnr ca	168.00
Budget Lighting Inc	Cths super white	95.63
Central Iowa Distributing	Consv glass cleaner	58.40
Cindy S. Cook-Ct Reporter	Transcripts	699.00
City of Sioux City	Haxmat 1st install/7th yr	6514.50
City of Spencer	Cty Atty dubbing machine-	164.45
Clay Co Sec Road Fund	Env Hlth fuel Apr 03	658.71
Clay County Sheriff	shrf fees	584.30
Clay Regional Water	Consv utilities/Grandvw	60.00
D. Duane Bates	landlord	240.00
Daily Reporter, The	Consv help wanted ad	57.80
Dataline Associates	Aud headset sys	87.40
Debra M Mc Keever	transcript copy 2/17/03	72.00
Denny's Pest Control	CCSO pest control	56.00
Dick Blick	Consv cleaning supplies	122.77
Gina L Ean	Aud mtg exp	25.07
Eric O. Nielson, DDS	VA medical assistance	111.20
Farmers Trust & Svgs Bank	Aud rent/safe deposit box	16.00
Four Points Hotels & Suites	VA mtg exp	223.42
G E Capital	Consv copier contract	119.48
Heartland Technology	terminals repairs/sys bk-	162.50
Daniel J Heissel	cell phone/expenses	111.34
Hodgin's Manufacturing	Consv repair mower shield	25.00
IA Crime Prevent Assoc	ICPA membership	25.00
IA Dept of Pub Health	Led certification fee	50.00

IA Lakes Electric Coop	Consv utilities	136.72
IA Law Enforcement Academy	evaluation new emp	95.00
IA Natural Heritage Fndation	Consv membrshp dues	125.00
IA State University	DP IGIC registration	195.00
IACCVA	VA membership dues	50.00
I S A C Multi-Co Serv Agency	Leg wkshp reg	105.00
ISAC Supervisors Affiliate	Bd 2003 dues	200.00
Janitor's Closet Ltd	Cust supplies	296.55
Jimmy Jay Productions	Cust embrd/shirts/Ray	30.00
Dennis R. Linn	uniform rep/locked box	94.00
Kevin D Maassen	Consv Dist III reg	13.10
Mangold Environmental Test	Well testing	36.00
Mar-Lin Business Supply	Aud corect film	116.18
Mastercard	Consv supplies	45.99
Tammy R Mc Keever	ZSS lead trning reg	147.27
Michael Wilson	Landlord	240.00
Midwest Wireless	DHS cell phone sev	99.24
Minolta Corporation	Consv copy machine	28.05
MOMAR	consv cleaning supplies	112.85
N IA Prairie Lakes Audubon	Consv bird guides	50.00
National Information Data Ctr	Aud zip directory	48.90
Northwest One, Inc	Consv internet	18.00
NW IA Chimney Sweeping & Air	Adm air duct clean'g	1850.00
Office Systems Company	DP Gest'n'r copier fees Ap	52.20
Osceola County Recorder	Rec mileage/Solutions mtg	33.00
Perkins Office Solutions	DHS copy paper	24.00
Quill	office supplies	243.73
Tony M Ranslow	Trans meal exp	4.62
Melinda L Roman	CSRU mileage	108.29
Sac City Metal Works, Inc	Consv install ball/plate	275.30
Sherwin Williams	Consv paint	32.16
Shoppers Supply	Consv supplies	195.64
Sidwell Company, The	DP June 03 serv/web	500.00
Sioux Sales Co	Shrf uniforms/supplies	604.83
South Phillips 66	Consv tire repair	11.00
Spencer Family Care Med Exam	ME service	250.00
Spencer Family Care/Avera	Inmate charges	158.00
Spencer Mun Hospital	Shrf Apr 03 jail meals	9929.97
Spencer Mun Utilities	Shrf t-1 lines	714.78
Spencer Office Supplies	DHS paper clips	22.85
Spencer Ready-Mix Inc	Consv cement	1591.25
Staples	Consv floor mats	473.82
Staples Credit Plan	CSRU pc memory	59.94
Star Energy LLC	consv gast	11.85
SWIFT AIR	Adm serv replace reg/valv	640.39
Tactical Engraving	Shrf comm plaque	59.45
The Cartridge Connection	Rec toner cart	187.95
U S Postmaster	Consv newsletter postage	206.68
VISA	Shrf dep room charges	849.55
Joan M. Waller	VA mtg exp	147.56
West Group Payment Center	law lib access chrgs Apr	1246.50
Winther Stave & Co.	Research charges	122.32
	MH-DD Services Fund	
Cass Incorporated	mh care	561.60
Co Case Management Serv	tech assistance-april	203.00
IA Dept of Human Services	mh care	1091.36
Office Systems Company	copier	84.00
Opportunity Village	res care	7072.20
Upper Des Moines O E O	03 contribution-drop in c	1200.00

Rural Services Basic Fund

Clay Co Sec Road Fund	Zon fuel Apr 03	.58
Clay County Consv Board	IRVM water \$/quarters	20.00
Green Pro	IRVM bracket	92.50
Mastercard	Consv loppers	831.04
Shoppers Supply	IRVM gas can	110.10
Staples	ZSS supplies	7.60
UAP Timberland, LLC	IRVM chemicals	720.00
Van Diest Supply Co	IRVM chemicals	1149.00
VISA	Consv computer	1878.00

Secondary Road Fund

Ace Hardware	Eng. Ammonia	25.11
Blackburn Manufacturing Co	White Marking Flags	60.16
Brisbois Brush	Shop Brooms	109.50
Brown Supply Co Inc	Sign Materials	166.50
EZ-Liner Industries	Mesh Screen, O-rings	103.71
Donna J Frans	Sick Leave Credit	30.00
Graves Construction	Estimate #1 L-6703B-4	44038.00
Hotsy Equipment Co	Parts for Wash Bay Washer	112.78
Iowa Telecom	Telephone - Peterson	40.59
Kar Products Inc	GREASE	192.12
Mar-Lin Business Supply	Eng. #10 Printed Envelope	61.58
Mathison Co	Paper for Richo Copier	83.22
New Sioux City Iron Co	Concrete Saw Blades	101.81
Northwest Equipment Inc	'03 6615 John Deere Tract	44945.00
Office Systems Company	Copy Cost	40.97
Road Machinery & Supplies	Fuel Shut-off	214.39
Spencer Mun Hospital	10-Drug Tests, 1-Alcohol	245.00
Spencer Mun Utilities	Eng. Utilities	320.42

Recorders Records Mgt Fnd

Des Moines Stamp Mfg Co	Rec repair	150.50
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Motion by Brockshus, seconded by Sorenson to approve the fiscal year 2004 Iowa Retail Cigarette Permit application submitted by John & Denise Gochenouer, sole proprietors of Lost Island Resort, 3286 335th Avenue, Ruthven, Iowa beginning July 1st, 2003 through June 30th, 2004. Motion carried.

9:00 A.M. This being the time and place for the hearing on an application of Michael Leonard, 2210 300th St., Spencer, Iowa 51301 for a change in zoning from A-1 Agricultural classification to C-2 Commercial and for a special use permit to use the property for an automobile dealership in the SW ¼ of Section 18, Township 97 North, Range 26 West of the Fifth Principal Meridian, Meadow Township, Clay County. The Clay County Zoning Commission reviewed the subject request the evening of May 19, 2003. Based on the comments and discussion at that public hearing, the Zoning Commission recommends that the change in zoning be approved. Oral comments were made by Jean Jackson regarding parking on the highway. It was **moved by Brockshus, seconded by Sorenson** to accept the recommendation of the Clay

County Zoning

Commission to accept the change in zoning. Ayes: Sorenson, Brockshus, Zinn, Schoer, Chalstrom. Nays: None.

Motion carried.

9:10 A.M. This being the time and place for the hearing on amending the current fiscal year budget and the Board finding that the proper notice had been given for the hearing and that there are neither written or oral objections, it is therefore **moved by Zinn, seconded by Schoer** to adopt the amendment to the current fiscal year budget in the following expenditure service area for the following amount: Public Safety & Legal Issues increased by \$30,000. Motion carried.

9:15 A.M. This being the time and place for the hearing in the Board Room of the County Administration Building, Spencer, IA. for the purpose of instituting proceedings and taking action to enter into loan agreements and borrow for the purpose of paying the cost, to that extent, of constructing and furnishing the Clay County Regional events Center at the Clay County Fairgrounds.

After due consideration and discussion, Supervisor Brockshus introduced the resolution next hereinafter set out and moved its adoption, seconded by Supervisor Sorenson. The Chairperson put the question upon the adoption of said resolution, and the roll being called, the following named Supervisors voted: Ayes: Sorenson, Brockshus, Zinn, Schoer, and Chalstrom
Nays: None.

Whereupon, the Chairperson declared the resolution duly adopted, as follows. Complete detail on file at the auditor's office.

RESOLUTION NO.2003-17

Resolution authorizing and approving a Loan Agreement and providing for the issuance of an \$885,000 Special Pledge Obligation Note

WHEREAS, pursuant to Sections 331.301 and 331.402 of the Code of Iowa, the County has heretofore proposed to contract indebtedness and enter into a loan agreement (the "Loan Agreement") in the principal amount of \$885,000 to provide funds to pay the cost, to that extent, of constructing and furnishing the Clay County Regional Events Center at the Clay County Fairgrounds (the "Project"), and has published notice of such proposal and has held a hearing thereon; and

WHEREAS, it is necessary at this time to authorize and approve the Loan Agreement and to

make provision for the issuance of a Special Pledge Obligation Note in the principal amount of \$885,000 (the "Note") in evidence of the obligation of the County under the Loan Agreement;

NOW, THEREFORE, Be It Resolved by the Board of Supervisors of the Clay County, Iowa, as follows:

Section 1. It is hereby determined that the County shall enter into the Loan Agreement with Northwest Federal Savings Bank, Spencer, Iowa, as lead lender on behalf of various other banks (the "Lender") in substantially the form attached hereto, providing for a loan to the County in the amount of \$885,000, for the purpose or purposes set forth in the preamble hereof.

The Chairperson and County Auditor are authorized and directed to sign the Loan Agreement on behalf of the County, and the Loan Agreement is hereby approved.

Section 2. The Note is hereby authorized to be issued in the principal amount of \$885,000, and shall be dated as of the date of its delivery to the Lender.

The County Auditor is hereby designated as the Registrar and Paying Agent for the Note and may be hereinafter referred to as the "Registrar" or the "Paying Agent".

Principal installments of the Note shall be paid on December 31 of each year as follows:

December 31, 2003	\$285,141
December 31, 2004	\$276,918
December 31, 2005	\$267,558
December 31, 2006	\$105,880
December 31, 2007	\$7,125

Accrued interest on the outstanding principal balance of the Note shall be paid on each December 31 until maturity.

On the date of the Note and on each December 31 thereafter until maturity, the rate of interest on the Note will be equal to

75 basis points over the one-year U.S. Treasury Constant Maturities, as released by the Board of Governors of the Federal

Reserve System, posted on the World Wide Web as <http://www.federalreserve.gov/releases/h15/current/>, under the heading

"Federal Reserve Statistical Release, H.15, Selected Interest Rates," or any successor heading on that date; provided that

no annual adjustment of the rate of interest shall be greater than 1% per annum, and no annual adjustment shall result in the rate of interest being in excess of 6% per annum.

Payment of both principal of and interest on the Note shall be made to the registered owner appearing on the registration books of the County at the close of business on the fifteenth day of the month next preceding each date on

which principal and interest are scheduled to be paid, and the final installment of principal and interest shall be payable only upon presentation and surrender of the Note to the Paying Agent.

The County reserves the right to prepay principal of the Note in whole or in part at any time prior to maturity on terms of par and accrued interest. All principal so prepaid shall cease to bear interest on the prepayment date.

The Note shall be executed on behalf of the County with the official manual or facsimile signature of the Chairperson and attested with the official manual or facsimile signature of the County Auditor and shall have the County's seal impressed or printed thereon, and shall be a fully registered Note without interest coupons. In case any officer whose signature or the facsimile of whose signature appears on the Note shall cease to be such officer before the delivery of the Note, such signature or such facsimile signature shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery.

Neither the Note nor the Loan Agreement shall be a general obligation of the County, nor payable in any manner by taxation, but the Note shall be payable both as to principal and interest solely and only from pledges of private funds made to the Clay County Fair Charitable Trust, which have been further pledged to the Board of Supervisors of the County and which will be paid to the County annually and deposited into a special fund which is hereby established, known as the Events Center Pledge Obligation Fund, which shall be used solely and only to pay costs of the Project, including the payment of principal of and interest on the Note, and which Fund is hereby pledged to the Lender for such purpose.

The Note shall be fully registered as to principal and interest in the name of the owner on the registration books of the County kept by the Registrar, and after such registration, payment of the principal and interest thereof shall be made only to the registered owner, its legal representatives or assigns. The Note shall be transferable only upon the registration books of the County upon presentation to the Registrar, together with either a written instrument of transfer satisfactory to the Registrar or the assignment form thereon completed and duly executed by the registered owner or the duly authorized attorney for such registered owner.

The record and identity of any owners of the Note shall be kept confidential as provided by Section 22.7 of the Code of Iowa.

Section 3. The Note shall be in substantially the following form:

The Board of Supervisors of Clay County (the "County"), in the State of Iowa, for value received, promises to pay in the manner hereinafter provided to Northwest Federal Savings Bank

Spencer, Iowa or registered assigns, the principal sum of EIGHT HUNDRED EIGHTY-FIVE THOUSAND DOLLARS, together with interest on the outstanding principal hereof from the date of this Note, or from the most recent payment date on which interest has been paid, except as the provisions hereinafter set forth with respect to prepayment prior to maturity may be or become applicable hereto.

Principal installments of this Note shall be paid on December 31 of each year as follows:

December 31, 2003	\$285,141
December 31, 2004	\$276,918
December 31, 2005	\$267,558
December 31, 2006	\$105,880
December 31, 2007	\$7,125

Accrued interest on the outstanding principal balance of this Note shall be paid on each December 31 until maturity.

On the date of this Note and on each December 31 thereafter until maturity, the rate of interest on this Note will be equal to 75

basis points over the one-year U.S. Treasury Constant Maturities, as released by the Board of Governors of the Federal Reserve

System, posted on the World Wide Web as <http://www.federalreserve.gov/releases/h15/current/>, under the heading "Federal

Reserve Statistical Release, H.15, Selected Interest Rates," or any successor heading on that date; provided that no annual

adjustment of the rate of interest shall be greater than 1% per annum, and no annual adjustment shall result in the rate of interest being in excess of 6% per annum.

Payment of both principal of and interest on this Note shall be made to the registered owner appearing on the registration

books of the County at the close of business on the fifteenth day of the month next preceding each date on which principal and

interest are scheduled to be paid, and the final installment of principal and interest shall be payable only upon presentation and

surrender of this Note to the Paying Agent.

The County reserves the right to prepay principal of this Note in whole or in part at any time prior to maturity on

terms of par and accrued interest. All principal so prepaid shall cease to bear interest on the prepayment date.

This Note is issued by the County to evidence its obligation under a certain Loan Agreement, dated May 30, 2003

(the "Loan Agreement") entered into by the County for the purpose of paying the cost, to that extent, of constructing and

furnishing the Regional Events Center at the Clay County Fairgrounds (the "Project").

This Note is issued pursuant to and in strict compliance with the provisions of Chapter 331 of the Code of Iowa,

2003, and all other laws amendatory thereof and supplemental thereto, and in conformity with a

resolution of the Board of Supervisors authorizing and approving the Loan Agreement and providing for the issuance and securing the payment of this Note (the "Resolution"), and reference is hereby made to the Resolution and the Loan Agreement for a more complete statement as to the source of payment of this Note and the rights of the owners of this Note.

Neither this Note nor the Loan Agreement shall be a general obligation of the County, nor payable in any manner by taxation, but this Note shall be payable both as to principal and interest solely and only from pledges of private funds made to the Clay County Fair Charitable Trust, which have been further pledged to the Board of Supervisors of the County and which will be paid to the County annually and deposited into a special fund known as the Events Center Pledge Obligation Fund, which shall be used solely and only to pay costs of the Project, including the payment of principal of and interest on this Note, and which Fund has been pledged to the Lender for such purpose.

This Note is fully negotiable but shall be fully registered as to both principal and interest in the name of the owner on the books of the County in the office of the Registrar, after which no transfer shall be valid unless made on said books and then only upon presentation of this Note to the Registrar, together with either a written instrument of transfer satisfactory to the Registrar or the assignment form hereon completed and duly executed by the registered owner or the duly authorized attorney for such registered owner.

The County Auditor is hereby designated the Registrar and the Paying Agent for this Note, and the County Auditor may deem and treat the registered owner hereof as the absolute owner for the purpose of receiving payment of or on account of principal hereof, premium, if any, and interest due hereon and for all other purposes, and the County Auditor shall not be affected by any notice to the contrary.

And It Is Hereby Certified, Recited and Declared that all acts, conditions and things required to exist, happen and be performed precedent to and in the issuance of this Note have existed, have happened and have been performed in due time, form and manner, as required by law, and that the issuance of this Note does not exceed or violate any constitutional or statutory limitation or provision.

Section 4. The Note shall be executed as herein provided as soon after the adoption of this resolution as may be possible and thereupon it shall be delivered to the Registrar for registration and delivery to the Lender, upon receipt of the loan proceeds (the "Loan Proceeds"), and all action heretofore taken in connection with the Loan

Agreement is hereby ratified and confirmed in all respects.

Section 5. It is the intention of the County that interest on the Note be and remain excluded from gross income for federal income tax purposes pursuant to the appropriate provisions of the Internal Revenue Code of 1986, as amended, and the Treasury Regulations in effect with respect thereto (all of the foregoing herein referred to as the "Internal Revenue Code"). In furtherance thereof, the County covenants to comply with the provisions of the Internal Revenue Code as they may from time to time be in effect or amended and further covenants to comply with the applicable future laws, regulations, published rulings and court decisions as may be necessary to insure that the interest on the Note will remain excluded from gross income for federal income tax purposes. Any and all of the officers of the County are hereby authorized and directed to take any and all actions as may be necessary to comply with the covenants herein contained.

The County hereby designates the Note as a "Qualified Tax Exempt Obligation" as that term is used in Section 265(b)(3)(B) of the Internal Revenue Code.

Section 6. If any section, paragraph, clause or provision of this resolution shall be held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this resolution.

Section 7. All resolutions and orders or parts thereof in conflict with the provisions of this resolution are, to the extent of such conflict, hereby repealed.

Section 8. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Passed and approved May 27, 2003.

Chairperson

Attest:

County Auditor

After due consideration and discussion, Supervisor Zinn introduced the resolution next

hereinafter set out and moved
its adoption, seconded by Supervisor Schoer. The Chairperson put the question upon the adoption of
said resolution, and
the roll being called, the following named Supervisors voted: Ayes: Sorenson, Brockshus, Zinn,
Schoer, and Chalstrom
Nays: None.

Whereupon, the Chairperson declared the resolution duly adopted, as follows. Detail on file at
the auditor's office.

RESOLUTION NO. 2003-18

Resolution authorizing and providing for the issuance and securing the payment of a
Local Option Sales and Services
Tax Revenue Bond in the maximum principal amount of \$1,415,000

WHEREAS, pursuant to Chapter 422B of the Code of Iowa and elections duly held,
Clay County, Iowa
(the "County"), and the City of Spencer, Iowa, (the "City") are entitled to receive proceeds of a
one percent local
option sales and services tax (the "Local Option Tax") which is being imposed in accordance
with Chapter
422B and an ordinance duly adopted by the Board of Supervisors of the County with respect
thereto
(the "Ordinance"); and

WHEREAS, the ballot propositions by which the Local Option Tax was approved
require that 10% of the
revenues from the Local Option Tax (the "Local Option Tax Revenues") which are received by
the County
and by the City must be allocated to the Clay County Fair Association and may be pledged to
the payment of
revenue bonds; and

WHEREAS, the portion of the Local Option Tax Revenues which is and will be allocated by the
County and
the City to the Clay County Fair Association is available to be pledged to the payment of principal of
and interest
on revenue bonds and is hereinafter referred to as the "Allocated Tax Revenues"; and

WHEREAS, Chapter 422B authorizes the County to issue revenue bonds in anticipation of the
receipt of Local
Option Tax Revenues, and the County has heretofore proposed to issue Local Option Sales and Services
Tax Revenue
Bonds for the purpose of paying the cost, to that amount, of constructing and furnishing the Clay
County Regional
Events Center at the Clay County Fairgrounds (the "Project") and has published notice of such proposal
and has held
a hearing thereon;

NOW, THEREFORE, Be It Resolved by the Board of Supervisors of Clay County, Iowa, as
follows:

Section 1. For the purpose referred to in the preamble hereof and pursuant to Chapter 422B of the Code of Iowa, a Local Option Sales and Services Tax Revenue Bond is hereby authorized to be issued to Northwest Federal Savings Bank, Spencer, Iowa, as lead lender on behalf of various other banks (the "Lender"), in the maximum principal amount of \$1,415,000 (the "Bond"), to be dated its date of delivery to the Lender.

The Chairperson and County Auditor are hereby authorized to request advances on the Bond in such amounts and at such times, from the date of the Bond until April 1, 2004, as are needed to pay costs of the Project, and the date and amount of each advance shall be entered by the Lender on Schedule I of the Bond, and each advance shall bear interest from the date of such entry.

Section 2. The County Auditor is hereby designated as the Registrar and Paying Agent for the Bond and may be hereinafter referred to as the "Registrar" or the "Paying Agent".

On the date of the Bond and on each April 1 thereafter until maturity, the rate of interest on the Bond will be equal to 50 basis points over the one-year U.S. Treasury Constant Maturities, as released by the Board of Governors of the Federal Reserve System, posted on the World Wide Web as <http://www.federalreserve.gov/releases/h15/current/>, under the heading "Federal Reserve Statistical Release, H.15, Selected Interest Rates," or any successor heading, on that date; provided that no annual adjustment of the rate of interest shall be greater than 1% per annum, and no annual adjustment shall result in the rate of interest being in excess of 6.25% per annum.

Accrued interest on the outstanding principal balance of the Bond, calculated on the amount of each advance, from the date of such advance, shall be paid on April 1, 2004. Thereafter, annual payments of principal of and interest on the Bond in the amount of \$115,000 shall be made on April 1 of each year, beginning April 1, 2005, and continuing through and including April 1, 2023, with one final payment of all remaining principal and interest due thereon at maturity on April 1, 2024. All payments shall be applied first to the payment of interest due and then to the reduction of principal.

The Bond shall be executed on behalf of the County with the official manual or facsimile signature of the Chairperson and attested by the official manual or facsimile signature of the County Auditor and shall have the County's seal impressed or printed thereon, and shall be a fully registered bond without interest coupons. In case any officer whose signature or the facsimile of whose signature shall appear on the Bond shall

cease to
be such officer before the delivery of the Bond, such signature or such facsimile signature shall nevertheless
be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery.

The Bond and the interest thereon and any additional bonds as may be hereafter issued and outstanding
from time to time ranking on a parity therewith under the conditions set forth herein (which additional bonds
are hereinafter sometimes referred to as the "Parity Bonds") (the Bond and any Parity Bonds are sometimes
hereinafter collectively referred to as the "Bonds"), shall be payable solely from the Sinking Fund hereinafter
referred to and shall be a valid claim of the holder thereof only against said fund, and none of the Bonds
shall be a general obligation of the County, and under no circumstances shall the County be in any
manner
liable by reason of the failure of the Allocated Tax Revenues to be sufficient for the payment in whole
or
in part of the Bonds and the interest thereon; but the Bonds shall be payable both as to principal and
interest solely and only from the future Allocated Tax Revenues pledged therefore as hereinafter
provided.

The Bond shall be fully registered as to principal and interest in the name of the owner on the
registration
books of the County kept by the Bond Registrar, and after such registration, payment of the principal
and
interest thereof shall be made only to the registered owner, legal representatives or assigns. The Bond
shall be transferable only upon the registration books of the County upon presentation to the Bond
Registrar,
together with either a written instrument of transfer satisfactory to the Bond Registrar or the assignment
form
thereon completed and duly executed by the registered owner or the duly authorized attorney for such
registered owner.

Section 3. The Bond shall be in substantially the following form:

Clay County (the "County"), Iowa, for value received, promises to pay on the maturity date of
this Bond to
Northwest Federal Savings Bank, Spencer, Iowa or registered assigns (the "Lender"), the maximum
principal amount
of ONE MILLION, FOUR HUNDRED FIFTEEN THOUSAND DOLLARS, or so much as has been
advanced by
the Lender and entered on Schedule I hereof, in lawful money of the United States of America, together
with interest on
the outstanding principal amount advanced hereunder, from the date of each advance until paid, except
as the provisions
hereinafter set forth with respect to prepayment prior to maturity may be or become applicable hereto.

On the date of this Bond and on each April 1 thereafter until maturity, the rate of interest on this
Bond will be
equal to 50 basis points over the one-year U.S. Treasury Constant Maturities, as released by the Board

of Governors
of the Federal Reserve System, posted on the World Wide Web as <http://www.federalreserve.gov/releases/h15/current/>,
under the heading "Federal Reserve Statistical Release, H.15, Selected Interest Rates," or any successor heading, on that date; provided that no annual adjustment of the rate of interest shall be greater than 1% per annum, and no annual adjustment shall result in the rate of interest being in excess of 6.25% per annum.

Accrued interest on the outstanding principal balance of this Bond, calculated on the amount of each advance, from the date of such advance, shall be paid on April 1, 2004. Thereafter, annual payments of principal of and interest on this Bond in the amount of \$115,000 shall be made on April 1 of each year, beginning April 1, 2005, and continuing through and including April 1, 2023, with one final payment of all remaining principal and interest due thereon at maturity on April 1, 2024. All payments shall be applied first to the payment of interest due and then to the reduction of principal.

Payment of both principal of and interest on this Bond shall be made to the registered owner appearing on the registration books of the County at the close of business on the fifteenth day of the month next preceding each date on which principal and interest are scheduled to be paid, and the final installment of principal and interest shall be payable only upon presentation and surrender of this Bond to the Paying Agent.

The County reserves the right to prepay principal of this Bond in whole or in part at any time prior to maturity on terms of par and accrued interest. All principal so prepaid shall cease to bear interest on the prepayment date.

This Bond is issued by the County pursuant to and in strict compliance with the provisions of Chapter 422B of the Code of Iowa, 2003, and all other laws amendatory thereof and supplemental thereto, and in conformity with a resolution of the Board of Supervisors of the County authorizing and providing for the sale and issuance and securing the payment of this Bond (the "Bond Resolution"), and reference is hereby made to the Bond Resolution for a more complete statement as to the source of payment of the Bond and the rights of the owners of the Bond.

This Bond is issued for the purpose of paying the cost of constructing and furnishing the Clay County Regional Events Center at the Clay County Fairgrounds and is not a general obligation of the County, but this Bond, together with any additional bonds as may be hereafter issued and outstanding from time to time ranking on a parity therewith under the conditions set forth in the Bond Resolution, are payable from and secured solely and only by a

pledge of certain Local Option Tax Revenues as defined and provided in the Bond Resolution (the “Allocated Tax Revenues”).

The County covenants and agrees that it will deposit such Allocated Tax Revenues to the Sinking Fund created in the Bond Resolution to pay the principal of and interest on this Bond and other bonds ranking on a parity therewith, as the same become due. Under no circumstances shall the County be in any manner liable by reason of the failure of the said Allocated Tax Revenues to be sufficient for the payment of this Bond and the interest hereon.

The Lender has made a commitment to make advances (the “Advances”) under this Bond to the County in an aggregate principal amount not to exceed \$1,415,000. Each such Advance made by the Lender shall be entered by the Lender on Schedule I hereof.

This Bond is fully negotiable but shall be fully registered as to both principal and interest in the names of the owners on the books of the County in the office of the Bond Registrar, after which no transfer shall be valid unless made on said books and then only upon presentation of this Bond to the Bond Registrar, together with either a written instrument of transfer satisfactory to the Bond Registrar, or the assignment form hereon completed and duly executed by the registered owner or the duly authorized attorney for such registered owner.

The County Auditor is designated as the Bond Registrar and the Paying Agent, and the County Auditor may deem and treat the registered owner hereof as the absolute owner for the purpose of receiving payment of or on account of principal hereof, premium, if any, and interest due hereon and for all other purposes, and the County Auditor shall not be affected by any notice to the contrary.

And It Is Hereby Certified, Recited and Declared that all acts, conditions and things required to exist, happen and be performed precedent to and in the issuance of this Bond have existed, have happened and have been performed in due time, form and manner, as required by law, and that the issuance of this Bond does not exceed or violate any constitutional or statutory limitation or provision.

Section 4. The proceeds received from the sale of the Bond shall be used for the purpose or purposes aforesaid, and any unexpended balance of the proceeds of the Bond remaining thereafter shall be converted into the Sinking Fund hereinafter referred to and used to pay interest on the Bond on the first interest payment date.

Section 5. From and after the delivery of the Bond and as long as any amount of principal of the Bond remains outstanding and unpaid or until provision for making such payment has been made, the Allocated Tax Revenues shall be deposited as collected in a fund to be known as the Local Option Sales and Services Tax Revenue Fund (the "Revenue Fund"), which shall be used and disbursed as hereinafter provided to pay the principal of and interest on the Bond as the same become due, and to maintain a reasonable reserve for the payment of such principal and interest.

Section 6. There is hereby created, and there shall be maintained, an account to be known as the "Local Option Sales and Services Tax Revenue Bond Sinking Fund" (herein referred to as the "Sinking Fund"), into which there shall be set aside from the Allocated Tax Revenues in the Revenue Fund such portion thereof as will be sufficient to pay the interest on and principal of the Bond as the same become due, and it is hereby determined that the minimum amount to be so set aside into the Sinking Fund during each month of each year shall be not less than as follows:

Beginning on April 1, 2004, and continuing thereafter, a sum equal to one-twelfth (1/12) of the principal and interest installment maturing on the April 1 next succeeding, until the full amount of such installment is on hand;

provided, however, that no further payments need be made into the Sinking Fund when and so long as the amount therein is sufficient to retire all of the principal of the Bond then outstanding and to pay all interest to become due thereon prior to such retirement or funds sufficient therefore have been set aside and pledged for that purpose. If for any reason the amount on deposit in the Sinking Fund exceeds the required amount, the excess shall be transferred and paid into the Revenue Fund.

Whenever Parity Bonds are issued under the conditions and restrictions hereinafter set forth, provisions shall be made for additional payments to be made into the Sinking Fund for the purpose of paying the interest on and principal of such Parity Bonds.

The Sinking Fund and that portion of the Allocated Tax Revenues contained therein shall be used solely and only and are hereby pledged for the purpose of paying the interest on and the principal of the Bond.

If at any time there is a failure to pay into the Sinking Fund the full amount above stipulated, then an amount equivalent to the deficiency shall be paid into the Sinking Fund from the Allocated Tax Revenues on deposit in the Revenue Fund as soon as available, and the same shall be in addition to the amount otherwise required to be so set apart and paid into the Sinking Fund.

Section 7. There is hereby created a special fund to be known and designated as the Local Option Sales and Services Tax Revenue Bond Reserve Fund (hereinafter referred to as the "Reserve Fund") and there shall be set aside and paid from the Allocated Tax Revenues, any amount of the 10% of Local Option Tax Revenues received by the City which are to be allocated to the Clay County Fair which is in excess of \$115,000 and any amount of the 10% of Local Option Tax Revenues received by the County which are to be allocated to the Clay County Fair which is in excess of \$50,000. All money credited to the Reserve Fund shall be used and is hereby pledged for the payment of the principal of and interest on the Bond whenever for any reason the funds on deposit in the Sinking Fund are insufficient to pay such principal and interest when due. If and to whatever extent Parity Bonds are issued under the conditions set forth in this resolution, provision shall be made to create and maintain a reasonable reserve therefore.

Section 8. All of such payments required to be made into the Sinking Fund shall be made in equal monthly installments as hereinbefore provided on the first day of each month in each year, or on the next succeeding business day when the first day of any month shall be a Sunday or legal holiday.

Section 9. All money held in any fund created or to be maintained under the terms of this resolution shall be deposited in lawful depositories of the County or invested in accordance with Chapters 12B and 12C of the Code of Iowa and continuously held and secured as provided by the laws of the State of Iowa relating to the depositing, securing, holding and investing of public funds. All interest received by the County as a result of investments under this section shall be considered to constitute Allocated Tax Revenues and shall be deposited in or transferred to the Revenue Fund and used solely and only for the purposes specified for such fund. The County hereby covenants and agrees that no such investment

shall ever be made so as to cause the interest on the Bond to become taxable as “arbitrage bonds” pursuant to the provisions of Section 148 the Internal Revenue Code of 1986, as amended.

Section 10. The County hereby covenants and agrees with the owner or owners of the Bond that from time to time may be outstanding, as follows:

a. The County will keep or cause to be kept books and records showing the receipt and expenditure of the Allocated Tax Revenues, in which complete entries shall be made in accordance with standard principles of accounting, and any owner of the Bond shall have the right at all reasonable times to inspect such books and records;

b. To the extent permitted by law, the County will defend the validity and legality of this resolution, the Local Option Tax, the Local Option Tax Revenues, the Allocated Tax Revenues, and all actions taken by the Board of Supervisors of Clay County and the State of Iowa to impose the Local Option Tax and to collect the Local Option Tax Revenues, against all claims, suits and proceedings which would diminish or impair the Allocated Tax Revenues as security for the Bond;

c. The County will faithfully and punctually perform, or cause to be performed, all duties with respect to the Local Option Tax required by the Constitution and laws of the State of Iowa and the various ordinances, resolutions and contracts of the County, including without limitation, the proper segregation of the proceeds of the Bond and the Allocated Tax Revenues and their application from time to time to the respective funds provided therefore;

d. The County will not take any action in such manner or to such extent as might prejudice the security for the payment of the Bond according to the terms thereof. No contract shall be entered into nor any other action taken by which the rights of any registered owner of the Bond might be prejudicially and materially impaired or diminished;

Notwithstanding anything in this section to the contrary, none of the foregoing covenants of the County with respect to the Local Option Tax Revenues shall obligate the County to undertake or perform any duty, task or obligation to be performed by the State of Iowa, or under the terms of Chapter 422B or

other provision of the Code of Iowa, as from time to time amended.

Section 11. Except as herein expressly limited, the owner or owners of the Bond shall have and possess all the rights of action and remedies afforded by the common law, the Constitution and statutes of the State of Iowa and of the United States of America for the enforcement of payment of the Bond and the interest thereon and of the pledge of the Allocated Tax Revenues and of all covenants of the County hereunder.

Section 12. The County hereby covenants and agrees that so long as any principal amount of the Bond is outstanding and unpaid, no other Bonds or obligations payable from any portion of the Local Option Tax Revenues will be issued without the express permission of the Lender or its successors in interest.

Section 13. The provisions of this resolution shall constitute a contract between the County and the owners of the Bond, and after the issuance of the Bond, no change, variation or alteration of any kind of the provisions of this resolution shall be made which will adversely affect the owners of the Bond until all of the principal of and interest on the Bond shall have been paid in full.

Section 14. It is the intention of the County that interest on the Bond be and remain excluded from gross income for federal income tax purposes pursuant to the appropriate provisions of the Internal Revenue Code of 1986, as amended, and the Treasury Regulations in effect with respect thereto (all of the foregoing herein referred to as the "Internal Revenue Code"). In furtherance thereof the County covenants to comply with the provisions of the Internal Revenue Code as they may from time to time be in effect or amended and further covenants to comply with applicable future laws, regulations, published rulings and court decisions as may be necessary to insure that the interest on the Bond will remain excluded from gross income for federal income tax purposes. Any and all of the officers of the County are hereby authorized and directed to take any and all actions as may be necessary to comply with the covenants herein contained.

The County hereby designates the Bond as a "Qualified Tax Exempt Obligation" as that term is used in Section 265(b)(3)(B) of the Internal Revenue Code.

Passed and approved on May 27, 2003.

Chairperson

Attest:

County Auditor

Jackie Baker, case manager for the Season's Center gave their quarterly client status report. Presently Season's Center carries a caseload of twenty-nine (29) individuals.

Motion by Brockshus, seconded by Zinn to create the Supplemental Environmental Projects Fund with a zero opening balance in the Clay County financials as a budgetary fund effective upon approval in this 2003 fiscal year. Motion carried.

Motion by Zinn, seconded by Schoer, that county blacktop N18 be temporarily closed between highway 18 and 370th Street and that 180th Avenue be temporarily closed between 350th and 340th Street. Both are for railroad crossing construction in June 2003. Motion carried.

Motion by Sorenson, seconded by Zinn, to purchase a Cat H90 hammer and Cat CVP 40 plate compactor from Ziegler, Inc. of Sioux City, Iowa at their quoted price of \$30,320.00. Motion carried.

Motion by Schoer, seconded by Brockshus to raise the hourly wage of Pam Doran, Office Manager of the Clay County Engineer to \$13.00/hr. effective May 23, 2003. Motion carried.

Moved by Sorenson, seconded by Zinn to purchase three pre-cast box culverts from Sibley Concrete Products of Sibley, Iowa at a quoted price of \$50,066.50 and to authorize the chairperson to sign the quotation and purchase agreements. Motion carried.

Motion by Schoer, seconded by Zinn to authorize the Chairperson to sign the application for certification of Evalated Blood Lead (EBL) inspector and firms that will conduct lead base activity. Motion carried.

Central Point Coordinator, Kim Wilson discussed a client's long term status with the Board.

John Torbert, the executive director for the Iowa Drainage District Association informed the Board on legislative impact on county drainage.

The Chairperson adjourned the meeting at 11:53 a.m. to convene at the Auditor's called meeting Tuesday,

June 10th, 2003 at 8:30 a.m.

Marjorie A. Pitts, County Auditor

Kenneth Chalstrom, Chairperson

Clay County Board of Supervisors Minutes from Meeting #24 held on June 10, 2003

The Clay County Board of Supervisors met pursuant to adjournment. The named supervisors were present:

Brockshus, Chalstrom, Schoer, Sorenson, Zinn Absent: None

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote: Ayes:

Sorenson, Brockshus, Zinn, Schoer, and Chalstrom. Nays: none. Abstentions: none.

Motion by Brockshus, seconded by Zinn to approve the meeting agenda for June 10, 2003. Motion carried.

Motion by Schoer, seconded by Sorenson to approve the County Board minutes for Meeting #23 dated May 27, 2003. Motion carried.

Motion by Sorenson, seconded by Zinn to approve the payment of the claims for June 10, 2003 with the detail on file in the County Auditor's office for review. Motion carried.

General Basic Fund		
A T & T	DHS phone/long distance	60.07
ABC Computers Plus	Shrf HP black ink	102.03
Ace Hardware Mill Creek	GSC supplies	38.46
Alliant Energy	utilities	193.01
Arch Wireless	DHS paging serv	87.05
BOJI Information Systems, Inc	DP virus protection/misc	45.00
Bud's Service	Shrf serv 21-8	75.00
Canon Financial Services Inc	DP gestner maintenance	103.45
Cellular One	Shrf cell phone serv	386.92
Cherokee City Clerk	CDC grant mtg expense	27.50
Cindy S. Cook-Ct Reporter	Transcripts	58.25
City of Spencer	Com Ctr/garbage removal	11512.63
Clay Co Sec Road Fund	May fuel/gas	1116.87
Clay County Sheriff	Shrf fees	811.66
Coffman's Locksmith	Admn key/knob repaired	49.25
Comfort Suites	Rec mtg exp	49.50
Computer Reporting Inc	Depositions	187.15
Crescent Electric Supply	fluor lights	332.96
Daily Reporter, The	Shrf sale	422.43
De Linda Leu Reporting	Transcripts	117.50
Denny's Pest Control	pest control maint	161.00
Des Moines Stamp Mfg Co	Treas office supplies	93.60
Dickinson Co Sheriff	Shrf fees	55.80
Donna Seavert	Well closure	200.00
Everly-Royal News	Pub bd mtgs 18-21	379.23
G E Capital	DHS copier payment	155.40
Helen's Comm Laundry Inc	dust mops	102.20
Charles W Huberg	Twp mileage	4.20
I S A C Multi-Co Serv Agency	Bd dist 3 wkshp reg	175.00
Jean A Jackson	Twp mileage	11.10
Janitor's Closet Ltd	Admn may cleaning	585.00
Johnson Supply Co.	Admn cust supplies	4.50
Lake Shore Cafe Inc.	CDC grant room charge	184.00
Lakes Leasing Inc	VA repair/maint ofc equip	63.30

Levi Gloyd	Well closure	400.00
Mar-Lin Business Supply	Auditor ink cartridge	13.95
Matt Konrady	Well closure	200.00
McLeodUSA	telephone	5.70
Midwest Wireless	GSC cust phone service	80.06
Minolta Corporation	DHS copier/meter clicks	118.87
Nat'L Pol Chiefs/Sheriffs	Shrf 03 Homeland Sec Sect	109.00
Office Systems Company	Admn copier contract	101.16
Otis Elevator Co	Cthse elevator maint	207.27
Palo Alto County Sheriff	Shrf fees	18.00
Pat Lange	Well closure	200.00
Perkins Office Solutions	DHS paper	174.09
Peterson Patriot	Pub bd mtgs #18-21	297.54
Qwest	Bldg phone line trunks	1434.20
Melinda L Roman	CSRU mileage	46.20
Sac County Zoning/Env Hlth	CDC grant publication dis	21.60
Shoppers Supply	Shrf fuse	4.78
Sidwell Company, The	conference registration	5595.00
Sioux Co. Extension	Subcontractor	26.50
Solutions, Inc	Hardware care	1977.00
Joel M. Sorenson	Bd mileage	456.00
Spencer Auto Parts Inc	Shrf filter	4.81
Spencer Mun Utilities	utilities	2531.70
Spencer Office Supplies	Treas office supplies	405.23
Storey Kenworthy	Aud off supplies file	65.00
Thrifty White Stores	DHS batteries	212.23

MH-DD Services Fund

Cherokee County Sheriff	trans charges	19.00
Clay County Sheriff	trans charges	178.50
Echo Plus	mh care	2318.42
Hope Haven	res care	8608.84
Horizons Unlimited of PAC	wa care	2104.78
Hy-Vee-Storm Lake	meds	72.69
IA Dept of Human Services	icf-res care	27374.36
I S A C Multi-Co Serv Agency	training	20.00
John P Greer	att fees	105.77
Johnson County Sheriff	trans charges	31.50
Liberty Square Care Center	res care	930.00
Mercy Family Pharmacies	meds	207.83
Midwest Wireless	mh cel	45.53
Nishna Productions Inc	res care	2873.21
Northwoods Living	mh care	706.92
Oak Haven Care Facility Season	res care	2599.15
Office Systems Company	copier N713F	84.38
Sunshine Services Inc.	mh care	22366.21
Thomas M. Magee	att fees	45.00
Village N. W. Unlimited	res care	2924.56

Rural Services Basic Fund

City of Spencer	RS garbage service May	3791.66
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Secondary Road Fund

A & M Laundry Inc.	Clean Uniforms & Rags	172.80
Airgas North Central	WELDING SUPPLIES	404.24
Alliant Energy	Non-Metered	253.69
Aquila	Gas Service - Royal Shed	18.79
Arnold Motor Supply	Thinner	96.28
Ayrshire Farmers Mutual Tele	Telephone - Gillett Grove	21.26
Bowman Distribution	Gloves	34.44

City of Everly	Everly-Gas,Water,Sewer	44.76
City of Royal	Water,Sewer - Royal Shed	20.00
City of Spencer	Monthly Charge	43.00
D & J Enterprises	Trimmer Repair	36.90
Daily Reporter, The	Ad-Rural Ditch Spraying	21.00
Diamond Mowers, Inc.	Seal & Filter	44.88
Diamond Vogel Paints	White Traffic Paint	829.26
Everly-Royal News	Ad- Rural Ditch Spraying	13.40
Evertex	Apr,May,June: Phone Everl	79.29
FASTENAL	Rotary Hammer	188.16
Filter Recycling, Inc.	Filter Pick-up	50.00
Force America Inc	PARTS-Hydr Fittings	344.34
Great Lakes Cooperative	Pramitol	161.20
H & N Chevrolet Co	Linkage, Bracket	12.54
Holcomb Freightliner, Inc.	PARTS	199.03
Interstate Batteries	Battery-31P-MHP	307.80
Lakes Propane Gas Co	Forklift Tank	17.20
Lawson Products Inc	BOLTS	98.25
McLeod County Sheriff	Eng. Office Telephone	15.60
Midwest Contracting, LLC	L-4803C-4 (Final)	51143.35
Midwestern Culvert Ltd	Culvert Pipe & Bands	1848.00
Nielsen Tire Co	Service	535.21
Northwest One	Internet - Spencer Shed	34.95
Peterson Patriot	Ad-Rural Ditch Spraying	8.40
Pocahontas County Conservation	Clay Co. Eng.-Hydro Mulch	157.50
Rohlin Construction Co Inc	Hotmix	300.60
Royal Telephone Co	Telephone - Royal	16.42
Safety-Kleen Systems Inc.	Parts Washer	325.05
Share Corp	Aersol Flex Sealer	125.95
Shoppers Supply	SUNDRY	204.00
Snap On Tools Corp	Hex Wrench,Screwdriver	18.47
Spencer Auto Parts Inc	Broom,Fuses,Tape	756.05
Spencer Building Supply	Saw Blades	119.00
Spencer Family Care/Avera	Pre-Employment Physical	130.00
Spencer Mun Utilities	Telephone - Spencer Shed	52.75
Spencer Ready-Mix	Crack Filling	276.00
Star Energy LLC	Gasohol	3814.31
Webb-Dickens Telephone Co	Telephone - Dickens	52.02
Xerox Corporation	Copy Cost	24.00
Ziegler Inc	Breather, Elbow	862.86

Motion by Brockshus, seconded by Schoer to approve the fiscal year 2004 Iowa Retail Cigarette Permit application submitted by Gary Sanderson, sole proprietor of Lost Island Corner Store & Café, 3299 335th Ave, Ruthven, Iowa beginning July 1, 2003 through June 30, 2004. Motion carried.

Motion by Brockshus, seconded by Sorenson to authorize the Chairperson to sign the Cooperative Agreement for Substance Abuse Funding with the Iowa Department of Public Health in the amount of \$4986 for FY04. The county agrees to match three (3) times the amount being requested in accordance with state code. Motion carried. Detail on file in the County Auditor's office for review.

Adding ornamental lighting to the courthouse lawn that would match the renovated downtown

lighting was discussed.

Dan Penkert, executive director of the Sunshine. Inc informed the Board how his agency was trying to be more efficient to the community. There will no longer be night shifts, Wednesday's work day will be extended with no afternoon staffings, housing sites will be phased out to Hope Haven, community based services of clients will be expanded and the south site will be closed to find a smaller building.

Motion by Schoer, seconded by Zinn to approve the following Resolution #2003-19. Motion carried.

**FARM-TO-MARKET REVIEW BOARD APPLICATION
RESOLUTION 2003-19**

WHEREAS, a county may apply for modification to its farm-to-market system to add or subtract mileage from it system, to accept or delete highways gained or lost through jurisdictional transfer, or to change the classification of roads within its system, and

WHEREAS, the Board of Supervisors of County has consulted with it County Engineer and desires to modify its farm-to-market road system to provide continuity of intracounty and intercounty routes, to meet the needs of existing or potential traffic, to better meet land use needs, or to provide a more suitable location for a farm-to-market route, and

WHEREAS, application for modification to any county's farm-to-market system must be made to the Farm-to-market Review Board per the requirements of Iowa Code Section 306.6,

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF CLAY COUNTY that this county is formally requesting that the Farm-to-market Review Board approve the following modifications to its farm-to-market system:

Add the six (6) mile highway that was IA240. This road starts at the SW corner of the SE ¼ of Section 1 T-95N R-38W and ran east six (6) miles to the SW corner of the SE ¼ Section 1 T-95N R-37 W.

This highway connects primary highway US 71 to the town of Royal and FM road B40.

The Board of Supervisors of Clay County, in lawful session this 10th day of June 10, 2003, hereby adopts this farm-to-market modification resolution.

Recommended:

Approved:

County Engineer

Chair, Board of Supervisors

Members

Attest:

County Auditor

Motion by Brockshus, seconded by Sorenson, to authorize the Chairperson to sign the agreement for Federal Aid Surface Transportation Program for STP-S-CO21(90)—5E-21 (M27 South of Everly resurfacing). Motion carried.

Motion by Zinn, seconded by Soreson to approve the following Resolution 2003-20. Motion carried.

RESOLUTION #2003-20

Resolution authorizing the compromise of Tax Sale Certificate #1987-90297 issued in 1987

WHEREAS, the owner of the below described mobile home has requested a tax adjustment from the Clay County Treasurer: Title Holder- Loren & Beverly Robinson, Box 25, Dickens, Iowa 51333, 1971 CHC Mobile Home, VIN Number 5944P, Title 21-T007730, Tax Sale Certificate 1987-90297, and

WHEREAS, the assessor's office reports that this mobile home has been converted to real estate in 1996, and

WHEREAS, said mobile home has remained on the tax rolls and was sold to Clay County 6-15-1987 for \$348.00 for taxes and penalties for years 1984-1985, 1985-1986, 1986-1987, 1987-1988, 1988-1989, 1989-1990, 1990-1991, 1991-1992, 1992-1993, 1993-1994, and 1994-1995, the record of sale being recorded in Tax Sale Book Number 1, page 141; and

WHEREAS, subsequent taxes and penalties on said mobile home for 1984-1985, 1985-1986, 1986-1987, 1987-1988, 1988-1989, 1989-1990, 1990-1991 1991-1992, 1992-1993, 1993-1994, 1994-1995, fiscal years now aggregate \$2,734.00.

NOW, THEREFORE, BE IT RESOLVED; that Tax Sale Certificate 1987-90297 is hereby adjusted: and all mobile homes taxes with respect to the above described mobile home for fiscal years 1984-1985 through 1994-1995 inclusive, and interest and penalties due thereon through the date of the Resolution in the amount of \$2,734 are hereby adjusted to \$200.00: and the Clay County Treasurer is hereby authorized and

directed to strike the above described mobile home
from the tax rolls.

Marjorie A. Pitts, Auditor

Kenneth Chalstrom, Chairperson

Motion by Schoer, seconded by Zinn to authorize chairperson to sign a letter to Mercy Medical Center North Iowa, 1000 4th St. SW, Mason City, Iowa stating that Clay County would not provide funding for inpatient services at their hospital at this time, as there is a strong relationship with Spencer Hospital. Motion carried.

Charles Ludington, Financial Advisor from AIG VALIC made a presentation to the Board on deferred compensation.

The Chairperson adjourned the meeting at 11:45 a.m. to convene at the Auditor's called meeting, June 24th, 2003 at 8:30 a.m.

Marjorie A. Pitts, County Auditor

Kenneth Chalstrom, Chairperson

Clay County Board of Supervisors Minutes from Meeting # 25 held on June 24, 2003

The Clay County Board of Supervisors met pursuant to adjournment. The named supervisors were present:

Chalstrom, Brockshus, Schoer, Zinn Absent: Sorenson

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote: Ayes:

Brockshus, Zinn, Schoer, and Chalstrom. Nays: none. Abstentions: none.

Motion by Brockshus, seconded by Zinn to approve the meeting agenda for June 24, 2003. Motion carried.

Motion by Zinn, seconded by Schoer to approve the County Board minutes for Meeting #24 dated June 10, 2003. Motion carried.

Motion by Schoer, seconded by Brockshus to approve the payment of the claims for June 24, 2003 with the detail on file in the County Auditor's office for review. Motion carried.

General Basic Fund		
ABC Computers Plus	Shrf comp equip	494.88
Ace Hardware	jail padlock	30.35
Adventureland Inn	DP ICIT mtg rm/meals	264.56
Airgas North Central	Consv supplies	52.67
Allied Document Solutions	Treas supl'mnts/Jul 03 re	487.90
Aquila	Bldg utilities	1279.00
Bank of America	Treas account charges	44.27
Bill Caskey	landlord	240.00
BOJI Information Systems, Inc	law library color monitor	185.00
Business Forms & Systems Co.	Treas tax stmt	275.36
Carey's TV & Stereo	Shrf cctv system	2113.07
Carpenter Uniform & Promotions	Consv uniforms	219.59
Kenneth L Chalstrom	Bd mileage	582.60
City of Spencer	Consv garbage removal	40.00
Clay Co Sec Road Fund	Consv gas/diesel	656.21
Clay County Fair Assn	FY 03 Local Opt Tax alloc	13392.69
Clay Regional Water	Consv water usage	60.00
Craig Middendorff	ZSS cistern closure	200.00
Daily Reporter, The	Treas del tax list pub	704.00
Dataline Associates	VA office equipment	86.60
Del's Garden Center	consv sod	330.00
Des Moines Stamp Mfg Co	Treas stamp corp desk seal	48.50
E R C, Inc	Shrf restraint chair	1200.00
Farmers Trust & Svgs Bank	Treas bank serv chrg	124.85
Galls Incorporated	Shrf stand/mount	599.94
The Hotel at Gateway Center	Treas mtg exp	90.85
G E Capital	Consv copier contract	119.48
Great Lakes Cooperative	Consv chemicals	43.63
Harlan Root	ZSS well closure	200.00
Hastel Corporation	CSRU headset	265.00
Hy-Vee	meals for firearms school	48.10
IA Lakes Comm College	VA computer class online	69.00
IA Lakes Electric Coop	Consv utilities	103.33
IA Municipalities Workers Comp	Gen basic worker comp	9166.40

IA Secretary of State	Election ncoa records	24.80
ISSDA	Shrf jail school	210.00
J J Keller & Associates	Emergency response books	44.70
Jacobsen Home Corp	VA rental assistance	382.00
Janitor's Closet Ltd	Consv custodial supplies	404.25
Jimmy Jay Productions	Consv screenprints	300.00
John Cotton Incognito Trust	Well closure	200.00
Judy's Lawn Service	Consv maint contract 1st	800.00
Kim Galbraith	landlord	220.00
Randy Krukow	Shrf shoes	95.39
L T Thompson & Co	DHS office supplies	394.92
L-Tron Corporation	Shrf scanners/Tracs	582.81
M & J Redwood Signs	VA vinyl letring/va van	80.00
M-Y Supply, Inc	consv inspections	100.01
Mangold Environmental Test	ZSS well test	36.00
Mar-Lin Business Supply	Auditor office supplies	55.05
Medicap Pharmacy	VA prescription med	14.45
Minolta Corporation	Consv copy charges	21.59
Northwest Aging Assn.	FY03 4 qtr allocation	2462.00
Northwest One, Inc	consv internet	18.00
Northwest Printing Co	8 1/2x11 covers	253.21
NW IA Alcoholism & Drug Treatm	FY03 4 qtr allocation	3740.00
Office Systems Company	DP gestner copy cost	14.18
OMB Police Supply	Shrf supplies	658.99
Perkins Office Solutions	DHS paper	74.06
Physicians Lab LTD	ME autopsy	750.00
Pitney Bowes	postage meter/qtrly cont	861.00
Postage By Phone	Recorder postage usage	1355.00
Providea, Inc.	telecom rm charges	44.40
Psychiatry, Lee & Associates	evaluations	556.50
Quill	lectern	473.77
Qwest	blg circuits	112.33
Melinda L Roman	CSRU mileage	68.70
Sylvia D Schoer	Bd mileage	145.80
Shield Technology Corp	Shrf RMS/CAD licens/sftwr	2750.00
Sioux Sales Co	Shrf hat/uniforms	309.09
Solutions, Inc	DP image sftwr maint-cont	9961.39
South 66	consv tire repair	21.50
Spencer Auto Parts Inc	Consv filters	21.05
Spencer Family Care/Avera	inmate medical care	19.19
Spencer Golf & Country Club	ZSS 2-well closures	400.00
Spencer International	Consv wheel assembly	358.34
Spencer Jubilee	Shrf supplies	12.98
Spencer Mun Hospital	Ambulance/alloc/meals	153423.37
Spencer Mun Utilities	bldgs utilties	725.05
Spencer Office Supplies	DHS folders	684.34
Spencer Ready-Mix Inc	Consv concrete	117.25
Standard Printing & Design Inc	Shrf envelopes	184.61
Staples	Consv office supplies	1122.33
Staples Credit Plan	Shrf video tape/batteries	62.26
Star Energy LLC	Consv gas	194.53
SWIFT AIR	Adm overheating	120.00
The Phone Connection Inc	DHS work/move phone	90.00
U S Postmaster	annual box fee/postage	437.00
Upper Des Moines O E O	FY03 4 qtr allocation	4000.00
Viking Office Products	CSRU stapler	141.47
VISA	Shrf/DP expenses	217.99
Warner Funeral Home	VA burial assistance	4220.00
West Group Payment Center	Law library access charge	945.00
Winther Stave & Co.	financial rep policy cons	82.50

Theresa E Wurth	DP mileage	150.99
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MH-DD Services Fund

Cass Incorporated	wa care	686.40
Clay County Sheriff	sheriff fee	104.92
Co Case Management Serv	tech assistance-May	203.00
Genesis Development	supported employment	180.75
Hy-Vee-Storm Lake	meds	659.25
James Hastings Attorney at Law	att fees	70.00
John P Greer	att fees	96.54
Opportunity Village	res care	7112.94
Plymouth Life Inc	res care-rcf	5995.40
REM Developmental Services Inc	adult daycare	108.20
Seasons Center	cm care	16250.33
Spectra Health Care Living/Lea	res care	2993.98

Rural Services Basic Fund

Bonny Swart	ZSS mileage/stipend	124.00
Clinton Jones	ZSS mileage/salary	40.00
Colleen Anderson	ZSS mileage/stipend	85.20
Daily Reporter, The	ZSS public hearing	18.94
David Simington	ZSS mileage/salary	24.20
Debra S Johnson	ZSS mileage/stipend	63.60
Galen's Pro-Mow	IRVM blades	861.37
Marc E Gustafson	IRVM water usage	6.00
Keith R Kruse	ZSS mileage/stipend	104.00
L R Petersen	ZSS mileage/stipend	127.00
Larry Flaharty	ZSS mileage/salary	29.00
Mike's Precision Sharpening	IRVM blade sharpening	21.50
Mobile Spray Systems	IRVM sprayer parts	315.00
John G Olson	ZSS mileage/stipend	53.80
Postage By Phone	Zoning postage usage	85.00
Rita Smith	ZSS mileage/stipend	70.00
Russell Christensen	ZSS mileage/stipend	64.00
UAP Timberland, LLC	IRVM chemicals	2176.80
West Bend Elevator Co	IRVM water charges	7.50
Robert W White	ZSS mileage/stipend	101.40

Secondary Road Fund

Airgas North Central	WELDING SUPPLIES	44.54
Alliant Energy	Non-Metered	95.10
Aquila	Gas Service - Spencer	372.27
Catco Parts & Service	Steering Gear & Core	243.74
Del's Garden Center	Dogwood - N Spencer Shed	74.99
Denco Corp	'03 Bridge Deck Sealing	2635.20
Dyno Oil Co Inc	Hydraulic	177.14
FASTENAL	Bolts	62.61
Galen's Pro-Mow	Lawn Mower Parts	21.55
Graves Construction	Est. #2 Proj. L-6703B-4	29907.62
Hotsy Equipment Co	Soap for pressure washer	373.25
IA Lakes Electric Coop	Security Light-150W	110.00
IA Municipalities Workers Comp	FY04 Worker's Comp	13749.60
IA Petroleum Equip Co Inc	Shop Hoist Repair	105.44
Iowa Telecom	Telephone - Peterson Shed	50.76
Kar Products Inc	Gloves	263.82
Lawson Products Inc	Brass Fittings	129.41
Mathison Co	2-Measuring Wheels	191.43
Michael Todd & Co	Heavy Duty 6V Batteries	671.28
Midwest Contracting, LLC	Final-L-4803C-4	1581.75
Midwestern Culvert Ltd	Culvert Pipe & Bands	3855.82

Nielsen Tire Co	Tires	10640.00
Office Systems Company	Copy Cost	11.90
Postage By Phone	Postage	75.00
Snap On Tools Corp	Socket Set	450.90
Spencer Building Supply	Speed Crete Red Line	250.00
Spencer Mun Utilities	Water & Sewer - Spencer	288.87
Chris & Lisa Swanson	Fence Removal & Replace	360.00
Town & Country Disposal Inc.	Garbage -Everly & Dickens	20.00
Zep Manufacturing Co	Glass Cleaner	117.20
Ziegler Inc	CAT H90 Hammer & Compacto	30320.00

Motion by Zinn, seconded by Schoer to authorize the Chairperson to sign the fiscal year 2003 Final Report for the Clay County contract with the Iowa Department of Public Health to provide substance abuse services funding. Motion carried.

Motion by Zinn, seconded by Schoer to approve the designation of \$200,000.00 of the June 30, 2003 ending cash balance in the Local Option – Rural Use Fund and an amount of \$100,000 each fiscal year end through June 30, 2006 resulting in a \$500,000.00 reserved fund balance for the construction of a Secondary Roads shop. The building project will be expended in fiscal year 2006 according to the Secondary Roads Five Year Construction Plan. Motion carried.

Motion by Brockshus, seconded by Zinn to approve the designation of \$40,000.00 of the June 30, 2003 ending cash balance in the General Basic Fund and an amount of \$20,000 each fiscal year through June 30, 2004 resulting in a \$60,000.00 reserved fund balance for the purchase of a new County computer system. The computer system purchase will be expended in fiscal year 2005. Motion carried.

Motion by Zinn, seconded by Brockshus to approve the designation of \$50,000.00 of the June 30, 2003 ending cash balance in the Local Option-Any Lawful Use Fund and an amount of \$50,000 each fiscal year end through June 30, 2005 resulting in a \$150,000 reserved fund balance for the purpose of complying with the 2002 28E agreement between Clay County and the Spencer Municipal Hospital for an ambulance purchase to provide essential ambulance services for the citizens & residents of Clay County, Iowa. Motion carried.

Motion by Brockshus, seconded by Zinn that Scott Rinehart be appointed Clay County Engineer beginning July 1, 2003 for a one year term and his bond be approved. Motion carried.

Motion by Schoer, seconded by Zinn to adopt the following Resolution #2003-21. Motion carried.

RESOLUTION 2003-21

BE IT RESOLVED by the Board of Supervisors of Clay County, Iowa, that Scott Rinehart, the County Engineer of Clay County, Iowa be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said county to execute the certificate of completion of work and final acceptance thereof in accordance with the plans and specifications thereof in connection with all Farm to Market construction projects in the county.

Dated at Spencer, Iowa this 24th day of June, 2003.

Attest:

_____.

Marjorie A. Pitts, Auditor

Kenneth L. Chalstrom, Chairperson

Motion by Brockshus, seconded by Zinn to approve a budgetary interfund transfer of \$100,000 from General Basic Fund to Local Option-Any Lawful Use Fund. Motion carried.

Motion by Schoer, seconded by Brockshus to approve a budgetary transfer of \$13,392.69 from Local Option-Fair Fund to General Basic Fund. Motion carried.

Motion by Zinn, seconded by Brockshus to approve a budgetary transfer of \$119,314 from General Basic Fund to Secondary Roads Fund. Motion carried.

Motion by Schoer, seconded by Zinn to approve a budgetary transfer of \$960,686 from Rural Basic Fund to Secondary Roads Fund. Motion carried.

Motion by Zinn, seconded by Schoer to approve a budgetary transfer of \$143,770 from Local Option-Any Lawful Use Fund to General Basic Fund. Motion carried.

Motion by Brockshus, seconded by Zinn to approve a budgetary transfer of \$43,320.05 from Capital Project Fund to General Basic Fund. Motion carried.

Motion by Schoer, seconded by Brockshus to approve a budgetary transfer of \$200,000 from Local Option-Any Lawful Use Fund to General Basic Fund. Motion carried.

Motion by Zinn, seconded by Schoer approve the Third Judicial District, Department of Correctional Services Annual Report for the fiscal year 2002. Motion carried.

Libby Stricker from Spencer Insurance Services presented a summary of the FY04 casualty insurance policy renewal for Clay County.

Motion by Zinn, seconded by Schoer to authorize the Chairperson and County Auditor to sign the contract renewal agreement between Seasons Center for Community Mental Health and the Clay County Board of Supervisors as its preferred provider for the provision of mental health services in Clay County. The compensation for fiscal year 2004 will total \$132,744 reviewed quarterly to evaluate client based service fees. Detail on file in the County Auditor's office for review. Motion carried.

Motion by Schoer, seconded by Brockshus to approve the Case Management Services Contract to clients who are Medicaid eligible between Clay County and Seasons Center for Community Mental Health. Motion carried.

Motion by Zinn, seconded by Schoer to approve case management projected cost report for Clay County Case Management. Motion carried.

Motion by Brockshus, seconded by Zinn to approve Fiscal Year 2004 Food Pantry Contribution Agreement between Clay County and Upper Des Moines Opportunity. Motion carried.

Motion by Zinn, seconded by Schoer to authorize the Chairperson to sign the Clay County contract for mental health services with the Spencer Municipal Hospital. The County, through their Mental Health Managed Care Plans, has agreed to fund mental health services from their FY04 budget. The purposes of this contract for services are: a.) To procure for the county and their citizens certain services as hereinafter described, to be provided by the Provider. b.) To establish the manner in which those services will be provided; and c.) To establish the compliance requirements for the Provider that will entitle the Provider to receive compensation. Motion carried.

Motion by Zinn, seconded by Schoer to re-appoint, J. Doug Hart, 1207 W 9th St., Spencer, IA 51301 for a three (3) year term on the Clay County Veteran Affairs Commission. The appointment would be from July 1, 2003 through June 30, 2006. Motion carried.

Theresa Wurth, manager of the GIS/Data Processing department, gave a year-end report of her department. Discussed with the Board requests to use/rent the county teleconference room and what guidelines should be used.

Motion by Zinn, seconded by Schoer, to adopt the amended Clay County Handbook of Personnel Policies for

the Secondary Roads Maintenance employees dated June 24, 2003 and to authorize the Chairperson to sign the handbook. Motion carried.

Motion by Zinn, seconded by Brockshus, that permission be granted to Spencer Municipal Utilities, Spencer, Iowa to place a municipal water main in the secondary roads right-of-way as set out in their application number 07-03 filed with the County Engineer this date. Motion carried.

Motion by Schoer, seconded by Brockshus, to accept the work of Midwest Contracting, LLC of Marshall, MN on project L-4803C-4 as completed on June 24, 2003. Motion carried.

Motion by Brockshus, seconded by Zinn, to accept the purchase of tires from Nielsen Tire and Appliance Company, Spencer, Iowa. Motion carried.

Motion by Brockshus, seconded by Schoer, to authorize the Chairperson to sign fireworks permits.

Assistant to the Engineer Drainage, Frank Rouse, discussed a request to create a wetland in drainage ditch #77. A meeting of the Board and notified property owners was scheduled for July 8, at 10:00 a.m. in Clay County's teleconference room located at 300 W 4th St, Spencer.

Motion by Brockshus, seconded by Schoer to authorize chairperson to sign the Grants to Counties Agreement between Iowa Department of Public Health and the Clay County Board of Supervisors to provide the county with financial assistance to address water quality issues for a one-year period beginning July 1, 2003. Motion carried.

Motion by Zinn, seconded by Schoer to accept the resignation, with regret, of Clay County Zoning Board Member, Deb Johnson, 2125 360th St., Spencer, Iowa. Motion carried.

Motion by Zinn, seconded by Brockshus that Resolution 2003- 22 be adopted. Motion carried.
Resolution 2003-22

WHEREAS, the owner of the below described mobile home has requested a tax adjustment from the Clay County Treasurer:

Title Holder – Richard W. Angle
PO Box 101
Everly, Iowa 51338-0101
1972 BLv Mobile Home
Vin Number B12604622

Title 21 – U089676
Tax Sale Certificate 1999-91227

And, WHEREAS, the mobile home burned January 15, 1998 and Progressive Insurance Claims reported the mobile home had been salvaged and taken out of the mobile home park, and

WHEREAS, the certificate of title number 21-U089676 was given to Progressive Insurance Claims of Spencer, Iowa on April 23, 1998, and

WHEREAS, said mobile home has remained in the tax rolls and was sold to Clay County June 21, 1999 for \$272.00 for taxes and penalties for the years 1997-1998 and 1998-1999, and the record of sale being recorded in Tax Sale Book 2, page 6, and

WHEREAS, subsequent taxes and penalties on said mobile home for 1999-2000, 2000-2001, 2001-2002, 2002-2003 fiscal years now aggregate \$471.00.

NOW, THEREFORE, BE IT RESOLVED, that Tax Sale Certificate 1999-91227 is hereby cancelled, and all mobile home taxes with respect to the above described mobile home for fiscal years 1997-1998 through 2002-2003 inclusive, and interest and penalties due thereon through the date of the Resolution in the amount of \$743.00 are hereby cancelled, and the Clay County Treasurer is hereby authorized and directed to strike the above named mobile home from the tax rolls.

By _____
Chairperson, Clay County Board of Supervisors

Attest:
Clay County Auditor

Motion by Brockshus, seconded by Schoer that Resolution 2003- 23 be adopted. Motion carried.

Resolution 2003-23

WHEREAS, the owner of the below described mobile home has requested a tax adjustment from the Clay County Treasurer:

Title Holder – Chris Grey
PO Box 396
Everly, Iowa 51338-0396
1970 KKWD Mobile Home
Vin Number GJ60T2COM
Title 21 – U103585
Tax Sale Certificate 2002-91484

And, WHEREAS, the mobile home has been abandoned and removed from the trailer park

and was then
made into a farm trailer.

WHEREAS, said mobile home has remained in the tax rolls and was sold to Clay County
June 17, 2002
for \$276.00 for taxes and penalties for the years 2000-2001 and 2001-2002, and the record of
sale being recorded
in Tax Sale Book 3, page 4, and

WHEREAS, subsequent taxes and penalties on said mobile home for 2002-2003 fiscal
years now aggregate
\$123.00.

NOW, THEREFORE, BE IT RESOLVED, that Tax Sale Certificate 2002-91484 is hereby
cancelled,
and all mobile home taxes with respect to the above described mobile home for fiscal years
2000-2001 through
2002-2003 inclusive, and interest and penalties due thereon through the date of the Resolution
in the amount
of \$399.00 are hereby cancelled, and the Clay County Treasurer is hereby authorized and
directed to strike the
above named mobile home from the tax rolls.

By _____

Attest:

Chairperson, Clay County Board of Supervisors

Clay County Auditor

Motion by Schoer, seconded by Zinn that Resolution 2003- 24 be adopted. Motion carried.
Resolution 2003-24

WHEREAS, the owner of the below described mobile home has requested a tax
adjustment from the Clay
County Treasurer:

Title Holder – Jeff or Chanda Williamson
PO Box 241
Everly, Iowa 51338-0241
1972 LIB Mobile Home
Vin Number K01857
Title 21 – U104183
Tax Sale Certificate 2002-91485

And, WHEREAS, the mobile home has been abandoned in June of 2000 and removed from
the trailer park.

WHEREAS, said mobile home has remained in the tax rolls and was sold to Clay County
June 17,
2002 for \$334.00 for taxes and penalties for the years 2000-2001 and 2001-2002, and the
record of sale being
recorded in Tax Sale Book 3, page 5, and

WHEREAS, subsequent taxes and penalties on said mobile home for 2002-2003 fiscal years now aggregate \$150.00.

NOW, THEREFORE, BE IT RESOLVED, that Tax Sale Certificate 2002-91485 is hereby cancelled, and all mobile home taxes with respect to the above described mobile home for fiscal years 2000-2001 through 2002-2003 inclusive, and interest and penalties due thereon through the date of the Resolution in the amount of \$484.00 are hereby cancelled, and the Clay County Treasurer is hereby authorized and directed to strike the above named mobile home from the tax rolls.

By _____

Attest:

Chairperson, Clay County Board of Supervisors

Clay County Auditor

Lavon Montgomery, County Treasurer, reported that of 88 parcels available for sale at the tax sale, 72 were sold to private investors with proceeds totaling \$37,169.

Dan Heissel, executive officer of the county conservation, updated the Board with conservation board minutes.

Bids will be put out in July for the Scharnberg Park project pending DNR approval in August. The Clay County Fair Cabin project is continuing with Secondary Roads Department digging the basement and the 16 county area conservation board doing volunteer work. The DNR will move the cabin, which was donated by a family 1.5 miles west of Albert City.

The Chairperson adjourned the meeting at 12:45 p.m. to convene at the Auditor's called meeting June 30, 2003 at 9:00 a.m.

Marjorie A. Pitts, County Auditor
Chairperson

Kenneth Chalstrom,

Clay County Board of Supervisors Minutes for Meeting #26 held on June 30, 2003

The Clay County Board of Supervisors met pursuant to adjournment. The named supervisors were present: Sorenson, Brockshus, Zinn, Schoer, Chalstrom Absent: None

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote: Ayes: Sorenson, Brockshus, Zinn, Schoer, and Chalstrom. Nays: none. Abstentions: none.

Motion by Zinn, seconded by Brockshus to approve the meeting agenda for June 30, 2003. Motion carried.

Motion by Schoer, seconded by Zinn to approve the County Board minutes for Meeting #25 dated June 24, 2003. Motion carried.

Motion by Sorenson, seconded by Schoer to approve the payment of the claims for June 30, 2003 with the detail on file in the County Auditor's office for review. Motion carried.

General Basic Fund		
Ace Hardware	Consv supplies	227.93
Airgas North Central	Consv gas	16.01
Budget Lighting Inc	Admn lights	277.43
Capital Sanitary Supply Co Inc	Consv custodial supplies	45.11
City of Spencer	Bldg garbage service	220.00
Clay Co E M S Assn	EMS equipment	14471.40
Direct Safety Company	Safety equipment	186.91
Galen's Pro-Mow	consv repairs	4.44
IA Lakes Electric Coop	Consv utilities	59.04
Mar-Lin Business Supply	Auditor file folders	33.98
National Sheriff's Assoc	Shrf jotp exam	32.00
Northwest Glass	Consv screen panel	16.33
Professional Equipment	sound level meter	109.95
Reds Radiator Repair	consv clean/repair radiat	90.00
Schoeneman Bros.	Consv wire	48.15
Sherwin Williams	Consv paint	36.64
Shoppers Supply	Consv supplies	267.78
Spencer Auto Parts Inc	Consv oil/filter	91.48
Spencer International	Consv parts	447.02
Walmart Business	Nat supplies	24.44
Zee Medical Service Co	Consv infecting control kit	46.95
Zenor & Houchins	Atty monthly exp	2791.98
MH-DD Services Fund		
Spencer Mun Hospital	mh inpt care	4680.00
Rural Services Basic Fund		
Ace Hardware	IRVM blade	20.99
City of Spencer	RS garbage service	3791.66
Galen's Pro-Mow	irvm oil	29.99
Shoppers Supply	IRVM oil	9.05
Spencer Auto Parts Inc	irvm seal stopper	17.62
UAP Timberland, LLC	IRVM chemicals	960.00

Motion by Zinn, seconded by Sorenson to approve the transfer of funds from the Assessor FICA & IPERS Fund to the Assessor Fund sufficient to bring the Assessor FICA & IPERS Fund to a zero balance as of June 30, 2003 with consideration of outstanding warrants on that same date not to exceed \$19,000.00. Motion carried.

Motion by Brockshus, seconded by Zinn to approve the following Resolution #2003- 25 establishing the 2003/2004 expenditure appropriations by department. Resolution adopted.

RESOLUTION 2003-25

WHEREAS, it is desired to make appropriations for each of the different county officers and departments for the fiscal year beginning July 1, 2003 in accordance with Section 331.434, Subsection 6, Code of Iowa.

NOW, THEREFORE, be it resolved by the Board of Supervisors of Clay County, Iowa, as follows:

SECTION 1. The amounts itemized by department or office on the attached schedule are hereby appropriated from the resources of county funds to the department or office listed in the first column on the same line of the attached schedule.

SECTION 2. Subject to the provisions of other county procedures and regulations and applicable state law, the appropriations authorized under Section 1. The amounts itemized by department or office on the attached schedule are hereby appropriated from the resources of funds to the department or office listed in the first column on the same line of the attached schedule. Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer listed to make expenditures or incur obligations effective July 1, 2003.

SECTION 3. In accordance with Section 332.437, Code of Iowa, no department or officer shall expend or contract to expend any money or incur any liability, or enter into any contract which by its terms involves the expenditure of money for any purpose in excess of the amounts appropriated pursuant to this resolution.

SECTION 4. If at any time during the 2003-2004 budget year the auditor shall ascertain that the available resources of county funds for that year will be less than the total appropriations, the board shall immediately be informed and recommend appropriate corrective action.

SECTION 5. The auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicate that amount of the appropriations, the amounts charged thereto, and the unencumbered balance. The auditor shall report of the status to such accounts to the applicable departments and officers monthly, during the budget year.

SECTION 6. All appropriations authorized pursuant to this resolution lapse at the close of business June 30, 2004.

Board of Supervisors	\$ 185,618.
Auditor	\$ 186,587.
Treasurer	\$ 285,158.
County Attorney	\$ 183,793.
Sheriff	\$1,238,022.
Clerk of Court	\$ 54,700.
Recorder	\$ 154,953.
Assessor	\$ 322,170.
Zoning / Sanitarian / Safety	\$ 62,206.
Human Services	\$ 34,500.
Secondary Roads	\$4,038,495.
Veterans Affairs	\$ 61,777.
Conservation Board	\$ 419,719.
Board of Health	\$ 90,000.
Weed Commission	\$ 2,500.
Social Services	\$ 54,924.
Medical Examiner	\$ 25,000.
Child Support Recovery	\$ 304,550.
GIS / Data Processing	\$ 266,825.
Buildings & Grounds	\$ 210,759.
Mental Health	\$1,609,640.
Emergency Management	\$ 58,076.
Joint E911 Service Board	\$ 296,750.
Non Departmental	\$2,526,573.
TOTAL APPROPRIATIONS	\$*12,673,295.

*Includes Secondary Roads Transfers

Marjorie A. Pitts, Auditor

Kenneth L. Chalstrom, Chairperson

Motion by Brockshus, seconded by Sorenson to appoint Sharon McKeever, 1942 350th St., Spencer to the Zoning Commission Board to fill the unexpired term to December 31, 2003. Motion carried.

Motion by Sorenson, seconded by Schoer to amend Resolution 2003-02 with the following Depositories changes as shown in the Resolution 2003-26. Resolution adopted.

RESOLUTION 2003-26

Determine the depositories of public funds belonging to Clay County, Iowa and execute the amount which may be deposited without further approval.

BE IT RESOLVED, that the Clay County Treasurer will utilize the services of the following depositories for the deposit of public funds belonging to Clay County, Iowa, or coming into its possession, pursuant to a duly executed amount which may be thus deposited without further approval of this Board and the Treasurer of State is as listed:

NAME OF DEPOSITORY	LOCATION	MAXIMUM DEPOSIT
UNDER THIS RESOLUTION		
U.S. Bank	Spencer, Ia	\$ 4,000,000
Farmers Trust & Savings Bank	Spencer, Ia	\$ 6,000,000
Bank of America	Spencer, Ia	\$ 6,000,000
State Bank	Everly, Peterson, Spencer, Ia	\$ 4,000,000
Farmers Savings Bank	Fostoria, Ia	\$ 2,000,000
Home State Bank	Royal, Ia	\$ 2,000,000
Community State Bank	Spencer and Webb, Ia	\$ 2,000,000
First State Bank	Sioux Rapids, Ia	\$ 400,000
First State Bank	Linn Grove, Ia	\$ 400,000
N.W. Federal Savings Bank	Spencer, Ia	\$ 4,000,000
Telco-Triad Credit Union	Spencer, Ia	\$ 400,000

BE IT RESOLVED, that the following officers are hereby authorized and directed to execute

said Agreement, to execute and deliver signature authorization cards to depository concurrently therewith, and to execute all drafts, checks and other documents and correspondence regarding any accounts of Clay County, Iowa at established depositories:

LAVON MONTGOMERY	TREASURER	TERM EXPIRES 12/31/06
PATRICIA APPLGATE	DEP TREASURER	TERM EXPIRES 12/31/06
SANDRA GEIDL	DEP TREASURER	TERM EXPIRES 12/31/06

BE IT RESOLVED, that the officers described above are hereby authorized and directed to take such action, and execute such documents and agreements as may be necessary to secure the repayment of the deposits of public funds authorized hereunder, including to, but not limited to: Security Agreements, Bailment Agreements, Notices, and any documents or instruments supplemental or incidental thereto.

BE IT RESOLVED, that the auditor forward a certified copy of this resolution to Depository, and other parties which may request it for purposes of effectuating the deposit of public funds authorized hereunder or any security therefore, together with a certificate attesting to the names and signatures of the present incumbents to the offices described above; and the auditor further certify to Depository or other parties from time to time the signature of any successor in office of any of the present incumbents.

Marjorie A. Pitts, Auditor

Kenneth L. Chalstrom, Chairperson

The Board discussed FY04 budget shortfalls and cost saving ideas that, if implemented, would either be addressing cash flow issues or cuts in expenditures.

The Chairperson adjourned the meeting at 11:40 a.m. to convene at the Auditor's called meeting July 8, 2003 at 8:30 a.m.

Marjorie A. Pitts, County Auditor

Kenneth Chalstrom, Chairperson

Clay County Board of Supervisor's Minutes for Meeting #27 held on July 8, 2003

The Clay County Board of Supervisors met pursuant to adjournment. The named supervisors were present: Zinn, Sorenson, Schoer, Chalstrom, Brockshus Absent: None

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote: Ayes: Sorenson, Brockshus, Zinn, Schoer, and Chalstrom. Nays: none. Abstentions: none.

Motion by Brockshus, seconded by Schoer to approve the meeting agenda for July 8, 2003 as amended to include the following action item: Award Concrete/Asphalt Crushing to lowest bidder. Motion carried.

Motion by Zinn, seconded by Sorenson to approve the County Board minutes for Meeting #26 dated June 30, 2003. Motion carried.

Motion by Schoer, seconded by Zinn to approve the payment of the claims for July 8, 2003 with the detail on file in the County Auditor's office for review. Motion carried.

General Basic Fund		
A T & T	DHS phone serv/long dist	19.86
Alliant Energy	gas/electric	179.84
Arch Wireless	DHS pager serv	131.01
Jon S Beck	twp mileage	36.30
Canon Financial Services	DP Gestn'r printer	103.45
Cellular One	Shrf cell phone serv	399.66
City of Peterson	h2o may/june	33.10
Everly-Royal News	Bd pub mtg #22	249.90
G E Capital	DHS Minolta copier/instal	139.30
Jerry W Gross	twp mileage	6.30
Hy-Vee #1636	DHS film	.99
David C Maurer	twp mileage	5.40
Janel D Maurer	twp mileage	22.20
Tammy R Mc Keever	ZSS fuel	11.74
Midwest Wireless	GSC cell phone serv	80.06
Minolta Corporation	DHS meter clicks	13.10
Office Systems Company	Adm copier contract	76.31
Pitney Bowes	Dhs qtrly charges/mail sy	311.94
Qwest	bldg phone lines	1275.95
Melinda L Roman	CSRU mileage	84.09
Spencer Mun Utilities	Bldg utilities	2250.00
Taylor Industries, Inc	Cthse wall swtch N hdcp en	642.32
U S Postal Service	DHS meter postage	1000.00
U S Postmaster	ga stamps	55.50
MH-DD Services Fund		
Clay County Sheriff	sher trans	304.00
John P Greer	att fees	187.07
Midwest Wireless	mh care	45.53
Oak Haven Care Facility	res care	3888.30
U S Postmaster	mh stamps	55.50

Rural Services Basic Fund

City of Spencer	Eng rural garbage July 03	4466.00
Clay Co Sec Road Fund	Weed Com fuel	16.63
Harmon AutoGlass	Rur Serv pkup/repair	50.00

Secondary Road Fund

A & M Laundry Inc.	Uniforms & Rags	172.80
Ace Hardware	PARTS	9.35
Agri Drain Corp.	TILE Repair	133.58
Airgas North Central	Oil Dry	121.59
Clifton R Albrecht	Reimb. for Safety Shoes	80.00
Alliant Energy	SUNDRY-Royal Lights	122.76
Alpha Wireless Comm	Radio System	2394.50
Aquila	SUNDRY-Royal Gas	12.75
Arnold Motor Supply	Cable Ties	797.09
Ayrshire Farmers Mutual Tele	SUNDRY-Gil. Grove Tele.	20.30
Barry Motor Co	Power Stearing	589.69
Richard D Berger	Mileage for Ins. Meeting	8.68
Brown Supply Co Inc	Mirror	147.29
Catco Parts & Service	Brake Drum	219.92
Cellular One	SUNDRY-Spencer Cell Bill	233.48
City of Royal	SUNDRY-Royal Sewer,Water	24.00
City of Spencer	Monthly Solid Waste	98.50
Denco Corp	2003 Rout & Seal 89,605LF	34945.95
Diamond Mowers, Inc.	Mower Parts	1721.20
Diamond Vogel Paints	Bridge Paint	814.92
Dust Service Company	Cornbelt Bypass 700ft	245.00
Erichsen Excavating	TILE Repair	125.00
Everttek	SUNDRY-Everly Telephone	18.82
Fox International Inc.	Regulator	27.92
Graham Tire Co	Tire, Mount & Balance	94.60
Graves Construction	Est. #3 (L-6703B-4)	101676.83
Holcomb Freightliner, Inc.	PARTS	319.10
Joel Parsons	Fence Repl. on BROS(95)	210.00
Josephson-Bennett Radiator Co	Rebuilt Charge Air Cooler	475.00
Lakes Propane Gas Co	Fork Lift LP	13.20
Mar-Lin Business Supply	48-3 Ring View Binders	88.80
New Sioux City Iron Co	Chain Hooks	52.19
Darrell A Nordman	Reimb. for Safety Shoes	80.00
Northwest Equipment Inc	FILTERS	452.05
Garwin D Rafdal	Mileage for Ins. Meeting	6.82
Rohlin Construction Co	Crush 3/4" Maint. Gravel	24783.00
Royal Telephone Co	SUNDRY-Royal Telephone	17.16
Martin L Schoening	Mileage for Ins. Meeting	15.50
Gary L Seversen	Reimb. for Safety Shoes	50.00
Shine Bros Steel	Angle Iron	180.54
Shoppers Supply	Rain Suits	291.64
Sioux Nation of Iowa LLC	POLYBOOTS	13.73
Alan D Smith	Mileage for Ins. Meeting	4.34
Spencer Auto Parts Inc	PARTS	1119.61
Spencer Building Supply	Tape & Cement Compound	39.00
Spencer Mun Utilities	SUNDRY-Spencer Shed Tel.	52.47
Spencer Ready-Mix Inc	Spencer Yard	2480.00
Utility Equipment Co	Gravel Savers	1171.95
Webb-Dickens Telephone Co	SUNDRY-Webb Telephone	55.68
West Bend Elevator Co	OIL	3115.70
Xerox Corporation	Copy Cost	24.00
Zee Medical Service Co	First-Aid Kit Supplies	71.40

E-911 Surcharge

Iowa Telecom	E-911 mthly charges	41.69
Terril Telephone Co	E-911 circuit	8.05
Webb-Dickens Telephone Co	E-911 phone serv 836-8900	570.04

Motion by Sorenson, seconded by Brockshus to approve Auditor's Report of Fees Collected totaling \$254.72 for quarter ending June 30, 2003. Motion carried.

Motion by Zinn, seconded by Schoer, to accept the filed School Infrastructure Local Option Tax Resolution of Election for Special Election from Spencer Community School District and Ruthven-Ayrshire Community School District requesting the question of imposing a one (1) cent local option school infrastructure sales and service tax to be submitted to the registered voters in Clay County on September 30, 2003 and to authorize the County Auditor to proceed with a special countywide election on said public measure on September 30, 2003. Motion carried.

Kim Wilson, Central Point Coordinator, reported to the Board about several consumers placed in our area facilities, discussed 17 clients on waiver and waiver services that are being expanded with additional federal dollars funding. Starting July 1st, the state has requested Adult Day Care and Pre-vocation service to mental retardation (M.R.) clients. New state forms are to be used for General Assistance Iowa City papers. Discussed HIPAA electronic transaction deadline of October 2003 and Representative Payee program & the Drop In Center. The NWIPDC will be helping with grant writing for additional funding.

Motion by Zinn, seconded by Sorenson, that permission be granted to Interstate Power & Light Co. (Alliant Energy), Storm Lake, Iowa to place a single phase electric primary in the secondary roads right-of-way as set out in their application number 8-03 filed with the County Engineer this date. Motion carried.

Motion by Zinn, seconded by Schoer, to authorize Chairperson to sign "Notice of Intent" for crossing surface repair between Clay County Secondary Roads and Iowa, Chicago & Eastern Railroad. Motion carried.

Motion by Schoer, seconded by Sorenson, that Clay County Secondary Road 480th Street from 330th Avenue to 320th Avenue be temporarily closed for culvert replacement and that Clay County Secondary Road 260th Avenue from 340th Street to 350th Street be temporarily closed for culvert replacement.

Motion carried.

Motion by Sorenson, seconded by Schoer, to accept the low bid of PBI Construction, Marcus, Iowa to crush approximately 8,000 ton of concrete and 3,500 ton of asphalt from the Lake Pit for \$4.19/ton on 1" minus and \$3.70/ton on 1 ½" minus and to authorize the Chairperson to sign the contract. Motion carried.

Supervisor Zinn left at 9:30 a.m.

Supervisor Schoer left at 9:45 a.m.

Chairperson Chalstrom recessed the meeting at 9:55 a.m. to attend the Joint Drainage District #22 Meeting.

Detail on file at the auditor's office.

The Chairperson adjourned the meeting at 10:40 a.m. to convene at the Auditor's called meeting

Tuesday, July 22, 2003 at 8:30 a.m.

Marjorie A. Pitts, County Auditor
Chairperson

Kenneth Chalstrom,

Clay County Board of Supervisors Minutes for Meeting #28 held on July 22, 2003

The Clay County Board of Supervisors met pursuant to adjournment. The named supervisors were present: Chalstrom, Schoer, Sorenson, Brockshus, Zinn Absent: None

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote: Ayes: Sorenson, Brockshus, Zinn, Schoer, and Chalstrom. Nays: none. Abstentions: none.

Motion by Zinn, seconded by Schoer to approve the amended meeting agenda for July 22, 2003 to include the approval of Resolution 2003-27 to add ¼ miles of IA240 to Farm-to-Market System. Motion carried.

Motion by Sorenson, seconded by Zinn to approve the County Board minutes for Meeting # 27 dated July 8, 2003. Motion carried.

Motion by Brockshus, seconded by Schoer to approve the payment of the claims for July 22, 2003 with the detail on file in the County Auditor's office for review. Motion carried.

General Basic Fund		
ABC Computers Plus	Computers/supplies	5447.85
Ace Hardware	GIS/DP fan	44.58
Allied Document Solutions	Treas suplmnts Aug 03 ren	554.32
Aquila	Bldg gas utilities	1163.62
Assembled Products Corporation	Shrf Impala 1 pc base	76.42
Bank of America	Treas acct charges	42.07
Bill Caskey	landlord	350.00
Blick Art Materials	Consv supplies	15.50
BOJI Information Systems, Inc	DP hrdwre repair/power surger	101.00
Bud's Service	shrf oil/filter	165.00
Business Systems, Inc	DHS office supplies	91.00
Calhoun County Dept of Health	ZSS septic tnk info	225.00
Carpenter Uniform & Promotions	Shrf shoes/uniforms	177.70
Central Iowa Distributing	GSC chmath 320-5/barren	75.00
Cheryl Andreasen	Env health mtg expense	76.22
City of Spencer	Services	9478.50
Clay Co Sec Road Fund	July gas	1805.43
Clay County Sheriff	shrf fees	929.76
Clay County Treasurer	Treas postcards	12.50
Clay Regional Water	Consv water	70.15
Clements Associates, Inc	ZSS supplies/CDC Grant	461.10
Coffman's Locksmith	Shrf keys	12.75
Continental Research Corp	Consv wearable bands	308.05
Corn Belt Equipment	Consv shield/bearing	85.30
Creative Living Center	Shrf MMPI-2 follow-up int	110.00
Daily Reporter, The	Bd pub mtg #23	78.97
Dalen Heida	Well closure	200.00
Denny's Pest Control	Bldg pest contol	161.00
Dickinson Co Sheriff	shrf fees	207.72
Dist III Recorders Assn	Recorder 03/04 dues	30.00
Don Pierson Ford	Consv locitite min bondad	5.22
Ecolab Pest Elimination	Pest contrl	88.50
Emmet County Sheriff	CSRU shrf fees	72.00

Evertex	Consv Schnbrg Pk/phone se	48.70
Farmers Trust & Svgs Bank	Treas serv chrg	115.62
Fidlar Companies	Shrf notice/garnshmnt	265.63
Forestry Suppliers Inc	CDC grant	1464.66
Galls Incorporated	Jail boots and key	74.97
G E Capital	Consv Minolta copier	119.48
Graham Tire Co	Shrf tires	485.61
H & N Chevrolet Co	Shrf repairs	100.75
Heartland Technology	phone out	423.90
Helen's Comm Laundry Inc	Cths laundry serv	102.20
Hostetler & Associats, Inc	depostion	72.00
Hy-Vee	Shrf mtg expense	4.81
Hy-Vee #1636	mtg exp rolls/coffee	74.58
IA Groundwater Association	ZSS reg/water well const	25.00
IA Lakes Electric Coop	Consv utilities	99.86
IA Law Enforcement Academy	Jail new emp evaluation	95.00
IACCB % Consv Board	Consv 2003-04 membrshp du	500.00
I S A C Multi-Co Serv Agency	isac workshop legis	20.00
ISACA Dist Auditor Assn	summer conf 03	195.00
J.R. Jim Howe Septic Tank	Consv pump/Peterson Pk	125.00
Jacobsen Home Corp	VA part rent	200.00
Janitor's Closet Ltd	Adm janitorial/supplies	686.11
KDWD - FM	CDC grant	196.00
Karess S Knudtson	Consv reg/Dist III mtg	10.00
Randy Krukow	Shrf postage	39.03
Laurens Sun, The	ZSS env hlth ad/CDC Grant	67.20
Lost Island Sanitary Dist	Consv sewer user fees	247.52
Launspach, Lewis, Burns & Klue	depostion	84.33
Mangold Environmental Test	ZSS well testing	36.00
Matt Parrott and Sons	Consv wau tan 11x17	85.00
McLeodUSA	Rec phone serv	420.29
Mid-States Organized Crime	Shrf membership	50.00
Minolta Corporation	Consv copy chrgs	1.03
Northwest Glass	CCSO steel door	1364.00
Northwest One, Inc	Consv internet serv	18.00
NW IA Plan & Develop Comm	FY 2004 dues	1501.60
O'Brien County Sheriff	shrf fees	73.70
Office Systems Company	DP Gest'nr copies	264.89
OMB Police Supply	Shrf ammo	3417.96
Osceola Co Sheriff	CSRU shrf fees	49.00
Palo Alto County Sheriff	CSRU shrf fees	24.50
Perkins Office Solutions	DHS paper	183.56
Peterson Patriot	Bd pub mtg #22	226.25
Plymouth County Sheriff	CSRU shrf fees	34.00
Pocahontas Record Democrat	ZSS display ad/CDC Grant	45.60
Providea, Inc	Shrf network fees	22.20
Qwest	mthly phone serv	112.33
R & D Industries, Inc	DP firewall sec/antivir u	1142.76
RadioShack Your Phone Co	Shrf watch batteries	14.95
Melinda L Roman	CSRU mileage	32.40
Shoppers Supply	Cths paint	425.44
Sioux County Sheriff	CSRU shrf fees	25.58
Sioux Sales Co	Shrf hats/shirts/gloves	191.73
Michael M Skonhovd	Consv fuel	18.01
Smart Computing	DP subscription renewal	29.00
Solutions, Inc	Aud software maint	31323.10
Southern Archery	Shrf ammo	11.20
Spencer Auto Parts Inc	Shrf parts	58.48
Spencer International	Consv tube	7.60
Spencer Jubilee	jail supplies	13.98

Spencer Mun Hospital	PHN alloc/meals	10302.68
Spencer Mun Utilities	Shrf phone	383.81
Spencer Office Supplies	DHS easel pads	810.13
Spencer Signs	Shrf signs	55.00
Staples	Consv office supplies	39.92
Star Energy LLC	Consv keytrol unleaded	245.45
Sterling Solutions Inc	VA VIMS maint agrmnt	400.00
SWIFT AIR	Adm serv call	478.70
Thrifty White Stores	Inmate medication	188.14
Tuesday's	ZSS CDC/grant office equi	960.00
U S Postmaster	DHS postage	100.00
UAP Timberland, LLC	Consv kasomn	1248.00
Walter Stephens Jr Inc	Jail inmate supplies	137.43
Xerox Corporation	Rec lease/copy per copy	1280.49
Zee Medical Service Co	Admn first aid supplies	31.50
Zenor & Houchins	Atty monthly ex	2828.88

General Supplemental Fund

The Hartford	Ins deductible	1000.00
IA Municipalities Workers Comp	Gen Basic share wkers com	3928.00
I S A C Multi-Co Serv Agency	Aud unemployment	1001.84
NW IA Youth Emergency Serv Ctr	Ct ordered care jv	1050.00
West Group Payment Center	Clk Ct law libr-publicati	1506.50

MH-DD Services Fund

Cass Incorporated	wa care	624.00
Cherokee County Sheriff	served papers	110.00
Clay County Sheriff	trans	67.00
Echo Plus	scl care	2424.65
Genesis Development	wa care	807.55
Hope Haven	res care	8334.70
Horizons Unlimited of PAC	wa care	2071.14
IA Dept of Human Services	hosp care	2305.04
I S A C Multi-Co Serv Agency	isac workshop legis	45.16
John P Greer	att fees	55.00
Liberty Square Care Center	res care	900.00
Nishna Productions Inc	adc care	2828.33
Northwoods Living	scl care may+3hrs/june	723.36
Opportunity Village	res care	6809.70
Plymouth Life Inc	res care-rcf care	4340.60
Seasons Center	cm care	16572.00
Spectra Health Care Living	res care	2748.42
Spencer Office Supplies	envelopes/fasteners	19.07
Sunshine Services Inc.	wa care	21175.90
Village N. W. Unlimited	res care	2805.60
Webster Co Sheriff	sher fees care	30.50

Rural Services Basic Fund

Clay Co Sec Road Fund	Zon june gas	219.41
Galen's Pro-Mow	IRVM nut	164.38
I S A C Multi-Co Serv Agency	Zoning unemployment	33.23
McLeodUSA	RS phone serv	4.97
Mike's Precision Sharpening	Consv trimmer blades	77.25
Nielsen Tire Co	Consv misc serv	15.00
Shoppers Supply	IRVM 10W30 oil	33.67
UAP Timberland, LLC	IRVM formula 40/30 gal	8568.40
Van Diest Supply Co	IRVM grdn weathermax/prem	1515.05
West Bend Elevator Co	Consv water	2.50

Secondary Road Fund

Aquila	Gas - Spencer	82.42
Barco Municipal Products	Traffic Cones	163.14
Bowman Distribution	Gloves	258.60
City of Everly	Everly-Sewer & Water	31.36
City of Webb	Webb-Water & Garbage	65.00
Clay County Safety	FY'04 Safety Program	6000.00
Daily Reporter, The	Storm Water Discharge Ad	29.34
Dust Service Company	Cornbelt Power-1450ft.	580.00
Galen's Pro-Mow	Muffler for Lawn Mower	57.65
The Hotel at Gateway Center	Lodging - Midterm Eng Con	165.90
Graves Construction	48 16ft. Bridge Plank	16016.82
H & N Chevrolet Co	Door Handle for #100	35.19
IA Municipalities Workers Comp	Eng. Work Comp Inst. #1	5892.00
IA Petroleum Equip Co Inc	Eng Parts-Follower Asm.	196.55
IC&E Railroad Cooperation	Crossing-Dickens 130th Av	6143.24
I S A C Multi-Co Serv Agency	2nd Quarter Unemployment	873.21
M. D. Products	Fenders for 143H Grader	2800.00
Mar-Lin Business Supply	Colored Ink Cart-Shop	41.85
McLeodUSA	Spencer Office Telephone	23.73
Mid-Iowa Sales Co.	Carwash Mitt,Windshield S	84.27
Nielsen Tire Co	Outside Dual Serv & Bal	1846.00
Northwest One, Inc	Eng. Internet - Spencer	34.95
Prinsco	Tile Repair Sullpies	1272.13
Share Corp	Car Guard Towels	167.69
Spencer Mun Utilities	Spencer - Water & Sewer	282.16
Star Energy LLC	#2 Diesel 4395 @ .8722	10439.40
Town & Country Disposal Inc.	Everly-Garbage	20.00
Wheeler Lumber LLC	4x4 8' Posts	697.60
Zep Manufacturing Co	Parts Cleaner	248.60
Ziegler Inc	Eng Parts for Exhaust	184988.92

Motion by Brockshus, seconded by Sorenson to review/approve the Jason Hart Benefit Poker Run Special Event application for July 26, 2003. Motion carried.

Motion by Zinn, seconded by Schoer to approve the following certificate of adjustments for additions and abatements to the fiscal year 2004 collectible abstract of taxes. Monies and Credit Additions: #2005-2006 totaling \$1,599.00 with detail on file in the County Auditor's office. Old Age Assistance: #2007-2019 totaling \$6,904.00 with detail on file at the County Auditor's office. Motion carried.

Motion by Schoer, seconded by Zinn to approve the Clay County Treasurer's Annual Settlement of Cash Report for \$4,679,706.61 which includes cash on hand in office and deposit in transit for period ending June 30, 2003. Detail on file at the Clay County Auditor's office. Motion carried.

Motion by Sorenson, seconded by Schoer to approve the County Treasurer's Semi-annual Report of Business transacted for period ending June 30, 2003. Detail on file in the County Auditor's office for review. Motion carried.

Motion by Brockshus, seconded by Sorenson to approve the Clay County Recorder's

Quarterly Report of Fees in the amount of \$41,685.18 for period ending June 30, 2003. Detail on file in the County Auditor's office for review.
Motion carried.

Motion by Zinn, seconded by Schoer to approve the Clay County Clerk's Quarterly Report of Fees Collected for period ending June 30, 2003 in the amount of \$1,055.65. Detail on file in the Clay County Auditor's office.
Motion carried.

Sonja Moller, Membership & Tourism Director of Spencer Chamber of Commerce, updated the Board on the services Western Iowa Tourism does for Clay County.

Motion by Schoer, seconded by Sorenson to designate Kim Wilson to sign the Iowa City Commitment papers on behalf of the Clay County Board of Supervisors. Motion Carried.

Kim Wilson, Central Point Coordinator updated the Board regarding hiring office staff. During discussion related to the jail representative payee program, it was suggested by the Board to designate Frank Lehman, Jail Administrator, as the Clay County Representative. Kim Wilson and Theresa Wurth updated the Board regarding HIPPA electronic transactions.

Motion by Zinn, seconded by Brockshus to authorize chairperson to sign "Solutions" consulting & services maintenance software/hardware agreements for fiscal year ending June 30, 2004. Motion carried.

Motion by Zinn, seconded by Schoer, to open Clay County Secondary Road 480th Street from 330th Ave to 320th Ave and 260th Ave from 340th Street to 350th Street that were temporarily closed for culvert replacement. Motion carried.

Motion by Sorenson, seconded by Schoer, to open N18 between Highway 18 & 370th Street and 180th Ave between 350th and 340th Street that were temporarily closed for railroad crossing construction. Motion carried.

Motion by Zinn, seconded by Brockshus, to approve amendment number 1 to the Iowa Department of Transportation Five Year Secondary Roads Construction Program as presented by the County Engineer on the 22nd day of July, 2003 and to authorize the Chairperson and County Auditor to sign the program. Motion carried.

Motion by Schoer, seconded by Brockshus, to adopt the following Resolution #2003-27.
Resolution adopted.

RESOLUTION 2003-27

WHEREAS, a county may apply for modification to its farm-to-market system to add or subtract mileage from its system, to accept or delete highways gained or lost through jurisdictional transfer, or to change the classification of roads within its system and

WHEREAS, the Board of Supervisors of County has consulted with its County Engineer and desires to modify its farm-to-market road system to provide continuity of intracounty and intercounty routes, to meet the need of existing potential traffic, to better meet land use needs, or to provide a more suitable location for a farm-to-market route, and

WHEREAS, application for modification to any county's farm-to-market system must be made to the Farm-to-Market Review Board per the requirements of Iowa Code Section 306.6,

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF CLAY COUNTY that this county is formally requesting that the Farm-to Market Review Board approve the following modifications to its farm-to-market system:

Add the one-quarter (1/4) mile of IA240, which lies in Royal, Iowa. This road starts at the SW corner of the SE 1/4 Section 1 T-95N R-38W and runs South approximately one-quarter (1/4) miles.

This highway connects primary highway US 71 to the town of Royal and FM road B40.

The Board of Supervisors of Clay County, in lawful session this 22nd day of July, 2003, hereby adopted this farm-to-market modification resolution.

Marjorie A. Pitts, County Auditor
Chairperson

Kenneth Chalstrom,

Jon Bang of the Clay County Networkers requested financial support from the Clay County Board of Supervisors of an estimated \$1,000 per year for a 3-year period starting in fund year 2004 and a letter of intent of funding from the Board.

The Chairperson adjourned the meeting at 11:45 a.m. to convene at the Auditor's called meeting August 5, 2003 at 8:30 a.m.

Marjorie A. Pitts, County Auditor
Chairperson

Kenneth Chalstrom,

Clay County Board of Supervisors Minutes for Meeting #29 held on August 5, 2003

The Clay County Board of Supervisors met pursuant to adjournment. The named supervisors were present:

Chalstrom, Sorenson, Schoer Absent: Brockshus, Zinn

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote: Ayes:

Sorenson, Schoer, and Chalstrom. Nays: none. Abstentions: none.

Motion by Schoer, seconded by Sorenson to approve the meeting agenda for August 5, 2003 including the amendment relating to the cash interfund loan between Local Option-Any Lawful Use and General Supplemental funds.

Motion carried.

Motion by Sorenson, seconded by Schoer to approve the County Board minutes for Meeting #28 dated July 22, 2003.

Motion carried.

Motion by Schoer, seconded by Sorenson to approve the payment of the claims for August 5, 2003 with the detail on file in the County Auditor's office for review. Motion carried.

	General Basic Fund	
A T & T	DHS long distance	18.47
ABC Computers Plus	Jail ink cartridge	48.10
Barb Rupert	Shrf patches sewn on	36.00
Bob Becker	translator services	15.00
Canon Financial Services Inc	DP maint Gestetner	103.45
Carey's TV & Stereo	Shrf install equipment	2253.02
Cherokee County Sheriff	shrf fees	19.00
City of Spencer	bldg solid waste	300.00
Clay County Sheriff	CSRU shrf fees	695.68
Dickinson Co Sheriff	CSRU shrf fees	82.53
Gina L Ean	Aud mtg exp	81.18
Emmet County Sheriff	CSRU shrf fees	36.60
Everly-Royal News	Bd pub mtg #24	357.34
Galls Incorporated	Shrf leather oxford boots	107.98
G E Capital	DHS copier installmnt	139.30
Hamilton Co Sheriff	CSRU shrf fees	17.00
Heartland Technology	Cths install cat 3 & cat	401.28
Hy-Vee #1636	Treas RSVP/food tx stmnts	39.68
IA St County Treasurer's Assn	Treas 2004 ISCTA dues	325.00
Jackson County Sheriff	CSRU shrf fees	30.00
Janitor's Closet Ltd	Bldg cust supplies	228.75
Kenny Matthews	GR landlord	220.00
Roger H Kruse	twp mileage	10.80
Law Enforcement Systems	Shrf citation/complaint	470.00
Lyon County Sheriff	shrf fees	77.12
Mar-Lin Business Supply	Aud rubber band/add rolls	13.25
Martin's Flag Co	County 4x6 nylon flags	1321.02
Midwest Wireless	Cell phones service	359.24
Minolta Corporation	DHS meter clicks	28.09
Nat'l Automobile Dealers	DHS yr subsription	58.00
NE Environmental Health Assoc	ZSS reg/conf	100.00
Osceola Co Sheriff	CSRU shrf fees	15.00

Otis Elevator Co	Cths serv/elevator	226.61
Palo Alto County Sheriff	shrf fees	18.00
Perkins Office Solutions	DP paper	172.41
Pitney Bowes	DHS scale maint	75.00
Providea, Inc	Telecom room charges	22.20
Qwest	bldg phone lines	1315.59
Melinda L Roman	CSRU mileage	70.30
Saga Communications of IA	ZSS public info/CDC Grant	200.00
Shoppers Supply	GSC garden tube	122.14
Sikora Sprinkler Service	sprg start up/repl sprklr	235.00
Sioux County Sheriff	CSRU shrf fees	23.74
Solutions, Inc	DP phone support	23.10
Spencer Mun Utilities	CCSO utilities	3184.91
Spencer Office Supplies	DHS office supplies	491.88
Staples	SAN cdc equipment grant	2154.40
Staples Credit Plan	Shrf aluminum comp	119.96
The House of Clocks	Cthse clock tower repairs	820.00
VISA	Shrf gas	57.95
West Group Payment Center	law lib publications	105.00
Western IA Tourism Region	FY 04 IDDED/funds	500.00
Theresa E Wurth	GIS mtg exp	977.55

MH-DD Services Fund

Cherokee County Sheriff	MH shrf fees	34.00
Clay County Sheriff	MH shrf fees	47.50
Co Case Management Serv	case mang.	283.00
Greer Law Office John P. Greer	MH atty fees	99.24
IA Dept of Human Services	mh care	518.59
Mercy Family Pharmacies	MH medications	33.49
Midwest Wireless	Mh phone service	45.53
Spencer Office Supplies	MH office supplies	28.55

Rural Services Basic Fund

Alpha Wireless Comm	shrf rs removed equip wrck	167.19
City of Spencer	RS Aug 03 garbage serv	4466.00

Secondary Road Fund

Abel Farm Drainage, Inc.	Tile Repair	277.38
Ace Hardware	9V Batteries	10.99
Alliant Energy	Eng - Everly Elect.	218.92
Alpha Wireless Comm	Radio Repair-Contorl head	134.45
Aquila	Eng-Royal Shed Electric	11.20
Arnold Motor Supply	Alternator, Seat Cushion	181.43
Bowman Distribution	BOLTS	173.63
Catco Parts & Service	Parts - Valve	171.02
Cellular One	Engineer Cell Phone	231.78
City of Spencer	Appliance Dump	94.00
Fox International Inc.	Parts - Modulating Valve	176.01
Graves Construction	L-6703B-4 (Sub- Final)	12610.00
Hagedorn Excavating, Inc	Road Crossing-260th Ave	511.00
Harmon AutoGlass	Windshield Repair	35.00
I.C.E.O.O.	Reg. Fee for ICEOO Conf.	125.00
IC&E Railroad Coorporation	180th Street Crossing	13851.86
Iowa Telecom	Eng - Peterson Phone	41.06
Johnson Supply Co.	Pipe - (LLC-4503C-1)	133.64
Kuehl & Payer Ltd	2002-2003 Bridge Inspects	3875.00
Lawson Products Inc	BOLTS	177.66
Mar-Lin Business Supply	Data Binder	50.88
Midstates Builders Inc	Crane-(LCC-6603C-2)	1510.00
Northwest Equipment Inc	Oil & Filter	63.08

Office Systems Company	Copy Cost	40.29
QPR (United States) A Division	1.42 tons cold mix	92.30
Road Machinery & Supplies	Parts- #69 (Cutting Edge)	566.52
Rohlin Construction Co	107.12 ton sand/fill	57846.46
L. F Rouse	Reimb. for Calculator	5.27
Shoppers Supply	Winch Strap,Trash Bags	78.44
Sibley Concrete Products	Box Culvert (LCC-4503C-1)	16012.50
Snap On Tools Corp	Sockets	50.75
Spencer Mun Utilities	Eng-Spencer Shop Phone	51.12
Spencer Office Supplies	Ink Cart. for Fax	28.99
Truck Equipment Inc	Parts-Hammer Drill Repair	197.27
	Recorders Records Mgt Fnd	
Matt Parrott and Sons	Rec time stamp labels	246.61

Motion by Schoer, seconded by Sorenson to authorize chairperson to sign agreement between Great River Insurance Company, Inc d/b/a Employee Benefit Systems and Clay County for a one (1) year period beginning on July 1, 2003 to be exclusive administrator of Clay County's partial self-funding plan for its employees. Motion carried.

Motion by Sorenson, seconded by Schoer to approve the interfund loan transfer of \$50,000.00 from Local Option – Any Lawful Use Fund to General Supplemental Fund to establish a fiscal year 2004 beginning cash balance. Motion carried.

Motion by Schoer, seconded by Sorenson to amend the motion on July 22, 2003 tax suspensions collectible fiscal year 2004 to include special assessments and elderly credits: #2008 for \$23.00; #2010 for \$34.00; #2012 for \$262.00 and #2016 for \$183.00. Motion carried.

Motion by Sorenson, seconded by Schoer to approve the Auditor Certificate of Adjustments as abatements for taxes payable in fiscal year 2004 as listed: #2020 Military Credit omitted totaling \$52.00; #2021 Military & Homestead Credit omitted totaling \$146.00; #2022 Elderly Credit omitted totaling \$140.00. Complete detail on file in the County Auditor's office. Motion carried.

Motion by Sorenson, seconded by Schoer to accept request by the Clay County Networkers for financial support for fund year 2004 of \$1000. Motion carried.

Motion by Sorenson, seconded by Schoer to approve #2003-28 –Resolution to approve the appointment of specific individuals to the Clay County Sheriff Reserve Officer Force. Motion carried.

Resolution #2003-28
Resolution to approve the appointment of specific individuals to the Clay County Sheriff Reserve Officer Force

Whereas, the Clay County Board of Supervisors have passed and amended Resolution #2001-15 establishing the Reserve

Peace Officer Force for Clay County; and

Therefore, to be consistent with the requirements of Resolution #2001-15 and Chapter 80 D of the Iowa Code, the Clay

County Board of Supervisors do approve the appointment of the following individual as Clay County Sheriff Reserve Officer:

Terry L. Boltjes, 3880 Sorrel Ave., Primghar, Iowa 51245

Signed this 5th day of August, 2003.

Marjorie A. Pitts, County Auditor
Chairperson

Kenneth Chalstrom,

Anita Jorgensen and Larry Rohret from Upper Des Moines Opportunity updated the Board with their 2002 annual report from the 12 county service area.

M. Lavon Toelle addressed the Board regarding some weed areas located in the fields and ditches of Clay County.

Dan Heissel updated the Board on the County's brush crews, weed spraying and the Fair Cabin progress. Bids are due for the septic system by August 11 for Scharnberg Park.

Motion by Schoer, seconded by Sorenson to approve Resolution 2003-29 Electronic Transactions Clearinghouse (ETC) 28E Agreement. Motion carried.

Resolution 2003-29

Electronic Transactions Clearinghouse (ETC) 28E Agreement

Whereas, Iowa counties are required to comply with the provisions of the Health Insurance Portability and Accountability

Act of 1996 (HIPAA), including the standard transaction regulation which require that health plans use standard formats and codes when conducting common health care transactions electronically; and

Whereas, cooperating with other counties for the purpose of creating an Electronic Transactions Clearinghouse in order to

comply with the HIPAA standard transaction regulations will save time and money; and

Whereas, an Electronic Transaction Clearinghouse could potentially have beneficial applications for counties far beyond HIPAA;

Therefore, be it resolved by the Board of Supervisors that this County does hereby enter into the Electronic

Transactions Clearinghouse (ETC) 28 E Agreement.

Dated this 5th day of August, 2003

Marjorie A. Pitts, County Auditor
Chairperson

Kenneth Chalstrom,

Motion by Sorenson, seconded by Schoer, to open Clay County Secondary Road 340th Street from 180th Avenue to the intersection of 165th Avenue and 330th Street that was temporarily closed to thru traffic for bridge replacement. Motion carried.

Motion by Schoer, seconded by Sorenson, to open Clay County Secondary Road 260th Avenue from 340th Street to 350th Street that was temporarily closed for culvert replacement. Motion carried.

Motion by Schoer, seconded by Sorenson, that permission be granted to Alliant Energy/Interstate Power & Light Company to move electrical poles on 365th Street as set out in their application number 10-03 filed with the County Engineer this date. Motion carried.

Motion by Schoer, seconded by Sorenson, that the work of Graves Construction of Melvin, Iowa on Project # L-6703B-4 be accepted as completed on July 24, 2003 as recommended by the County Engineer.

Motion by Sorenson, seconded by Schoer, to approve amendment number 1 to the Iowa Department of Transportation Secondary Roads Budget as presented by the County Engineer on the 5th day of August, 2003 and to authorize the Chairperson and the County Auditor to sign the budget. Motion carried.

Motion by Schoer, seconded by Sorenson, to accept the solid waste planning area to be Northern Plains Regional Landfill as of July 1, 2003. Motion carried.

Motion by Sorenson, seconded by Schoer, to accept the proposal from Geotek Engineering & Testing Services, Inc., Sioux Falls, South Dakota to install a replacement well at the Clay County Maintenance Shed and to authorize the Chairperson to sign the contract. Motion carried.

The Chairperson adjourned the meeting at 11:50 a.m. to convene at the Auditor's called meeting August 19, 2003 at 8:30 a.m.

Marjorie A. Pitts, County Auditor
Chairperson

Kenneth Chalstrom,

Clay County Board of Supervisors Minutes for Meeting #30 held on August 19, 2003

The Clay County Board of Supervisors met pursuant to adjournment. The named supervisors were present:

Schoer, Zinn, Brockshus, Sorenson, Chalstrom. Absent: None. Guest: Jeff Merryman, Employment Connections.

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote: Ayes:

Sorenson, Brockshus, Zinn, Schoer, and Chalstrom. Nays: none. Abstentions: none.

Motion by Sorenson, seconded by Zinn to approve the amended meeting agenda for August 19, 2003 to include the setting a public hearing date to re-zone a property in Lake Township and approve the hiring of a new employee in Recorder's office. Motion carried.

Motion by Schoer, seconded by Sorenson to approve the County Board minutes for Meeting #29 dated August 5, 2003. Motion carried.

Motion by Zinn, seconded by Schoer to approve the payment of the claims for August 19, 2003 with the detail on file in the County Auditor's office for review. Motion carried.

General Basic Fund		
Ace Hardware	Bldg supplies	94.29
Airgas North Central	Consv acet/ogy/cyl	756.61
Allied Document Solutions	Treas supplmts/sept renew	512.29
Alpha Wireless Comm	Shrf serv 21-4/siren	50.60
Aquila	Bldg utilities	1232.00
Arch Wireless	DHS pager service	100.37
Bud's Service	Shrf tire repair	190.95
Buena Vista Co Sheriff	CSRU shrf fees	17.50
Carey's TV & Stereo	Shrf install equipment	1947.85
Cellular One	Shrf cell phones	242.70
Cindy S. Cook-Ct Reporter	transcript	129.00
City of Spencer	Consv solid waste	40.00
Clay Co Sec Road Fund	Dept gas July	1632.09
Clay County Sheriff	CSRU shrf fees	112.30
Clay Regional Water	Consv utilities	80.30
Daily Reporter, The	pub bd mtgs #24-#27	448.01
David A Scott	atty fees	25.00
De Linda Leu Reporting	Depositions	444.40
Denny's Pest Control	Bldg pest maint	161.00
Des Moines Stamp Mfg Co	Rec office stamps	73.70
Dickinson Co Sheriff	Shrf fees	71.08
Don Pierson Ford	Shrf repair 21-8	783.34
Donald King	landlord	400.00
Douglas Co. Sheriff	CSRU shrf fees	50.00
Emmet County Sheriff	Shrf fees	51.00
Everly-Royal News	Pub bd mtg #27	164.99
Evertex	Consv phone serv	20.66
Farmers Trust & Svgs Bank	Treas acct serv charges	110.32

Fidlar Companies	EV2K software support	5250.00
G E Capital	Consv Minolta copier pmt	119.48
Gene Powell	Well closure	191.11
Gladys Yeager	landlord	105.11
Graham Tire Co	Shrf mount/bal tire	198.90
H & N Chevrolet Co	Shrf 21-3 trans leak	268.26
Heartland Technology	GSC dhs phone ext repair	130.00
Daniel J Heissel	Consv cell phone	198.43
Helen's Comm Laundry Inc	Bldg custodial service	133.30
Holiday Inn D M Merle Hay	Shrf mtg exp Morgan	312.44
Hy-Vee Johnston	Shrf mtg exp/jail sch	51.79
IA Dept of Ag/Land Stwrdr	Bee inspection	109.20
IA Lakes Electric Coop	Consv Scharnberg/util	94.95
Ida County Sheriff	CSRU shrf fees	18.50
I S A C Multi-Co Serv Agency	fy04 membership dues	4150.00
Janitor's Closet Ltd	Admn floor cleaning	1113.00
Jenna L Mumm-Cert Reporting	Transcripts	13.00
Jesus Lopez	Shrf interpreter	15.00
Johnson County Sheriff	Shrf fees	16.90
Linn County Sheriff	Shrf fees	19.82
Louisa Co Sheriff	CSRU shrf fees	19.00
Lyon County Sheriff	CSRU shrf fees	31.06
Madison County Sheriff	CSRU shrf fees	6.20
Mangold Environmental Test/Inc	ZSS well test	24.00
Mar-Lin Business Supply	Copy paper 5 cases	119.50
Matt Parrott and Sons	Consv transparencies	43.22
Maximus	fy01 costs for recoveries	722.19
Tammy R Mckeever	reimbursement	12.88
McLeodUSA	GA phone	356.77
Midwest Wireless	DHS cell phone service	135.02
Northwest One	Consv internet chrg	18.00
ODV Incorporated	Shrf drug ID 7th edition	37.00
Office Systems Company	Admn copier copy charges	133.22
Palo Alto County Sheriff	CSRU shrf fees	20.50
Patriot Signage	Election vote here signs	70.00
Perkins Office Solutions	DHS office supplies	118.70
Peterson Patriot	Bd pub mtg #24-#27	470.48
Phyllis Sadler	transport	65.00
Pitney Bowes	DHS reset charges	47.50
Plymouth County Sheriff	CSRU shrf fees	23.64
Pocahontas Co Sheriff	Shrf fees jv2240	18.50
Qwest	mthly phone serv	112.33
Ramada Inn	Shrf mtg exp	108.32
Melinda L Roman	CSRU mileage	100.50
Saga Communications of IA	CDC grant reimbursable	200.00
Sarpy County Sheriff	CSRU shrf fees	35.00
Sylvia D Schoer	Mileage rd use tax adv bd	114.00
Schuetts Reporting	Depositions	70.10
Scott Co. Sheriff	CSRU shrf fees	28.30
Shoppers Supply	Cosnv magna sweep	558.62
Sikora Sprinkler Service	Adm repair heads/valves	221.50
Sioux County Sheriff	CSRU shrf fees	49.00
Sioux Sales Co	Shrf gloves/boots	268.57
Southwest Legal Services	CSRU shrf fees	40.00
Speed Printers	eligibility slips	195.55
Spencer Auto Parts Inc	Shrf cut rotor pa	126.33
Spencer Building Supply	Consv wire/shovel/line	65.60
Spencer International	Consv stabilizer	43.61
Spencer Jubilee	Shrf coffee	10.98
Spencer Mun Hospital	Shrf July 03 jail meals	9873.10

Spencer Mun Utilities	Shrf T-1 serv	732.79
Spencer Office Supplies	Treas office supplies	296.92
Staples	Consv exec mgr/chro/ink	549.19
Star Energy LLC	Consv fuel	352.56
SWIFT AIR	Admn maint agreement	1895.00
Thrifty White Stores	Shrf Rx inmate	183.43
U S Postmaster	DHS postage	75.00
VISA	Annual fee visa card	12.00
Joan M Waller	VA mileage	29.40
Kimberly S Wilson	GA mtg reimb room	47.74
Winther Stave & Co.	GASB34 analysis	300.00
Yellowstone Co Shrf	CSRU shrf fees	35.00
Zenor & Houchins	Atty monthly expenses	3166.22

General Supplemental Fund

IA Municipalities Workers Comp	fy04 premium	3928.00
West Group Payment Center	law lib access charges	945.00

MH-DD Services Fund

Andrew Smith	MH atty fees	90.00
Buena Vista Co Sheriff	MH shrf fees	77.00
Cass Incorporated	mh care	724.73
Cherokee County Sheriff	mh shrf fees	19.00
Cherokee County Work Services	MH care	476.00
Clay Co Sec Road Fund	MH county car gas	19.16
Clay County Sheriff	MH shrf fees	89.00
Daily Reporter, The	MH advertisement	20.65
David A Scott	mh atty fees	175.00
Echo Plus	mh care wa	2205.54
Genesis Development	mh scl care	329.54
Hope Haven	mh care	8832.10
Horizons Unlimited of PAC	mh care wa	2179.22
IA Dept of Human Services	MH care	1273.90
McLeodUSA	MH phone	4.27
Northwoods Living	MH care	260.88
Oak Haven Care Facility Season	MH care	5052.01
Opportunity Village	MH care res	7355.40
Plymouth Life Inc	MH care rcf	5053.00
Seasons Center	MH August catchment fee	16192.00
Spectra Health Care	MH care	1483.66
Sunshine Services Inc.	mh care wa	23967.74
Village N. W. Unlimited	mh care	3125.95
Kimberly S Wilson	MH mtg reim room	101.60

Rural Services Basic Fund

Clay Co Sec Road Fund	Weed commissioner gas	216.33
Galen's Pro-Mow	IRVM brush crew parts	19.93
Great Lakes Cooperative	Consv amine	125.00
Marc E Gustafson	Consv water/spray	40.00
Tammy R Mckeever	reimbursement	12.89
McLeodUSA	Zoning phone	5.92
Mike's Precision Sharpening	Consv trimmer blade(s)	100.50
Setina Mfg Co, Inc	Shrf 21-6 polycar/locks	862.29
Spencer Auto Parts Inc	IRVM alternator	83.79
UAP Timberland, LLC	Consv pathway vm dowag	600.00
UNI Roadside Program	IRVM conf reg	90.00
Van Diest Supply Co	Consv telar df	2389.76
West Bend Elevator Co	Consv water	2.69

Secondary Road Fund

A & M Laundry Inc.	Eng. Uniforms & Rags	223.20
Ace Hardware	BATTERIES	3.49
Agri Drain Corp.	TILE	84.26
Airgas North Central	Torch Tips, Sleeves	227.73

Aquila	Spencer-Electric	61.92
Arnold Motor Supply	Belt, Lamp, Whisk Broom	109.66
Ayrshire Farmers Mutual Tele	Gillett Grove - Telephone	21.09
BJ North	Temp. Const. Easement	150.00
Bowman Distribution	Rhino Drill W/Flats	37.40
Delmar & Charin Brockshus	ROW (LCC-6603G-1)	2209.02
Buena Vista Co Treasurer	1st half-Whitney Pit Tax	671.00
C.J.Cooper & Associates, Inc.	5 Drug Tests	145.00
Candice Carstensen	ROW (LCC-6603G-1)	338.00
City of Everly	Everly - Gas	30.96
City of Royal	Royal - Sewer & Water	24.00
Diamond Vogel Paints	Flat White Paint	924.50
Dockendorf Equipment Co. Inc.	Check Tokheim Pump	260.50
Don Pierson Ford	Sender, Hrns	278.92
Filter Recycling, Inc.	Oil Filter Disposal	50.00
John F Fogarty	Reimb. Medical Ins.	45.00
Graves Construction	Final - L-6703B-4	6269.48
Great Lakes Cooperative	Oats	158.60
David & Lisa Heithus	Fence Rem. (LST-7603B-2)	36.60
Holcomb Freightliner, Inc.	Regulator	186.79
IA Municipalities Workers Comp	Eng 03-04 Work Comp. #2	5892.00
Norman Knudtson	Fence Damage (BJ North)	100.00
Lakes Propane Gas Co	Dickens - Gas 375 Gallons	318.75
Larry & Kaylene Luedke	ROW (LCC-6603G-1)	300.00
Mar-Lin Business Supply	63H3005 Network 12 Laser	129.95
McLeodUSA	Office Telephone	15.33
Michael Todd & Co	Ear Plugs, Hard Hat	216.65
Helen Moore	ROW (LCC-6603G-1)	887.63
Rodney & Patricia Muilenberg	Fence Removal, Tenant Agre	284.40
Nielsen Tire Co	Service, 24" o-ring	849.50
Alvin & Donna Norgaard	Parcel 1 (LCC-6603G-1)	2481.82
Northwest One, Inc	Spencer - Internet	34.95
Perkins Office Solutions	Credit	69.66
Road Machinery & Supplies	Inner Bushing	155.18
Royal Telephone Co	Royal - Telephone	16.82
Richard & Dawn Seeley	ROW (LCC-6603G-1)	889.50
Sibley Concrete Products	Box Culvert LCC-6603C-2	10730.25
Snap On Tools Corp	Sockets, Hex Socket	116.70
Spencer Auto Parts Inc	Pliers	649.54
Spencer Mun Hospital	5- Drug Screens	112.50
Spencer Mun Utilities	Spencer - Gas	218.83
Star Energy LLC	Gasohol-875 gal	22998.92
Town & Country Disposal Inc.	Dickens - Garbage	20.00
Vander Haag's Inc	Light Assembly	20.00
Webb-Dickens Telephone Co	Dickens - Telephone	53.90
Xerox Corporation	Copy Cost	25.00
Ziegler Inc	Eng. Parts	8243.40

Motion by Sorenson, seconded by Zinn to approve the payment of drainage claims for August 19, 2003 with detail on file in the County Auditor's office for review. Motion carried.

Larry Rozeboom, Clay County Assessor updated the Board on the county's land values. Ag values are being lowered by \$42,000,000 for fiscal year 2004 which represents a 16% decrease. Rozeboom discussed the new legislative proposal on tax calculations based on square footage that will be entering a three (3) test phase.

Kim Wilson updated the Board on county clients, discussed a proposal using Employment

Connections to fill part-time position and gave guidelines to the Board for Eligibility checklist for suspension of taxes.

Motion by Zinn, seconded by Schoer to approve Employment Connection Services contract agreement with Kim Wilson as Director of Clay County Community Services for the hiring of an administrative assistant for a minimum of 22 hours per week. Motion carried.

Marjorie Pitts, Clay County Auditor & Commissioner of Elections updated the Board on a proposal for nine (9) election precincts for the Special Local Option School Infrastructure Election on September 30, 2003.

The data processing director, Theresa Wurth updated the Board on new and/or updated computer equipment for the different county offices, wiring completed for Gary Stover's office and plans to connect the telcom room to the ICN for use by the county public and other governmental bodies in Clay County.

Dan Heissel, Executive Officer of the County Conservation updated the Board on the log cabin being moved to the fairgrounds and IRVM spraying going year around. Marc Gustafson, conservation roadside manager reported on the spraying routes and a change in chemicals applied that is slower acting but has residual effects for the next year.

Motion by Schoer, seconded by Brockshus, that permission be granted to the Town of Fostoria to place new PVC water main along South edge of County Road B14 through the town of Fostoria and three bored road crossings beneath B14 as set out in their application number 9-03 filed with the County Engineer. Motion carried.

Motion by Brockshus, seconded by Zinn to set 9:00 a.m. on September 16, 2003 in the Board of Supervisor's Room of the Clay County Administration Building, Spencer as the time and place for a public hearing on application of John Fischer, 15 S. Main, Pocahontas, Iowa 50574 to change zoning from RL lake residential to C-1 Commercial classification on Lots 7-13, Block A, Sumner Beach Addition in Section 36, Township 97, Range 35 Clay County, Iowa. Motion carried.

Tammy McKeever, Zoning, Environmental Health and Safety department head reported to the Board that all tattoo & tanning booths inspections have been completed for the current year, the communication tower hearing was denied by the Zoning Commission and several grant applications are available for environmental health and radon.

Motion by Zinn, seconded by Sorenson to approve the employment of Kathy Thome, 1206 W 13th St., Spencer, IA as of August 18, 2003 at a wage of \$9.00 /hr. Motion carried.

Board received a petition signed by 28 people stating the following: "As residents of Clay County we request the Clay County Supervisors to ban Casino gambling & Para mutual Betting in Clay County."

The Chairperson adjourned the meeting at 12:15 p.m. to convene at the Auditor's called meeting September 2, 2003 at 8:30 a.m.

Marjorie A. Pitts, County Auditor
Chairperson

Kenneth Chalstrom,

Clay County Board of Supervisors Minutes from Meeting #31 held on September 2, 2003

The Clay County Board of Supervisors met pursuant to adjournment. The named supervisors were present: Zinn, Sorenson, Schoer, Chalstrom, Brockshus Absent: None

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote: Ayes: Sorenson, Brockshus, Zinn, Schoer, and Chalstrom. Nays: none. Abstentions: none.

Motion by Zinn, seconded by Sorenson to approve the meeting agenda for September 2, 2003. Motion carried.

Motion by Sorenson, seconded by Zinn to approve the County Board minutes for Meeting #30 dated August 19, 2003. Motion carried.

Motion by Brockshus, seconded by Schoer to approve the payment of the claims for September 2, 2003 with the detail on file in the County Auditor's office for review. Motion carried.

General Basic Fund		
A T & T	DHS phone serv	20.70
Alliant Energy	GR utility assistance	213.41
Aquila	Bldg gas utility	1531.00
Bank of America	Treas acct charges	50.48
Black Hawk County Sheriff	CSRU shrf fees	18.10
Boys & Girls Home Res Trmt Ctr	Shelter services	654.90
Bud's Service	Shrf towing	95.00
Cerro Gordo Co Sheriff	CSRU shrf fees	16.40
City of Royal	GR utility assistance	46.02
City of Spencer	Bldg solid waste	300.00
Clay County Sheriff	shrf fees	336.96
Coffman's Locksmith	Adm serv/assr	159.70
Computer Reporting	depositions	112.65
Daily Reporter, The	Aud yr subscription	70.00
Dickinson Co Sheriff	CSRU shrf fees	74.96
Ecolab Pest Elimination	Cths pest control/birds	88.50
Emmet County Sheriff	CSRU shrf fees	83.40
Everly-Royal News	Bd pub mtg #28	125.20
Fairfield Inn-Des Moines	Aud mtg exp	113.42
Fidlar Companies	DP hrdwre maint-elect dev	7300.00
Galls Incorporated	Shrf uniforms	332.13
Gavlock Consulting	DP software smart directo	20.00
G E Capital	DHS Minolta copier	189.20
Graham Tire Co	Shrf tires/mount and bala	960.99
Greer Law Office	MH atty fees	50.57
H & N Chevrolet Co	Shrf vehicle pad kit	53.58
Holiday Inn D M Merle Hay	Shrf school expense	240.75
Hy-Vee #1636	DHS film	1.99
IA Law Enforcement Academy	Shrf schooling	425.00
Janitor's Closet Ltd	Jail styro cups	44.66
JW Services	CSRU shrf fees	21.12
Randy Krukow	Shrf postage	24.00
Mar-Lin Business Supply	Aud printer ink	61.02
Tammy R Mc Keever	San fuel	39.51

Meyer Oil Co.	GA gas assistance	18.75
Nancy Howe	Transporation charges	50.00
Northwest Printing Co	Rec #10 envelopes	102.47
O'Brien County Sheriff	CSRU shrf fees	115.80
Otis Elevator Co	Cths elev serv contract	207.27
Palo Alto County Sheriff	CSRU shrf fees	27.00
Perkins Office Solutions	DHS paper	88.79
Plymouth County Sheriff	CSRU shrf fees	23.64
Providea, Inc	Shrf telecom room charges	22.20
Quill	DP copy paper	251.85
Qwest	DHS phone serv	1295.45
Melinda L Roman	CSRU mileage	84.60
Sidwell Company, The	web serv july-sept train	500.00
Sioux County Sheriff	CSRU shrf fees	33.25
Sioux Sales Co	Shrf uniforms badges	141.23
SoftChoice Corporation	DP softchoice live invent	1081.30
Speed Printers	Shrf certificates	22.00
Spencer Mun Utilities	Bldg utilities	2495.00
Spencer Office Supplies	DHS office supplies	232.84
Staples Credit Plan	Shrf cd case/video stand	28.96
U S Postmaster	Shrf postage stamps	231.00
VISA	Dept supplies/repairs	685.22
Woodbury County Sheriff	CSRU shrf fees	28.96
Xerox Corporation	Rec July 03 base chrg	357.17

General Supplemental Fund

NW IA Youth Emergency Serv Ctr	sheltered care/detention	750.00
West Group Payment Center	publications law library	590.75

MH-DD Services Fund

Cherokee County Sheriff	MH shrf fees	38.00
Clay County Sheriff	MH shrf transporation	703.30
Co Case Management Serv	MH tech support	196.00
Genesis Development	MH care wa	833.91
Greer Law Office	MH atty fees	55.87
Hope Haven	CPC registration fee	45.00
IA Dept of Human Services	Mh care	9366.97
Liberty Square Care Center	MH care res	1047.80
Midwest Wireless	MH cell phone service	45.53
Nishna Productions Inc	MH care res	3212.48
Phyllis Sadler	MH trans matron fees	135.00
Quill	MH paper	10.95
Super 8 Motel	MH mtg exp room	86.55
Thomas M. Magee	MH atty fees	102.00
VISA	CPC fuel	18.50
Walsh Law Firm	MH atty fees	135.00

Rural Services Basic Fund

Alpha Wireless Comm	Shrf siren not working	64.85
City of Spencer	RS garbage serv	4466.00
Galls Incorporated	shrf horizontal organizer	57.98

Secondary Road Fund

Airgas North Central	Welding Supplies	49.59
Alliant Energy	Electric - Dickens Shed	333.18
Arnold Motor Supply	Stop & Tail	106.82
Barco Municipal Products	Signs for Dickens	255.17
Butler Machinery Co.	Fork Lift Parts	1751.59
City of Spencer	2-Tires	106.00
Dockendorf Equipment Co.	Replace & Check Valve	354.50

Fox Valley Systems Inc	Marking Paint	68.96
Harmon AutoGlass	Glass Repair	291.53
Hercules Hardware	Parts	195.35
Iowa Telecom	Telephone - Peterson Shed	40.98
Janitor's Closet Ltd	8 Cases - Teri Wiper	732.32
Kar Products Inc	Rhino Drill W/Flats	37.40
Kuehl & Payer Ltd	02-03 Final Bridge Insp.	1550.00
Mar-Lin Business Supply	Ink Cart.-Mark's Printer	115.34
Mathison Co	Fiberglass Tape Refill	19.71
Northwest Equipment Inc	Coolant Hoses	191.53
Office Systems Company	Copy Cost	23.29
Quick Supply Co	Tilt Fence	240.00
Raveling, Inc.	LCC-4603C-3 Set Culvert	2155.00
Shine Brothers Steel	Hot Rolled Flat Steel	54.58
Shoppers Supply	10' gate w/ rods	107.29
Sibley Concrete Products	Box Culvert LCC-4603C-3	29587.50
Snap On Tools Corp	Socket Set	247.77
Spencer Mun Utilities	Telephone - Spencer Shed	51.49
Zep Manufacturing Co	Parts Cleaner, Towels	376.79

Motion by Schoer, seconded by Sorenson to approve the Certificate of Adjustment #2023 representing a deduction to receipt #4546 payable FY2004 owned by Nancy J. Dairy and described as Tract NW NE 40'X50' in Section 29-96-36 of Sioux Township, Clay County. The adjustment is made necessary due to the building site is now assessed by the State of Iowa. The adjustment totals \$404.00. Motion carried.

Cynthia Beauman from Northwest Area Agency on Aging updated the Board on the Case Management Program with the 2003 fiscal year activity report. Counties included in the report were Buena Vista, Clay, Dickinson, Emmet, Lyon, O'Brien, Osceola, Palo Alto and Sioux. The program is going under balancing changes legislatively and they are required to report a plan for the State of Iowa to make the program more cost effective to the Governor by October 1st. A taxi contract with Regional Transit Authority is in 7 of the 9 counties with coupons used for rides. Spencer Dinner Date will start meeting at the VFW Hall starting today with their current kitchen housed in the Senior Center closed. The majority of the equipment and cooks will be redistributed to other kitchens within the Northwest Aging area.

Motion by Zinn, seconded by Schoer, that permission be granted to Iowa Lakes Electric Cooperative to place a single-phase electrical line in Secondary Roads ROW from the South side to the North side of 490th Street as set out in their application number 11-03 filed with the County Engineer. Motion carried.

Kim Wilson, Central Point Coordinator updated the Board on the Seasons and Senergy providers, voiced concern on Clay County Consumers and discussed their cost analysis.

Supervisors Sorenson and Zinn reported to the Board regarding their meeting with Rick Dean from Architect Collaborative to research the courthouse restoration. Details will be presented at the September 16th board meeting.

The following board supervisors presented reports to the Board: Brockshus and Schoer reported on the fiscal status of Seasons Center. Brockshus reported that he is a member of the two county commission on Value Add Agriculture. Supervisor Chalstrom reported that the YES center is doing well.

Supervisor Brockshus left the meeting at 9:45 a.m.

The Chairperson adjourned the meeting at 10:40 a.m. to convene at the Auditor's called meeting on September 12, 2003 at 8:30 a.m.

Marjorie A. Pitts, County Auditor
Chairperson

Kenneth Chalstrom,

Clay County Board of Supervisors Meeting #32 held on September 12, 2003

The Clay County Board of Supervisors met pursuant to adjournment. The named supervisors were present:

Chalstrom, Schoer, Sorenson Absent: Brockshus, Zinn

Motion by Schoer, seconded by Sorenson to approve the meeting agenda for September 12, 2003.

Motion carried.

The Board of Supervisors proceeded to canvass the results of the votes of the Regular School Election held

on September 9, 2003 and now embodies its findings:

Spencer Community School District

Director at Large - Ross Brockshus
- Dave Schlichtemeier

Clay Central/Everyly Community School District

Director District #4 – David Rayner
Director District #5 – Jan Yungbluth

South Clay Community School District

Director At Large – Joe Hoffman
– Donald M. Salton

Merged Area III-ILCC

Director Dist #6 – John Hand

A copy of the Abstract of Votes and the original tally lists, are hereby delivered to the Commissioner of Elections for filing as required by law.

The Chairperson adjourned the meeting at 8:45 a.m. to convene at the Auditor's called meeting Tuesday, September 16, 2003 at 8:30 a.m.

Gina Ean, Administrative Assistant

Kenneth L. Chalstrom, Chairperson

Clay County Board of Supervisors Minutes from Meeting #33 held on September 16, 2003

The Clay County Board of Supervisors met pursuant to adjournment. The named supervisors were present: Sorenson, Brockshus, Zinn, and Chalstrom. Absent: Schoer

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote:
 Ayes: Sorenson, Brockshus, Zinn, Schoer, and Chalstrom. Nays: none. Abstentions: none.

Motion by Zinn, seconded by Sorenson to approve the meeting agenda for September 16, 2003.
 Motion carried.

Motion by Sorenson, seconded by Zinn to approve the County Board minutes for Meeting #31 & #32 dated September 2nd and September 12th, 2003. Motion carried.

Motion by Brockshus, seconded by Zinn to approve the payment of the claims for September 16, 2003 with the detail on file in the County Auditor's office for review. Motion carried.

General Basic Fund

Ace Hardware	Admn grass & weed herb	48.30
Alliant Energy	ga utility asst	168.54
Allied Document Solutions	Treas supp/renewals Oct	469.67
Alpha Wireless Comm	Shrf service on equipment	245.88
Annette Schaeffer	elect wkr	53.40
Aquila	Bldg utilities	2577.00
Arch Wireless	DHS pager	100.37
Avera McKennan Hospital	ME lab testing	153.37
Beltrami County Shrf Office	CSRU shrf fees	43.00
Billie J Geerdes	elect wkr	92.40
Blue Earth Co Sheriff	Shrf fees jvjv	33.50
BOJI Information Systems	DP netwk UPS/swith/p pane	1260.00
Bud's Service	Shrf oil	69.00
Canon Financial Services Inc	DP gestetner maint	103.45
Cellular One	Shrf cell phone	334.93
Centric Events Portland	DP reg ITEC 2003	295.00
Cheryl Hessenius	elect wkr	108.60
Cindy S. Cook-Ct Reporter	Transcripts	10.75
City of Spencer	Com Ctr august share	10353.67
Clay Co Clerk of Dist Ct	copy of jury questionnaire	63.00
Clay Co Sec Road Fund	Env hlth gas for Aug	1342.21
Clay County Sheriff	Shrf fees	260.70
Clay County Treasurer	spec assess 963607476007	29.00
Community Housing Initiatives	ga rental asst	200.00
Coreen Boernsen	elect wkr	93.00
Daily Reporter, The	Publications	718.50
David Merten	Well closure	200.00
De Linda Leu Reporting	depositions	111.00
Denny's Pest Control	Bldg pest control maint	161.00
Dickinson Co Sheriff	Shrf fees	40.86
Donald Black	elect wkr	102.00

Donna Frederick	elect wkr	63.60
Elaine Struve	elect wkr	71.40
Emmet County Sheriff	CSRU shrf fees	27.00
Employment Connections	GA contract labor	34.02
Everly-Royal News	Pub bd mtg #29	297.36
Farmers Trust & Svgs Bank	Treas serv charge	138.30
Federal Signal Corp	Shrf dome gaskets	148.75
Florence Ihry	elect wkr	93.60
John F Fogarty	Landlord	400.00
Fran Black	elect wkr	51.00
Galen's Pro-Mow	GSC mower blades	60.63
Genevieve Burger	elect wkr	87.60
Gosper County Sheriff	Shrf fees	23.97
Graham Tire Co	Shrf tires	70.23
H & N Chevrolet Co	Shrf vehicle repairs	339.69
Heartland Technology	Admn ext/data jack added	521.23
Helen's Comm Laundry Inc	Bldg rugs/mops	102.20
Herbert G Eilers	elect wkr	97.20
Hy-Vee #1636	DHS film	1.99
IA Secretary of State	Shrf notary fees	60.00
ISSDA	Shrf reg ISSDA Winter Sch	105.00
Jean A Jackson	elect wkr	109.20
Janitor's Closet Ltd	Admn aug floor cleaning	585.00
JW Services	CSRU shrf fees	12.48
La Crosse County Shrf Dept	CSRU shrf fees	50.00
Linn County Sheriff	CSRU shrf fees	21.48
Lois A Simmons	elect wkr	96.60
Mailboxes & Parcel Depot	Shrf postage	1.93
Mar-Lin Business Supply	Aud off sup/clasp envelop	39.18
Marla Woelber	elect wkr	103.20
Maximus	FY02 costs recoveries	2750.00
McLeodUSA	BD phone	476.61
Marilyn J Meyer	elect wkr	85.20
Michelle A Krile	elect wkr	24.00
Midwest Wireless	Custodial phone	81.86
Minolta Corporation	DHS copier contract	28.82
Northwest Glass	Admn plastic	15.20
Office Systems Company	Admn copier contract	125.00
Mavis C Olson	elect wkr	79.50
Palo Alto County Sheriff	CSRU shrf fees	51.00
Paul E Strautz	elect wkr	102.00
Perkins Office Solutions	DHS folders/index binder	114.86
Peterson Patriot	Pub bd mtgs 28&29	202.50
Proforma Millennium Graphics	Treas window envelopes	150.50
Qwest	Bldg circuits	112.33
RadioShack Your Phone Co	Shrf film processing	13.69
Melinda L Roman	CSRU mileage	45.00
Sylvia D Schoer	Bd mileage RUT adv mtg	114.00
Scott County Shrf Dept	CSRU shrf fees	22.00
Sharon Clausen	elect wkr	104.40
Sherwin Williams	Admn paint/roller	48.57
Solutions, Inc	Aug internet host server	500.00
Spencer Auto Parts Inc	Shrf battery	179.73
Spencer Family Care	ME services	250.00
Spencer Jubilee	Shrf jail supplies/shav c	7.16
Spencer Office Supplies	Treas office supplies	290.26
Helen Swanson	elect wkr	107.40
The Cartridge Connection	Treas infoprint20 toner c	208.95
TransCor America, LLC	Inmate transporation char	1531.15
U S Postal Service	DHS postage	1000.00

UPS	DP UPS overnite data-sidw	19.49
Woodbury County Sheriff	CSRU shrf fees	16.80
Theresa E Wurth	DP mileage	91.25
Zenor & Houchins	Atty monthly expenses	2788.25

General Supplemental Fund

Clay County Sheriff	Shrf trans	170.50
NW IA Youth Emergency Serv Ctr	JV detention	1950.00

MH-DD Services Fund

Cass Incorporated	wa care	661.71
Cherokee County Sheriff	mh sheriff fees	19.00
Clay Co Sec Road Fund	cpc gas for august	19.68
Clay County Sheriff	mh sheriff fees	34.00
Echo Plus	mh scl care	2674.56
Employment Connections	MH contract labor	79.38
Genesis Development	mh scl care	978.22
Greer Law Office	mh atty fees	126.54
Hope Haven	rcf care	8380.64
Horizons Unlimited of PAC	mh rcf care	2111.94
Johnson County Sheriff	mh trans care	16.50
Liberty Square Care Center	mh res care care	1047.80
Nishna Productions Inc	wa care	3296.29
Northwoods Living	mh scl care	147.45
Oak Haven Care Facility	mh rcf care	5258.83
Office Systems Company	mh copier contract	60.00
Plymouth Life Inc	mh res care rcf care	5053.00
Seasons Center	mh allocation	16382.00
Spectra Health Care Living	mh res care care	1483.66
Sunshine Services Inc.	wa care	22897.54
Village N. W. Unlimited	mh rcf care	2962.03

Rural Services Basic Fund

Clay Co Sec Road Fund	Zoning gas for Aug	1.44
Don Pierson Ford	Shrf RS 2004 Crown Victor	20989.00
IA Prison Industries	Shrf RS car markings	122.01
McLeodUSA	Zoning phone	5.56

Secondary Road Fund

A & M Laundry Inc.	Uniforms	174.78
Abel Farm Drainage, Inc.	Removal of Hay Bail	97.50
Ace Hardware	3/8" Drill	29.99
Alliant Energy	Electric - Webb	245.38
Aquila	Electric - Royal Shed	64.02
Ayrshire Farmers Mutual Tele	Telephone - Gillett Grove	20.09
Butler Machinery Co.	Nut	193.53
Catco Parts & Service	Truck Brake Parts	3090.35
City of Everly	Everly - Gas	30.96
City of Royal	Sewer & Water - Royal	24.00
Clay County Treasurer	D.D. #48 & #80 Assessment	1491.30
Daily Reporter, The	Guardrail Ad	79.60
Diamond Vogel Paints	Yellow Traffic Paint	168.67
Employee Data Forms Inc	04' Data Forms (form 101)	23.50
Everly Farm & Home Center	Clark Bridge Repair	1039.68
Farmers Coop Elevator	Water to Seed Elk Lake	12.60
Fox Valley Systems Inc	PAINT	11.88
Great Lakes Cooperative	Seed for Projects	219.50
H & N Chevrolet Co	Eng. Parts-Fluid,Fltr Kit	92.58
H T C Inc	Chain Guard Cover	41.96
Holcomb Freightliner, Inc.	FILTERS	1815.59
Interstate Batteries	MTP-65 Batteries	141.90
Iowa Information Publications	Guardrail Ad	34.50
Lakes Propane Gas Co	Gas - Webb Shed	1028.50
Lawson Products Inc	Eng. Parts - Connectors	96.97
M-Y Supply, Inc	Fire Extinguisher Insp.	2308.18
McLeodUSA	Spencer-Office Telephone	26.99
Nielsen Tire Co 2104 Hwy Blvd	Service	405.15
Northwest One	Internet - Spencer Shed	34.95

Road Machinery & Supplies	Hoses & Clamp	755.29
Rohlin Construction Co Inc	Patch-County Farm Bridge	124.92
Royal Telephone Co	Telephone - Royal	16.71
Snap On Tools Corp	Socket	346.15
Spencer Auto Parts Inc	Eng. Parts	1885.10
Spencer Building Supply	Hard Hat	10.50
Spencer Mun Utilities	Gas - Spencer Shed	245.32
Star Energy LLC	Gasoline - 1614 gal	10458.64
Town & Country Disposal Inc.	Garbage - Everly	20.00
Webb-Dickens Telephone Co	Telephone - Webb	50.84
Xerox Corp Mid-America	Copy Cost	25.00
Ziegler Inc	Engineer Parts	5006.72

Motion by Zinn, seconded by Sorenson to approve the payment of the drainage claims for September 16, 2003

with the detail on file in the County Auditor's office for review. Motion carried.

Motion by Brockshus, seconded by Sorenson to approve Certificate of Adjustment #2024 representing a deduction

to receipt #13710 payable in FY2004 owned by Mark A & Kristal M. Jensen, described as Lot 5, Block 5, Fisher

Addition, City of Spencer, IA. The adjustment is made necessary due to the homestead credit being omitted in

error. The adjustment totals \$121.72 Motion carried.

Motion by Sorenson, seconded by Zinn to approve the Government Rental Agreement with Pitney Bowes, 27

Waterview Dr, Shelton, CT 06484-4361 for a DM550 Digital Mail System with integrated scale, Intellilink

Interface and accounting for a term of 63 months. Payments of \$222./month billed quarterly.

Contract on

file in the County Auditor's office. Motion carried.

Motion by Zinn, seconded by Brockshus to approve request for funding from Iowa Lakes Resource Conservation

& Development in the amount of \$2000. for fiscal year 2004. Motion carried.

9:00 A.M. This being the time and place for the hearing upon application of John Fischer, 55408 230th Avenue,

Pocahontas, Iowa 50574-8569 for a change in zoning from RL Lake Residential Classification to C-1 Commercial

and for a special use permit to use the property for a storage business on Lots Seven (7), Eight (8), Nine (9), Ten (10),

Eleven (11), Twelve (12) and Thirteen (13) of Block "A" of the plats of Sumner Beach, in Government Lots 5 and 6,

Section Thirty-six (36), Township Ninety-seven (97) North, Range Thirty-five (35) West of the 5th P.M., Lake Township,

Clay County. The Clay County Zoning Commission reviewed the subject request the evening of September 15,

2003. Based on the comments and discussion at that public hearing, the Zoning Commission recommends acceptance

of the application. After hearing oral comments from the floor it was moved by Supervisor

Brockshus and seconded by Supervisor Sorenson to accept the recommendation of the Clay County Zoning Commission. Ayes: Brockshus, Zinn, Sorenson, Chalstrom. Nays: None. Absent: Schoer.

The Season's Center case management team gave the Board an update on twenty-eight consumers.

Chad Shyrock, Director of the Iowa Great Lakes Corridor of Opportunity and John Allen, member of the Corridor of Opportunity Board met with the Board of Supervisors. Shyrock gave a mid-year report on new businesses and growth changes in existing businesses in the corridor area. Shyrock reported that industries such as paperboard containers & boxes; fabricated & rubber products; tools & machine tool accessories are suitable for our area. Currently the Corridor is working with three new accounts. Shyrock reported on the marketing strategies for the upcoming year and that the Corridor Website is the number one source for interested business or industry to learn of our area opportunities.

Rick Dean of Architects Collaborative met with the Board to discuss conducting a comprehensive study on the courthouse exterior and interior walls and the bell clock tower. Dean will be working with Larry Ericsson of Wetherell, Ericsson, and Leusink Architects of Des Moines. The study will identify problem areas and give possible solutions. The study will be geared more to preserve the courthouse with the most practical approach of materials. The study could be completed in 30-60 days at an estimated cost of \$7500 to \$10000.

The Clay County Home and Community Based (HCBS) MR-Waiver slots were reviewed. Discussion resulted in a motion by Sorenson, seconded by Brockshus to approve the addition of five (5) slots from the current twenty-one (21) to a total of twenty-six (26) available slots for the period of January-June, 2004. Motion carried.

Motion by Zinn, Seconded by Brockshus, that permission be granted to Iowa Lakes Electric Cooperative to place a single-phase electrical line on poles in Secondary Roads ROW from the West side to the East side of N18 as set out in their application number 12-03 filed with the County Engineer. Motion carried.

Motion by Zinn, Seconded by Sorenson, that permission be granted to Clay Regional Water to do well exploration in Secondary Roads ROW in Waterford and Summit Townships as set out in their application number 13-03 filed with the County Engineer. Motion carried.

Motion by Brockshus, Seconded by Zinn, that the following Clay County Secondary Roads be closed for bridge replacement:

(1) 240th Avenue, between 300th Street and 310th Street; (2) 200th Avenue, between 380th Street and 390th Street; (3) 320th Avenue, between 490th Street and 500th Street. Motion carried.

The Chairperson adjourned the meeting at 12:30 p.m. to convene at the Auditor's called meeting Tuesday, September 30, 2003 at 8:30 a.m.

Marjorie A. Pitts, County Auditor
Chairperson

Kenneth Chalstrom,

Clay County Board of Supervisor's Minutes from Meeting #34 held on September 30, 2003

The Clay County Board of Supervisors met pursuant to adjournment. The named supervisors were present:

Chalstrom, Brockshus, Sorenson, Zinn, Schoer Absent: None

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote: Ayes:

Sorenson, Brockshus, Zinn, Schoer, and Chalstrom. Nays: none. Abstentions: none.

Motion by Brockshus, seconded by Sorenson to approve the meeting agenda for September 30, 2003.

Motion carried.

Motion by Zinn, seconded by Soernson to approve the County Board minutes for Meeting #33 dated September 16, 2003. Motion carried.

Motion by Sorenson, seconded by Schoer to approve the payment of the claims for September 30, 2003 with the detail on file in the County Auditor's office for review. Motion carried.

General Basic Fund		
A T & T	DHS phone chrgs	21.25
ABC Computers Plus	Shrf ink cart	48.10
Al Masters	VA medical transportation	18.90
American Public Human Services	DHS Serv Directory 03/04	135.00
Ammunition	Consv ammunition	283.50
Aquila	bldg utilities	186.00
Bank of America	Treas acct charges	41.19
Donald D Bates	Shrf dep mtg exp meal	8.99
BOJI Information Systems, Inc	Netwrk chgs	756.03
Bud's Service	Shrf towing	80.00
Carpenter Uniform & Promotions	Jail cuff keys	17.85
City of Spencer	Consv solid waste	97.00
Clay Co Sec Road Fund	consv gas	456.76
Clay County Sheriff	CSRU shrf fees	19.50
Clay County E911 Fund	Shield sftwre support	2693.33
Clay County Fair Assn	FY04 1st half allocation	18120.50
Clay County Networkers	FY04 Funding allocation	1000.00
Clay County Treasurer	Consv special assessment	276.00
Clay Regional Water	Consv water usage	122.40
Coffman's Locksmith	Admn treas door lubed	25.50
Cook County Sheriff	CSRU shrf fees	24.60
Daily Reporter, The	Consv subscription	192.10
Dallas Co Sheriff	CSRU shrf fees	28.11
Dan Rogers, Ph.D.	Depositions	2900.00
Dickson County Sheriff	CSRU shrf fees	86.18
Emmet County Sheriff	CSRU shrf fees	18.00
Employment Connections, Inc	CPC clerical	153.09
Everttek	consv phone service	19.72
Galen's Pro-Mow	consv skidloader	912.41
G E Capital	consv copier contract	258.78
Gerald Stevenson	landlord/gen assist	400.00
Shirley M Goyette	Recorder mileage	12.30
Daniel J Heissel	Cell phone reimbursement	130.62

Hodgin's Manufacturing	consv re-bar/steel	34.00
Holiday Inn Conf Center	Shrf mtg exp	486.97
IA Lakes Electric Coop	Consv utilities	88.23
IA Workforce Development	Bldg elev inspection	172.00
IACCVA	VA mtg registration	20.00
Jackie Thompson, CSR	Depositions	267.00
Jackson County Sheriff	CSRU shrf fees	45.00
Janitor's Closet Ltd	consv air freshner	204.17
Keith DeJager	landlord/ga rentl asst	440.00
Karess S Knudtson	Consv mtg registration	10.00
Randy Krukow	Jail school meals	9.52
LeRoy E Spears	VA medical transportation	17.10
Lundt & Sears Plbg & Htg,	Jail shower threshold	350.00
Mangold Environmental Test	Env health well testing	48.00
Mar-Lin Business Supply	office supplies	140.53
Mastercard	consv supplies	262.50
Matt Parrott and Sons	Recorder index sheets	122.79
Tammy R McKeever	ZSS expenses	71.60
Midwest Wireless	cell phone exp	123.65
Minolta Corporation	consv copy usage	32.93
Nelson Hearing Aid Service	VA medical assistance	26.71
Northwest Aging Assn.	FY04 1st qtr allocation	2462.00
Northwest Glass	Consv screen panels	264.30
NW IA Alcoholism & Drug Treatm	FY04 1st qtr allocation	3740.00
O'Brien County Sheriff	CSRU shrf fees	122.20
Office Systems Company	Admn copier contract	116.69
Otis Elevator Co	Cthse elevator maint	207.27
Palo Alto County Sheriff	CSRU shrf fees	34.50
Parker Historical Society	FY04 1st half allocation	8750.00
Party Room Rental	Consv tent rental	35.00
Perkins Office Solutions	DHS off supplies	228.44
Peterson Heritage	FY04 1st half allocation	1250.00
Pitney Bowes	DHS qtrly charges	311.94
Pixler Electric Inc	Consv pipe	35.54
Project Lifesaver, Inc.	consv golf shirt	34.50
Providea, Inc	Telecom room phone charge	22.20
Qwest	DHS collect calls	1305.91
R.S.V.P.	FY04 1st half allocation	565.50
Ralls County Sheriff	CSRU shrf fees	20.00
Rental Service Corporation	Consv equip rentals	161.14
Richard D Hallett	landlord/ga assist	200.00
RIDES	FY04 1st half allocation	7476.00
Melinda L Roman	CSRU mileage	190.30
Scaffolding & Supply Co.	consv rental	103.80
Schuetts Reporting	Depositions	187.25
Sidwell Company, The	Oct web service fee	500.00
Silverhawk Investigations	CSRU shrf fees	50.00
Sioux County Sheriff	CSRU shrf fees	37.84
Sioux Sales Co	Shrf hat/uniforms	162.51
Spencer Auto Parts Inc	Consv halogen lamp	66.30
Spencer Family Care Med Exam	ME services	125.00
Spencer International	consv truck parts	36.01
Spencer Mun Hospital	PHN/jail meals	10482.70
Spencer Mun Utilities	Bldg utilities	2599.80
Spencer Office Supplies	Recorder office supplies	102.55
Staples	Office supplies	707.92
Staples Credit Plan	Aud ink cart/disks	57.42
Star Energy LLC	Consv gas	187.76
STT Scott Telecommunications	Consv Toshiba CTX phone s	4862.00
SWIFT AIR	Cthse service call	255.00

Thibault Suhr & Thibault	Depositions	228.20
Thrifty White Stores	Inmate medications	272.23
U S Postmaster	ga stamps	50.80
Upper Des Moines O E O	FY04 1st qtr allocation	5200.00
VISA	Consv supplies/annual fee	249.00
Walmart Pharmacy	pharmacy	117.40
Warner Funeral Home	ga burial asstnc	3498.16
Wyandotte County Sheriff	CSRU shrf fees	20.00
Xerox Corporation	Rec base charge/Aug	357.17
Denise L Zenkovich	CSRU mileage	15.30
Zep Manufacturing Co	Consv custodial supplies	149.31
General Supplemental Fund		
IA Municipalities Workers Comp	GB sup wrkrs comp prem in	3928.00
West Group Payment Center	Law Library access charge	1165.50
MH-DD Services Fund		
Clay County Sheriff	sheriff fees	257.00
Co Case Management Serv	Educational & Train.Serv.	196.00
Covenant Clinic	ind tx dpatt 3/14/03	673.00
Employment Connections, Inc	MH clerical	357.21
IA Dept of Human Services	wvrscLcrdtAppl3/03-4/03\$2	36601.25
Opportunity Village	res care	7316.32
Spencer Office Supplies	MH OFFC SUPPL	40.73
U S Postmaster	mh stamps	50.80
Rural Services Basic Fund		
Alpha Wireless Comm	IRVM radio service	163.20
City of Spencer	RS garbage service	4466.00
Clay Co Sec Road Fund	irvm gas	245.56
Emergency Vehicle Eqpt	IRVM lamp asm	27.16
Farmers Coop Elevator	IRVM water	12.60
Galen's Pro-Mow	Consv screws/washers misc	6.16
Marc E Gustafson	IRVM water	4.50
Mike's Precision Sharpening	consv blades sharpened	63.00
Nielsen Tire Co	IRVM tires	86.45
Van Diest Supply Co	IRVM chemicals	3253.36
West Bend Elevator Co	IRVM water	15.44
Secondary Road Fund		
Airgas North Central	Act Tank Refill	38.05
Alliant Energy	Electric - Dickens Shed	116.56
Alpha Wireless Comm	Radio Repair #482CSQ0085	178.68
Barco Municipal Products	Strobe Light	149.00
Cellular One	Eng. Aug. Bill	348.77
Clay Regional Water	Water Usage	180.00
Diamond Mowers, Inc.	Mower Parts	219.17
Grady's Upholstery	Truck Seat Repair	140.00
IA Municipalities Workers Comp	Work Comp 03-04 Inst. #3	9820.00
IA Prison Industries	4-No Parking for Peterson	1371.99
IC&E Railroad Corporation	RR Repair on N-18	2524.23
Iowa Telecom	Telephone - Peterson Shed	38.95
Merryman Bridge Construction	Est. #1 (L6703B-3)	48500.00
Michael Todd & Co	100 72" Carsonite Posts	2114.14
New Sioux City Iron Co	Lynch Pins & Lockwashers	118.49
Northwest Equipment Inc	Oil Filters	31.96
Office Systems Company	Copy Cost	19.55
Peter J Paulsen	Reg. Fee for Eng. Meeting	45.00
PBI Construction	10,713.5 ton Lake Pit	44889.57
Perkins Office Solutions	Time Clock Repair	40.00
PMMIC	Underground Tank Ins.	963.00
Rohlin Construction Co Inc	Patching-(L-6703B-4)	5924.64
Schoeneman Bros.	Torx Screws	64.00
Shine Brothers Steel	Aluminum Strips	3.00

Sibley Concrete Products	4' 30" Pipe for B40	2097.00
Spencer Mun Utilities	Telephone - Spencer Shed	52.71
Mark A Thompson	Reg. Fee for Eng. Meeting	45.00
VISA	Spotlight	42.37
West Bend Elevator Co	OIL	2698.05
Zee Medical Service Co	First Aid Supplies	105.25
Zep Manufacturing Co	Parts Cleaner, Towels	164.71
	Recorders Records Mgt Fnd	
Solutions, Inc	Recorder equipment	44.00

Motion by Zinn, seconded by Schoer to approve payment of the drainage claim for September 30, 2003

totaling \$127.50 to Hagedorn Excavating, Inc, 4350 160th Ave., Royal, IA for tile repair on the west

end of Main Street in Royal from Drainage Ditch #23. Motion carried.

Motion by Brockshus, seconded by Zinn to authorize the Chairperson and County Auditor to sign the

Agreement to provide professional consulting services between Clay County, Iowa and MAXIMUS, INC,

7300 Hudson Blvd N., Oakdale, MN 55148 to assist in developing cost allocation plans that conform

to Federal requirements and will be approved by their representatives to identify various costs incurred by the County to support and administer non-general fund programs. Complete conditions

of the contract agreement on file in the County Auditor's office. Motion carried.

Motion by Schoer, seconded by Sorenson to approve Certificate of Adjustment #2027 representing a

deduction to receipt #08998 payable in FY2004 owned by Carl Jones (Life Estate); Oscar V & Marilyn

L. Carlson, Trust, described as SE NE Section 19, Township 94, Range 37 Douglas Township.

The adjustment is made necessary due to the homestead credit being omitted in error. The adjustment

totals \$101.00. Motion carried.

Motion by Schoer, seconded by Zinn to approve Certificate of Adjustment #2025 representing a

suspension to receipt #06304 payable FY2004 owned by Darlene Stoermer and described as a

tract in NWSW Pt NE SW (nka Lot F) in Section 25-95-36 of Meadow Township, Clay County.

The suspension totals \$570.00. Motion carried.

Motion by Brockshus, seconded by Zinn to approve Certificate of Adjustment #2026 representing a

suspension to receipt # 15898 payable FY2004 owned by Catherine Stoll and described as Lot 5,

Block Tuttle's Additon, Spencer, Clay Iowa. The suspension totals \$448.00. Motion carried.

Dave Schlichtemeier addressed the Board regarding the gambling issue and his concern with legally

issuing a gaming license.

Sheriff Randy Krukow informed the Board that Clay County had received the Governors Drug Control Block Grant for \$10,000 to be used for laptops in the patrol cars to complete accident reports & inventory reporting.

Motion by Brockshus, seconded by Schoer to approve the review of the Exception to Policy request for issuance of an Indigent Care Paper to the University of Iowa Hospitals and Clinics for an individual needing immediate necessary medical services, which are subject to this guaranteed method of payment to avoid disruption in service delivery. Motion carried.

Central Point Coordinator, Kim Wilson discussed with the Board future health costs related to Clay County support polices and pursuing the "Substitute Medical Decision Making Board" as is done in Emmet County under Chapter 135.28. Kim reported on a new placement form with DHS to improve the process and HIPAA transaction testing deadline is October 16, 2003.

Motion by Schoer, seconded by Zinn, that permission be granted to Ayrshire Farmers Mutual Telephone Company to place fiber optic and copper communications cables in Secondary Roads ROW as set out in their application number 14-03 filed with the County Engineer. Motion carried.

Motion by Brockshus, seconded by Sorenson, that permission be granted to Ruthven Telephone Company to place telephone cable in Secondary Roads ROW in Freeman Township, Section 14 & 15 across 320th Avenue as set out in their application number 16-03 filed with the County Engineer. Motion carried.

Motion by Sorenson, seconded by Zinn, that permission be granted to Ruthven Telephone Company to install service to resident in Lake Township, Section 36, boring under 340th Avenue as set out in their application number 15-03 filed with the County Engineer. Motion carried

Motion by Zinn, seconded by Schoer, that permission be granted to Interstate Power & Light Co. to place single-phase electrical line in Secondary Roads ROW to provide service to 4105 150th Avenue as set out in their application number 17-03 filed with the County Engineer. Motion carried

Motion by Schoer, seconded by Zinn, that permission be granted to Wireless Network Management to place fiber optic cable in Secondary Roads ROW along 230th Avenue approx. 1.5 miles and then on

300th Street to County line as set out in their application number 18-03 filed with the County Engineer.

Motion carried

Motion by Brockshus, seconded by Sorenson, that permission be granted to Iowa Lakes Electric

Cooperative to place single-phase, 7200-volt overhead distribution line to replace existing, failing

underground cable on the North side of 370th Street as set out in their application number 19-03

filed with the County Engineer. Motion Carried.

The Chairperson adjourned the meeting at 10:55 a.m. to convene at the Auditor's called meeting

October 7, 2003 at 8:30 a.m.

Marjorie A. Pitts, County Auditor
Chairperson

Kenneth Chalstrom,

Clay County Board of Supervisor's Minutes from Meeting #35 held on October 7, 2003

The Clay County Board of Supervisors met pursuant to adjournment. The named supervisors were present: Sorenson, Brockshus, Zinn, Chalstrom, Schoer Absent: None

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote: Ayes: Sorenson, Brockshus, Zinn, Schoer, and Chalstrom. Nays: none. Abstentions: none.

Motion by Sorenson, seconded by Zinn to approve the meeting agenda for October 7, 2003. Motion carried.

The Official Canvass of the Special School Infrastructure Local Option Tax Election held on September 30, 2003 was completed with the entire results on file in the Auditor's office. The election was approved by the voters of Clay County to enact a one percent local option sales and services tax to be effective January 1, 2004 for a period of ten years to December 31, 2013.

Motion by Brockshus, seconded by Zinn to set 9:00 A.M. on the 14th day of October, 2003, and 9:00 A.M. on the 28th of October, 2003 in the Board of Supervisor's Room at the Clay County Administration Building, Spencer, Iowa as the times and place to consider the passage of the proposed County Ordinance No.19 establishing a School Local Option Sales and Services tax within the school districts of Clay Central-Everyly, Hartley-Melvin-Sanborn, Okoboji, Ruthven-Ayrshire, Sioux Central, South Clay, Spencer & Terril. Motion carried.

Tim Frank from the "Don't Gamble with our Future" committee addressed the Board regarding setting the date of the Gambling Election to a different date of November 18th or 25th. He read a statement to the Board and presented 80 names requesting the different date.

Harry Rasdal, representing the Clay County Gaming Initiative, Inc., presented a written statement to the Board requesting the gaming referendum vote be on Tuesday, December 16th. Toby Shine, George Moriarty, Dave Jacobsen, and Wayne Workman addressed the Board with their comments on the Gambling Election.

There was filed with the Board of Supervisors on September 29, 2003, petitions with a sufficient number of signatures requesting that an election be held for the following purpose: That a ballot issue referendum be held on whether or not gambling games on an excursion boat should be authorized in Clay County pursuant to chapter 99F of the Code of Iowa.

Motion by Zinn, seconded by Brockshus to accept the petition and to serve written notice to

the county commissioner of
elections directing the commissioner to submit to the qualified electors of the county a
proposition to approve or disapprove
the conduct of gambling games on an excursion gambling boat in the county and that the
election be held on December 16,
2003. Ayes: Brockshus, Zinn, Chalstrom. Nay: Sorenson, Schoer. Motion carried.

The Board spoke with Theresa Wurth regarding the progress of establishing the 3rd Judicial
Court Appointed Special
Advocate office in the lower level of the Clay County Courthouse.

The Chairperson adjourned the meeting at 10:05 a.m. to convene at the Auditor's called
meeting Tuesday, October 14, 2003
at 8:30 a.m.

Marjorie A. Pitts, County Auditor
Chairperson

Kenneth Chalstrom,

Clay County Board of Supervisor's Minutes for Meeting #36 held on October 14, 2003

The Clay County Board of Supervisors met pursuant to adjournment. The named supervisors were present:

Sorenson, Brockshus, Zinn, Schoer, and Chalstrom. Absent: None.

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote:

Ayes: Sorenson, Brockshus, Zinn, Schoer, and Chalstrom. Nays: none. Abstentions: none.

Motion by Zinn, seconded by Sorenson to approve the meeting agenda for October 14, 2003. Motion carried.

Motion by Sorenson, seconded by Schoer to approve the County Board minutes for Meeting #34 dated September 30 and Meeting #35 dated October 7, 2003. Motion carried.

Motion by Schoer, seconded by Zinn to approve the payment of the claims for October 14, 2003 with the detail on file in the County Auditor's office for review. Motion carried.

General Basic Fund		
Ace Hardware	Cths carpet	501.16
Allied Document Solutions	Treas suplmt Nov 03 rene	412.19
Alpha Wireless Comm	Shrf install equip	45.60
Annette Schaeffer	SIL0 elect wkr 6.5 hrs	41.40
Aquila	Bldg gas utility	1056.00
Arch Wireless	DHS paging serv	100.37
Augusta Overeen	Silo election worker	102.00
Barbara Salton	Silo elect worker	102.00
Beverly Kimball	Silo elect worker	104.40
Billie J Geerdes	Silo elect wrker	95.40
Black Hawk County Sheriff	CSRU shrf fees	18.10
Bob Barker Company Inc	Shrf shoe/men orange	39.62
Bruce Iverson	Silo elect worker	102.00
Bud's Service	Shrf oil 21-9	124.00
Canon Financial Services Inc	DP Gestnr maint/Sept	103.45
Carey's TV & Stereo	Shrf install/camera	404.85
Cellular One	Shrf cell phone	226.50
Leland W Chamberlain	Silo election worker	111.60
Cherokee County Sheriff	CSRU shrf fees	23.00
Cheryl Hessenius	Silo election worker	97.20
City of Spencer	Bldg garbage/Com Ctr	24752.70
Clay Co Sec Road Fund	Feul Sept 03	1244.90
Clay County Sheriff	shrf fees	910.98
Audrey Coffman	elect mileage	74.40
Coreen Boernsen	Silo elect wrker	123.00
Crescent Electric Supply	Jail fluor lamp	68.40
Daily Reporter, The	Bd pub mtgs #30 #31	561.73
Dane County Sheriff	CSRU shrf fees	71.76
Denny's Pest Control	Bldg pest cntrl	161.00
Dept of Public Defense	Shrf mtg exp/MacDowell	85.00
Des Moines Stamp Mfg Co	Rec notary stamp	97.90
Dickinson Co Sheriff	shrf fees	125.82
Don Pierson Ford	Shrf oil	20.88
Donald Black	Silo election worker	102.00
Donna Frederick	Silo elect wrker	115.20

Doris E. Andersen	Silo elect worker	102.00
Emmet County Sheriff	CSRU shrf fees	42.00
Employment Connections, Inc	CPC clerical	132.30
ETC-Elect Trans Clearinghouse	2003-04 membership dues	1325.00
Everly-Royal News	Bd pub mtg #30	531.74
Farmers Trust & Svgs Bank	Treas serv charge	217.77
Florence Ihry	Silo elect wrker	123.90
Florence Kramer	Silo election worker	106.20
Fran Black	SIL0 elect wkr 6.5 hrs	39.00
Francis Jackson	Silo elect worker	108.00
Genevieve Burger	Silo elect wrker	115.20
Graham Tire Co	Shrf tires S21-7	220.92
Gwen C Cochran	Silo elect worker	58.20
H & N Chevrolet Buick	Shrf engine serv S21-4	206.44
Harmon AutoGlass	Shrf windshld 21-8	317.04
Helen's Comm Laundry Inc	Adm laundry	122.20
Herbert G Eilers	Silo elect worker	96.00
Holiday Inn Conf Center	Shrf mtg exp	85.24
Hope Erickson	Silo elect worker	102.00
Hy-Vee #1636	Shrf baking soda	5.28
IA Law Enforcement Academy	Shrf jail sch	200.00
Intab	elect sprg lock seals/red	39.51
Irma K. Clausen	Silo elect worker	108.00
I S A C Multi-Co Serv Agency	ETC 28e agrmnt fee	2900.00
ISACA Dist Auditor Assn	Aud FY 04 dues	125.00
Ivy O Felton	Silo elect wrker	78.60
Jean A Jackson	Silo elect worker	118.50
Jane C Hanson	Silo elect wrker	115.20
Janitor's Closet Ltd	Cust supplies/Admn clean	994.31
Jenny Wurth	Silo elect worker	90.00
Stanley D Jespersen	Silo elect wrker	115.20
John E. Blair	Silo elect worker	102.00
Johnston Autostores	Shrf heater	20.94
Joyce Posthumus	Silo elect worker	102.00
Judy Erick	Silo elect wrker	98.70
Judy Iverson	Silo elect worker	102.00
Kathleen Whittenburg	Silo elect wkr	105.00
Kaye Price	Silo election worker	102.00
Judy Knudsen	twp mileage	5.40
Richard R Knudsen	twp mileage	19.80
Randy Krukow	Shrf mtg exp	8.15
Lakes Resource Consv Devlpment	FY04 allocation	2000.00
LaVon Groth	silo election worker	110.40
LaVone Jespersen	silo elect wrker	49.80
Lavonne Peterson	Silo elect worker	102.00
Lisa J. Myers	Silo elect wrker	114.60
Lois A Simmons	Silo elect worker	112.00
Lorrie (Delores) Huffman	Silo elect worker	78.00
Lyon County Sheriff	CSRU shrf fees	22.30
Mangold Environmental Test	ZSS well test	24.00
Mar-Lin Business Supply	Aud ink cart/binder	69.99
Marilyn E White	Silo elect worker	145.20
Marion Posthumus	Silo election worker	102.00
Marla Woelber	Silo elect worker	103.20
Mary Schmeling	Silo election worker	54.00
Tammy R Mc Keever	ZSS mtg exp	80.22
McLeodUSA	Env Hlth phone serv	407.43
Michelle A Krile	SIL0 elect wkr 7.5 hrs	45.00
Midwest Wireless	Cust cell phone	80.06
Myrle M. Roberts	Silo elect wrker	104.10

Nora Biegler	Silo election worker	102.00
Northwest Apartments	rental assistance	318.00
Office Systems Company	DP Gest'nr copy mgmnt	11.33
OMB Police Supply	Shrf ammo	420.00
Osceola Co Sheriff	CSRU shrf fees	17.00
Palo Alto County Sheriff	CSRU shrf fees	51.40
Paul A Brenner	Silo elect worker	102.30
Paul E Strautz	Silo elect worker	102.00
Perkins Office Solutions	DHS paper	187.50
Peterson Patriot	Pub mtgs 30-31	492.30
Qwest	bldg phone circuits	112.33
RadioShack Your Phone Co	Shrf photo proc	4.24
Roberta Brehmer	Silo elect wrker	90.00
Robinson Textiles	Shrf pants/orange	68.96
Melinda L Roman	CSRU mileage	110.49
Sacramento County Sheriff	CSRU shrf fees	40.00
Sally Baschke	SILO elect wkr 15 hrs	90.00
Sharon Clausen	Silo election worker	102.00
Sharon McKeever	Silo elect worker	106.80
Sharon Roghair	Silo elect wrker	102.00
Shirley L. Kress	Silo elect worker	120.60
Shoppers Supply	Cths carpet adhsv	24.55
Sioux Sales Co	Shrf hldr sidebreak	199.16
Solutions, Inc	DP Sept web hosting	3616.65
Spencer Auto Parts Inc	Shrf air fltr	35.29
Spencer Family Care	ME services	125.00
Spencer Jubilee	Shrf supplies	35.27
Spencer Lumber Co	Cths vinyl base/adhsv	200.18
Spencer Mun Hospital	VA medical serv	750.00
Spencer Mun Utilities	Shrf T-1 serv	633.26
Spencer Office Supplies	Treas office supplies	331.10
Spencer Ready-Mix	Admn parking lot cement	1127.00
Spencer Signs	Shrf signs (2)	60.00
Spencer Trophy & Awards	Shrf name badge	7.00
Stanley Andersen	Silo election worker	102.00
Storey Kenworthy	DP supplies	169.50
Thrifty White Stores	DHS photo proc	6.15
Troy Porter	VA rent assist	200.00
U S Postmaster	DHS postage	331.00
UPS	Shrf shipping	26.43
Veterans Information Services	VA bk & mthly letter subs	47.00
Warner C Walrath	Silo elect worker	108.00
WearGuard, Corp	Custodial uniforms	124.90
Woodbury County Sheriff	CSRU shrf fees	19.46
Xerox Corporation	Rec base charge Sept 03	521.60
Zee Medical Service Co	Shrf first aid supplies	217.65
Zenor & Houchins	Atty monthly expenses	2913.20

General Supplemental Fund

Clay County Sheriff	shrf fees	81.50
NW IA Youth Emergency Serv	Juvenile detention	1350.00

MH-DD Services Fund

Cherokee County Sheriff	sheriff fees	72.00
Clay County Sheriff	sheriff fees	563.02
Echo Plus	wa care	2541.88
Employment Connections, Inc	MH clerical	308.70
Genesis Development	scl-care	425.99
Greer Law Office	attorney fees	35.87
Hope Haven	rcf-care	8326.10

Horizons Unlimited of PAC	rcf-care	2145.58
Liberty Square Care Center	rcf-care	1014.00
Midwest Wireless	cell ph charges	45.53
Nishna Productions Inc	adc-care	3247.02
Northwoods Living	scl-care	399.15
Oak Haven Care Facility	rcf-care	4922.40
Pam Wingert	legal fees	185.00
Plymouth Life Inc	rcf-care	4832.00
Quality Life Inc.	legal fees-care	1090.25
Seasons Center	mh srvcs for 10/03	16382.00
Spectra Health Care Living	rcf-care	1435.80
Spencer Office Supplies	offc sppl	83.67
Sunshine Services Inc.	wa-care	23609.26
Village N. W. Unlimited	wa-care	3002.12

Rural Services Basic Fund

Clay Co Sec Road Fund	Zon fuel Sept 03	6.40
Galls Incorporated	Shrf delux console system	443.28
McLeodUSA	Zon phone serv	7.82

Secondary Road Fund

A & M Laundry Inc.	Uniforms	173.76
Ace Hardware	Eng. Parts	64.96
Alliant Energy	Electric - Spencer	25.83
Aquila	Gas - Royal Shed	126.60
Arnold Motor Supply	SUNDRY	329.72
Ayrshire Farmers Mutual Tele	Telephone - Gillett Grove	21.29
Catco Parts & Service	Eng. Parts	167.00
City of Everly	Gas - Everly	36.84
City of Royal	Water & Sewer - Royal	24.00
City of Spencer	2 - Tires	149.00
Diamond Vogel Paints	White & Yellow Traffic	292.55
Evertex	Aug,Sept,Oct-Tele. Everly	58.31
EZ-Liner Industries	Paint Stripping Machine	277.47
Fox International Inc.	Cover	36.00
Great Lakes Cooperative	Brom & Winter Rye	113.10
H & N Chevrolet Buick	11-893 Plug	287.11
Holcomb Freightliner, Inc.	Headlamp Kit	2473.72
Interstate Batteries	2 - 31P-MHD Batteries	225.85
IA Dept of Trans Cashiers	20-4' Carbide Insters	8099.20
Johnson Supply Co.	Faucet for Everly Shed	25.50
Lakes Propane Gas Co	Forklift Tank Refill	13.20
Mar-Lin Business Supply	Small Binder Clips	1.18
McLeodUSA	Telephone - Spencer Offic	26.50
Merryman Bridge Construction	Est. #2 Final(LST-6703B-3	56970.00
Mid-Iowa Sales Co.	Windshield Solvent	83.00
Nielsen Tire Co	Balance & Tube	1144.30
Northwest One	Internet Serv. - Spencer	34.95
PBI Construction	Stockpile - Lake Pit	12094.51
Reds Radiator Repair	Radiator & Shipping	2430.20
Royal Telephone Co	Telephone - Royal shed	17.68
Safety-Kleen Systems Inc.	Service on Parts Washer	325.05
Share Corp	Clean & Shine	174.67
Shoppers Supply	Salt Shed Materials	553.69
Sibley Concrete Products	Pipe for M27	19008.00
Snap On Tools Corp	Extension Set	144.00
Spencer Auto Parts Inc	PARTS	963.74
Star Energy LLC	Gasohol - 1215	15936.74
Town & Country Disposal Inc.	Garbage - Dickens	20.00
Vander Haag's Inc	Used Hood, Panel, Latch	550.00

Webb-Dickens Telephone Co	Telephone - Webb Shed	47.26
West Bend Elevator Co	5W-30 Oil	1725.90
Xerox Corporation	Copy Cost	25.00
Ziegler Inc	Eng. Parts - Couplers	729.48

Motion by Zinn, seconded by Sorenson to approve the payment of the drainage claims for October 14, 2003.

Stamped drainage warrants totaling \$3475.50 and payment of \$16.02 to Pocahontas County for Jt. D.D. #22

with the detail on file in the County Auditor's office for review. Motion carried.

Motion by Schoer, seconded by Zinn to approve Clay County Auditor's Report of Fees Collected totaling

\$335.60 for quarter ending September 30, 2003. Motion carried.

Motion by Sorenson, seconded by Schoer to approve the Clay County Recorder's Quarterly Report of Fees in

the amount of \$48,866.96 for period ending September 30, 2003. Motion carried.

Motion by Schoer, seconded by Sorenson to approve the Clay County Clerk's Quarterly Report of Fees in the

amount of \$12,111.87 for period ending September 30, 2003. Motion carried.

9:00 A.M. This being the time and place for the first public hearing on the ordinance to implement the

procedures relating to the local option sales tax imposed on transactions occurring on or after January 1, 2004,

within the County of Clay, Iowa. The Board, finding no objections either written or oral to the ordinance,

motion by Supervisor Zinn, seconded by Supervisor Sorenson, to set the second public hearing on the Local

Option Sales Tax Ordinance to be 9:00 a.m. on October 28, 2003 at the Clay County Administration Building,

Spencer, Iowa. Motion carried.

Joi Gordon Dublinske representing the Centers Against Abuse & Sexual Assault (CAASA) gave an update to the

Board. There are four shelters that are within 30 minutes of each other with a combined annual operating budget

of \$300,000. The four county area provided 2334 shelter nights, 1500 from Clay County alone. Sources of

funding are grants, United Way, State & County allocations and private donations.

Motion by Brockshus, seconded by Zinn to approve Resolution #2003-30 authorizing the Board designee to execute

the planning grant that will be filed with Iowa Emergency Management Division (IEMD).

Motion carried.

RESOLUTION #2003-30

IOWA MITIGATION

DESIGNATION OF APPLICANT'S AUTHORIZED REPRESENTATIVE

BE IT RESOLVED BY Board of Supervisors THAT Curt Sullivan
(Governing Body) (Name of Representative)
Planner, is hereby authorized to execute on behalf
of
(Official Position)
Clay County, this planning grant and to file it
(Applicant Entity)

with Iowa Emergency Management Division (IEMD) for the purpose of obtaining financial assistance under the Robert T. Stafford Disaster Relief and Emergency Assistance Act (PL 93-288, as amended), the Code of Iowa (Chapter 29C), or the National Flood Insurance Act of 1968 (Sections 1366 and 1367).

PASSED AND APPROVED THIS 14 DAY OF October, 2003 .

Kenneth L. Chalstrom, Chairperson
Chief Executive Officer

(Signature)

Attested: Marjorie A. Pitts, Clay County Auditor
(Print Name and Title)

(Signature)

Authorized Representative(s):

Curt Sullivan
(Print) (Signature)

Motion by Schoer, seconded by Soreson to approve Resolution #2003-31. Motion carried.

RESOLUTION #2003-31

FOR THE HAZARD MITIGATION GRANT PROGRAM OR FLOOD MITIGATION ASSISTANCE PROGRAM DONE TO MEET PDM STANDARDS

WHEREAS, Clay County (hereinafter called "the Sub-grantee"),
County of Clay, has made application through the Iowa Homeland Security and
Emergency Management Division (HLSEM) to the Federal Emergency Management Agency (FEMA) for
funding from the Hazard Mitigation Grant Program or the Flood Mitigation Assistance Program done to meet
Pre-Disaster Mitigation Grant Program Standards, in the amount of \$ 4,000 as the total
project cost of developing a local multi-hazard mitigation plan of which the federal share cannot exceed 75%
of the actual total project cost and the local share must be at least 25% of the actual total project cost.

AND WHEREAS, the Sub-grantee recognizes the fact that 25% local share can be from cash and/or in-kind

services,

AND THEREFORE, the Sub-grantee agrees to provide and make available \$ 1,000

(one thousand dollars) of local monies to be used to meet the 25 % cash match requirement for this mitigation grant application.

This resolution was passed and approved this 14 day of October, 2003.

Chairpersons Signature

Signatures of all Council or Board

Members
ATTESTED:

Marjorie A. Pitts, Clay County Auditor

Motion by Zinn, seconded by Schoer to approve Resolution #2003-32. Motion carried.
RESOLUTION #2003-32

A RESOLUTION OF THE BOARD OF SUPERVISORS OF CLAY COUNTY, IOWA TO REQUEST THE ASSISTANCE OF THE STAFF OF THE NORTHWEST IOWA PLANNING AND DEVELOPMENT COMMISSION.

WHEREAS, Clay County has agreed to the Intergovernmental Cooperation Agreement creating the Northwest Iowa Planning and Development Commission (hereinafter called the Planning Agency) and is a member in good standing; and

WHEREAS, the County wishes to engage the Planning Agency to provide certain technical and professional services in connection with **update of the Local Hazard Mitigation Plan.**

WHEREAS, Article III.E of the Intergovernmental Cooperation Agreement gives the Planning Agency the responsibilities outlined in Chapters 28H and 28I, Code of Iowa;

NOW THEREFORE, it is hereby resolved by the Board of Supervisors of Clay County, Iowa that the Planning Agency be requested to provide staff assistance in the above mentioned project; and

THAT, the Board of Supervisors understand and will comply with Policy Council guidelines regarding the assessments of costs of the Planning Agency staff assistance.

Passed, approved and adopted this 14 day of October , 2003

ATTEST:

Kenneth L. Chalstrom, Chairperson
Auditor

Marjorie A. Pitts, Clay County

Tammy McKeever updated the Board with the Safety update citing 2 incident reviews, claims review and the winter training schedule for hearing conservation, electrical safety, identification of meth labs, chainsaw safety, forklift certification and "Right to Know"]. Zoning & Sanitarian updates were presented including the Grant to Counties quarterly report for July 1 to September 30, 2003 and the Iowa Air Coalition Grant for \$2,600.00 to promote radon awareness for fiscal year 2004.

Motion by Sorenson, seconded by Schoer, that permission be granted to Royal Telephone

Company to place phone lines in Secondary Roads ROW to provide residential service as set out in their application number 20-03 filed with the County Engineer. Motion carried.

Motion by Zinn, Seconded by Brockshus, to open 200th Avenue, between 380th Street and 390th Street that was temporarily closed for bridge replacement. Motion carried.

Motion by Zinn, Seconded by Sorenson, to approve the 2004 Asphalt Plans and authorize the Chairperson to sign the agreement. Motion carried.

Motion by Schoer, seconded by Brockshus to approve the review of the Exception to Policy request for issuance of an Indigent Care Paper to the University of Iowa Hospitals and Clinics for an individual needing immediate necessary medical services, which are subject to this guaranteed method of payment to avoid disruption in service delivery. Motion carried.

Motion by Brockshus, seconded by Sorenson to approve exception to policy for MR/DD client to receive support services (SCL and work activity). Motion carried.

The Chairperson adjourned the meeting at 11:50 a.m. to convene at the Auditor's called meeting Tuesday, October 28, 2003 at 8:30 a.m.

Marjorie A. Pitts, County Auditor
Chairperson

Kenneth Chalstrom,

Clay County Board of Supervisors Minutes from Meeting #37 held on October 28, 2003
 The Clay County Board of Supervisors met pursuant to adjournment. The named supervisors were present:

Zinn, Chalstrom, Brockshus, Schoer , Sorenson Absent: None

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote: Ayes:

Sorenson, Brockshus, Zinn, Schoer, and Chalstrom. Nays: none. Abstentions: none.

Motion by Zinn, seconded by Sorenson to approve the meeting agenda for October 28, 2003 as amended to include Overhead Construction Permit for Corn Belt Power. Motion carried.

Motion by Sorenson, seconded by Schoer to approve the County Board minutes for Meeting #36 dated October 14, 2003. Motion carried.

Motion by Brockshus, seconded by Zinn to approve the payment of the claims for October 28, 2003 with the detail on file in the County Auditor's office for review. Motion carried.

General Basic Fund		
Ace Hardware	consv bldg supplies	491.38
AEA 8-Prairie Lakes	Consv laminating	12.60
Agrisafe	Consv uvex glasses	39.20
Aquila	Bldg gas utility	787.00
Avera McKennan Regional Lab	ME lab/chem	153.37
Bank of America	Treas acct charges	163.45
Kristine L Binder	Consv mileage	11.40
BOJI Information Systems	toner cartrdgs	376.00
Capital Sanitary Supply Co	Consv firestone bag	135.33
Carpenter Uniform & Promotions	Consv badge hldr/stgr/bat	136.94
Cherokee County Sheriff	CSRU shrf fees	19.00
City of Spencer	Consv solid waste	40.00
Clay Co Emerg Mgt Agency	FY 03-04 funding	3754.00
Clay Co Extension Service	Consv reg	75.00
Clay Co Sec Road Fund	Gas usage	585.15
Clay County Sheriff	CSRU shrf fees	61.50
Clay Regional Water	Consv water usage	119.65
Coffman's Locksmith	GSC front door lock	35.00
Crescent Electric Supply	Consv cabin/fair	131.85
Dakota Co Sheriff	CSRU shrf fees	16.20
Dickinson Co Sheriff	CSRU shrf fees	39.60
Durable Component Tech	Consv slf fusing tape/red	101.74
Ed Koenig	Landlord rent	220.00
Emmet County Sheriff	CSRU shrf fees	107.40
Everly-Royal News	Bd pub mtg #31-#33	223.76
Evertex	Consv Scharnberg Pk phone	37.61
Four Points Hotels & Suites	Consv mtg exp	341.29
Gateway North Center	Elect/rent	30.00
G E Capital	DHS copier installmnt	258.78
IA Dept of Human Services	evaluation	6003.23
IA Lakes Electric Coop	Consv utilities	106.96
IACCB	Consv REAP shirts	38.00
IAN	Consv mtg reg	62.65
I S A C Multi-Co Serv Agency	Bd fall conf reg	450.00

ISSDA	shrf association memebers	220.00
Jack's Uniforms & Equipment	Consv weapons/supplies	1588.95
Jackson County Sheriff	CSRU shrf fees	30.00
Janitor's Closet Ltd	CCSO vacuum	185.90
Johnson County Sheriff	CSRU shrf fees	6.60
Judy's Lawn Service	Consv maint contract	800.00
JW Services	CSRU shrf fees	22.90
Keith DeJager	Landlord rent	440.00
Kenny Matthews	Landlord rent	220.00
Randy Krukow	Shrf expenses	38.75
Linn County Sheriff	CSRU shrf fees	18.24
Lyon County Sheriff	CSRU shrf fees	146.31
Mar-Lin Business Supply	Aud ink cart	163.29
Mastercard	Consv mtg exp	746.59
Maximus	FY 01 cost/recv FY 03	2027.81
Midwest Wireless	DHS cell phone	370.52
Midwestern Mechanical Iowa	Consv pvc pipe	544.10
Minolta Corporation	Consv copier/meter clicks	24.56
Monona County Sheriff	CSRU shrf fees	20.84
NACBHD	cty member dues	360.00
Nobles County Sheriff	CSRU shrf fees	26.36
Norgaard Sand & Gravel	Consv pea rock	26.67
Northwest Glass	Consv screen repair	27.80
Northwest One	Consv internet chrg	18.00
O'Brien County Sheriff	CSRU shrf fees	215.40
Office Systems Company	Shrf copier contract	260.50
Otis Elevator Co	Adm cont/elevator	653.02
Palo Alto County Sheriff	CSRU shrf fees	72.50
Perkins Office Solutions	DHS paper	24.00
Pitney Bowes	postage mtr supplies	131.93
Pixler Electric Inc	Consv supplies	12.60
Prime Rib	Env Hlth IA Air Coal mtg	110.00
Psychiatry, Lee & Associates	evaluations	171.00
Qwest	Trunk lines	1321.15
Ramada Inn	Consv mtg exp	222.56
Rental Service Corporation	Consv rent/equip	161.14
Melinda L Roman	CSRU mileage	100.50
Schoeneman Bros	Consv cedar/pine/adhsv/sp	233.01
Senior Citizens Center	Elect/rent	45.00
Sherwin Williams	Consv paint/caulk/mask	417.26
Shine Bros Steel	Consv rebar	139.02
Sidwell Company, The	DP mthly lease fee Nov 03	8568.46
Sikora Sprinkler Service	Adm sprklr system repairs	377.50
Sioux Sales Co	Jail uniforms shirts	145.86
Southern Archery	Consv oil	10.59
Spencer Auto Parts Inc	Consv lamp	7.19
Spencer Building Supply	Consv grip bits	55.95
Spencer International	Consv stablizr/buckle	77.48
Spencer Mun Hospital	Jail meals/PHN Sept	10193.82
Spencer Mun Utilities	Bldg utilities	2658.29
Spencer Office Supplies	Treas off supplies	355.10
Spencer Ready-Mix Inc	Consv cement	969.09
Spencer Signs	Shrf closed holidays deca	20.00
Staples	Treas 3-monitors 17" flat	1275.72
Staples Credit Plan	Shrf shredder	56.97
Star Energy LLC	Consv keytrol unleaded	114.53
The Cartridge Connection	Rec toner cartridge	191.95
Treasurer of State	IA codes & acts	57.50
U S Postal Service	DHS postage/meter	1000.00
VISA	Jail fuel	448.03

Winkleblack's	ZSS IAC Grant items	948.37
Winther Stave & Co.	FY03 financial audit	15051.68
Theresa E Wurth	DP ITEC conf & Sol sys of	160.33
Y M C A	SIL0 elect/rent	30.00
Zee Medical Service Co	first aid supplies	61.00
Denise L Zenkovich	CSRU mileage	24.90
General Supplemental Fund		
Clay County Sheriff	shrf fees	81.50
Correctional Services Corp	shelter care	875.94
IA Municipalities Workers Comp	Gen Basic 02-03 audit pre	6032.80
IA Workforce Development	3rd gtr unemp 03	170.40
IPERS Returns Processing	Rec ipers not paid	419.12
West Group	Clk Ct access chrg	1218.00
MH-DD Services Fund		
Clay County Sheriff	sheriff fees	134.00
Co Case Management Serv	sept case mngmnt	196.00
Greer Law Office	attry fees	50.87
Hope Haven	wa care	29.60
IA Workforce Development	MH 3rd qtr unempl 03	1.13
Spencer Office Supplies	MH off supplies	2.20
Rural Services Basic Fund		
City of Spencer	RS garbage serv Nov 03	4466.00
Clay Co Extension Service	Consv reg	25.00
Clay Co Sec Road Fund	IRVM fuel Sept 03	97.85
Daily Reporter, The	ZSS pub leg	39.30
Marc E Gustafson	IRVM mtg expense	15.91
IA Workforce Development	Zon 3rd qtr unempl 03	7.00
UAP Timberland, LLC	IRVM telfar df/formula	3385.50
UNI Roadside Program	Consv wkshop reg	35.00
Van Diest Supply Co	Consv chemicals	2810.91
West Bend Elevator Co	Consv water	71.29
Secondary Road Fund		
Alliant Energy	Electric - Dickens Shed	143.00
Bowman Distribution	Gloves	163.91
Brown Supply Co Inc	100 3" Amber Reflectors	200.00
Catco Parts & Service	Steer Gear	626.20
Cellular One	Oct. Cell Phone-Spencer	143.59
City of Webb	Water & Garbage - Webb	65.00
Crescent Electric Supply	Yard Light Repair	6.59
Pamela S Doran	Annual ICEOO Conference	21.40
Farmers Feed & Supply Co	25.75 TN De-icing Salt	5890.90
Harmon AutoGlass	Windshield for #202	229.17
Hodgin's Manufacturing	Weld Aftercooler	50.00
Holiday Inn Conf Center	Lodging-Annual ICEOO Conf	147.66
IA Municipalities Workers Comp	Inst. #4 - Workers Comp	9049.20
IC&E Railroad Cooperation	Crossing Signals-310th Av	9674.70
IA Distributing Co Inc	Air Filters Spencer Shed	293.83
Iowa Telecom	Telephone - Peterson	39.10
Iowa Workforce Development	3rd Qt. 2003 Unemployment	94.33
I S A C Multi-Co Serv Agency	Reg. Fee for ISAC Meeting	70.00
Johnson Supply	3" Tile Plug for Spencer	36.75
Kar Products Inc	Drill Screw set	93.63
Merryman Bridge Construction	Est.#2(LST-4503B-1)Sub-fi	50545.80
Rodney & Patricia Muilenberg	Fence Repl.(LCC-4603C-3)	349.70
New Sioux City Iron Co	Sign Washer	77.24
Office Systems Company	Copy Cost	46.41
PBI Construction	Stock & 1½" Minus - Lake	21995.45
Rohlin Construction Co Inc	Hot Mix for M27 (161.75TN	5823.00
Share Corp	Car Guard Towels	167.69
Shine Bros Steel	Steel for Repairs	63.00

Spencer Mun Utilities	Water & Sewer - Spencer	267.88
Spencer Office Supplies	Adding Machine Tape	5.49
Vogel Traffic Services	490 gal. Yellow Paint App	20795.75

Motion by Zinn, seconded by Schoer to approve the payment of the drainage claims for October 28, 2003 in Clay County Drainage Revolving Fund totaling \$22.10 with the detail on file in the County Auditor's office for review. Motion carried.

Motion by Schoer, seconded by Sorenson to certify Regular School Election costs to be invoiced to the respective schools for the September 9th, 2003 Election. Spencer Schools \$1, 060.62, Clay Central Everly School \$824.85, South Clay School \$267.31 and Iowa Lakes College \$267.31 for a total of \$2,420.09. Motion carried.

Motion by Brockshus, seconded by Zinn to approve the following resolution. Motion carried.

RESOLUTION NO.2003-33
To fix a date for a public hearing on a loan agreement

WHEREAS, Clay County (the "County"), proposes to enter into a loan agreement (the "Loan Agreement") in the principal amount of \$250,160 pursuant to the provisions of Section 331.402 of the Code of Iowa for the purpose of paying the cost, to that extent, of constructing improvements to Scharnberg Park, including a campground, shower restroom building and related facilities, cabins, playground and fishing pier; and

WHEREAS, it is necessary to fix a date of meeting of this Board at which it is proposed to take action to enter into the Loan Agreement and to give notice thereof as required by such law;

NOW, THEREFORE, Be It Resolved by the Board of Supervisors of Clay County, Iowa, as follows:

Section 1. This Board shall meet on the 10th day of November, 2003, at the Clay County Administration Building, Board of Supervisors Room, 300 W. 4th St., Spencer, Iowa, at 9:00 o'clock a.m., at which time and place a hearing will be held and proceedings will be instituted and action taken to enter into the Loan Agreement.

Section 2. The County Auditor is hereby directed to give notice of the proposed action on the Loan Agreement setting forth the amount and purpose thereof, the time when and place where the said meeting will be held by publication at least once and not less than four nor more than twenty days before the meeting, in a legal newspaper of general circulation in the County.

Section 3. All resolutions or parts of resolutions in conflict herewith are hereby repealed to

the extent of such conflict.

Passed and approved October 28, 2003.

Chairperson, Board of Supervisors

Attest: County Auditor

Motion by Zinn, seconded by Sorenson to approve 5% interest rate to be paid during FY 04 on stamped warrants and charged on Improvement Certificates and Drainage District waivers, effective this date for Clay County Drainage Districts.
Motion carried.

Motion by Brockshus, seconded by Zinn to authorize chairperson to sign agreement between Clay County, as owner; Architects Collaborative as architect for Weherell, Ericsson Leusink Architects to provide a preservation study of the Clay County Courthouse which will include an evaluation & comprehensive report offering opinions regarding dome stabilization needs, exterior surfaces preservation, moisture penetration sources and other observation relevant to courthouse preservation for a guaranteed maximum amount not to exceed \$9,900.
Motion carried.

9:00 a.m. This being the time and place for the second public hearing on the proposed Clay County Ordinance #19 establishing a local option sales and service tax applicable to transactions within the County of Clay. Whereupon, the Chairperson called for any written or oral objections and there being none, it was **moved by Sorenson, seconded by Schoer** to adopt the Clay County Ordinance #19 effective upon publication.

Ordinance #2003-19

An ordinance establishing a School Local Option Sales and Services Tax applicable to transactions within the school districts of Clay Central-Everly, Hartley-Melvin-Sanborn, Okoboji, Ruthven-Ayrshire, Sioux Central, South Clay, Spencer, and Terril where the tax was approved in Clay County.

Be It Enacted by the Board of Supervisors of Clay County, Iowa:

Section 1. School Local Option Sales and Services Tax. There is imposed a local option sales and services tax applicable to transactions within Clay County.

The rate of the tax shall be one percent upon the gross receipts taxed under Chapter 422-School Local Option Tax, Division IV, or the Iowa Code in the school districts of Clay Central-Everly, Hartley-Melvin-Sanborn,

Okoboji, Ruthven-Ayrshire, Sioux Central, South Clay, Spencer, and Terril in Clay County.

The school local sales and services tax is imposed on transactions occurring on or after January 1, 2004 and ending December 31, 2013 within Clay County. All person required to collect state gross receipts taxes shall collect the tax. However, the tax shall not be imposed on the gross receipts from the sale of motor fuel or special fuel as defined in Chapter 324 of the Iowa Code, on the gross receipts from the rental of rooms, apartments or sleeping quarters which are taxed under Chapter 422A of the Iowa Code during the period the hotel and motel tax is imposed, on the gross receipts from the sale of a lottery ticket or share in a lottery game conducted pursuant to Chapter 99E of the Iowa Code, and on the sale or rental of tangible personal property described in section 422.45, subsections 26 and 27 of the Iowa Code.

All applicable provisions of the appropriate sections of Chapter 422, Division IV, of the Iowa Code are adopted by reference.

Section 2 Effective Date. This ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed by the Board of Supervisors on this 28th day of October 2003.

ATTEST:

Kenneth Chalstrom, Chairperson
Auditor
Clay County Board of Supervisors

Marjorie A. Pitts, Clay County

Motion by Schoer, seconded by Sorenson to approve exception to policy General Assistance request for rental assistance. Motion carried.

Motion by Sorenson, seconded by Schoer, to open 240th Avenue, between 300th Street and 310th Street and 320th Avenue, between 490th Street and 500th Street that was temporarily closed for bridge replacement. Motion carried.

Motion by Zinn, seconded by Schoer, that permission be granted to Corn Belt Power to place an anchor and guy approximately 12' long in Secondary Roads ROW on 330th Street as set out in their application number 21-03 filed with the County Engineer. Motion carried.

The Chairperson adjourned the meeting at 10:45 a.m. to convene at the Auditor's called

meeting, November 10th,
2003 at 8:30 a.m.

Marjorie A. Pitts, County Auditor
Chairperson

Kenneth Chalstrom,

Clay County Board of Supervisor's Minutes for Meeting 38 held on November 10, 2003

The Clay County Board of Supervisors met pursuant to adjournment. The named supervisors were present: Zinn, Sorenson, Schoer, Brockshus, Chalstrom Absent: None

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote: Ayes: Sorenson, Brockshus, Zinn, Schoer, and Chalstrom. Nays: none. Abstentions: none.

Motion by Zinn, seconded by Sorenson to approve the meeting agenda for November 10th, 2003.
Motion carried.

Motion by Sorenson, seconded by Schoer to approve the County Board minutes for Meeting #37 dated October 28, 2003 with the correction of Ordinance #2003-19 establishing a School Local Option Sales and Services Tax occurring on or after January 1, 2004. Motion carried.

Motion by Brockshus, seconded by Zinn to approve the payment of the claims for November 10th, 2003 with the detail on file in the County Auditor's office for review. Motion carried.

General Basic Fund		
A T & T	DHS collect calls	57.32
Ace Hardware	Bldg supplies	81.89
Allied Document Solutions	Treas postage	629.90
Arch Wireless	DHS pager service	100.37
Augusta Overeen	Elect wkr/city 15 hrs	90.00
Barb Rupert	Sew patches jailer uniform	18.00
Barbara Hartmann	Elect wkr/city 14.5 hrs	87.00
Barbara Salton	Elect wkr/city 15 hrs	90.00
Barbara Schomaker	Elect wkr/city 10 hrs	61.80
Beth Starkson	Elect wkr/city 12.5 hrs	82.20
Beulah Jane Umscheid	Elect wkr/city 9 hrs	60.00
Beverly Kimball	Elect wkr/city 15 hrs	90.00
BOJI Information Systems	DP/GIS consulting	112.50
Boys & Girls Home Res Trmt Ctr	sheltered care	2750.58
Bud's Service	Shrf air filter	19.00
Buena Vista Co Sheriff	CSRU shrf fees	62.00
Canon Financial Services Inc	Gestetner copier maint	103.45
Carpenter Uniform & Promotions	Shrf postage	6.35
CDW Government, Inc.	PC recorder	1090.30
Cellular One	Shrf cell phone usage	321.11
Charlene Maertens	Elect wkr/city 15 hrs	102.00
Charles G. Lewis	Elect wkr/city 15 hrs	90.00
Charlotte County Sheriff	CSRU shrf fees	35.00
Cherokee County Sheriff	CSRU shrf fees	19.00
Cheryl Hessenius	Elect wkr/city 16 hrs	100.80
City of Spencer	Bldg garbage removal	300.00
Clarke County Sheriff	CSRU shrf fees	8.00
Clay Co Sec Road Fund	Oct fuel	1356.54

Clay County Sheriff	CSRU shrif fees	61.70
Clay County Regional Event Ctr	FY04 allocation	25000.00
Community Housing Initiatives	rent assistance	220.00
Correctional Services Corp	sheltered care	2802.13
Darrell R Brugman	Elect wkr/city 15 hrs	90.00
Deane G Anderson	Elect wkr/city 16 hrs	96.00
Deanna Logan	Elect wkr/city 15 hrs	90.00
Denny's Pest Control	CCSO pest contr maint	161.00
Dickinson Co Sheriff	CSRU shrif fees	78.96
Donald Black	Elect wkr/city 16 hrs	96.00
Donald J Hemphill	landlord rent	240.00
Donna Frederick	Elect wkr/city 15 hrs	90.00
Doris E Andersen	Elect wkr/city 17 hrs	102.00
Doris Wilson	Elect wkr/city 14.5 hrs	88.50
Ecolab Pest Elimination	Cthse pest control	88.50
Ed Koenig	landlord	160.00
El Paso County Sheriff	CSRU shrif fees	40.00
Elaine Struve	Elect wkr/city 12.5 hrs	89.40
Elsie Mae Brown	Elect wkr/city 11 hrs	66.00
Emmet County Sheriff	CSRU shrif fees	90.00
Employment Connections, Inc	GA clerical	160.65
Everly-Royal News	Pub Bd mtg 34&35	492.05
Federal Signal Corp	Shrf mirro mount/triopt	299.95
Florence Ihry	Elect wkr/city 14 hrs	99.60
Florence Kramer	Elect wkr/city 15 hrs	90.00
Galls Incorporated	Jail uniform boots	84.98
Genevieve Burger	Elect wkr/city 12 hrs	91.20
Genevieve Sparks	Elect wkr/city 12 hrs	78.00
Gwen C Cochran	Elect wkr/city 15 hrs	94.20
Heartland Inn	DP room expenses	75.04
Helen R Dillard	Elect wkr/city 16 hrs	96.00
Helen's Comm Laundry Inc	Jail rugs/mops	105.70
Herbert G Eilers	Elect wkr/city 15 hrs	90.00
Hope Erickson	Elect wkr/city 15 hrs	90.00
IA Dept of Ag/Land Stwr	Bee Inspection	36.25
IA Dept Natural Resources	Well permits fees	100.00
IA Lakes Electric Coop	utility asst-mfrc	108.73
IA Prison Industries	shrif vehicle markings	122.16
ISACA Dist Auditor Assn	Aud dist3 dues	25.00
Ivy O Felton	Elect wkr/city 12 hrs	79.20
Jean A Jackson	Elect wkr/city 18 hrs	120.60
Jacobsen Home Corp	landlord	440.00
Jane C Hanson	Elect wkr/city 17 hrs	128.40
Janitor's Closet Ltd	Admn floor cleaning servi	585.00
Jimmy Jay Productions	deputy clothing	72.00
Joan Koenig	Elect wkr/city 3 hrs	22.20
Joanne Arthur	Elect wkr/city 8 hrs	48.00
Jody DeLoss	Landlord	480.00
John E Blair	Elect wkr/city 15 hrs	90.00
Joyce Posthumus	Elect wkr/city 15 hrs	90.00
Judith A Bevers	Elect wkr/city 10 hrs	60.00
Kathleen Whittenburg	Elect wkr/city 13 hrs	109.20
Kathy Goeken	Elect wkr/city 18 hrs	123.60
Kaye Price	Elect wkr/city 15 hrs	90.00
LaVon Groth	Elect wkr/city 17 hrs	106.20
LaVonne Peterson	Elect wkr/city 17 hrs	102.00
Lois Johnson	Elect wkr/city 15 hrs	94.20
Lorrie (Delores) Huffman	Elect wkr/city 17 hrs	102.00
Lundt & Sears Plbg & Htg	Jail a/c leak	75.15
M-Y Supply, Inc	Jail inspections	126.48

Mar-Lin Business Supply	Aud office supplies	115.83
Marilyn E White	Elect wkr/city 10 hrs	67.20
Marion Posthumus	Elect wkr/city 15 hrs	90.00
Marla Woelber	Elect wkr/city 15 hrs	90.00
Tammy R Mc Keever	ZSS fuel	10.00
McLeodUSA	Phone calls	465.73
Midwest Wireless	Custodial phone	80.06
Minolta Corporation	DHS copier charges	29.43
Myrtle M Roberts	Elect wkr/city 12 hrs	81.90
Nat'L Pol Chiefs/Sheriffs	Shrf law enforce director	129.00
O'Brien County Sheriff	Shrf fees	145.80
Office Systems Company	Admn copier contract	88.27
Osceola Co Sheriff	CSRU shrf fees	15.00
Palo Alto County Sheriff	CSRU shrf fees	61.90
Pat (Peggy) Johnson	Elect wkr/city 15 hrs	90.00
Paul A Brenner	Elect wkr/city 9 hrs	54.00
Paul E Strautz	Elect wkr/city 6 hrs	36.00
Perkins Office Solutions	CCSO office supplies	290.39
Pitney Bowes	DHS reset charges	19.00
Providea, Inc	Telecom room charges	22.20
RadioShack Your Phone Co	Shrf batteries	22.04
Roberta Brehmer	Elect wkr/city 10 hrs	60.00
Melinda L Roman	CSRU mileage	102.10
Sharon Clausen	Elect wkr/city 17 hrs	102.00
Sharon Roghair	Elect wkr/city 15 hrs	90.00
Shoppers Supply	Cthse supplies	44.03
Sioux County Sheriff	CSRU shrf fees	54.09
Spencer Auto Parts Inc	Shrf battery	155.73
Spencer Mun Utilities	Shrf phones	99.20
Spencer Office Supplies	Treas office supplies	826.04
Spencer Trophy & Awards	Jail name badge	7.00
Stanley Andersen	Elect wkr/city 17 hrs	102.00
SWIFT AIR	Cthse heating repairs	229.68
The Cartridge Connection	DHS laserjet repairs	239.90
U S Bank	Treas dep tickets/checks	76.20
VISA	county car gas usage	12.86
Warner C Walrath	Elect wkr/city 15 hrs	90.00
Yolo County Sheriff	CSRU shrf fees 439345	40.00

General Supplemental Fund

Clay County Sheriff	Shrf trans chgs	201.50
NW IA Youth Emergency Serv Ctr	sheltered care	1350.00

MH-DD Services Fund

Cass Incorporated	wa care	567.18
Cherokee County Sheriff	sheriff fees	106.00
Clay Co Sec Road Fund	MH car gas usage	25.73
Clay County Sheriff	sheriff fees	406.40
Echo Plus	wa care	1960.64
Employment Connections, Inc	MH clerical	374.85
Genesis Development	wa care	651.35
Greer Law Office	atty fees	141.54
Hope Haven	wa care	8777.84
IA Dept of Human Services	icf-res care	25277.48
Midwest Wireless	cell ph chrgs	45.53
Northwoods Living	scl care	203.80
Opportunity Village	res care	7196.94

Rural Services Basic Fund

Clay Co Sec Road Fund	Zon Oct 03 fuel	26.64
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I S A C Multi-Co Serv Agency	Zoning isac mtg registrat	70.00
McLeodUSA	Zoning calls	9.87

Secondary Road Fund

A & M Laundry Inc.	Uniforms	208.80
Ace Hardware	Fasteners	3.76
Alliant Energy	Electric - Spencer	157.49
Aquila	Gas - Royal Shed	376.02
Arnold Motor Supply	Oil Filter, 5G Econ Lacq	578.96
Ayrshire Farmers Mutual Tele	Telephone - Gillett Grove	19.50
Barnes Distribution	Plow Bolts, Flange Nuts	245.40
C.J.Cooper & Associates, Inc.	Drug Tests-Sikora,Dehrkoo	58.00
City of Everly	Gas - Everly Shed	109.10
City of Royal	Water & Sewer - Royal	24.00
City of Spencer	5 Car & 1 Grader Tires	190.00
Continental Safety Equip	Coveralls	414.53
Don Pierson Ford	Key for #110	61.22
Eddy-Walker Equipment Co	Parts for #201 Sander	2195.20
Farmers Feed & Supply Co	De-icing Salt 26.28TN	7904.84
FASTENAL	Trubolt -(Grout Scouts)	76.32
Filter Recycling, Inc.	Barrel Pick-up	100.00
Graham Tire Co	Used 14/80R20 G186 Tire	50.00
Grout Scouts Inc.	Grouting 59 Hrs @ \$125.00	7625.00
H & N Chevrolet Buick	Circuit Board	85.15
Harmon AutoGlass	Windshield for #208	229.17
Holcomb Freightliner, Inc.	PARTS	2156.00
Interstate Batteries	2 MTP-78DT Batteries	143.90
IA Dept of Trans Cashiers	Mater Insp. (BROS-CO21(95	564.79
Lakes Propane Gas Co	Fork Lift LP	29.15
Lawson Products Inc	PARTS	171.68
Mar-Lin Business Supply	C4844A Blk Ink Cart.	35.99
Mathison Co	Paper for Richo Machine	82.29
McLeodUSA	Telephone -Spencer Office	19.65
Mid-American Research Chemical	Battery Term Cleaner	80.57
Mid-Iowa Sales Co.	Windshield Solv.	42.50
NAPA Auto Parts	Hose End	14.84
Nielsen Tire Co	Service	599.86
Northwest Equipment Inc	Balancer & Water Pump 355	377.57
Northwest One, Inc	Internet - Spencer	34.95
Pixler Electric Inc	Sign Shop Heater Motor	160.41
Rohlin Construction Co	Stock 20007ton-Stellish	33011.55
Royal Telephone Co	Telephone - Royal Shed	18.46
Shoppers Supply	Materials for Yard	608.83
Snap On Tools Corp	Socket, Ratchet	126.75
Spencer Auto Parts Inc	PARTS	575.89
Spencer Mun Utilities	Telephone - Spencer Shed	53.12
Spencer Office Supplies	11 x 17 Sheet Protectors	23.64
Spencer Ready-Mix Inc	Cement - Grout Scouts	4368.00
Star Energy LLC	Gasohol 1465 Gal	15589.04
Town & Country Disposal Inc.	Garbage - Dickens	20.00
Webb-Dickens Telephone Co	Telephone - Webb	50.16
Xerox Corporation	Copy Cost	25.00
Zep Manufacturing Co	Deoderizers, Paper Towels	146.93
Ziegler Inc	PARTS	2305.71

Recorders Records Mgt Fnd

Solutions, Inc	Rec Fujitsu kit	461.06
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Motion by Zinn, seconded by Schoer to approve transfer of funds from Local Option-Rural Use Fund

to Secondary Roads Fund for payments on the following Projects: Project LST-6703B-3, Project LST-7603B-2, & Project LST-4503B-1 totaling \$160,069.07. Motion carried.

Motion by Brockshus, seconded by Sorenson to accept 3rd Judicial District Department of Correctional Services Annual Report for FY03 prepared in accordance with Section 905.4 of the current code of Iowa. Contents include a District Overview, Program Descriptions, Statistical Data, Board of Directors committees, Board of Directors Activity Summary, Financial Statements, and other miscellaneous information. Motion carried.

Motion by Schoer, seconded by Zinn to approve the following Resolution 2003-34. Motion carried.

Resolution 2003-34

Providing for the issuance of a \$250,160 General Obligation Park Improvement Loan Agreement Anticipation (Project) Note

WHEREAS, pursuant to notice duly published and a hearing held thereon, the Board of Supervisors of Clay County, Iowa, has heretofore determined to enter into a loan agreement (the "Loan Agreement") in an amount not to exceed \$250,160 pursuant to the provisions of Section 331.402 of the Code of Iowa for the purpose of paying the cost, to that extent, of constructing improvements to Scharnberg Park, including a campground, shower restroom building and related facilities, cabins, playground and fishing pier (the "Project"); and

WHEREAS, pursuant to the provisions of Section 76.13 of the Code of Iowa, the County has authority to issue anticipation (project) notes in anticipation of the receipt of the proceeds from the Loan Agreement; and

WHEREAS, in order to pay authorized costs of the Project at this time it is necessary to issue a General Obligation Park Improvement Loan Agreement Anticipation (Project) Note in the maximum principal amount of \$250,160 (the "Project Note");

NOW, THEREFORE, Be It Resolved by the Board of Supervisors of Clay County, Iowa, as follows:

Section 1. The Project Note is hereby authorized to be issued to **Northwest Federal Savings Bank**, 101 W. 5th St., Spencer, Iowa (the "Purchaser"), in anticipation of the receipt of and being payable from the proceeds of the Loan Agreement or from other sources to be received and expended in connection with the Project during the period thereof. The Project Note shall be signed by the Chairperson and attested by the County Auditor with the seal of the County affixed and delivered to the Purchaser and shall be dated as of the date of its delivery to the Purchaser, shall mature on April 1, 2004, and shall bear interest at the rate of

1.50% per annum payable at maturity, except as the provisions hereinafter set forth with respect to redemption prior to maturity may be or become applicable hereto.

Section 2. Advances on the Project Note may be requested by either the Chairperson or the County Auditor in such amounts and at such times as are needed to pay costs of the Project, and the date and amount of each advance shall be entered by the Purchaser on Schedule I of the Project Note, and each advance shall bear interest from the date of such entry.

The County Auditor is hereby designated as the Registrar and Paying Agent for the Project Note and may be hereinafter referred to as the “Registrar” or the “Paying Agent”.

The County reserves the right to prepay principal of the Project Note in whole or in part on any date prior to maturity upon terms of par and accrued interest. All principal so prepaid shall cease to bear interest on the redemption date.

The County shall maintain as confidential the record of identity of owners of the Project Note, as provided by Section 22.7 of the Code of Iowa.

Section 3. The Project Note shall be in substantially the form furnished by Dorsey & Whitney, LLP, Attorneys, Des Moines, IA:

Section 4. The loan proceeds (the “Loan Proceeds”) anticipated to be received under the Loan Agreement are hereby appropriated to the payment of the Project Note and may also be appropriated to the payment of other obligations issued to pay costs of the Project.

Section 5. It is the intention of the County that interest on the Project Note be and remain excluded from gross income for federal income tax purposes pursuant to the appropriate provisions of the Internal Revenue Code of 1986, as amended, and the Treasury Regulations in effect with respect thereto (all of the foregoing herein referred to as the “Internal Revenue Code”). In furtherance thereof, the County covenants to comply with the provisions of the Internal Revenue Code as they may from time to time be in effect or amended and further covenants to comply with the applicable future laws, regulations, published rulings and court decisions as may be necessary to insure that the interest on the Project Note will remain excluded from gross income for federal income tax purposes. Any and all of the officers of the County are hereby authorized and directed to take any and all actions as may be necessary to comply with the covenants herein contained.

The County hereby designates the Project Note as a “Qualified Tax Exempt Obligation” as that term is used in Section 265(b)(3)(B) of the Internal Revenue Code.

Section 6. All resolutions or parts thereof in conflict herewith be and the same are hereby repealed to the extent of

such conflict.

Passed and approved November 10, 2003.

Chairperson, Board of Supervisors

Attest:

County Auditor

Motion by Schoer, seconded by Zinn to approve the Law Enforcement Assistance Agreement dated April 15, 2003 between the Clay County Sheriff's Department and the Clay County Conservation Board. As circumstances dictate, one party may request law enforcement assistance from the other party within the bailiwick of the requesting party, but outside the bailiwick of the other party. This agreement shall be in effect from the date of execution and shall continue until terminated by written notice given by either party to the other party. Motion carried.

Judge Carr updated the Board with the status of the Judges housed at the Clay County Courthouse, by January 2004, Clay County Courthouse will house three judges.

Dan Heissel updated the Board on the Scharnberg construction project. A bid letting is scheduled on November 13th for showers, plumbing & electricity.

Motion by Zinn, Seconded by Schoer, that the work of Merryman Bridge Construction of Algona, Iowa on projects LST-6703B-3, LST-7603B-2 and LST-4503B-1 be accepted as completed on October 22, 2003 as recommended by the County Engineer and authorized the chairperson to sign the Certificate of Completion. Motion carried.

Motion by Sorenson, Seconded by Brockshus, that permission be granted to Iowa Lakes Electric Cooperative to place an overhead line in Secondary Roads ROW from the South side to the North side of 430th Street as set out in their application number 22-03 filed with the County Engineer. Motion carried.

Motion by Brochshus, Seconded by Schoer, to accept the low bid of \$7,373.00 for Bridge Plank from Viking Forest Products of Minneapolis, Minnesota and to accept the low bid of \$17,191.73 for Culvert Metal Pipe from Metal Culverts Inc., of Jefferson City, Missouri. Motion carried.

Kim Wilson, Central Point Coordinator updated the Board on the provisional care options, client update of the RCF in Creston facility which may house 9 beds for \$44 per day for the county, gave the Mt Pleasant Client update regarding dual diagnosis issues and the Season's billing fee for service.

Theresa Wurth, GIS coordinator reported to the Board regarding the GIS meeting with Sidwell and other entities. Sidwell has sample agreements that can be used with cities. Clay County would publish the maps and then the smaller towns would be able to use them. Editing software is now available that allows creating this layer of information. Wurth also spoke of replacement of computers for the Treasurer's, Central Point Coordinator & Auditor's offices.

Sheriff Randy Krukow updated the Board with his department's monthly update. The Department is currently investigating two homicides from 1924 & 1929 in Clay County of two deputies. Three meth labs were found in the county during October which brings the total labs found to fifteen since July and that there are over 1000 warrants on the books.

The Chairperson adjourned the meeting at 11:15 a.m. to convene at the Auditor's called meeting Wednesday, November 12, 2003 at 8:30 a.m.

Marjorie A. Pitts, County Auditor
Chairperson

Kenneth Chalstrom,

Clay County Board of Supervisor's Minutes from Meeting #39 held on November 12, 2003

The Clay County Board of Supervisors met pursuant to adjournment. The named supervisors were present:

Chalstrom, Brockshus, Schoer, Zinn Absent: Sorenson

Motion by Zinn, seconded by Schoer to approve the meeting agenda for November 12, 2003. Motion carried.

Supervisor Sorenson arrived at 9:15 a.m.

The Board of Supervisors proceeded to canvass the results of the votes of the Regular City Elections held on Tuesday, November 4, 2003 and now embodies its findings:

Dickens:

Mayor:	Allen Hockett	Council Members:	Fred Laubenthal Clifford A Nissen Steven W
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Simmons

Everly:

Mayor:	Bud Meyer	Council Members:	Keith Fliss Freddy Morfitt Stephen A Rank
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Fostoria:

Mayor:	Marlin Voss	Council Member:	Tim Kelsch Shawn Smith
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Gillett Grove:

Mayor:	Robert Berger	Council Member:	Genevieve Burger Jason Ihry Kathleen Berger Ken Stroeber Lanny Bevers
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Greenville:

Mayor:	Jolene R Jody Clark	Council Member:	Sean Hefner Julie Lange Nancy Scholten Clinton K.
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Trierweiler

Treasurer: Cammy Triewailer

Tim Lawson

Peterson:

Mayor:	Jon A Bang	Council Member:	Steve Lohr Paul Stoner
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Council Member-to fill vacancy Rick Delutri

Rossie:

Mayor: Larry Trosin Council Member: Beth Starkson
Eric Krieger
Kathy Hegwer
Elaine Zahart
Steven Kracht

Treasurer: Bonnie Trosin

Royal:

Mayor: Mike Elbert Council Member: Jeff Van Westen
Pam Virelli
Arlene Wimmer

Spencer:

Mayor: Reynold Peterson Council Member-At Large: Rich Prentice
Council Member-Ward 2: Edward Krebs
Council Member-Ward 4: Randy Swanson

Hospital Trustee: Charles Gass
John Rahn
Nancy Whittenburg

Webb:

Mayor: Ken Essick Council Member: Raymond L. Ball
Thomas Hansen

A copy of the Abstract of Votes and the original tally lists, are hereby delivered to the Commissioner of Elections for filing as required by law.

The Chairperson adjourned the meeting at 9:50 a.m. to convene at the Auditor's called meeting on November 25, 2003 at 8:30 a.m.

Marjorie A. Pitts, County Auditor
Chairperson

Kenneth Chalstrom,

Clay County Board of Supervisors Minutes from Meeting #40 held on November 11, 2003

The Clay County Board of Supervisors met pursuant to adjournment. The named supervisors were present:

Brockshus, Schoer, and Chalstrom. Absent: Sorenson, Zinn

Motion by Schoer, seconded by Brockshus to approve the meeting agenda for November 25, 2003.

Motion carried.

Motion by Schoer, seconded by Brockshus to approve the County Board minutes for Meeting #38 dated

November 10, 2003 and Meeting #39 dated November 12, 2003. Motion carried.

Motion by Brockshus, seconded by Schoer to approve the payment of the claims for November 25, 2003 with

the detail on file in the County Auditor's office for review. Motion carried.

	General Basic Fund	
Ace Hardware	Consv bull float	57.00
Alpha Wireless Comm	Shrf serv 21-10	207.60
Annette Schaeffer	elect wkr abste/spec 7 hr	42.00
Aquila	GSC gas utility	3683.00
Architects Collaborative	Cths preserv study	2340.56
Bank of America	Treas bank acct charges	63.46
Bill Caskey	rentasst-10/\$220&11/\$220	440.00
Kristine L Binder	Consv registration	10.00
Bond County Sheriff	CSRU shrf fees Mills	26.00
Buena Vista Co Sheriff	shrf fees jvjv2281 2280 2	84.00
CDW Government, Inc	DP serv pak K Wilson/C A	186.00
City of Sioux City	Hazmat 1st install 7th yr	6514.50
City of Spencer	Consv appliance disposal	90.00
Clay Co Sec Road Fund	Consv Oct 03 gas	708.17
Clay County Sheriff	shrf fees jvjv002271	1676.48
Clay Regional Water	Consv Scharnberg water	60.00
Audrey Coffman	SEAT training mileage	139.89
Coffman's Locksmith	Cths lock/key serv	72.75
Corridor of Opportunity	FY 04 allocation 1st half	10000.00
Daily Reporter, The	Bd pub mtg #33-35	848.62
Dallas Co Sheriff	CSRU shrf fees	89.36
Dickinson Co Sheriff	shrf fees jvjv002122/21/2	257.21
Don Karl	Consv work cabin/Fair grd	200.00
Gina L Ean	Election school mtg exp m	24.21
El Cajon Sheriff	CSRU shrf fees	40.00
Emmet County Sheriff	CSRU shrf fees	45.00
Employment Connections, Inc	CPC clerical	317.52
Everly-Royal News	Bd pub mtg #36	181.78
Everttek	Consv Schnbrg phone serv	8.34
Farmers Trust & Svgs Bank	Treas bank chrg	270.55
Four Points Hotels & Suites	VA mtg exp room	202.82
Fran Black	elect wkr spec/spec 6.5	39.00
Galen's Pro-Mow	Adm sharpen blades	12.00
G E Capital	Consv copier	119.48
Harrison County Sheriff	CSRU shrf fees	29.40
Daniel J Heissel	Consv mtg exp	7.69
Humboldt County Sheriff	CSRU shrf fees	23.64
Hy-Vee	Shrf jail sch/meals	51.79

Hy-Vee #1636	DHS batteries	4.99
IA Lakes Electric Coop	Consv Schrnbg utilities	92.74
ICN - IA Comm Network	network services	465.00
Irma K Clausen	elect wkr abste/spec 6.5	39.00
Jack's Uniforms & Equipment	Consv holsters	118.37
Jackson County Sheriff	shrf fees	166.60
Janitor's Closet Ltd	Consv towels	526.44
Keith DeJager	rent asst	220.00
Karess S Knudtson	Consv meg registration	10.00
Linn County Sheriff	shrf fees	31.70
Kevin D Maassen	Consv mtg registration	10.00
Mangold Environmental Test/Inc	ZSS well testing	36.00
Mar-Lin Business Supply	Aud sharpies	9.48
Mastercard	Consv mtg exp	153.40
Michelle A Krile	elect wkr abste/spec 6.5	39.00
Midwest Wireless	Consv cell phone	253.02
Minolta Corporation	Consv meter clicks	4.34
Lavon C Montgomery	Treasd mtg exp	31.78
Morton Buildings Inc	Consv sill/brown Fair Cab	135.68
Northwest One, Inc aka NW Int	Consv internet	16.19
O'Brien County Sheriff	shrf fees	225.60
Office Systems Company	DP Gest'nr copy fee	16.60
Page Investigations	CSRU shrf fees	30.00
Palo Alto County Sheriff	shrf fees	92.80
Patrick Properties L.C.	rent asst	175.00
Perkins Office Solutions	DHS envelopes	122.39
Peterson Patriot	elect city ballot	463.19
Plymouth County Sheriff	CSRU shrf fees	21.00
Pocahontas Co Sheriff	shrf fees	33.00
Professional Process Services	CSRU shrf fees	88.50
Qwest	bldg circuits	112.33
Reds Radiator Repair	Consv gaskets	64.00
RIDES	elect transportation	560.00
Melinda L Roman	CSRU mileage	74.70
Sally Baschke	elect wkr abste/spec 5 hr	30.00
Senior Center-CCC-Aging	FY 04 allocation 1st half	5922.50
Sidwell Company, The	DP webserv-Dec 03	500.00
Sioux County Sheriff	CSRU shrf fees	23.76
Sioux Sales Co	Shrf uniforms	1189.00
Michael M Skonhovd	Consv mtg exp	24.99
SoftChoice Corporation	DP std ofc suite	1834.36
South 66	Consv repair/tires	15.00
Spencer Family Care/Avera	VA medical assistance	136.80
Spencer Mun Hospital	Shrf Oct 03 jail meals	9408.80
Spencer Mun Utilities	Consv phone serv	2670.29
Spencer Office Supplies	Rec off supplies	559.22
Spencer Ready-Mix Inc Div-Grea	Consv concrete	450.48
Star Energy LLC	Consv keytrol unlead	7.74
SWIFT AIR	Adm serv call	90.00
The Vacuum Cleaner Center	Cths belts	3.98
Thrifty White Stores	DHS office supplies	154.30
Troy Porter	VA rental assistance	200.00
U S Postmaster	Consv imprint permit	150.00
VISA	Consv cord pant	214.58
Joan M Waller	VA office supplies	168.66
Woodbury County Sheriff	CSRU shrf fees	17.80
Theresa E Wurth	DP mileage	166.60
Zee Medical Service Co	Consv first aid supplies	210.94
Zenor & Houchins	Cty Atty other help	3285.05

General Supplemental Fund

Clay County General Fund % Cla	Twp officials repay 01000	1629.60
Correctional Services Corp fka	sheltered care	1044.39
IA Municipalities Workers Comp	wkrs comp	3928.00
West Group Payment Center Thom	Law library access	1106.50
MH-DD Services Fund		
Cass Incorporated	wa-	283.59
Co Case Management Serv	case mangmnt	196.00
Echo Plus	wa	568.33
Employment Connections, Inc	MH clerical	740.88
Genesis Development	wa	203.70
Horizons Unlimited of PAC	wa	2179.22
IA Dept of Human Services DHS	icfmr	27187.06
Nishna Productions Inc	trans	3342.63
Oak Haven Care Facility Season	res	5086.48
Opportunity Village	res	7588.08
Plymouth Life Inc	ref	2638.00
REM Developmental Services Inc	adc	378.70
Seasons Center aka NW Ia Menta	cm	16382.00
Spectra Health Care Living/Lea	rcf	1483.66
Spencer Office Supplies	office supplies	15.79
Sunshine Services Inc.	wa-	25173.14
Village N. W. Unlimited	wa	3125.95
Rural Services Basic Fund		
City of Dickens	FY 04 library alloc	1848.00
City of Everly	FY 04 library alloc	2194.50
City of Peterson	FY 04 library allocation	3715.25
City of Royal	FY 04 library alloc	1848.00
City of Spencer	FY 04 lib allocation	11896.50
City of Webb % City Clerk	FY 04 library alloc	2213.75
Daily Reporter, The	ZSS pub legal 10/13 mtg	10.58
Farm Plan	IRVM oil filter	24.71
Marc E Gustafson	Consv mtg registration	10.00
Frederick G Hunt	Weed phone calls	3.50
Spencer Auto Parts Inc	IRVM starter	85.88
Zylstra Harley-Davidson/Ames	Shrf mtrcycle	2.00
Secondary Road Fund		
Airgas North Central	Welding Supplies	22.73
Alliant Energy	Electric - Gillett Grove	133.71
Barnes Distribution	Mirrors, Terminals	392.49
Cellular One	Cell Phone Bill	128.02
Crescent Electric Supply	Elect. Work - Yard	78.33
DLT Solutions	Land Development Desktop	1622.40
Farmers Feed & Supply Co	25 ton De-icing Salt	23205.30
Galen's Pro-Mow	Fuel Solenoid for Mower	35.67
Geotek Eng/Testing Serv, Inc.	Underground Tank Services	3475.00
IA Municipalities Workers Comp	ENG Workers Comp 03-04 #5	5892.00
IA State University c/o Terrie	Engineers Conf. - Scott	710.00
Iowa Telecom	Telephone - Peterson Shed	45.89
Johnson Supply	Salt Pump Parts	33.40
Lawson Products Inc	Flat Washers	136.25
Merryman Bridge Construction	Est. #3(LST-4503B-1)Final	1534.20
Michael Todd & Co	5-Sholvcls	122.21
Office Systems Company	Copy Cost	26.69
Sioux Falls Kenworth, Inc.	FILTERS	155.71
Spencer Mun Utilities	Gas - Spencer Sheds	322.43
Zee Medical Service Co	First-Aid Kit Supplies	61.55
Recorders Records Mgt Fnd		
Matt Parrott and Sons	Rec marriage rec bk/tabs	122.38
E-911 Surcharge		
Alpha Wireless Comm	E-911 serv repeater	478.24

IMSA/IAFC	E911 license frequency co	400.00
Royal Telephone Co	E-911 3rd qtr 03 system	1016.37
Spencer Mun Hospital	E-911 mthly circuit charg	228.60
United Farmers Telephone	E-911 Sept 03 serv	1780.00

Motion by Schoer, seconded by Brockshus to accept, with regret, the resignation on November 13th, 2003 of Freddy G. Hunt as Clay County Weed Commissioner. Motion carried.

Motion by Brockshus, seconded by Schoer to approve the On-Premise Renewal License Application #LC0030988 for Liquor, Wine or Beer and Sunday Sales Privilege presented by legal owner: Randy R Dillingham, 1290 Hwy 18, Everly, Iowa doing business as Barb's Service. The permit will be valid for twelve (12) months expiring December 04, 2004. Motion carried.

The Board spoke with Clay County Conservationist Dan Heissel and Conservation Board Member Lee Schoenewe regarding the Scharnberg Park development, pending projects for water, sewer, flooring & heating at Oneota Park, formation of a non-profit Conservation Foundation for future capital development, and review of approving a resolution that would define the distribution of user fees collected between General Basic and the Land Acquisition Trust Fund. Heissel & Schoenewe notified the Board that Conservation Board Member Judy Johnson would be resigning in December. The Board of Supervisors will need to fill the position within thirty (30) days from resignation.

Motion by Schoer, Seconded by Brockshus, that permission be granted to Iowa Telecommunication Services Inc. to place copper telephone cable in Secondary Roads ROW along and under 480th Street at 30" depth as set out in their application number 23-03 filed with the County Engineer. Motion carried.

Motion by Schoer, Seconded by Brockshus, to close 290th Street, between 140th Avenue and 150th Avenue until further notice because of failed bridge. Motion carried.

Motion by Schoer, seconded by Brockshus to approve RESOLUTION #2003- 35 TO AMEND RESOLUTION #2003-10 THAT ADOPTS POLICIES AND PROCEDURES IN COMPLIANCE WITH THE HEALTH INSURANCE PORTABILITY ACCOUNTABILITY ACT OF 1996 (HIPAA). Motion carried and detail on file at the auditor's office.

Kim Wilson, Central Point Coordinator, gave the Board an update on fiscal year 2003 billings with Seasons for fees for service relating to catchments fees. There was discussion about budgeting operating costs from General Basic and fees for service from Mental Health

The Board was presented the Annual 2003 Financial Report by Rose Lee, Executive Director

of RIDES
(Regional Transit)

The Chairperson adjourned the meeting at 12:25 p.m. to convene at the Auditor's called meetint at 8:30 a.m.

Tuesday, December 9, 2003.

Marjorie A. Pitts, County Auditor
Chairperson

Kenneth Chalstrom,

Clay County Board of Supervisor's Minutes from Meeting #41 held on December 9, 2003

The Clay County Board of Supervisors met pursuant to adjournment. The named supervisors were present:

Sorenson, Brockshus, Zinn, Schoer, and Chalstrom. Absent: None.

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote:

Ayes: Sorenson, Brockshus, Zinn, Schoer, and Chalstrom. Nays: none. Abstentions: none.

Motion by Sorenson, seconded by Brockshus to approve the meeting agenda for December 9, 2003.

Motion carried.

Motion by Zinn, seconded by Schoer to approve the County Board minutes for Meeting #40 dated November 25, 2003. Motion carried.

Motion by Schoer, seconded by Zinn to approve the payment of the claims for December 9, 2003 with the detail on file in the County Auditor's office for review. Motion carried.

General Basic Fund

A T & T	DHS phone	9.38
ABC Computers Plus	Shrf jail ink cartridges	1973.08
Ace Hardware	Shrf bdlg supplies	100.06
Allamakee County Sheriff	CSRU shrf fees	17.00
Alpha Wireless Comm	Shrf belt clips	28.00
Arch Wireless	DHS pager	52.21
Barb Rupert	Shrf sewing/coat	6.00
Benton County Sheriff	CSRU shrf fees	1.50
Bob Schoelerman	ZSS well abdnmt Grants/Co	200.00
Bob's Auto	Shrf tire repair 21-9	16.00
Budget Inn Motel	transiet lodging	42.18
Carpenter Uniform & Promotions	Shrf wallet badge 21-4	62.99
Cellular One	Shrf cell phone	300.04
Kenneth L Chalstrom	BD mileage	516.30
Leland W Chamberlain	Twp mileage	6.00
Cherokee County Sheriff	CSRU shrf fees	19.00
City of Spencer	Com Ctr october charges	10470.69
Clay Co Sec Road Fund	Shrf fuel nov	1233.51
Clay County Sheriff	CSRU shrf fees	306.08
CMI, Inc.	Shrf intox case/mouthpiece	395.00
Cottonwood County Sheriff	CSRU shrf fees	25.80
Daily Reporter, The	Shrf pub leg sal	38.61
Davis County Sheriff	CSRU shrf fees	16.50
Denny's Pest Control	Jail pest control maint	56.00
Des Moines Stamp Mfg Co	Treas stamp	129.15
Dickinson Co Sheriff	CSRU Shrf fees csc0556874	154.04
Don Pierson Ford	Shr body shop paint and s	574.31
Emmet County Sheriff	CSRU shrf fees	54.00
ESRI	DP ARC maint 2003-04	4573.14
Farmers Trust & Svgs Bank	Treas acct charges	105.10
Fidlar Companies	Shrf not garnishmnt	114.44
Four Points Sheraton DM Air	hotel fees	38.91
Galen's Pro-Mow	Consv spindle assembly	146.91

G E Capital	DHS copier charge	139.30
Shirley M Goyette	Rec mtg exp	43.29
Grace Webster	Well closure	200.00
H & N Chevrolet Buick	Shrf gasket/filter/sealer	407.68
Lawrence E Hansen	Twp mileage	6.60
Bradley A Hawley	Shrf mtg exp	4.87
Heartland Inn	elect mtg exp	143.38
Heartland Technology	CASA install & equip cost	8356.00
IA Law Enforcement Academy	Shrf k9 officer training	495.00
Jackson County Sheriff	CSRU shrf fees	31.00
Janitor's Closet Ltd	Adm Nov 03 floor care	585.00
Jimmy Jay Productions	Shrf turtlenecks	30.00
Jody DeLoss	rent asst	220.00
Jolynn Goodchild	Rec mileage	9.00
Keith DeJager	rent asst for nov	220.00
Linn County Public Health	ZSS promo items	170.52
Mar-Lin Business Supply	Aud correct tape/appt bk	267.43
Tammy R Mc Keever	Env Hlth mtg exp	4.51
Midwest Wireless	GSC cell phone	79.98
Minolta Corporation	DHS copier contract	36.48
Mississippi Valley Stihl	Safety seminar	350.00
Office Systems Company	Admn copier charge	65.00
Osceola Co Sheriff	CSRU shrf fees	42.80
Otis Elevator Co	Cths serv/elevator	225.66
Palo Alto County Sheriff	CSRU shrf fees	9.00
Perkins Office Solutions	Jail fax cartridge	154.81
Pitney Bowes	DHS postage meter supplies	210.88
Postage By Phone	Auditor postage	897.07
Providea, Inc	Telecom room charges	22.20
Qwest	trunk lines	1291.04
Radisson Hotel Des Moines Air	Treas mtg exp room	300.09
Reflective Traffic Sticks	Shrf safety arrow	89.38
Melinda L Roman	CSRU mileage	52.80
Sylvia D Schoer	Bd mileage ISAC	111.00
Shoppers Supply	Consv oil/filters	717.79
Sioux County Sheriff	CSRU shrf fees	174.14
Speed Printers	Shrf bus cards	31.65
Spencer Auto Parts Inc	shrf filter	25.69
Spencer Family Care/Avera	Shrf vacc/TB	58.00
Spencer Jubilee	Jail supplies	9.78
Spencer Mun Hospital	Shrf Oct 03 jail meals	9408.80
Spencer Mun Utilities	Shrf ISDN - 3 lines	1224.39
Spencer Office Supplies	auditor colored paper	190.60
Spencer Trophy & Awards	Adm signs	127.00
Staples	DP supplies/CASA	187.43
Staples Credit Plan	Shrf v tapes & batteries	61.73
Story County Sheriff	sheriff fees	21.40
U S Postmaster	DHS business reply	306.00
UPS	Shrf package postage	26.32
West Group Payment Center Thom	CSRU IA court rules	50.00
Xerox Corporation	Rec lease/copy plan	357.17
Zenor & Houchins	Atty monthly help	2897.17
General Supplemental Fund		
Clay County General Fund % Cla	General liability	62523.76
Postage By Phone	Elections postage	301.16
MH-DD Services Fund		
Buchanan County Sheriff	SHERIFF FEES	16.94
Cherokee County Sheriff	sheriff fees	19.00
Clay County Sheriff	sheriff fees	47.50
David A Scott	attry fees	512.50

Echo Plus	wa	481.85
Four Points Sheraton DM Air	hotel fees	38.92
Greer Law Office John P. Greer	attry fees	830.15
Hope Haven	wa	8017.70
Horizons Unlimited of PAC	wa	2078.30
Meyer Oil Co.	gas	14.00
Midwest Wireless	cell phn chrgs	45.49
Milford Pharmacy	meds	162.59
Nishna Productions Inc	trans-oct03-cweb	3147.90
Northwoods Living	res	90.74
Oak Haven Care Facility Season	res	4922.40
Plymouth Life Inc	rcf	1740.00
Seasons Center aka NW Ia Menta	mh chrges for 12/03	11062.00
Spencer Office Supplies	ofc suppl	18.88
SW Iowa Residential Facility	res	846.45
Village N. W. Unlimited	wa	2838.30
Rural Services Basic Fund		
Alpha Wireless Comm	install equip in squad ca	1800.84
Clay Co Sec Road Fund	zoning fuel nov	14.17
Don Pierson Ford	RS'04 Ford Crown Victoria	19989.00
Four Points Hotels & Suites	ZSS mtg exp	154.08
Galen's Pro-Mow	Consv bearings & washers	208.04
Tammy R Mc Keever	ZSS fuel	60.71
Shoppers Supply	consv gloves	86.86
Secondary Road Fund		
A & M Laundry Inc.	Umiforms	172.80
Ace Hardware	SIGN MAINT. REPAIR	44.94
Alliant Energy	Electric - Spencer	342.27
Alpha Wireless Comm	#69 Radio Repair	150.03
Aquila	Gas - Royal	138.47
Arnold Motor Supply	TOOLS	404.43
Ayrshire Farmers Mutual Tele	Telephone - Gillett Grove	25.37
Barnes Distribution	Hose Shields	188.47
Richard D Berger	Reimb for Safety Shoes	80.00
Catco Parts & Service	Shipping	3515.61
City of Everly	Water & Sewer -Everly	221.54
City of Royal	Water & Sewer - Royal	24.00
City of Spencer	Truck Tire	62.00
Matthew J Dehrkoop	Reimb for Safety Shoes	50.00
Dockendorf Equipment Co. Inc.	25 - Gasboy Keylock Keys	192.11
Farmers Feed & Supply Co	26.42 TN De-icing Salt	4953.26
Great Lakes Cooperative	Kerosene	21.00
Hagedorn Excavating, Inc	1/2 of Road Crossing	383.08
Holcomb Freightliner, Inc.	Heater Motor	300.52
IA Prison Industries	40 - Stay Back 50 FT	487.26
Interstate Batteries	BATTERIES	307.80
IA Dept of Trans Cashiers Offi	2-Salimeter Hydrometer	502.48
Johnston Autostores	Fuses	16.50
Lakes Propane Gas Co	Gas - Webb	508.20
Lawson Products Inc	BOLTS	59.07
Lundt & Sears Plbg & Htg, Inc	Repair Hang Heater-Spence	48.00
Nielsen Tire Co 2104 Hwy Blvd	Service	938.40
Northwest One, Inc aka NW Int	Internet - Spencer	34.95
Parsons Equipment Co	Trash Pump Parts	127.15
Reedsburg Hardware Co	Grader Tow Strap	786.34
Road Machinery & Supplies	Grab Rails	276.52
Shine Bros Steel	Clay Co. Jail Materials	3.50
Shoppers Supply	SUNDRY	1320.86
James K Sikora	Reimb for Safety Shoes	73.87
Spencer Auto Parts Inc	Elec. Tape, PS Fluid	1946.29

Spencer Building Supply	Speed Crete (Patching)	50.00
Spencer International	Screws	1.80
Spencer Mun Hospital	2 - Drug Tests	45.00
Spencer Mun Utilities	Telephone - Spencer	52.10
Star Energy LLC	1432 Gasahol	3213.30
Super 8 Motel	Lodging - ISAC - Scott	57.66
Union Pacific Railroad Co. Att	1.204 Acre-230th Ave	5000.00
Webb-Dickens Telephone Co	Telephone - Dickens	55.24
Xerox Corporation	Copy Cost	25.00
Ziegler Inc	PARTS	8396.53
E-911 Surcharge		
Ayrshire Farmers Mutual Tele	E911 phone serv	154.30
GeoComm Corporation	E911 systems maint	475.00
Qwest	E911 phone chrgs	645.78
Spencer Mun Utilities	E911 month circuit charge	457.20
Terril Telephone Co	E911 phone serv	8.05
Webb-Dickens Telephone Co	E911 phone chrgs	570.04
Ziegler Inc	E911 repair fuel shutoff	743.70

Motion by Brockshus, seconded by Zinn to approve the payment of drainage claims for December 9, 2003 for a total of \$140.00 from the Drainage Revolving Fund for district conference registration fees. Motion carried.

Motion by Schoer, seconded by Sorenson to approve Resolution #2003-36 as follows. Motion carried.

RESOLUTION #2003-36

A RESOLUTION OF THE BOARD OF SUPERVISORS OF CLAY COUNTY, IOWA TO DISTRIBUTE THE USER FEES RECEIVED BY THE CLAY COUNTY CONSERVATION BOARD

WHEREAS, the Clay County Conservation Board seeks to change the method by which it appropriates the funds which it receives; and

WHEREAS, the clay County Board of Supervisors desires to preserve the integrity of funding the actions and programs of the Clay County Conservation Board, and

WHEREAS, the Clay County Conservation Board collects numerous funds in the form of user fees, those being monies generated from conservation lands, operations and facilities, and

WHEREAS, said user fees have been deposited to the Clay County General Funds, under the discretion and control of the Clay County Board of Supervisors, and

WHEREAS, it is the intent of the Clay County Board of Supervisors to permit the Clay County Conservation Board to appropriate user fees into the Conservation Board Trust Fund at a 75% / 25% split,

WHEREAS, 75% of the user fees shall be deposited into the Conservation Trust Fund and the remaining 25% be

deposited into the General Basic Fund for the purpose of reimbursing operating costs, and

WHEREAS, the appropriation of the user fees to the reserve fund is permitted under Iowa Code Section 111A.6(1991)

NOW THEREFORE BE IT RESOLVED, The Clay County Board of Supervisors hereby orders that all user fees, received by the Clay County Conservation Board, be appropriated to the Trust Fund and General Basic Fund on a 75/25 split, 75% going into the Trust Fund to be used for Capital Improvements, and 25% going into the General Basic Fund to reimburse operating costs.

Passed, approved and adopted this 9th day of December, 2003

CLAY COUNTY BOARD OF SUPERVISORS

ATTEST:

Kenneth L. Chalstrom, Chairperson
Auditor

Marjorie A. Pitts, Clay County

Motion by Sorenson, seconded by Zinn, that permission be granted to Iowa Lakes Electric Cooperative to place single-phase, 7200-volt overhead distribution line to replace existing, failing underground cable. Poles to be installed in Secondary Roads ROW along East and West side of 300th Avenue as set out in their application number 24-03 filed with the County Engineer. Motion carried.

Motion by Schoer, seconded by Zinn, to approve the Bill of Sale and Removal of Bridge Contract with Union Pacific Railroad Company and authorized the Chairperson to sign both copies of the contract. Motion carried.

Motion by Zinn, seconded by Schoer to approve the amendment of Resolution #2003-10 with Resolution 2003-37. Motion carried.

RESOLUTION #2003-37
TO ADOPT POLICIES AND PROCEDURES IN COMPLIANCE WITH THE HEALTH INSURANCE PORTABILITY ACCOUNTABILITY ACT OF 1996 (HIPAA)
AMENDMENT to Resolution 2003-10

WHEREAS the Health Insurance Portability and Accountability Act of 1996 (HIPAA) requires Clay County to enact a policy concerning protected personal health information: and WHEREAS Clay County, Iowa, has not established a policy concerning confidentiality of protected personal health information which needs to be advocated and ratified by the Board of Supervisors.

IT IS HEREBY RESOLVED as follows:

1. The Board of Supervisors of Clay County, Iowa, governmental entity hereby adopts the Clay County Confidentiality Protected Personal Health Information Policy as set forth in the Policy which is attached hereto and by this reference made a part hereof.
2. This policy shall take effect as of April 14, 2003, and shall be in full force and effect pursuant to the requirements of Health Insurance Portability and Accountability act of 1996.
3. *Be it amended on this 9th day of DECEMBER, 2003 that the terms and applicability of the Health Insurance Portability and Accountability Act of 1996 shall be limited to the functions and duties of the Clay County Auditor's office and the Clay County Community Services where protected personal health care information is accessed and available.*
4. That Kim Wilson, Clay County Community Service Director, is designated as the Privacy Officer for Clay County's health and welfare benefit plan.
5. That this Plan is available at the Clay County Auditor's office and on-line At the county's website at www.co.clay.ia.us.

CLAY COUNTY BOARD OF SUPERVISORS

BY: _____

ATTEST:

Kenneth L. Chalstrom, Chairperson

Marjorie A. Pitts, County Auditor

CPC Kim Wilson discussed with the Board a proposed settlement to recoup 50% of the mental health costs for a client. Wilson also gave an update on a consumer being released from the Cherokee's Mental Health Institute to Spectra and will be referred to case management to provide ARO funding. This court ordered consumer will be for an indefinite time span at \$23.00/ day. Wilson presented the 2003 Annual Report of Services to the Board explaining the costs related to consumers. There was discussion and evaluation of the temporary employee program for Wilson's office that has been working well for the past sixteen weeks. The total term of employment is twenty-three weeks before a decision is necessary to continue county employment.

Motion by Zinn, second by Brockshus to set hearing date on Tuesday, December 23, 2003 at 9:00 A.M. on Ordinance #20 prohibiting the maintenance of a nuisance in Clay County, Iowa and providing for the abatement and prosecution of nuisances. Motion carried.

Zoning Administrator Tammy McKeever discussed the need to appoint a new member to the Zoning Board at the

January 2, 2004 meeting that would replace Bonny Swart of 3340 290th Ave., Dickens, IA. As Safety Director, McKeever discussed worker compensation claims that could be paid by the County with general basic funds. The County's local insurance carrier has been contacted for input. There is a need to set a maximum dollar per claim that the county would pay. After discussion the Board recommended a maximum of \$250.00 per claim. This policy change will be addressed formally in a future 2004 Board meeting. McKeever's office would determine if the claim were paid by the county or be turned over to the Workers Compensation provider.

County Treasurer Lavon Montgomery shared with the Board the content and purpose of the Iowa County Treasurer's Association's website that has gotten national awards for enabling the public to pay their property taxes via the internet by using credit cards or E-Check. Clay County has received over \$500,000.00 in tax collections by 658 transactions this year using the website. The County's software provider of "Solutions, Inc." of Spencer has assisted in the implementation of the website here in Clay County. Montgomery also shared that the near future holds the ability of renewing auto registrations via an internet website also.

The Chairperson adjourned the meeting at 12:05 P.M. to convene at the Auditor's called meeting at 8:30 a.m. on Tuesday, December 23, 2003.

Marjorie A. Pitts, County Auditor
Chairperson

Kenneth Chalstrom,

Clay County Board of Supervisor's Minutes from Meeting # 42 held on December 23, 2003

The Clay County Board of Supervisors met pursuant to adjournment. The named supervisors were present:

Sorenson, Brockshus, Zinn, Schoer, and Chalstrom. Absent: None. Supervisor Zinn left the meeting at 9:40 a.m. and returned at 10:20 a.m.

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote:

Ayes: Sorenson, Brockshus, Zinn, Schoer, and Chalstrom. Nays: none. Abstentions: none.

Motion by Sorenson, seconded by Schoer to approve the meeting agenda for December 23, 2003 as amended to include the county canvass of the Special Gaming Election held December 16, 2003. Motion carried.

Motion by Schoer, seconded by Brockshus to approve the County Board minutes for Meeting #41 dated December 9, 2003. Motion carried.

Motion by Brockshus, seconded by Sorenson to approve the payment of the claims for December 23, 2003 with the detail on file in the County Auditor's office for review. Motion carried.

General Basic Fund		
Ace Hardware	consv utility blades	40.78
Adventureland Inn	Seat training rooms	208.65
AEA 8-Prairie Lakes	Consv lamination	12.60
Agrisafe Spencer Mun Hos	Safety training	70.00
All Star Pro Golf	Election pencils	28.00
Allied Document Solutions	Treas renewal postage	508.03
Americinn of Coralville	hotel stay	107.52
Annette Schaeffer	elect wkr abs gamb 16 hrs	96.00
Aquila	Consv utilities	2763.00
Augusta Overeen	Gaming election worker	60.00
Bank of America	Treas acct charges	45.36
Barbara Salton	Gaming election worker	60.00
Bill Stevenson Const, Inc	GSC nov snow removal	45.00
BOJI Information Systems	GIS computer user	180.00
Bonny Swart	elect wkr gambling 10 hrs	61.50
Bruce Iverson	elect wkr gambling 10 hrs	60.00
Buena Vista Co Sheriff	CSRU shrf fees	45.50
Canon Financial Services Inc	DP copier contract	103.45
Cheryl Hassenius	Gaming election worker	69.60
City of Spencer	Consv garbage/appliance	50.00
Clay Co Sec Road Fund	Gas usage	132.47
Clay County Sheriff	Treas shrf fees	1355.62
Clay Regional Water	Consv water usage	60.00
Audrey Coffman	elect mileage	106.82
Coreen Boernsen	Gaming election worker	88.50
Council-Prev.Dom.Violence	FY04 allocation	5000.00
Daily Reporter, The	Consv publications	318.14
De Linda Leu Reporting	deposition	74.40
Deane G Anderson	Gaming election worker	60.00

Deanna Logan	elect wkr gambling 10 hrs	60.00
Dennis Price	Gaming election worker	66.00
Denny's Pest Control	Bldg pest control	105.00
Des Moines Stamp Mfg Co	Rec plate w/dsk frame	26.50
Dickinson Co Sheriff	CSRU shrf fees	206.82
Don Pierson Ford	Consv 2004 F250 truck	25066.00
Donald Black	Gaming election worker	60.00
Donna Frederick	elect wkr gambling 10 hrs	60.00
Doris E Andersen	elect wkr gambling 10 hrs	60.00
Doris Wilson	Gaming election worker	60.00
Dorothy Franseen	Gaming election worker	60.00
Dorothy M Smith	elect wkr gamb 10 lhrs	65.40
Elaine Struve	Gaming election worker	60.00
Electronic Engineering Co	Shrf pro polymer	25.00
Elmer A Dykstra	elect wkr gambling 12 hrs	72.00
Emmet County Sheriff	CSRU shrf fees	18.00
Employment Connections	GA clerical	139.86
Everly-Royal News	Pub bd mtgs 37&38	350.84
Farmers Trust & Svgs Bank	Treas deposit tickets	45.50
Robert D Fitzloff	elect wkr gambling	79.50
Florence Ihry	Gaming election mileage	83.75
Florence Kramer	Gaming election worker	60.00
Four Points Sheraton DM Air	Consv mtg exp rooms	154.08
Fran Black	Gaming election worker	99.00
Francis Jackson	elect wkr gambling 10 hrs	60.00
Galen's Pro-Mow	Consv supplies	23.62
G E Capital	Consv copier contract	119.48
Genevieve Burger	elect wkr gambling 10 hrs	63.60
Shirley M Goyette	Rec office supplies	32.06
Graham Tire Co	Consv tires	882.34
Gwen C Cochran	Gaming election worker	60.00
Hagedorn Excavating, Inc	Consv basement fill/cap	550.00
Hampton Inn	Bd room expense	364.87
Heartland Inn	Bd mtg exp room	573.52
Marvin D Heikens	Twp mileage	3.00
Daniel J Heissel	Consv mtg exp meals	17.29
Helen's Comm Laundry Inc	CCSO services	105.70
Hope Erickson	Gaming election worker	60.00
Hy-Vee	Shrf meal	4.81
IA Dept of Human Services	evaluation	4878.08
IA Lakes Electric Coop	Consv utilities	25.42
IACCBE Treasurer	Consv Winterfest 04 wkshp	320.00
Irma K Clausen	elect wkr abs gamb	99.00
ISCIA Dept of Corrections	Conference registration	150.00
Jack's Uniforms & Equipment	Consv clip on badge	189.40
Jackson County Sheriff	CSRU shrf fees	30.00
Jean A Jackson	elect wkr gamb 11 hrs	79.20
Jane C Hanson	elect wkr gambling 11 hrs	66.00
Janitor's Closet Ltd	Cths glass clnr	182.46
Stanley D Jespersen	Gaming election worker	61.80
Joyce Posthumus	Gaming election worker	60.00
Judith A Bevers	elect wkr gambling 10 hrs	63.60
Judy Iverson	elect wkr gambling 10 hrs	60.00
Kathleen Whittenburg	Gaming election worker	60.00
Kathy Goeken	Gaming election worker	63.90
Kaye Price	Gaming election worker	66.00
Karess S Knudtson	Consv mtg exp Dist III	10.00
Randy Krukow	Shrf meal	4.12
Bruce I Lamport	elect wkr gamb 9 hrs	54.00
LaVon Groth	Gaming election worker	74.40

LaVonne B Kruse	Gaming election mileage	99.00
Linn County Public Health	radon test kits	368.50
Linn County Sheriff	CSRU shrf fees	20.76
Lisa J. Myers	Gaming election worker	63.60
Little Sioux Valley Consv	Consv historical fall fes	18.00
Lorraine Lamport	Gaming election worker	57.90
Lorrie (Delores) Huffman	Gaming election worker	60.00
Lyon County Sheriff	CSRU shrf fees	25.95
Mangold Environmental Test	Well water testing	12.00
Mar-Lin Business Supply	Admn paper 14 cases	421.04
Mareen Erwin	elect wkr abs gamb 7.5 hr	48.90
Marilyn E White	Gaming election worker	96.30
Marion Posthumus	Gaming election worker	66.00
Marla Woelber	Gaming election worker	67.50
Marlin Voss	offc suppl-copy ppr	11.40
Mastercard	Consv Northern/tie rod	318.64
McLeodUSA	Phone charges	416.36
Michelle A Krile	Gaming election worker	99.00
Midwest Wireless	DHS cell phone	230.94
Michael McMullen	well closures	600.00
Minolta Corporation	Consv copier contract	27.26
Myrle M. Roberts	Gaming election worker	60.00
N.A.D.A. Appraisal Guides	DHS used car guide	60.00
NACVSO	VA membership renwl	30.00
Northwest Aging Assn.	FY04 2nd qtr allocation	2462.00
Northwest One, Inc	Consv internet service	18.00
NW IA Alcoholism & Drug Treatm	FY04 2nd qtr allocation	3740.00
O'Brien County Sheriff	CSRU shrf fees	200.70
Office Systems Company	DP copy charges	6.63
Mavis C Olson	Gaming election worker	66.00
Osceola Co Sheriff	CSRU shrf fees	81.12
Pat (Peggy) Johnson	elect wkr gambling 10 hrs	60.00
Paul A Brenner	Gaming election worker	24.60
Pauline Toebe	Gaming election worker	72.90
Perkins Office Solutions	DHS paper/enev/lgl pad	38.14
Public Safety Center, Inc.	Shrf battery,pwrstick	276.28
Qwest	Bldg circuits	112.33
Randy Krile	elect wkr abs gamb	99.00
Reliable	VA off supplies	77.67
Melinda L Roman	CSRU mileage	60.90
Sally Baschke	elect wkrs abs gamb	99.00
Sharon Clausen	Gaming election worker	66.00
Sharon McKeever	Gaming election worker	54.00
Sharon Roghair	elect wkr gambling 10 hrs	60.00
Sheila Currans	elect wkr gambling 10 hrs	60.00
Shoppers Supply	consv lag screw	980.96
Sidwell Company, The	DP Jan 04 web hosting	500.00
Sioux County Sheriff	CSRU shrf fees	46.79
Sioux Sales Co	Shrf uniforms	232.33
Michael M Skonhovd	cell phone reimbursement	72.45
Spencer Auto Parts Inc	Consv vehicle parts	149.42
Spencer Family Care/Avera	Jailer vaccination	158.00
Spencer Mun Hospital	PHN allocation/meals	9665.80
Spencer Mun Utilities	Consv phone charges	787.58
Spencer Trophy & Awards	Consv plaque	52.60
Stanley Andersen	elect wkr gambling 11 hrs	66.00
Staples	Consv calendars	18.91
SWIFT AIR	Cthse maint agreement	1426.00
Thrifty White Stores	Jail inmate medications	20.97
Martha L Toelle	Twp mileage	68.70

U S Postal Service	DHS postage/meter	1000.00
U S Postmaster	Shrf PO Box fee	126.00
Upper Des Moines O E O	FY04 2nd qtr allocation	4000.00
UPS	Shrf shipping	18.80
US Fish & Wildlife Serv	Consv fed mig bird/eagle	25.00
VISA	Shrf gas purchase	119.04
Walter Stephens Jr Inc	Jail inmate supplies	137.48
William Hemme	Gaming election worker	49.80
Woodbury County Sheriff	CSRU shrf fees	34.46
General Supplemental Fund		
Cherokee County Sheriff	shrf fees	49.00
IA Municipalities Workers Comp	Workers comp install	3928.00
NW IA Youth Emergency Serv Ctr	JV detention	7800.00
MH-DD Services Fund		
Bennet, Crimmins & Ostrander	attry fees	55.00
Cass Incorporated	wa-care	283.59
Clay County Sheriff	sheriff fees	232.66
Co Case Management Serv	ccms for Nov03	189.00
David A Scott	attry fees	125.00
Echo Plus	scl-care	1717.78
Employment Connections, Inc	MH clerical	326.34
Marlin Voss	offc suppl-copy ppr	11.40
McLeodUSA	phn chrgs	14.51
Milford Pharmacy	prescrptn-	191.91
Opportunity Village	res-care	6964.26
Spectra Health Care Living/Lea	res-care	1435.80
Sunshine Services Inc.	wa-care	22871.82
Trinity Regional Hospital	care	28.05
Rural Services Basic Fund		
Alpha Wireless Comm	consv 5 cp200	317.79
Clay Co Sec Road Fund	Consv nov gas	278.27
Marc E Gustafson	IRVM mtg reg Dist III	10.00
H & N Chevrolet Buick	Consv bolt	3.50
Jack's Uniforms & Equipment	Consv turtlenecks-2	47.90
McLeodUSA	RS phone chrgs	6.04
Pesticide Bureau - IDALS	Consv continuing ed	15.00
Shoppers Supply	Consv clothing	73.02
Secondary Road Fund		
Airgas North Central	Floor Dry	115.72
Alliant Energy	Electric - Webb	112.96
Aquila	Gas - Spencer	1709.33
Barnes Distribution	Hitch Pins, Loom Clamps	123.76
City of Spencer	Double Seal Coat 25th St.	3155.84
Clay Co Extension Service	Roadside Cont. Ed - Tom H	30.00
Farmers Feed & Supply Co	25.35 TN De-icing Salt	11822.46
Filter Recycling, Inc.	Recycled Oil Filters	25.00
Harmon AutoGlass	Chip Repair	35.00
Holcomb Freightliner, Inc.	Power Steering Cooler	414.30
Holmes Lock & Safe Co	New Gate Keys, Master Keys	75.00
IA Dept Natural Resources	Gas Tank Mngt. Services	195.00
IA Municipalities Workers Comp	ENG Workers Comp 03-04 #6	5892.00
Lawson Products Inc	BOLTS	158.11
Mar-Lin Business Supply	Felt Tip Pens, Calendars	124.42
McLeodUSA	Telephone- Spencer Office	12.76
Mid-Iowa Sales Co.	Windshield Sol, Power Addi	177.80
New Sioux City Iron Co	BOLTS	46.38
Office Systems Company	Copy Costs	6.63
Road Machinery & Supplies	#69 Gradall Parts	489.03
Royal Telephone Co	Telephone - Royal	17.51
Share Corp	Car Guard	131.69

Shine Bros Steel	Angle Iron	36.70
Sioux Falls Kenworth, Inc.	FILTERS	153.96
Snap On Tools Corp	Impact Socket, Allen Wrenc	133.35
Spencer Mun Utilities	60' of 12" PVC Pipe	712.30
Town & Country Disposal Inc.	Garbage - Dickens	20.00
Zep Manufacturing Co	Brake & Hand Cleaner	279.49
Capital Projects		
Abel Farm Drainage, Inc.	Schnrbg septic tanks/inst	28790.50
Architects Collaborative	architec services	7000.00
Crescent Electric Supply	Scharnberg elect	8205.13
IA Lakes Electric Coop	scharnberg new service	3795.00
Johnson Supply	soft copper	88.20
Rent-All Center	Rental trencher	250.00
Shoppers Supply	Consv sheathing	1032.00
Spencer Ready-Mix Inc	Cabin footings	924.00

Motion by Zinn, seconded by Brockshus to approve the payment of Drainage claims totaling \$1504.85 for December 23, 2003 payable to the Clay County Secondary Roads itemized as follows for tile repair, ditch bank repair, or beaver dam removal: Ditch #8 Lateral 4-38 \$436.50; Ditch #37 \$186.00; Ditch #39 \$342.35; Ditch #48 \$130.00; Ditch #49 \$160.00; Ditch #112 \$120.00; and Ditch #114 \$130.00. Motion carried.

Motion by Schoer, seconded by Sorenson to approve the payment of the Clay County Secondary Road claim against Joint Drainage Ditch #61 totaling \$328.00 for tile repair. Once approved this claim will be sent to the Emmet County Board of Supervisors and the Dickinson County Board of Supervisors for acceptance and final payment of the claim. Motion carried.

Motion by Zinn, seconded by Brockshus to accept the Clay County Compensation Board Minutes of December 18, 2003 in accordance with Iowa Code Chpt. 331.907 as preparation of a compensation schedule for the elective county officers for the succeeding fiscal year. At the public hearing held on the county budget, the compensation board recommended schedule shall be submitted to the Board of Supervisors for inclusion in the county budget. The Board of Supervisors shall review and determine the final compensation schedule which shall not exceed the schedule recommended by the county compensation board. Motion carried.

Motion by Brockshus, seconded by Sorenson to amend the previously adopted motion on December 9, 2003 setting the public hearing date and time on Ordinance #20 prohibiting the maintenance of a nuisance. The amendment shall set the public hearing date and time on Ordinance #20 as Tuesday, January 6, 2004 at 9:00 A.M. in the Clay County Board of Supervisors Room, 300 W. 4th St., Spencer, IA. The County Auditor is

directed to publish notice of the public hearing in the official newspapers of the county pursuant to Iowa Code Chapter 618.14.
Motion carried.

The Board of Supervisors proceeded to canvass the results of the votes of the Special Gaming Election held on December 16, 2003 and now embodies its findings: **Public Measure B:** "Shall the following public measure be adopted? Gambling games on an excursion gambling boat in Clay County are approved." Yes: 1966 votes. No: 3071 votes A copy of the Abstract of Votes and the original tally lists, are hereby delivered to the Commissioner of Elections for filing as required by law.

Motion by Zinn, seconded by Schoer to set the public hearing date and time for the acceptance of the 2004 Fiscal Year Budget Amendment to be Tuesday, January 20, 2004 at 10:00 a.m. in the Supervisor's Board Room of the Clay County Administration Building, 300 West 4th St., Spencer, IA.
Motion carried.

Zoning Administrator Tammy McKeever spoke with the Board regarding the condition and eventual replacement of the Zoning van.

Conservationist Dan Heissel updated the Board on the Oneota Park location and possible grant dollars available to add a restroom & septic system. The grant would require a 2/3 match in dollars received.

Sheriff Randy Krukow updated the Board on traffic fines and the purchase of a trailer

Rick Dean of Architect Collaborative and Larry Ericsson of Wetherell, Ericsson & Leusink Architects of Des Moines, IA submitted their Preservation Report on the Clay County Courthouse. The summarized overview states:
1. The Clay County Courthouse appears to be structurally sound, but with some localized concerns. Some elements show signs of deterioration that require significant effort to correct. 2. Most interior surfaces appear to be in very good condition. 3. We did not evaluate any of the buildings mechanical, electrical, or plumbing systems. 4. Previous maintenance efforts were not all good decisions and may be contributing to current problems. 5. Sandstone is not a good building material, in our opinion. Many of the exterior elements on the Clay County Courthouse are sandstone. 6. Not everything can or should be fixed. 7. A Preservation and Maintenance Manual for the Courthouse should be developed and utilized. It should be prepared by a professional who understands old building maintenance.

Motion by Zinn, Seconded by Schoer, that permission be granted to Interstate Power & Light (Alliant Energy) to rebuild single-phase distribution line of 7200 volts in Secondary Road ROW on 310th Street, 2 ½ - 6 ½ miles, N, NE of Everly as set out in their application number 26-03 filed with the County Engineer. Motion carried.

Motion by Zinn, Seconded by Sorenson, to enter into a maintenance agreement with the following cities, schools, and township trustees for the year 2004: Dickens, Everly, Fostoria, Gillett Grove, Greenville, Peterson, Rossie, Royal, Webb, South Clay School, Spencer Community Schools, Freeman Township Trustees, Garfield Township Trustees, Herdland Township Trustees, and Logan Township Trustees and to authorize the Chairperson to sign the agreements. Motion carried.

Motion by Brockshus, Seconded by Sorenson, to purchase a new 2004 CAT 143H Motor Grader from Ziegler of Des Moines, Iowa for \$191,848.00 plus trade in and to authorize the Chairperson to sign the purchase order. Motion carried.

The Chairperson adjourned the meeting at 1:00 p.m. to convene at the Auditor's called meeting at 8:30 a.m. on Friday, January 2, 2004.

Marjorie A. Pitts, County Auditor

Kenneth Chalstrom, Chairperson