

Clay County Board of Supervisors Minutes from Meeting 3 held on January 12, 2010

The Clay County Board of Supervisors met pursuant to adjournment on January 12, 2010 at 8:30 a.m. in the boardroom with Chairperson Swanson presiding and with the following other members present: Supervisors Brockshus, Chalstrom, Matthews, Skow and Auditor Marjorie Pitts as clerk for the meeting. Absent: None.

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote: Ayes: Brockshus, Chalstrom, Matthews, Skow and Swanson. Nays: None. Abstentions: None.

Motion by Chalstrom, seconded by Matthews that the Board meeting agenda for January 12, 2010 be received and placed on file with the County Auditor as approved. Motion carried.

Motion by Skow, Seconded by Chalstrom to accept the low pickup quote of \$25,480.00 from H & N Chevrolet of Spencer, Iowa for a 2010 Chevy Silverado 1500LS 4x4. Motion carried.

Motion by Matthews, seconded by Chalstrom that the minutes of the Board Meeting #1 held January 4, 2010 be and are hereby approved as submitted. Motion carried.

Motion by Chalstrom, seconded by Brockshus that the minutes of the Board Meeting #2 held January 11, 2010 be and are hereby approved as submitted. Motion carried.

Motion by Matthews, seconded by Brockshus to adopt the following resolution: BE IT HEREBY RESOLVED by the Board of Supervisors approve expenditures and that the County Auditor be hereby authorized and directed to issue warrants, against the various settlement of such claims a allowed January 12, 2010. Ayes: Brockshus, Chalstrom, Matthews, Skow and Swanson. Nays: None. Abstentions: None. Resolution adopted.

General Basic Fund		
Airgas North Central	consv oxygen	46.69
Arnold Motor Supply	Consv air filter	23.39
Belin Lamson McCormick Zumbach	Adm legal serv	3057.30
Bill Caskey	rent asst landlord	214.00
Bill Stevenson Const, Inc	GSC snow removal	1430.00
Black Hills Energy	consv utilities	79.00
Bob Barker Company Inc	Shrf thermal	48.73
Bomgaars	Consv misc	781.56
Bud's Service	Shrf services	253.50
Campus Cleaners & Launderers	Bldg rugs	66.50
Canon Financial Services	Adm copier contract	406.45
Carpenter Uniform & Promotions	Shrf holster shirts/tact	402.95
Kenneth L Chalstrom	Bd mileage	625.10
City of Spencer	CCSO disposal/dehumidifie	20.00
Clay County Sheriff	Shrf trans chgs	595.20
Coffman's Locksmith	Shrf key/mobile unit	45.00
Counsel Office & Document	Consv copier	224.24
Crescent Electric Supply	Cthse fluor lamps	334.98
Daily Reporter, The	Shrf legal publications	594.84
Darron Rusk	San well closures	800.00
Davis Typewriter Co Inc	DHS copier lease	176.68
Des Moines Stamp Mfg Co	Rec stamp	59.85

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Everttek	Consv cable/internet/phon	129.13
FASTENAL	consv CupPt	8.46
Galen's Pro-Mow	Consv carb kit/clean& rep	68.34
Hartley Sentinel	Pub bd mtgs	658.47
Daniel J Heissel	Consv mtg registration	10.00
Holmes Lock & Safe Co	Cths digital lock repair	75.00
Hy-Vee	jail inmate supplies	18.57
IA DNR	San well construct permits	50.00
IA Lakes Regional Water	consv water usage	140.01
IA Law Enforcement Academy	Shrf instructr recert sch	225.00
IA State Auditor	FY09 audit filing fees	625.00
IACCBE	Consv Registration	380.00
ISACA	Aud SEAT membership	100.00
Janitor's Closet	CCSO ice melt	112.62
Julius Cleaners	Shrf alternations	10.70
Knight Protection	Cthse fire alarm monitori	300.00
Lakes Regional Healthcare	Shrf emerg rm	263.00
Kevin D Maassen	Consv mtg registration	10.00
Mangold Environmental Test	San well testing	122.25
Mar-Lin Business Supply	Treas paper	6.99
Marcus News & Peterson Patriot	Bd pub mtg #38	573.14
Mathison Co	DP plotter repair	525.59
Burlin H Matthews	Bd mtg exp/meal	16.58
Menards - Spencer	Cust compressor	89.99
Midwest Appliance Repair Inc	Consv range door latch	65.00
MorphoTrak	Shrf AFIS maint agrmnt	1852.00
Nielsens Tire & Appliance	Consv tire	78.00
Northwest Equipment Inc	consv filter	34.50
Office Systems Company	DP copies	65.49
Otis Elevator Co	Adm elevator yrly contrac	4766.04
Peg Johnson	rent asst landlord	440.00
Perkins Office Solutions	Shrf stamp pad/comp gas	40.71
Pixler Electric Inc	Jail rocker switch	7.25
Proforma Millennium Graphics	Aud warrants/laser	521.15
RadioShack Your Phone Co	Shrf batteries	47.94
Christopher L Raveling	ME conf expense	107.27
Seasons Center	ISP January charges	902.20
Sidwell Company, The	DP parcel bldr brdg maint	300.00
Sioux Sales Co	Shrf hats/stocking	45.80
Solutions, Inc	DP viruse removal	850.75
Spencer Area Activity Center	Economic Devlpmnt	20000.00
Spencer Auto Parts Inc	Consv hydrl fltr	23.34
Spencer Mun Utilities	Shrf credit	1067.39
Spencer Office Supplies	Aud lam pouch/pen refil/	123.37
Spencer Trophy & Awards	Shrf name plate/hldr	20.25
Staples	Consv paper/markers/file	138.04
State Steel Supply Co.	Consv boat dock repair	83.58
Susan Graves Trust	San well closure	400.00
SWIFT AIR	Cths HVU/fan/thermostat	810.15
Town & Country	Consv garbage	39.59
UPS	Shrf pkg shipping	35.35
US Cellular	DHS cell phone charges	273.90
Walmart Business	Consv forks	96.40

General Supplemental Fund

CDW Government, Inc	election laptops - 14	10219.86
Clay County Sheriff	Shrf trans chgs	100.50
Election Center	Election membership	150.00

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Employee Benefit Systems	Cobra billing	92.40
IA Municipalities Workers Comp	Work Comp 09-10	5544.40
IA Workforce Development	Aty 4th qtr unemplymnt	192.56
Reliable Office Supplies	Elect supplies	49.90

Juvenile Drug Court Fund

Fareway Stores Inc	Drug court meals	57.54
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MH-DD Services Fund

Echo Plus	scl-care	3000.00
Hope Haven	se-care	2129.10
IA Dept of Human Services	icf-res--care	46934.66
IA Workforce Development	CPC 4th qtr unemplymnt	7.10
Nishna Productions Inc	wa-care	886.20
Seasons Center	rcf-care statecase	14314.58
Spencer Office Supplies	office suppl.	11.75

Rural Services Basic Fund

Alpha Wireless Comm	Shrf CIG jack support	62.27
Arnold Motor Supply	Shrf winter blades/hdlgts	214.90
Bomgaars	Cosnv jacket and jeans	99.98
Bud's Service	Shrf towing 21-4	245.00
City of Spencer	RS garbage service	5954.00
Daily Reporter, The	Zoning publications	20.35
Hull Coop	Shrf wiper blades	47.20
Johnston Automotive	Shrf battery	149.14
Office Systems Company	RS copies	22.39
Spencer Auto Parts Inc	Shrf tarp strap	.96

Sheriff Undercover Fund

City of Spencer	Shrf IGLD Task Force reim	526.69
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Secondary Road Fund

A & M Laundry Inc.	Uniforms	200.60
Airgas North Central	Safety Glasses	111.88
Alliant Energy	Electric - Royal	270.92
Alpha Wireless Comm	Radio Repairs	324.33
Arnold Motor Supply	PARTS	572.38
Auto Glass Center	#351 Glass & Supplies	145.14
Ayrshire Farmers Mutual Tele	Telephone - G.G.	25.16
Barco Municipal Products	Sand Bags, Letters	287.26
Black Hills Energy	Gas - Royal	317.11
City of Everly	Gas - Everly	500.94
City of Royal	Water, Sewer - Royal	26.00
City of Spencer	4 - Appliances	141.50
Crysteel Truck Equipment Inc.	PARTS	2547.35
Daily Reporter, The	Level B Public Notice	101.40
Everttek	Telephone - Everly	93.86
Farmers Feed & Supply Co	183.05 Ton Salt	9526.44
Fox International Inc.	PARTS	4051.19
Wayne Ginger	Fence removal	6160.80
Green Plains Grain Co LLC	Gas - Webb	20327.97
H & N Chevrolet Buick	PARTS	4.68
IA Concrete Paving Assn	Concrete Paving Conf	280.00
IA Lakes Electric Coop	Non-Metered Repairs	160.00
IA Lakes Regional Water	Water - Dickens	31.00
IA Municipalities Workers Comp	Inst #7 - Work Comp	11155.60
IA Workforce Development	4th Qtr Unemployment-ENG	37.10

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Interstate Batteries	BATTERIES	88.95
Johnston Automotive	PARTS	232.68
Nielsens Tire & Appliance	Service	3163.56
Premier Communications	Telephone - Dickens	63.85
Royal Telephone Co	Telephnoe - Royal	20.19
Snap On Tools Corp	TOOLS	7.20
Spencer Auto Parts Inc	PARTS	2842.27
Spencer Mun Utilities	Telephone - Shop	50.36
St Lukes Drug & Alcohol Test	2 - DOT Drug Tests	72.00
State Steel Supply Co.	PARTS	74.30
TD Tools	Jumbo Crow Foot Wrench	69.34
Town & Country	Garbage - Dickens	14.50
US Cellular	Date Phone	63.46
Zee Medical Service Co	Update 7 First-Aid Kits	541.85

Reap-Resrc Enhncmnt-Cnsrv

Bomgaars	Consv overalls and gloves	99.98
IA Workforce Development	Natlst 4th qtr unemplmnt	3.60
IACCBE	Consv Registration	95.00
Stacie L Young	Consv Dist III mtg	10.00

Clay County Flex Plan

Constance A Adams	flex medical	79.60
Ann L Baschke	Flex medical	110.00
Bradley H Brunk	Flex medical	154.00
Kenneth L Chalstrom	flex medical	204.95
Audrey Coffman	Flex medical	10.00
Burlin H Matthews	Flex medical	190.17
Tammy R McKeever	Flex medical	94.50
Darrell A Nordman	flex medical	56.04
Scott L Rinehart	Flex medical	48.40
Glenn I Rouse	Flex medical	320.00
Steven L Sundblad	Flex medical	40.00
Mark A Thompson	Flex medical	132.08
Casey J Timmer	Flex daycare	200.00

E-911 Surcharge

Alpha Wireless Comm	radio sys/law enformnt ve	50000.00
Ayrshire Farmers Mutual Tele	E911 phone mthly chrgs	199.90
Community Broadcasting, Inc	E911 tower space	900.00
Everttek	E911 phone serv	445.00
Iowa Telecom	E911 phone service	41.69
Premier Communications	E911 special circuit	570.04
Qwest	E911 power 911 upgrade	90000.00
River Valley Telecom Coop	E911 line charges	363.92
Spencer Mun Utilities	E911 ciruit chages	228.60
Terril Telephone Coop	E911 circuit	8.04

Jnt Co Emergency Mgt Fund

Eric W Tigges	EMA fuel	86.01
Verizon	EMA cell phone	159.80

Spec Appraiser Fund-Assessor

Heidi L Chapman	Assr prop inspection mile	201.25
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Co. Assessor Agency Fund

Canon Financial Services Inc	Assr copier charges	187.90
IA Workforce Development	Asr 4th qtr unemplmnt	37.10

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Verizon
Grand Total

Assr cell phone

50.89
349107.27

The Supervisors discussed and shared information from committees and boards they have attended since their last regular board meeting. Supervisor Skow: Dept Head meeting discussing County Government Month activities in April 2010 including Volunteer Appreciation Day; employee handbook content and procedure changes. Supervisor Chalstrom: No report. Going on a jail tour to O'Brien and Plymouth counties. Supervisor Matthews: Compass Pointe by-laws meeting; UDMO liability insurance meeting; Local Housing Trust fund meeting. Supervisor Brockshus: No report. Supervisor Swanson: No report.

Motion by Brockshus, seconded by Matthews to accept the recommendations of the Chairperson for the following committees for the year 2010. The Chairperson appointed those board members not appointed as members of each committee to be alternates for each committee. Motion carried.

Compass Pointe -	(Brockshus / Matthews)
CEO-IWD	(Chalstrom)
CoDo Planning Council	(Swanson)
Communication Center -	(Chalstrom / Matthews)
Courthouse & Courthouse Security	(Brockshus/Skow)
Clay County Health Board	(Skow)
Clay County Regional Events Center	(Brockshus/Chalstrom)
E-911 Board	(Chalstrom)
Drug Court	(Brockshus/Skow)
NW IA Regional Airport Board of Trustees	(Matthews)
EMS Council -	(Chalstrom/Swanson)
Grievance Committee -	(Brockshus/Swanson)
Jobs Trust -	(Brockshus)
L.E.P.C. -	(Chalstrom)
NW IA Planning and Development -	(Swanson)
R C & D (IA Lakes Resource Consv & Dev	(Swanson)
Regional Transit Authority -	(Matthews)
Seasons Board	(Brockshus/Swanson)
Spencer Industries Board -	(Brockshus)
Upper Des Moines Opportunity -	(Matthews)
Youth Emergency Services YES-	(Chalstrom)
3 rd Judicial District Dept Correctional Services	(Chalstrom))
LADE Board	(Skow)
I.S.P. Board	(Brockshus/Skow)
Drop-In Center	(Brockshus)
Clay County Housing Trust Board	(Swanson/Matthews)
Clay County Revolving Loan Board	(Brockshus)
Spencer Alliance for a Creative Economy (SPACE)	(Brockshus)

Motion by Matthews, seconded by Chalstrom to accept and authorize chairperson to sign the Employee Payroll Request from the Secondary Roads Department for Joseph Gilman for part-time/temporary status at an hourly rate of \$15.00 per hour effective December 30, 2009. Motion carried.

Motion by Chalstrom, seconded by Brockshus to accept and authorize chairperson to sign the payroll request form for Jon Winterboer from Secondary Roads Department for a change in hourly wages to \$19.29 per hour effective January 23, 2010 for longevity increase to \$.40 per hour for 15 years of service. Motion carried.

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Motion by Matthews, seconded by Skow to accept and authorize chairperson to sign the Employee Payroll Request from the Secondary Roads Department for Darrel Santage for full time status at an hourly rate of \$17.68 per hour effective January 11, 2010. Motion carried.

Motion by Brockshus, seconded by Matthews to re-appoint Marc E. Gustafson, 3855 180th Ave., Spencer, IA as Clay County Weed Commissioner pursuant to Code of Iowa, Chapter 317.3 for calendar year of 2010, upon approval of the Clay County Conservation Board. There shall be an annual compensation of \$1000.00 for the responsibilities. Motion carried.

Motion by Chalstrom, seconded by Matthews to accept the December 31, 2009 Sheriff's Quarterly Report of Fees collected in the amount of \$28,701.13 with detail found in the County Auditor's office. Motion carried.

Motion by Brockshus, seconded by Skow to approve the County Sheriff's Commissary Account Quarterly Report ending December 31, 2009 totaling \$809.28 with detail on file in the County Auditor's office. Motion carried.

Motion by Matthews, seconded by Brockshus to accept Auditor's Report of Fees Collected for quarter ending December 31, 2009 totaling \$1491.44. with detail on file at the County auditor's office. Motion carried.

Motion by Brockshus, seconded by Chalstrom to approve County Treasurer's Semi-Annual Report for period ending December 31, 2008 with detail on file at the auditor's office. Motion carried.

Motion by Skow, seconded by Chalstrom to approve County Recorder's Report of Fees Collected for period ending December 31, 2009 totaling \$36,722.73 with detail on file at the auditor's office. Motion carried.

Motion by Brockshus, seconded by Matthews to authorize chairperson to a sign letter of support to the Clay County Foundation for the Royal Community Action Group's renovation of the Royal Community Center Meeting Room. Motion carried.

9:15 a.m. Randy Weimers - presented the Compensation Board recommendations for salaries of the Clay County elected officials. Motion by Skow, seconded by Chalstrom to accept, for budgetary purposes, the recommendations of the Clay County Compensation Board for the following salaries for the elected officials of the county for the fiscal year beginning July 1, 2010 through June 30, 2011: Sheriff \$64,575; Attorney \$51,250; Auditor \$51,250; Recorder \$51,250; Treasurer \$51,250; and Board of Supervisors \$24,600. Motion carried.

9:00 a.m. Kim Scorza spoke with the Board as the new Season's Center Executive Director giving her perceptions and observations of her new position. Scorza shared her background prior to accepting the Season's position.

10:00 a.m. Jason Coppel and Cheryl Arnold- of the International Union of Operating Engineers Local 234-presented the initial bargaining proposals for the Clay County Administration and Courthouse Buildings and the Clay County Conference Board (Assessor).

10:30 a.m. The Board met with Bonnie Dalager, Program Director for the Clay County Extension Office accompanied by Extension Council member Paula Buenger and the 4-H and Youth Coordinator Anissa Jepsen. The top three priorities of the council are 4-H programming, competitive information for agriculture, and families. Creating ways to increasing the 4-H enrollment and partnering with other organizations to offer after school programming are immediate and long-term goals that were discussed with the Board. The group also informed the Board on the new 4H website operations and their overall enthusiasm for the future and its opportunities.

County Auditor Marjorie Pitts gave a departmental update to the Board relating to the recent purchase of computer and printer equipment to be used in the upcoming Federal and State elections, the information relating to upcoming conferences sponsored by the Iowa State Association of Counties (ISAC), and provided budget analysis information that had been requested by the Board.

Motion by Brockshus, seconded by Matthews to authorize Chairperson to sign the OSHA 300 Form Log that will be posted February 1, 2010. Motion carried.

The Chairperson adjourned the meeting at 11:35 a.m. to convene at the next Auditor's called meeting January 13, 2010 at 8:30 a.m.

/s/Marjorie A. Pitts, County Auditor

/s/ Linda Swanson, Chairperson