

Meeting #7

The Clay County Board of Supervisors met pursuant to adjournment January 31, 2017 at 8:30 a.m. in the boardroom with Chairperson Matthews presiding and with the following other members present: Supervisors Anderson, Matthews, Swanson, Skow, Assistant County Attorney Barry Sackett, and Auditor Marjorie Pitts as clerk for the meeting. Chairperson Matthews led the meeting in the Pledge of Allegiance.

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote: Ayes: Anderson, Matthews, Skow and Swanson. Nays: None. Abstentions: None.

Motion by Skow, seconded by Anderson that the Board meeting agenda for January 31, 2017 be received and placed on file with the County Auditor as approved. Motion carried.

Motion by Skow, seconded by Anderson that the minutes of the Board Meeting #3 held January 17, 2017 and Board Budget workshop meetings #4, #5, and #6 held January 23, January 26 and January 30, 2017 are hereby approved as submitted. Motion carried.

Motion by Anderson, seconded by Skow to adopt the following resolution: BE IT HEREBY RESOLVED by the Board of Supervisors approve expenditures and that the County Auditor be hereby authorized and directed to issue warrants, against the various settlement of such claims a allowed January 31, 2017 Ayes: Anderson, Matthews, Skow and Swanson. Nays: None. Abstentions: None. Resolution adopted.

Publication List by Vendor

Advanced Door Systems	Buildings	75.00
Advanced Systems	Copier Contract	2634.62
Advanced Systems	Copier Contract	767.82
All-American Turf Beauty	Buildings	2678.21
Alliant Energy	Utilities	292.51
Alpha Wireless	Radios	4690.15
Barry Anderson	Flex	200.00
Atlas Stamp & Seal	Office Supplies	23.50
Aurelia Lumber Company	Construction & Maint.	16845.48
Safelite Fulfillment	Parts	160.05
Ayrshire Farmers Mutual	Telephone	341.57
Ann Baschke	Sick Pay Over 90 Days	451.61
Black Hills Energy	Utilities	178.00
LeAnn Black	Sick Pay Over 90 Days	103.35
Boji Builders Inc	Revolving Loan	50000.00
Boji Information	Office Supplies	396.00
Bomgaars	Buildings	2033.20
Bound Tree Medical	Safety	646.16
Tammy Brown	Sick Pay Over 90 Days	92.80
Bradley Brunk	Sick Pay Over 90 Days	120.00
Bud's Service	Fuels	5.75
CCDA	Dues & Memberships	40.00
CenturyLink	Telephone	467.64
Heidi Chapman	Sick Pay Over 90 Days	95.65
Christians Sheet Mtl	Safety	1015.90
Cintas Corp	Safety	79.14
City of Everly	Utilities Payments	81.95
Clay Co Emerg Mgt Agency	Allocation	8752.08
Clay Co Flex Plan	Emp Grp Health	5000.00
Clay County General Fund	Fuels	50120.44
Clay County Fair Assn	Allocation	7124.45

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Audrey Coffman	Sick Pay Over 90 Days	138.94
Coffman's Locksmith	Buildings	64.25
Copper Cottage	Buildings	1020.78
Christian Copper	Sick Pay Over 90 Days	43.25
Creative Stitches	Uniforms	22.50
Crescent Electric Supply	Buildings	101.33
Crown Clinics	Medical	75.00
Culligan of Spencer	Office Supplies	23.80
Brian Davis	Sick Pay Over 90 Days	87.90
Scott Davis	Sick Pay Over 90 Days	95.00
Debra M Mc Keever	Depositions	346.50
Diamond Vogel	Parts	134.10
Don Pierson Ford	Motor Vehicle Equipment	11.46
Pamela Doran	Sick Pay Over 90 Days	59.35
Emmet County Sheriff	Sheriff Fees	19.50
Evertex	Telephone	962.66
FASTENAL	Tools	981.14
Filter Care	Engineering Services	112.20
Fire Proof Plus	Safety	667.00
Gene Fliss	Sick Pay Over 90 Days	80.00
Sandra Geidl	Employee Travel Expenses	51.80
GeoComm Corporation	Planning	7700.00
David Glienke	Sick Pay Over 90 Days	105.95
Graham Tire Co	Tires & Tubes	441.00
Billy Gunnerson	Flex	517.95
Marc Gustafson	Sick Pay Over 90 Days	112.50
H & N	Parts	256.13
Hargens Court Reporting	Legal & Ct-Related Serv.	112.00
Jason Hass	Sick Pay Over 90 Days	81.90
Bradley Hawley	Sick Pay Over 90 Days	102.65
Daniel Heissel	Sick Pay Over 90 Days	120.00
Thomas Herrig	Sick Pay Over 90 Days	22.80
Hoffman Filter	Parts	75.00
Holmes Lock & Safe	Buildings	287.00
Nicole Huckfelt	Sick Pay Over 90 Days	110.00
Carissa Huse	Flex	14.00
Hy-Vee	Supplies	142.31
IA County Recorders	Dues & Memberships	200.00
Iowa Lakes Community College	Buildings	105.00
IA Lakes Electric Coop	Utilities	5720.70
IAN Treasurer	Education	88.00
Innovative Rescue Solutions	Safety	1894.20
IA Dept of Trans	Employee Travel Expenses	135.00
ISAC	Education	170.00
J&T Rentals	Buildings - Rental	1500.00
Janitors Closet	Custodial Supplies	441.34
Jennifer Jensen	Custodial	285.00
James Joenks	Sick Pay Over 90 Days	60.00
Johnstone Supply	Buildings	148.57
Karl Emergency Vehicles	Parts	688.90
Robert Kluender	Sick Pay Over 90 Days	81.90
Knight Protection	Buildings	300.00
Scott Knudtson	Sick Pay Over 90 Days	98.15
Kristi Kuester	Other Premiums	1824.57
Alison Kutzbach	Flex	15.53
John Lawson	Sick Pay Over 90 Days	79.00
Lube-Tech & Partners	Lubricants	2678.20
M&J LLC	Custodial Supplies	311.31

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Kevin Maassen	Flex	218.70
Mail Services	Postage & Mailing	520.28
Mar-Lin Business Supply	Office Supplies	54.64
Marco	Copier Charges	348.18
Mastercard	Safety	123.51
Matheson Tri-Gas	Grounds Maintenance	21.52
Burlin Matthews	Employee Travel Expenses	137.98
Tammy McKeever	Sick Pay Over 90 Days	79.65
Menards	Buildings	349.55
Mid-States Org Crime	Dues & Memberships	100.00
Miller Plumbing & Heating	Buildings	214.02
James Montgomery	Sick Pay Over 90 Days	118.75
NACVSO	Dues & Memberships	30.00
NAPA Auto Parts	Tools	119.95
National Pen Company	Supplies	141.44
Nielsens Tire	Tires & Tubes	112.00
Northwest Glass	Buildings	96.00
NW IA Planning	Services	270.00
NWICS	Data Processing Serv.	100.00
James OHearn	Sick Pay Over 90 Days	98.75
Elaine Orthmann	Sick Pay Over 90 Days	101.45
Palo Alto County Sheriff	Legal & Ct-Related Serv.	63.08
Robert Peters	Sick Pay Over 90 Days	23.15
Pitney Bowes	Postage & Mailing	1026.69
Pixler Electric	Buildings	116.60
Proforma	Office Supplies	113.05
Christopher Raveling	Sick Pay Over 90 Days	51.25
Monica Rehnstrom	Sick Pay Over 90 Days	140.39
Cheryl Riley	Sick Pay Over 90 Days	16.10
Travis Riley	Sick Pay Over 90 Days	75.00
Scott Rinehart	Sick Pay Over 90 Days	47.20
River Valley Telecom	E-911	340.71
Alicia Roos	Sick Pay Over 90 Days	62.65
Glenn Rouse	Flex	143.05
Royal Fire & Rescue	Education	15.00
Royal Telephone	Telephone	1016.37
Jesse Rustad	Sick Pay Over 90 Days	100.00
Aaron Rutter	Sick Pay Over 90 Days	44.05
Sanders	Cover Aggregate/Sand/Mate	12209.86
Darrel Santage	Sick Pay Over 90 Days	110.80
Schumacher Elevator Company	Buildings	2958.30
Kathryn Schwarting	Sick Pay Over 90 Days	35.50
Sieh Sand & Gravel	Construction	2965.15
Sioux Sales Co	Safety	49.95
Michael Skonhovd	Sick Pay Over 90 Days	120.00
Solutions	Data Processing Equipment	12778.54
Speed Printers	Legal	182.50
Spencer Ag Center	Buildings	394.60
Spencer Hospital	Medical	1566.00
SMU	Data Processing Serv.	1068.94
Spencer Office Supplies	Office Supplies	661.48
Spencer Signs	Office Supplies	20.00
Ann Spooner	Sick Pay Over 90 Days	116.35
Staples	Office Equip	186.27
Linda Swanson	Salary-Regular Employees	288.25
Randy Swanson	Employee Travel Expenses	22.33
Spencer Taylor	Sick Pay Over 90 Days	119.10
Terril Telephone	Telephone	9.38

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Mark Thompson	Sick Pay Over 90 Days	115.00
Thrifty White Stores	Clothing & Dry Goods	537.60
Eric Tigges	Sick Pay Over 90 Days	96.25
Casey Timmer	Sick Pay Over 90 Days	112.35
Kristine Toay	Sick Pay Over 90 Days	64.00
Town & Country	Sanitation	65.50
U S Postal Service	Postage & Mailing	2000.00
Unity Point Clinic	Medical	100.00
US Cellular	Telephone	1043.98
U S Postmaster	Postage & Mailing	48.00
Randy Van Kley	Sick Pay Over 90 Days	107.50
Laura Ver Mulm	Sick Pay Over 90 Days	115.00
Verizon	Telephone	235.82
VISA	Fuels	72.52
Joan Waller	Sick Pay Over 90 Days	120.00
Warner Funeral Home	Medical & Health Services	1125.00
Warren Meier Electric	Buildings	565.00
Sheila Weeks	Sick Pay Over 90 Days	99.65
Jeffrey Wiemann	Sick Pay Over 90 Days	120.00
Kimberly Wilson	Sick Pay Over 90 Days	100.15
Jonathan Winterboer	Sick Pay Over 90 Days	85.65
Woodman Controls Company	Buildings	1035.00
Woodward Youth Corporation	Detention	1772.70
James Worm	Sick Pay Over 90 Days	58.15
Grand Total		\$240,046.88

Motion by Skow, seconded by Swanson to approve drainage expenditure dated January 31, 2017 totaling \$2,000.00 for reimbursement of Surety bonds for the appeals for Drainage District #23 Improvements and Reclassification, payable to Brinton Bordwell & Johnson Trust, 120 Central Avenue West, PO Box 73, Clarion, IA 50525. Motion carried.

Motion by Anderson, seconded by Swanson to approve drainage expenditure dated January 31, 2017 totaling \$573.31 payable to Pitney Bowes Purchase Power for drainage postage. Motion carried.

9:00 a.m. Scott Rinehart – County Engineer

Motion by Anderson, seconded by Skow to accept IDOT's Detour Compensation Calculations for the compensation offered to Clay County in the amount of \$22,637.13 for use of Clay County Roads on a detour for the IDOT's Highway 71 ACC Overlay project from B53 to Buena Vista County line and authorize the Chairperson to sign the Detour Revocation Information Sheet. Motion carried.

9:15 a.m. Hugh Lively – RIDES Executive Director

RIDES Executive Director Hugh Lively presented the Regional Transit statistics ending June 2016. RIDES requested a total of \$15,000.00 for fiscal year 2018, this includes operational funding and capital replacement for transportation services in Clay County to aid in the operations of the countywide ADA Demand Response Service, taxi service, and the Medivan Bus Service that operates throughout Clay County.

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9:30 a.m. Treasurer Sande Geidl met with the Board to discuss the status of stamped drainage warrants on record that have been purchased by the County. The current holdings amount to \$1,754,101.17 earning a five (5) percent rate of interest. The Board will be doing a levy on drainage real estate later this year that will generate revenue that will decrease the amount of stamped warrants on record. Geidl also spoke with the Board regarding the installation of the Iowa DOT Driver's License station in her office. The Kiosk equipment contract with the DOT expires March 1, 2017. The DOT will require an agreement approved by the Board to begin training of office staff to issue licenses. The DOT will provide equipment, software, and forms necessary for the process of issuing licenses. Consensus of the Board was for the Treasurer to go forward with preparing her office to issue drivers license.

10:00 a.m. The Board met with the Clay County Fair Board Chairman Dave Simington and Fair Manager Jeremy Parsons who presented the 2016 Annual Clay County Fair Association Report highlighting the accomplishments and their Centennial vision surrounding renovation of current facilities, construction of new facilities, and infrastructure improvements. The Fair requested funding for the 4-H exhibitors of \$35,000 for fiscal year 2018 and \$40,000 towards the Events Center operations which is the same as the 2017 request.

10:15 a.m. Assistant County Attorney Barry Sackett gave the Board a departmental update from the civil division of the County Attorney's office.

10:30 a.m. The Board met with Clay County resident Mike Raner concerned about the absence of a driver's license station. The Board assured Raner that the progress, though slower than hoped, is moving forward.

10:45 a.m. Zoning/Environmental Health/ Safety Director Tammy McKeever discussed the process being implemented that will have Clay County making ID tags for all of its employees. It will not be required to be worn at this time, but would be utilized in the event of a disaster or emergency situation. Also discussed the flood insurance notification necessary to property owners in the unincorporated areas of Clay County that McKeever will be sending soon. The Special Use Permit hearings process that can put restrictions on the decommissioning of wind turbines was a topic of discussion. McKeever also updated the Board on the Health Care Coalition that is now combining eight (8) counties into a region. The fiscal agent for the coalition region will be O'Brien County. This coalition will mean that Emergency Medical Services in Clay County will be in competition with more organizations for the same grant dollars available.

Marjorie A. Pitts - County Auditor

Motion by Anderson, seconded by Skow to approve the transfer of \$810,996.94 from Local Option Sales Tax Fund to the Clay County Secondary Road Fund for the following projects: Project L-8416CB-1 for \$44,660.92 Box Culvert; Project L-6416CB-2 for \$82,522.08 Box Culvert; Project L-6416CB-3 Box Culvert; Project LFM-6817MS-1 for \$346,492.86 Micro Surfacing; Project LFM-7518DO-1 for \$143,269.20 Bridge Deck Overlay and Project LFM-5817HMA-1 for \$158,208.07 Hot Mix Asphalt. Motion carried.

It was moved by Swanson, seconded by Anderson, to adopt the following resolution to designate duties to prepare the County budget pursuant to Iowa Code Section 331.434.

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RESOLUTION 2017-10

WHEREAS, the Clay County Board of Supervisors requires assistance in preparing the Clay County Budget pursuant to Iowa Code Section 331.434.

WHEREAS, the Clay County Board of Supervisors have determined Marjorie Pitts, the currently elected Clay County Auditor, has the requisite expertise and experience to assist them with preparation of the Clay County Budget pursuant to Iowa Code Section 331.434.

WHEREAS, the Clay County Board of Supervisors have determined \$3,000.00 would adequately compensate Marjorie Pitts for work preparing the budget.

WHEREAS, Marjorie Pitts desires to assist the Board of Supervisors in preparing the Clay County Budget pursuant to Iowa Code Section 331.434 in return for compensation of \$3,000.00.

THEREFORE, be it resolved by the Clay County Board of Supervisors designate their duties to prepare and adopt a budget pursuant to Iowa Code Chapter 331.434 to Marjorie Pitts for the fiscal year 2018 budget year beginning July 1, 2017. An amount of \$3,000.00 shall be allocated to Marjorie Pitts upon certification of the budget to the Iowa Department of Management.

The above and foregoing resolution was adopted by the Board of Supervisors of Clay County, Iowa, this 31st day of January 2017 and the vote thereon being as follows:

Ayes: Anderson, Matthews, Skow and Swanson. Nays: None. Abstentions: None.

ATTEST:

Marjorie A. Pitts, County Auditor

Burlin H. Matthews, Chairperson
Clay County Board of Supervisors

Motion by Anderson, seconded by Skow to accept the recommendation by the Clay County Assessor of new and disallowed family farm credit applications filed prior to November 1, 2016 pursuant to Iowa Code Section 425A.4. Motion carried.

Supervisors discuss/share information from committees and board they have attended. Supervisor Swanson had no report. Supervisor Skow will be attending a Board of Health meeting this week. Supervisor Anderson reported on the Compass Point Board meeting, the EMS Board meeting, the Ragbrai Advisory meeting, and the ISAC New Officers School. Supervisor Matthews update on the ISAC New Officers School also and the ISAC Board of Directors meeting, and the Seasons Board meetings.

The Chairperson adjourned the meeting at 12:48 p.m. to convene at the next Auditor's called meeting February 14, 2017 at 8:30 a.m.

Marjorie A. Pitts, County Auditor

Burlin H. Matthews, Chairperson

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