

Clay County Board of Supervisors Minutes from Meeting 8 held on February 14, 2017

The Clay County Board of Supervisors met pursuant to adjournment February 14, 2017 at 8:30 a.m. in the boardroom with Chairperson Matthews presiding and with the following other members present: Supervisors Anderson, Swanson, Skow, Assistant County Attorney Barry Sackett, and Deputy Auditor Ann Baschke as clerk for the meeting. Chairperson Matthews led the meeting in the Pledge of Allegiance.

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote: Ayes: Anderson, Matthews, Skow and Swanson. Nays: None. Abstentions: None.

Motion by Anderson, seconded by Swanson that the Board meeting agenda for February 14, 2017 be received and placed on file with the County Auditor as approved with the addition to approve the advertising process to hire a county engineer. Motion carried.

Motion by Skow, seconded by Anderson that the minutes of the Board Meeting #7 held January 31, 2017 are hereby approved as submitted. Motion carried.

Motion by Swanson, seconded by Anderson to adopt the following resolution: BE IT HEREBY RESOLVED by the Board of Supervisors approve expenditures and that the County Auditor be hereby authorized and directed to issue warrants, against the various settlement of such claims a allowed February 14, 2017. Ayes: Anderson, Matthews, Skow and Swanson. Nays: None. Abstentions: None. Resolution adopted

Publication List by Vendor

A & M Laundry	uniforms	145.16
Advanced Systems	Copier supplies	750.45
Airgas USA	Grounds Maintenance	59.71
All-American Publishing	Publication	240.00
Alliant Energy	Utilities	681.60
Alpha Wireless	Radio Repiar	169.21
Arnold Motor Supply	Parts	17.98
Black Hills Energy	Utilities Payments	46.85
Black Hills Energy	Utilities	4054.71
Boji Information	Office Supplies	145.00
Tammy Brown	Flex	91.62
Bud's Service	Lubricants	232.30
Cannon Moss Brygger	Buildings	5513.73
Carey's TV & Stereo	Buildings	29932.64
Carpenter Uniform	Uniform	244.56
CenturyLink	Telephone	58.19
City of Everly	Other	662.16
City of Spencer	Comm Center	22895.46
City of Webb	Water & Sewer	86.83
Clay Co Sec Road Fund	Fuels	2839.09
Audrey Coffman	Flex	279.00
Cooperative Energy Company	Parts	19165.33
Crown Clinics	Medical	425.00
Daily Reporter	Publications	985.06
Darr Properties	Rent Payments	440.00
Dickinson Co News	Publications	180.00
Drivers License Guide Company	Office Supplies	29.95
Embassy Suites	Employee Travel Expenses	540.96
Everttek	Telephone	480.18

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Fareway Stores	JV Drug Ct Meals	64.06
FleetPride	Parts	201.39
Galls an Aramark Company	Uniforms	99.99
Sandra Geidl	Flex	162.54
Goal Kick Sporting Goods	Uniform	53.98
Graham Tire Co	tires	615.60
Greer Law Office	Legal Aid	150.00
H & N	repairs	240.98
Hanson's Plumbing & Heating	Buildings	416.80
Hartley Sentinal	Publications	724.93
Holiday Inn	Mtg exp	1014.00
Carissa Huse	Flex	20.00
Iowa Lakes Community College	Rent	3692.99
IA Lakes Regional Water	Water & Sewer	40.50
IA Secretary of State	notary	30.00
Iowa State University	Educational	50.00
IACCVSO	Educational	60.00
ICIT	Educational	300.00
IDS	Sanitation	61.00
IA Dept of Trans	Engineering Supplies	50.00
IPERS Returns Processing	payroll taxes	286.07
ISAC	Educational	340.00
J&T Rentals	Rent	200.00
Johnston Automotive	Parts	585.92
KAPCO	Postage	208.09
Kirkham Michael & Assoc	Engineering Serv	1362.06
Knight Protection	Buildings	300.00
Lawson Products	Hardware	45.54
John Lawson	mtg expenses	48.00
Sheryl Lee	Mileage	9.20
Frank Lehman	Fuels	22.50
Linn County Public Health	Medical	150.00
Lube-Tech & Partners	Lubricants	1877.58
M&J LLC	Rugs/mops	79.85
Marco	Copier Contract	135.44
Marcus News	Publications	753.81
Matheson Tri-Gas	Grounds Maintenance	296.31
Burlin Matthews	Emp mtg expenses	204.02
MaxYield Cooperative	Fuels	5755.75
Menards	Buildings	193.82
Mike Wolthuis	Rent	260.00
NAPA Auto Parts	Parts	99.90
Nielsens Tire & Appliance	Tires & Tubes	475.94
North Central Int'l	Parts	2193.37
NW IA Youth Emergency	Transport Charges	118.00
Marjorie Pitts	Employee Travel Expenses	141.75
Premier Communications	Telephone	646.47
Presto X Company	Buildings	122.90
Monica Rehnstrom	Employee Travel Expenses	310.65
Scott Rinehart	Flex	400.22
Sanders	Cover Aggregate/Sand/Mate	5142.27
Kathryn Schwarting	Employee Travel Expenses	26.06
Secure Shred Solutions	Shredding	57.00
Servpro	Buildings	4183.75
Sioux City Foundry	Tools	1125.45
Sioux Sales	Uniforms	63.90
Michael Skonhovd	Flex	228.00
Solutions	IT Services	15236.10

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Speed Printers	Office Supplies	22.00
Spencer Auto Parts	Parts	2594.09
Spencer Hospital	Medical	7094.77
SMU	Utilities	12128.90
Spencer Office Supplies	Office Supplies	1611.92
State Steel Supply	Parts	755.15
Thomson Reuters	Periodical	552.00
Thrifty White Stores	Safety	25.98
Eric Tigges	Postage & Mailing	6.00
Treat America Food Services	expenses	81.80
ULINE	Safety	653.57
Unity Point Clinic	Medical	74.00
US Cellular	Telephone	387.04
Randy Van Kley	Safety	50.00
Verizon	Telephone	496.53
Warner Funeral Home	Services	990.00
Sheila Weeks	Flex	200.00
Jeffrey Wiemann	Expenses	17.01
Windstream	Telephone	41.69
Woodward Youth Corporation	Detention	699.75
Zalaznik Equipment Corp	Parts	480.55
Ziegler	Parts	2541.43
Grand Total		174,631.36

Motion by Anderson, seconded by Skow to approve drainage expenditure from Joint Drainage District #61 CDE, dated February 2, 2017 totaling \$3,374.00 for engineering services on ditch cleanout payable to Jacobson-Westergard & Associates, Inc., 105 South 6th Street, Estherville, IA 51334. County Auditor is instructed to send the billing to Dickinson County for payment after approval. Motion carried.

Motion by Anderson, seconded by Swanson to adopt the following resolution: BE IT HEREBY RESOLVED by the Board of Supervisors to approve DRAINAGE expenditures and that the County Auditor be hereby authorized and directed to issue warrants, against the various settlement of such claims as allowed February 14, 2017. County Auditor is directed to issue stamped warrants from drainage districts which currently have insufficient funds. Ayes: Anderson, Matthews, Skow and Swanson. Nays: None. Abstentions: None. Resolution adopted.

Hudson Law Firm, PO Box 210, Pocahontas, IA 50574		
Tel/Conf Re: Bailey Appeal	D.D. #2	\$ 27.50
Kirksey Letter to Bjornstad	D.D. #23	\$ 120.00
Mileage/Travel to Attend Reclassification Hearing	D.D. #23	\$1,046.00
Goodwin Law Office, 311 W Lincoln Way, Suite 1, Ames, IA		
Tel Confs/Review of Dismissal	D.D. #23	\$ 342.25
ICAP, 5701 Greendale Rd, Johnston, IA		
Legal Representation for ICAP	D.D. #23	\$ 458.82
Andy Manwarren, PO Box 233, Emmetsburg, IA		
Tile Repair	Jt #22 Lat 19	\$ 320.00
Tile Repair	Jt # 22 Br 19	\$ <u>175.00</u>
Total Drainage Warrants:		\$2,003.25

9:00 a.m. Assistant County Attorney Barry Sackett gave the Board a departmental update from the civil division of the County Attorney's office.

Motion by Skow, seconded by Anderson to accept the resignation from Scott Rinehart, Clay County Engineer. Motion carried.

Motion by Swanson, seconded by Skow to begin the advertising process for filling the position of Clay County Engineer. Motion carried.

Motion by Anderson, seconded by Swanson to amend the agenda and approve the 28E Agreement with Dickinson County for an interim engineer. Motion carried.

9:30 a.m. James Worm – GIS Director

James is completing the Boundary and Annexation Survey Annual Response and Contact Update Form (BAS Program) and is needing to list a Board contact person. In the past is has been the Boardchair person. The Board decided to list Supervisor Randy Swanson as the contact for the next 4 years.

9:45 a.m. Scott Rinehart – County Engineer – Dept Update

Motion by Swanson, seconded by Anderson to accept the Overhead Construction permit for Alliant Energy to replace power pole in Clay County Secondary Roads ROW on the west side of M27 (130th Avenue), Sections 33, Lone Tree TWP.

Motion carried.

Motion by Skow, seconded by Anderson to accept contract between Clay County and Flynn Company Inc. out of Dubuque, Iowa for project FM-TSF-CO21)133)--5B-21 PCC Paved Shoulders on B24 from M38 east 2 miles and authorize the Chairperson to sign the contracts.

Motion carried.

Motion by Anderson, seconded by Swanson to set the letting date of March 14, 2017 @ 10:00am for Route and Seal Project (LST-5817RS-1).

Motion carried.

Motion by Swanson, seconded by Skow to set letting date of March 14, 2017 @ 10:00am for Micro Surfacing Project (Lst-4517MS-1).

Motion carried.

10:00 a.m. Royal Maintenance Building Bid Letting

This is the time and place to open the sealed proposals and have the bids tabulated for consideration by the Board of Supervisors for the New Royal Maintenance Shed located at 81 4th Avenue, Royal, Iowa in Section 12, Clay Township, Clay County, Iowa and accept the low bid and authorize Chairperson to sign contracts.

The following bids were received before 10:00 a.m. and accepted for consideration:

Company	Address	Total Amount of Bid
Haselhoff Construction, Inc.	Cherokee, IA	\$235,700
J & J Building Contractors, Inc.	Hull, IA	\$224,430
Jensen Builders	Ft. Dodge, IA	\$284,000
Larson Contracting	Lake Mills, IA	\$238,500
Midstates Builders	Spencer, IA	\$233,588
Quail Construction, LLC	Spencer, IA	\$235,066

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Motion by Anderson, seconded by Skow to award the bid to J & J Building Contractors, Inc. from Hull, IA for a total of \$224,430 for the Royal Maintenance Shed located at 81 4th Avenue, Royal, Iowa. Motion carried.

10:30 a.m. Mike Flaharty – Sioux City Veteran’s Center

Mike works for Sioux City Veteran’s Center. He provides Readjustment Therapy services for veterans who are returning from or have served in a combat area. Currently he is in Spencer two days a month.

11:00 a.m. Auditor’s Office

Motion by Swanson, seconded by Anderson to approve the quote from Mechanical Sales, Inc., 11009 Aurora Avenue, Urbandale, IA of \$4,176.00 for the labor and travel expenses for the Clay County Administration Building compressor replacement

Motion carried.

Motion by Swanson, seconded by Skow to approve the proposal from Blackhawk Sprinklers, Inc., PO Box 998, Cedar Fall, IA of \$8,310.00 to replace ten (10) dry pendent & five (5)-sidewall sprinklers that failed the Underwriters Laboratories testing.

Motion carried.

Motion by Anderson, seconded by Swanson to approve and authorize the Chairperson to sign the Mental Health Advocate 28E Agreement which increases the current Mental Health Advocate’s hours, Abby De Ridder, to full time status in O’Brien County. With the full time status, comes eligibility for health insurance coverage as well as additional vacation and sick leave. The benefits will be pro-rated on hours worked for the region (85%) and county (15%). Upon approval and signature the County Auditor is directed to record this agreement with the County Recorder and email a signed copy for recording to Kimberly Wilson, Northwest Iowa Care Connections Chief Executive Officer.

Motion carried.

11:30 a.m. Review/Discuss Clay County Handbook and Policy Changes

Supervisors discussed and shared information from committees and boards they have attended since their last regular board meeting. Supervisor Skow updated on the County Safety and Department Head meetings. Supervisor Anderson reported on Compass Pointe and NWIACC meetings. Supervisor Matthews updated the Board on the Airport Board meeting, Local Housing Trust and meetings he attended in Des Moines.

The Chairperson adjourned the meeting at 11:25 am, to convene at the next Auditor’s called meeting February 28, 2017 at 8:30 a.m.

/s/Ann Baschke, Deputy Auditor

/s/Burlin H. Matthews, Chairperson