

Clay County Board of Supervisors Minutes from Meeting 9 held on February 28, 2017

The Clay County Board of Supervisors met pursuant to adjournment February 28, 2017 at 8:30 a.m. in the boardroom with Chairperson Matthews presiding and with the following other members present: Supervisors Anderson, Matthews, Swanson, and Auditor Marjorie Pitts as clerk for the meeting. Chairperson Matthews led the meeting in the Pledge of Allegiance.

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote: Ayes: Anderson, Matthews, and Swanson. Nays: None. Abstentions: None.

Motion by Swanson, seconded by Anderson that the Board meeting agenda for February 28, 2017 be received and placed on file with the County Auditor as approved. Motion carried.

Motion by Anderson, seconded by Swanson that the minutes of the Board Meeting # 8 held February 14, 2017 are hereby approved as submitted. Motion carried.

Motion by Swanson, seconded by Anderson to adopt the following resolution: BE IT HEREBY RESOLVED by the Board of Supervisors approve expenditures and that the County Auditor be hereby authorized and directed to issue warrants, against the various settlement of such claims a allowed February 28, 2017. Ayes: Supervisors Anderson, Matthews, Swanson. Nays: None. Abstentions: None. Resolution adopted.

Publication List by Vendor

A-1 Portables	Sanitation	66.00
Advanced Systems	Office Equip	1263.71
Advanced Systems	Copier Contract	549.53
Airgas USA	Grounds Maintenance	187.22
Alliant Energy	Utilities	446.42
Alpha Wireless	Radio Repairs	105.60
Barry Anderson	Employee Travel Expenses	151.90
Appriss	Other	1548.00
Asher Motor	Vehicle Purchase	29782.00
Safelite Fulfillment	Parts	461.56
Barry Motor	Parts	373.33
Ann Baschke	Flex	104.98
Black Hills Energy	Utilities	248.00
Bomgaars	Buildings	562.45
Boyer Trucks	Parts	917.37
Delmar Brockshus	Flex	300.00
Tammy Brown	Flex	320.00
Canon Fin Services	Copier Contract	163.71
CenturyLink	E911 Line Access	481.04
Clay Co Emerg Mgt	Allocation	8752.08
Clay County Fair	Allocation	7124.05
Audrey Coffman	Flex	18.79
Creative Stitches	Uniforms	48.75
Crescent Electric Supply	Buildings	70.73
Crown Clinics	Inmate Medical	150.00
Daily Reporte	Publications	134.99
DASH Medical Gloves	Supplies	191.70
Brian Davis	Flex	899.99
Scott Davis	Flex	300.00
Des Moines Stamp	Office Supplies	127.25

Dickinson County	Employee Travel Expenses	1222.41
Dickinson County Sheriff	Sheriff Fees	27.00
District III Co Treas	Registration	90.00
Don Pierson Ford	Parts	81.56
FASTENAL	Hardware	24.37
Flynn Company	Roads	1341.02
Galen's Pro-Mow	Repairs	1034.26
Galls an Aramark Company	Uniform	214.93
Graham Tire	Parts	1108.77
H & N Chevrolet Buick	Maintenance	28.95
Holiday Inn	Employee Travel Expenses	517.44
Holmes Lock & Safe	Buildings	205.00
Hy-Vee	Inmate Meals	6752.67
IA Concrete Paving Assn	Employee Travel Expenses	780.00
IA Lakes Comm College	EMT Training	301.00
IA Lakes Electric Coop	Repair	82.00
IA Lakes Regional Water	Water & Sewer	171.59
IA Public Health Association	Meeting Registration	155.00
Imperial Scott Specialties	Office Supplies	388.55
Interstate Batteries	Parts	455.80
ISAC	Meeting Registration	680.00
J&T Rentals	Rent	1500.00
Jack's Uniforms & Equipment	Uniforms	225.89
Janitors Closet	Custodial Supplies	495.59
Jeremy Jensen	Flex	47.16
Jim Graham	Mileage	27.30
Johnston Automotive	Parts	420.99
Jolaneco	Rent Payments	260.00
Kirkham Michael	Engineering Services	2199.00
Kristi Kuester	Flex	64.57
Marcia Larson	Mileage	18.20
Laurie Saunders	CPR Training	75.00
John Lawson	Employee Travel Expenses	206.42
Lube-Tech & Partners	Lubricants	4916.32
Kevin Maassen	Flex	98.70
Mac Tools	Tools	74.89
Mail Services	Postage	1143.19
Mar-Lin Business Supply	Office Supplies	85.00
Marcus News	Publications	882.23
McDonald Supply	Buildings	172.91
Menards	Buildings	170.63
John Metcalf	Mileage	8.40
Mid Country Machinery	Parts	1055.32
Midwest Technology Services	Buildings	1648.83
Midwestern Mechanical	Buildings	367.00
M P H Industries	Safety	147.90
Physicians Lab	Medical Services	1225.00
Pixler Electric	Buildings	2553.35
Prairie Meadows	Employee Travel Expenses	887.04
Presto X Company	Buildings	42.23
Rage Inc	Custodial Supplies	152.12
Ramada	Employee Travel Expenses	351.70
Scott Rinehart	Employee Travel Expenses	9.10
Robin Patrick	CPR Training	75.00
Glenn Rouse	Flex	89.30
Aaron Rutter	Employee Travel Expenses	12.84
Safeguard Business Systems	Uniforms	339.99
Sanders Inc	Cover Aggregate/Sand/Mate	3391.09

Clay County Board of Supervisors

February 28, 2017

Darrel Santage	Employee Travel Expenses	163.20
Joseph Schueller	Flex	300.00
Seasons Center	Medicaid Match	34423.35
Solutions	Maintenance Warranty	1293.00
Speed Printers	Office Supplies	115.25
Spencer Auto Parts	Parts	190.83
Spencer Hospital	Allocation & Training	16916.67
SMU	Utilities	916.06
Spencer Office Supplies	Office Supplies	2892.45
Squire Shoppe	Uniform	105.00
Staples	Office Equip	84.98
State Public Defender	Legal	2399.00
Linda Swanson	Flex	328.69
Spencer Taylor	Flex	282.00
Mark Thompson	Employee Travel Expenses	16.24
Thrifty White Stores	Inmate Medication	194.70
Toft Electric	Buildings	978.71
U S Postmaster	Postage	47.00
Vander Haag's Inc	Parts	75.00
VISA	Fuels	1583.75
Craig VonEhwegen	Mileage	14.70
Woodbury County Sheriff	Sheriff Fees	3.43
James Worm	Flex	165.98
Grand Total		160443.66

Motion by Swanson, seconded by Anderson to approve drainage expenditure from Joint Drainage District #73, dated November 18, 2016 totaling \$365.62 for cmp pipe payable to the Palo Alto County Engineer, 1001 ½ Broadway, Emmetsburg, IA. County Auditor is instructed to send the billing to Palo Alto County for payment after approval. Motion carried.

Motion by Anderson, seconded by Swanson to approve the payment of drainage claims from various ditches located in Clay County to the Drainage Revolving Fund #51999 totaling \$527.87 to reimburse for postage on these ditches. Detail on file at the county auditor's office. Motion carried.

Motion by Swanson, seconded by Anderson to approve the payment of \$1,682.00 from the Drainage Ditch #2 claim, dated February 28, 2017 payable to Bolton & Menk, Inc., 1960 Premier Drive, Mankato, MN for construction engineering services. Motion carried.

9:00 a.m. County Engineer's Office

Motion by Swanson, seconded by Anderson to approve the following resolution.

Resolution 2017-11

BE IT RESOLVED by the Board of Supervisors of Clay County, Iowa, that Dan Eckert, the County Engineer of Clay County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications in connection with all Farm-to-Market and Federal or State aid construction projects in this county.

The above and foregoing resolution was adopted by the Board of Supervisors of Clay County, Iowa, this 28th day of February, 2017 and the vote thereon being as follows:

Clay County Board of Supervisors
February 28, 2017

AYES: Swanson, Anderson, and Matthews. NAYES: None.

ATTEST:

/s/Marjorie A. Pitts, County Auditor

/s/Burlin Matthews, Chairperson
Clay County Board of Supervisors

Motion by Anderson, seconded by Swanson to accept the low culvert metal pipe quote from Contech, 1112 SE Lorenz Dr., Ankeny, IA. in the amount of \$71,684.17. Motion carried.

Motion by Anderson, seconded by Swanson to accept quote of \$275,520.00 from Ziegler, Inc of Sioux City, Iowa for a new 12M3AWD Motor Grader. Motion carried.

Motion by Swanson, seconded by Anderson to accept Underground Construction permit for Ayrshire Farmers Mutual Telephone Company to place fiber optic cable in Clay County Secondary Roads ROW Sections 15, 16, 21, 23, 26, 27, 28, 35 & 36, Logan TWP and Section 2, Garfield TWP and Section 34, Gillett Grove TWP. Motion carried.

Motion by Anderson, seconded by Swanson to approve Amendment and Extension to Contract for Sanitary Landfill Services between Clay County and the City of Spencer for a period from July 1, 2017 to June 30, 2018 and authorize the Chairperson to sign the amendment. Motion carried.

9:30 a.m. Ted Kourousis, Executive Director of the NW Iowa Planning & Development Commission spoke with the Board regarding the IA Great Lakes Trail Connection project. The deadline to file an application for a state grant is March 10, 2017 and requires the Board Chair signature and a 20% match commitment. The trail connection project begins at 300th Street and continues north to the Fostoria city limits. The preliminary estimate including paving, drainage structures, dirt grading, erosion control, seeding, signs, and temporary easements totals \$439,066 of which the county would commit to \$87,813. The Board consensus was to direct Kourousis to move forward and a formal Board action item would be considered at their next regular board meeting to be held on March 14, 2017. Kourousis also asked the Board to appoint one of their members to the Transportation Alternative Program board (TAP). Supervisor Randy Swanson will fill that request. A letter will be sent acknowledging the appointment.

10:00 a.m. County Treasurer Sandra Geidl gave the Board a departmental update regarding the progress on the Iowa Driver's License Station. Starting March 1, 2017 the Treasurer's office will offer driver's license renewals and testing on Wednesday and Thursday each week between the hours of 8:15 a.m. and 4:15 p.m. Test driving is by appointment only on Thursdays between the hours of 8:30 a.m. and 10:30 a.m. Knowledge tests are available between the hours of 8:15 a.m. and 3:30 p.m. Geidl also discussed a compromise agreement offered by the Theodore C Mc Cord Estate regarding the outstanding Tax Sale Certificate 1999-#91223. After explanation of the issue and discussion of the agreement the Board took action on the following motion.

Motion by Anderson, second by Swanson to approve the settlement amount of \$2,783 from the Theodore C McCord Estate to redeem and clear the Tax Sale Certification 1999-#91223. Motion carried.

Clay County Board of Supervisors

February 28, 2017

Motion by Anderson, seconded by Swanson to set the date and time for the fiscal year 2018 County Budget public hearing to be 9:30 a.m. March 14, 2017 at the Clay County Administration Building, 300 W. 4th St., Spencer, IA. Motion carried.

Motion by Anderson, seconded by Swanson to set the date and time for the fiscal year 2017 County Budget amendment public hearing to be 9:00 a.m. April 11, 2017 at the Clay County Administration Building, 300 W. 4th St., Spencer, IA. Motion carried.

Motion by Anderson, seconded by Swanson to accept the recommendation from the Clay County Assessor to disallow Business Property Tax Credit Applications. Motion carried.

Motion by Anderson, seconded by Swanson to accept the Business Property Tax Credit Applications filed by July 1, 2016 for 2016 Assessment Year. Motion carried.

Motion by Anderson, seconded by Swanson to sign the Facility Usage Agreement between the Clay County Regional Events Center and the Clay County Auditor's Office for use and to occupy the facility on for March 7, 2017 Special Election. There will be no charge for the use of the facility.

No action taken to approve the Woodman Technical Support Control System Proposal for the Clay County Courthouse. Woodman Controls agrees to provide temperature control system inspection, support, preventative maintenance and repairs for the Woodman Building Automation System with two on- site visits per year at a cost of \$3,000.00 per visit and up to eight hours of on-line support. Motion carried/failed.

Motion by Swanson, seconded by Anderson to approve Transfer #355 of \$76,501.95 from Clay County Secondary Roads to County Conservation Land Acquisition Fund. This transfer is to correct FEMA money received February 2015 that was all miscellaneously receipted into fund 20000 (Original Misc. Receipt #31890 dated February 25, 2015. The above amount is due to fund 68000 for disaster repairs reimbursed by FEMA. Motion carried.

10:30 a.m. Clay County Attorney Kristi Kuester stopped in during the Board meeting to give a departmental update regarding the increased success in their office collecting overdue fines. Kuester also commented on trial convictions and overall office activities.

11:30 a.m. The Board of Supervisors reviewed and discussed Employee Policy Handbook policies.

Supervisors discussed and shared information from committees and boards they have attended since their last regular board meeting. Supervisor Anderson reported on the Juvenile Drug Court meeting, the EMS Board meeting, and the YES Center Board meeting. Supervisor Swanson updated on the Clay County Visitor's Bureau meeting. Supervisor Matthews reported on the RIDES Board meeting, the Conservation Board meeting, the Iowa Lakes Corridor Board meeting, and the recent Farm Bureau Board meeting regarding our FY2018 budget.

The Chairperson adjourned the meeting at 11:09 a.m. to convene at the next Auditor's called meeting March 14, 2017 at 8:30 a.m.

/s/Marjorie A. Pitts, County Auditor

/s/Burlin H. Matthews, Chairperson

Clay County Board of Supervisors

February 28, 2017