

Clay County Board of Supervisor's Minutes from Meeting 26 held on August 1, 2017

The Clay County Board of Supervisors met pursuant to adjournment August 1, 2017 at 8:30 a.m. in the boardroom with Chairperson Matthews presiding and with the following other members present: Supervisors Anderson, Matthews, Skelton, Skow, Swanson, Assistant County Attorney Barry Sackett, and Auditor Marjorie Pitts as clerk for the meeting. Chairperson Matthews led the meeting in the Pledge of Allegiance.

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote: Ayes: Anderson, Matthews, Skelton, Skow and Swanson. Nays: None. Abstentions: None.

Motion by Skelton, seconded by Skow that the Board meeting agenda for August 1, 2017 be received and placed on file with the County Auditor as approved. Motion carried.

Motion by Swanson, seconded by Anderson that the minutes of the Board Meeting #25 held July 18, 2017 are hereby approved as submitted. Motion carried.

Motion by Anderson, seconded by Skow to adopt the following resolution: BE IT HEREBY RESOLVED by the Board of Supervisors approve expenditures and that the County Auditor be hereby authorized and directed to issue warrants, against the various settlement of such claims a allowed August 1, 2017. Ayes: Anderson, Matthews, Skelton, Skow, Swanson. Nays: None. Abstentions: None. Resolution adopted.

Publication List by Vendor

Advanced Door Systems	Buildings	1157.00
Advanced Systems	copier charges	619.63
Advanced Systems	copier charges	339.69
Alliant Energy	Electric Light & Power	136.45
Alpha Wireless Comm	radio serv	211.20
Arnold Motor Supply	Minor Mv Parts & Access	42.98
Safelite Fulfillment Inc	Services	125.00
Automatic Building controls	Buildings	1715.00
Ayrshire Farmers Mutual Tele	Telephone	30.11
Black Hills Energy/Assistance	Utilities Payments	23.68
Black Hills Energy	Utilities	257.00
Bomgaars	Misc supplies	226.73
Bound Tree Medical	Supplies	285.47
Buena Vista Co Shrf	Services	72.30
Carroll Construction Supply	Engineering Supplies	382.13
CenturyLink	Telephone	486.59
Cherokee County Shrf	Services	54.53
Christians Sheet Mtl	Buildings	17.90
Clay Co Sec Road Fund	Fuels	2441.74
Coast to Coast Solutions	Recreational Supplies	1460.79
Crescent Electric Supply	Buildings	3442.65
Crown Clinics LLC	services	425.00
Custom Welding & Repair	Parts	238.26
Bradley Day	Safety	50.00
Diamond Mowers	Parts	329.49
Diamond Vogel	Parts	463.20
Dickinson County Sheriff	Services	27.00
Don Pierson Ford	Parts	347.82

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Everttek	Telephone	35.86
Foundation Analytical Lab	Services	252.00
Galls an Aramark Company	Uniforms	10.00
Graham Tire Co	Parts	683.55
Greg's Repair	Parts	32.85
H & N Chevrolet Buick	Lubricants	75.58
Hallett Materials	Engineering Services	97325.76
Halvorson Trane	Buildings	2171.86
Hy-Vee	Food & Provisions	5176.81
I.C.E.O.O.	Expenses	200.00
IA Lakes Electric Coop	Electric	3938.35
IA Lakes Regional Water	Water	59.49
IA Law Enforcement Academy	Train.Serv.	155.00
IA Workforce Development	Dues	308.35
ICAP IA Communities Assurance	Tort Liability Ins.	30.10
IDS	Sanitation & Disposal Ser	106.00
IA Municipalities Workers Comp	Workmens' Comp. Ins.	11738.00
Innovative Monitoring Systems	Safety & Protect.Supplies	500.00
Innovative Rescue Solutions	Safety & Protect.Supplies	39.07
Interstate Battery	Parts	113.95
Iowa State University	Expenses	40.00
Jack's Uniforms & Equipment	Safety Supplies	1663.76
Janitors Closet	Custodial Supplies	1249.33
Johnstone Supply	Buildings	95.38
Kim Kroger	Mileage	75.90
Alison Kutzbach	Expenses	20.62
John C Lawson	Expenses	542.69
Lube-Tech & Partners LLC	Lubricants	245.76
L-3 Com Mobile Vision	Safety Items	63.45
Mail Services LLC	services	579.95
Mangold Environmental Test	Land	34.00
Mar-Lin Business Supply	Office Supplies	568.60
Mastercard	Misc Expenses	944.61
Tammy McKeever	Supplies	5.19
Menards	Supplies	30.67
Mid Country Machinery	Parts	714.28
MOCIC Annual Conference	Educational & Train.Serv.	550.00
Noteboom Implement	Parts	224.83
Performance Car & Truck Acc	Minor Equip & Hand Tools	111.97
Marjorie A Pitts	Employee Travel Expenses	150.75
Pixler Electric Inc	Parts	22.00
Presto X Company	Buildings	129.00
Rage Inc Bubbles Dry Cleaning	Custodial Supplies	76.50
River Valley Telecom Coop	Telephone	338.21
Sanders Inc	Cover Aggregate/Sand/Mate	5160.01
Darrel K Santage	Expenses	67.20
Sioux City Foundry Co	Minor Equip & Hand Tools	1220.00
Solutions, Inc	Data Processing Serv.	26026.50
Spencer Auto Parts	Minor Equip & Hand Tools	15.29
Spencer Family Care Med Exam	Services	625.00
Spencer Family Care/Avera	Services	53.00
Spencer Hospital	Protection/Security Serv.	429.80
SMU	Buildings	1436.38
Spencer Office Supplies	Office Supplies	469.58
Stacy Crane Rental & Rigging	servoces	437.50
Staples Credit Plan	Office Supplies	79.98
Mark Stover	Minor Mv Parts & Access	14.97
Stratford Gravel	Engineering Services/Cont	130475.52

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Syn-Tech Systems	Buildings	825.00
The Retrofit Companies	Buildings	321.11
Thrifty White Stores	Protection/Security Serv.	465.86
Titan Machinery	Parts	24.81
Unity Point Clinic	Services	111.00
US Cellular	cell phones	985.99
U S Postmaster	Postage	343.00
Vander Haag's Inc	Parts	38.77
Verizon	cell phones	348.26
VFW Auxiliary	Office Supplies	50.00
VISA	Buildings	1940.92
Walmart Community/GECRB	Supplies	41.62
Warner Funeral Home	Services	710.00
Burdette Watts	Well closure	500.00
Webster Co Sheriff	Services	39.00
West Central Construction Inc	Cover Aggregate/Sand/Mate	460.00
Western IA Tourism Region	Allocation	500.00
Windstream	Telephone	41.69
Grand Total		321097.13

Motion by Skow, seconded by Anderson to adopt the following resolution: BE IT HEREBY RESOLVED by the Board of Supervisors to approve DRAINAGE expenditures and that the County Auditor is hereby authorized and directed to issue warrants, against the various settlement of such claims as allowed January 3, 2017. The County Auditor is directed to issue stamped warrants from drainage districts which currently have insufficient funds. Ayes: Anderson, Matthews, Skelton, Skow, Swanson. Nays: None. Abstentions: None.

Abel Drainage & Excavating Inc., 2380 440th Street, Greenville, IA

D.D. #52 Tile repairs \$ 511.50

HCI Imaging, 15206 250th Avenue, Spirit Lake, IA

D. D. #2 Aerial Videography \$ 437.50 Stamped

Hagedorn Excavating, Inc., 315 Main Street, Royal, IA

D. D. #108 Drainage District Improvements \$ 28,866.29 Sramped

Bolton & Menk, Inc., 1960 Premier Drive, Mankato, MN

D. D. #108 Annexation/Reclassification \$ 4,322.50 Stamped

D. D. # 26 Annexation/Reclassification \$ 4,014.00 Stamped

D. D. # 2 Construction Engineering \$ 3,284.00 Stamped

D. D. #80 Survey/Study/Hearing Report \$ 3,538.00 Stamped

D. D. #23 Construction Engineering \$ 2,002.50 Stamped

D.D. #37 Survey/Study & Report- Public Hearing \$ 2,535.00 Stamped

Total Drainage Warrants: \$ 49,511.29

Resolution adopted.

It was moved by Anderson, seconded by Swanson, to adopt the following resolution:

RESOLUTION NO. #2017-28

Appoint County Deputy for Recorder

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BE IT RESOLVED, that Sheila Weeks be appointed deputy for the County Recorder effective August 1, 2017.

The above and foregoing resolution was adopted by the Board of Supervisors of Clay County, Iowa, this 1st day of August 2017 and the vote thereon being as follows:

Ayes: Anderson, Matthews, Skow, Skelton, Swanson.

Nays: None.

Abstentions: None.

/s/Burlin H. Matthews, Chairperson, Clay County Board of Supervisors

ATTEST: /s/ Marjorie A. Pitts, County Auditor

9:00 a.m. William Rabenberg - County Engineer

It was moved by Skow, seconded by Swanson, to adopt the following resolution:

RESOLUTION NO. #2017-26

Bridge Embargo

WHEREAS: The Board of Supervisors is empowered under the authority of Sections 321.236(8), 321.255, and 321.471 to 321.473 to prohibit the operation of vehicles or impose limitations as to the weight thereof on designated highways or highway structures under their jurisdictions, and

WHEREAS: The County Engineer has completed the structure inventory and appraisal of certain county bridges, in accordance with the National Bridge Inspection Standards, and has determined that these bridges are inadequate for two-lane legal loads at allowable operating stress, and

NOW, THEREFORE, BE IT RESOLVED by the Clay County Board of Supervisors that vehicle and load limits be established and that signs be erected advising of the permissible maximum weights thereof on the bridges listed, as follows:

<u>Bridge ID</u>	<u>FHWA No.</u>	<u>Feature Crossed</u>	<u>Location</u>	<u>Load Limit</u>	<u>Year Built</u>	<u>Official SR</u>
Riverton FB1-2	116790	Little Sioux River	Section 1-T96N- R37W (Riverton Twp.)	4 T	1915	24.6
Riverton FB11-2	116880	Little Sioux River	Sec. 11-T96N-R27W (Riverton Twp.)	6 T	1905	0
Waterford	117781	Stony Creek	Sec. 25-T97N-R38W	19T-28T-	1924	38.3

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DB25-1			(Waterford Twp.)	33T		
Logan JB30-2	116121	Elk Creek	Sec. 30-T95N-R35W (Logan Twp.)	4T-7T-11T	1917	23.2
Clay MB26-1	116460	Willow Creek	Sec. 26-T95N-R38W (Clay Twp.)	24T-40T- 40T	1916	34.3
Freeman HB18-2	501150	Pickeral Run	Sec. 18-T96N-R35W (Freeman Twp.)	23T-35T- 40T	1923	28.7
Herdland RB9-2	115830	Little Sioux River	Sec. 9-T94N-R36W (Herdland Twp.)	6T	1907	22.9
Gillett KB25-1	116240	Little Sioux River	Sec. 25-T95N-R36W (Gillett Grove Twp.)	27T-37T- 38T	1950	19.1
Lake AB25-2	117260	Pool-Mud Lake	Sec. 21-T97N-R35W (Lake Twp.)	29T-40T- 40T	1950	19.1

Resolution adopted this 1st day of August 2017 supersedes Resolution #2017-22 dated July 05, 2017 and the vote thereon being as follows:

Ayes: Anderson, Matthews, Skow, Skelton, Swanson.

Nays: None.

Abstentions: None.

/s/Burlin H. Matthews, Chairperson, Clay County Board of Supervisors

ATTEST: /s/Marjorie A. Pitts, County Auditor

Engineer Rabenberg discussed farm leases with the Board consensus to continue at the current pricing. Rabenberg announced that interviews have been completed for the non-union construction foreman position. An employment position request will be on the August 15, 2017 Board agenda. Department positions for shop foreman and parts manager was also discussed. Plans are to go forward with the job description development as non-union positions. The potential hiring of an additional mechanic was also discussed.

9:30 a.m. Brady Follon Construction Permit Hearing for Section 27 of Waterford Twp, Clay County, IA This being the time and place for the public hearing for one new 2400 head deep pit swine finishing confinement building at an existing swine confinement facility in Clay County submitted by Brady Follon, 1330 310th Street, Everly, Clay County, Iowa. The Board determined that notice of the public hearing was published in the Spencer Daily Reporter pursuant to the Iowa Code. Sanitarian McKeever has notified, by letter, the landowners within one mile of the application location. County Sanitarian Tammy McKeever informed the Board that no DNR site visit has been accomplished as of yet and that the Master Matrix scoring failed. The public hearing was closed by the Chairperson at 9:36 a.m.

No Board action taken on Resolution 2017-25 at this time and will be presented at the August 15, 2017 Board meeting.

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RESOLUTION NO. #2017 - 25
Recommending approval of the Brady Follon
New 2400 Head Deep Pit Swine Finishing Confinement Building
Application to the Iowa Dept. of Natural Resources.

Motion by Anderson, seconded by Skelton to set a public hearing for August 15, 2017 at 9:15 a.m. in the Clay County Board room on application of Grant and Jaime Brecher, 3204 Prairie Meadow Drive, Milford, Iowa for a change in zoning from A-1 Agricultural to GC General Commercial on a parcel of land containing 28.24 acres located in the NW ¼ of Section 21, Sioux Township (96 North, Range 36 west of the fifth Principal Meridian), Clay County Iowa. Motion carried.

Motion by Swanson, seconded by Skelton to authorize GIS Coordinator, James Worm, to sign the three year Esri Regional Government Enterprise License Agreement (ELA) that grants Clay County access to Esri term license software on an unlimited basis including maintenance on all software offered through the ELA for the term of the agreement. Motion carried.

GIS Coordinator James Worm gave the Board a departmental update.

9:45 a.m. Assistant County Attorney Barry Sackett gave the Board a departmental update from the civil division of the County Attorney's office.

It was moved by Skelton, seconded by Skow, to adopt the following resolution:

RESOLUTION NO. #2017-29

A RESOLUTION TO LEAVE CLAY COUNTY HOUSING TRUST FUND AND AFFILIATE WITH THE NORTHWEST IOWA REGIONAL HOUSING TRUST FUND AS A PARTICIPATING COUNTY

WHEREAS, The Northwest Iowa Regional Housing Trust Fund (NWIRHTF) is certified as a Regional Housing Trust Fund, whose mission and purpose is to address the affordable housing needs within its nine-county region through coordination and long term planning; including securing and allocating resources to address the unmet housing needs that exist within the region.

WHEREAS, The Clay County Board of Supervisors (Board) understands that an opportunity exists to join the NWIRHTF.

WHEREAS, The Board desires to affiliate with the NWIRHTF as a participating county to assist us in addressing the unmet housing needs within our county.

WHEREAS, the Clay County Housing Trust Fund (the "CCHTF") was previously certified as a local housing trust fund and designated as the local housing trust fund by the Board for Clay County; and

WHEREAS, the CCHTF has requested the Board to approve CCHTF's voluntary withdrawal as a certified local housing trust fund and to simultaneously approve the Clay County joining the Northwest Iowa Regional Housing Trust Fund's (the "NWIRHTF"); and

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THEREFORE, BE IT RESOLVED that Board approves the withdrawal of CCHTF as its local housing trust fund and hereby requests to affiliate with the NWIRHTF as a participating county beginning Fiscal Year 2017.

BE IT FURTHER RESOLVED that the Board agrees to appoint two individuals to represent the Clay County on the NWIRHTF. Clay County understands that one representative will be from the public sector and one representative will be from the private sector.

The above and foregoing resolution was adopted by the Board of Supervisors of Clay County, Iowa, this 1st day of August 2017 and the vote thereon being as follows:

Ayes: Anderson, Matthews, Skow, Skelton, Swanson. Nays: None. Abstentions: None.

/s/ Burlin H. Matthews, Chairperson, Clay County Board of Supervisors

ATTEST: /s/Marjorie A. Pitts, County Auditor

10:30 a.m. The Board met with the county custodial staff regarding maintenance projects effecting various county buildings. The Governmental Services Center building humidity issue was evaluated by Halvorson Trane Solutions from Clive, IA giving a service report and options for improving air conditioning unit usage and change to the duct work was system on the building west side was also discussed. The Board requested quotes be obtained. Sande Construction inspected the Sheriff Office vestibule entrance for water leaks which revealed electrical boxes installed were not the type for outside use. The Board agreed with staff suggestions to coat the flashing and membrane on the Sheriff Office roof.

Motion by Anderson, seconded by Skow to set the canvass of the September 12, 2017 regular School Election to Friday, September 15, 2017 at 9:00 a.m. in the boardroom of the Clay County Administration Building, 300 West 4th Street, Spencer, Iowa 51301. Motion carried.

It was moved by Skelton, seconded by Swanson, to adopt the following resolution:

Resolution #2017-27

A Resolution in Support of Designating the City Clerks as the Filing Officers for City Elections

WHEREAS, an eligible elector of the city may become a candidate for an elective city office by filing with the county commissioner of elections responsible under Iowa Code Section 47.2 for conducting elections held for the city, a valid petition requesting that the elector's name be placed on the ballot for that office, or by filing a valid petition with the designated city clerk.

WHEREAS, the county commissioner may designate the city clerk of a city to receive nomination papers for elective city offices. If so designated, the city clerk shall have all the duties of the county commissioner provided in this section.

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- The designated city clerk shall review each petition and affidavit of candidacy for completeness following the standards in Section 45.5 and shall accept the petition for filing on its face if it appears to have the requisite number of signatures and if it is timely filed or shall return any rejected nomination papers to the person on whose behalf the nomination papers were filed.
- The office of the city clerk designated shall remain open till 5:00 p.m. on the final date for filing nomination papers.
- Nomination papers filed with the designated city clerk shall be available for public inspection throughout the filing period.
- The designated city clerk shall deliver any accepted nomination papers and the text of any public measure being submitted by the city council to the county commissioner of elections no later than 12:00 noon on the day after the last day on which nomination petitions can be filed.
- The designated city clerks shall accept any written objections to the accepted nomination papers or written requests by a candidate to withdraw which are timely submitted and shall remain open till 5:00 p.m. on the day of the deadline.

WHEREAS, the Clay County Commissioner of Elections wishes to designate the City Clerks of Clay County as filing officers for all city elections and the Clay County Board of Supervisors supports this decision.

NOW, THEREFORE, BE IT RESOLVED by the Clay County Board of Supervisors of Clay County, Iowa, this 1st day of August, 2017 to adopt this resolution and the vote thereon being as follows:

Ayes: Supervisors Anderson, Matthews, Skelton, Skow, Swanson. Nays: None. Abstentions: None.

/s/Burlin H. Matthews, Chairperson of Clay County Board of Supervisors
 ATTEST: /s/Marjorie A. Pitts, County Auditor

Motion by Swanson, seconded by Skelton to approve the estimate of \$1,500.00 from North Star Insulation, 203 North 18th Street, Estherville, IA for mechanical insulation in County Court house. Estimate includes removal of wet old insulation and add removable plugs to gain access to bleeder ports. Motion carried.

11:15 a.m. The Board met with Veteran’s Affairs Director Joan Waller. Waller gave a departmental update and talked about the soon to be available Vietnam Honor Book.

Supervisors discuss/share information from committees and boards they have attended. Supervisor Skelton reported on the Season’s Board meeting. Supervisor Swanson updated on the EMS Board meeting. Supervisor Anderson shared information about the YES Center Board and the NWIACC Regional Board meeting. Supervisor Skow reported on the Volunteer Network meeting. Supervisor Matthews discussed the Conservation Board meeting.

The Chairperson adjourned the meeting at 11:33 a.m. to convene at the next Auditor’s called meeting August 9, 2017 at 8:30 a.m.

/s/Marjorie A. Pitts, County Auditor

/s/Burlin H. Matthews, Chairperson

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