

Clay County Board of Supervisors Minutes from Meeting 32 held on September 26, 2017

The Clay County Board of Supervisors met pursuant to adjournment September 26, 2017 at 8:30 a.m. in the boardroom with Chairperson Matthews presiding and with the following other members present: Supervisors Anderson, Matthews, Skelton, Skow, Swanson, Assistant County Attorney Barry Sackett, and Auditor Marjorie Pitts as clerk for the meeting. Chairperson Matthews led the meeting in the Pledge of Allegiance. Guest: Senator David Johnson

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote: Ayes: Anderson, Matthews, Skelton, Skow and Swanson. Nays: None. Abstentions: None.

Motion by Skow, seconded by Skelton that the Board meeting agenda for September 26, 2017, as amended to include action taken on the Memorandum of Agreement between Clay County and the Iowa Department of Transportation, be received and placed on file with the County Auditor as approved. Motion carried.

Senator David Johnson spoke briefly with the Board regarding the need to change the master matrix used by the Iowa DNR during placement of concentrated animal feeding operation (CAFO) facilities.

Motion by Swanson, seconded by Anderson that the minutes of the Board meeting #30 held September 12, 2017 and Board meeting #31 held September 15, 2017 are hereby approved as submitted. Motion carried.

Motion by Anderson, seconded by Skelton to adopt the following resolution: BE IT HEREBY RESOLVED by the Board of Supervisors approve expenditures and that the County Auditor be hereby authorized and directed to issue warrants, against the various settlement of such claims a allowed September 26, 2017. Ayes: Anderson, Matthews, Skelton, Skow and Swanson. Nays: None. Abstentions: None. Resolution adopted.

Publication List by Vendor

A-1 Portables	Other	56.00
Advanced Network	Hardware	700.00
Advanced Systems	Miscellaneous	306.48
Alliant Energy	Other	218.31
Alpha Wireless	Radio Equip.	157.00
Asher Motor	Parts	65.10
Atlas Stamp & Seal	Office Supplies	70.50
Safelite Fulfillment	Parts	1960.66
Black Hills Energy	Natural & Lp Gas	382.55
Blacktop Service Company	Buildings	26903.80
Bomgaars	Buildings	2652.24
Bound Tree Medical	Safety Supplies	17.66
Susie Brinkley	Election Officials	168.75
Tim Brinkley	Election Officials	168.75
Brock White Const Materials	Engineering Services	2129.35
Kristi Busse	Other Premiums	70.63
Carroll Distributing Accounts	Parts	109.41
CenturyLink	Telephone	472.20

Clay County Board of Supervisors
September 26, 2017

Cherokee County Sheriff	Sheriff Fees	34.50
City of Spencer	Contract Carriers	8015.00
Class C Solutions Group	Minor Equip & Hand Tools	179.16
Clay Co Emerg Mgt Agency	Allocation	8752.00
Clay County General Fund	Transfer	1629.90
Clay Co Sec Road Fund	Fuels	2987.90
Clay County Fair Assn	LOSST	23393.36
Clay County Regional Event	Allocation	20000.00
Compass Pointe	Outpatient/Counseling	4126.75
Christian Copper	Day Care Charges	510.00
Crescent Electric Supply	Buildings	183.76
Crittenton Center	Detention	2052.60
Carole Curry	Election Officials	168.75
Karen Dardar	Election Officials	126.10
Kay Darnell	Election Officials	23.75
Diamond Mowers	Parts	271.00
Elderbridge	Allocation	2894.25
Evertex	Telephone	445.00
FASTENAL	Hardware	437.07
Fire Proof Plus	Safety Supplies	45.00
Galen's Pro-Mow	Parts	62.43
Galls an Aramark Company	Uniforms	119.99
Graham Tire Co	Parts	40.73
Billy Gunnerson	Flex	292.80
Hargens Court Reporting	Deposition	157.40
Hartley Sentinal	Publication	1023.31
Heartland Asphalt	Engineering Services	3745.30
Tyler Heck	Flex	309.50
Robert Heintz	Election Officials	30.00
Henry M Adkins & Son	Printing	1675.78
Hoffman Filter Service	Parts	55.00
Nicole Huckfelt	Employee Travel Expenses	193.90
Hy-Vee	Inmate Meals	5696.55
IA Lakes Comm College	Education	3203.10
IA Lakes Electric Coop	Electric Light & Power	2449.85
IA Lakes Regional Water	Water & Sewer	59.49
IA Law Enforcement Academy	Medical & Health Services	150.00
IA Prison Industries	Buildings	3856.50
IACCVSO	Education	60.00
IAN Treasurer	Education	75.00
IA Dept of Trans	Testing	903.76
Iowa HSEMD	Education	125.00
IPAC	Voter Registration Service	1734.72
ISACA	Education	250.00
J&T Rentals	Buildings - Rental	1500.00
Jacobsen Home Corp	Rent Payments	900.00
Janitors Closet	Custodial Supplies	848.85
Barbara Joenks	Election Officials	149.40
Donna Jones	Election Officials	188.75
Kirkham Michael & Assoc	Engineering Services	1178.63
Angela Lawson	Safety Supplies	3.98
John Lawson	Office Supplies	112.97
Sheryl Lee	Flex	70.00
Lube-Tech & Partners	Lubricants	378.40
Kevin Maassen	Other Premiums	98.32

Clay County Board of Supervisors
September 26, 2017

Mail Services	Postage	542.37
Mar-Lin Business Supply	Office Supplies	25.34
Marco	Copier Contract	135.44
Mastercard	Fuels	59.96
Burlin Matthews	Employee Travel Expenses	126.00
Tammy McKeever	Flex	104.00
Menards	Buildings	415.90
Arlene Meyer	Election Officials	30.75
Mid Country Machinery	Parts	338.98
Midwestern Mechanical	Buildings	1065.00
Nielsens Tire & Appliance	Tires & Tubes	148.00
Northwest Printing Co	Office Supplies	125.55
Noteboom Implement	Construction & Maint.	125000.00
NW District Assessor	Education	175.00
NW IA Youth Emergency	Detention	900.00
O'Brien County Sheriff	Sheriff Fees	48.00
Sheldon Olson	Election Officials	163.50
Pitney Bowes	Postage & Mailing	268.38
Marjorie Pitts	Flex	105.00
Presto X Company	Buildings	173.00
PRIA-Property Records Industry	Dues & Memberships	60.00
Quill	Office Supplies	389.98
William Rabenberg	Employee Travel Expenses	391.38
Rage Inc	Custodial Supplies	83.92
RCSystems	Radio Equip.	2897.15
Ricoh USA	Copier Contract	161.20
John Roberts	Election Officials	147.35
Glenn Rouse	Other Premiums	86.42
Darrel Santage	Flex	128.24
Annette Schaeffer	Election Officials	30.00
Chris Schoelerman	Election Officials	160.95
Kathryn Schwarting	Employee Travel Expenses	32.54
Secretary of State	Office Supplies	30.00
Sioux City Foundry	Parts	618.28
Sioux Sales Co	Uniforms	49.95
Solutions	Data Processing Equipment	3019.75
Spencer Clerking	Machinery & Mech. Equip.	2750.00
Spencer Hospital	Medical & Health Services	17604.47
SMU	Utilities Payments	71.09
Spencer Office Supplies	Office Supplies	308.11
Spencer Police Department	Safety Supplies	300.00
Stanley Propane & App	Cover Aggregate/Sand/Mate	1320.00
Janet Stanley	Election Officials	125.75
State Public Defender	Legal & Ct-Related Serv.	2440.00
Laura Taylor	Election Officials	33.00
Thermal Services	Buildings	1318.75
Thrifty White Stores	Inmate Medical	122.36
Sheryll Toft	Election Officials	132.85
Darrel Tonderum	Fuels	111.62
Upper DesMoines O E O	Allocation	5525.00
US Cellular	Telephone	98.13
U S Postmaster	Postage & Mailing	80.00
Randy Van Kley	Flex	1013.86
Verizon	Telephone	337.39
VISA	Employee Travel Expense	2449.71

Clay County Board of Supervisors
September 26, 2017

Walmart Community	Supplies	178.27
Jeffrey Wiemann	Flex	56.25
Arlene Wimmer	Election Officials	132.85
Winther Stave & Co	Audit Services	22000.00
Marla Woelber	Election Officials	188.75
Woodward Youth Corporation	Detention	326.55
Grand Total		341846.69

Motion by Skelton, seconded by Skow to adopt the following resolution: BE IT HEREBY RESOLVED by the Board of Supervisors to approve DRAINAGE expenditures and that the County Auditor be hereby authorized and directed to issue warrants, against the various settlement of such claims as allowed September 12, 2017. County Auditor is directed to issue stamped warrants from drainage districts which currently have insufficient funds.

Hudson Law Firm, PO Box 210, Pocahontas, IA 50574

D.D. #23 Teleconference with Drainage Engineer \$ 79.25 Stamped

Hagedorn Excavating Inc, 315 Main St., Royal, IA 51357

D.D. #108 Pmt #5 FINAL \$10,272.08 Stamped

Total Claims \$10,351.33

Ayes: Anderson, Matthews, Skelton, Skow and Swanson. Nays: None. Abstentions: None. .
Resolution adopted.

8:45 a.m. Assistant County Attorney Barry Sackett

Assistant County Attorney Barry Sackett gave the Board a departmental update from the civil division of the County Attorney's office.

Motion by Anderson, seconded by Skow to approve the Subordination Agreement between Farmers Trust & Savings Bank of Spencer and the Clay County Revolving Loan Fund relative to the real estate mortgage given to it by JR & G Holdings, LLC. recorded June 5, 2008 and the superior real estate mortgage recorded on February 1, 2017. Motion carried.

Motion by Swanson, seconded by Skow to approve the Memorandum of Agreement between the Iowa Department of Transportation and Clay County, IA to issue driver's licenses, non-operator's identification cards, and person with disabilities devices on a permanent basis under section 321M.3 of the Iowa Code as of September 18, 2017. Motion carried.

9:00 a.m. County Engineer William Rabenberg

Motion by Anderson, seconded by Swanson to declare Unit 357 (Case IH 3294 tractor – Serial # 9937517) surplus and accept high purchase submittal of \$4,000.00 from Worthington Ag Parts. Motion carried.

Motion by Skelton, seconded by Anderson to declare Unit 51 (Caterpillar 613C Scraper – Serial # 92X01487) surplus and accept high purchase submittal of \$13,000.00 from Ziegler Inc. Motion carried.

Motion by Skow, seconded by Swanson to approve the purchase of a 2018 HX520 6x4 Semi-Tractor for \$114,900.00 to replace unit 218 (2011 International – Serial # 1HSTYSJR2BJ337448) and authorize the Engineer to sign the purchase agreement. Motion carried.

Clay County Board of Supervisors

September 26, 2017

Engineer Rabenberg gave the Board an update on the Interstate Power and Light Utility Permit requests.

Engineer Rabenberg gave the Board an update on the County Road Construct Program relating to Langdon and Gillett Grove bridge work next year, Langdon blacktop work in 2019, and concrete overlay near Webb in 2020. Rabenberg will propose revisions to the construction program formally at the next regular Board meeting.

9:20 a.m. Drainage Technician Aaron Rutter gave the Board an update on Drainage District #80. Property owner Roger Zieman and Attorney Chris Bjornstad were in attendance. Zieman is not in the drainage district but does not want an open ditch on his property to provide an outlet for the drainage district. Discussion of an underground tile to serve as the outlet would add an extra \$50 / acre (\$145,000) to the project cost. The Bolten Menk engineering firm will provide two (2) plans for consideration by the Drainage Trustees. Bolten Menk have done a pre-reclassification on this project.

9:30 a.m. Public Health representatives Colleen Paulsen and Colette Rossiter gave the Board an update on the goals and outcomes related to the ten (10) essential services of public health. Information regarding monitoring health statuses, diagnoses and investigations of any diseases that may pose a threat, and goals to inform, educate and empower citizens through media opportunities and local projects.

Motion by Anderson, seconded by Swanson to enter into a closed session pursuant to IA CODE 21.5.1(i) at 9:56 a.m. Motion carried.

Closed session pursuant to IA CODE 21.5.1(i)

Motion by Anderson, seconded by Skelton to exit closed session pursuant to IA CODE 21.5.1(i) at 10:52 a.m. Motion carried.

Motion by Swanson, seconded by Skelton to enter into a closed session pursuant to IA CODE 21.5.1(j) at 10:58 a.m. Motion carried.

Closed session pursuant to IA CODE 21.5(j) - (Real Estate purchase)

Motion by Skow, seconded by Anderson to exit closed session pursuant to IA CODE 21.5.1(j) at 11:32 a.m. Motion carried.

11:38 a.m. Emergency Medical Services Director Tammy McKeever gave the Board an update regarding the recent EMS meeting that discussed inviting the EMS Regional Director to consider developing a countywide EMS system in Clay County.

Motion by Anderson, seconded by Swanson to authorize the Chairperson to sign the Lead Based Paint Certification Program renewal for a period of three (3) years. Motion carried.

It was moved by Skelton, seconded by Skow to adopt the following resolution:

RESOLUTION NO. #2017-33

WHEREAS, the Clay County Auditor has designated the City clerks of Clay County to be the filing officers for all future clay County city Elections and the Clay County Board of Supervisors supported this designation with Resolution 2017-27 approved at Meeting #26 on August 1, 2017.

WHEREAS, the Rossie City Clerk has requested the designation of city election filing officer be the Clay County Auditor for only the November 7, 2017 city election due to medical emergency.

NOW, THEREFORE, BE IT RESOLVED by the Clay County Board of Supervisors this 26th day of September 2017 to support the designation of the Clay County Auditor as the Rossie filing officer for the November 7, 2017 City Election.

The above and foregoing resolution was adopted by the Board of Supervisors of Clay County, Iowa, this 26th day of September, 2017 and the vote thereon being as follows:

Ayes: Anderson, Matthews, Skelton, Skow and Swanson. Nays: None. Abstentions: None.

/s/Burlin H. Matthews, Chairperson, Clay County Board of Supervisors

ATTEST: /s/Marjorie A. Pitts, County Auditor

No Board action taken to approve the Memorandum of Understanding between Upper Des Moines Opportunity, Inc., (UDMO) and the Clay County Board of Supervisors to collaborate in mutually beneficial activities in the interest of furthering the missions of both organizations and to authorize the Chairperson to sign.

No Board action taken to approve the Memorandum of Understanding between Upper Des Moines Opportunity, Inc., (UDMO) and the Clay County General Relief to collaborate in mutually beneficial activities in the interest of furthering the missions of both organizations and authorize the Chairperson to sign.

Motion by Anderson, seconded by Skelton to approve the interfund loan transfer #365 of \$4,000.00 from General Basic fund to the Pioneer Cemetery fund. This transfer will be paid back to the General Basic fund by June 30, 2017. Motion carried.

Motion by Skow, seconded by Swanson to move spending power in the amount of \$4,000.00 from Clay County Revolving Loan account 13001-06320-481-99 to Pioneer Cemetery account 01007-06410-441-99. This transaction is necessary to cover the actual expenditures by the Pioneer Cemetery Board of Directors. The amendment will result in a net zero effect on Service Area 6. Motion carried.

Motion by Anderson, seconded by Skelton to approve and authorize the Chairperson to sign the proposal from Midwest Technology Services, 2742 420th Ave, Graettinger, IA 51342 in the amount of \$1400.00 for one (1) year extended hardware warranty and software upgrade to the Allworx phone system in the Administration Building. Motion carried.

Motion by Swanson, seconded by Skelton to approve and authorize the Chairperson to sign the proposal from Midwest Technology Services, 2742 420th Ave, Graettinger, IA 51342 in the amount

Clay County Board of Supervisors

September 26, 2017

of \$600.00 for one (1) year extended hardware warranty and software upgrade to the Allworx 6X phone system in the Sheriff Department. Motion carried.

Motion by Anderson, seconded by Skow to move the first regular Board meeting of November to be held on Wednesday, November 8, 2017 to not interfere with the City Election held on Tuesday, November 7, 2017. Motion carried.

Motion by Skelton, seconded by Swanson to set the date and time for the City Election Canvass of Votes to be held on Tuesday, November 14, 2017 at 9:00 a.m. Motion carried.

Supervisors discuss/share information from committees and boards they have attended. Supervisor Anderson reported on the Compass Point board meeting, the Drug Court meeting, and the YES Center board meeting. Supervisor Skelton updated on the Local Emergency Planning Committee meeting. Supervisor Skow reported on the Third Judicial meeting in Sioux City. Supervisor Matthews updated on the Pioneer Cemetery Board, the Seasons Advisory Board, the Dickinson County Beautification Project event, and a judicial meeting held in Des Moines.

Assessor John Lawson spoke with the Board to update them on his appointment to a legislative committee tasked with developing legislation designed to require local governments take formal board action to raise tax revenue if there be an increase in taxable valuation. Lawson shares the appointment with the Polk County Assessor.

The Chairperson adjourned the meeting at 12:48 p.m. to convene at the next Auditor's called meeting October 10, 2017 at 8:30 a.m.

/s/Marjorie A. Pitts, County Auditor

/s/Burlin H. Matthews, Chairperson