

# Clay County Board of Supervisor's Minutes from Meeting 34 held on October 24, 2017

The Clay County Board of Supervisors met pursuant to adjournment October 24, 2017 at 8:30 a.m. in the boardroom with Chairperson Matthews presiding and with the following other members present: Supervisors Anderson, Matthews, Skelton, Skow, Swanson, Assistant County Attorney Barry Sackett, and Auditor Marjorie Pitts as clerk for the meeting. Chairperson Matthews led the meeting in the Pledge of Allegiance.

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote: Ayes: Anderson, Matthews, Skelton, Skow and Swanson. Nays: None. Abstentions: None.

Motion by Skelton, seconded by Skow that the Board meeting agenda for October 24, 2017 be received and placed on file with the County Auditor as approved. Motion carried.

Motion by Swanson, seconded by Anderson that the minutes of the Board Meeting #33 held October 10, 2017 are hereby approved as submitted. Motion carried.

Motion by Anderson, seconded by Swanson to adopt the following resolution: BE IT HEREBY RESOLVED by the Board of Supervisors approve expenditures and that the County Auditor be hereby authorized and directed to issue warrants, against the various settlement of such claims a allowed October 24, 2017. Ayes: Anderson, Matthews, Skelton, Skow and Swanson. Nays: None. Abstentions: None. Resolution adopted.

## Publication List by Vendor

Advanced Systems	Copier Charges	213.15
Advanced Systems	Miscellaneous	308.28
Airgas USA	Grounds Maintenance	28.00
Alliant Energy	Utilities	162.89
Alpha Wireless	Radio Equipment	1631.96
Barry Anderson	Flex	597.34
Barco Municipal Products	Tools	163.55
Baymont Boone	Employee Travel Expenses	79.97
Black Hills Energy	Natural & Lp Gas	257.00
Bomgaars	Buildings	2369.39
Kevin Brown	Flex	250.00
Kristi Busse	Flex	70.63
Cannon Moss Brygger	Buildings	885.66
Canon Fin Services	Copier Charges	478.14
Carpenter Uniform	Uniform	83.51
CenturyLink	Telephone	74.93
Christians Sheet	Buildings	271.80
Cintas	Safety Supplies	74.95
City of Dickens	Allocation	2604.50
City of Everly	Allocation	3385.85
City of Peterson	Allocation	3646.30
City of Royal	Allocation	3125.40
City of Spencer	Allocation	18433.00
City of Webb	Allocation	2864.95
Class C Solutions Group	Parts	330.85
Clay Co Emerg Mgt Agency	Allocation	8752.00
Clay Co Sec Road Fund	Fuels	2708.01

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Clay County Fair Assn	Allocation	24885.84
Clay County Heritage	Allocation	7500.00
Coffman's Locksmith	Buildings	86.50
Covenant Tile	Buildings	950.00
Crescent Electric Supply	Buildings	47.21
Crown Clinics	Inmate	775.00
Daily Reporter	Publication	528.36
DASH Medical Gloves	Supplies	575.10
Diamond Mowers.	Parts	1612.67
Diamond Vogel	Parts	1074.28
Dockendorf Equipment	Buildings	2200.39
Exhaust Pros	Parts & Access	630.86
FASTENAL	Buildings	60.18
FleetPride	Parts	201.50
Gene Fliss	Safety Supplies	80.22
Flynn Company	Roads	42527.71
Foundation Analytical Lab	Safety Supplies	168.00
F8 Creative	Legal Service	84.00
Grady's Upholstery	Engineering Services	190.00
Greer Law Office	Legal Aid	300.00
Greg's Repair	Buildings	45.00
H-H Incorporated of Iowa	Buildings	1396.66
Hargens Court Reporting	Deposition	466.35
Hart-Hammer	Buildings	340.30
Tyler Heck	Flex	650.50
Hoffman Filter Service	Parts	55.00
Carissa Huse	Flex	4.00
Hy-Vee	Custodial Supplies	63.10
IA Dept Natural Resources	Data Processing Serv.	75.00
Iowa Lakes Community College	Buildings	210.00
IA Lakes Corridor	Planning Consult	10000.00
IA Lakes Electric Coop	Electric Light & Power	2606.27
IA Lakes Regional Water	Water & Sewer	59.49
IA League of Cities	Education	40.00
IA Workforce Development	Unemployment Compensation	193.41
Iowa State University	Employee Travel Expenses	1050.00
ISACA	Education	150.00
ISSDA	Other	650.00
J&T Rentals	Buildings - Rental	1500.00
Janitors Closet	Custodial Supplies	157.71
Debra Jessen	Mileage	7.00
Kirkham Michael & Assoc	Engineering Services	890.13
Knight Protection	Buildings	75.00
John Lawson	Employee Travel Expenses	310.36
Kevin Maassen	Flex	98.32
Marco	Copier Charges	135.44
MaxYield Cooperative	Fuels	242.25
Meadowbrook Golf & Cntry Club	Concessions	149.64
Menards	Buildings	1357.01
Michael Todd & Co	Wood & Lumber Prod.	1357.77
Nielsens Tire & Appliance	Tires & Tubes	412.69
Noteboom Implement	Parts	179.53
NW IA Planning & Devlpmnt	Fees	230.00
O'Brien County Sheriff	Sheriff Fees	45.00
Palo Alto County Sheriff	Sheriff Fees	96.42
Lorie Peters	Detail	215.00
Peterson Heritage	Allocation	1000.00
Pitney Bowes	Postage & Mailing	739.73

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Presto X Company	Buildings	44.00
R.S.V.P.	Allocation	566.50
William Rabenberg	Flex	300.00
Rage Inc	Custodial Supplies	76.62
Christopher Raveling	Education	20.88
Remillard Signs	Recreational Supplies	1200.00
RIDES	Allocation	7500.00
Glenn Rouse	Flex	86.42
Servpro of Spencer	Buildings	2460.41
Sioux Valley Stock Farm	Construction & Maint.	284.00
Michael Skonhovd	Flex	25.00
Solutions	Hardware	23.99
Speed Printers	Office Supplies	60.00
Spencer Area Activity Center	Allocation	5750.00
Spencer Hospital	Medical & Health Services	21036.74
Spencer Office Supplies	Office Supplies	740.69
Amy Strohman	Flex	83.90
The Cartridge Connection	Office Supplies	359.90
Thrifty White Stores	Inmate Medical	1122.47
Treas - State of Iowa	Sales Tax	440.00
U S Postmaster	Postage & Mailing	392.00
Verizon	Telephone	463.42
VISA	Safety Supplies	3831.41
Walmart Community	Recreational Supplies	31.76
Warner Funeral Home	Burial Services	1800.00
Webb Wireless	Radio & Related Equip.	110.00
Sheila Weeks	Flex	200.00
West Des Moines Marriott	Employee Travel Expenses	266.56
Woodbury County Sheriff	Sheriff Fees	45.00
Woodward Youth Corporation	Detention	606.45
Ziegler	Parts	7651.45
Grand Total		223163.48

Motion by Anderson, seconded by Swanson to approve drainage expenditure from Joint Drainage District #61 CDE, dated October 24, 2017 totaling \$63,863.94 for Payment Estimate No. 8 for work performed to date by Cory Juergens Construction of Estherville. County Auditor is instructed to send the billing to Dickinson County for payment after approval. Motion carried.

Motion by Swanson, seconded by Skow to adopt the following resolution: BE IT HEREBY RESOLVED by the Board of Supervisors to approve DRAINAGE expenditures and that the County Auditor is hereby authorized and directed to issue warrants, against the various settlement of such claims as allowed October 24, 2017. The County Auditor is directed to issue stamped warrants from drainage districts which currently have insufficient funds.

D.D. #80	Telephone Conference	\$ 267.50 Stamped
Hudson Law Firm, PO Box 210, Pocahontas, IA		
D.D. #2	Telephone Conference	\$ 120.00 Stamped
Hudson Law Firm, PO Box 210, Pocahontas, IA		

Ayes: Anderson, Matthews, Skelton, Skow and Swanson. Nays: None. Abstentions: None. Resolution adopted.

**9:00 a.m.** County Engineer William Rabenberg

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Motion by Anderson, seconded by Skow to approve the Soil Boring Agreement for bridge replacement on bridge no. AB25-2 on 330<sup>th</sup> Avenue, Section 25, Lake Township and authorize the County Engineer to sign the Agreement. Motion carried.

Motion by Swanson, seconded by Skelton to approve the Soil Boring Agreement for bridge replacement on bridge no. HB18-2 on S 1<sup>st</sup> Street, Dickens, Iowa, Section 18, Freeman Township and authorize the County Engineer to sign the Agreement. Motion carried.

Motion by Skow, seconded by Anderson to approve the Soil Boring Agreement for bridge replacement on bridge no. HB1-1 on 340<sup>th</sup> Avenue, Section 1, Freeman Township and authorize the County Engineer to sign the Agreement. Motion carried.

Motion by Swanson, seconded by Anderson to approve the Agreement for Engineering Services with Kirkham Michael & Associates, Inc. for 122 Bridge Safety Inspections for Clay County as required by the Iowa DOT & FHWA and authorize the County Engineer to sign the Agreement. Motion carried.

Motion by Skelton, seconded by Skow to approve Amendment #1 to the Clay County Secondary Roads Construction Program. Motion carried.

Motion by Anderson, seconded by Swanson to review and approve the Federal-aid Agreement with the Iowa Department of Transportation and Clay County for project BROS-CO21(138)--8J-21, replacement of County Bridge #MB26-1 and authorize the Chairperson to sign agreement. Motion carried.

Motion by Skelton, seconded by Skow to review and approve the Federal-aid Agreement with the Iowa Department of Transportation and Clay County for project BROS-CO21(137)--8J-21, replacement of County Bridge #DB25-1 and authorize the Chairperson to sign agreement. Motion carried.

Motion by Swanson, seconded by Skow to review and approve the Federal-aid Agreement with the Iowa Department of Transportation and Clay County for project BRS-CO21(136)--60-21, replacement of County Bridge #AB25-2 and authorize the Chairperson to sign agreement. Motion carried.

Engineer Rabenberg gave the Board an update on requested Utility permits and a request for dust control near the Spencer city dump bridge that sparked conversation regarding the bridge four (4) ton weight limit and possible signage limiting traffic to cars only. Rabenberg also discussed the Region 3 Transportation Grant project that involves federal funds and that Clay County is shown as the project sponsor. The County share for construction of the trail from 300<sup>th</sup> to 310<sup>th</sup> Street is just over \$66,000. The engineering, design, and administration phases will be done by McClure Engineering that will be hired by the City of Spencer. The County share of the engineering, design, and administration should be just over \$57,000. The project must be let for bid before October, 2018 and would expect completion in FY2020.

**9:45 a.m.** General Director July Schied and Bob Shaw from Discovery House, Inc of Spirit Lake presented an annual report of resident services and statistics to the Board. Daniel's House, a

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transitional residence for four individuals has been purchased in 2017. The projected budget for FY2019 is \$100,900 and Discovery House requests Clay County funding in the amount of \$3500.00.

**Assistant County Attorney Barry Sackett**

Assistant County Attorney Barry Sackett gave the Board a departmental update from the civil division of the County Attorney's office.

Motion by Anderson, seconded by Skelton to approve and authorize the Chairperson to sign the Daikin VRF Scheduled Maintenance and Service Agreement proposed by Setpoint Mechanical Services, 11241 Aurora Ave., Urbandale, IA 50322 to perform data trending with Daikin Service Checker, operational inspections and operational performance maintenance on a twice a year scheduled routine of all Daikin VRF equipment. The contract term for a period of three (3) years at a cost of \$4,582 annually. Motion carried.

**10:30 a.m.** Assessor John Lawson spoke with the Board regarding the 2017 taxable valuations by classification stating an overall increase of \$48,744,029 over the 2016 taxable values. This represents a 4.5% increase due in part to rollback percentage changes by class of property. The 2017 taxable valuations will be used in the calculation of taxes due in fiscal year 2019.

**Supervisors discuss/share information from committees and boards they have attended.**

Supervisor Swanson: No report. Supervisor Anderson reported on the Compass Pointe Board meeting, and the NWIACC Board meeting. Supervisor Skelton: No report. Supervisor Matthews updated the Board on the Lakes Corridor Board meeting, the meeting with the ISAC Executive Director Bill Peterson and ISAC staff regarding the County Financial Overview data program; the RIDES Board meeting; and his attendance at the public meet and greet event at the Spencer Community Theatre for the Spencer City Manager candidates.

The Chairperson adjourned the meeting at 11:06 a.m. to convene at the next Auditor's called meeting Wednesday, November 8, 2017 at 8:30 a.m.

/s/Marjorie A. Pitts, County Auditor

/s/Burlin H. Matthews, Chairperson