

## Clay County Board of Supervisors Minutes from Meeting #35 held on November 8, 2017

The Clay County Board of Supervisors met pursuant to adjournment November 8 , 2017 at 8:30 a.m. in the boardroom with Chairperson Matthews presiding and with the following other members present: Supervisors Matthews, Skelton, Skow, Swanson, Assistant County Attorney Barry Sackett, and Auditor Marjorie Pitts as clerk for the meeting. Chairperson Matthews led the meeting in the Pledge of Allegiance.

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote: Ayes: Matthews, Skelton, Skow and Swanson. Nays: None. Abstentions: None.

Motion by Swanson, seconded by Skelton that the Board meeting agenda for November 8, 2017 be received and placed on file with the County Auditor as approved. Motion carried.

Motion by Skow, seconded by Swanson that the minutes of the Board Meeting #34 held October 24, 2017 are hereby approved as submitted. Motion carried.

Motion by Skelton, seconded by Swanson to adopt the following resolution: BE IT HEREBY RESOLVED by the Board of Supervisors approve expenditures and that the County Auditor be hereby authorized and directed to issue warrants, against the various settlement of such claims a allowed November 8 , 2017. Ayes: Matthews, Skelton, Skow, Swanson. Nays: None. Abstentions: None. Resolution adopted

### Publication List by Vendor

Accurate Controls	Buildings	967.50
Advanced Systems	Copier charges	240.24
Advanced Systems	Copier charges	442.57
Airgas USA LLC	Grounds Maintenance Suppl	4.74
Alliant Energy	utilities	254.95
Alpha Wireless Comm	Hardware	367.00
Arnold Motor Supply	parts	322.64
Asher Motor Co	Lubricants	35.95
Ayrshire Farmers Mutual	Telephone	185.51
Bankers Trust	Loan Payment/fees	80803.75
Black Hills Energy	utilities	801.23
Blue Lakes Ammunition	ammunition	397.50
Bomgaars	misc supplies	954.73
Bound Tree Medical	Safety supplies	123.88
Tammy K Brown	Flex	300.00
Carey's TV & Stereo	service	72.00
Carroll Distributing Accounts	Buildings	82.00
CenturyLink	Telephone	501.63
Christians Sheet Mtl	Buildings	834.63
Cintas	Supplies	29.94
City of Royal	Water & Sewer	49.50
City of Sioux City	Hazmat install	7428.15
City of Spencer	service	75.00
City of Webb	Water & Sewer	83.83
Clay Co Sec Road Fund	Fuels	1250.28
Coast to Coast Solutions	Recreational Supplies	380.25
Copper Cottage	Buildings	572.34
Christian D Copper	Flex	1165.00
Culligan of Spencer	Buildings	80.92
Daily Reporter	publications	1430.00

Dave's Sand & Gravel Inc	Construction & Maint.	1844.46
Debra M Mc Keever	Depositions	258.00
Diamond Mowers	Parts	475.18
Dockendorf Equipment Co.	Buildings	1282.40
Doug Duncan	EMS work	162.00
Electrical Engineering & Equip	Buildings	400.00
Employee Benefit Systems	Cobra/fees	603.40
Everttek	Telephone/service	692.98
Exhaust Pros	Minor Mv Parts & Access	278.95
Fareway Stores	food JV drug ct	30.10
FASTENAL	Buildings	700.27
Goal Kick Sporting Goods	shirts	194.30
Matt Goyette	EMS work	216.00
Graham Tire Co	Tires & Tubes	25.00
Marc E Gustafson	Flex	40.00
H & N Chevrolet Buick	Service work	2802.95
Daniel J Heissel	Mtg Expenses	13.12
Henry M Adkins & Son Inc	Ballot prep	6458.30
Carissa B Huse	Flex	24.00
Hy-Vee	Inmate meals	5548.29
Iowa Lakes Community College	Rental/expenses	3104.31
IA Lakes Regional Water	Water	40.00
IA League of Cities	mtg exp	35.00
IA Workforce Development	Unemployment taxes	402.89
IEHA	Dues & Memberships	160.00
IA Municipalities Workers Comp	Workmens' Comp. Ins.	11738.00
IDS	Sanitation & Disposal Ser	61.00
ISSDA	Dues & Memberships	175.00
Jack's Uniforms & Equipment	supplies	23.40
Janitors Closet	Custodial Supplies	989.28
Jennings Tow & Repair	camper towing	400.00
Jennifer Jensen	Custodial	570.00
Johnston Automotive	Parts	112.14
Alison Kutzbach	Flex	800.00
John C Lawson	Flex	396.49
Sheryl K Lee	Mileage	8.56
Lexis Nexis	Law Library	847.96
Lube-Tech & Partners LLC	Lubricants	2144.00
Colleen Lundquist	EMS worker	72.00
Maahs & Walleck	Legal services	654.00
Kevin Maassen	Flex/mtg exp	521.71
Mail Services LLC	mailings/postage	501.56
Mar-Lin Business Supply	Office Supplies	290.65
Marcus News	Board Proceedings	1068.14
Mastercard	Expenses	421.73
McDonald Supply	Buildings	24.42
Tammy McKeever	Flex	104.00
Menards	Buildings	1367.65
Midwest Card & ID Solutions	Supplies	119.25
James Montgomery	Safety allowance	80.00
Kathryn Murphy	Mileage	18.20
No Limits Outdoors	supplies	139.96
North Central Int'l Inc	Parts	350.15
Northwest Iowa Sprinkler	Buildings	225.00
Robin Patrick	EMS work	229.50
Pitney Bowes Purchase Power	Postage	1300.00
Pixler Electric Inc	Buildings	886.45
Premier Communications	Telephone	647.20
Presto X Company	Buildings	129.00
Proforma	Office Supplies	317.51
Rage Inc	Rugs/mops	135.62

Ramada Hotel & Conv Ctr	Mtg Expenses	145.60
Christopher Raveling	Flex/EMS work	824.00
Monica Rehnstrom	Mileage	144.17
River Valley Telecom Coop	Telephone	308.34
Royal Telephone Co	Telephone	1047.56
Aaron Rutter	Flex	300.00
Safety-Kleen Systems Inc.	Parts	523.82
Darrel K Santage	Flex	49.11
Setpoint Mechanical Services	Buildings	4582.00
Sherwin Williams	Paint	7.79
Sioux Lumber	supplies	21.14
Michael Skonhovd	Mtg exp	6.88
Solutions, Inc	web host	500.00
SOS Technologies	Safety	411.95
Speed Printers	Office Supplies	15.00
Spencer Auto Parts	Parts	2752.42
Spencer Hospital	Public Health	4304.09
Spencer Manor	Rent Payments	253.00
SMU	utilities/phone	11135.30
Spencer Office Supplies	Office Supplies	1125.90
Spencer Red Power	Parts	830.99
SS Collision & Cycle Works	signage	435.00
St Louis Co Sheriff's Dept	Services	100.00
Staples	Office Supplies	109.57
Star Energy LLC	Fuels	23.58
Kate Stouffer	EMS work	85.50
Temple Apartments	Rent Payments	440.00
Terril Telephone Coop	Telephone	9.55
Thomson Reuters Tax & Accoun	Flex manual	674.05
Eric Tigges	Mtg expenses	19.89
Town & Country	garbage	463.70
ULINE	Tubes	68.73
US Cellular	Telephone	1005.59
VanderWerff & Associates Inc	Service	1950.00
Verizon	Telephone	212.93
Vogel Traffic Services	Services	47776.65
Walter Stephens Jr Inc	supplies	106.90
Warner Funeral Home	Services	2820.00
White Glove Janitorial Service	Cleaning	670.00
Windstream	Telephone	41.69
Pam Wingert	Service	505.75
Woodman Controls Company	Buildings	3000.00
Grand Total		243707.23

Motion by Skelton, seconded by Skow to approve drainage expenditure from Join Drainage District #61 CDE, dated November 8, 2017 totaling \$1,836.00 for engineering services on ditch cleanout payable to Jacobsen-Westgard & Associates, Inc, 105 South 6<sup>th</sup> St, Estherville, IA 51334. County Auditor is instructed to send the billing to Dickinson County for payment after approval. Motion carried.

Motion by Swanson, seconded by Skelton to approve drainage expenditure from Join Drainage District #61 CDE, dated November 8, 2017 totaling \$1,201.70 for engineering services on ditch cleanout payable to Jacobsen-Westgard & Associates, Inc, 105 South 6<sup>th</sup> St, Estherville, IA 51334. County Auditor is instructed to send the billing to Dickinson County for payment after approval. Motion carried.

Motion by Skow, seconded by Swanson to adopt the following resolution: BE IT HEREBY RESOLVED by the Board of Supervisors to approve DRAINAGE expenditures and that the County Auditor be hereby authorized and directed to issue warrants, against the various settlement of such claims as allowed November 8, 2017. The County Auditor is directed to issue stamped warrants from drainage districts which currently have insufficient funds.

IDDA, PO Box 509, Humbolt, IA 50548

Drainage Revolving Fund	Conference Registration	\$165.00	
KMA Trucking & Excavating LLC, 22050 277 <sup>th</sup> Ave, LeClaire, IA			
DD #23	Payment Est #7 less 10% retainage	<u>\$80,489.19</u>	Stamped
Total Drainage Warrants:		\$80,654.19	

Ayes: Matthews, Skelton, Skow, Swanson. Nays: None. Abstentions: None. Resolution adopted

**Assistant County Attorney Barry Sackett**

Assistant County Attorney Barry Sackett gave the Board a departmental update from the civil division of the County Attorney's office.

**Engineer William Rabenberg**

Motion by Skow, seconded by Swanson to approve Resolution 2017-34 that amends Resolution 2016-31 establishing level "B" roads. Ayes: Matthews, Skelton, Skow, Swanson. Nays: None. Abstentions: None. Resolution adopted

**RESOLUTION FOR ESTABLISHMENT OF AREA SERVICE "B" ROADS**

**Clay County Resolution No. 2017-34**

WHEREAS, Clay County desires to classify certain roads on the area service system in the County to provide for a minimal level of maintenance; and

WHEREAS, Clay County after consultation with the County Engineer, has the authority to specify certain roads within the County as Area Service "B" roads pursuant to Iowa Code Section 309.57; and

WHEREAS, the Clay County Board of Supervisors, after consulting with the Clay County Engineer, desire to designate various roads in Clay County on the Area Service "B" System to provide for a reduced level of maintenance in order to best utilize maintenance funds.

THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF CLAY COUNTY that this County does hereby establish the road described as an Area Service "B" road, with restricted access and a minimal level of maintenance. Snow will not be removed. See attached map.

270<sup>th</sup> Street                      From ¼ miles East of 190<sup>th</sup> Avenue to 200<sup>th</sup> Avenue.

280<sup>th</sup> Street                      From 100<sup>th</sup> Avenue to 110<sup>th</sup> Avenue.  
    From 320<sup>th</sup> Avenue to 330<sup>th</sup> Avenue.

290<sup>th</sup> Street                      From 110<sup>th</sup> Avenue to 150<sup>th</sup> Avenue.

	From 260 <sup>th</sup> Avenue to 270 <sup>th</sup> Avenue.
300 <sup>th</sup> Street	From 100 <sup>th</sup> Avenue to 110 <sup>th</sup> Avenue. From 180 <sup>th</sup> Avenue to 190 <sup>th</sup> Avenue.
310 <sup>th</sup> Street	From 140 <sup>th</sup> Avenue to 150 <sup>th</sup> Avenue. From ½ mile East of 150 <sup>th</sup> Avenue to 160 <sup>th</sup> Avenue. From Highway 71 to 240 <sup>th</sup> Avenue. From 290 <sup>th</sup> Avenue to 300 <sup>th</sup> Avenue. From 310 <sup>th</sup> Avenue to Trumbull Lake. From 120 <sup>th</sup> Avenue to ½ mile West of 130 <sup>th</sup> Avenue.
320 <sup>th</sup> Street	From 270 <sup>th</sup> Avenue to 290 <sup>th</sup> Avenue. From ¾ miles East of 290 <sup>th</sup> Avenue to 300 <sup>th</sup> Avenue.
330 <sup>th</sup> Street	From 180 <sup>th</sup> Avenue to dead end.
340 <sup>th</sup> Street	From 140 <sup>th</sup> Avenue to dead end. From ¾ miles East of 100 <sup>th</sup> Avenue to 130 <sup>th</sup> Avenue.
350 <sup>th</sup> Street	From 315 <sup>th</sup> Avenue to 320 <sup>th</sup> Avenue.
370 <sup>th</sup> Street	From 270 <sup>th</sup> Avenue west to dead end. From 330 <sup>th</sup> Avenue to 340 <sup>th</sup> Avenue.
380 <sup>th</sup> Street	From 100 <sup>th</sup> Avenue to 110 <sup>th</sup> Avenue. From 160 <sup>th</sup> Avenue to 170 <sup>th</sup> Avenue. From 200 <sup>th</sup> Avenue to 210 <sup>th</sup> Avenue. From 240 <sup>th</sup> Avenue West 1 mile. From ½ miles East of 250 <sup>th</sup> Avenue to 260 <sup>th</sup> Avenue. From ½ miles East of 190 <sup>th</sup> Avenue to 200 <sup>th</sup> Avenue. From 120 <sup>th</sup> Avenue to 130 <sup>th</sup> Avenue.
390 <sup>th</sup> Street	From 300 <sup>th</sup> Avenue to 310 <sup>th</sup> Avenue. From 100 <sup>th</sup> Avenue to 110 <sup>th</sup> Avenue. From 120 <sup>th</sup> Avenue to 140 <sup>th</sup> Avenue. From 280 <sup>th</sup> Avenue to 290 <sup>th</sup> Avenue. From 320 <sup>th</sup> Avenue to 330 <sup>th</sup> Avenue.
400 <sup>th</sup> Street	From ½ miles East of 310 <sup>th</sup> Avenue to 320 <sup>th</sup> Avenue. From 320 <sup>th</sup> Avenue to 330 <sup>th</sup> Avenue.
405 <sup>th</sup> Street	From 280 <sup>th</sup> Avenue West to dead end.
410 <sup>th</sup> Street	From 100 <sup>th</sup> Avenue to 110 <sup>th</sup> Avenue. From 180 <sup>th</sup> Avenue to 200 <sup>th</sup> Avenue. From ½ miles East of 260 <sup>th</sup> Avenue to 270 <sup>th</sup> Avenue. From 300 <sup>th</sup> Avenue to 310 <sup>th</sup> Avenue.

420 <sup>th</sup> Street	<p>From 110<sup>th</sup> Avenue to 120<sup>th</sup> Avenue.  From Highway 71 to 225<sup>th</sup> Avenue.  From 240<sup>th</sup> Avenue to 250<sup>th</sup> Avenue.  From 290<sup>th</sup> Avenue to N14.  From 120<sup>th</sup> Avenue to 130<sup>th</sup> Avenue.  From 310<sup>th</sup> Avenue to ½ miles East of 320<sup>th</sup> Avenue.</p>
430 <sup>th</sup> Street	<p>From 100<sup>th</sup> Avenue to 110<sup>th</sup> Avenue.  From 150<sup>th</sup> Avenue to 170<sup>th</sup> Avenue.  From 200<sup>th</sup> Avenue to 210<sup>th</sup> Avenue.  From Highway 71 to 225<sup>th</sup> Avenue.  From ¼ miles West of 150<sup>th</sup> Avenue to ¼ miles East of 130<sup>th</sup> Avenue.  From 170<sup>th</sup> Avenue to 180<sup>th</sup> Avenue.</p>
450 <sup>th</sup> Street	<p>From 110<sup>th</sup> Avenue to 150<sup>th</sup> Avenue.  From 160<sup>th</sup> Avenue to 170<sup>th</sup> Avenue.  From 190<sup>th</sup> Avenue to 200<sup>th</sup> Avenue.  From 280<sup>th</sup> Avenue to 290<sup>th</sup> Avenue.  From 300<sup>th</sup> Avenue to 310<sup>th</sup> Avenue.  From 330<sup>th</sup> Avenue to 340<sup>th</sup> Avenue.</p>
460 <sup>th</sup> Street	<p>From 180<sup>th</sup> Avenue to 190<sup>th</sup> Avenue.  From 330<sup>th</sup> Avenue to 340<sup>th</sup> Avenue.  From 270<sup>th</sup> Avenue to 280<sup>th</sup> Avenue.  From 200<sup>th</sup> Avenue to 210<sup>th</sup> Avenue.  From 225<sup>th</sup> Avenue to 230<sup>th</sup> Avenue.</p>
470 <sup>th</sup> Street	<p>From ½ miles West of 320<sup>th</sup> Avenue to 320<sup>th</sup> Avenue.  From 320<sup>th</sup> Avenue to 340<sup>th</sup> Avenue.  From 230<sup>th</sup> Avenue to 240<sup>th</sup> Avenue.  From 120<sup>th</sup> Avenue to 130<sup>th</sup> Avenue.  From 130<sup>th</sup> Avenue to 140<sup>th</sup> Avenue.</p>
480 <sup>th</sup> Street	<p>From 180<sup>th</sup> Avenue to 200<sup>th</sup> Avenue.</p>
490 <sup>th</sup> Street	<p>From 150<sup>th</sup> Avenue to 160<sup>th</sup> Avenue.  From 170<sup>th</sup> Avenue to 190<sup>th</sup> Avenue.  From 120<sup>th</sup> Avenue to M27.</p>
500 <sup>th</sup> Street	<p>From 330<sup>th</sup> Avenue to ¼ miles West of 340<sup>th</sup> Avenue.  From 300<sup>th</sup> Avenue to 310<sup>th</sup> Avenue.</p>
505 <sup>th</sup> Street	<p>From 150<sup>th</sup> Avenue to ½ miles East of 160<sup>th</sup> Avenue.</p>
510 <sup>th</sup> Street	<p>From 220<sup>th</sup> Avenue to 230<sup>th</sup> Avenue.  From 260<sup>th</sup> Avenue to 270<sup>th</sup> Avenue, East half.  From 290<sup>th</sup> Avenue to 300<sup>th</sup> Avenue.  From 100<sup>th</sup> Avenue to ¾ miles West of 110<sup>th</sup> Avenue.</p>

From ½ miles East of 260<sup>th</sup> Avenue to 270<sup>th</sup> Avenue.

100 <sup>th</sup> Avenue	From 400 <sup>th</sup> Street to 420 <sup>th</sup> Street. From Highway 10 to 510 <sup>th</sup> Street.
105 <sup>th</sup> Avenue	From 480 <sup>th</sup> Street to ¼ miles South of 480 <sup>th</sup> Street.
110 <sup>th</sup> Avenue	From Highway 18 to 310 <sup>th</sup> Street. From 310 <sup>th</sup> Street to ¼ miles South of 300 <sup>th</sup> Street.
120 <sup>th</sup> Avenue	From 380 <sup>th</sup> Street to 360 <sup>th</sup> Street. From 290 <sup>th</sup> Street to 280 <sup>th</sup> Street. From 420 <sup>th</sup> Street to ½ miles North of 430 <sup>th</sup> Street. From 480 <sup>th</sup> Street to 490 <sup>th</sup> Street.
140 <sup>th</sup> Avenue	From 470 <sup>th</sup> Street to 430 <sup>th</sup> Street. From 420 <sup>th</sup> Street to 370 <sup>th</sup> Street. From 340 <sup>th</sup> Street to Highway 18. From 300 <sup>th</sup> Street to 290 <sup>th</sup> Street. From ½ miles South of 280 <sup>th</sup> Street to 290 <sup>th</sup> Street.
150 <sup>th</sup> Avenue	From 330 <sup>th</sup> Street to ¾ miles North of 340 <sup>th</sup> Street.
160 <sup>th</sup> Avenue	From 410 <sup>th</sup> Street to 400 <sup>th</sup> Street. From 330 <sup>th</sup> Street to 345 <sup>th</sup> Street. From 370 <sup>th</sup> Street to 400 <sup>th</sup> Street.
170 <sup>th</sup> Avenue	From 430 <sup>th</sup> Street to 400 <sup>th</sup> Street. From 390 <sup>th</sup> Street to 380 <sup>th</sup> Street. From 380 <sup>th</sup> Street to ½ miles South of 370 <sup>th</sup> Street.
180 <sup>th</sup> Avenue	From 400 <sup>th</sup> Street to 390 <sup>th</sup> Street. From 430 <sup>th</sup> Street to 440 <sup>th</sup> Street.
190 <sup>th</sup> Avenue	From Highway 18 South to dead end. From ¼ miles North of 340 <sup>th</sup> Street to ¼ miles South of 330 <sup>th</sup> Street.
200 <sup>th</sup> Avenue	From ½ miles North of 430 <sup>th</sup> Street to 420 <sup>th</sup> Street. From 420 <sup>th</sup> Street to 410 <sup>th</sup> Street. From 400 <sup>th</sup> Street to 370 <sup>th</sup> Street. From 280 <sup>th</sup> Street to 270 <sup>th</sup> Street. From 300 <sup>th</sup> Street to 310 <sup>th</sup> Street. From ¼ miles South of Highway 18 to M44.
240 <sup>th</sup> Avenue	From ½ miles South of 460 <sup>th</sup> Street to 470 <sup>th</sup> Street. From 300 <sup>th</sup> Street to 290 <sup>th</sup> Street. From 280 <sup>th</sup> Street to 270 <sup>th</sup> Street. From B63 to ¼ miles South of B63.

250 <sup>th</sup> Avenue	From 430 <sup>th</sup> Street to 440 <sup>th</sup> Street. From 400 <sup>th</sup> Street to 390 <sup>th</sup> Street. From 310 <sup>th</sup> Street to 320 <sup>th</sup> Street. From 410 <sup>th</sup> Street to 420 <sup>th</sup> Street. From 380 <sup>th</sup> Street to ¾ miles South of 380 <sup>th</sup> Street.
260 <sup>th</sup> Avenue	From 390 <sup>th</sup> Street to 380 <sup>th</sup> Street. From 330 <sup>th</sup> Street to 340 <sup>th</sup> Street. From 300 <sup>th</sup> Street to 310 <sup>th</sup> Street.
270 <sup>th</sup> Avenue	Between 320 <sup>th</sup> Street & 330 <sup>th</sup> Street. From ½ miles South of Highway 18 to 370 <sup>th</sup> Street. Between 340 <sup>th</sup> Street & 350 <sup>th</sup> Street.
280 <sup>th</sup> Avenue	From 505 <sup>th</sup> Street to 495 <sup>th</sup> Street. From 480 <sup>th</sup> Street to 450 <sup>th</sup> Street. From 280 <sup>th</sup> Street to 270 <sup>th</sup> Street. From B17 to ¼ miles South of B17.
290 <sup>th</sup> Avenue	From 300 <sup>th</sup> Street to B14.
300 <sup>th</sup> Avenue	From 450 <sup>th</sup> Street to ¼ miles South of 440 <sup>th</sup> Street. From 390 <sup>th</sup> Street to 380 <sup>th</sup> Street. From 290 <sup>th</sup> Street to 280 <sup>th</sup> Street. From 300 <sup>th</sup> Street to 310 <sup>th</sup> Street.
320 <sup>th</sup> Avenue	From 510 <sup>th</sup> Street to 490 <sup>th</sup> Street. From 480 <sup>th</sup> Street to 460 <sup>th</sup> Street. From 400 <sup>th</sup> Street to 390 <sup>th</sup> Street. From 370 <sup>th</sup> Street to Highway 18. From 280 <sup>th</sup> Street to 270 <sup>th</sup> Street. From 280 <sup>th</sup> Street to 290 <sup>th</sup> Street. From 350 <sup>th</sup> Street to ¾ miles North of Highway 18.
330 <sup>th</sup> Avenue	From 500 <sup>th</sup> Street to 490 <sup>th</sup> Street. From 370 <sup>th</sup> Street to Highway 18. From 390 <sup>th</sup> Street to 380 <sup>th</sup> Street. From 390 <sup>th</sup> Street to ½ miles North of 400 <sup>th</sup> Street.
340 <sup>th</sup> Avenue	From 450 <sup>th</sup> Street to 440 <sup>th</sup> Street. From ½ miles South of 430 <sup>th</sup> Street to 440 <sup>th</sup> Street. From B53 to ½ miles North of 440 <sup>th</sup> Street.

Ayes: Matthews, Skelton, Skow, Swanson. Nays: None. Abstentions: None. Resolution adopted

Engineer Rabenberg gave the Board an update on two (2) utility permits and the organizational changes planned for the secondary roads department employee positions.



Conservation Director Will Horsley introduced himself to the Board and provided information related to current Conservation Board projects such as the Kindlespire Recreational Complex – Huffman Addition; the picnic shelter and basketball court at Scharnberg Park; the Thomas property donation through the Iowa Natural Heritage Foundation; the construction of an indoor storage unit for native grasses and seed; recreational area maintenance; the Naturalist storage unit for educational learning objectives and tools; and the recertification and training of staff on pesticide application, prescribed fires, and first aid/CPR.

The Board met with Evelyn Anderson and Brad Erickson regarding their safety and health concerns surrounding a parcel of land adjacent to their property in Cornell. Sanitarian Tammy McKeever explained the condition of the property, the status of known ownership, and the estimated cost for clean-up. It was the consensus of the Board to allow McKeever to handle the resolution of the issue through the Sanitarian Office.

The Board met with the Upper Des Moines Opportunity Executive Director Jamey Whitney. Whitney furnished the annual program activity summary for Clay County stating that UDMO assisted 1,716 individuals in 781 households at a cost of \$360,502.00. The FY2019 financial request for funding is \$23,100. The request includes \$1,000 for CHORE elderly services and \$3,000 for food pantry costs.

Supervisor Barry Anderson joins the meeting at 10:20 a.m.

Motion by Anderson, seconded by Skelton to enter closed session pursuant to Iowa Code Chapter 21.5(i) at 10:30 a.m. Motion carried.

Motion by Anderson, seconded by Swanson to exit closed session at 11:28 a.m. Motion carried

Supervisor Barry Anderson leaves the meeting at 11:30 a.m.

Motion by Swanson, seconded by Skelton to enter closed session pursuant to Iowa Code Chapter 21.5(i) at 11:36 a.m. Motion carried.

Motion by Skow, seconded by Skelton to exit closed session at 11:44 a.m. Motion carried.

Motion by Skelton, seconded by Swanson to authorize County Auditor Marjorie Pitts to sign the Facility Usage Agreement between the Clay County Regional Events Center and the Clay County Auditor's Office for use and to occupy the facility on November 7, 2017 for the sole purpose of the Clay County General Election. There will be no charge for the use of the facility. Motion carried.

Motion by Swanson, seconded by Skow to approve purchase of a 2017 Kawasaki Mule from Glen's Sport Center in the amount of \$13,914.07. Motion carried.

Motion by Skow, seconded by Skelton to accept hiring of Will Horsley by the Clay County Conservation Board as the Clay County Conservation Director for full time status at a yearly rate of \$65,000 including four weeks vacation effective October 25, 2017.

Motion by Swanson, seconded by Skelton to accept the hiring of Darla Sheasley by the Clay County Veterans Commission for full time status at a yearly rate of \$55,000 including two weeks' vacation effective November 27, 2017. Sheasley has opted to not enroll in the County offered health

insurance plans. The Board stipulated that there would be no scheduled wage increase effective July 1, 2018 and if the option of county health insurance is changed there may be an adjustment to the yearly wage. Motion carried.

Motion by Skelton, seconded by Skow to accept with regret the resignation of Connie Koch, 1412 14<sup>th</sup> Ave W, Spencer, IA from the Magistrate Appointing Commission and thank her for her years of service. Motion carried.

Motion by Skelton, seconded by Swanson to accept and authorize the Chairperson to sign the 2017 Weed Commissioner's Report. After signature the County Auditor is to send the signed report to the State Weed Commissioner, 2230 South Ankeny Blvd, Ankeny, IA. Motion carried.

Motion by Anderson, seconded by Skelton to approve the proposal of \$144.00 from Copper Cottage, 3905 4<sup>th</sup> Ave W, Spencer, IA for cleaning and inspection of the boiler at the Clay County Administration Building, the proposal of \$432.00 for cleaning and inspection of the three (3) boilers at the Clay County Courthouse, and the proposal of \$288.00 for the cleaning and inspection of the two (2) boilers at the Clay County Jail/Sheriff Office. The Board stipulated that their acceptance requires the work to be accomplished by licensed technicians. Motion carried.

Motion by Swanson, seconded by Skow to accept proposal for \$3,882.00 from Covenant Tile, Inc., PO Box 794, Brandon, SD 57005, for the installation of an acoustical ceiling at the Clay County Courthouse. Work will be completed November 29 – December 1, 2017. Motion carried.

Motion by Anderson, seconded by Skow to approve Fund Transfer #367 totaling \$50,000.00 from Local Option Sales Tax-Any Lawful Use to Capital Improvement Fund for future purchases. Motion carried.

Motion by Skelton, seconded by Swanson to authorize the carryover of 22.75 hours of unused vacation for Joan Waller to be used by October 31, 2017. The Veteran Affairs Commission approved the carryover at their September 18, 2017. Motion carried.

Supervisors discuss/share information from committees and boards they have attended. Supervisor Skow updated the Board regarding the County Department Head and Safety Committee meetings. Supervisor Matthews reported on the Seasons Board meeting and the Judicial Safety Committee meeting. Supervisor Swanson updated on the Emergency Medical Services meeting. Supervisor Skelton had no report.

The Chairperson adjourned the meeting at 11:56 a.m. to convene at the next Auditor's called meeting November 21, 2017 at 8:30 a.m.

/s/Marjorie A. Pitts, County Auditor

/s/Burlin H. Matthews, Chairperson