

Clay County Board of Supervisors Minutes from Meeting #37 held on November 21, 2017

The Clay County Board of Supervisors met pursuant to adjournment November 21, 2017 at 8:30 a.m. in the boardroom with Chairperson Matthews presiding and with the following other members present: Supervisors Anderson, Matthews, Skelton, Skow, Swanson, Assistant County Attorney Barry Sackett, and Auditor Marjorie Pitts as clerk for the meeting. Chairperson Matthews led the meeting in the Pledge of Allegiance.

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote: Ayes: Anderson, Matthews, Skelton, Skow and Swanson. Nays: None. Abstentions: None.

Motion by Skelton, seconded by Anderson that the Board meeting agenda for November 21, 2017 be received and placed on file with the County Auditor as approved. Motion carried.

Motion by Swanson, seconded by Skow that the minutes of the Board Meeting #36 held November 8, 2017 are hereby approved as submitted. Motion carried.

Motion by Anderson, seconded by Skelton to adopt the following resolution: BE IT HEREBY RESOLVED by the Board of Supervisors approve expenditures and that the County Auditor be hereby authorized and directed to issue warrants, against the various settlement of such claims a allowed November 21, 2017. Ayes: Anderson, Matthews, Skelton, Skow, Swanson. Nays: None. Abstentions: None. Resolution adopted.

Publication List by Vendor

A & M Laundry Inc.	Parts	145.16
A-1 Portables	Other	56.00
ABCreative	Construction	7192.50
Adrienne Babbitt	Election Officials	165.05
Advanced Network Professionals	Data Processing Serv.	100.00
Airgas USA	Grounds Maintenance	28.76
Alliant Energy	Electric Light & Power	264.83
Alpha Wireless	Radio & Related Equip.	2240.42
Barry Anderson	Employee Travel Expenses	977.74
Asher Motor Co	Lubricants	65.10
Kathleen Berger	Election Officials	134.70
Judith Bevers	Election Officials	172.25
Black Hills Energy	Natural & Lp Gas	1114.08
Susie Brinkley	Election Officials	164.00
Bud's Service	Protection/Security Serv.	579.88
Genevieve Burger	Election Officials	95.00
Kristi Busse	Employee Travel Expenses	765.25
Canon Fin Services	Data Processing Serv.	478.14
Carpenter Uniform	Uniforms	260.57
CenturyLink	Telephone	29.70
Heidi Chapman	Employee Travel Expenses	14.97
Christians Sheet Mtl	Buildings	23.00
City of Everly	Natural & Lp Gas	190.34
City of Spencer	Water & Sewer	8066.50
Clay Co Emerg Mgt Agency	Allocation	8752.00

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Clay Co Flex Plan/Medical Exp	Emp Grp Health Ins	5000.00
Clay County Safety	Safety	1000.00
Clay Co Sec Road Fund	Construction	2856.02
Clay County Regional Event Ctr	Election Supplies	20397.20
Cooperative Energy Company	Parts	29016.70
Copper Cottage	Buildings	133.75
Crescent Electric Supply	Buildings	37.82
Carole Curry	Election Officials	189.00
Diamond Mowers	Parts	302.77
Dickinson County Sheriff	Sheriff Fees	27.00
Dockendorf Equipment	Buildings	68.23
Employee Data Forms	Office Supplies	28.25
Darlene Enderton	Election Officials	167.45
FASTENAL	Custodial Supplies	177.91
Foundation Analytical Lab	Well Testing	104.00
Galls an Aramark Company	Uniforms	128.74
Glen's Sport Center	Buildings	13914.07
Graham Tire	Supplies	82.95
Donna Graham	Election Officials	144.00
Jim Graham	Election Officials	188.00
Greer Law Office	Legal	525.00
Connie Grigg	Election Officials	141.50
Billy Gunnerson	Flex	545.20
Hanson's Plumbing & Heating	Buildings	533.28
Hargens Court Reporting	Depositions	41.00
Dorothy Harms	Election Officials	133.20
Hartley Sentinal	Publications	1366.36
Francis Hiemstra	Election Officials	164.00
Judith Hiemstra	Election Officials	164.00
Lorrie Huffman	Election Officials	134.50
Hy-Vee	Food & Provisions	347.20
I.D.A.L.S.	Education	15.00
IA Dept Natural Resources	Office Supplies	700.00
IA Lakes Electric Coop	Electric Light & Power	1585.35
IA Lakes Regional Water	Water & Sewer	592.42
IA Law Enforcement Academy	Educational	110.00
IA Narcotics Officers Assoc	Membership	25.00
Interstate Battery	Parts	341.85
IOWWA	Office Supplies	25.00
ISAC	Education	195.00
ISSDA	Education	450.00
Bruce Iverson	Election Officials	89.00
Judy Iverson	Election Officials	89.00
J&T Rentals	Buildings - Rental	1500.00
Janitors Closet	Custodial Supplies	97.64
Jennifer Jensen	Custodial	285.00
Pat Jensen	Election Officials	137.35
Barbara Joenks	Election Officials	158.95
Ann Johnke	Election Officials	139.20
Donna Jones	Election Officials	224.00
KAPCO	Office Supplies	4.40
Kirkham Michael	Engineering Services	9580.43
Donna Koch	Election Officials	117.35
Florence Kramer	Election Officials	200.95
Randy Krukow	Election Officials	94.00

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John Lawson	Employee Travel Expenses	757.40
LOSST Rev Bond Sinking Fund	Allocation	10509.08
Lube-Tech & Partners	Lubricants	531.00
Kevin Maassen	Other Premiums	98.32
Mac Tools	Hand Tools	40.65
Marco	Copier Contract	135.44
Matthew Bender & Co	Office Supplies	328.31
Burlin Matthews	Employee Travel Expenses	126.00
MaxYield Cooperative	Fuels	173.15
McDonald Supply	Buildings	73.27
Menards	Buildings	412.02
Mid Country Machinery	Parts	100.92
Mid-Iowa Sales Co.	Grounds Maintenance	23.85
Miller Plumbing & Heating	Buildings	103.96
NACVSO	Dues & Memberships	30.00
NAPA Auto Parts	Parts	47.90
Nat'l Dist Atty's Assoc	Dues & Memberships	105.00
Nielsens Tire & Appliance	Engineering Services	730.62
Northwest Bank	Interest-Other Debt	47507.82
NW IA Youth Emergency	Detention	1384.00
Mary Olson	Election Officials	145.00
Patricia Olson	Election Officials	45.30
Sheldon Olson	Election Officials	152.25
Janice Peterson	Election Officials	129.50
Pitney Bowes	Telephone	178.48
Pixler Electric	Buildings	679.00
Plumbing & Heating Wholesale	Engineering Services	1576.03
Daina Powers	Election Officials	135.80
Dennis Powers	Election Officials	191.00
Presto X Company	Buildings	44.00
Pro Vision	Construction	335.21
Quill	Data Processing Equipment	273.63
Rage Inc	Custodial Supplies	78.46
Ramada NW Inn & Suites	Employee Travel Expenses	145.60
John Roberts	Election Officials	147.35
Glenn Rouse	Other Premiums	86.42
Jesse Rustad	Medical & Health Charges	1200.00
Bev Rutter	Election Officials	207.85
Sackett Law Firm Trust	Buildings	50000.00
Darrel Santage	Medical & Health Charges	627.29
Annette Schaeffer	Election Officials	50.00
David Schaeffer	Election Officials	186.00
Chris Schoelerman	Election Officials	161.50
Doreen Scribner	Election Officials	133.45
Shield Technology Corp	Radio & Related Equip.	7186.00
Sidwell Company	Data Processing Serv.	900.00
SIRCHIE	Safety Supplies	45.38
Alice Skelton	Election Officials	134.70
Solutions	Data Processing Serv.	1213.54
Ellen Sorenson	Election Officials	130.05
Spencer Area Jobs Trust	Allocation	2500.00
Spencer Hospital	Medical & Health Services	38930.67
SMU	Telephone	365.80
Spencer Office Supplies	Data Processing Supplies	2218.70
Spencer Red Power	Construction	2500.00

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Ann Spooner	Medical & Health Charges	379.04
State Steel Supply Co.	Parts	132.50
Roger Stoner	Election Officials	151.00
Kate Stouffer	Election Officials	164.95
David Susie	Election Officials	145.00
Linda Susie	Election Officials	145.00
Bonny Swart-Bailey	Election Officials	50.00
Connie Sylvester	Election Officials	167.45
Laura Taylor	Election Officials	55.00
Gloria Terrell	Election Officials	135.80
Toft Electric	Buildings	3247.21
Sheryll Toft	Election Officials	142.85
Darrel Tonderum	Election Officials	164.00
UPS	Postage	23.28
Megan Van Schepen	Medical & Health Charges	85.00
Laura Ver Mulm	Medical & Health Charges	600.00
Verizon	Telephone	434.62
Joan Waller	Postage & Mailing	48.40
Walmart Community/GECRB	Office Supplies	81.58
Sheila Weeks	Medical & Health Charges	200.00
Marilyn White	Election Officials	185.90
Arlene Wimmer	Election Officials	134.75
Marla Woelber	Election Officials	199.00
Amy Zenor	Employee Travel Expenses	20.30
Ziegler	Construction	33824.67
Grand Total		344061.90

Motion by Anderson, seconded by Swanson to approve DRAINAGE expenditures and that the County Auditor be hereby authorized and directed to issue warrants, against the various settlement of such claims as allowed November 21, 2017. County Auditor is directed to issue stamped warrants from drainage districts which currently have insufficient funds. Ayes: Anderson, Matthews, Skow and Swanson. Nays: None. Abstentions: None. Resolution adopted.

Bolton & Menk, Inc, 1960 Premier Drive, Mankato, MN 56001

Engineering Services	D.D. #23	\$ 260.00	Stamped
Survey/Final Plans/Annexation	D.D. #80	\$ 5,326.50	Stamped
Survey/Environmental Compliance	D.D. #37	\$ 7,188.50	Stamped
Annex & Reclassification Services	D.D. #26	\$ 400.00	Stamped
Annex & Reclassification Services	D.D. #113	\$ 750.00	Stamped
Annex & Reclassification Services	D.D. #108	\$ 360.00	Stamped

Clay County Secondary Roads, 300 W 4th St, Spencer, IA 51301

Remove Beaver Dams	D.D. #16	\$ <u>169.23</u>
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Total Drainage Warrants: \$14,454.23

Motion carried.

Assistant County Attorney Barry Sackett

Motion by Anderson, seconded by Swanson to approve and authorize the Chairperson to sign the Purchase Agreement between Clay County and Northwest Bank for property located at 505 2nd Ave W., Spencer, IA. Motion carried.

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Assistant County Attorney Barry Sackett gave the Board a departmental update from the civil division of the County Attorney's office.

9:00 a.m. Engineer William Rabenberg

Motion by Skelton, seconded by Anderson to accept and authorize the Chairperson to sign the Employee Payroll Request from the Secondary Roads Department for Matt Dehrkoop for a change in hourly wages to \$24.78 due to promotion to Road Crew Foreman effective November 21, 2017. Motion carried.

Motion by Swanson, seconded by Anderson to accept and authorize the Chairperson to sign the Employee Payroll Request from the Secondary Roads Department for Rob Kluender for a change in hourly wages to \$24.70 due to promotion to Construction Foreman effective November 21, 2017. Motion carried.

Motion by Anderson, seconded by Skelton to approve and authorize opening of Road Crew Maintenance position for Clay County Secondary Roads for applications. Motion carried.

Motion by Swanson, seconded by Skow to approve and authorize opening of Mechanic Maintenance position for Clay County Secondary Roads for applications. Motion carried.

Motion by Skow, seconded by Skelton to approve and authorize Unit 202- 1998 Ford Tandem Axel Truck, VIN # 91FDZZ96W3WVA25026 surplus and accept high purchase submittal for sale with purchase by Vander Haag's of Spencer and to approve and authorize Unit 208- 2000 Sterling Tandem Axel Truck, VIN #2FZNNSYB5YAB75326 surplus and accept high purchase submittal for sale with purchase by Vander Haag's of Spencer. Motion carried.

Motion by Anderson, seconded by Swanson to accept and authorize Clay County Engineer to sign IA DOT Form 810042 Detour Revocation Information Sheet. Motion carried.

Engineer Rabenberg updated the Board on four (4) utility permits, two (2) for fiber optics and two (2) for water lines. Rabenberg also submitted an application for pesticides needing Chairperson Matthews's signature. Rabenberg spoke to the Board regarding federal funding to replace the bridge at Mud Lake.

9:30 a.m. – Northwest Iowa Planning and Development Council Executive Director Ted Kourousis and the City of Spencer Parks & Recreations Director Delray Bredehoeft spoke with the Board regarding the Clay County / City of Spencer Regional Trail Project saying that the last mile in Clay County can go through the Region III Transportation Project. Bredehoeft updated the Board on the City of Spencer Preliminary Phase with the IDOT with an April, 2018 bid letting. The County pledge for construction is \$66,129 and a share of the cost of engineering and design with McClure Engineering to be accomplished in the federal year of 2018, construction in summer of 2019, and completion in fiscal year 2020. Bredehoeft will furnish the Board with more exact dates at a later time.

10:00 a.m. Everly Council member Cheryl Hoyer spoke with the Board regarding the corporate boundaries that do not coincide with the taxing districts in the County Auditor's office or according

to the last recorded document in 1906. There are five (5) parcels involved. Further research will be accomplished to determine the solution.

Marjorie A. Pitts – County Auditor

Motion by Swanson, seconded by Skelton to accept and authorize the Chairperson to sign the Employee Payroll Request from the Sheriff's Department for Nicole Huckfelt for a change in hourly wage to \$21.61 due to promotion to the Jail Administrator effective November 10, 2017. Motion carried.

Motion by Skow, seconded by Skelton to accept and authorize the Clay County General Relief Director to sign Memorandum of Understanding between Upper Des Moines Opportunity Inc, and Clay County General Relief for collaboration in mutually beneficial activities in the interest of furthering the missions of both organizations. Motion carried.

Motion by Skow, seconded by Skelton to accept and authorize the Chairperson to sign the Memorandum of Understanding between Upper Des Moines Opportunity Inc, and Clay County for collaboration in mutually beneficial activities in the interest of furthering the missions of both organizations. Motion carried.

Sheriff Raveling spoke with the Board regarding body cameras, radio upgrades, and meeting being held with cities within the county regarding law enforcement agreements.

The Board discussed the need to appoint an individual to serve on the Magistrate Appointing Commission. Supervisor Skow offered to provide candidates.

The Board discussed the letter and email from Iowa State Association of Counties regarding information combatting the opioid epidemic. The Board will take action by resolution at their next regular board meeting on December 3, 2017 to support litigation proposed by Crueger Dickinson and Simmons Hanly Conroy to hold certain pharmaceutical firms responsible for damages to the public in misrepresenting the safety of using opioids.

Motion by Anderson, seconded by Swanson to approve Fund Transfer #368 of \$2500.00 from LOSST-Any Lawful Use fund to the Quality Housing Initiative fund to cover one housing applications. Motion carried.

Motion by Skelton, seconded by Anderson to accept the recommendation by the Clay County Assessor of new and disallowed family farm credit claims filed prior to November 1, 2017 pursuant to Iowa Code Section 425A.4. Motion carried.

Supervisors discuss/share information from committees and boards they have attended. Supervisor Swanson reported on the Clay County Visitors Bureau (CCVB). Supervisor Anderson updated on the Compass Pointe Board meeting, the YES Center Board meeting, the Drug Court Committee meeting, and Northwest Iowa Care Connections (NWIACC) Board meeting. Supervisor Skow reported on the Clay County Volunteer Network. Supervisor Matthews updated the board on the Airport Board meeting, the Conservation Board meeting, and the ISAC Executive Board meeting.

Chairperson recessed the Board meeting at 11:52 a.m. to reconvene at 1:00 p.m. for the Drainage District #80 meeting.

1:00 p.m. Drainage District #80 Trustee Meeting.

The Clay County Board of Supervisors convened as Trustees of Drainage District #80 at 1:00 p.m. Trustees Anderson, Matthews, Skelton, Skow, Swanson, Assistant County Attorney Barry Sackett, and Auditor Marjorie Pitts as clerk for the meeting. Guest: Jon Rosengren from Bolten & Menk, Inc. & Drainage Attorney James Hudson.

Motion by Anderson, seconded by Skelton to appoint Supervisors Matthews as Chair and Clay County Auditor, Marjorie Pitts as Secretary for this meeting. Motion carried.

1:00 p.m. Public Hearing

The time having arrived for the public hearing to discuss an alternate recommendation for construction of an open ditch from the creek in Section 36-95-38. Engineer Jon Rosengren described the differences between original and alternative options. The Trustees must determine which option will be followed before bid letting can be accomplished. Drainage attorney Jim Hudson spoke with the hearing attendees' severance damages, condemnation of land by the Trustees, and appeals to district court.

Motion by Anderson, seconded by Swanson to rescind the original motion of August 15, 2017 that chose the open ditch construction option from the creek in Section 36-95-38 to the station 27+70 of the Main and instead choose the alternate option of a 48" diameter Main Tile Improvement from the creek in Section 36-95-38 to station 27+70. Motion carried.

Motion by Swanson, seconded by Skelton to set the bid letting for December 19, 2017 at 1:00 p.m. and to direct the Auditor to publish such notice on December 7 and 14, 2017 in one county newspaper. Motion carried.

The Chairperson adjourned the meeting at 1:50 p.m. to convene at the next Auditor's called meeting December 5, 2017 at 8:30 a.m.

/s/Marjorie A. Pitts, County Auditor

/s/Burlin H. Matthews, Chairperson