

Clay County Board of Supervisor's Minutes from Meeting #7 held on January 30, 2018.

The Clay County Board of Supervisors met pursuant to adjournment January 30, 2018 at 8:30 a.m. in the boardroom with Vice-Chairperson Swanson presiding and with the following other members present: Supervisors Matthews, Skelton, Skow, Swanson, Assistant County Attorney Barry Sackett, and Auditor Marjorie Pitts as clerk for the meeting. Absent: Supervisors Anderson. Vice-Chairperson Swanson led the meeting in the Pledge of Allegiance. Guest: Jeff Schug, P.E.

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote: Ayes: Matthews, Skelton, Skow and Swanson. Nays: None. Abstentions: None.

Motion by Skelton, seconded by Matthews that the Board meeting agenda for January 30, 2018 be received and placed on file with the County Auditor as approved. Motion carried.

Motion by Matthews, seconded by Skow that the minutes of the Board Meetings #4, #5 and #6 held January 16, 23 and 24, 2018 are hereby approved as submitted. Motion carried.

Motion by Matthews, seconded by Skow to adopt the following resolution: BE IT HEREBY RESOLVED by the Board of Supervisors approve expenditures and that the County Auditor be hereby authorized and directed to issue warrants, against the various settlement of such claims a allowed January 30, 2018. Ayes: Matthews, Skelton, Skow, Swanson. Nays: None. Abstentions: None. Resolution adopted

Publication List by Vendor

Advanced Door Systems	Buildings	3295.04
Advanced Systems	Copier charges	423.89
Advanced Systems	Copier charges	664.62
Alliant Energy	Utilities	394.16
Arnold Motor Supply	Parts	134.31
Asher Motor Co	Parts	169.85
Ann Baschke	Sick Pay	103.15
Caleb Batschelet	Safety	26.75
Black Hills Energy	Electric Light & Power	555.12
LeAnn Black	Sick Pay	61.15
Bomgaars	Buildings	859.72
Brands Law Office	Services	789.20
Tammy Brown	Sick Pay	95.00
Bradley Brunk	Sick Pay	215.00
Kristi Busse	Flex	70.63
CCDA	Memberships	40.00
CenturyLink	Telephone	456.90
Chapman Doors	Buildings	136.83
Heidi Chapman	Sick Pay	59.00
Cintas	Supplies	33.29
City of Everly	Utilities	41.15
City of Webb	Utilities	95.83
Clay County Recorder	Licences	29.25
CLIA Laboratory Program	Safety	150.00
Coast to Coast Computer Prod	Office Supplies	319.99
Christian Copper	Sick Pay	120.00
Dallas Co Sheriff	Services	51.06
Darr Properties	Rent Payments	220.00
Bradley Day	Safety Supplies	78.50

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Matthew Dehrkoop	Safety Supplies	82.39
Diamond Vogel	Parts	104.37
Pamela Doran	Sick Pay	83.00
Exhaust Pros	Service	212.14
FASTENAL	Hardware	1527.22
FleetPride	Parts	1189.80
Gene Fliss	Sick Pay	121.03
Four Seasons Travel	Expenses	420.60
Glen's Sport Center Inc	Buildings	99.95
David Glienke	Sick Pay	101.90
Goal Kick Sporting Goods	Uniform	39.44
Greer Law Office	Legal Aid	300.00
Billy Gunnerson	Sick Pay	92.50
Marc Gustafson	Sick Pay	110.00
Maurice Hansen	Safety	100.00
Hanson's Plumbing & Heating	Buildings	332.00
Hartley Sentinal Inc	Subscription	31.50
Jason Hass	Sick Pay	81.90
Hellinga Acquisitions, LLC	Rent Payments	220.00
Thomas Herrig	Sick Pay	24.05
Mike Hildebrand	Conference Board	17.50
Nicole Huckfelt	Sick Pay	115.00
Hy-Vee	meals/supplies	13723.50
Iowa Lakes Community College	Buildings	210.00
IA Lakes Electric Coop	electric	5479.29
IA Lakes Regional Water	Water & Sewer	59.49
IACP	Memberships	150.00
Institute for Env Assessment	Buildings	2154.05
Inventory Trading Company	Uniform	436.56
ISAC	Registration/exp	836.90
Jacobsen Home Corp	Rent Payments	220.00
Janitors Closet	Custodial Supplies	669.13
Jaycox Implement	Parts	194.50
JC Repair	Minor Mv Parts & Access	214.86
Jennifer Jensen	Cabin cleaning	350.00
Jeremy Kelley	Rent Payments	520.00
Robert Kluender	Sick Pay	107.50
Knight Protection, Inc	Buildings	300.00
Scott Knudtson	Sick Pay	100.00
Kruse, Cate & Nelson	Survey	300.00
Lube-Tech & Partners	Lubricants	4532.20
Kevin Maassen	Flex	218.32
Mar-Lin Business Supply	Office Supplies	12.84
Marco	Copier return	500.00
Marcus News	Publication	175.89
Tammy McKeeever	Sick Pay	55.15
Cindy Meister	Rent	275.00
Menards - Spencer	Buildings	1210.33
James Montgomery	Sick Pay Over	105.00
Kathryn Murphy	Sick Pay Over	113.35
NACVSO	Educational	300.00
NAPA Auto Parts	Parts	19.98
NW IA Planning & Devlpmnt Comm	Rev Loan acting	230.00
NW IA Youth Emergency Serv Ctr	Detention	433.00
L Elaine Orthmann	Sick Pay	114.30
Pocahontas Healthcare FDN	Education	65.00
Presto X Company	Buildings	173.00
Quill	Office Supplies	139.95

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Rage Inc	Rugs/mops	126.00
Monica Rehnstrom	Sick Pay	114.00
Ricoh USA, Inc.	Copier charges	169.91
Travis Riley	Sick Pay	70.00
River Valley Telecom Coop	Telephone	309.09
Carolyn Roberts	Mileage	17.50
Rock Valley Radiator & Auto	Parts	242.05
Alicia Roos	Sick Pay	78.85
Glenn Rouse	Flex	86.42
Jesse Rustad	Sick Pay	68.55
Aaron Rutter	Sick Pay	175.66
Darrel K Santage	Sick Pay	87.50
Schumacher Elevator Company	Buildings	3055.38
Secretary of State	Office Supplies	30.00
Sioux Sales Co	Supplies	29.95
Michael Skonhovd	Sick Pay	98.75
Smith Medical Partners	Other	765.00
Solutions, Inc	Data Processing Equipment	3463.28
SOS Technologies	Safety & Protect.Supplies	244.95
LeRoy Spears	Transportation	19.80
Spencer Family Care	Medical	245.00
Spencer Hospital	services	620.00
SMU	Utilities	1051.04
Spencer Office Supplies	Office Supplies	190.53
Spencer Red Power	Parts	26954.95
Ann Spooner	Sick Pay	114.00
Staples	Office Supplies	93.36
Amy Strohman	Sick Pay	10.35
Terril Telephone Coop	Telephone	9.61
Mark Thompson	Sick Pay	83.45
Eric Tigges	Sick Pay	96.90
Casey Timmer	Sick Pay	107.65
Kris Toay	Sick Pay	119.35
UPS	Postage	5.80
US Cellular	Telephone	100.47
U S Postmaster	Postage	98.00
Randy Van Kley	Sick Pay	82.50
Vander Haag's Inc	Parts	79.83
Laura Ver Mulm	Sick Pay	107.50
Verizon	Telephone	281.73
VISA	Misc	1984.75
Marlin Voss	Mileage	4.90
Wahltek, Inc	Office Supplies	31.99
Joan M Waller	Sick Pay	120.00
Warner Funeral Home	Burial Services	1800.00
Sheila Weeks	Sick Pay	104.50
Jeffrey Wiemann	Sick Pay	215.54
Kimberly Wilson	Sick Pay	93.35
Woodward Youth Corporation	Services	793.05
James Worm	Sick Pay	75.00
Grand Total		94722.51

Motion by Skelton, seconded by Matthews to adopt the following resolution: BE IT HEREBY RESOLVED by the Board of Supervisors to approve DRAINAGE expenditures and that the County Auditor be hereby authorized and directed to issue warrants, against the various settlement of such claims as allowed January 30, 2018. County Auditor is directed to issue stamped warrants from

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drainage districts which currently have insufficient funds. Ayes: Skelton, Matthews, Skow and Swanson. Nays: None. Abstentions: None. Resolution adopted.

Bolton & Menk, 1960 Premier Drive, Mankato, MN 56001

Survey/Study/Final Plan/Spec/Bids	D.D. #80	\$ 7,663.50 Stamped
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Survey/Study/Report/Wetlands Rules	D.D. #37	<u>\$ 1,060.00</u> Stamped
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Total Drainage Warrants:		\$ 8,723.50
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Motion by Skow, seconded by Matthews to approve drainage expenditure from Joint Drainage District #61 CDE, dated January 5, 2017 totaling \$768.50 for engineering services on ditch cleanout payable to Jacobson-Westergard & Associates, Inc., 105 South 6th Street, Estherville, IA 51334. County Auditor is instructed to send the billing to Dickinson County for payment after approval. Motion carried.

Motion by Skelton, seconded by Matthews to accept and authorize the Chairperson to sign Employee Payroll Form from County Attorney's Office for Travis Johnson for full time employment as assistant county attorney beginning February 5, 2018 at \$6,600.04 per month. Motion carried.

Motion by Skow, seconded by Skelton to approve Transfer #371 of \$19,887.77 from Rural Basic Supplemental fund to the Rural Basic fund for return of fund balance to the parent fund. Motion carried.

Jeff Schug, PE from McClure Engineering of Clive, Iowa visited the Board to provide an update on the IA Great Lakes Trail Connection project plan that had been submitted to the IDOT on February 20, 2018. There is a bid letting planned with the IDOT on May 5, 2018 with an anticipated start of construction in June, 2018 and expected completion in fiscal year 2020.. The County share for construction of the trail from 300th to 310th Street is just over \$66,000. The engineering, design, and administration phases will be done by McClure Engineering that will be hired by the City of Spencer. The County share of the engineering, design, and administration should be just over \$57,000.

9:05 a.m. Will Horsley, Clay County Conservation Executive Director & Lee Schoenewe, Conservation Board Member met with the Board to present a proposal to move a 7200 square foot Morton Building from northwest Spencer to the Oneota Park area. The Conservation Board stated they would be using the funds from the Conservation Capital Project Fund to finance the move that plans to be accomplished in March, 2018.

County Engineer William Rabenberg gave the Board a departmental update regarding Secondary Roads equipment.

9:30 a.m. Assistant County Attorney Barry Sackett gave the Board a departmental update from the civil division of the County Attorney's office.

10:00 a.m. The Board met with Matt Sewell from Access Systems of Sheldon, IA. to explain what services Access Systems could provide for the County relating to IT solutions, copiers and printers, phone systems, and document imaging. Access Systems can provide a free print evaluation assessment of the various printers operated by the County.

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10:20 a.m. The Board conducted a budget workshop with County Auditor Pitts.

The Vice-Chairperson adjourned the meeting at 11:53 a.m. to convene at the next Auditor's called meeting February 13, 2018 at 8:30 a.m.

/s/Marjorie A. Pitts, County Auditor

/s/Randy Swanson, Vice-Chairperson