

**AGENDA - REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
January 4, 2010 Meeting #1**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

I. Elect Board Chairperson for 2010 **Action**

II. Appoint Board Chairperson Elect for 2010 **Action**

III. Agenda received as proposed or as amended

IV. Minutes approved – Meeting #42, dated December 29, 2009

V. Other Business – For Discussion / Board Action

Approve Resolution #2010-01 Empowering Co. Eng Scott Rinehart to execute Certificates of Completion of work in connection with all Farm to Market construction projects

Approve Resolution #2010-02 to Determine Depositories of Public Funds with maximum limitations

Approve Resolution #2010-03 to Determine Depositories for Conservation, Recorder & Sheriff with maximum limitations

Approve Resolution #2010-04 Construction Evaluation resolution relating to a Confinement feeding operation structure

Approve Resolution #2010-05 Appoint County Deputies for Sheriff

Appoint Lay Person to Season's Board for a one (1) year term

Appoint Co Conservation Board member for a five (5) year term

Appoint member to the Webb Benefitted Fire District for a three (3) year term

Appoint member to the Herdland Benefitted Fire District for a three (3) year term

Appoint two members to Clay County Zoning Board for a term of three (3) years

Appoint Clay County Zoning Board of Adjustment member for a term of five (5) years

Designate the official newspapers for Clay County for the 2010 year

Designate the Co Eng as representative on the NW IA Planning & Development Commission Intermodule Surface Transportation Efficiency Act (ISTEA) Committee for 2010.

Authorize Chairperson to sign all Farm to Market road vouchers and Co Engineer to act in all Farm to Market road projects for the year 2010

Authorize that paved & gravel portions of secondary roads system be placed under a local embargo effective when appropriate signs are erected.

Appoint the Co Engineer to purchase right-of-way in 2010 for projects using a factor times the CSR for tillable and non-tillable land

Appoint board member to serve on 3rd Judicial District Dept of Correctional Services for 2010

Appoint the following list of Clay County residents, by category, to serve on the Commission to Assess Damages pursuant to Section 6B.4 of the *Iowa Code* for the year 2010.

Set date and times for FY10-11 budget workshops

10:00 a.m. Arvin Druvenga – Winther Stave & Co LLP - FY09 Audit Presentation

VI. Adjournment

Del Brockshus
1808 11th St SE
Spencer, IA 51301
712/262-3478
delstree@pionet.net

Ken Chalstrom
2750 470th Street
Webb, IA 51366
712/838-7720
kntryc@webbwireless.net

Burlin H. Matthews
812 East 18th Street
Spencer, IA 51301
712/262-8219
mattheb@ncn.net

Joe Skow
1605 West 14th St
Spencer, IA 51301
712/264-0933
trooperj@smunet.net

Linda K. Swanson - Chair
1410 440th Street
Peterson, Iowa 51047
712/933-5586
swsnfarm@royaltelco.net

AGENDA - JANUARY SPECIAL BUDGET WORKSHOP SESSIONS
of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at times listed.

January 11, 2010 Meeting #2 8:30 a.m.

January 13, 2010 Meeting #4 8:30 a.m.

January 18, 2010 Meeting #5 1:00 p.m. Cancelled

January 19, 2010 Meeting #5 8:30 a.m.

January 25, 2010 Meeting #6 8:30 a.m.

January 26, 2010 Meeting #7 1:00 p.m.

January 27, 2010 Meeting #8 8:30 a.m.

January 29, 2010 Meeting #9 8:00 a.m.

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8:00/8:30 a.m. or 1:00 P.M. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Budget Workshop**
- III. Adjournment**

Del Brockshus
1808 11th St SE
Spencer, IA 51301
712/262-3478
delstree@pionet.net

Ken Chalstrom
2750 470th Street
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712/838-7720
kntryc@webbwireless.net

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Spencer, IA 51301
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mattheb@ncn.net

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Spencer, IA 51301
712/264-0933
trooperj@smunet.net

Linda K. Swanson - Chair
1410 440th Street
Peterson, Iowa 51047
712/933-5586
swsnfarm@royaltelco.net

**AGENDA - REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
January 12, 2010 Meeting #3**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
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8:30 a.m. Open Meeting

I. Agenda received as proposed or as amended

II. Minutes approved – Meeting #1, dated January 4, 2010 & Meeting #2, dated January 11, 2010

III. Claims and payments

A. Resolution-Board of Supervisors to approve expenditures and authorize Auditor to issue warrants against various settlement of claims as allowed

IV. Other Business – For Discussion / Possible Board Action

Supervisors discuss/share information from committees and boards they have attended

Accept Employee Payroll Request from Secondary Roads Department for Jon Winterboer, Joseph Gilman & Darrel Santage

Appoint Clay County Board Members & alternates for county committees

Re appoint Marc E. Gustafson, 3855 180th Ave., Spencer, IA to Weed Commissioner

Approve County Sheriff's Quarterly Report for Fees Collected ending December 31, 2009

Approve County Sheriff's Commissary Account for quarter ending December 31, 2009

Approve County Auditor's Report of Fees Collected for quarter ended December 31, 2009

Approve County Treasurer's Semi Annual Report for period ending December 31, 2009

Approve County Recorder's Report of Fees Collected for period ending December 31, 2009

Authorize chairperson to sign letter of support for Royal Community Action Group renovation of Royal Community Center Meeting Room

8:45 a.m. Randy Weimers – Compensation Board Recommendation Presentation

9:00 a.m. Kim Scorza – New Season's Center Executive Director

10:00 a.m. Jason Coppel and Cheryl Arnold - Union Local 234- Initial bargaining proposals for Clay Co Administration Building and Clay Co Conference Board (Assessor)

10:30 a.m. Bonnie Dalager – Clay County ISU Extension- 4-H Program

Marjorie Pitts – County Auditor – Departmental Update

Tammy McKeever – Zoning, Environmental Health, Safety Departments & EMS Coordinator

Authorize Chairperson to sign OSHA 300 Form Log.

Scott Rinehart – County Engineer

Accept or reject low pickup quote.

V. Adjournment

Del Brockshus
1808 11th St SE
Spencer, IA 51301
712/262-3478
delstree@pionet.net

Ken Chalstrom
2750 470th Street
Webb, IA 51366
712/838-7720
kntryc@webbwireless.net

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Spencer, IA 51301
712/262-8219
mattheb@ncn.net

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Spencer, IA 51301
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trooperj@smunet.net

Linda K. Swanson - Chair
1410 440th Street
Peterson, Iowa 51047
712/933-5586
swsnfarm@royaltelco.net

**AGENDA-*Amended due to weather conditions* - REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS, Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 10:00 a.m.
January 26, 2010 Meeting #7**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
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10:00 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #3, dated January 12, 2010 and Budget Meetings #4, #5 & #6 held on January 13, 19 & 25, 2010**
- III. Claims and payments**
 - A. Resolution-Board of Supervisors to approve expenditures and authorize Auditor to issue warrants against various settlement of claims as allowed
- IV. Other Business – For Discussion / Possible Board Action**

Supervisors discuss/share information from committees and boards they have attended
Approve Clerk of Court's Report of Fees Collected for period ending December 31, 2009
Discuss Opportunity to collect outstanding fines allowed by Iowa Law
Re-appoint County Medical Examiner for 2 year term
Re-appoint Medical Examiner Investigators for 2 year term

10:00 a.m. Board's Counter Proposal to Union Local 234 Bargaining Unit for Clay Co Administration Building and Clay Co Conference Board (Assessor)

11:30 a.m. Hugh Lively – RIDES

Kim Wilson – Central Point Coordinator

Authorize repayment of FY09 allocation to the MH/DD Risk Pool

Scott Rinehart – County Engineer

1. Approve purchase of 2011 semi-tractor
2. Approve the purchase of 2 belly dump trailers
3. Rescind award for low ½ ton pickup quote from the Jan 12, 2010 board meeting
4. Accept or reject previous ½ ton pickup quotes
5. Reject all bids and re-write ½ ton pickup specs

Marjorie Pitts – County Auditor

Set hearing date and time for the Proposed Fiscal Year 2011 County Budget

1:00 p.m. Budget Workshop

V. Adjournment

Cindy McGranahan – Parker Historical Society – Postponed to February 9, 2010

The Bakers Group - Postponed to February 9, 2010

John Torbert – Iowa Drainage Association – Postponed to later date

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Spencer, IA 51301
712/262-3478
delstree@pionet.net

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712/838-7720
kntryc@webbwireless.net

Burlin H. Matthews
812 East 18th Street
Spencer, IA 51301
712/262-8219
matheb@ncn.net

Joe Skow
1605 West 14th St
Spencer, IA 51301
712/264-0933
trooperj@smunet.net

Linda K. Swanson - Chair
1410 440th Street
Peterson, Iowa 51047
712/933-5586
swsnfarm@royaltelco.net

AGENDA - FEBRUARY SPECIAL BUDGET WORKSHOP SESSIONS
of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at times listed.

February 2, 2010 Meeting #10 8:30 a.m.

General Rules for Public Participation:

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8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Budget Workshop**
- III. Adjournment**

Del Brockshus
1808 11th St SE
Spencer, IA 51301
712/262-3478
delstree@pionet.net

Ken Chalstrom
2750 470th Street
Webb, IA 51366
712/838-7720
kntryc@webbwireless.net

Burlin H. Matthews
812 East 18th Street
Spencer, IA 51301
712/262-8219
mattheb@ncn.net

Joe Skow
1605 W 14th St
Spencer, IA 51301
712/264-0933
trooperj@smunet.net

Linda K. Swanson - Chair
1410 440th Street
Peterson, Iowa 51047
712/933-5586
swsnfarm@royaltelco.net

**AGENDA - REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
February 9, 2010 Meeting #11**

General Rules for Public Participation:

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8:30 a.m. Open Meeting

I. Agenda received as proposed or as amended

II. Minutes approved – Meeting #7, dated January 26, 2010 and Budget Meetings 8, 9, & 10, dated January 27, 29 and February 2, 2010

III. Claims and payments

A. Resolution-Board of Supervisors to approve expenditures and authorize Auditor to issue warrants against various settlement of claims as allowed

IV. Other Business – For Discussion / Possible Board Action

Supervisors discuss/share information from committees and boards they have attended

Approve support to Calhoun Co through ISAC Multi-Co Fund for litigation matters of interest to all counties

Authorize chairperson to sign agreement with Avera for care of inmates and medical examiner services to safeguard protected health information per HIPAA privacy rules

Accept Employee Payroll Request form from the County Attorney's office for Kimberly Chappas

8:45 a.m. Tammy McKeever – Zoning, Env Health, Safety Dept & EMS Coordinator – Dept Update

9:00 a.m. Cindy McGranahan – Parker Historical Museum

9:20 a.m. Ted Cate – Highway 18 Letter Request

9:30 a.m. Kim Wilson – Central Point Coordinator

9:45 a.m. Gina Ean – Census Information

10:00 a.m. South Clay School Special Election Canvass

10:30 a.m. The Baker's Group

1:00 p.m. Budget Workshop

V. Adjournment

Del Brockshus
1808 11th St SE
Spencer, IA 51301
712/262-3478
delstree@pionet.net

Ken Chalstrom
2750 470th Street
Webb, IA 51366
712/838-7720
kntryc@webbwireless.net

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Spencer, IA 51301
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Spencer, IA 51301
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trooperj@smunet.net

Linda K. Swanson - Chair
1410 440th Street
Peterson, Iowa 51047
712/933-5586
swsnfarm@royaltelco.net

**AGENDA -Amended REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
February 23, 2010 Meeting #12**

General Rules for Public Participation:

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8:30 a.m. Open Meeting

I. Agenda received as proposed or as amended

II. Minutes approved – Meeting #11, dated February 9, 2010

III. Claims, Drainage Claims and payments

A. Resolution-Board of Supervisors to approve expenditures and authorize Auditor to issue warrants against various settlement of claims as allowed

IV. Other Business – For Discussion / Possible Board Action

Supervisors discuss/share information from committees and boards they have attended

Certify the February 2, 2010 Special South Clay School Election cost

Authorize Chairperson to sign a letter of support to the IDOT regarding speed limit on a portion of Hwy 18W.

9:00 a.m. Scott Rinehart – County Engineer

1. Review and accept Grade Crossing Surface Repair Agreements between DM&E Railroad, Iowa Department of Transportation and Clay County and authorize the Chairperson to sign the agreements.

2. Set Letting date for March 23, 2010 on two (2) culvert projects, two (2) seal coat projects and two (2) bridge deck overlay projects.

Tammy McKeever – Zoning, Env Health, Safety Dept & EMS Coordinator – Dept Update

Kim Wilson – Central Point Coordinator

Action Item: Review/Approve/Authorize chairperson to sign FY 2011 Community Mental Health Center Affiliation form for the Iowa Department of Human Services

Marjorie Pitts – County Auditor – Dept Update – 2010 Census Proj; Geothermal Grant progress; County Website updates; Published FY11 budget summery; ISAC County Day at the Capitol; ISAC Spring School registration

**11:00 a.m. Amelia Painter – Curriel-Reynolds School of Visual Arts (Email agenda-ameila@smunet.net)
Services offered – **Postponed to a later date.****

Adjournment

Del Brockshus
1808 11th St SE
Spencer, IA 51301
712/262-3478
delstree@pionet.net

Ken Chalstrom
2750 470th Street
Webb, IA 51366
712/838-7720
kntryc@webbwireless.net

Burlin H. Matthews
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Spencer, IA 51301
712/262-8219
mattheb@ncn.net

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Spencer, IA 51301
712/264-0933
trooperj@smunet.net

Linda K. Swanson - Chair
1410 440th Street
Peterson, Iowa 51047
712/933-5586
swsnfarm@royaltelco.net

**AGENDA - SPECIAL SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
March 2, 2010 Meeting #13**

General Rules for Public Participation:

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8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #12, dated February 23, 2010**
- III. Other Business – For Discussion / Possible Board Action**

Discuss sharing expense with the City of Spencer to attend an economical development conference in May, 2010

Discuss training opportunities for county departments related to human resource management

Approve 28E agreement between Clay County Drainage Districts #8, #24, #25 and the Iowa...
Dept of Agriculture and Stewardship

Approve quote from Steffen Furniture for Recorder' Office Blinds

IV. Adjournment

Del Brockshus
1808 11th St SE
Spencer, IA 51301
712/262-3478
delstree@pionet.net

Ken Chalstrom
2750 470th Street
Webb, IA 51366
712/838-7720
kntryc@webbwireless.net

Burlin H. Matthews
812 East 18th Street
Spencer, IA 51301
712/262-8219
matheb@ncn.net

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Spencer, IA 51301
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trooperj@smunet.net

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1410 440th Street
Peterson, Iowa 51047
712/933-5586
swsnfarm@royaltelco.net

**AGENDA - REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
March 9, 2010 Meeting #14**

General Rules for Public Participation:

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8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved—Meeting #13, dated March 2, 2010**
- III. Claims and payments**

A. Resolution-Board of Supervisors to approve expenditures and authorize Auditor to issue warrants against various settlement of claims as allowed

IV. Other Business – For Discussion / Possible Board Action

Supervisors discuss/share information from committees and boards they have attended

Authorize Supervisor Skow to attend the 2010 Global Retail Real Estate Convention from May 23-25, 2010

Discuss/make appointments for the Eminent Domain Compensation Commission board

9:00 a.m. Randy Krukow – County Sheriff

Approve Resolution 2010-6 to appoint new Sheriff's Deputies- Joshua Carris and Jason Ellison

Oath of Office for New Sheriff's Deputies- Joshua Carris and Jason Ellison

Authorize Chairperson and Sheriff to sign Iowa Law Enforcement Academy Agreements for Joshua Carris and Jason Ellison

9:30 a.m. Jack Walsh – Human Resource Director

Marjorie Pitts – County Auditor

Approve Certificate of Adjustments pursuant to court order – Case No. EQCV026820

Approve Renewal License Application #BB0018578 for Class B Beer Permit for: Gary Sanderson, DBA Lost Island Store & Café, 3299 335th Ave, Ruthven, IA

Scott Rinehart – County Engineer

1. Approve or deny Underground Construction Permit for Iowa Lakes Electric Cooperative to place electrical line in Clay County Secondary Roads right-of-way by boring under 330th Street and along west side of 160th Avenue, Section 1, Lone Tree TWP.

2. Approve or deny Underground Construction Permit for Webb-Dickens Telephone to place fiber optic cable in Clay County Secondary Roads right-of-way along 280th Avenue, from 3rd Street, Dickens south 680' then boring under 280th Avenue, Section 13, Sioux TWP & Section 18, Freeman TWP.

Eric Tigges – EMA Coordinator

Clay County facebook page

V. Adjournment

Del Brockshus
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712/262-3478
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**AGENDA - SPECIAL SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 10:00 a.m.
March 12, 2010 Meeting #15**

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10:00 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. 10:00 a.m. FY11 Budget Hearing**
- III. Adjournment**

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712/262-3478
delstree@pionet.net

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**AGENDA - REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
March 23, 2010 Meeting #16**

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8:30 a.m. Open Meeting

I. Agenda received as proposed or as amended

II. Minutes approved – Meeting #14, dated March 9, 2010 and Meeting #15, dated March 12, 2010

III. Claims and payments

A. Resolution-Board of Supervisors to approve expenditures and authorize Auditor to issue warrants against various settlement of claims as allowed

IV. Other Business – For Discussion / Possible Board Action

Supervisors discuss/share information from committees and boards they have attended

Approve employee payroll request for Joshua Carris in the County Sheriff department

Approve employee payroll request for Jason Ellison in the County Sheriff department

8:45 a.m. Randy Krukow – Informational

9:00 a.m. Dr. Forslund – *Board of Health*

10:00 a.m. Secondary Roads Bid Letting

10:30 a.m. Dean Pfeil, President, General Manager of EDA, Inc, Sioux Center, IA

Clay County Administration Building Heating & Cooling

Marjorie Pitts, County Auditor

Approve Off-Premise Renewal License Application #BC0027940 for Class C Beer Permit for: John & Denise Gochenouer, DBA Lost Island Resort, 3286 335th Ave, Ruthven, IA

Authorize Chairperson to sign the Management Development Training agreement with Human Resource Solutions of Spirit Lake eight (8) hours of training.

Approve proposal from Pitney Bowes for a Coverbind 5000 Document Binding System

Approve/Deny proposal for carpet replacement in the County Sheriff Administration Building

Approve/Deny proposal for carpet replacement in the Central Point Coordinator office

Kim Wilson – *Central Point Coordinator* - Informational

Scott Rinehart – *Secondary Roads*

Approve the 2011 Fiscal Year Iowa Department of Transportation Secondary Roads Budget & 5-Year construction program

Approve/Deny Underground Construction Permit for Iowa Telecommunication Services in Sections 30 & 31 of Clay Township

Review/accept changes to Driveway and Entrance Policy

V. Adjournment

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**AGENDA - REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
April 6, 2010 Meeting #17**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

I. Agenda received as proposed or as amended

II. Minutes approved – Meeting #16, dated March 23, 2010

III. Claims and payments

A. Resolution-Board of Supervisors to approve expenditures and authorize Auditor to issue warrants against various settlement of claims as allowed

IV. Other Business – For Discussion / Possible Board Action

Supervisors discuss/share information from committees and boards they have attended
Accept County Recorder's Report of Fees Collected for quarter ending March 31, 2010

9:00 a.m. Tom Schueder, Peterson, IA

Discuss purchase of county property

9:30 a.m. Randy Krukow – County Sheriff

Set date/time for Social Host and Underage Consumption Ordinance Hearing

Authorize chairperson to sign Jail Food Service Contract

Accept Sheriff's Report of Fees Collected for quarter ending March 31, 2010

Authorize Sheriff to sign the NW Iowa Project Lifesaver 28E Agreement

Authorize creation of the NW Iowa Project Lifesaver fund within the county's financial system

10:00 a.m. Tammy McKeever - Zoning, Environmental Health & Safety Dept EMS Coordinator

Approve Proclamation for County Government Month-April 2010

Set public hearing date/time for the Land Use Comprehensive Plan

10:30 a.m. Bill Swift - Swift Air - Update on Building Maintenance Plan

11:15 a.m. Kim Wilson – Dept Update

Marjorie Pitts – County Auditor

Approve fee for EDA, Inc of Sioux Center, IA to conduct heating, ventilating and air conditioning (HVAC) and electrical study for the Clay Co Administration Building

Authorize Auditor to sign Clay Co Reg Events Ctr Facility Usage Agreement for June 8, 2010 Primary Election

Authorize Chairperson to sign IA Dept of Public Health County Substance Abuse Prevention Services Request for Bid

Accept County Auditor's Report of Fees Collected for quarter ending March 31, 2010

Scott Rinehart – County Engineer

1. Accept the low bid of \$89,502.00 from Midwest Contracting of Marshall, MN for box culvert projects L-7611C-1 & L-7611C-2 and authorize the Chairperson to sign the contract and the Contractor's Bond.

2. Accept the low bid of \$195,855.00 from Christensen Broth Inc of Cherokee IA for bridge deck overlay projects L-5811DO-1 & L-5811DO-2 and authorize the Chairperson to sign the contract and the Contractor's Bond.

3. Approve or deny Overhead Construction Permit for Interstate Light & Power Company to place poles in Clay County Secondary Roads right-of-way along 430th Street, section 19 & 20, Clay TWP.

4. Approve or deny the purchase of used 143H motor graders from Michigan CAT.

V. Adjournment

Del Brockshus
1808 11th St SE
Spencer, IA 51301
712/262-3478

Ken Chalstrom
2750 470th Street
Webb, IA 51366
712/838-7720

Burlin H. Matthews
812 East 18th Street
Spencer, IA 51301
712/262-8219

Joe Skow
1605 West 14th St
Spencer, IA 51301
712/264-0933

Linda K. Swanson - Chair
1410 440th Street
Peterson, Iowa 51047
712/933-5586

**JOINT DISCUSSION
OF THE
SPENCER CITY COUNCIL
AND
CLAY COUNTY BOARD OF SUPERVISORS**

**Monday, April 12, 2010
5:30 p.m. – 7:30 p.m.
Spencer Municipal Golf Course Sunroom
Meal provided by Clay County for County Representatives**

AGENDA

1. Call to Order
2. Update on Sharing/Cooperation Between City and County
3. Economic Development
4. Tourism
5. Visitors Center
6. Business Park
7. Event Center
8. Zoning Regulations
9. City Goal Setting Session Results
10. Other Items
11. Adjourn

**AGENDA - REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
April 21, 2010 Meeting #19**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

I. Agenda received as proposed or as amended

II. Minutes approved – Meeting #17, dated April 6, 2010 & Meeting 18, dated April 12, 2010

III. Claims and payments

A. Resolution-Board of Supervisors to approve expenditures and authorize Auditor to issue warrants against various settlement of claims as allowed

IV. Other Business – For Discussion / Possible Board Action

Supervisors discuss/share information from committees and boards they have attended

Accept Clay County Clerk's Report of Fees Collected for quarter ending March 31, 2010

Accept Employee Payroll Request forms from the Conservation Dept for Steve Grimmus & Gerry Johansen

9:00a.m. Kim Wilson - Burial Appeal discussion

9:30 a.m. John Lawson – County Assessor - Property Tax Exemption for Compass Pointe-Action Item

9:45 a.m. Set date and time for the intent to sell, by Quit Claim Deed, county property in Peterson, Iowa

10:00 a.m. Public Hearing for passage and approval of the 2010 Land Use Comprehensive Plan

11:00 a.m. Public hearing for first reading of the Social Host and Underage Consumption Ordinance

Eric Tigges – Emergency Management Director - Fire Department Lock Boxes

Marjorie Pitts – County Auditor – Departmental Update

Scott Rinehart – County Engineer

Accept the low bid of \$1,283,440.76 from Concrete Foundations Inc of New Hampton, IA for PCC Overlay project FM-CO21(121)--55-21 and authorize the Chairperson to sign the contract and the Contractor's Bond.

Accept the low bid of \$273,863.66.00 from The Road Guy Construction of Yankton, SD for seal coat projects L-6809SC-1 & L-7809SC-2 Div 1 & L-7809SC-2 Div 2 and authorize the Chairperson to sign the contract and the Contractor's Bond.

Close 225th Avenue from 380th Street to 390th Street for bridge deck overlay.

V. Adjournment

Del Brockshus
1808 11th St SE
Spencer, IA 51301
712/262-3478
delstree@pionet.net

Ken Chalstrom
2750 470th Street
Webb, IA 51366
712/838-7720
kntryc@webbwireless.net

Burlin H. Matthews
812 East 18th Street
Spencer, IA 51301
712/262-8219
matthieb@ncn.net

Joe Skow
1605 West 14th St
Spencer, IA 51301
712/264-0933
trooperj@smunet.net

Linda K. Swanson - Chair
1410 440th Street
Peterson, Iowa 51047
712/933-5586
swsnfarm@royaltelco.net

**AGENDA - REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
May 4, 2010 Meeting #20**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #19, dated April 21, 2010**
- III. Claims and payments**

A. Resolution-Board of Supervisors to approve expenditures and authorize Auditor to issue warrants against various settlement of claims as allowed

IV. Other Business – For Discussion / Possible Board Action

Supervisors discuss/share information from committees and boards they have attended

Establish and appoint members to the Clay County Jail Planning Committee

Authorize Clay County Jail Planning Committee to request proposal for a jail facility needs assessment

Marjorie Pitts – County Auditor–Departmental Update

Approve the move of FY2010 spending power within the Buildings and Grounds department NTE \$10,000.

Approve Cigarette Permit Renewal for Gary Sanderson, Lost Island Corner Store & Café, Ruthven, IA

Accept Employee Payroll Request form for Angie Lawson from the Veterans Affairs Department

Accept Employee Payroll Request form for Brianne Hanson from the Conservation Department

Accept Employee Payroll Request forms for Robert Kluender, Bradley Veit, Trent Witt and Preston Black from Secondary Roads Dept

Set date and time for FY2010 budget amendment.

9:30 a.m. Recess Regular Board Meeting and Open as Trustees for Drainage Ditches #7, #12, #16, # 23, #48,# 98 and #108 Royalty Addition to approve levy assessments

10:00 a.m. County Property Proposal of Sale Hearing for Lots 25 & 26 of Block One, Original Plat, Peterson, IA from Thomas and Marilyn Schueder

Approve Resolution 2010-10 to dispose of interest in real property in Original Plat of Peterson

10:45 a.m. Approve Peace Officers Memorial Day & Law Officers Week Proclamation for May 9-15, 2010

11:00 a.m. Social Host & Underage Consumption Ordinance Second & Final Hearing

Approve Resolution 2010-08 as Action on the Clay County Social Host & Underage Consumption Ordinance

Approve Resolution 2010-09 to supplement the Clay County Code of Ordinances

Kim Wilson – Central Point Coordinator –Departmental Update

Scott Rinehart – County Engineer

V. Adjournment

Del Brockshus
1808 11th St SE
Spencer, IA 51301
712/262-3478
delstree@pionet.net

Ken Chalstrom
2750 470th Street
Webb, IA 51366
712/838-7720
kntryc@webbwireless.net

Burlin H. Matthews
812 East 18th Street
Spencer, IA 51301
712/262-8219
mattheb@ncn.net

Joe Skow
1605 West 14th St
Spencer, IA 51301
712/264-0933
trooperj@smunet.net

Linda K. Swanson - Chair
1410 440th Street
Peterson, Iowa 51047
712/933-5586
swsnfarm@royaltelco.net

**AGENDA - REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
May 18, 2010 Meeting #21**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

I. Agenda received as proposed or as amended

II. Minutes approved – Meeting #20, dated May 4, 2010

III. Claims and payments

A. Resolution-Board of Supervisors to approve expenditures and authorize Auditor to issue warrants against various settlement of claims as allowed

IV. Other Business – For Discussion / Possible Board Action

Supervisors discuss/share information from committees and boards they have attended

Authorize Chairperson to sign fireworks permit for Tom & Linda Cushing, 2506 298th St, Spencer, IA

Accept Employee Payroll Request forms from the Conservation Dept for Peter Buchan, Shane Hessenius and Brian Davis

Accept the 2010 Iowa Dept of Corrections Jail Inspection Report

Authorize Chairperson to sign Consult Service Agreement between Clay Co & Bill Garnos, Gladstone, MO
Set hearing date and time for a Clay County Fair Revenue Note

9:00 a.m. Connie Goeken – SCT

Approve Resolution 2010-11 authorizing funds for economic development of the Spencer Community Theatre

9:30 a.m. John Torbert – Iowa Drainage Association

10:00 a.m. EMS Proclamation – Tammy McKeever

Tammy Mc Keever – Zoning, Evir Health & Safety Dept, EMS Coordinator

Partnering with Spencer Municipal Utilities for Home Energy Audits in regards to radon testing

10:15 a.m. Jason Utton - Wind Turbine Project Coordinator

10:45 a.m. Cindy McGranahan – Great Places Grant

Authorize Chairperson to sign Letter of Support

Approve Res 2010-12 authorizing funds for economic development of the Clay Co Heritage Center Project.

Marjorie Pitts, County Auditor

Authorize Chairperson to sign website maintenance agreement renewal with Inukshuk Technologies, LLC,

Authorize Chairperson to sign annual Licensed Code Support Agreement & annual Consulting & Services

Agreement for I-Series Support with Solutions, Inc., 2311 West 18th Street, Spencer, IA

Approve Transfer #238 of \$600,000.00 from the Local Option-Rural Use fund to Sec Roads fund

Approve Transfer #239 of \$108,560.00 from General Basic to the Sec Roads Fund

Approve Transfer #240 of \$941,760.00 from Rural Basic fund to Sec Roads Fund

11:15 a.m. Shirley Goyette – Recorder Update

Theresa Wurth – GIS/IT Director – Dept Update

Scott Rinehart – County Engineer

1. Approve amendment #1 to the FY09-10 Secondary Roads Budget & 5-Year Construction Program.

2. Close 150th Avenue from 440th Street to 430th Street for bridge deck overlay.

3. Accept or reject quote to sell paint booth.

V. Adjournment

Del Brockshus
1808 11th St SE
Spencer, IA 51301
712/262-3478
delstree@pionet.net

Ken Chalstrom
2750 470th Street
Webb, IA 51366
712/838-7720
kntryc@webbwireless.net

Burlin H. Matthews
812 East 18th Street
Spencer, IA 51301
712/262-8219
matthieb@ncn.net

Joe Skow
1605 West 14th St
Spencer, IA 51301
712/264-0933
trooperj@smunet.net

Linda K. Swanson - Chair
1410 440th Street
Peterson, Iowa 51047
712/933-5586
swsnfarm@royaltelco.net

**AGENDA - SPECIAL SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
May 24, 2010 Meeting #22**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

I. Agenda received as proposed or as amended

II. Claims and payments

A. Resolution-Board of Supervisors to approve expenditures and authorize Auditor to issue warrants against various settlement of claims as allowed

III. Other Business – For Discussion / Possible Board Action

8:30 a.m. FY10 Budget Amendment Hearing

Approve / deny FY10 Budget Amendment

Resolution setting date for hearing on issuance of revenue bonds for Clay County Fair Charitable Trust

Approve / deny Res 2010-12 authorizing funds for economic development of the Clay Co Heritage Center Project.

Authorize Chairperson and County Auditor to sign Quit Claim Deed Larry D Erick on property in Everly described as Lot 17, 18, 19, 20; Block 2, Frydenborg's Addition to the Town of Everly

IV. Adjournment

Del Brockshus
1808 11th St SE
Spencer, IA 51301
712/262-3478
delstree@pionet.net

Ken Chalstrom
2750 470th Street
Webb, IA 51366
712/838-7720
kntryc@webbwireless.net

Burlin H. Matthews
812 East 18th Street
Spencer, IA 51301
712/262-8219
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Joe Skow
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trooperj@smunet.net

Linda K. Swanson - Chair
1410 440th Street
Peterson, Iowa 51047
712/933-5586
swsnfarm@royaltelco.net

**AGENDA - REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
June 1, 2010 Meeting #23**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

I. Agenda received as proposed or as amended

II. Minutes approved – Meeting #21, dated May 18, 2010 and Mtg #22, dated May 24, 2010

III. Claims and payments

A. Resolution-Board of Supervisors to approve expenditures and authorize Auditor to issue warrants against various settlement of claims as allowed

IV. Other Business – For Discussion / Possible Board Action

Supervisors discuss/share information from committees and boards they have attended

Authorize Chairperson to sign fireworks permit for Carol Orris, 3035 190th Ave, Spencer, IA

Approve & authorize chairperson to sign contract with Northwest Iowa Mental Health Center d.b.a. Season Center for Community Mental Health for fiscal year 2011

Approve Resolution 2010-14 approving the proposal from HMM Architects, Inc, 7400 W 110th St, Suite 200, Overland Park, Kansas for Preliminary Architectural services for a new county jail

8:45 a.m. Recess Regular Board Meeting to meet as Trustees of Tri-Joint Drainage Ditch #73

9:00 a.m. Kelly McCarty –Request for Funding from Revolving Load Fund

9:30 a.m. Sarah Henderson – Real Estate Property Bid

10:30 a.m. Aaron McHone – *Season's Center* Semi-Annual Support

11:15 a.m. Kim Wilson – *County Central Point Coordinator*

- 1) Review/Approve FY 11 Clay County Targeted Case Management Projected Cost Report
- 2) Review/Approve grant request for ADA Awareness Activity Oct 2010

Scott Rinehart – *County Engineer - Departmental Update*

Marjorie Pitts – *County Auditor – Departmental Update*

V. Adjournment

Del Brockshus
1808 11th St SE
Spencer, IA 51301
712/262-3478
delstree@pionet.net

Ken Chalstrom
2750 470th Street
Webb, IA 51366
712/838-7720
kntryc@webbwireless.net

Burlin H. Matthews
812 East 18th Street
Spencer, IA 51301
712/262-8219
mattheb@ncn.net

Joe Skow
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Spencer, IA 51301
712/264-0933
trooperj@smunet.net

Linda K. Swanson - Chair
1410 440th Street
Peterson, Iowa 51047
712/933-5586
swsnfarm@royaltelco.net

**AGENDA - REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
June 15, 2010 Meeting #24**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

I. Agenda received as proposed or as amended

II. Minutes approved – Meeting #23, dated June 1, 2010

III. Claims, drainage claims and payments

A. Resolution-Board of Supervisors to approve expenditures and authorize Auditor to issue warrants against various settlement of claims as allowed

IV. Other Business – For Discussion / Possible Board Action

Supervisors discuss/share information from committees and boards they have attended

Authorize Chairperson to sign fireworks permits for Robert Goff, 1701 Carr St, Ruthven, IA; Kathy & Randall Anderson, 102 5th Ave. NW, Fostoria, IA; Valerie Paulsen, 2511 298th St., Spencer, IA; Mary A. Smith, 15 4th Ave NW, Fostoria, IA; Paul Kerkhoff, 3320 340th Ave, Ruthven, IA

Authorize Chairperson to sign Employee Benefit Systems updated Business Associate Addendum

Appoint County Representative to Western Iowa Tourism Region

Re-appoint Veteran Affairs Commission Board member Eldon Kopel

Approve Cert of Adjustment #2158 for US Fish & Wildlife Service

Approve Collective Bargaining Unit Agreements

Accept Employee Payroll Request forms from Conservation Dept

8:40 a.m. Scott Rinehart – County Engineer

1. Open B24 or 350th St from 200th Ave west to 180th Ave after completion of widening of shoulders.
2. Accept or reject low tire quote.

8:45 a.m. Richard Steely – Road Closures and Dust

9:00 a.m. Hearing on Proposal to Issue Rev Bonds not to exceed \$1,200,000 for Clay Co Charitable Trust

9:30 a.m. Public Hearing for Property Purchase in Peterson

9:45 a.m. Kim Wilson – Central Point Coordinator

Review, approve, authorize chairperson to sign FY 11 contract between Clay Co and Upper Des Moines Opportunity for financial support of the local pantry.

10:00 a.m. June 8, 2010 Primary Election Canvass

10:30 a.m. Marjorie Pitts – County Auditor

11:00 a.m. Greg Davis, Solutions, Inc – Enhanced email opportunity for the County

1:00 p.m. Steve Davis from HMN Architects, Inc, Overland Park, Kansas and Consultant Bill Garnos

V. Adjournment

Del Brockshus
1808 11th St SE
Spencer, IA 51301
712/262-3478
delstree@pionet.net

Ken Chalstrom
2750 470th Street
Webb, IA 51366
712/838-7720
kntryc@webbwireless.net

Burlin H. Matthews
812 East 18th Street
Spencer, IA 51301
712/262-8219
mattheb@ncn.net

Joe Skow
1605 West 14th St
Spencer, IA 51301
712/264-0933
trooperj@smunet.net

Linda K. Swanson - Chair
1410 440th Street
Peterson, Iowa 51047
712/933-5586
swsnfarm@royaltelco.net

**AGENDA - SPECIAL SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
June 22, 2010 Meeting #25**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

I. Agenda received as proposed or as amended

II. Other Business – For Discussion / Possible Board Action

Set date and time for Croell Redi-Mix, Inc, Application for Heavy Industrial Use Permit Public Hearing

Handbook Policy Review Workshop

III. Adjournment

Del Brockshus
1808 11th St SE
Spencer, IA 51301
712/262-3478
delstree@pionet.net

Ken Chalstrom
2750 470th Street
Webb, IA 51366
712/838-7720
kntryc@webbwireless.net

Burlin H. Matthews
812 East 18th Street
Spencer, IA 51301
712/262-8219
matheb@ncn.net

Joe Skow
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Spencer, IA 51301
712/264-0933
trooperj@smunet.net

Linda K. Swanson - Chair
1410 440th Street
Peterson, Iowa 51047
712/933-5586
swsnfarm@royaltelco.net

**AGENDA - REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
June 29, 2010 Meeting #26**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

I. Agenda received as proposed or as amended

II. Minutes approved – Meeting #24, dated June 15, 2010 and Meeting #25, dated June 22, 2010

III. Claims, drainage claims and payments

A. Resolution-Board of Supervisors to approve expenditures and authorize Auditor to issue warrants against various settlement of claims as allowed

IV. Other Business – For Discussion / Possible Board Action

Supervisors discuss/share information from committees and boards they have attended

Approve appointment of Scott Rinehart as Clay County Engineer

Authorize Chairperson to sign contract with NW IA Mental Health Center d.b.a. Seasons Center as their preferred provider for community mental health services

Appoint Representative to Western Iowa Tourism Region

Accept Employee Payroll Requests for Gary Findley from Secondary Roads Dept and Luanna Nair, Anne Skonohvd & Becky Conley from Conservation Dept

Authorize Chairperson to sign fireworks permits for: Jason Hass, 1215 430th St, Peterson, IA; Matt Hagedorn, 4340 160th Ave, Royal, IA; Jeff & Patti Mohr, 3040 490th St, Webb, IA; Jeremy & Sharleen Walters, 1710 Hwy 10 West, Spencer, IA; Roberta Shearer, 1227 10th Ave. SE, Spencer, IA; Linda Swanson, 1410 440th St, Peterson, IA; Brenda Sassman, 4915 260th Ave, Webb, IA; David J. Norgaard, 4650 200th Ave, Sioux Rapids, IA; Ken & Veronica Kabrick, 2506 300th St., Spencer, IA; Clayton Burkhardt, 3060 490th St., Webb, IA; Brett & Mary Jo Smith, 4185 290th Ave, Dickens, IA; Randy Schultz, 1030 492nd St, Peterson

8:45 a.m. Steve Pitt – Director of Palo Alto County Conservation Board

Request letter of Support for Watershed Improvement Project

9:00 a.m. Scott Rinehart – County Engineer

1. Open 225th Avenue from 380th Street to 390th Street after completion of bridge deck overlay.
2. Accept low oil quote and authorize Chairperson to sign the contract.
3. Accept low fuel quote and authorize Chairperson to sign the contract.
4. Approve or deny Underground Construction Permit for Black Hills Energy to place 4” natural gas main in Clay Co Secondary Roads right-of-way along the south shoulder of B17, Section 12, Summit TWP.
5. Accept detour agreement between the IA DOT and Clay County to use Clay Co Sec Roads M44 as a detour for US Hwy 18 N Railroad Crossing replacement project estimated to begin August 30, 2010 and end approximately September 03, 2010 and authorize Chairperson to sign agreement.

9:30 a.m. Kim Wilson – Central Point Coordinator – Dept Update

10:00 a.m. Marjorie Pitts – County Auditor

Approve Native Wine Permit for Paul & Sheila Thomsen, Linn Grove, IA d/b/a InnSpiration Bed & Breakfast
Adopt Resolution 2010-17 to establish the Fiscal Year 2011 expenditure appropriations by department and sign designated departmental payrolls

Adopt Resolution 2010-18 to approve funding for economic development purposes for fiscal year 2011

Approve the designation of \$150,000.00 of the June 30, 2010 ending cash balance in General Basic

Approve transfer of funds from Local Option-Any Lawful Use fund to Revolving Loan Fund

Approve transfer of funds from Local Option Rural fund to Secondary Roads fund

10:20 a.m. Assessor John Lawson / GIS Theresa Wurth: Update on GIS Pictometry Project

10:30 a.m. Sandra Geidl – County Treasurer – Tax Sale update, FY11 Payroll requests for Applegate & Roos

11:00 a.m. Libby Stricker – Spencer Insurance- ICAP Renewal

Authorize county auditor to sign ICAP Insurance renewal documents

11:30 a.m. Randy Krukow – County Sheriff

Discuss Jail Fire Alarm Variance Request Denial

Authorize Co Sheriff to sign revised contract with Office Systems for Canon copier

V. Adjournment

Del Brockshus
1808 11th St SE
Spencer, IA 51301
712/262-3478
delstree@pionet.net

Ken Chalstrom
2750 470th Street
Webb, IA 51366
712/838-7720
kntryc@webbwireless.net

Burlin H. Matthews
812 East 18th Street
Spencer, IA 51301
712/262-8219
mattheb@ncn.net

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1605 West 14th St
Spencer, IA 51301
712/264-0933
trooperj@smunet.net

Linda K. Swanson - Chair
1410 440th Street
Peterson, Iowa 51047
712/933-5586
swsnfarm@royaltelco.net

**AGENDA - SPECIAL SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
July 6, 2010 Meeting #27**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

I. Agenda received as proposed or as amended

II. Other Business – For Discussion / Possible Board Action

Handbook Policy Review Workshop

III. Adjournment

Del Brockshus
1808 11th St SE
Spencer, IA 51301
712/262-3478
delstree@pionet.net

Ken Chalstrom
2750 470th Street
Webb, IA 51366
712/838-7720
kntryc@webbwireless.net

Burlin H. Matthews
812 East 18th Street
Spencer, IA 51301
712/262-8219
matheb@ncn.net

Joe Skow
1605 West 14th St
Spencer, IA 51301
712/264-0933
trooperj@smunet.net

Linda K. Swanson - Chair
1410 440th Street
Peterson, Iowa 51047
712/933-5586
swsnfarm@royaltelco.net

**AGENDA - REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
July 13, 2010 Meeting #28**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

I. Agenda received as proposed or as amended

II. Minutes approved – Meeting #26, dated June 29, 2010 and Meeting #27, dated July 6, 2010

III. Claims and payments

- A. Resolution-Board of Supervisors to approve expenditures and authorize Auditor to issue warrants against various settlement of claims as allowed

IV. Other Business – For Discussion / Possible Board Action

Supervisors discuss/share information from committees and boards they have attended

Accept County Sheriff's Report of Fees Collected for quarter ending June 30, 2010

Accept Clerk of District Court's Report of Fees Collected for quarter ending June 30, 2010

Approve & authorize Chairperson to sign contract with NW Iowa Mental Health Center d.b.a. Seasons Center as their preferred provider for community mental health services for FY 2011

Accept Employee Payroll Request form for Mark Thompson from Secondary Roads Dept

Marjorie A. Pitts – County Auditor

Accept Auditor's Report of Fees Collected for quarter ending June 30, 2010

Approve & authorize the Chairperson to sign annual Certification of Cost Allocation Plan for FY 2011

Approve voiding prior year's warrant #118209 for \$237.31 to Monona County Sheriff

Approve certificates of adjustment regarding tax suspensions pursuant to Iowa Code Section 427.9

Approve & set departmental wages and salaries for FY2011

Discuss VA Office Opportunities

9:45 a.m. Terry Glade – Cannon Moss - Courthouse HVAC Review

10:00 a.m. Heavy Industrial Use Permit Hearing for Croell Redi-Mix, Inc., New Hampton, IA

11:00 a.m. Chuck White and Shane Habben–Water Issues for Sect 8 & 9, Riverton Twp

Shirley Goyette – County Recorder – Payroll request for Ann Spooner

Accept Recorder's Report of Fees Collected for quarter ending June 30, 2010

Sandra Geidl – County Treasurer

Accept Treasurer's Semi-Annual Report for period ending June 30, 2010

Approve Military Suspension for Darla B. Sheasley

Kim Wilson – County Central Point Coordinator

- 1) Review/Approve/Authorize Chairperson to sign FY 2011 Seasons Ctr for Mental Health contract.
- 2) Review/ Approve/ Authorize Chairperson to sign Clay County's FY 2011 Spencer Hospital contract.
- 3) Review/ Approve/Authorize Chairperson to sign FY 2011 Targeted Case Management contract.
- 4) Review/Approve/Authorize Chairperson to sign University of Iowa School of Social Work Advanced Practicum agreement and letter of support

Scott Rinehart – County Engineer

1. Close 350th Street or B24 from 200th Avenue west to M27 or 130th Avenue for PCC Overlay.
2. Accept or reject low fuel quote.

V. Adjournment

**AGENDA - REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
July 27, 2010 Meeting #29**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #28, dated July 13, 2010**
- III. Claims, drainage claim and payments**

A. Resolution-Board of Supervisors to approve expenditures and authorize Auditor to issue warrants against various settlement of claims as allowed

- IV. Other Business – For Discussion / Possible Board Action**

Supervisors discuss/share information from committees and boards they have attended
Accept County Sheriff's Commissary Report for quarter ending June 30, 2010

9:00 a.m. Glenda Bruggom – Department of Human Services

Review/Approve or Deny/Authorize Chairperson to sign exception to policy funding request for residential child placement at Toledo, Iowa Juvenile Home/Girls State Training School

9:30 a.m. Marjorie Pitts – County Auditor

Approve certificates of adjustment
Approve quote for automatic ADA door openers in the Administration Building
Accept termination of 28E agreement between Clay County and ASPIRE

Kim Wilson – Central Point Coordinator – Department Update

Scott Rinehart – County Engineer

1. Enter into agreement with the State of Iowa, Clay County and Dakota, Minnesota & Eastern Railroad to install 12" LED flashing light signals, gate arms and prediction circuitry at the railroad crossing located on 180th Avenue.
2. Open 150th Avenue from 440th Street to 430th Street after completion of bridge deck overlay.

V. Adjournment

Del Brockshus
1808 11th St SE
Spencer, IA 51301
712/262-3478
delstree@pionet.net

Ken Chalstrom
2750 470th Street
Webb, IA 51366
712/838-7720
kntryc@webbwireless.net

Burlin H. Matthews
812 East 18th Street
Spencer, IA 51301
712/262-8219
mattheb@ncn.net

Joe Skow
1605 West 14th St
Spencer, IA 51301
712/264-0933
trooperj@smunet.net

Linda K. Swanson - Chair
1410 440th Street
Peterson, Iowa 51047
712/933-5586
swsnfarm@royaltelco.net

**AGENDA - REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
August 9, 2010 Meeting #30**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #29, dated July 27, 2010**
- III. Claims and payments**

A. Resolution-Board of Supervisors to approve expenditures and authorize Auditor to issue warrants against various settlement of claims as allowed

IV. Other Business – For Discussion / Possible Board Action

Supervisors discuss/share information from committees and boards they have attended

Authorize Chairperson to sign Jurisdiction Agreement for Byway Signage installation and maintenance

8:45 a.m. Anita Jorgensen - Upper Des Moines Clay Co Director, Ron Ludwig – Executive Director

Marjorie Pitts – County Auditor

Approve/Disallow homestead applications for 2010

Authorize the Chairperson to sign the lease-business property agreement between Tracy and Jennifer Small of J&T Properties, Spencer, IA and Clay County

Discuss EDA, Inc. HVAC proposal for county Administration Building

9:30 a.m. Spencer City Manager – Bob Fagen – Discuss Convention and Visitors Bureau

10:00 a.m. Drainage Ditch #8 Meeting

V. Adjournment

Del Brockshus
1808 11th St SE
Spencer, IA 51301
712/262-3478
delstree@pionet.net

Ken Chalstrom
2750 470th Street
Webb, IA 51366
712/838-7720
kntryc@webbwireless.net

Burlin H. Matthews
812 East 18th Street
Spencer, IA 51301
712/262-8219
mattheb@ncn.net

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Spencer, IA 51301
712/264-0933
trooperj@smunet.net

Linda K. Swanson - Chair
1410 440th Street
Peterson, Iowa 51047
712/933-5586
swsnfarm@royaltelco.net

**AGENDA - REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
August 24, 2010 Meeting #31**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

I. Agenda received as proposed or as amended

II. Minutes approved – Meeting #30, dated August 9, 2010

III. Claims, drainage claims and payments

A. Resolution-Board of Supervisors to approve expenditures and authorize Auditor to issue warrants against various settlement of claims as allowed

IV. Other Business – For Discussion / Possible Board Action

Supervisors discuss/share information from committees and boards they have attended

Authorize Chairperson to sign Jurisdiction Agreement for Byway Signage with Iowa DOT for installation and maintenance of byway signage on Glacial Trail Scenic Byway

Accept & authorize chairperson to sign Employee Payroll Request from Sec Roads Dept for Jon Winterboer

8:35 a.m. Kelly McCarty - Request for Funding from Revolving Load Fund

9:00 a.m. Leonard Langner- *State of Iowa Retirement Investor's Club 457 Plan*

9:30 a.m. Scott Rinehart – *County Engineer*

1. Approve or deny Overhead Construction Permit for Interstate Power & Light (Alliant Energy) to place single phase overhead power line in Clay County Secondary Roads right-of-way along 330th Street, Section 34, Waterford TWP.
2. Open 350th Street or B24 from 200th Avenue west to M27 or 130th Avenue after completion of PCC Overlay.

10:00 a.m. Tammy McKeever – *Safety Director* - Authorize Chairperson to sign Firm Certification for Lead

10:30 a.m. Marjorie Pitts – *County Auditor* –

1. Approve certificate of adjustments
2. Authorize Chairperson to sign Parker Heritage Center support letter
3. Discuss framing options for Courthouse picture
4. Discuss PERB Petition for Clarification
5. Discuss schedule for union negotiations

11:00 a.m. Libby Stricker – *Spencer Ins Services & Eric Tigges* – *EMA Director* - EMA Insurance Renewal

11:30 a.m. Kim Wilson – *Central Point Coordinator* – Dept update

12:00 Noon Break for Lunch

1:00 – 3:00 p.m. Baker's Group

Discuss storage building sketches

V. Adjournment

Del Brockshus
1808 11th St SE
Spencer, IA 51301
712/262-3478
delstree@pionet.net

Ken Chalstrom
2750 470th Street
Webb, IA 51366
712/838-7720
kntryc@webbwireless.net

Burlin H. Matthews
812 East 18th Street
Spencer, IA 51301
712/262-8219
mattheb@ncn.net

Joe Skow
1605 West 14th St
Spencer, IA 51301
712/264-0933
trooperj@smunet.net

Linda K. Swanson - Chair
1410 440th Street
Peterson, Iowa 51047
712/933-5586
swsnfarm@royaltelco.net

**AGENDA - REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
September 7, 2010 Meeting #32**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

I. Agenda received as proposed or as amended

II. Minutes approved – Meeting #31, dated August 24, 2010

III. Claims and payments

A. Resolution-Board of Supervisors to approve expenditures and authorize Auditor to issue warrants against various settlement of claims as allowed

IV. Other Business – For Discussion / Possible Board Action

Supervisors discuss/share information from committees and boards they have attended

Accept Employee Payroll Request form from Sheriff's department for Daniel Pullen

Accept Employee Payroll Request form from Conservation's department for Wendi Deeter

8:45 a.m. Mike Houchins –County Attorney Discuss / approve Construction Management Agreement with The Baker Group

9:00 a.m. Tammy McKeever – Zoning Set hearing date & time for modification to an existing animal feeding operation application submitted by M & C Anderson Pullet, Inc. for the NE ¼ of Section 18, Herdland Twp, Clay County, IA.

9:15 a.m. – Scott Rinehart – Secondary Roads Department update

9:30 a.m. County Auditor

Set time on September 21, 2010 for Iowa Lakes Community College Special Election Canvass

Acknowledge 457 Deferred Comp employee benefit plan effective Nov 1, 2010

9:45 a.m. Ed Campbell – Custodial Department update

10:00 a.m. Shaun Arneson-Iowa Lakes Corridor of Opportunity – 2010 Existing Industry Call Program Results

10:30a.m. Eric Tigges – EMA- Discuss designation of local entity to administer Individual Assistance Grant Program

11:00 a.m. Libby Stricker & Dave Jacobsen, Spencer Insurance Services and Fred Dozeal & Kasi Koehler-ICAP

V. Adjournment

Del Brockshus
1808 11th St SE
Spencer, IA 51301
712/262-3478
delstree@pionet.net

Ken Chalstrom
2750 470th Street
Webb, IA 51366
712/838-7720
kntryc@webbwireless.net

Burlin H. Matthews
812 East 18th Street
Spencer, IA 51301
712/262-8219
mattheb@ncn.net

Joe Skow
1605 West 14th St
Spencer, IA 51301
712/264-0933
trooperj@smunet.net

Linda K. Swanson - Chair
1410 440th Street
Peterson, Iowa 51047
712/933-5586
swsnfarm@royaltelco.net

**AGENDA - REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
September 21, 2010 Meeting #33**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

I. Agenda received as proposed or as amended

II. Minutes approved – Meeting # 32 dated September 7, 2010

III. Claims , drainage claims and payments

A. Resolution-Board of Supervisors to approve expenditures and authorize Auditor to issue warrants against various settlement of claims as allowed

IV. Other Business – For Discussion / Possible Board Action

Supervisors discuss/share information from committees and boards they have attended

8:30 Dan Heissel – Conservation Director – Department update

8:45 a.m. Public Hearing for modification to an existing animal feeding operation application submitted by M & C Anderson Pullet, Inc. for the NE ¼ of Section 18, Herdland Twp, Clay County, IA.

9:15 a.m. Scott Rinehart – County Engineer

Close 210th Ave between 330th Ave and 340th Ave for bridge repair

10:00 a.m. Special Iowa Lakes Community College Election Canvass

10:30 a.m. Marjorie Pitts – County Auditor

Approve void of prior year's warrant #118257 for \$29.00 to Smart Computing

Discuss current Employment Connections contract

Update on VA office move

Update on Courthouse Unico boilers

Approve/deny quote for roof top HVAC unit at GSC Building

Discuss election equipment products & services changes

Discuss General Election timelines

V. Adjournment

Del Brockshus
1808 11th St SE
Spencer, IA 51301
712/262-3478
delstree@pionet.net

Ken Chalstrom
2750 470th Street
Webb, IA 51366
712/838-7720
kntryc@webbwireless.net

Burlin H. Matthews
812 East 18th Street
Spencer, IA 51301
712/262-8219
matthbe@ncn.net

Joe Skow
1605 West 14th St
Spencer, IA 51301
712/264-0933
trooperj@smunet.net

Linda K. Swanson - Chair
1410 440th Street
Peterson, Iowa 51047
712/933-5586
swsnfarm@royaltelco.net

**AGENDA - REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
October 5, 2010 Meeting #34**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
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4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

I. Agenda received as proposed or as amended

II. Minutes approved – Meeting #33 dated September 21, 2010

III. Claims and payments

A. Resolution-Board of Supervisors to approve expenditures and authorize Auditor to issue warrants against various settlement of claims as allowed

IV. Other Business – For Discussion / Possible Board Action

Supervisors discuss/share information from committees and boards they have attended

Accept Sheriff's Report of Fees Collected for quarter ending September 30, 2010

8:45 Tammy Mc Keever – Zoning, Env Health, Safety Dept & EMS Coordinator

Approve Resolution 2010-21 to approve Waiver of Clay Co's Right to Appeal Issuance of Final Construction Permit for Expansion of Confined Animal Feed Operations by IA DNR for M & C Anderson Pullet, Inc and authorize chairperson to sign support letter

Discuss future resignation of Board of Adjustment member Russ Christensen

9:30 a.m. Kim Wilson – Central Point Coordinator-Department Update & County Burial Appeal

10:00 Dale Roberts – Peterson, IA - Book of Iowa Courthouses Presentation

10:30 a.m. International Union of Operating Engineers Local 234-Initial Bargaining proposals for Clay Co Administration and Courthouse Bldgs & Conference Board (Assessor)

11:00 a.m. Theresa Wurth – GIS/DP Coordinator – Department Update

11:30 a.m. Marjorie A. Pitts – County Auditor

Discuss Disability Awareness Event on October 19, 2010

Approve/authorize co auditor to sign \$2,986 quote from Midwest Technology Services, Estherville, IA for Veterans Affairs office phone system

Approve/ authorize co auditor to sign \$1,491 quote form Advanced Systems, Inc for VA copier contract

Approve/authorize Chairperson to sign \$8010 quote from H & S Roofing Co, Inc for Admin Bldg roof repair

Approve/deny \$9490 quote from SwiftAir for GSC Bldg roof top replacement HVAC unit

Approval of Clay County Employee Handbook

Accept County Auditor's Report of Fees Collected for quarter ending September 30, 2010

Authorize Chairperson to sign service agreement between the State of Iowa Retirement Investor's Club Department of Administrative Services and Clay County, Iowa

Accept Employee Payroll Request Form for David Oltman

Scott Rinehart – County Engineer

Approve or deny Underground Construction Permit for Ayrshire Farmser Mutual Telephone Co to place 6 pair phone cable in Clay ROW along north and south sides of 420th St, Sect 14 Logan Twp

V. Adjournment

Del Brockshus
1808 11th St SE
Spencer, IA 51301

Ken Chalstrom
2750 470th Street
Webb, IA 51366

Burlin H. Matthews
812 East 18th Street
Spencer, IA 51301

Joe Skow
1605 West 14th St
Spencer, IA 51301

Linda K. Swanson - Chair
1410 440th Street
Peterson, Iowa 51047

**AGENDA - REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
October 19, 2010 Meeting #35**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

I. Agenda received as proposed or as amended

II. Minutes approved – Meeting #34 dated October 5, 2010

III. Claims, drainage claims and payments

A. Resolution-Board of Supervisors to approve expenditures and authorize Auditor to issue warrants against various settlement of claims as allowed

IV. Other Business – For Discussion / Possible Board Action

Supervisors discuss/share information from committees and boards they have attended

Adopt and establish an effective date for the Employee Handbook.

8:30 a.m. Anita Jorgensen – Upper Des Moines Opportunity Update

9:30 a.m. Kim Wilson – Central Point Coordinator - Dept Update

10:00 a.m. Scott Rinehart – County Engineer

1. Open 210th Ave between 330th St and 340th St after completion of bridge repairs.
2. Enter into Jurisdiction Agreement for Byway Signage Installation & Maintenance between Clay Co Sec Roads and the IA DOT and authorize Chairperson to sign agreement.
3. Accept or reject low pipe quote.
4. Accept or reject low tire quote.
5. Approve or deny Underground Construction Permit for Royal Telephone Co to repair fiber service to 4225 180th Ave in Clay Co Sec Roads ROW by trenching across 180th Ave, Sect 20 & 21, Lincoln Twp

10:30 a.m. Marjorie A. Pitts – County Auditor

Approve Certificate of Adjustment #2170 & #2171 as late filings of Elderly Credit applications

Accept Sheriff Commissary Quarterly Report for period ending September 30, 2010

Accept Recorder's Quarterly Report of Fees for period ending September 30, 2010

Authorize Chairperson to sign a letter of support specific to the Iowa Public Airport Association on behalf of Northwest Iowa Regional Airport.

Set date and time for FY11 budget amendment.

11:00 a.m. International Union of Operating Engineers Local 234 – Presentation of Secondary Roads Union proposal. Presentation of County bargaining unit proposals for Administration and Courthouse Buildings, Assessor Conference Board employees, and Secondary Roads.

V. Adjournment

Del Brockshus
1808 11th St SE
Spencer, IA 51301
712/262-3478
delstree@pionet.net

Ken Chalstrom
2750 470th Street
Webb, IA 51366
712/838-7720
kntryc@webbwireless.net

Burlin H. Matthews
812 East 18th Street
Spencer, IA 51301
712/262-8219
matthb@ncn.net

Joe Skow
1605 West 14th St
Spencer, IA 51301
712/264-0933
trooperj@smunet.net

Linda K. Swanson - Chair
1410 440th Street
Peterson, Iowa 51047
712/933-5586
swsnfarm@royaltelco.net

**AGENDA - SPECIAL SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 2:30 p.m.
October 27, 2010 Meeting #36**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

2:30 p.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. HMN Architects, Overland Park, KS**
 - a. Presentation of new jail and Sheriff office plans and options.**
- III. Adjournment**

Del Brockshus
1808 11th St SE
Spencer, IA 51301
712/262-3478
delstree@pionet.net

Ken Chalstrom
2750 470th Street
Webb, IA 51366
712/838-7720
kntryc@webbwireless.net

Burlin H. Matthews
812 East 18th Street
Spencer, IA 51301
712/262-8219
matheb@ncn.net

Joe Skow
1605 West 14th St
Spencer, IA 51301
712/264-0933
trooperj@smunet.net

Linda K. Swanson - Chair
1410 440th Street
Peterson, Iowa 51047
712/933-5586
swsnfarm@royaltelco.net

**AGENDA - REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
November 3, 2010 Meeting #37**

*****REVISED*****

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

I. Agenda received as proposed or as amended

II. Minutes approved – Mtg #35 dated October 19, 2010 and Mtg #36 dated October 27, 2010

III. Claims/Drainage

A. Resolution-Board of Supervisors to approve expenditures and authorize Auditor to issue warrants against various settlement of claims as allowed

IV. Other Business – For Discussion / Possible Board Action

Supervisors discuss/share information from committees and boards they have attended
Proclamation of Business Appreciation Week for November 14-20, 2010

8:40 a.m. Kim Wilson – Central Point Coordinator

Review, Approve and Authorize Chairperson for Clay County to sign an Agreement to provide funding for eligible county residents for residential treatment services to chemically dependent adults through Jackson Recovery Centers at Synergy Center in Cherokee, Iowa

9:00 a.m. John Lawson – County Assessor – Approve Family Farm and Ag Credit disallowances

9:30 a.m. Randy Krukow- County Sheriff and Michael Houchins- County Attorney

Authorize options on land purchase for proposed jail site
Authorize service agreement contract with Employment Connections

10:00 a.m. Marjorie Pitts – County Auditor

2010 General Election update
Approve Copier Lease for Department of Human Services

V. Adjournment

Del Brockshus
1808 11th St SE
Spencer, IA 51301
712/262-3478
delstree@pionet.net

Ken Chalstrom
2750 470th Street
Webb, IA 51366
712/838-7720
kntryc@webbwireless.net

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Spencer, IA 51301
712/262-8219
mattheb@ncn.net

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Spencer, IA 51301
712/264-0933
trooperj@smunet.net

Linda K. Swanson - Chair
1410 440th Street
Peterson, Iowa 51047
712/933-5586
swsnfarm@royaltelco.net

**AGENDA - SPECIAL SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
November 9, 2010 Meeting #38**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

I. Agenda received as proposed or as amended

II. Claims and payments

- A. Resolution-Board of Supervisors to approve expenditures and authorize Auditor to issue warrants against various settlement of claims as allowed

III. Minutes approved – Mtg #37 dated November 3, 2010

IV. Other Business – For Discussion / Possible Board Action

Supervisors discuss/share information from committees and boards they have attended

9:00 a.m. General Election Canvass

Authorize Chairperson to sign copier lease for Department of Human Services

Authorize transfer of \$90,000 from General Basic to General Supplemental fund related to purchase of 2009 Ambulance manufactured by Foster Coach Sales.

I. Adjournment

Del Brockshus
1808 11th St SE
Spencer, IA 51301
712/262-3478
delstree@pionet.net

Ken Chalstrom
2750 470th Street
Webb, IA 51366
712/838-7720
kntryc@webbwireless.net

Burlin H. Matthews
812 East 18th Street
Spencer, IA 51301
712/262-8219
matheb@ncn.net

Joe Skow
1605 West 14th St
Spencer, IA 51301
712/264-0933
trooperj@smunet.net

Linda K. Swanson - Chair
1410 440th Street
Peterson, Iowa 51047
712/933-5586
swsnfarm@royaltelco.net

**AGENDA - SPECIAL SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
November 12, 2010 Meeting #39**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

I. Agenda received as proposed or as amended

II. Other Business – For Discussion / Possible Board Action

Discuss County facility improvements

Discuss Clay County Visitors Bureau

Development GIS job description

III. Adjournment

Del Brockshus
1808 11th St SE
Spencer, IA 51301
712/262-3478
delstree@pionet.net

Ken Chalstrom
2750 470th Street
Webb, IA 51366
712/838-7720
kntryc@webbwireless.net

Burlin H. Matthews
812 East 18th Street
Spencer, IA 51301
712/262-8219
matheb@ncn.net

Joe Skow
1605 West 14th St
Spencer, IA 51301
712/264-0933
trooperj@smunet.net

Linda K. Swanson - Chair
1410 440th Street
Peterson, Iowa 51047
712/933-5586
swsnfarm@royaltelco.net

**AGENDA - REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
November 15, 2010 Meeting #40**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

I. Agenda received as proposed or as amended

II. Minutes approved – Meeting #37 dated November 3, 2010; Meeting #38 dated November 9, 2010 and Meeting # 39 dated November 12, 2010

III. Claims, drainage claims and payments

A. Resolution-Board of Supervisors to approve expenditures and authorize Auditor to issue warrants against various settlement of claims as allowed

IV. Other Business – For Discussion / Possible Board Action

Supervisors discuss/share information from committees and boards they have attended

Accept Employee Payroll Request form for Randy Van Kley from Secondary Roads Dept

Accept Employee Payroll Request form for Jim Juza, Ralph Kabrick, and Joe Gilman from Sec Roads Dept

8:40 a.m. Randy Wiemers - Compensation Board Report

10:00 a.m. Marjorie A. Pitts – County Auditor

Schedule department budget time slots

Approve Res 2010-22 for funding for Economic Development Purposes to Grand Ave Enhancement Project

10:30 a.m. Cara Wessling – Northwest IA Planning & Development & Eric Tigges-County EMA Director

Authorize Chairperson to sign addendum to Hazardous Mitigation Plan contract

11:15 a.m. Baker Group

Scott Rinehart – County Engineer

1. Approve Res 2010-23 to make changes to “Level B” roads in Res 2009-20.

2. Accept/reject Underground Construction Permit for Interstate Power & Light Co to place single phase electric line in Clay Co Sec Roads right-of-way from pole site on north side of 400th St, directional bored south to 2465 400th St, Sect 4 & 9, Gillett Grove TWP.

V. Adjournment

Del Brockshus
1808 11th St SE
Spencer, IA 51301
712/262-3478
delstree@pionet.net

Ken Chalstrom
2750 470th Street
Webb, IA 51366
712/838-7720
kntryc@webbwireless.net

Burlin H. Matthews
812 East 18th Street
Spencer, IA 51301
712/262-8219
mattheb@ncn.net

Joe Skow
1605 West 14th St
Spencer, IA 51301
712/264-0933
trooperj@smunet.net

Linda K. Swanson - Chair
1410 440th Street
Peterson, Iowa 51047
712/933-5586
swsnfarm@royaltelco.net

**AGENDA - SPECIAL SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
November 24, 2010 Meeting #41**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

I. Agenda received as proposed or as amended

II. Minutes approved – Meeting # 40 dated November 15, 2010

III. Claims and payments

A. Resolution-Board of Supervisors to approve expenditures and authorize Auditor to issue warrants against various settlement of claims as allowed

IV. Other Business – For Discussion / Possible Board Action

Supervisors discuss/share information from committees and boards they have attended

Discuss County facility improvements

Discuss Clay County Visitors Bureau

Development GIS job description

Discuss Governmental Services Building lease for Iowa Workforce Development

10:15 a.m. Phone Conference with Bob Josten at Dorsey & Whitney, LLC

Marjorie Pitts – County Auditor

Approve renewal application #LC0030988/LE0001039 for Liquor, Wine or Beer and Sunday Sales Privilege for Randy & Julie Dillingham, 1290 Hwy 18, Everly, Iowa, d/b/a: Barb's Service

Authorize Chairperson to sign the agreement between Clay County and MODUS Engineering of Des Moines for mechanical system and electrical system improvements at the Administration Building.

V. Adjournment

Del Brockshus
1808 11th St SE
Spencer, IA 51301
712/262-3478
delstree@pionet.net

Ken Chalstrom
2750 470th Street
Webb, IA 51366
712/838-7720
kntryc@webbwireless.net

Burlin H. Matthews
812 East 18th Street
Spencer, IA 51301
712/262-8219
mattheb@ncn.net

Joe Skow
1605 West 14th St
Spencer, IA 51301
712/264-0933
trooperj@smunet.net

Linda K. Swanson - Chair
1410 440th Street
Peterson, Iowa 51047
712/933-5586
swsnfarm@royaltelco.net

**AGENDA - REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
November 30, 2010 Meeting #42**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

I. Agenda received as proposed or as amended

II. Minutes approved – Meeting # 41 dated November 24, 2010

III. Claims, drainage claim and payments

A. Resolution-Board of Supervisors to approve expenditures and authorize Auditor to issue warrants against various settlement of claims as allowed

IV. Other Business – For Discussion / Possible Board Action

Supervisors discuss/share information from committees and boards they have attended

Accept 3rd Judicial District Department of Correctional Services Annual Report

Accept Employee Payroll Request from Secondary Roads for Brian Harmening

Accept Employee Payroll Request from Conservation for Barb Treybal

Accept proposal from Rolling Signs, Sioux Rapids, IA for Veteran Affairs Office sign

9:30 a.m. FY11 Budget Amendment Hearing

10:00 a.m. Val Newhouse – Iowa Lakes Community College Update

10:30 a.m. Kim Wilson – Central Point Coordinator - Dept Update

11:00 a.m. Aaron McCone & Melissa Lynch – Season's Center Case Management Update

11:45 a.m. Randy Krukow – County Sheriff & Michael Houchins – County Attorney

Approve Option for 3.5 acres only for new county jail and authorize chairperson to sign agreement

Marjorie A. Pitts – County Auditor

Certify costs of September 14, 2010 Special Iowa Lakes Community College Election

Authorize Chairperson to sign the agreement between Clay County and MODUS Engineering of Des Moines for mechanical system and electrical system improvements at the Administration Building.

V. Adjournment

Del Brockshus
1808 11th St SE
Spencer, IA 51301
712/262-3478
delstree@pionet.net

Ken Chalstrom
2750 470th Street
Webb, IA 51366
712/838-7720
kntryc@webbwireless.net

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812 East 18th Street
Spencer, IA 51301
712/262-8219
mattheb@ncn.net

Joe Skow
1605 West 14th St
Spencer, IA 51301
712/264-0933
trooperj@smunet.net

Linda K. Swanson - Chair
1410 440th Street
Peterson, Iowa 51047
712/933-5586
swsnfarm@royaltelco.net

**AGENDA - REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:15 a.m.
December 14, 2010 Meeting #43**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
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4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:15 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #42, dated November 30, 2010**
- III. Claims, drainage claims and payments**
 - A. Resolution-Board of Supervisors to approve expenditures and authorize Auditor to issue warrants against various settlement of claims as allowed
- IV. Other Business – For Discussion / Possible Board Action**

8:30 a.m. Closed Session pursuant to IA Code Chapter 21.5.1.(j) relating to purchase of real estate.

Supervisors discuss/share information from committees and boards they have attended
Designate zero acres for natural conservation and wildlife tax-exempt land for January 1, 2011
Accept Employee Payroll Request Form for Kay Wilson from Sheriff's Department
Accept Employee Payroll Request Form for Stacy Vaas and Chad Huckfelt from Secondary Roads Dept
Approve/Deny purchase of real estate for possible new jail site
Approve GIS job description and authorize advertising for the position
Approve county funding for City of Spencer/Clay County Communication Center's Reverse E-911 Project
Discuss commercial property values and cost of construction for storage buildings

9:00 a.m. Marjorie A Pitts – County Auditor

Authorize Chairperson to sign an appeal letter to Iowa Municipalities Workers Compensation Association regarding imposing penalties on Clay Co related to high-risk loss ratios of 75% or greater in any 3 fiscal years
Approve addendum to agreement originally approved and signed 9-14-2010 between Clay Co & Baker Group
Certify cost for City of Spencer Special Election from November 2, 2010 General Election
Authorize Chairperson to sign the agreement between Clay County and MODUS Engineering of Des Moines for mechanical system and electrical system improvements at Administration Building.
Approve Certificate of Adjustment #2172
Approve Resolution 2010-24 authorizing the sale and issuance of a \$1,200,000 County Fair Revenue Bond, Series 2010, and authorizing execution of documents

9:30 a.m. Theresa Wurth – GIS/IT Director – GIS Online

10:00 a.m. Tom Manley – Senior's Area Activity Center – Thank you

10:30 a.m. Kim Wilson – Central Point Coordinator - Update

Review, approve, authorize chairperson to sign letter of engagement & accept consulting fees for Eide Bailly, CPAs & Business Advisors, to provide services to Seasons Center for Community Mental Health, Spencer, IA

11:00 a.m. Cynthia Beauman – Director Northwest Aging-Update

11:30 a.m. Scott Rinehart – County Engineer

1. Accept the work of The Road Guy Construction Company on projects L-6809SC-1 & L-7809SC-2 as completed on June 23, 2010 as recommended by the County Engineer.
2. Accept the work of Christensen Brothers on project L-6612DO-2 as completed on June 11, 2010 as recommended by County Engineer.
3. Accept the work of Christensen Brothers on project L-5811DO-1 as completed on June 16, 2010 as recommended by County Engineer.
4. Accept the work of Peterson Contractors Inc on project L-TSF-CO21(117)--74-21 as completed on June 14, 2010 as recommended by County Engineer.
5. Accept the work of Concrete Foundations on project FM-CO21(121)--55-21 as completed on August 18, 2010 as recommended by County Engineer.
6. Accept the work of Graves Construction on project BRS-CO21(107)--61-21 as completed on August 11, 2009 as recommended by County Engineer.
7. Accept the work of Midwest Contracting on projects L-7611C-1 & L-7611C-2 as completed on November 23, 2010 with seeding yet to be completed as recommended by County Engineer.
8. Accept River Bend Estates project as complete and accept road into Clay County Secondary Roads System.

12:00 noon Sandra Geidl – County Treasurer – Discuss methods of removing uncollectable property taxes

V. Adjournment

Del Brockshus
1808 11th St SE
Spencer, IA 51301
712/262-3478
delstree@pionet.net

Ken Chalstrom
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Webb, IA 51366
712/838-7720
kntryc@webbwireless.net

Burlin H. Matthews
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712/262-8219
mattheb@ncn.net

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712/264-0933
trooperj@smunet.net

Linda K. Swanson - Chair
1410 440th Street
Peterson, Iowa 51047
712/933-5586
swsnfarm@royaltelco.net

AGENDA - SPECIAL & REGULAR SESSIONS
of the CLAY COUNTY BOARD of SUPERVISORS,
to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.

General Rules for Public Participation:

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Monday, December 27, 2010 Meeting #44

8:30 a.m. Open Meeting

I. Agenda received as proposed or as amended

Budget workshop

II. Adjournment

Tuesday, December 28, 2010 Meeting #45

8:30 a.m. Open Meeting

I. Agenda received as proposed or as amended

II. Minutes approved – Mtg 43 dated December 14, 2010 & Mtg 44 dated December 27, 2010

III. Claims, drainage claims and payments

A. Resolution-Board of Supervisors to approve expenditures and authorize Auditor to issue warrants against various settlement of claims as allowed

IV. Other Business – For Discussion / Possible Board Action

Supervisors discuss/share information from committees and boards they have attended
Accept Employee Payroll Request Form from Secondary Roads Dept for James O'Hearn
Accept Employee Payroll Request Form from Conservation Dept for Gregory Maassen
Adopt Clay County Mission Statement

Closed Session pursuant to IA Code Chapter 21.5.1(c) relating to matters that are presently in litigation

8:30 a.m. CAASA – Allocation

9:00 a.m. Marjorie Pitts – County Auditor

Approve certificate of adjustment

9:30 a.m. Kim Wilson – Central Point Coordinator

10:00 Scott Rinehart – County Engineer

Review & approve 2011 Maintenance Agreements with cities, schools and township trustees and authorize Chairperson to sign agreements.

10:30 a.m. Sande Geidl – County Treasurer

Approve Resolution 2010-25 to abate uncollectable personal property tax

V. Adjournment

Wednesday, December 29, 2010 Meeting #46 - ~~Cancelled~~

8:30 a.m. Open Meeting

I. Agenda received as proposed or as amended

Budget workshop

II. Adjournment

Del Brockshus
1808 11th St SE
Spencer, IA 51301
712/262-3478
delstree@pionet.net

Ken Chalstrom
2750 470th Street
Webb, IA 51366
712/838-7720
kntryc@webbwireless.net

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trooperj@smunet.net

Linda K. Swanson - Chair
1410 440th Street
Peterson, Iowa 51047
712/933-5586
swsnfarm@royaltelco.net