

**AGENDA - REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
January 3, 2011 Meeting #1**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

I. Oath of Office for New Elected County Officials by Judge Patrick M. Carr

II. Elect Board Chairperson for 2011

III. Appoint Board Chairperson Elect for 2011

IV. Agenda received as proposed or as amended

V. Minutes approved –Mtg #44 dated Dec 27, 2010 & Mtg #45 dated Dec 28, 2010

VI. Other Business – For Discussion / Board Action

Supervisors discuss/share information from committees and boards they have attended

Approve Resolution #2011-01 Empowering Co. Eng Scott Rinehart to execute Certificates of Completion of work in connection with all Farm to Market construction projects

Approve Resolution #2011-02 to Determine Depositories of Public Funds with maximum limitations

Approve Resolution #2011-03 to Determine Depositories for Conservation, Recorder & Sheriff with maximum limitations

Approve Resolution #2011-04 Construction Evaluation resolution relating to a Confinement feeding operation structure

Approve Resolution #2011-05 Appoint County Deputies for Sheriff, Treasurer, & Recorder

Appoint Lay Person to Season's Board for a one (1) year term

Appoint member to the Clay County Conservation Board

Appoint member to the Webb Benefitted Fire District for a three (3) year term

Appoint member to the Herdland Benefitted Fire District for a three (3) year term

Appoint three members to Clay County Zoning Board for a term of three (3) years

Appoint Clay County Zoning Board of Adjustment member for a term of five (5) years

Designate the official newspapers for Clay County for the 2010 year

Designate the Co Eng as representative on the NW IA Planning & Development Commission Intermodule Surface Transportation Efficiency Act (ISTEA) Committee for 2010.

Authorize Chairperson to sign all Farm to Market road vouchers and Co Engineer to act in all Farm to Market road projects for the year 2011

Authorize that paved & gravel portions of secondary roads system be placed under a local embargo effective when appropriate signs are erected.

Appoint board member to serve on 3rd Judicial District Dept of Correctional Services for 2011

Appoint the list of Clay County residents, by category, to serve on the Commission to Assess Damages pursuant to Section 6B.4 of the *Iowa Code* for the year 2011.

Appoint Clay County Representatives to Iowa Lakes Resource Conservation & Development Board

Closed Session pursuant to IA Code Chapter 21.5.1(c) relating to matters that are presently in litigation

Set date and times for FY11-12 budget workshops

VII. Adjournment

Del Brockshus
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Ken Chalstrom
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Webb, IA 51366
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Joe Skow
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Linda K. Swanson
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**AGENDA - REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
January 11, 2011 Meeting #2**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

I. Agenda received as proposed or as amended

II. Minutes approved – Meeting # 1 dated January 3, 2011

III. Claims, drainage claims and payments

A. Resolution-Board of Supervisors to approve expenditures and authorize Auditor to issue warrants against various settlement of claims as allowed

IV. Other Business – For Discussion / Possible Board Action

Supervisors discuss/share information from committees and boards they have attended

Closed Session pursuant to IA Code Chapter 21.5.1(c) relating to matters that are in litigation

Appoint Co Engineer to purchase right-of-way in 2011 for projects

Appoint Supervisor Chalstrom to EMA Board

Appoint member to Magistrate Appointing Commission with term ending December 31, 2014

Accept County Auditor's Report of Fees Collected for quarter ending December 31, 2010

Accept County Sheriff's Report of Fees Collected for quarter ending December 31, 2010

Accept County Sheriff's Commissary Report for quarter ending December 31, 2010

Accept County Recorder's Report of Fees Collected for quarter ending December 31, 2010

Accept County Treasurer's Semi-Annual Report for period ending December 31, 2010

Accept Clay Co Clerk of District Court's Report of Fees Collected for quarter ending Dec. 31, 2010

Approve transfer of \$617,512.27 from the Local Option-Rural Use fund to Sec Roads fund

Approve & Authorize Chairperson to Sign Lease Agreement with IWD for the GSC Building offices

8:30 a.m. Michael Houchins – County Attorney

Approve Res 2011-07 Prohibition of Firearms & Dangerous Weapons on County Owned Buildings & Grounds

9:00 a.m. Cara Wessling – NW Planning & Development

Approve Res 2011-06 to Designate Authorized Representative for Hazard Mitigation Plan

9:15 a.m. Board Recesses to attend Spencer Ambassador's Visit to new Veterans Affairs office (317 10th St SW)

10:15 a.m. Kim Wilson – Central Point Coordinator - Dept Update

10:30 a.m. Tammy McKeever - Zoning, Env Health & Safety Dept

Set date for Review of Zoning Ordinance Re-write Workshop

Authorize Chairperson to sign the OSHA 300 Form Log

11:00 a.m. Julie Christensen – Clay County Regional Events Center Update

11:30 a.m. Randy Krukow – County Sheriff – Dept Update

1:30 p.m. Denise Ballard – Two Rivers Insurance Representative – County Health Insurance Renewal

Departmental Updates:

Marjorie Pitts – County Auditor

Shirley Goyette – County Recorder

Sandra Geidl – County Treasurer

V. Adjournment

Del Brockshus -Chair Elect
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**AGENDA - SPECIAL SESSIONS of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
January 18 & 19, 2011 Meeting #3 &4**

General Rules for Public Participation:

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January 18, 2011 Meeting #3

8:30 a.m. Open Meeting

I. Agenda received as proposed or as amended

II. Other Business – For Discussion / Possible Board Action

Budget Workshop-Review Departmental Budgets with Elected Officials & Department Heads

8:30 a.m. Shirley Goyette – County Recorder

8:45 a.m. Tammy McKeever - Environmental Health, Zoning, Safety, EMS

9:00 a.m. Eric Tigges - Emergency Management

9:30 a.m. John Lawson – County Assessor

9:45 a.m. Sandra Geidl – County Treasurer

10:00 a.m. Break

10:15 a.m. Daniel Heissel – Conservation Director

11:15 a.m. Joan Waller – Veteran's Affairs

12:00 Noon – 1:45 p.m. Lunch

1:45 p.m. Baker Group, 4224 Hubbel Ave., Des Moines, IA - Administration Building

3:00 p.m. Break

3:15 p.m. Kim Wilson – Central Point Coordinator

III. Adjournment

January 19, 2011 Meeting #4

8:30 a.m. Open Meeting

I. Agenda received as proposed or as amended

II. Other Business – For Discussion / Possible Board Action

Budget Workshop-Review Departmental Budgets with Elected Officials & Department Heads-cont.

8:30 p.m. Randy Krukow – County Sheriff

9:00 a.m. Marjorie Pitts – County Auditor

10:15 a.m. Theresa Wurth – GIS/IT

10:30 a.m. Michael Houchins – County Attorney

11:00 a.m. Scott Rinehart – County Engineer

III. Adjournment

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**AGENDA - REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
January 25, 2011 Meeting #5**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

I. Agenda received as proposed or as amended

II. Minutes approved – Meeting # 2 dated January 11, 2011 and Meetings #3 & #4 dated January 18 & 19, 2011

III. Claims, drainage claims and payments

A. Resolution-Board of Supervisors to approve expenditures and authorize Auditor to issue warrants against various settlement of claims as allowed

IV. Other Business – For Discussion / Possible Board Action

Supervisors discuss/share information from committees and boards they have attended

8:45 a.m. Kim Wilson – Central Point Coordinator

Review/ Approve request from Seasons Center for Community Mental Health for an allocation to cover operating expenses & Dept Update

9:00 a.m. Aaron McHone – Season's Center – Case Management Update

9:30 a.m. Cindy McGranahan – Parker Historical Society – Projects & Budget

10:00 a.m. Dave Simington – Clay County Fair Update

10:30 a.m. Bonnie Dalager – Clay County Extension – Update & Funding

11:00 a.m. Hugh Lively – RIDES – Update & Funding

11:15 a.m. Kathy Evert – President of Iowa Lakes Corridor - Update

11:30 a.m. Jennifer Sampson – Peterson Heritage Update

12:00 Noon - 1:00 p.m. Lunch break

1:00 p.m. John Lawson, County Assessor & James Thiesse – Kruse, Cate & Nelson Engineering & Land Surveying- Pictometry Online & Sales of Ariel Photography

1:15 p.m. Tammy McKeever – Zoning Ordinance Workshop

Department Updates

Eric Tigges – EMA Director – Dept Update

Scott Rinehart – County Engineer – Approve Resolution 2011-09 Farm-to-Market Review Board Application

V. Adjournment

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**AGENDA - SPECIAL SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
February 1, 2011 Meeting #6**

General Rules for Public Participation:

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4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
and authorize Auditor to issue warrants against various settlement of claims as allowed

- II. Other Business – For Discussion / Possible Board Action**

Budget Workshop

- III. Adjournment**

Del Brockshus - Chair elect
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**AGENDA - REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
February 8, 2011 Meeting #7**

General Rules for Public Participation:

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2. You may speak one (1) time for a maximum of three (3) minutes.
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4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

I. Agenda received as proposed or as amended

II. Minutes approved – Mtg #5 dated January 25, 2011 and Mtg #6 dated February 1, 2011

III. Claims, Drainage Claims and payments

A. Resolution-Board of Supervisors to approve expenditures and authorize Auditor to issue warrants against various settlement of claims as allowed

IV. Other Business – For Discussion / Possible Board Action

Supervisors discuss/share information from committees and boards they have attended

Set public hearing date & time for the Clay County's 2011 Zoning Ordinance

Set public hearing date & time for Clay County's 2011 Subdivision Regulations Ordinance

Approve 2010 Weed Commissioner Report and authorize chairperson to sign

Re-appoint Marc E. Gustafson, 3855 180th Ave., Spencer, IA as Clay County Weed Commissioner

Scott Rinehart – County Engineer

Approve Resolution 2011-10 Farm to Market Road Extensions into Spencer City Limits

Marjorie Pitts – County Auditor

Approve Off-Premise Renewal License Application #BC0027940 for Class C Beer Permit for: John & Denise Gochenouer, DBA Lost Island Resort, 3286 335th Ave, Ruthven, IA

Approve Resolution 2011-11 Setting date for Special Election on Proposition of Entering into Loan Agreement and Issuing General Obligation Bonds for County Sheriff's Office and Jail

Authorize Auditor to sign Facility Usage Agreement for Regional Events Center for Special Election on May 3

Set hearing date and time for the Proposed Fiscal Year 2012 County Budget

Eric Tigges – EMA Director – Dept Update

John Lawson – County Assessor – New Agricultural Land Values

Kim Wilson – Central Point Coordinator

Discuss/Approve Amendment to Seasons Center County Contract

V. Adjournment

Del Brockshus - Chair elect
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AGENDA - SPECIAL SESSION of the **CLAY COUNTY BOARD of SUPERVISORS**,
Spencer, IA, to be held in the **BOARD ROOM, 300 West 4th Street, Spencer, IA at 9:30 a.m.**

February 21, 2011 Meeting #8

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
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4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

9:30 a.m. Open Meeting

I. Agenda received as proposed or as amended

Possible Closed Session pursuant to Iowa IA Code Chapter 21.5.1(i) relating to appointment or hiring, if that individual requests a closed session.

9:30 a.m. GIS Coordinator Interview- Donald Lytle

1:30 p.m. GIS Coordinator Interview- James Wurm

II. Adjournment

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**AGENDA - REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
February 22, 2011 Meeting #9**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
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4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

I. Agenda received as proposed or as amended

II. Minutes approved – Meeting #7 dated February 8, 2011

III. Claims, Drainage Claims and payments

- A. Resolution-Board of Supervisors to approve expenditures and authorize Auditor to issue warrants against various settlement of claims as allowed

IV. Other Business – For Discussion / Possible Board Action

Supervisors discuss/share information from committees and boards they have attended
Accept the resignation of Loren W. Reed from the Clay County Commission to Assess Damages Board
Make appointments to the Clay County Commission to Assess Damages Board
Approve Resolution 2011-13 Supporting Community Service Block Grant Program
IGHCP Board Meeting Report
Union Mediation Report
Affirm Representative to Clay County Revolving Loan Board for 2011 Calendar Year

8:45 a.m. Joan Waller – VA – Dept Update

9:15 a.m. 2011 Subdivision Regulations Ordinance Public Hearing, First Reading & Vote

9:30 a.m. 2011 Zoning Ordinance Public Hearing, , First Reading & Vote

10:00 a.m. Jim Thiesse – Kruse, Cate & Nelson, P.C.

Approve Comprehensive Solid Waste Plan Resolution 2011-12

10:30 a.m. Kim Wilson – Central Point Coordinator – Dept Update

Marjorie Pitts – County Auditor

Secretary of State, Precinct Atlas, Sheriff's Office & Jail Election Updates
Drainage Ditch #8 Wetland Determinations Proposal

Tammy McKeever - Zoning, Env Health & Safety Dept; EMS Coordinator-Dept Update

Shirley Goyette – County Recorder – Dept Update

Scott Rinehart – County Engineer

1. Accept/reject low pickup quote of \$24,176 for a 2011 Ford F250 XLT from Pierson Ford, Spencer, IA
2. Accept or reject the low bid of \$1,959,817.07 from Flynn Company Inc of Dubuque, IA for PCC Overlay project STP-S-CO21(122)--5E-21 & authorize Chairperson to sign contract and Contractor's Bond.
3. Adopt Clay County Substance Abuse Policy and authorize the Chairperson to sign the policy.
4. Accept or reject quote of \$91,400 for a 2012 7600 6x4 International truck from Fox Int, Spencer, IA.
5. Accept or reject quote of \$90,820 for snow equipment from Crysteel Truck Equip, Lake Crystal, MN.

1:00 p.m. David Jorgenson – The Baker Group – Postponed to 11:00 a.m. on March 15, 2011

1. Review & Approve final plans for Admin Bldg HVAC Upgrade Project
2. Set Date, Time and Place for receiving bids for Admin Bldg HVAC Upgrade Project
3. Authorize advertising Admin Bldg Upgrade Project in County's legal newspapers

V. Adjournment

Del Brockshus - Chair elect
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**AGENDA - SPECIAL SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
March 1, 2011 Meeting #10**

General Rules for Public Participation:

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4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting # 8 dated Feb 21, 2011 and Meeting #9, dated Feb 22, 2011**
- III. Other Business – For Discussion / Possible Board Action**

Supervisors discuss/share information from committees and boards they have attended
Approve Motion to Offer Position of GIS Coordinator to Successful Candidate

9:00 a.m. Arvin Druvenga – Winther, Stave & Co., LLP - FY10 Audit Presentation

10:00 a.m. FY12 Budget Hearing

Scott Rinehart – County Engineer

Approve SAFTEA-LU Application for Funding

IV. Adjournment

Del Brockshus - Chair elect
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**AGENDA - REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
March 8, 2011 Meeting #11**

General Rules for Public Participation:

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4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

I. Agenda received as proposed or as amended

II. Minutes approved – Meeting #10 dated March 1, 2011

III. Claims, drainage claims and payments

A. Resolution-Board of Supervisors to approve expenditures and authorize Auditor to issue warrants against various settlement of claims as allowed

IV. Other Business – For Discussion / Possible Board Action

Supervisors discuss/share information from committees and boards they have attended

Change date of May 3, 2011 Regular Board Meeting to May 4, 2011

Accept Employee Payroll Request from Secondary Roads Department for Jon Winterboer

8:45 a.m. 2011 Subdivision Regulations Ordinance Public Hearing, Second Reading & Vote

9:00 a.m. 2011 Zoning Ordinance Public Hearing, Second Reading & Vote

9:30 a.m. Tammy McKeever - Zoning, Env Health & Safety Dept; EMS Coordinator-Dept Update

9:45 a.m. Eric Tigges – EMA Director – Dept Update

10:15 a.m. Randy Krukow – County Sheriff – Dept Update

Resolution 2011-14 to approve appointment of Joel J. Wassom to the Clay Co Sheriff Reserve Officer Force

10:30 a.m. Denise Ballard from IGHCP - FY 2012 Health Insurance Premium Update

11:00 a.m. Kim Wilson – Central Point Coordinator – Dept Update

Appeal Shelter Care Decision

V. Adjournment

Del Brockshus - Vice-Chair
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**AGENDA - SPECIAL SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
March 15, 2011 Meeting #12**

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8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting # 11 dated March 8, 2011**
- III. Other Business – For Discussion / Possible Board Action**

Resolution to set public hearing for construction note for Administration Building HVAC system
Approve and authorize chairperson to sign Cost Advisory Services Agreement
Approve and authorize chairperson to sign letter of support to Unmanned Vehicle Systems (UVS)
Approve quote from Christians Sheet Metal to move the Mini-Split A/C system in the Admin Bldg
Approve bid from Pixler Electric to move Mini-Split A/C system in Admin Bldg

9:00 a.m. Tour of Compass Point Offices

11:00 a.m. David Jorgenson – The Baker Group

1. Review & Approve final plans for Admin Bldg HVAC Upgrade Project
2. Set Date, Time and Place for receiving bids for Admin Bldg HVAC Upgrade Project
3. Authorize advertising Admin Bldg Upgrade Project in County's legal newspapers

Frank Rouse – Secondary Roads

Discuss sessions to gather public input on Nitrate Removal Wetlands

IV. Adjournment

Del Brockshus - Vice-Chair
1808 11th St SE
Spencer, IA 51301
712/262-3478
delstree@pionet.net

Ken Chalstrom
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Burlin H. Matthews
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Joe Skow - Chair
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Linda K. Swanson
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**AGENDA - REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
March 22, 2011 Meeting #13- Amended**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting # 12 dated March 15, 2011**
- III. Claims and payments**
 - A. Resolution-Board of Supervisors to approve expenditures and authorize Auditor to issue warrants against various settlement of claims as allowed
- IV. Other Business – For Discussion / Possible Board Action**

Supervisors discuss/share information from committees and boards they have attended

Authorize Chairperson to Sign National County Government Month for April 2011 Proclamation

Set hearing date & time for Condemnation Public Hearing for 8:45 a.m. on April 26, 2011

Approve motion to postpone third public hearing, reading & vote of 2011 Subdivision Regulations Ordinance to May 17, 2011

8:45 a.m. Marjorie Pitts – County Auditor

Approve 2010 utility assessments from Iowa Department of Revenue

Approve renewal license #BB0018578 - Class B Beer permit for Lost Island Corner Store & Café

Set Canvass date and time for Spencer School's April 5, 2011 Special Election

9:00 a.m. - Frank Rouse – Secondary Roads

Discuss Drainage Ditch #112 and Webb Sewage Lagoons

Set Drainage District #55 hearing date and time for Steven & Sue Stoermer's Wetlands Agreement

9:15 a.m. Scott Rinehart – County Engineer

1. Approve the 2012 Fiscal Year Iowa Department of Transportation Secondary Roads Budget and the 5-Year Construction Program as presented by the County Engineer and authorize the Chairperson and County Auditor to sign the budget and construction programs.

2. Accept or reject Underground Construction Permit for Alliant Energy to place electric power line in Clay County Secondary Roads right-of-way by boring under 290th Street, Sections 12 & 13, Meadow TWP.

3. Accept or reject Overhead Construction Permit for Alliant Energy to place 3 new electric poles in Clay County Secondary Roads right-of-way on the north side of 290th Street and 1 pole on the south side of 290th Street, Sections 12 & 13, Meadow TWP.

9:30 a.m. Kim Wilson – Central Point Coordinator- Dept Update

Review/Approve/ Authorize Chairperson to sign Certificate of Authority to Iowa Dept of Human Services to process Interim Assistance Reimbursement (IAR) with Social Security Administration

10:00 a.m. Joan Waller – VA – Dept Update

10:30 a.m. Tammy McKeever - Zoning, Env Health & Safety Dept; EMS Coordinator-Dept Update

V. Adjournment

Del Brockshus - Vice-Chair
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Spencer, IA 51301
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**AGENDA - SPECIAL SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
March 29, 2011 Meeting #14**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting # 13 dated March 22, 2011**
- III. Other Business – For Discussion / Possible Board Action**

Supervisors discuss/share information from committees and boards they have attended

9:00 a.m. Public hearing on Administration Building HVAC Construction Loan

Approval of Resolutions related to loan agreement

Marjorie Pitts – County Auditor

Governmental Services Building and Dept of Human Services Update
Accept Employee Payroll Request form for James Worm from GIS Department

IV. Adjournment

Del Brockshus -Vice-Chair
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**AGENDA - REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
April 5, 2011 Meeting #15**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

I. Agenda received as proposed or as amended

II. Minutes approved – Meeting # 14 dated March 29, 2011

III. Claims, drainage claims and payments

A. Resolution-Board of Supervisors to approve expenditures and authorize Auditor to issue warrants against various settlement of claims as allowed

IV. Other Business – For Discussion / Possible Board Action

Supervisors discuss/share information from committees and boards they have attended

Accept Sheriff's Quarterly Report of Fees Collected for period ending March 31, 2011

Accept Auditor Report of Fees Collected for period ending March 31, 2011

Approve Resolution 2011-17 Setting Public Hearing on Intent to acquire or condemn a portion of property for Spencer West Beltway Road Project

Marjorie Pitts – County Auditor

Set Canvass date and time for May 3, 2011 Sheriff's Office & Jail Special Election

Accept estimate for courthouse building plantings and landscaping

Pictometry Conference Discussion

Kim Wilson - Central Point Coordinator – Dept Update

Scott Rinehart – County Engineer – Dept Update

V. Adjournment

Del Brockshus -Vice-Chair
1808 11th St SE
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**AGENDA - SPECIAL SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
April 12, 2011 Meeting #16**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #15 dated April 5, 2011**
- III. Other Business – For Discussion / Possible Board Action**

Supervisors discuss/share information from committees and boards they have attended

Discuss possible purchase of partially HAVA funded voting booths

9:00 a.m. Drainage District #55 hearing for Steven & Sue Stoermer's Wetlands Agreement

9:15 a.m. April 5, 2011 Special Spencer School Election Canvass

Eric Tigges – EMA Director – Dept Update

Tammy McKeever - Zoning, Env Health & Safety Dept; EMS Coordinator-Dept Update
Zoning Ordinance Update

IV. Adjournment

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**AGENDA - REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
April 19, 2011 Meeting #17**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

I. Agenda received as proposed or as amended

II. Minutes approved – Meeting #16 dated April 12, 2011

III. Claims and payments

A. Resolution-Board of Supervisors to approve expenditures and authorize Auditor to issue warrants against various settlement of claims as allowed

IV. Other Business – For Discussion / Possible Board Action

Supervisors discuss/share information from committees and boards they have attended

Accept the Sheriff's Commissary Report Quarter Ending March 31, 2011

Accept Clerk of District Courts Report of Fee Collected for Quarter Ending March 31, 2011

Accept County Recorder's Report of Fee Collected for quarter ending March 31, 2011

8:35 a.m. Scott Rinehart – County Engineer

Accept or reject Underground Construction Permit for IA Lakes Electric to place electric power line for purpose of new service in Clay Co Sec Roads right-of-way by boring under 470th St, Sections 8 & 17, Douglas TWP.

8:45 a.m. Shirley Goyette- County Recorder – Department Update

9:00 a.m. Kim Wilson – County Central Point Coordinator – Department Update

Approve /review exception to policy for General Assistance to fund a rental deposit for an indigent individual at risk for a higher level of care and supervision.

9:30 a.m. Kim Scorza – Season's Center - Update

10:00 a.m. Joan Waller – VA – Department Update

10:15 a.m. Mel Obbink – Sidwell

Governmental Services Center (GSC) Conference Room – 217 West 5th Street, Spencer, IA

11:00 a.m. – 2:00 p.m. Lori Adams - Iowa Workforce Development Integration Program (515-418-5058)

V. Adjournment

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**AGENDA - SPECIAL SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
April 26, 2011 Meeting #18**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting # 17 dated April 19, 2011**
- III. Other Business – For Discussion / Possible Board Action**

Supervisors discuss/share information from committees and boards they have attended

Approve membership to Iowa Wind Energy Association for \$300 per year

8:45 a.m. Condemnation Public Hearing

Approve Resolution 2011-18

9:00 a.m. 2011 Zoning Ordinance Public Hearing, Second Reading & Vote

Tammy McKeever - Zoning, Env Health & Safety Dept; EMS Coordinator-Dept Update

Eric Tigges – EMA Director – Dept Update

11:00 a.m. The Baker Group

Resolution-that the Board of Supervisors accept the BEST BID (bids opened April 21, 2011) for the proposed mechanical and electrical system improvements, modifications and additions to upgrade the air conditioning and heating equipment throughout the Administration Building at 300 W 4th St, Spencer.

IV. Adjournment

Del Brockshus -Vice-Chair
1808 11th St SE
Spencer, IA 51301
712/262-3478
delstree@pionet.net

Ken Chalstrom
2750 470th Street
Webb, IA 51366
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Burlin H. Matthews
812 East 18th Street
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Joe Skow - Chair
1605 West 14th St
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Linda K. Swanson
1410 440th Street
Peterson, Iowa 51047
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swsnfarm@royaltelco.net

**AGENDA - REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
Wednesday, May 4, 2011 Meeting #19**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

I. Agenda received as proposed or as amended

II. Minutes approved – Meeting #18 dated April 26, 2011

III. Claims and payments

A. Resolution-Board of Supervisors to approve expenditures and authorize Auditor to issue warrants against various settlement of claims as allowed

IV. Other Business – For Discussion / Possible Board Action

Supervisors discuss/share information from committees and boards they have attended

Accept Employee Payroll Request forms from Secondary Roads Dept for Raymond Essick, Jason Hass, Louis Halder, Richard Berger, Brad Viet and Colton Lindemann

9:00 a.m. Kim Wilson – Central Point Coordinator – Departmental Update

Review/Approve an exception to policy for an additional cost associated with an indigent Clay County resident's burial assistance request

9:30 a.m. Randy Krukow – County Sheriff

Authorize the chairperson to sign the Clay County Peace Officers Memorial Day & National Police Week Proclamation honoring law enforcement officers the week of May 15 – May 21, 2011

Marjorie Pitts – County Auditor

Authorize Chairperson to sign Memorandum of Understanding between Cerro Gordo County and Clay County relating to ongoing development, distribution, and use of Precinct Atlas computer software programs

Authorize the Chairperson to sign contract with Sidwell Company of St. Charles, Il to provide geographical website provision services to upgrade current County GIS website

Authorize Chairperson to sign contract between Clay Co and Milford Electric to execute work described in contract documents related to upgrade and installation of HVAC system in Clay Co Administration Building

Authorize Chairperson to sign contract between Clay Co and Midwestern Mechanical of IA, Inc to execute work described in contract documents related to upgrade & installation of HVAC in Clay Co Admin Bldg

James Worm – GIS Coordinator - Departmental Update

Scott Rinehart – County Engineer – Departmental Update

V. Adjournment

Del Brockshus -Vice-Chair
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Joe Skow - Chair
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Linda K. Swanson
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**AGENDA - SPECIAL SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
May 10, 2011 Meeting #20**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

I. Agenda received as proposed or as amended

II. Minutes approved – Meeting # 19 dated May 4, 2011

III. Other Business – For Discussion / Possible Board Action

Supervisors discuss/share information from committees and boards they have attended

9:00 a.m. May 3, 2011 Sheriff's Office & Jail Election Canvass

10:00 a.m. Tammy McKeever - Zoning, Env Health & Safety Dept; EMS Coordinator

EMS Week Proclamation

Marjorie Pitts - County Auditor

Discuss/Approve County Employee Dental Insurance Plans

Discuss/Approve County Employee Health Insurance Plans

Discuss/Approve Lease Agreement between ILCC & Clay Co for 4389' of office space at Gateway North Ctr

IV. Adjournment

Del Brockshus -Vice-Chair
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Joe Skow - Chair
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**AGENDA - REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
May 17, 2011 Meeting #21**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

I. Agenda received as proposed or as amended

II. Minutes approved – Meeting #20 dated May 10, 2011

III. Claims, Drainage Claims and payments

- A. Resolution-Board of Supervisors to approve expenditures and authorize Auditor to issue warrants against various settlement of claims as allowed

IV. Other Business – For Discussion / Possible Board Action

Supervisors discuss/share information from committees and boards they have attended

Accept Employee Payroll Request forms for Brianne Hanson, Brian Johnson, Tara Ryan, Corey Bailey, Frank Beschorner from the Conservation Department

Appoint county representative to the Northwest Iowa Regional Housing Authority (NWIRHA) board

8:35 a.m. Dan Heissel – County Conservation Executive Officer – Dept Update

8:45 a.m. 2011 Subdivision Regulations Ordinance Public Hearing, Third and Final Reading & Vote

9:00 a.m. 2011 Zoning Ordinance Public Hearing, Third and Final Reading & Vote

9:45 a.m. Frank Rouse – Assistant to County Engineer/ Drainage

Drainage Assessments on Drainage Districts #8; #28 Lateral 252; #37; #57; #65; #75; #91; #119

10:00 a.m. Aaron McHone & Melissa Loehr - Season's Case Management Update

10:30 a.m. Joan Waller – VA Director - Dept Update & Approve hiring temporary employee

11:00 a.m. Ted Kourousis-NW IA Planning & Development (NWIPDC) – GSC Building Discussion

Marjorie Pitts – County Auditor

Authorize Chairperson to sign fireworks permits for Thomas & Linda Cushing and Valerie Paulsen

Certify April 5, 2011 Special Spencer School Election Costs

Discuss/Approve Lease Agreement between ILCC & Clay Co for 4389' of office space at Gateway North Ctr

Authorize chairperson to sign Commitment Letter to use IA National Career Readiness Certificate (NCRC)

Authorize Chairperson to sign agreement with HMN Architects for Clay Co Sheriff Office and Jail project

Authorize Chairperson to sign Website Maintenance Agreement with Inukshuk Technologies, LLC

Approve proposal from NW Glass Co, Spencer, IA to replace windows at GSC Building

Discuss storage needs at the Clay County Courthouse

Eric Tigges – EMA Director – Dept Update

Kim Wilson – Central Point Coordinator

Review/approve annual community mental health ctr affiliation agreement with Dept of Human Services

Scott Rinehart – County Engineer

1. Set June 14, 2011 as the letting date for seal coat project L-7512SC-1.
2. Set June 28, 2011 as the letting date for the following box culvert projects: LST-5812C-1, LST-5712C-2 & LST-6512C-3.
3. Review and approve or deny Union Agreement between Clay County and International Union of Operating Engineers, Local 234 for a term effective July 1, 2011 through June 30, 2013.

V. Adjournment

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**AGENDA - REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
May 31, 2011 Meeting #22**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

I. Agenda received as proposed or as amended

II. Minutes approved – Meeting #21 dated May 17, 2011

III. Claims, Drainage Claims and payments

A. Resolution-Board of Supervisors to approve expenditures and authorize Auditor to issue warrants against various settlement of claims as allowed

IV. Other Business – For Discussion / Possible Board Action

Supervisors discuss/share information from committees and boards they have attended

Authorize Chairperson to sign agreement with Kruse, Cate & Nelson Engineering for services on Jail Project

Authorize Chairperson to sign Option to Buy Agreement for land for Jail Project

Authorize Chairperson to sign agreement with HMN Architects for Clay Co Sheriff Office and Jail project

Appoint county representative to the Northwest Iowa Regional Housing Authority (NWIRHA) board

Accept Employee Payroll Request form from the County Attorney's office for Amy Zenor

Approve & authorize Chairperson to sign Certification of Cost Allocation Plan for FY 2012

9:00 a.m. Randy Krukow – County Sheriff – Dept Update & Approve FY11-12 Jail Meals Contract

9:30 a.m. Sheryl Heronemus – ISU Extension - Update

10:30 a.m. Eileen Skogerboe – Department of Human Services – Mall Property

11:00 a.m. Jeff Heil–Northland Securities, Inc–County Opportunities for Wind Farms & Jail Bond Financing

Marjorie Pitts – County Auditor

Approve/Disallow Certificate of Adjustment #2174

Set date and time for fiscal year 2011 budget amendment

Approve purchase of Allworx 48X IP phone system for Administration Building

Approve Lease Agreement between ILCC & Clay Co for 4389' of office space at Gateway North Ctr

Tammy McKeever - Zoning, Env Health & Safety Dept; EMS Coordinator-Dept Update

Adopt Resolution 2011-24 Flood Insurance Program

Authorize Chairperson to sign the application for the Flood Insurance Program

Approve appointment to the Clay County Zoning Board of Adjustment

Kim Wilson – Central Point Coordinator

Authorize Mental Health Rebate Check to Dept of Human Services

Review/Approve as an exception to policy reimbursement to RSVP for half of mileage & lodging expense for an indigent Clay Co resident for their May 2011 trip to Iowa City Hospitals & Clinics for medical treatment.

John Lawson – County Assessor – Dept Update

Scott Rinehart – County Engineer

Accept /reject Underground Construction Permit for IA Lakes Electric to place power line in Clay Co Sec Roads ROW by boring under road at 5 locations. 1 under 370th St, Sect 22 & 27, Freeman TWP, 3 under 310th Ave, Sect 21, 22, 27 & 28, Freeman TWP & 1 under 310th Ave, Sect 21 & 22, Freeman TWP.

V. Adjournment

Del Brockshus -Vice-Chair
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812 East 18th Street
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Joe Skow - Chair
1605 West 14th St
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Linda K. Swanson
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**AGENDA - REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
June 14, 2011 Meeting #23**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

I. Agenda received as proposed or as amended

II. Minutes approved – Meeting #22 dated May 31, 2011

III. Claims, Drainage Claims and payments

- A. Resolution-Board of Supervisors to approve expenditures and authorize Auditor to issue warrants against various settlement of claims as allowed

IV. Other Business – For Discussion / Possible Board Action

Supervisors discuss/share information from committees and boards they have attended

Accept Employee Payroll Request form from Conservation Dept for Anne Skonohvd, Karen Bauermeister, Becky Conley, Luanna Nair and Teresa Martindale

Approve lease agreement between Iowa Lakes Community College (ILCC) for office space at Gateway North Center, Spencer, IA

9:00 a.m. Brian Dalziel & Holly Pearson - Iowa Lakes Corridor Program Update

9:30 a.m. John Torbert – IA Drainage District Assoc. – Update

10:00 a.m. Secondary Roads Seal Coat Project L-7512SC-1 Bid Letting

10:30 a.m. 2011 Budget Amendment Hearing

11:00 a.m. Clay County Convention and Visitor's Bureau Agreement - Discussion and action.

Approve Clay County Convention and Visitor's Bureau Agreement between City of Spencer, IA, Clay County, IA, and Spencer Chamber of Commerce

11:30 a.m. Bilrey Liability Insurance

Marjorie Pitts – County Auditor

Approve transfer of \$25,615.00 from General Basic to Capital Projects fund for Allworx phone system

Authorize chairperson to sign annual Licensed Code Support Agreement with Solutions, Spencer, IA

Authorize chairperson to sign annual Consulting & Services Agreement with Solutions, Spencer, IA

Approve transfer of \$110,978.00 from General Basic fund to Secondary Roads Fund

Approve transfer of \$955,516.00 from Rural Basic fund to Secondary Roads Fund

Authorize chairperson to sign fireworks permit for Mary Smith, Kathy Anderson & Roberta Shearer

Authorize chairperson to sign the First Amendment to Lease Agreement between Clay County and Iowa Vocational Rehabilitation

Kim Wilson – Central Point Coordinator

Action Item: Review, Approve, Authorize Chairperson to sign the projected Targeted Case Management DHS Financial and Statistical Report for Purchase of Service Contracts Certification Page.

Action Item: Review, Approve, Authorize Chairperson to sign Clay County's FY 12 contract with the Spencer Hospital to fund the Mental Health service needs of eligible clients.

Action Item: Review, Approve and Authorize Chairperson to sign the FY 12 Food Pantry Contribution Agreement between Clay County and Upper Des Moines Opportunity.

Scott Rinehart – County Engineer

Motion to change fuel vendor and negotiate fuel purchases as needed.

1:30 p.m. Northland Securities/ Bob Josten: Jail Bond financing

V. Adjournment

Del Brockshus -Vice-Chair
1808 11th St SE
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Ken Chalstrom
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**AGENDA - REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
June 28, 2011 Meeting #24**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting # 23 dated June 14, 2011**
- III. Claims, Drainage Claims and payments-Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Supervisors discuss/share information from committees and boards they have attended
Re-appoint county representative to Western Iowa Tourism Region
Approve appointment of Scott Rinehart as Clay County Engineer
Authorize Board to accept & sign Secondary Roads payroll wage schedule submitted for fiscal year 2012

9:00 a.m. Bill Bumgarner- Spencer Municipal Hospital CEO & Melissa Cunningham Community Health & Hospice Director-Approve Public Health Annual Budget

9:30 Joan Waller – Veteran Affairs – Departmental Update

Re-appoint Bruce Lamport to Veteran Affairs Commission for term ending June 30, 2014

10:00 a.m. Secondary Roads Bid Letting for Box Culverts LST-5812C-1, LST-5812C-2 & LST-5812C-3

Scott Rinehart – County Engineer - Accept or reject low Oil quote

10:30 a.m. Libby Stricker – Spencer Insurance- ICAP Renewal

Authorize county auditor to sign ICAP Insurance renewal documents

11:00 a.m. Amy Zenor – Clay County Attorney Intern

Approve & Authorize Chairperson to sign Resolution 2011-28 to Vacate County Property by Instrument pursuant to Sec 354.23 of the Iowa Code

Marjorie Pitts – County Auditor

Approve Resolution 2011-25 to appoint Ann Baschke as Deputy County Auditor

Authorize chairperson to sign fireworks permit for Daniel & Michele Mayes, Jeff & Patti Mohr, Matt Hagedorn, Jason Hass, David J. Norgaard, Carol Orris, Tracy Schultz, Linda Swanson & Kent Sassman
Adopt Resolution 2011-26 to establish the Fiscal Year 2012 expenditure appropriations by department and sign designated departmental payrolls

Adopt Resolution 2011-27 to approve funding for economic development purposes for fiscal year 2012

Approve transfer of funds from Local Option-Any Lawful Use fund to Revolving Loan Fund

Authorize Chairperson to sign the work authorization proposal for limited professional services with Kuehl & Payer, LTD Consulting Engineers and Land Surveyors

Adopt Resolutions 2011-29 to establish the Fund Balance Policies pursuant to GASB54

Discuss vacation policy

Approve Resolution 2011-30 Resolution relating to financing of proposed projects, establishing compliance with reimbursement bond regulation under Internal Revenue Code

Kim Wilson – Central Point Coordinator

Authorize Chairperson to sign contract with NW IA Mental Health Center d.b.a. Seasons Center as their preferred provider for community mental health services

Authorize Chairperson to sign Clay County's FY 2012 Targeted Case Management contract

Approve transfer of \$140,000 from General Basic to the MH/DD fund

Sandra Geidl- County Treasurer – Tax Sale Update

Tammy McKeever - Zoning, Env Health & Safety Dept; EMS Coordinator-Dept Update

Shirley Goyette – County Recorder – Department Update

Theresa Wurth & James Worm – GIS Department Update

V. Adjournment

Del Brockshus -Vice-Chair
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Linda K. Swanson
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**Amended-AGENDA - REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
July 12, 2011 Meeting #25**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting # 24 dated June 28, 2011**
- III. Claims, drainage claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Supervisors discuss/share information from committees and boards they have attended
Accept Sheriff's Quarterly Report of Fees collected for period ending June 30, 2011
Accept Sheriff's Quarterly Commissary Report for period ending June 30, 2011
Accept Auditor's Report of Fees Collected for period ending June 30, 2011
Accept Recorder's Report of Fees Collected for period ending June 30, 2011
Accept Treasurer's Semi-Annual Report for period ending June 30, 2011
Accept Clerk of District Court Quarterly Report of Fees Collected for period ending June 30, 2011
Discuss/Approve financial support for Compass Pointe for fiscal year 2012
Authorize chairperson to sign Prosecutors Internship Program Certification for Summer 2011 for Amy Zenor
Discuss/approve Clay County Handbook Vacation Leave Policies relating to: Earned Versus Accrued
Vacation for Retirements; One Week Vacation Leave Carryovers and Exception to Vacation Leave Policy

9:00 a.m. Randy Krukow – County Sheriff – Department Update

Discuss Fireworks Permit Approval Policy
Discuss Huffing Ordinance

10:00 a.m. HVAC Update – Jim Stockbauer (Baker Group) / Jim Meister (Copper Cottage)

Marjorie Pitts – County Auditor

Approve & authorize Chairperson to sign Northland Securities Memorandum of Understanding for public finance services
Accept Auditor's cost certification of May 3, 2011 Sheriff's Office & Jail Election pursuant to IA Code 47.3 (2)
Update of Building's Projects

11:00 a.m. Conference Call – Northland Securities / Moody Bond Rating / County Supervisors

Tammy McKeever - Zoning, Env Health & Safety Dept; EMS Coordinator-Dept Update
Set date & time for public hearing to change a zoning classification for Paul & Sheila Thomsen

Scott Rinehart – County Engineer

Close 330th Avenue between 370th Street and Highway 18 for box culvert replacement

Kim Wilson – Central Point Coordinator

Review and Approve a General Assistance exception to policy for an indigent Clay County resident seeking specialized medical treatment at the University of Iowa Hospitals and Clinics.

V. Adjournment

**AGENDA - REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
July 26, 2011 Meeting #26**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #25 dated July12, 2011**
- III. Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Supervisors discuss/share information from committees and boards they have attended
Accept & authorize chairperson to sign Payroll Request from Conservation Dept for James Bainbridge
Discuss/authorize chairperson to sign contract with Cannon Moss for architectural services on GSC Building

8:45 a.m. Jim Stockbauer-Baker's Group – Administration Building HVAC Project Update

9:00 a.m. Huffing Ordinance 1st Public hearing and Reading

9:15 a.m. Dan Heiseel – County Conservation Director – Dept Update

9:30 a.m. Anita Jorgensen – Upper Des Moines

10:00 a.m. – 10:30 a.m. Joint Drainage Ditch #60, Lateral #8 Conference Call with Palo Alto County

10:30 a.m. – Jim Thiesse – Kruse, Cate & Nelson – Sheriff's Office & Jail Project

10:45 a.m. Ed Campbell-Clay Co Custodian & Gary Handy-H&S Roofing
Courthouse Roofing Repair Update & Quote Approval

11:00 a.m. Kim Wilson – Central Point Coordinator

Review, Approve, Authorize Chairperson to sign an amendment to the Magellan Provider Participation Agreement & complete Medicaid Disclosure Form for Clay Co Targeted Case Management Program
Review, Approve, Authorize Chairperson to sign an exception to policy for rental assistance for an indigent Clay County resident.

11:30 a.m. Kelly Mc Carty - Revolving Loan Fund

James Worm- GIS Coordinator

Authorize Coordinator to sign maintenance agreement with ESRI, Redland, CA for GIS services

Marjorie Pitts – County Auditor

Approve voiding prior year's warrant #129723 for \$169.05 to Alpha Wireless
Authorize Chairperson to sign county payroll wage schedules as submitted & amended for departmental wages & salaries for FY2012
Approve Interfund transfer from General Basic Fund to Capital Projects Fund
Discuss Reprecincting and Redistricting for Clay County & set hearing date to amend Ordinance 1.3 establishing election precincts in all unincorporated areas of Clay County

Eric Tigges – EMA Director – Dept Update

Scott Rinehart – County Engineer

Accept or reject Underground Construction Permit for Iowa Lakes Regional Water place wastewater pipeline and flushing stations in Clay County Secondary Roads right-of-way along 480th Street (B63) and 290th Avenue (M54), Sections 18, 19 & 20, Garfield TWP.

V. Adjournment

Del Brockshus -Vice-Chair
1808 11th St SE
Spencer, IA 51301
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Ken Chalstrom
2750 470th Street
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Joe Skow - Chair
1605 West 14th St
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Linda K. Swanson
1410 440th Street
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**AMENDED AGENDA - SPECIAL SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 10:00 a.m.**

August 2, 2011 Meeting #27

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

10:00 a.m. Open Meeting

I. Agenda received as proposed or as amended

II. Other Business – For Discussion / Possible Board Action

- Adopt resolution approving the bond purchase agreement with Northland Securities of Minneapolis, MN
- Discuss / approve the rebate of \$179,032 to DHS pursuant to HF697 for MH/DD to receive \$625,000 funding in FY12
- Authorize Chairperson to sign the Letter of Agreement between Canon Moss & Bruegger and Clay County for services related to the Governmental Services Building renovation project
- Approve renewal application for Iowa Retail Cigarette Permit presented by legal owner: Gary Sanderson, 3299 335th Ave, Ruthven, IA 51358 d/b/a Lost Island Corner Store & Café
- Set hearing date to amend 2011 Zoning Ordinance wording for wineries

III. Adjournment

Del Brockshus -Vice-Chair
1808 11th St SE
Spencer, IA 51301
712/262-3478
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Ken Chalstrom
2750 470th Street
Webb, IA 51366
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Burlin H. Matthews
812 East 18th Street
Spencer, IA 51301
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Joe Skow - Chair
1605 West 14th St
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trooperj@smunet.net

Linda K. Swanson
1410 440th Street
Peterson, Iowa 51047
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**AGENDA - REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
August 8, 2011 Meeting #28**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #26 dated July 26, 2011 and Meeting #27 dated August 2, 2011**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Supervisors discuss/share information from committees and boards they have attended

8:45 a.m. Kelly Mc Carty – Revolving Loan

9:00 a.m. Huffing Ordinance 2nd & Final Public hearing, Reading and Passage

9:30 a.m. Kim Wilson – Clay County CPC –Dept Update

9:45 a.m. Joan Waller – Veteran Affairs – Dept Update

10:00 a.m. 1st Public Hearing to adopt language for wineries in 2011 Zoning Ordinance

Tammy McKeever - Zoning, Env Health & Safety Dept; EMS Coordinator

Appoint Zoning Commissioner for term ending December 31, 2011

10:15 a.m. Jim Stockbauer & Rick Kaul - Baker Group – HVAC Project Progress Report

10:30 a.m. Ed Campbell – Custodian - Projects Update

11:00 a.m. Robert Fagen, Spencer City Manager

Request to set aside \$100,000 to be used for the Quality Housing Initiative to be utilized within three years

11:30 a.m. Recess for Drainage District #2 and #112 Meeting

Drainage Ditch #2 Accept Petition regarding Main Open Ditch & appoint engineer for investigation

Drainage Ditch #112 Consider approval of agreement with Iowa Lakes Regional Water with IA Lakes Reg Water regarding sewage lagoon for City of Webb

11:45 a.m. Brittany Getting, Clay Co Visitors Bureau Tourism Director and Bill Campbell, Spencer Chamber of Commerce Membership Director

Scott Rinehart – County Engineer

Close M27 or 130th Ave from B40 or 400th S south to 510th St or Clay/Buena Vista Co line for PCC Overlay

Marjorie A Pitts –County Auditor

Approve voiding prior year's warrant #129387 for \$45.00 to Planning & Zoning Workshops

Redistricting – Board Approval of Ordinance language

Approve Interfund loan transfer from General Basic to Capital Projects

V. Adjournment

Del Brockshus -Vice-Chair
1808 11th St SE
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**AGENDA - REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
August 23, 2011 Meeting #29**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #28 dated August 8, 2011**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Supervisors discuss/share information from committees and boards they have attended

8:45 a.m. Marjorie Pitts & Gina Ean – Clay County Auditor's Office - Real Estate Tax Update

Set time for September 13, 2011 School Election Canvass

Set time & date for FY12 Budget Amendment Hearing

Approve transfers to the Capital Projects fund

Approve Certificates of Adjustments

Discuss Governmental Services Center Building (GSC) Project

9:00 a.m. 1st Public Hearing & Reading of Election Precincts Ordinance

10:00 a.m. 2nd & Final Public Hearing & Reading to adopt language for wineries in 2011 Zoning Ordinance

Tammy McKeever - Zoning, Env Health & Safety Dept; EMS Coordinator-Dept Update

Authorize chairperson to sign Verification for Firm Certification renewal with the Bureau of Lead Poisoning Prevention, Des Moines, IA

10:30 a.m. Libby Stricker-Spencer Insurance & Eric Tigges – EMA Director – EMA Insurance Renewal

Scott Rinehart – County Engineer

1. Accept or reject Underground Construction Permit for IA Lakes Electric Coop to place electric power line in Clay Co Secondary Roads right-of-way by boring under 270th St, Section 3, Meadow TWP.
2. Accept or reject Underground Construction Permit for Windstream Communications Inc. to place copper line in Clay Co Secondary Roads right-of-way along 470th Street, Section 16, Douglas TWP

Kim Wilson – CPC - Dept Update

Joan Waller – Veteran's Affairs – authorize chairperson to sign acknowledgement of Veteran's office State Allocation

V. Adjournment

Del Brockshus -Vice-Chair
1808 11th St SE
Spencer, IA 51301
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Ken Chalstrom
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**AGENDA - REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
September 6, 2011 Meeting #30**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #29 dated August 23, 2011**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Supervisors discuss/share information from committees and boards they have attended

Approve and authorize Chairperson to sign Constitution Week Proclamation

9:00 a.m. 2nd Public Hearing & Reading of Election Precincts Ordinance

10:30 a.m. Marjorie Pitts – County Auditor

Approve Transfer of Funds #254, #255 and #256
Approve new homestead/military applications and disallowances for 2011
Approve/Disallow Certificate of Adjustment #2177
Potential Action Item on Creating Quality Housing Fund

11:00 a.m. Randy Krukow – County Sheriff – Dept Update

Authorize Chairperson to sign the Amended Equitable Sharing Agreement with the Federal Justice Dept

Tammy McKeever - Zoning, Env Health & Safety Dept; EMS Coordinator-National Flood Insurance Update

James Wurm – GIS Coordinator – Department Update

Eric Tigges – EMA Director – Mitigation Grant Opportunity

Kim Wilson – Central Point Coordinator – Dept Update

Scott Rinehart – County Engineer – Dept Update

V. Adjournment

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**AGENDA - SPECIAL SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:00 a.m.
September 16, 2011 Meeting #31**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:00 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. September 13, 2011 Regular School Election Canvass**
- III. Adjournment**

Del Brockshus -Vice-Chair
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Joe Skow - Chair
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Linda K. Swanson
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**AGENDA - REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
September 20, 2011 Meeting #32**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #30 dated Sept 6, 2011 and Meeting #31 dated Sept 16, 2011**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Supervisors discuss/share information from committees and boards they have attended
Accept Employee Payroll Request Forms from Secondary Roads Dept for Gene Fliss and Aaron Rutter

9:00 a.m. FY12 Budget Amendment Hearing

9:30 a.m. 3rd & Final Public Hearing & Reading of Election Precincts Ordinance

10:00 a.m. Shaun Arneson – Iowa Lakes Corridor of Opportunity (Fax 580-3472)
Existing Industries Report Update

10:30 a.m. Cindy McGranahan – Parker Historical Society Museum Director

11:00 a.m. Don Elter & Kent Rode from Kuehl & payer
File report for study of storm water release for area west of Spencer

Marjorie A. Pitts – County Auditor

Action item: Re-instate homestead application
Approve Resolution 2011-39 Creating Quality Housing Fund

Kim Wilson –Central Point Coordinator

Review/ Approve/ exception to policy for rental assistance for indigent Clay County legal settlement resident in community-based mental health placement in another county.
Review/ Approve/Authorize chairperson to sign Letter of Agreement between State Coordinating Agency and Local Sponsor for Clay County/AARP Representative Payee & Bill Payer Program.

Tammy McKeever - Zoning, Env Health & Safety Dept; EMS Coordinator-Dept Update

Eric Tigges – EMA Director – Dept Update

V. Adjournment

Del Brockshus -Vice-Chair
1808 11th St SE
Spencer, IA 51301
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Ken Chalstrom
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Joe Skow - Chair
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Linda K. Swanson
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**AGENDA - REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
October 4, 2011 Meeting #33**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #31 dated September 20, 2011**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Supervisors discuss/share information from committees and boards they have attended

Approve & authorize Chairperson to sign Proclamation Recognizing Business Appreciation Week for week of October 9, 2011

Accept & authorize chairperson to sign Employee Payroll Request for Robert Peters from Sec Roads Dept

8:45 Tammy McKeever - Zoning, Env Health & Safety Dept; EMS Coordinator-Dept Update
Adopt Zoning Fee Resolution 2011-39

10:00 a.m. Jim Stockbauer – Baker Group – HVAC Update (45 minutes)

Kim Wilson – Central Point Coordinator – Dept Update

Marjorie Pitts – County Auditor

Approve Resolution 2011-40 Creating Quality Housing Fund
Discuss vacation carry-over policy

Scott Rinehart – County Engineer

1. Close 160th Avenue between 440th Street and 450th Street for box culvert replacement.
2. Close 410th Street between 110th Avenue and 120th Avenue for box culvert replacement.
3. Close 120th Avenue between 410th Street and 420th Street for box culvert replacement.
4. Approve Ziegler Inc. quote of \$112,152 for a remanufactured 140H motor grader.
5. Award contract to Dixon Construction Company of Correctionville, Iowa for \$1,458,435.41 on project HDP-CO21(116)--6B-21 (West Beltway) and authorize the Chairperson to sign the contract and the contractor's bond.

V. Adjournment

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Ken Chalstrom
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**AGENDA - SPECIAL SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
October 5, 2011 Meeting #34**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

I. Agenda received as proposed or as amended

II. Other Business – For Discussion / Possible Board Action

Discussion/Possible Action with Cannon Moss, Brygger Architects, 20 West Sixth Street, Iowa on Governmental Services Center (GSC) Building Renovation Project

III. Adjournment

Del Brockshus -Vice-Chair
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**AGENDA - REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
October 18, 2011 Meeting #35**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting # 33 dated October 4, 2011 & Meeting #34 dated October 5, 2011**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Supervisors discuss/share information from committees and boards they have attended
Accept Sheriff's Commissary Report for period ending September 30, 2011
Accept Sheriff's Quarterly Report of Fees Collected for period ending September 30, 2011
Accept Auditor's Quarterly Report of Fees Collected for period ending September 30, 2011
Accept Clerk of District Court Report of Fees Collected for period ending September 30, 2011
Accept Recorders Report of Fees Collected for quarter ending September 30, 2011
Approve/reject employee voluntary retirement severance policy change.

9:00 a.m. Julie Scheb & Bob Shaw – Discovery House – House Update & Request for Funding

9:30 a.m Kim Wilson – Central Point Coordinator – Dept Update

10:00 a.m. George Kruger, Carl Carlentini & Kate Swenson – Senior Activity Center update

11:00 A.M. Joan Waller - Veterans Affairs – Dept Update

11:15 A.M. Mark Gustafson – Weed Commissioner – IRVM update

Sandra Geidl – County Treasurer

Discuss 91-92 Taxes for Rolling Frito Lay Sales

James Worm – GIS Coordinator - Dept Update

Scott Rinehart – County Engineer

Open 330th Avenue Between 370th Street and Highway 18 after completion of box culvert replacement.

V. Adjournment

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**AGENDA - REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
November 1, 2011 Meeting #36**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #35 dated October 18, 2011**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Supervisors discuss/share information from committees and boards they have attended

Accept Employee Payroll Request forms for Chad Huckfelt & Joe Gilman from Secondary Roads Dept

Discuss International Union of Operating Engineers request to adopt the same policy language for employees currently covered under the Collective Bargaining Agreement as established on October 18, 2011 for Voluntary Retirement employees

Authorize Chairperson to sign Request for Proposal-Geotechnical Services with Certified Testing Services, Inc of Storm Lake, Iowa related to the Clay County sheriff's Office and Jail Project

8:45 a.m. Tammy McKeever - Zoning, Env Health & Safety Dept; EMS Coordinator

Authorize Chairperson to sign burial site maintenance agreement for Dennis Parson

9:00 a.m. Cannon Moss Brygger Architects – Anna Harmon - Present GSC Building Renovation documents & drawings

Set public hearing date and time for proposed plans, specifications, form of contract and estimate of cost for construction of the renovation project at the Clay County Governmental Services Center building.

10:00 a.m. Kim Wilson – Central Point Coordinator

Review/Approve exception to policy for burial assistance of a Clay County resident minor child whose death occurred more than 5 days from the application for county burial assistance.

Marjorie Pitts – County Auditor

Certify cost of the September 13, 2011 Regular School Election

Set time for the November 8, 2011 City Election canvass

Sandra Geidl – County Treasurer

Resolution 2011-41 to increase limit at Home State Bank, Spencer, IA

Scott Rinehart – County Engineer

Open M27 or 130th Avenue from B40 or 400th Street south to 510th Street or Clay County/Buena Vista County line after completion of PCC Overlay.

V. Adjournment

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Joe Skow - Chair
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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
November 15, 2011 Meeting #37**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

I. Agenda received as proposed or as amended

II. Minutes approved – Meeting #36 dated Nov 1, 2011

III. Claims, Drainage Claims and payments – Resolution by Board to Approve

IV. Other Business – For Discussion / Possible Board Action

Supervisors discuss/share information from committees and boards they have attended
Approve fund Transfer #257 from GSC Building Fund to Capital Projects Fund
Approve/Disallow family farm applications for 2011
Accept Employee Payroll Request from Secondary Roads Dept for Stacy Baas
Approve Voiding Prior Year's Warrant
Discuss/ Approve County Substance Abuse Prevention Services Agreement
Accept NESHAP Asbestos Materials surveys from Site Services, Inc. of Algona, IA

8:30 a.m. Canvass November 8, 2011 City Election

9:00 a.m. GSC Building Pre-Bid Conference

Eric Tigges – Emergency Management Coordinator – Dept Update

Kim Wilson – Central Point Coordinator – Dept Update

Scott Rinehart – County Engineer – Accept or reject the low fuel quote.

V. Adjournment

Del Brockshus -Vice-Chair
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Joe Skow - Chair
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**AGENDA – SPECIAL SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:15 a.m.
November 22, 2011 Meeting #38**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:15 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Other Business – For Discussion / Possible Board Action**

8:30 a.m. Interview / Presentation from Midwest Construction (John Hansen), Houghton, IA as a potential construction management service provider for the Clay County Sheriff Office and Jail Project.

9:45 a.m. Interview / Presentation from Bossardt Corp (Greg Franzen), Mpls, MN as a potential construction management service provider for the Clay County Sheriff Office and Jail Project.

Adjournment

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Joe Skow - Chair
1605 West 14th St
Spencer, IA 51301
712/264-0933
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Linda K. Swanson
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Peterson, Iowa 51047
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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
November 29, 2011 Meeting #39**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting # 37 dated November 15, 2011 and Meeting # 38 dated November 22, 2011**
- III. Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Supervisors discuss/share information from committees and boards they have attended

Approve/Disallow Certificate of Adjustment

Approve renewal application #LC0030988/LE0001039 for Liquor, Wine or Beer and Sunday Sales Privilege from Randy R. & Julie Dillingham, 1290 Hwy 18, Everly, Iowa, d/b/a: Barb's Service

Approve transfer from Sheriff's Canine Fund to Sheriff's Undercover fund

Accept Addendum to the Renovation Project at the GSC Building from Cannon Moss Brygger Architects

Accept Geotechnical Report from Certified Testing Services, Sioux City, IA for Jail Project

9:00 a.m. GSC Building Project Public Hearing

9:30 a.m. Melissa Loehr - Season's Center Case Management Update

10:00 a.m. Senator David Johnson visits with the Board

Kim Wilson – Central Point Coordinator – Dept Update

Review/Approve exception to policy to assist a Clay County resident with a primary care copayment to United Health Care, a federal health clinic in Storm Lake

Scott Rinehart – County Engineer

1. Pass resolution #2011-42 for changes to resolution #2010-23 Establishment of level "B" roads
2. Open 160th Avenue between 440th Street and 450th Street after completion of box culvert replacement.

Adjournment

Del Brockshus -Vice-Chair
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Joe Skow - Chair
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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.**

December 13, 2011 Meeting #40

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting # 39 dated November 29, 2011**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Supervisors discuss/share information from committees and boards they have attended

Accept Department of Correctional Service Annual Report for Fund Year 2011 from Third Judicial District

Accept Payroll Request form from Sheriff's Department for Spencer Taylor

Authorize Chairperson & Co Sheriff to sign Iowa Law Enforcement Academy Agreement for training
Spencer Taylor as a Deputy Sheriff

Approve transfer of \$516.59 from Sheriff's Canine Fund to the Sheriff's Undercover Fund

Authorize chairperson to sign contract between Clay Co and Krull Const Co, Orange City, IA for Government
Services Center office space renovation

Discuss Midwest Construction Consultants RFP for Sheriff's Office & Jail Project

Discuss noon closing for county buildings on Friday, December 23, 2011

9:00 a.m. Steve Deutsch – Spencer Hospital – New Ambulance

9:30 a.m. Gina Ean – Real Estate Assistant - TIF Information

10:00 a.m. Kathy Evert – Iowa Lakes Corridor - 2013-16 Planning & Funding

10:30 a.m. Bonnie Dalager – Ag Extension – 4-H Budget

11:00 a.m. Mary Sloan – Compass Pointe – State Reimbursements

11:30 a.m. Joan Waller – Veterans Affairs – Dept Update & Possible action on DAV Van

11:45 a.m. Larry & Keith Vanderhoff – Snow Removal & Bus Routes

Marjorie Pitts – County Auditor

Authorize chairperson and county auditor to sign HAVA Election Equipment Annual Certification

Approve Resolution 2011-43 to fix a date for a public hearing on a General Obligation Loan Agreement

Tammy McKeever – Zoning, Env Health & Safety Dept; EMS Coordinator - Dept Update

**Kim Wilson – Central Point Coordinator - Cell phone allotment, MH/DD Redesign updates and Executive
Summary for FY 11 MH/DD Services Funding**

Scott Rinehart – County Engineer

1. Accept or reject low tire quote.
2. Open 410th Street Between 110th Avenue and 120th Avenue after completion of box culvert replacement.
3. Open 120th Avenue between 410th Street and 420th Street after completion of box culvert replacement.
4. Discuss changes to level "B" roads with board action to pass resolution #2011-42 for changes/correction to resolution #2010-23 establishment of level "B" roads.

V. Adjournment

Del Brockshus -Vice-Chair
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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
December 27, 2011 Meeting #41**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting # 40 dated December 13, 2011**
- III. Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Supervisors discuss/share information from committees and boards they have attended
Accept Fiscal Year 2011 Annual Report for Northwest Aging Association

9:00 a.m. Public Hearing on Loan Agreement in a Principal Amount Not to Exceed \$400,000 for GSC Building Renovation Project

Approve Resolution 2011-45 expressing intent to enter into a Loan Agreement in the future.

9:30 a.m. Randy Krukow – County Sheriff

Approve Resolution 2011- 44 to appoint new Sheriff's Deputy- Spencer Taylor
Oath of Office for New Sheriff's Deputy- Spencer Taylor

11:00 a.m. John Hansen – Midwest Construction

11:30 a.m. Mary Sloan & Joann DeYoung from Compass Pointe - Services Provided for County

Sandra Geidl – County Treasurer - Dept Update

Scott Rinehart – County Engineer

1. Review and approve 2012 Maintenance Agreements with cities, schools and township trustees and authorize the Chairperson to sign the agreements.
2. Accept or reject Overhead Construction Permit for Interstate Power & Light (Alliant Energy) to place a new single phase primary pole in Clay County Secondary Roads right-of-way East ditch of 140th Avenue, Section 26, Clay TWP.
3. Pass resolution #2011-42 for changes to resolution #2010-23 establishment of level "B" roads
4. Accept the work of Graves Construction after completion of box culvert replacement projects L-5712C-2, L-6512C-3, L-5812C-1(16-2) & L-5812C-1(17-1).
5. Accept the work of Flynn Co after completion of PCC Overlay project STP-S-CO21(122)--5E-21.

Marjorie A. Pitts - County Auditor

GSC Building Renovation Project, 2012 Caucus and Departmental Updates

V. Adjournment

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