

**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
January 2, 2013 Meeting #1**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

I. Oath of Office for New Elected County Officials by Honorable Judge Patrick Carr

II. Elect Board Chairperson for 2013

III. Appoint Board Chairperson Elect for 2013

IV. Agenda received as proposed or as amended

V. Minutes approved –Mtg #41 dated Dec 26, 2012

VI. Other Business – For Discussion / Board Action

Supervisors discuss/share information from committees and boards they have attended

Approve Resolution #2013-01 Empowering Co. Eng Scott Rinehart to execute Certificates of Completion of work in connection with all Farm to Market construction projects

Approve Resolution #2013-02 to Determine Depositories of Public Funds with maximum limitations

Approve Resolution #2013-03 to Determine Depositories for Conservation, Recorder & Sheriff with maximum limitations

Approve Resolution #2013-04 Appoint County Deputies for Auditor, Sheriff, Treasurer, & Recorder
Appoint member to the Clay County Conservation Board

Appoint member to the Webb Benefitted Fire District for a three (3) year term

Appoint member to the Herdland Benefitted Fire District for a three (3) year term

Appoint two members to the Herdland Benefitted Fire District to fill vacancies for term ending 12/31/14

Appoint two members to Clay County Zoning Board for a term of three (3) years

Appoint Clay County Zoning Board of Adjustment member for a term of five (5) years

Designate the official newspapers for Clay County for the 2013 year

Designate the Co Eng as representative on the NW IA Planning & Development Commission Intermodule Surface Transportation Efficiency Act (ISTEA) Committee for 2013.

Authorize Chairperson to sign all Farm to Market road vouchers and Co Engineer to act in all Farm to Market road projects for the year 2013

Authorize that paved & gravel portions of secondary roads system be placed under a local embargo effective when appropriate signs are erected.

Appoint board member to serve on 3rd Judicial District Dept of Correctional Services for 2013

Appoint the list of Clay County residents, by category, to serve on the Commission to Assess Damages pursuant to Section 6B.4 of the *Iowa Code* for the year 2013.

Appoint Clay County Representatives to Iowa Lakes Resource Conservation & Development Board

Set date and times for FY13-14 budget workshops

VII. Adjournment

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**AMENDED AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
January 8, 2013 Meeting #2**

General Rules for Public Participation:

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2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting # 1 dated January 2, 2013**
- III. Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Accept County Auditor's Report of Fees Collected for quarter ending December 31, 2012

Accept County Sheriff's Report of Fees Collected for quarter ending December 31, 2012

Accept County Sheriff's Commissary Report for quarter ending December 31, 2012

Accept County Recorder's Report of Fees Collected for quarter ending December 31, 2012

Accept County Treasurer's Semi-Annual Report for period ending December 31, 2012

Accept Clay Co Clerk of District Court's Report of Fees Collected for quarter ending Dec. 31, 2012

Appoint Conservation Board Member

8:45 a.m. Scott Rinehart – County Engineer

1. Accept/reject Underground Construction Permit for IA Lakes Reg Water to place water service line by directionally drilling under 510th St from private property to private property, Sect 31, Douglas TWP.
2. Accept/reject Underground Construction Permit for Alliant Energy - IPL to place electrical line in Clay Co Sec Roads Right-of-Way along 438th St & 275th Ave, Sect 25, Gillett Grove TWP.
3. Accept/reject Overhead Construction Permit for Alliant Energy - IPL to place new power poles in Clay Co Sec Roads Right-of-Way along 270th Ave, 438th St and 275th Ave, Sect 25, Gillett Grove TWP.

Tammy McKeever – Zoning, Environmental Health & Safety Department EMS Coordinator

Authorize Chairperson to sign OSHA 300A Form Log that will be posted February 1, 2013

Sandra Geidl – County Treasurer

Discuss abatement of county held tax sale certificate for mobile home that is to be dismantled

Marjorie Pitts, County Auditor – Dept Update

Accept Employee Payroll Request Form from Assessor's Office for Jami Grady

9:30 a.m. Randy Krukow – County Sheriff

Accept Payroll Request Forms from Jail Dept for Nicole Huckfelt, Scott Davis & Annette Vassor

Accept Jail Meals Bid for FY2013/2014

10:00 a.m. Union Local 234 Initial Contract Proposals for Secondary Roads

10:15 a.m. Kim Wilson – Central Point Coordinator – Dept Update

10:30 a.m. Mandy Roberts – Spencer Library – Clay County Libraries Updates & Funding for FY 2014

11:00 a.m. Cindy Mc Granahan – Museum Director, Parker Historical Society – Update & Funding

11:30 a.m. Hugh Lively – RIDES Executive Director Update & Funding

1:00 p.m. Joan Waller – Veterans Affairs Director – Discuss Burial Policy

1:30 p.m. John Hansen – Midwest Construction Consultants – Sheriff's Office & Jail Project Update

Authorize Chairperson to sign Jail Project Recap Report as of January 1, 2013

2:30 p.m. Kent Rode, Senior Civil Engineer and Nicholas Roethler, Civil Engineer from I&S Group, Algona, IA

V. Adjournment

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**AGENDA – SPECIAL SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM,
Dickinson County Courthouse, 1802 Hill Avenue, Spirit Lake, IA**

January 9, 2013 Meeting #3

General Rules for Public Participation:

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Clay County Board of Supervisors to attend a Mental Health Redesign meeting.

9:00 a.m. Open Meeting in Dickinson County Community Room

Introductions

9:10 a.m. Welcoming Comments

9:15 a.m. Linda Hinton

10:00 a.m. Break

10:10 a.m. Questions and Answers

Adjournment

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**AGENDA – SPECIAL SESSIONS of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
January 15, 2013 Meeting #4**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
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8:30 a.m. Open Meeting

I. Agenda received as proposed or as amended

8:40 a.m. Authorize Chairperson to sign Startup City Spencer Sponsorship Agreement

9:00 a.m. FY2013 Budget Amendment Public Hearing

Budget Workshop

II. Adjournment

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**AGENDA – SPECIAL SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
January 21, 2013 Meeting #5**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
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8:30 a.m. Open Meeting

I. Agenda received as proposed or as amended

Dan Heissel – Clay County Conservation Director – Wanata Park Update

Budget Workshop

II. Adjournment

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**Amended AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
January 22, 2013 Meeting #6**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
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4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Mtg #2 dated Jan 8, 2013, Mtg #3 dated Jan 9, 2013, Mtg #4 dated Jan 15, 2013 & Mtg #5 dated Jan 21, 2013**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Supervisors discuss/share information from committees and boards they have attended

Approve & Authorize chairperson to sign Contract to Provide Medical Services with Spencer Hospital

Authorize Diane Clasing to sign Equipment Maintenance Agreement with Marco, Inc. for Sharp MX-3110N Digital Imager for Clay County DHS

Approve Resolution 2013-05 for support for Rock Island Clean Line Electric Transmission Project

Michael Houchins, County Attorney

Authorize Office Manager to sign Pitney Bowes EZ Lease Plus for Clay Co Attorney's office

Marjorie Pitts, County Auditor

Approve Certificate of Adjustment #2189 for Dawn Tripp for Mobile Home

Approve estimate for vertical blinds for the south side of GSC Bldg from Steffen's Furniture

Request service agreement from Christians Sheet Metal, HVAC, Inc. for Jail to provide routine maintenance on 32 VRF fan coils with filters, 1 ERV roof unit, 1 humidifier, and 8 exhaust fans

Request service agreement from Midwestern Mechanical for Jail to provide annual mechanical inspection to include following: clean & inspect 2 Ultra 155 boilers, inspect system hydraulic & domestic water pumps, clean strainers, inspect domestic mixing valve & check system pressure on hydraulic system

Accept Employee Payroll Request from Sheriff's Office for Joseph Schueller

Authorize conservation director to sign Parks and Institutional Road Project Agreement for Wanata State Park

Scott Rinehart – County Engineer

1. Approve adding the Hungate Bridge to the 5-Year Construction Program.
2. Approve FY13-14 Farm Leases.
3. Approve contract with Allied-Mannatts out of Charles City, Iowa for projects HDP-CO21(115)--6B-21, STP-S-CO21(125)--5E-21 and L-1898 and authorize the chairperson to sign the contract.

9:30 a.m. Randy Wiemers – Compensation Board Report

10:00 a.m. Jill Toft – Convention & Visitor's Bureau Director – Annual Report

10:30 a.m. Doug Jones – Rock Island Clean Line

Budget Workshop with Elected Officials & Dept Heads

1:30 p.m. County Treasurer

1:45 p.m. Zoning

2:00 p.m. G.I.S.

2:15 p.m. Veteran Affairs

2:30 p.m. County Recorder

V. Adjournment

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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
January 30, 2013 Meeting #7**

General Rules for Public Participation:

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1:00 p.m. Open Meeting

I. Agenda received as proposed or as amended

Authorize Chairperson to sign the Letter of Intent to form a seven (7) county region by the use of an Iowa Code Chapter 28E Agreement with Lyon, Osceola, Dickinson, Emmet, O'Brien, Palo Alto and Clay Counties in Iowa for the purpose of implementing the regionalization and redesign of the Adult Mental Health and Disability Service System.

Michael Houchins – County Attorney

Budget Workshop

1:00 p.m. County Conservation

1:30 p.m. Targeted Case Management

1:45 p.m. General Assistance Dept 25 & 60

2:00 p.m. Juvenile Drug Court

2:15 p.m. Update on MH revenue/residency/region info

2:45 p.m. Break

3:00 p.m. Emergency Management

3:15 p.m. County Supervisors

3:30 p.m. Court / Medical Examiner

3:45pa.m. Data Processing

4:00 p.m. County Auditor

4:15 p.m. Building / Grounds

4:30 p.m. Non-Departmental

II. Adjournment

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**AGENDA – SPECIAL SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
February 4, 2013 Meeting #8**

General Rules for Public Participation:

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8:30 a.m. Open Meeting

I. Agenda received as proposed or as amended

Budget Workshop

8:30 a.m. County Attorney

8:45 a.m. County Sheriff

10:00 a.m. Break

10:15 a.m. Central Point Coordinator

11:00 a.m. Secondary Roads

1:00 p.m. Clay County presents its initial bargaining position to the Secondary Roads Union 234 Representation pursuant to Iowa Code Chapter 20.17.3 Collective Bargaining Procedures.

II. Adjournment

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**AMENDED - AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.**

February 5, 2013 Meeting #9

General Rules for Public Participation:

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4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Mtg #6 dated January 22, 2013; Mtg #7 dated January 30, 2013; Mtg #8 dated February 4, 2013**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**
Supervisors discuss/share information from committees and boards they have attended

9:00 a.m. Dan Heissel – Conservation

9:15 a.m. James Worm – G I S

9:30 a.m. Scott Rinehart – Engineer

1. Accept quote for repairs to the timber approach section for bridge on 470th Street & 240th Avenue for lump sum of \$18,500.00 from Graves Construction, Spencer, IA and authorize Chairperson to sign contract.
2. Open 240th Avenue from intersection of 470th Street north of the Little Sioux River to intersection of 470th Street south of the river after completion of bridge damage repairs.
3. Approve amendment to the FY12-13 five-year construction program.

Authorize the Fund Transfer #275 of \$20,000 from the LOSST-Any Lawful Use fund to the Quality Housing Initiative fund.

Authorize the Chairperson to sign the 28E Agreement for ambulance purchase between Clay County, IA & Spencer Municipal Hospital. The Clay County Board of Supervisors shall pay to the Board of Trustees of Spencer Municipal Hospital thirty-five thousand dollars (\$35,000.00) to purchase an ambulance, payable annually. The \$35,000 installment shall be paid on July 1, 2013 and each annual installment shall be paid on July 1 of each successive year that this contract is in full force. Full detail of the 28E Agreement will be found in the office of the Clay County Auditor.

Approve Resolution #2013-06 Approving Iowa County Attorney's Case Manage Agreement between Thomson Elite, the IA County Attorney's Case Management Project, and participating affiliate counties, including Clay County, IA, to purchase and implement software for case management. This Resolution authorizes the Clay County Attorney to sign the agreement on behalf of Clay County, IA.

Approve Certificate of Adjustment # 2190, Subdivision No. 4 Corn Belt Ind Park, for David G Brostrom for \$1,900.

10:00 a.m. Nicholas Roethler – Civil Engineer & Gary Atherton from I & S Group, Algona, IA

Accept Construction Completion Report and Set Date & time for public hearing on Drainage Ditch #8, Branch 4 Improvements

V. Adjournment

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**AGENDA – SPECIAL SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
February 12, 2013 Meeting #10**

General Rules for Public Participation:

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4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Other Business – For Discussion / Possible Board Action**

IGHCP Insurance Report

Discuss/Approve Compensation Board Recommendation

Approve Proposals from Carey's Electronics, Spencer, IA for closed circuit Display Monitor System for Court house

9:00 a.m. Kim Wilson – Central Point Coordinator – Dept Update

Budget Workshop

Sheriff's Budget Review

III. Adjournment

**AGENDA – SPECIAL SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
February 13, 2013 Meeting #11-Cancelled**

Next Board Meeting – February 19, 2013 - Mtg 11 at 8:30 a.m.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Other Business – For Discussion / Possible Board Action**

Budget Workshop

III. Adjournment

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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
February 19, 2013 Meeting #11**

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4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Mtg #9 dated February 5, 2013; Mtg #10 dated February 12, 2013**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

8:45 a.m. Scott Rinehart – County Engineer

1. Accept or reject low Aggregate Producing Quote.
2. Accept or reject low Cement/Asphalt Crushing Quote.
3. Accept or reject low tire quote.
4. Accept or reject low culvert quote.
5. Accept or reject Overhead Construction Application for Alliant Energy-IPL to place new power poles along 150th Ave, 480th St and 140th Ave, Sect 11, 12, 13, 14, 15, 22, 23, 24, 26 & 27, Peterson TWP.
6. Accept or reject Underground Construction Application for Alliant Energy-ILP to place power line in Clay Co Sec Roads right-of-way by boring under 150th Ave to provide service for 4720 150th Ave, Sect 13 & 14, Peterson TWP.
7. Accept or reject Underground Construction Application for IA Lakes Electric Coop to place power lines in Clay Co Sec Roads right-of-way by trenching cable along 450th St and boring under 230th Ave, 240th Ave, 250th Ave and 450th St, Sections 32, 33 & 34, of Gillett Grove and Sections 4 & 5 of Herdland TWP's.

Michael Houchins – County Attorney – Approve Proposals from Carey's Electronics, Spencer, IA for closed circuit Display Monitor System for Court house

Marjorie Pitts – County Auditor – Set FY14 budget hearing date and time
Approve quote for carpeting & tile in lower level of Clay Co Administration Building

9:00 a.m. Jeremy Parsons – Clay County Fair Director – Fair Update

9:30 a.m. Arvin Druvenga – Winther-Stave & Co LLP – County Audit

10:00 a.m. Drainage District #2 Meeting

10:30 a.m. Drainage District 8 Branch 4 Public Hearing

11:00 a.m. John Hansen – Midwest Construction Consultants – Update on Sheriff's Office & Jail Project
Authorize Chair to sign Project Cost Recaps from Midwest Const for invoices & work completed as of 2-1-2013
Approve communication/data wiring proposal from Midwest Technology, Graettinger, IA for new jail project

11:30 a.m. Kim Wilson – Central Point Coordinator – Dept Update

12:00 Noon Kelly McCarty - Revolving Loan – Vita Restaurant

12:30 P.M. Mark Carey – Carey's Electronics – Closed Circuit Display System for Court House

V. Adjournment

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Ken Chalstrom - Chair
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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
March 5, 2013 Meeting #12**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #11 dated February 19, 2013**
- III. Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Supervisors discuss/share information from committees and boards they have attended

9:00 a.m. Kim Wilson, Sandra Geidl & Tammy McKeever – Blue Zone Update

9:15 a.m. Tammy McKeever – Clay County Environmental Health, Zoning, Safety & EMS

Approve Intergovernmental Review from USDA for ILRW.

9:30 a.m. Eric Tigges & Kara Elbert (NWIPDC)

Set public hearing date and time for the approval of Clay County Hazardous Mitigation Plan

Sandra Geidl – County Treasurer

Approve agreement between NW Iowa Planning and Dev and Clay Co Treasurer for processing ACH payments

Michael Houchins – County Attorney

Review & approve or deny Union Agreement between Clay County and International Union of Operating Engineers, Local 234 for a term effective July 1, 2013 through June 30, 2016

John Lawson – County Assessor - Discuss Ag Values with Board

10:00 a.m. Fund Year 2014 Budget Hearing

10:30 a.m. Scott Rinehart – County Engineer

1. Review & approve Federal-aid Agreement with IA Dept of Transportation and Clay Co for project BROS-CO21(127)--8J-21 and authorize Chairperson to sign agreement.
2. Authorize Chairperson to sign MAP-21 application for Federal Highway funds for resurfacing B40 from O-Brien County line east 5.5 miles to the intersection of B40 and 155th Ave.
3. Accept or reject Underground Construction Application for IA Lakes Electric Coop to place single phase power lines in Clay Co Sec Roads right-of-way by boring under 510th St, Section 31, Herdland TWP.
4. Accept or reject Underground Construction Application for IA Lakes Electric Coop to place electrical power lines in Clay Co Sec Roads right-of-way along 500th St from intersection of 230th Ave and 500th St east to 235th Ave and then north along 235th Ave approx. ¼ miles, Sections 29 & 32, Herdland TWP.

11:00 a.m. Randy Krukow – County Sheriff - Star Energy Fleet Fuel Information

11:30 a.m. Marjorie Pitts - County Auditor & Brian Weuve - City of Spencer

Approve Resolution 2013-07 Urban Renewal Area-Fairview Court Housing Project

Approve Resolution 2013-08 Urban Renewal Area-Deerfield Park

V. Adjournment

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**Amended - AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
March 19, 2013 Meeting #13**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #12 dated March 5, 2013**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Supervisors discuss/share information from committees and boards they have attended

9:00 a.m. Scott Rinehart – County Engineer

Review & approve Amendment #1 to the FY 2012-2013 Clay County Secondary Roads Budget.

Review and approve FY2013-2014 Clay Co Secondary Roads Budget and 5-Year Construction Program.

9:30 a.m. Sandra Geidl, Kim Wilson & Tammy McKeever – County Government Month

10:00 a.m. Local Hazard Mitigation Plan Public Hearing & Approve Resolution 2013-09 Adopting Plan

10:30 a.m. Kim Wilson – Central Point Coordinator

Review, Approve, Authorize Chairperson to sign the 2013 City of Spencer Renaissance Grant for the Clay County Money Management Service

11:00 a.m. Marjorie Pitts – County Auditor

Approve low bid for window reflective film for south windows of Governmental Services Center (GSC) Building between Krayco, Sioux Center, IA or Midwest Mobile Glass Sheldon, IA

Approve low bid for tuckpoint and repair at the Governmental Services Center (GSC) Building from Karr Tuckpointing, Sheldon, IA or Schoonover Tuckpointing, Vinton, IA

Approve Renewal License Application #BB0018578 for Class B Beer Permit pending dram shop certification for Lost Island Store presented by: Gary Sanderson, 3299 335th Ave, Ruthven, IA

11:30 a.m. John Hansen & Mike Adkins – Midwest Construction Consultants

Sheriff's Office & Jail Project Update

Authorize Chairperson to sign Project Cost Recaps from Midwest Construction for invoices & work completed as of March 1, 2013

Approve Change Order #11.2 from Chief Industries, Change Order #12.4 from Midwest Mechanical & Change Order #13.4 from Design Supply for changes to the Sheriff's office and Jail Project and authorize chairperson to sign

11:45 a.m. Mike Houchins – County Attorney

Discuss and consider approval of FY14 Sheriff's Deputy wages

V. Adjournment

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**AGENDA – SPECIAL SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 2:00 p.m.
March 20, 2013 Meeting #14**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

2:00 p.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Other Business – For Discussion / Possible Board Action**

2:00 p.m. *Discuss & Consider Proposals for Sheriff's Deputy Wages for FY2014*

III. Adjournment

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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
April 2, 2013 Meeting #15**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Mtg #13 dated March 19, 2013 & Mtg #14 dated March 20, 2013**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Supervisors discuss/share information from committees and boards they have attended

9:00 a.m. Dan Heissel – County Conservation Director- Dept Update

9:30 a.m. Marjorie Pitts – County Auditor

Amend March 19, 2013 motion related to Secondary Road department management wage for fiscal year 2014.

Accept/Approve Sheriff's Deputy Wage Proposal

Set date & time for public hearing on the FY13 budget amendment

Accept Payroll Request forms for Robert J. Brady & Lisa J. Steffens from the Sheriff's Dept

10:00 a.m. Drainage District #2 Hearing

Drainage District #8 Meeting-Approve Amendment to 28E Agreement

11:00 a.m. Kim Wilson – Central Point Coordinator – Dept Update

Review, Approve, Authorize Chairperson to sign 2013 County Government Month & National Volunteer Month proclamations

1:30 a.m. EBS – Health Insurance Renewal Update

V. Adjournment

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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.**

April 16, 2013 Meeting #16

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #15 dated April 2, 2013**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Supervisors discuss/share information from committees and boards they have attended
Approve E911 Board Recommendation to hire Alpha Wireless to be Tech Consultants on the Joint Communications Center Board

Accept Auditor's Report of Fees Collected for quarter ending March 31, 2013

Accept Sheriff's Report of Fee Collected for quarter ending March 31, 2013

Accept Sheriff's Commissary Report for quarter ending March 31, 2013

Accept Recorder's Report of Fees Collected for quarter ending March 31, 2013

Accept Clerk of Court's Report of Fees Collected for quarter ending March 31, 2013

9:00 a.m. Fund Year 2013 Budget Amendment Hearing

9:15 a.m. Scott Rinehart – Secondary Roads

1. Close 200th Avenue to through traffic from 360th Street north to the RR crossing for PCC Paving.
2. Close 200th Avenue to through traffic from 18th Street north to the airport road (330th Street) for PCC Paving
3. Close West 4th Street to through traffic from 11th Ave. W, west to 190th Avenue for PCC Paving.
4. Accept/reject Underground Construction Application for Great Lakes Communication Corp to place fiber optic cable in Clay County Secondary Roads right-of-way along 340th Street to 240th Avenue (M50) then south to 370th Street, then west to 2365 370th Street. Sections 8, 17 & 20 of Riverton TWP.
5. Accept/reject Underground Construction Application for Alliant Energy - ILP to place electrical power lines in Clay County Sec Roads right-of-way by boring under 440th St and 150th Ave. Sect 26 & 35, Clay TWP.
6. Accept/reject Overhead Const Application for Alliant Energy-ILP to place electrical power poles in Clay Co Sec Roads ROW along 150th Ave, 440th St & 460th St. Sect 25, 26 & 35, Clay TWP & Sect 2&11, Peterson TWP.
7. Accept or reject Underground Construction Application for Iowa Lakes Electric Cooperative to place power line in Clay County Secondary Roads right-of-way along 450th Street. Section 5, Herdland TWP.
8. Accept/reject Underground Construction Application for Premier Communications to place fiber optic cable in Clay Co Sec Roads right-of-way along 500th Street. Section 30, Herdland TWP & Section 25 Douglas TWP.
9. Accept/reject Underground Construction Application for Premier Communications to place fiber optic cable in Clay Co Sec Roads right-of-way along 195th Avenue and 510th Street. Section 34, Douglas TWP.

9:30 a.m. James Worm – GIS Coordinator - Arc GIS Online Demonstration & Dept Update

10:00 a.m. Jill Toft – Clay County Visitors Bureau – Update

10:30 a.m. Sheriffa Jones – Iowa Lakes RC & D - Update

11:00 John Hansen & Mike Adkins – Midwest Construction Consultants – Sheriff's Office & Jail Update

1. Approve the fencing proposal.
2. Approve Solutions wireless computer system proposal.
3. Discuss and consider approval of furniture proposal
4. Discuss and consider approval of high density shelving proposal
5. Review of current project budget and approve the April pay request
6. Discussion of grand opening dates
7. Discussion on moving inmates
8. Approve Jail Project Change order #13-4 & Authorize chairperson to sign
9. Authorize Chairperson to sign Project Cost Recaps from Midwest Construction for invoices & work completed

11:45 a.m. Michael Houchins – County Attorney - Set hearing for 2013 Codification of County Ordinances

12:00 a.m. Break for Lunch

1:30 p.m. a.m. Marjorie Pitts – County Auditor

Approve Transfer of funds from Debt Service to Capital Projects fund for Jail G.O. Bond interest earned

Accept Employee Payroll Request from James Montgomery from Secondary Roads Dept

2:00 p.m. Sandra Geidl – County Treasurer –Dept Update

2:30 p.m. Kim Wilson – Central Point Coordinator - Dept Update

Action Item: Review, Approve, Authorize Chairperson to sign an "exception to policy" for general assistance for partial payment to a past due utility bill for a Clay County family.

V. Adjournment

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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
April 30, 2013 Meeting #17**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #16 dated April 16, 2013**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

9:00 a.m. Don Etler –Engineer - Drainage District 8 Lateral 4 Meeting

Receive Re-classification Report & Set hearing date

9:30 a.m. Scott Rinehart – County Engineer - Dept Update

10:00 a.m. Marjorie Pitts – County Auditor

Authorize co auditor to sign agreement with Pitney Bowes for Dept. Human Services' Digital Meter System

Authorize co auditor to sign 28E Agreement to create Iowa Precinct Atlas Consortium

Approve Resolution 2013-11 adopting & approving Tax Compliance Procedures Relating to Tax Exempt Bonds

Authorize Chairperson to sign County Substance Abuse Prevention Service Request for Bid FY2014

11:00 a.m. Kelly McCarty – Revolving Fund Loan – Loan Approval

V. Adjournment

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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
May 14, 2013 Meeting #18**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #17 dated April 30, 2013**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

8:45 a.m. May 19-25, 2013 EMS Week Proclamation

9:00 a.m. Scott Rinehart – County Engineer

Accept/reject Underground Construction Application for David & Cheryl Barglof to place electrical power line Clay Co Sec Roads right-of-way by boring under 360th St. Sections 14 & 23, Riverton TWP

Accept/reject Underground Construction Application for IA Lakes Regional Water to place water line Clay Co Sec Roads right-of-way by directional drilling under 380th St & 120th Ave. Sect 28, 32 & 33, Lone Tree TWP

Accept or reject Underground Construction Application for IA Lakes Electric Coope to place power line Clay Co Sec Roads right-of-way by boring under 120th Ave. Sections 32 & 33, Lone Tree TWP.

Accept/reject underground construction application for Great Lakes Communication Corp to place fiber optic cable in Clay Co Roads right-of-way by boring under 370th St. Sections 20& 29 Sioux TWP

9:30 a.m. Cora Elbrith IA Homeland Security & Eric Tigges – EMA

Authorize 2009 Chairperson to sign Planning Grant Agreement between IA Homeland Security & Clay Co

9:45 a.m. Ted Kourousis-NW IA Planning & Development - Approve Resolution 2013-12 approving designation of Buena Vista County Drive Trail Route through Clay County and authorizing placement of signs

10:00 a.m. Peace Officers Memorial Day & May 12-18, 2013 Law Enforcement Officers Week Proclamation

11:00 a.m. Kim Wilson – Central Point Coordinator – Dept Update

11:30 a.m. John Hansen – Midwest Construction Consultants – Jail Project Update

Authorize the Chairperson to sign Project Cost Recaps from Midwest Construction for invoices & work completed as of May 1, 2013 for the Sheriff's Office and Jail Project

12:30 p.m. Break for Lunch

1:30 p.m. John Lawson – County Assessor – Dept Update

2:00 p.m. Shirley Goyette – County Recorder - Dept Update

2:15 p.m. Marjorie Pitts – County Auditor - Dept Update

Accept & authorize chairperson to sign Employee Payroll Request forms from Conservation Dept for Michael Sundall, Brandon White & Cody Rolfes

Accept & authorize chairperson to sign Employee Payroll Request forms from Sec Roads Dept for Eric Maassen, Greg Maassen, Kyle Saboe, Josh Kruse, Caleb Batschelet & Caleb Mackey

Approve Transfer of funds from Debt Service to Capital Projects fund for Jail G.O. Bond interest earned

Approve Class C Native Wine Permit for InnSpiration Vines & Wines submitted by Paul & Sheila Thomsen

3:00 p.m. Approve Revolving Loan Fund Application

V. Adjournment

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**AGENDA – SPECIAL SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
May 21, 2013 Meeting #19**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

I. Agenda received as proposed or as amended

Marjorie Pitts – County Auditor

Approve & authorize Chairperson to sign FY2014 Clay Co Health Plan renewals from Iowa Governmental Health Care Plan (IGHCP) for employees of Clay County

8:30 a.m. Randy Krukow – County Sheriff

Discuss/Approve two copier contracts for new Sheriff's Office - Jail

9:00 a.m. Board of Supervisors Meet as Trustees of Drainage District 2

To continue the hearing to consider any objections and other comments to the report submitted by the engineers from the I & S Group, Algona, Iowa for repairs and improvements in Drainage District #2 to the Main Open Ditch resulting from the Petition dated August 1, 2011 stating that the Main Open Ditch serving these lands was not sufficient in its current condition to properly drain excess waters from the lands of the petitioners and that the main open ditch needs to be properly repaired or improved to correct the situation.

II. Adjournment

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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
May 28, 2013 Meeting #20**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Mtg #18 dated May 14,2013 & Mtg #19 dated May 21, 2013**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Supervisors discuss/share information from committees and boards they have attended

9:00 a.m. Scott Rinehart – County Engineer

1. Accept or reject Underground Construction Application for Iowa Lakes Regional Water to place water line in Clay County Secondary Roads right-of-way by directional drill under M27 (130th Avenue). Sections 21 & 22, Clay TWP.
2. Accept or reject Underground Construction Application for Iowa Lakes Electric Cooperative to place power line in Clay County Secondary Roads right-of-way along 220th Avenue. Section 31, Herdland TWP.

9:15 a.m. Tammy McKeever – Zoning, Environmental Health & Safety, EMS Coordinator - Dept Update

9:30 a.m. Michael Houchins – County Attorney- Re-Codification Hearing

10:00 a.m. Neil Guess, P.E., L.S. – Bolton & Menk Engineers & Surveyors

10:30 a.m. Sandra Geidl – County Treasurer – Dept Update

Discuss Abatement of 1983/84 Personal Property tax on Vern Wiese

Discuss administration charge on large drainage project

11:00 a.m. Kim Wilson – CPC - Dept Update (1/2 hour)

11:30 a.m. Kenyon Brown & Craig Gabhart – Advanced Systems Inc.

Authorize Chairperson to sign agreement for 2 copiers for Sheriff's Office & Jail Dept

Marjorie Pitts – County Auditor

Accept priorities list from the goal setting session on April 29, 2013 by Elected officials & Dept heads

Approve Certificate of Adjustment # 2191 regarding taxes payable 2012/2013

Accept & authorize chairperson to sign Employee Payroll Requests for Zach Boltjes, Anne Skonohovd, Julie Hansen, Teresa Martindale, Becky Conley, and Karen Bauermeister from Conservation Dept

Authorize Chairperson to sign the revised Project Cost Recap for invoices completed as of May 1, 2013

Authorize Chairperson to sign fireworks permit for: Tom & Linda Cushing, 2506 298th St., Spencer, IA;

Pete Norgaard, 2935 Highway 18, Dickens, IA

Authorize Chairperson to sign Annual Licensed Code Support Agreement between Clay Co and Solutions, Inc., 2311 West 18th Street, Spencer, IA

Authorize Chairperson to sign annual Information Technology Services Statement of Work between Clay County and Solutions, Inc., 2311 West 18th Street, Spencer, IA

Authorize Co Auditor to sign Pitney Bowes Rental Agreement for Digital Meter System & Maintenance

Discuss/Approve replacing concrete parking area for County Attorney's Office

V. Adjournment

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**AGENDA – SPECIAL SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
June 4, 2013 Meeting #21**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Other Business – For Discussion / Possible Board Action**

Set hearing date & time for Fund Year 2013 Budget Amendment

Authorize Chairperson to sign annual Information Technology Services Statement of Work between Clay Co Sheriff and Solutions, Inc., 2311 West 18th Street, Spencer, IA

III. Adjournment

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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
June 11, 2013 Meeting #22**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #20 dated May 28, 2013 and Meeting #21 dated June 4, 2013**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

9:00 a.m. Scott Rinehart – County Engineer – Dept Update
Accept or reject low fuel quote.

9:15 a.m. Sandra Geidl – County Treasurer
Approve Abatement of 1983/84 Personal Property tax on Vern Wiese
Approve Mobile Home Abatement for Kim Ranae Schipull

9:30 a.m. Drainage District 2 Meeting

10:00 a.m. Drainage District 8 Branch 4 Hearing

10:45 a.m. Robert Fagen – City of Spencer - Quality Housing Initiative Phase II

11:00 a.m. John Hansen – Midwest Construction Consultants, Shawn Harding of HMN Architects, and Anna Harmon of Cannon Moss Bruegger – Sheriff's Office & Jail Project Update
Authorize Chairperson to sign Project Cost Recaps from Midwest Construction for invoices & work completed

11:30 a.m. Ed Campbell - Custodian – UV Lights

12:00 Noon - Lunch Break

1:30 p.m. Kim Wilson – Dept Update
Review, approve, Authorize chairperson to sign Clay County Targeted Case Management 2014 Projected Cost Report, as submitted by subcontractor, Seasons Center for Behavioral Health

2:00 p.m. Marjorie Pitts – County Auditor
Authorize Chairperson & Co Auditor to sign 2013 Polling Place Accessibility State Grant Program for Election Assistance for Individuals with Disabilities (EAID)
Approve Transfer#278 for \$20,268 from G.S.C. Bldg fund to Capital Projects fund
Approve Transfer#279 for \$1,069 from G.S.C. Bldg fund to Capital Projects fund
Approve Transfer#280 for \$25,414 from General Basic fund to the Capital Projects fund
Approve Transfer #281 for \$115,390 from General Basic fund to Secondary Roads fund
Approve Transfer #282 for \$1,011,920 from Rural Basic fund to Secondary Road fund
Approve Transfer #283 for \$551,000 from Local Option Sales Tax-Rural Use fund to the Sec Roads fund
Approve Transfer #284 for \$12,500 from Local Option Sales Tax-Any Lawful Use fund to Quality Housing Initiative fund
Approve office furniture quote for Co Attorney's office from Spencer Office Supplies
Authorize Chairperson to sign fireworks permit for: Kathy Anderson, 102 5th Ave NW, Fostoria, IA;
Mary Smith, 15 4th Ave NW, Fostoria, IA; Valerie Paulsen, 2511 298th St, Spencer, IA
Accept & Authorize chairperson to sign Employee Payroll Requests from Secondary Roads for Thomas Meyers and Loren Spooner
Approve disallowances for homestead and military credit applications for 2012 values
Discuss participating in City of Dickens Quasquincentennial parade on July 20, 2013 at 1:00 p.m.

2:30 p.m. Supervisors discuss/share information from committees and boards they have attended

V. Adjournment

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**AMENDED AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
June 25, 2013 Meeting #23**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #22 dated June 11, 2013**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

9:00 a.m. FY2013 Budget Amendment Hearing

9:15 a.m. Scott Rinehart – County Engineer

Accept/reject Underground Construction Application for Iowa Lakes Electric Coop to place electrical line in Clay Co Sec Roads right-of-way by boring under 330th Ave Sect 31, Summit & Sect 6, Riverton TWP's.

9:45 a.m. Michael Houchins – County Attorney – 2nd & Final Codification Hearing

10:00 a.m. John Torbert, Executive Director of Iowa Drainage District Association

10:30 a.m. Sandra Geidl - County Treasurer – Tax Sale Update

Authorize Co Treasurer to sign Service Agreement between Employment Connections, Inc. and Clay Co for office support worker

Approve appointment of LeAnn Black as Motor Vehicle Deputy for County Treasurer as of August 1, 2013

10:45 a.m. Marjorie Pitts – County Auditor

Authorize chairperson to sign agreement with Mapping Solutions to create and publish a county plat map book

Authorize Chairperson to sign fireworks permit for: Roberta Shearer, 1227 10th Ave SE, Spencer, IA;

Daniel Mayes, 417 1st Ave SW, Fostoria, IA; Jeremy & Sharleen Walters, 3140 100th Ave, Hartley, IA;

James M Casey, 2550 350th St, Spencer, IA; James J. Fitzloff, 2525 350th St, Spencer, IA

Create a Capital Improvement fund/transfer funds

Accept & authorize chairperson to sign Employee Payroll Requests from Thomas Herrig & Glen Rouse from Secondary Roads Dept

Approve & Authorize Chairperson to sign Sec Roads payroll wage schedules & salaries for FY2014

Drainage District 8 Branch 4 Meeting

Approve & Authorize Chairperson to sign Contractor's Application for Payment #6 to King Construction for tile improvements on Drainage District 8 Branch 4

Approve & Authorize Chairperson to sign Change Order # 2 for tile improvements to Drainage District 8 Branch 4 for King Construction

11:00 a.m. Libby Stricker – Spencer Insurance – Insurance Renewal

11:15 a.m. John Lawson – County Assessor – Dept Update

11:30 a.m. Jeremy Parsons, Clay County Fair Secretary & Christopher Bjornstad – Clay County Fair Attorney – Clay County Fair Update

12:00 Noon Kim Wilson – CPC

Review, Approve, Authorize Chairperson to sign FY 14 Upper Des Moines Opportunity Food Pantry contract

Review, Approve, Authorize Chairperson to sign a payment plan with the Iowa Department of Human Services to address unpaid Medicaid bills for Mental health and Disability Services

Review, Approve, Authorize Chairperson to sign an agreement with Hope Haven to provide Medicaid funded habilitation services to persons living in Clay County who have severe and persistent mental illness.

12:30 p.m. Lunch Break

1:30 p.m. Donald Reffer-B & W Control Specialist, Inc. – Informational

Supervisors discuss/share information from committees and boards they have attended

V. Adjournment

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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
July 9, 2013 Meeting #24**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #23 dated June 25, 2013**
- III. Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Accept County Auditor's Report of Fees Collected for quarter ending June 30, 2013

Accept County Sheriff's Report of Fees Collected for quarter ending June 30, 2013

Accept County Sheriff's Commissary Report for quarter ending June 30, 2013

Accept County Recorder's Report of Fees Collected for quarter ending June 30, 2013

Accept County Treasurer's Semi-Annual Report for period ending June 30, 2013

Accept Clay Co Clerk of District Court's Report of Fees Collected for quarter ending June 30, 2013

Accept Employee Payroll Request from Secondary Roads for Thomas Herrig, Glen Rouse and Clifton Albrecht

Approve appointment of Scott Rinehart as Clay County Engineer

9:00 a.m. Scott Rinehart – County Engineer - Dept Update

9:30 a.m. Paul Swanson - Clean Line Energy

9:45 a.m. Tammy McKeever - Zoning, Env Health & Safety Dept; EMS Coordinator – Dept updates

10:00 a.m. Kim Wilson – Central Point Coordinator - Dept Update

10:30 a.m. John Lawson – County Assessor – Dept update

11:00 a.m. Marjorie Pitts – County Auditor

Accept & authorize Chairperson to sign bid from Schoonover Tuckpointing Co, Inc. for Administration Bldg

Authorize Chairperson to sign Certification of Cost Allocation Plan for Fund Year 2012

Adopt Resolution 2013-14 to establish the Fiscal Year 2014 expenditure appropriations by department.

Adopt Resolution 2013-15 to approve funding for economic development purposes for fiscal year 2014

Set date & time for FY14 Budget Amendment Hearing

11:30 a.m. John Hansen – Midwest Construction Consultants – Sheriff's Office & Jail Project Update

Authorize Chairperson to sign Project Cost Recaps from Midwest Construction for invoices & work completed

Approve Change Orders

Supervisors discuss/share information from committees and boards they have attended

V. Adjournment

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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.**

July 23, 2013 Meeting #25

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

I. Agenda received as proposed or as amended

II. Minutes approved – Meeting #24 dated July 9, 2013

III. Claims/Drainage and payments – Resolution by Board to Approve

IV. Other Business – For Discussion / Possible Board Action

- Approve FY14 Department Personnel Wages
- Approve Chair sign DD#8 B4 IDALS – Pilot Project cost share requisition form
- Authorize Chairperson & Co Auditor to sign FY13 IDPH County Substance Abuse Prevention Services Year End Report
- Adopt Resolution 2013-16 Quit Claim Clay County, IA land located at the Clay County Fair
- Accept Employee Payroll Request from Conservation Dept for Jennifer Jensen
- Approve engineering services & work for DD JT61
- Approve Fund Transfer #285 from General Basic to Capital Projects \$4822.34
- Authorize Chairperson to sign Management & Services Agreement for Public Health Programs with the Spencer Municipal Hospital
- Authorize Chairperson to sign FY14 Plan Document & Summary Plan Description for Clay County Employee Partial Self-Funded Health Care Plan
- Accept proposal for 8 new Rain Bird 5000 rotor heads for Administration Building sprinklers
- Award Administration Building Tuckpointing project to either Schoonover Tuckpointing; Mid-Continental Restoration Co., Inc. or Karr Tuckpointing
- Award Courthouse Sprinkler project to Northwest Iowa Sprinkler

9:00 a.m. Frank Rouse – Engineer Dept - Drainage tree & brush control quotes on multiple ditches

9:15 a.m. Tammy McKeever – Zoning –

- Set public hearing date for Zoning District change
- Authorize Chairperson to sign the Lead Firm Certification

9:30 a.m. Mark Lawson – City of Spencer Chief of Police

- Discuss signage for Stolley's Park

9:45 a.m. Randy Krukow – Sheriff Department update

- Accept Employee Payroll Request from Sheriff's Office for Patrick W Nath – Jailer position

10:00 a.m. Anita Jorgensen – County Director Upper Des Moines Opportunity, Inc. (UDMO); & Jamey Whitney, Executive Director

10:30 a.m. Susan Sembach – Freedom Rock

11:00 a.m. Robert Fagen – City of Spencer Manager – Voluntary Annexation from Riverton Twp

11:30 a.m. Sande Geidl – Treasurer

- Accept Employee Payroll Request from Treasurer's Office for Alicia Roos & LeAnn Black Deputy positions

11:45 a.m. Joan Waller – Veteran's Affairs Director - Dept update,

- Appointment of VA Board Officers
- Guest: Michael Flaherty – Vet Center, Sioux City, IA

12:00 a.m. Kim Wilson – CPC –

- Approve/Authorize Chairperson to sign an exception to policy for rental assistance for a Clay County legal resident
- Approve/Authorize Chairperson to sign the FY14 Seasons Center for Behavioral Health contract

Michael Houchins – County Attorney Dept Update

- Approve/Authorize Chairperson to sign the quote from Seversen Construction to remodel the County Attorney office space.

Marjorie Pitts – County Auditor Dept Update

Supervisors discuss/share information from committees and boards they have attended

V. Adjournment

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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
August 6, 2013 Meeting #26**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #25 dated July 23, 2013**
- III. Claims and Drainage Claim payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

9:00 a.m. John Hansen – Midwest Construction Consultants-Sheriff's Office & Jail Project Update

9:30 a.m. Zoning Public Hearing

10:00 a.m. Fund Year 2014 Budget Amendment Hearing

10:05 a.m. Scott Rinehart - County Engineer

Accept or reject Underground Construction Application for Royal Telephone Company to place fiber optic line in Clay County Secondary Roads right-of-way along 400th Street, Section 1, Clay TWP.

10:30 a.m. Greg White – Energy Market Point

Improvement of Energy Efficiency and Reduction of Energy Costs

11:00 a.m. Randy Krukow

Set daily room & board fees for the New Clay County Jail

11:15 a.m. Kim Wilson – CPC

Approve/Authorize Chairperson to sign a FY14 Seasons Center for Behavioral Health contract

Marjorie Pitts – County Auditor

Authorize Chairperson to sign fireworks permit for Deb Merten, 3250 230th Ave, Spencer, IA

Set time for the September 10, 2013 School Election Canvass

Approve Certificates of Adjustment #2194, #2195, #2196 for Elderly Credit late filing and Suspensions

Approve Transfer #286 from Local Option Sales Tax-Any Lawful Use fund to Quality Housing Initiative fund

Approve Transfer #287 from Governmental Serv Bldg-GSC fund to Capital Project fund.

Accept Employee Payroll Request from Conservation Dept for Lisa Seaman

Accept Employee Payroll Request from County Attorney Dept for Christine Pudenz

Approve carpet estimate from Speidel Flooring for County Attorney office remodel

Approve estimate from Christians Sheet Metal to wash pre-filters & coils monthly at the Jail facility

Approve invoice for \$25,000 & authorize James Worm, GIS Coordinator to sign 3 year maintenance agreement for \$75,000 with ESRI from Redlands California

Supervisors discuss/share information from committees and boards they have attended

Adjournment

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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
August 20, 2013 Meeting #27**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #26 dated August 6, 2013**
- III. Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Supervisors discuss/share information from committees and boards they have attended

Discuss & Approve current Board member appointments

9:00 a.m. FY2014 Budget Amendment Hearing

9:15 a.m. Hearing for the Proposal to Convey Clay Co, IA's Interest to Certain Lands located at the Clay Co Fair Grounds by Quit Claim Deed

9:30 a.m. Scott Rinehart – County Engineer-Dept. Update

1. Enter into agreement between the Iowa Department of Transportation the Clay County to use M22 (100th Avenue), B24 (350th Street) and M27 (130th Avenue) as a detour for Highway 18 bridge replacement over the Ocheyedan River, Sections 30 & 31, Waterford Township.
2. Accept or reject Underground Construction Application for Iowa Lakes Regional Water to place water line in Clay County Secondary Roads right-of-way by directional drilling under 160th Avenue, Section 19, Douglas TWP & 24, Peterson TWP.
3. Accept or reject Underground Construction Application for Iowa Lakes Regional Water to place water line in Clay County Secondary Roads right-of-way by directional drilling under 440th Street, Sections 29 & 32, Clay TWP & under 450th Street, Section 32, Clay TWP & Section 5, Peterson TWP.
4. Accept or reject Underground Construction Application for Interstate Power & Light Company (Alliant Energy) to place single phase electrical line in Clay County Secondary Roads right-of-way by directionally boring under 150th Avenue, Section 26, Waterford TWP.

9:45 a.m. Drainage District #8 and Drainage District #8 Branch 4 Meeting

Authorize chairperson to sign Amendment to 28E Agreement between IA Dept of Ag & Land Stewardship Set Levy rate for District 8 Branch 4

10:00 a.m. Dan Heissel – Dept Update

Approve/authorize Chairperson to sign Cabin Cleaning Contract Agreement

10:15 a.m. Tammy McKeever – Zoning, Env Health & Safety Dept & EMS Coordinator - Dept Update

Appoint William R. Gerdeman, 2965 300th St, Dickens, IA to Zoning Board for term ending 12-31-2015

10:30 a.m. James Worm – GIS Coordinator – Dept Update

11:00 a.m. Michael Houchins – County Attorney

Authorize chairperson to sign Resolution 2013-17 Approving Voluntary Annexation of parcel of land in SE Quarter of Sect 2, Riverton Twp, Clay Co, IA owned by Nystrom Development LLC

11:15 a.m. Eric Tigges – Emergency Management

Authorize Emergency Management Director to sign MOU with State of Iowa for Emergency Flood Pumps

11:30 a.m. Marjorie Pitts – County Auditor

Award Administration Building Tuckpointing project to either Schoonover Tuckpointing; Mid-Continental Restoration Co., Inc. or Karr Tuckpointing

Approve Estimate for floor covering & carpeting for Co Attorney's office from Speidel Flooring

Approve Estimate from Seversen Construction to replace counter at Co Attorney's office

Approve Estimate from Midwest Technology Services to install Allworx phone system at Co Attorney's office

Approve fund transfer #288 from General Basic to Capital Projects

Approve employee payroll requests from the Sheriff Department for Spencer Taylor, Jason Ellison, Josh Carris, and Brian Davis

12:00 Noon Kim Wilson – Central Point Coordinator- Dept Update

V. Adjournment

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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
September 3, 2013 Meeting #28**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #27 dated August 20, 2013**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Supervisors discuss/share information from committees and boards they have attended

9:00 a.m. Scott Rinehart – County Engineer

Accept or reject Underground Construction Application for Iowa Lakes Electric Cooperative to place electrical line in Clay County Secondary Roads right-of-way by directionally boring under 190th Avenue, Sections 9 & 10, Riverton TWP.

9:30 a.m. Kim Wilson – Central Point Coordinator

Action Item: Review, Approve, and Authorize Chairperson to sign FY 14 Clay County Targeted Case Management for eligible individuals with disabilities with subcontractor, Seasons Center For Behavioral Health.

Action Item: Review, Approve exception to policy for housing and/or utility assistance for a Clay County resident with multi-occurring disabilities.

10:00 a.m. Carolyn Sheridan – Discussion of Rock Island Clean Lines

10:10 a.m. Shirley Goyette – County Recorder – Dept Update

Michael Houchins – County Attorney

Discuss County Attorney Collections for Fiscal 2013

Marjorie Pitts – County Auditor

Approve transfer #289 from Local Option Sales Tax-Any Lawful Use fund to Quality Housing Initiative fund

Approve transfer #290 from General Basic fund to Capital Project fund

V. Adjournment

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**AGENDA – SPECIAL SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.**

AMENDED September 13, 2013 Meeting #29

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

I. Agenda received as proposed or as amended

II. Other Business – For Discussion / Possible Board Action

8:30 a.m. September 10, 2013 School Election Canvass

III. Adjournment

Del Brockshus
1808 11th St SE
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712/262-3478
del@delsgardencenter.com

Ken Chalstrom - Chair
2750 470th Street
Webb, IA 51366
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Burlin H. Matthews
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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
September 17, 2013 Meeting #30**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #28 dated Sept 3, 2013 & Mtg #29 dated Sept 13, 2013**
- III. Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Supervisors discuss/share information from committees and boards they have attended
Authorize Chairperson to sign letter of support for Hensall Condiments Corporation project

9:00 a.m. Scott Rinehart – County Engineer

Accept & Authorize Chairperson to sign Employee Payroll Request Form from Sec Roads Approving Hiring of Cynthia Koenig and Gary Findley in the Secondary Roads Department for the Gillett Grove bridge project.

9:30 a.m. Kim Wilson – Central Point Coordinator – Dept Update

Marjorie Pitts – County Auditor

Create the Communication Center Capital Project Fund
Approve the move of line item spending power within the County Sheriff departmental budget
Approve the move of line item spending power within the County Attorney departmental budget
Authorize Chairperson to sign the Midwest Technology estimate for Co Attorney phone system equipment
Approve Fund Transfer #291 of \$5,000 from LOSST fund to Quality Housing Initiative fund
Approve Fund Transfer #292 of \$20,165.05 from General Basic fund to Capital Projects fund
Approve Certificate of Adjustments #2197-2220 regarding taxes payable 2013/2014

Sandra Geidl – County Treasurer – Dept Update

V. Adjournment

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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
October 1, 2013 Meeting #31**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #30 dated September 17, 2013**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Supervisors discuss/share information from committees and boards they have attended
Discuss / Approve contribution to Iowa Drainage District Association mutual protection fund
Approve Modified Rock Island Clean Line Electric Transmission Project Resolution #2013-18

9:00 a.m. Scott Rinehart – County Engineer

Accept or reject Underground Construction Application for Iowa Lakes Electric Cooperative to place electrical lines in Clay County Secondary Roads right-of-way by boring under 330th Street, Section 5, Sioux TWP & Section 32, Meadow TWP.

9:30 a.m. Spencer Police Chief Lawson – “No Hunting” Signs by City Recycle Center

10:00 a.m. Tammy Mc Keever – Zoning, Env Health & Safety Dept, EMS Coordinator

Set time for Iowa Municipalities Workers' Compensation Association (IMWCA) Presentation

10:30 a.m. John Rosenboom – Bolton & Menk, Inc. – Update on Drainage District 2

11:00 a.m. Jill Toft – Clay County Convention & Visitors Bureau Coordinator -Annual Report

11:30 a.m. Kim Wilson - Central Point Coordinator

Action Item: Review/Approve exception to policy for burial assistance of a Clay County resident.

12:00 Noon Marjorie Pitts – County Auditor

Authorize chairperson to sign the Inukshuk Technologies, LLC website maintenance contract for 2014
Approve & Authorize Chairperson to sign Estimate from Steffen Furniture for Blinds in Judge Carr's Office

V. Adjournment

Del Brockshus
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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
October 15, 2013 Meeting #32**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #31 dated October 1, 2013**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Accept County Auditor's Report of Fees Collected for quarter ending September 30, 2013
Accept County Sheriff's Report of Fees Collected for quarter ending September 30, 2013
Accept County Sheriff's Commissary Report for quarter ending September 30, 2013
Accept County Recorder's Report of Fees Collected for quarter ending September 30, 2013
Accept Clerk of District Court Report of Fees Collected for quarter ending September 30, 2013
Discuss/Approve request for FY14 funding of US Flag replacement from American Legion

8:45 a.m. Kathy Fueston – Bike Trails Information

9:00 a.m. Scott Rinehart – County Engineer

1. Accept/reject Underground Construction Application for IA Lakes Electric Coop to place electrical lines in Clay Co Sec Roads right-of-way by boring under 160th Ave, Sect 24, Peterson TWP & Sect 19, Douglas TWP.
2. Review & approve Federal-aid Agreement with the Iowa Dept of Transportation and Clay County for project BRS-CO21(126)--60-21 & authorize Chairperson to sign agreement.

9:30 a.m. Joint Drainage Ditch #60 Telephone Conference with Palo Alto County

10:00 a.m. Randy Krukow – Co Sheriff – Dept Update

10:15 a.m. John Hansen- Midwest Construction Consultants – Conference Call Re: Sheriff's Office & Jail
Authorize Chairperson to sign Project Cost Recaps from Midwest Construction for invoices & work completed as of October 1, 2013
Authorize Chairperson to sign substantial completion forms for Design Supply, Christian Sheet Metal & Chief Industries for Sheriff's Office & Jail Project

10:30 a.m. Michael Houchins – County Attorney

Approve Resolution 2013-19 to accept City of Spencer Joint Communications Center Agreement

10:45 a.m. John Lawson – County Assessor - Business Property Tax Update

11:00 a.m. Marjorie Pitts – County Auditor

Authorize chairperson to sign the Solutions, Inc. Business Associates HIPAA Agreement
Authorize Chairperson to sign Cannon Moss Brygger Architects Agreement for Clay Co Communication Center Relocation
Approve Certificate of Adjustment # 2221 & #2222 regarding taxes payable 2013/2014
Authorize Co Auditor to sign Clay Co Regional Events Center Facility Usage Agreement for the November 5, 2013 City Election
Set time for November 5, 2013 City Election Canvass for November 12, 2013
Approve Transfer #293 of \$3,120.30 from General Basic fund to the City/County Communication Center fund
Approve Transfer #294 of \$251,672.26 from General Basic fund to Capital Projects fund
Authorize Chairperson to sign County Substance Abuse Prevention Services Agreement for FY2014 with Compass Pointe

11:15 a.m. Lathe Toft - Boji Builders – Discuss Buildings Snow removal

11:30 a.m. Kim Wilson – Central Point Coordinator – Dept Update

Action item: review/approve authorize Chairperson to sign correspondence to the Regional MH/DS working group regarding staff compensation.

12:00 Noon Kelly McCarty - Revolving Loan Update

Supervisors discuss/share information from committees and boards they have attended

V. Adjournment

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**Amended AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
October 29, 2013 Meeting #33**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #32 dated October 15, 2013**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Supervisors discuss/share information from committees and boards they have attended

9:00 a.m. Sue Brugman – Crown Clinic Medical care for jail inmates

9:30 a.m. Scott Rinehart – County Engineer – Dept Update

10:00 a.m. Kim Wilson – Central Point Coordinator – Dept Update

10:30 a.m. Tammy McKeever – Zoning, Env Health & Safety Dept; EMS Coordinator - Dept Update

10:45 a.m. Marjorie Pitts – County Auditor

Authorize Chairperson to sign Business Associate Agreement with Wellmark, Inc.

Accept & authorize Chairperson to sign Employee Payroll Request from Treasurer's Office for Casey Climer

Approve Transfer of funds from Local Option Sales Tax-Any Lawful Use to Quality Housing Initiative fund

11:00 a.m. Sandra Geidl – County Treasurer – Dept Update

V. Adjournment

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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:00 a.m.
November 12, 2013 Meeting #34**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:00 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #33 dated October 29, 2013**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Supervisors discuss/share information from committees and boards they have attended

8:30 a.m. Scott Rinehart – County Engineer

Accept or reject Underground Construction Application for Iowa Lakes Electric Cooperative to place electrical lines in Clay County Secondary Roads right-of-way by boring under 165th Avenue, Section 6, Riverton TWP

9:00 a.m. Kim Wilson – Central Point Coordinator – Dept Update

Review/Approve/Authorize Chairperson to sign the Clay County Targeted Case Management FY 13 Actual Cost Report Certification page.

9:30 a.m. Kathy Evert –President, Iowa Lakes Corridor

10:00 Bob Fagen – Spencer City Manager –

Approve Resolution 2013-20 extending the Quality Housing Initiative funding

10:30 a.m. Marjorie Pitts – County Auditor

Approve Certificate of Adjustments #2223 & #2224 regarding taxes payable 2012 through 2014

Authorize Chairperson to sign Extension Agreement to Promissory Note for Clay Co Revolving Loan Fund & direct Co Auditor to record agreement

Authorize Chairperson to Lincoln Nat'l Life Ins Application for group insurance and Participation Agreement

Approve Transfer of Funds #297 for \$27,351.00 from General Basic to Capital Projects fund

Accept Co. Assessor recommendation of new & disallowed family farm credit claims filed prior to Nov 1st

11:00 a.m. November 5, 2013 City Election Canvass

V. Adjournment

Del Brockshus
1808 11th St SE
Spencer, IA 51301
712/262-3478
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2750 470th Street
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**Amended AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
November 26, 2013 Meeting #35**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #34 dated November 12, 2013**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Supervisors discuss/share information from committees and boards they have attended

9:00 a.m. Mick Tagesen - Elderbridge Executive Director

9:30 a.m. Scott Rinehart – County Engineer – Dept Update

10:00 a.m. John Lawson – County Assessor – Request for Public Records, Iowa Code Chapter 22

10:30 a.m. Melissa Loehr – Season's Center - Case Management Update

11:00 a.m. Brad Bolyard – Appeal General Assistance Decision

11:15 a.m. Kim Wilson – Central Point Coordinator

Review, approve, authorize Chairperson to sign FY 14 January –June 2014 Seasons Center for Behavioral Health Contract

Review, Approve, authorize Chairperson to sign an exception to policy for rental assistance requested by a Clay County resident.

11:45 a.m. Marjorie Pitts – County Auditor

Certify cost of the September 10, 2013 Regular School Election

Transfer \$3,765.25 from General Basic fund to City/County Communications Center fund

Transfer \$7,500.00 from General Basic fund to Quality Housing Initiative fund

Transfer \$32,171.00 from Governmental Services fund to Capital Projects fund

Approve Request for Funds from the Clay County Tourism Fund of \$911.67 for promotion brochures stickers

Approve November 5, 2013 City of Rossie Election Canvass Updates

Receive Recommendations of Clay County Compensation Board from their Nov 25, 2013 Minutes

Approve renewal application #LC0030988/LE0001039 for Liquor, Wine or Beer and Sunday Sales

Privilege presented by Randy R. & Julie Dillingham, 1290 Hwy 18, Everly, Iowa, d/b/a: Barb's Service

V. Adjournment

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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
December 10, 2013 Meeting #36**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #35 dated November 26, 2013**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Supervisors discuss/share information from committees and boards they have attended
Authorize Chairperson to sign 2013 Annual Weed Commissioner's Report

9:00 a.m. Scott Rinehart – County Engineer

1. Pass resolution #2013-21 for changes to resolution #2012-31 establishment of level "B" roads.
2. Appoint the Co Engineer to purchase right-of-way in 2013-2014 for projects using a factor of 175 times the CSR on land with a CSR of 75 or above; using 140 times the CSR on land with a CSR of 50-74; and using 110 times the CSR on land with a CSR of less than 50. The County Engineer may change these factors if the County Assessor's records indicate the prices have changed.

9:30 a.m. Brenda Tiefenthaler, Melissa Cunningham & Bill Bumagarner - Clay County Board of Health

10:00 a.m. Appeal General Assistance Decision

10:15 a.m. Kim Wilson – Central Point Coordinator

10:45 a.m. Shirley Goyette – County Recorder

Authorize Co Recorder to sign Advanced Systems lease for Cannon Copier

11:00 a.m. Heath Richter – Black Hills Energy - Presentation of Gas Utilities Rebate Check for Jail Project

11:10 a.m. Randy Krukow – County Sheriff – Dept Update

Michael Houchins – County Attorney – Discussion of Deputy Sheriff's Wage Adjustment

11:30 a.m. James Worm – GIS Coordinator – Dept Update

Marjorie Pitts – County Auditor

Approve closing Clay Co Admin offices at 12 Noon on Tuesday, Dec 24, 2013 in observance of Christmas
Accept Annual Report for Department of Correctional Services from 3rd Judicial District
Approve/Award quotes from Vendors for Communications Center Project
Certify November 5, 2013 City Election Costs

V. Adjournment

Del Brockshus
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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
December 11, 2013 Meeting #37**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

I. Agenda received as proposed or as amended

9:00 a.m. John Lawson – County Assessor

Discuss / Approve Exception to Policy for vacation time

Budget Workshop

II. Adjournment

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**AGENDA – SPECIAL SESSIONS of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.**

Monday, December 16, 2013 Meeting #38

Amended - Thursday, December 19, 2013 Meeting #39

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

Monday, December 16, 2013 Meeting #38

8:30 a.m. Open Meeting

I. Agenda received as proposed or as amended

Budget Workshop

II. Adjournment

Thursday, December 19, 2013 Meeting #39

8:30 a.m. Open Meeting

I. Agenda received as proposed or as amended

Approve & authorize Chairperson to sign 28E Agreement creating Northwest Iowa Care Connections, a mental health and disability service regional administrative entity to provide local access to mental health.

Budget Workshop

10:30 a.m. Hugh & Sam Johnson – RIDES Budget

11:00 a.m. Cindy McGranahan – Parker Historical Society Budget

II. Adjournment

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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
December 23, 2013 Meeting #40**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #36 dated Dec 10, 2013; Meeting #37 dated Dec 11, 2013; Mtg #38 dated December 16, 2012 & Meeting #39 dated December 19**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Supervisors discuss/share information from committees and boards they have attended

9:00 a.m. Scott Rinehart – County Engineer

1. Review & approve 2014 Maintenance Agreements with cities, schools and township trustees and authorize Chairperson to sign agreements.
2. Accept or reject Overhead Construction Application for IA Lakes Electric Cooperative to place electrical lines in Clay Co Secondary Roads right-of-way over 165th Ave, Sect 6, Riverton TWP.

9:30 a.m. Kendall Paulsen – Re: County Roads & Snow Removal

10:00 a.m. Julie Schulenberg – Executive Director for Centers Against Abuse & Sexual Assault (CAASA)

10:30 a.m. Rick Dean – Architect for Cannon, Moss, Brygger & Assoc.

Approve Powerflor System quote from Custom Products & Services for Communications Project Re-location

11:00 a.m. Bonnie Dalager – Clay County Extension Executive Director - 4-H Budget

11:30 a.m. Randy Krukow, Co Sheriff & Michael Houchins, Co Attorney - Review Resolution 2013-10

12:00 noon Kim Wilson – Central Point Coordinator – Dept Update

Approve & authorize Chairperson to sign 28E Agreement creating Northwest Iowa Care Connections, a mental health and disability service regional administrative entity to provide local access to mental health.

12:15 a.m. Marjorie Pitts – County Auditor

Approve Certificate of Adjustments #2225, #2226 & #2227 Relating to Taxes Payable 2012-2014
Transfer \$5000.00 from General Basic fund to Quality Housing Initiative fund

V. Adjournment

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