

**Amended AGENDA – ORGANIZATIONAL SESSION of the CLAY CO BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.**

January 2, 2014 Meeting #1

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

I. Elect Board Chairperson for 2014 & Appoint Board Vice-Chairperson for 2014

II. Agenda received as proposed or as amended

III. Minutes approved – Meeting #40 dated December 23, 2013

IV. Other Business – For Discussion / Possible Board Action

Accept recommendations of the Chairperson for committees for the year 2014

Approve Resolution #2014-01 Empowering Co. Eng Scott Rinehart to execute Certificates of Completion of work in connection with all Farm to Market construction projects

Approve Resolution #2014-02 to Determine Depositories of Public Funds with maximum limitations

Approve Resolution #2014-03 to Determine Depositories for Conservation, Recorder & Sheriff with maximum limitations

Approve Resolution #2014-04 Construction Evaluation Resolution relating to a Confinement Feeding Operation Structure

Appoint member to the Clay County Conservation Board for five (5) year term

Appoint member to the Webb Benefitted Fire District for a three (3) year term

Accept Resignation of Dean Johnson from Webb Benefitted Fire District

Appoint member to Webb Benefitted Fire District to fill the Vacancy

Appoint member to the Herdland Benefitted Fire District for a three (3) year term

Appoint three members to Clay County Zoning Board for a term of three (3) years

Appoint Clay County Zoning Board of Adjustment member for a term of five (5) years

Appoint member to Civil Service Board for six (6) year term

Designate the official newspapers for Clay County for the 2014 year

Designate the Co Eng as representative on the NW IA Planning & Development Commission Federal Highway Administration (SAFTEA-LU) Committee for 2014.

Authorize Chairperson to sign all Farm to Market road vouchers and Co Engineer to act in all Farm to Market road projects for the year 2014

Authorize that paved & gravel portions of secondary roads system be placed under a local embargo effective when appropriate signs are erected.

Appoint board member to serve on 3rd Judicial District Dept of Correctional Services for 2014

Appoint the list of Clay County residents, by category, to serve on the Commission to Assess Damages pursuant to Section 6B.4 of the *Iowa Code* for the year 2014.

Appoint Clay County Representatives to Iowa Lakes Resource Conservation & Development Board

Re-appoint Dr. David Robison, MD, as Clay County Medical Examiner for term ending December 31, 2015

Re-appoint Christopher Lee Raveling, Michael Weber & James Anthony Berhow as Medical Examiner Investigators for term ending December 31, 2015

Accept pricing of \$66,682.00 from Renaissance Restoration, Inc., P.O. Box 8062, Des Moines, Iowa for masonry restoration on the lower level of Courthouse clock tower

Approve Transfer #302 correcting Transfer #298 resource fund that covered 3 housing applications

V. Adjournment

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**Amended AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
January 7, 2014 Meeting #2**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #1 dated January 2, 2014**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Supervisors discuss/share information from committees and boards they have attended
Accept County Auditor's Report of Fee Collected for quarter ending December 31, 2013
Accept County Sheriff's Report of Fees Collected for quarter ending December 31, 2013
Accept County Sheriff's Commissary Report for quarter ending December 31, 2013
Accept County Recorder's Report of Fees Collected for quarter ending December 31, 2013
Accept County Treasurer's Semi-Annual Report for period ending December 31, 2013
Accept Clay Co Clerk of District Court's Report of Fees Collected for quarter ending Dec. 31, 2013
Accept June 30, 2012 Report of Recommendations to the Eight Judicial District Depts of Correctional Services

9:00 a.m. Scott Rinehart – County Engineer

1. Open 200th Avenue from 360th Street north to the RR crossing after completion of PCC Paving.
2. Open 200th Avenue from 18th Street north to the airport road (330th Street) after completion of PCC Paving.
3. Open West 4th Street from 11th Ave. W, west to 190th Avenue after completion of PCC Paving.

9:30 a.m. Eric Tigges – Emergency Management Agency Coordinator – Dept Update

10:00 a.m. Michael Houchins – County Attorney

Scheduled Wage Adjustment for Sheriff's Deputy, Spencer Taylor for Hire Date
Wage Adjustments for Sheriff's Deputies - Jason Ellison, Josh Carris & Brian Davis pursuant to Clay Co Board Resolution 2013-10

10:30 a.m. Marjorie Pitts – County Auditor - Budget Workshop
Set date and time for an amendment to the fiscal year 2014 budget

11:00 a.m. Goal Setting Session (1/2 hour)

V. Adjournment

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**AGENDA – SPECIAL SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
January 13, 2014 Meeting #3**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
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8:30 a.m. Open Meeting

I. Agenda received as proposed or as amended

Budget Workshop

8:30 a.m. General Assistance/Targeted Case Management Budgets

9:00 a.m. County Sheriff's Budget

9:30 a.m. County Treasurer's Budget

9:45 a.m. Board of Supervisor's Budget

10:00 a.m. Environmental Health/Zoning/Safety/EMS's Budgets

II. Adjournment

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**AGENDA – SPECIAL SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
January 15, 2014 Meeting #4**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
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3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

I. Agenda received as proposed or as amended

Budget Workshop

9:00 a.m. County Recorder's Budget

9:15 a.m. GIS Budget

9:30 a.m. County Attorney's Budget

9:45 a.m. County Auditor's Budget

10:00 a.m. Veterans Affairs Budget

10:15 a.m. Break

10:30 a.m. Clerk of Court/Health Board/Medical Examiner Budgets

11:00 a.m. Buildings & Grounds Budget

11:30 a.m. Data Processing Budget

II. Adjournment

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**AGENDA – SPECIAL SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
January 20, 2014 Meeting #5**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
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4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

I. Agenda received as proposed or as amended

Budget Workshop

9:00 a.m. County Conservation Budget

10:00 a.m. EMA/E911 Budgets

10:30 a.m. Secondary Roads – D.O.T. Budget

11:00 a.m. Non-Departmental Budget

II. Adjournment

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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
January 21, 2014 Meeting #6**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
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4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #2 dated January 7, 2014; Meeting #3 dated January 13, 2013; Meeting #4 dated January 15, 2014; Meeting #5 dated January 20, 2014**
- III. Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Supervisors discuss/share information from committees and boards they have attended
Accept Clay Co Clerk of District Court's Report of Fees Collected for quarter ending Dec. 31, 2013
Approve Resolution 2014-06 Iowa State Association of County Supervisors Resolution
Re-appoint two members to the Clay Co Board of Health

8:45 a.m. Jeremy Parsons – Clay County Fair Update

9:15 a.m. James Worm – Dept Update

9:30 a.m. Tammy Mc Keever – Dept Update

Authorize the Chairperson to sign the OSHA 300A Form Log that will be posted February 1, 2014

9:45 a.m. Michael Houchins – County Attorney

Approve Resolution 2014-05 to Amend Clay County Sheriff's Personnel Polices
Approve appointment recommendation to the Civil Service Board from County Attorney

10:00 a.m. Marjorie Pitts – County Auditor

Accept proposal from Smith's Bell, Mooresville, Indiana for Restoration of Courthouse Clock
Transfer \$4,347.08 from Gen Basic fund to City/County Communication Center fund
Authorize Chairperson & County Auditor to sign the HAVA Election Equipment Annual Certification
Approve & authorize chairperson to sign contract for elevator maintenance in the Courthouse & Admin Bldg

10:15 a.m. John Lawson – County Assessor

Accept Business Property Tax Credit Applications

10:30 a.m. Kim Wilson – Central Point Coordinator – FY 2015 Budget Review

Approve & authorize Chairperson to sign 28E Agreement creating Northwest Iowa Care Connections, a mental health and disability service regional administrative entity to provide local access to mental health

V. Adjournment

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**AGENDA – SPECIAL SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.**

January 28, 2014 Meeting #7

General Rules for Public Participation:

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8:30 a.m. Open Meeting

I. Agenda received as proposed or as amended

II. Minutes approved – Meeting #6 dated January 21, 2014

III. Other Business – For Discussion / Possible Board Action

Accept Employee Payroll Request form from Sheriff's Department for Joshua S. Long
Approve transfer of \$2,500 from LOSST-Any Lawful Use fund to the Quality Housing Initiative fund

9:00 a.m. Kim Wilson – Central Point Coordinator

Approve & authorize Chairperson to sign 28E Agreement creating Northwest Iowa Care Connections, a mental health and disability service regional administrative entity to provide local access to mental health

Budget Workshop

IV. Adjournment

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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
February 4, 2014 Meeting #8**

General Rules for Public Participation:

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3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #7 dated January 28, 2014**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Supervisors discuss/share information from committees and boards they have attended

9:00 a.m. Leanne Jacobsen – StartupCity Spencer Update

9:30 a.m. FY2014 Budget Amendment Hearing

10:00 a.m. Jill Toft - Convention & Visitors Bureau Coordinator

10:30 a.m. Michael Houchins - County Attorney – Dept Update

Approve Resolution 2014-07 , by recommendation of the Clay County Conservation Board, to convey .766 acres of land in the SW ¼ NE ¼ Section 32-94-38 Peterson Township to Gary Moeller and Caroline Gordon and set the date and time for a public hearing on the conveyance.

10:45 a.m. Daniel Heissel – Conservation Director

Discuss one acre land purchase for canoe access in Herdland Twp

11:00 a.m. Kim Wilson – Central Point Coordinator - Dept Update

11:30 a.m. John Lawson – County Assessor

Discussion re: reduction of revenues due to Senate File 295

Marjorie Pitts – County Auditor

Set date & time for FY2015 Budget Hearing

V. Adjournment

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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
February 18, 2014 Meeting #9**

General Rules for Public Participation:

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8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting # 8 dated Feb 4, 2014**
- III. Claims and Drainage Claims for payment – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Supervisors discuss/share information from committees and boards they have attended

Marjorie Pitts – County Auditor

Approve Transfer #305 of \$5,000 from LOSST-Any Lawful Use fund to Quality Housing Initiative fund
Approve Transfer #306 of \$11,112.50 from General Basic to City/County Communication Center fund
Approve City/County Communication Center construction change orders from Studer Construction; Toft Electric, and Christians Sheet Metal totaling \$20,363
Authorize Chair to sign Project Cost Recaps from Midwest Const for invoices & work completed as of 2-1-2014

Michael Houchins – County Attorney

Approve County Attorney recommendation to appoint Chuck Illg to the Civil Service Commission

8:40 a.m. County Assessor – Recap of Ag Value Changes

9:00 a.m. Drainage District 60 Lateral 8 Conference Call

9:30 a.m. Scott Rinehart – County Engineer

Approve employee payroll requests for Steve Sundblad longevity increase and Stacy Baas new temporary full time employment
Review and pass Resolution #2014-08 for traffic control at the intersection of 225th Avenue and 460th Street.
Approve the purchase of a new 2015 Western Star Tandem Axel truck from Boyer Trucks of Sioux Falls, SD for \$86,954.00.
Accept or reject low pipe quote.

Review and approve the use of Application to Perform Work within Clay County Right-of-Way Form.

9:45 a.m. Hearing on conveyance of .766 acres of land in the SW ¼ NE ¼ Section 32-94-38 Peterson Township to Gary Moeller and Caroline Gordon

10:00 a.m. Hearing for the Proposed Fiscal Year 2015 County Budget

10:30 a.m. Kelly MC Carty – Clay County Revolving Loan Fund

Request for approval of loan

10:45 a.m. Kim Wilson – Central Point Coordinator – Dept Update

**11:30 a.m. Clay County Library Association – Mandy Roberts (580-7291) –
Library Association Annual Report**

V. Adjournment

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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
March 4, 2014 Meeting #10**

General Rules for Public Participation:

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4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #9 dated February 18, 2014**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Supervisors discuss/share information from committees and boards they have attended

8:45 a.m. Denise Ballard - IGHCP Health Renewal

9:30 a.m. Daniel Heissel – Conservation Director – Conservation Infrastructure

9:45 a.m. Kim Wilson – Central Point Coordinator – Dept Update

10:00 a.m. Arvin Druvenga - Winter Stave – FY13 Audit Report

10:30 a.m. James Worm – GIS – Dept Update

10:45 a.m. Scott Rinehart – County Engineer - Approve FY14-15 Farm Leases.

11:00 a.m. Doug Small – Clay County Citizen - Township Roads

11:15 a.m. John Lawson – County Assessor – Update on Commercial Land Values

11:30 a.m. Board of Supervisors Update on 2014 Goals

11:45 a.m. Rick Dean – Cannon Moss Brygger Architects

Approve Change order from Toft Electric for City/County Communications Center Relocation project of \$400 and authorize chairperson to sign combined change order totaling \$12,585 from today and February 18, 2014

Approve Change Order from Studer Construction for the City/County Communication Center Relocation project for \$1,925.00 and authorize chairperson to sign the combined change order totaling \$4,458.00 from today and February 18, 2014

Approve and authorize the chairperson to sign proposal from Christian Sheet Metal for the City/County Communication Center relocation project for \$5,645

Approve and authorize chairperson to sign proposal from Froiland Plbg & Heating for the City/County Communication Center Relocation project for \$1,089

12:00 a.m. Marjorie Pitts - County Auditor

Approve Transfer of \$1,720.70 from General Basic to City/County Communication Center fund

V. Adjournment

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**Amended AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
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March 18, 2014 Meeting #11

General Rules for Public Participation:

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8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #10 dated March 4, 2014**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Supervisors discuss/share information from committees and boards they have attended
Discuss Board Representative to SPACE Committee

9:00 a.m. Scott Rinehart – County Engineer

1. Approve gravel crushing contract between Stratford Gravel Inc of Stratford IA and Clay County and authorize the Chairperson to sign the contract
2. Review and approve FY2014-2015 Clay County Secondary Roads Budget and 5-Year Construction Program.
3. Approve 28E Agreement between The Iowa Department of Transportation and Clay County for wetland mitigation requirements on State project NHSN-018-2(112)--2R-21 and Clay County project L-6614SH and authorize the Chairperson to sign the agreement.
4. Approve Resolution No. 2014-09 to revise the Clay County 2014 Five Year Road Program.
- 5 Set letting date April 29, 2014 for East B24 Shoulders, Bridge Deck Overlay, Micro Surfacing & Slurry Seal.
6. Approve \$500,000 Traffic Safety Improvement Funding Agreement between the Iowa DOT and Clay County and authorize the Chairperson to sign the agreement. This funding is for East B24 shouldering project.

9:30 a.m. John Torbert – Executive Director of the Iowa Drainage District Association - Annual Update

10:00 a.m. Christina Eggink-Postma, Director of Program Coordination and Compliance for Seasons Center for Behavioral Health - Case Management Update

10:30 a.m. Kim Wilson - Central Point Coordinator - Dept Update

11:00 a.m. Susan Sembach (240-0319) – City of Everly – Clay County Freedom Rock Project

11:30 a.m. Randy Krukow – County Sheriff – Dept update

Approve & authorize Chairperson to sign FY 2015 Food Service Contract for Clay County Jail

Marjorie Pitts – County Auditor

Authorize Chairperson to sign recommendations for IGHCP Health Renewal for FY2015

Approve Transfer #308 of \$21,166.25 from General Basic to City/County Communication Center fund

Approve Transfer #309 of \$5000.00 from LOSST-Any Lawful Use to the Quality Housing Initiative fund

Authorize Chairperson to sign Custom Design Coatings' Proposal for Application of 2 coats of Diamond Vogel, Mult-E Poxy 180 with sand in City/County Communication Center's server room

Approve Renewal License Class B Beer Permit for Gary Sanderson, 3299 335th Ave, Ruthven, IA doing business as Lost Island Store & Café

Approve Class C Native Wine Permit for InnSpiration Bed & Breakfast and Vineyards located at 5079 180th Avenue, Linn Grove, Iowa 51033 and submitted by Paul and Sheila Thompson

Accept & authorize chair to sign Employee Payroll Request for Jeff Wiemann from Secondary Roads Dept

V. Adjournment

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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
April 1, 2014 Meeting #12**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting # 11 dated March 18, 2014**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Supervisors discuss/share information from committees and boards they have attended
Discuss Amendment to Employee Policy for Drug Free Workplace

9:00 a.m. Scott Rinehart – County Engineer – Dept Update

Accept or reject Underground Construction Application for WesTel Systems to place fiber optic line in Clay County Secondary Roads right-of-way along 115th Avenue, Section 32, Peterson TWP.

9:30 a.m. Eileen Skogerboe, DHS-IM Supervisor and Midwest Technology Services - New Phone System
Accept & authorize Chairperson to sign proposal from Midwest Technology Services for an Allworx 6X VoIP Phone System

10:00 a.m. Joint Drainage District 60 Lateral 8 Hearing on Engineer's Report

Michael Houchins – County Attorney

Discuss civil prosecution of tobacco law violation

Kim Wilson – Central Point Coordinator

Review, Approve, Authorize Chairperson to sign 2014 County Government Month Proclamation

Marjorie Pitts – County Auditor

Approve & Authorize Chairperson to sign Cost Advisory Services Agreement 3 year contract renewal
Accept & authorize chairperson to sign Employee Payroll Request for Casey Climer from Treasurer's Dept
Accept & authorize chairperson to sign Employee Payroll Request for Carissa Huse from Sheriff's Dept
Accept & authorize chairperson to sign Employee Payroll Request for Joseph Schueller from Sheriff's Dept
Accept Proposal from NW Glass for installing window glass in existing fire rated hallway doors in GSC Bldg
Discuss/approve details for County Employee Appreciation event on April 22, 2014

James Worm – GIS Coordinator - GIS Intern Discussion

V. Adjournment

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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
April 15, 2014 Meeting #13**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

I. Agenda received as proposed or as amended

II. Minutes approved – Meeting #12 dated April 1, 2014

III. Claims, Drainage Claims and payments – Resolution by Board to Approve

IV. Other Business – For Discussion / Possible Board Action

Supervisors discuss/share information from committees and boards they have attended
Accept County Auditor's Report of Fees Collected for Quarter Ending March 31, 2014
Accept County Sheriff's Report of Fees Collected for Quarter Ending March 31, 2014
Accept County Sheriff's Commissary Report for Quarter Ending March 31, 2014
Accept County Recorders Report for Fees Collected for Quarter Ending March 31, 2014
Accept Clerk of District Court's Report of Fees Collected for Quarter Ending March 31, 2014

8:45 a.m. Kim Scorza - Season's Center Executive Director- Season's Center Update

9:15 a.m. Kim Wilson – Central Point Coordinator

Review, Approve, Authorize Board Chairperson to sign the DHS approved Northwest Iowa Care Connections' Mental Health and Developmental Disabilities' 28E Agreement.

9:30 a.m. Scott Rinehart – County Engineer

1. Accept or reject Overhead Construction Application for Alliant Energy to place poles in Clay County Secondary Roads right-of-way along the north side of 330th Street, Section 31, Meadow TWP.
2. Accept or reject Underground Construction Application for Great Lakes Communication Corp to place fiber optic cable in Clay County Secondary Roads right-of-way along the east side of 200th Avenue and the north side of 340th Street, Section 35, Summit, Section 2 & 3, Riverton TWP's.
3. Accept or reject low tire quote

10:00 a.m. Randy Krukow - County Sheriff

Accept & authorize chairperson to sign Employee Payroll Requests for Carissa Huse and Joseph Schueller from Sheriff's Dept

10:30 a.m. Jt Drainage District 60 Lateral 8 File Plans & Specs – Conference Call with Palo Alto County

11:00 a.m. Michael Houchins – County Attorney

Approve Amendment to Employee Policy for Drug Free Workplace

11:15 a.m. Dan Heissel – County Conservation Director – Dept Update

11:30 a.m. Marjorie Pitts – County Auditor

Review & approve revised Voting System Security Policy for Clay County
Authorize Transfer #310 of \$15,000 from LOSST-Any Lawful Use to Quality Housing Initiative Fund
Authorize Transfer #311 of \$41,788.25 from General Basic to City/County Communication Center Fund
Authorize Transfer #312 of \$66,682 from General Basic to Capital Project Fund
Authorize Transfer #313 of 1,400.00 from General Basic to City/County Communication Center Fund
Authorize Transfer #315 of \$1,688.38 from General Basic to City/County Communication Center Fund
Accept & authorize chairperson to sign Employee Payroll Requests for Bradley Day, Maurice Hansen, Josh Kruse, Kyle Saboe, Caleb Mackey, and Caleb Batschelet from Secondary Roads Dept
Set date & time for FY2014 Budget Hearing
Discussion of City/County Communications Center financing
Discussion of Wellmark's Health Benefits Meeting

V. Adjournment

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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
April 29, 2014 Meeting #14**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #13 dated April 15, 2014**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Supervisors discuss/share information from committees and boards they have attended
Discuss Appointment to the Clay County Visitor's Bureau

9:00 a.m. Scott Rinehart – County Engineer

Approve the purchase of a 2014 Ford F150 Super Crew XLT 4x4 pickup for \$31,002.00 from Don Pierson Ford of Spencer, Iowa

9:15 a.m. Tammy McKeever – Zoning, Env Health & Safety Dept; Emergency Medical Serv Coordinator

Set public hearing for a parcel of land in SW ¼ of Section 2, Riverton Twp for change in zoning from A-1 Agricultural to GC General Commercial from an application from Jon Hjelm, 1622 1st Ave E, Spencer, IA

9:30 a.m. Jack Reed-Iowa Mediation Service

10:00 a.m. Val Newhouse – Iowa Lakes Community College President – College Update

10:30 a.m. Kim Wilson – Central Point Coordinator – NWICC & Dept Update

11:15 a.m. Authorize Chairperson to sign National Correctional Officers Week Proclamation

11:30 a.m. Dan Clark-Prison Industries - Proposed Inmate Work Program at Greenville Blackberry Farm

12:00 a.m. Marjorie Pitts – County Auditor

Accept Estimate of \$10,984.22 from Lohman Landscaping & Tree Service for front of Clay County Jail
Authorize Chairperson to sign fireworks permits for: James M Casey, 2550 350th St, Spencer; Mary Smith, 15 4th Ave NW, Fostoria; Linda Cushing, 2506 298th St, Spencer

Accept & authorize chairperson to sign Employee Payroll Request for Scott Knudtson from Sec Rds Dept

Approve Fund Transfer #316 of \$25,611.30 from General Basic to City County Community Center fund

Approve Fund Transfer #317 of \$2,500 from LOSST-Any Lawful Use to Quality Housing Initiative fund

V. Adjournment

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**Amended AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
May 13, 2014 Meeting #15**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

I. Agenda received as proposed or as amended

II. Minutes approved – Meeting #14 dated April 29, 2014

III. Claims, Drainage Claims and payments – Resolution by Board to Approve

IV. Other Business – For Discussion / Possible Board Action

Supervisors discuss/share information from committees and boards they have attended

Authorize Chairperson to sign Memorandum of Understanding with ILCC for phone cable for DHS offices

Authorize Chairperson to sign County Substance Abuse Prevention Service Request for Bid FY2015

9:00 a.m. Randy Krukow- County Sheriff- Law Enforcement Proclamation

9:15 a.m. Tammy McKeever- EMS Coordinator – EMS Proclamation

9:30 a.m. Approve Postponing Fund Year 2014 Budget Amendment Due to Publishing Error by Hartley Sentinel (Everly/Royal News) to May 27, 2014

9:35 a.m. James Worm – GIS & John Lawson – County Assessor
ESRI Contract Discussion

10:00 a.m. Kim Wilson – Central Point Coordinator – Dept Update

11:00 a.m. Scott Rinehart – County Engineer
Secondary Road Bid Letting

Accept low bid of \$530,877.85 from Midwest Contracting LLC of Marshall, MN for project No. BRS-CO21(126)--60-21 and authorize the chairperson to sign the contracts.

Accept or reject Underground Construction Application for Iowa Lake Electric Cooperative to place power line in Clay County Secondary Roads right-of-way by boring under 150th Avenue, Sections 1 and 2, Clay TWP.

V. Adjournment

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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
May 27, 2014 Meeting #16**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #15 dated May 13, 2014**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Supervisors discuss/share information from committees and boards they have attended

Authorize co auditor to sign Facility Usage Agreement with Clay Co Regional Events Center for the June 3, 2014 Primary Election

Set Canvass date & time of the June 3, 2014, Primary Election

Authorize Chairperson to sign fireworks permits for: Randall & Kathy Anderson, 102 5th Ave NW, Fostoria, IA; Kristi Heisinger, 1835 310th St, Spencer, IA; Valerie Paulsen, 2511 298th St, Spencer, IA; Pete Norgaard, 2930 Highway 18, Dickens, IA.

Approve Pest management Service Agreement with Presto –X for rodent control at Sheriff's Offices & Jail
Accept & Authorize Chairperson to sign Employee Payroll Request for Temporary/Seasonal Employees from the GIS, Conservation & Secondary Roads Depts

Accept & Authorize Chairperson to sign Employee Payroll Requests for Brandon Whitacre and Megan L. Van Schepen from the Sheriff's Department

Drainage District Meetings: DD2 Sub1; DD7; DD23; DD28 Main; DD40; DD112; DD120 Lat B; Jt DD 14-42 Main; Jt DD14-42 Lat 178; Jt DD14-42 Lat 223; Jt DD22: Set Drainage Assessment Levies.

9:00 a.m. Scott Rinehart – County Engineer – Dept Update

Approve 28E Agreement between City of Spencer and Clay Co for East B24 Shoulder Project and authorize Chairperson to sign agreement

Approve Federal-aid Agreement between Clay County and the Iowa Department of Transportation for a Highway Safety Improvement Program Project #HSIP-S-CO21(130)--6C-21

Approve Resolution No. 2014-11 to revise the Clay County 2015 Five Year Road Program

Accept or reject Underground Construction Application for Iowa Lake Regional Water to place water line in Clay Co Sec Roads right-of-way by directional drill under 500th St, Sections 30 & 31, Herdland TWP

9:15 a.m. Kelly McCarty – Revolving Loan Fund Update

9:30 a.m. FY14 Budget Amendment Hearing

9:45 a.m. Bob Fagen – City of Spencer & Steve Pick - SMU - Quality Housing Update

10:15 a.m. Kim Wilson – Central Point Coordinator

Review, Approve and Authorize Chairperson to sign the FY 15 Food Pantry Contribution Agreement between Clay County and Upper Des Moines Opportunity

10:30 a.m. Carolyn Sheridan – RICL Update

10:45 a.m. JoAnn Follon-IA Lakes Corridor

11:15 a.m. Delray Bredehoeft, City of Spencer & Kathy Fueston - Clay County Trails

11:30 a.m. Sande Geidl – County Treasurer

Approve Abatement of USA delinquent drainage and cancellation of 2013 Tax Sale Cert.

11:45 a.m. Michael Houchins – County Attorney – Take action on Resolution #2014-12 to amend the Clay County Zoning Ordinances upon the Jon Hjelm application to rezone property from A-1 to General Commercial

12:00 Noon – Joan Waller – VA Director – Dept Update

V. Adjournment

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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
June 10, 2014 Meeting #17**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #16 dated May 27, 2014**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Supervisors discuss/share information from committees and boards they have attended

Approve Appointment to Northwest Iowa Regional Housing Authority

Authorize Chairperson to sign fireworks permits for: Jeff & Patti Mohr, 3040 490th St, Webb, IA; Randy Orthmann, 1330 430th St, Royal, IA;

Approve & Authorize Chairperson to sign agreement with National Career Readiness Certificate in hiring

9:00 a.m. Scott Rinehart – County Engineer – Dept Update

Accept or reject low fuel quote for FY2014-2015.

Accept or reject Overhead Construction Application for Alliant Energy to place power line in Clay Co Sec

Roads right-of-way along 170th Avenue, Section 29, Riverton TWP

Close 350th St (B24) from E 10th St 5 miles east to 280th Ave (M54) then 1 mile south to Highway 18.

9:30 a.m. Kim Wilson – Central Point Coordinator

Review, Approve, Authorize Chairperson to sign Department of Human Services/ Iowa Medicaid Enterprise Projected Cost Report for FY 15 Clay County Targeted Case Management Services as subcontracted through Seasons Center for Behavioral Health.

Review and Approve Clay County as a fiscal Agent for the Technical Assistance Grant of \$11,400 through the Department of Human Services for Community Capacity Building and Asset Mapping with Luther Snow June 5th and 6th and June 26th and 27th throughout the Northwest Iowa Care Connections Region and for a Recovery Oriented Systems of Care (ROSC) training Wednesday, June 11th from 9:30-2:30 at the Compass Pointe, Spencer to benefit the NWIACC Region as well.

10:00 a.m. June 3, 2014 Primary Election Canvass

10:30 a.m. Kim Wilson – Central Point Coordinator - Review appeal to General Assistance Burial Assistance

11:15 a.m. Randy Krukow – County Sheriff – Dept Updte

11:30 a.m. Tammy Mc Keever – Zoning, Env Health & Safety Dept, Emergency Med Services Coordinator

Set Construction Application Permit Hearings for Kent & Kurt Christensen in Section 4 of Gillett Grove Twp, Clay County, IA and M & C Anderson Pullets, Inc. in Section 7 of Herdland Twp, Clay County, IA

11:45 a.m. Sandra Geidl – County Treasurer

Approve Certificate of Adjustment # 2228 for United States of America

Approve Certificate of Adjustment # 2229 for Chicago Northwestern Railway Company

12:00 Noon - Marjorie Pitts – County Auditor- Dept Update

Authorize Chairperson to sign Financial Assurance letter for Drainage District #2 addressed to the Regulatory Branch of the US Army Corps of Engineers, Rock Island District, Clock Tower Building, Rock Island, IL 61204-2004.

V. Adjournment

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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
June 24, 2014 Meeting #18**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #17 dated June 10, 2014**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Supervisors discuss/share information from committees and boards they have attended

Authorize Chairperson to sign fireworks permits for: Roberta Shearer, 3860 225th Ave, Spencer, IA; Deb Merten, 3250 230th Ave, Spencer, IA; Matt Hagedorn, 4340 160th Ave, Royal, IA; Jeremy & Sharleen Walters, 3140 100th Ave, Hartley, IA; Jarret J Fitzloff, 2525 350th St, Spencer, IA;

Authorize Chairperson to sign the Automatic Building Controls, Inc. (ABC) Fire Alarm Checkout Proposal Review, Approve & Authorize Payment of Compensation for Kim Wilson for time Spent as Regional Administrator for NW IA Care Connections from September 2013 through March 2014

Review, Approve, Authorize Chairperson to Sign Targeted Case Management Contract with Seasons Ctr for Behavioral Health

9:00 a.m. Tammy Mc Keever – Zoning, Env Health & Safety Dept, Emergency Med Services Coordinator

Construction Application Hearing for Kent & Kurt Christensen in Sect 4 of Gillett Grove Twp, Clay Co, IA

Set Construction Application Hearing for M & C Anderson Pullets, Inc. in Sect 7 of Herdland Twp, Clay Co, IA

9:30 a.m. Scott Rinehart – County Engineer – Dept Update

Close 330th St from 100th Ave (M22) to 130th Ave (M27) for dust control & public safety due to Hwy 18 bridge replacement

Close 340th St from 100th Ave (M22) to 130th Ave (M27) for dust control & public safety due to Hwy 18 bridge replacement

Close 160th Ave (M36) from 440th St to 450th St for bridge deck replacement.

10:00 a.m. Libby Stricker – Insurance Renewal Review

10:30 a.m. John Lawson – County Assessor - Application for Disabled Veteran's Homestead Tax Credit

11:00 a.m. Sandra Geidl – County Treasurer – Tax Sale Update

11:15 a.m. Edward D Jones – Jeremy Eller – Deferred Compensation benefit opportunities.

11:45 a.m. Joan Waller – Veteran's Affairs – Dept Update & Appoint Commissioner to VA Board

12:00 Noon Lunch Break

1:00 p.m. Marjorie Pitts – County Auditor

Approve Certificate of Adjustment #2230 for CMC Heartland partners (Railroad)

Authorize Chairperson to sign annual Licensed Code Support Agreement with Solutions, Inc.

Authorize Chairperson to sign annual Information Technology Services Statement of Work between Solutions & Clay Co

Authorize Chairperson to sign annual Information Technology Services Statement of Work with Solutions & Clay Sheriff

Authorize Chairperson to sign Third Party Administration Service Agreement between Clay County (IGHCP) and Employee

Benefit Systems to provide administrative services for health insurance benefits provided by Clay Co to Employees of County

Authorize Chairperson to sign the Addendum (A) Fee Schedule Agreement between Clay County (IGHCP) and Employee

Benefit Systems for health insurance benefits provided by Clay Co to employees of the County

Authorize Chairperson to sign Addendum (B) Business Associate Agreement between Clay County (IGHCP) and Employee

Benefit Systems for health insurance benefits provided by Clay Co to employees of the County

Authorize Chairperson to sign Addendum (C) Responsibility Agreement between Clay County (IGHCP) and Employee

Benefit Systems for health insurance benefits provided by Clay Co to employees of the County

Authorize Chairperson to sign Services Proposal agreement with Mapping Solutions of Lathrop, MO.

Approve and authorize Chairperson to sign the FY2015 Secondary Road's payroll wage schedules.

Discuss Implementation of County Payroll Department in FY15 for Budgeting

Discuss/Approve transfer of funds to Capital Improvements fund from Local Option Sales Tax fund.

Approve and authorize Chairperson to sign the FY2015 County Substance Abuse Prevention Services

Approve Fund Transfer #318 from LOSST-Any Lawful Use to Capital Improvements for \$42,000.00

Approve Fund Transfer #319 from General Supplemental to Capital Improvements for \$2,000.00

Approve Fund Transfer #320 from General Basic to Secondary Roads for \$167,594.00

Approve Fund Transfer #321 from Rural Basic to Secondary Roads for \$1,111,988.00

Approve Fund Transfer #322 from LOSST-Any Lawful Use to Quality Housing Initiative for \$2,500.00

Review/Approve Proposals for Lawn Mower for Jail

Review/Approve Proposal for replacement countertops in Jail Control Room

Accept & Authorize Chairperson to Sign Employee Payroll Requests from Sheriff's Office for Scott T. Davis & Leah Cauthron

Accept & Authorize Chairperson to sign Employee Payroll Request for Brenda Decker from Conservation Dept

V. Adjournment

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**AMENDED AGENDA – SPECIAL SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 1:00 p.m.
June 30, 2014 Meeting #19**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

1:00 p.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Claims and payments – Resolution by Board to Approve**
- III. Other Business – For Discussion / Possible Board Action**

Approve fireworks permit application from Ann Sassman, 2915 260th Ave, Webb, IA
Meet with Kim Wilson regarding NWICC fiscal year 2015 regional wages and benefits
(Potential Closed Session pursuant to Iowa Code Chapter 21.5)

IV. Adjournment

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**AMENDED AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
July 08, 2014 Meeting #20**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

I. Agenda received as proposed or as amended

II. Minutes approved – Meeting #18 dated June 24, 2014 & Meeting #19 dated June 30, 2014

III. Claims and payments – Resolution by Board to Approve

IV. Other Business – For Discussion / Possible Board Action

Accept County Auditor's Report of Fees Collected for quarter ending June 30, 2014

Accept County Sheriff's Report of Fees Collected for quarter ending June 30, 2014

Accept County Sheriff's Commissary Report for quarter ending June 30, 2014

Accept County Recorder's Report of Fees Collected for quarter ending June 30, 2014

Accept County Treasurer's Semi-Annual Report for period ending June 30, 2014

Accept Clay Co Clerk of District Court's Report of Fees Collected for quarter ending June 30, 2014

Approve appointment of Scott Rinehart as Clay County Engineer

9:00 a.m. Scott Rinehart – County Engineer – Dept Update

Open 170th Ave (M36) from 440th St to 450th St after completion of bridge deck overlay

Accept the work of Cramer & Associates after completion of project LFM-7414DO1--7X-21

9:30 a.m. Randy Krukow – County Sheriff – Dept Update

9:45 a.m. Michael Houchins – County Attorney

Set time and place for a public hearing regarding the proposal from Farmers Trust & Savings Bank to purchase the old Clay County Jail building.

10:00 a.m. M & C Anderson Pullets, Inc. Construction Permit Application Hearing for a new 400,000 head poultry pullet barn in Section 7 of Herdland Twp & Approve Resolution 2014-15 Approving Application

10:30 a.m. Libby Stricker – Spencer Insurance Services - ICAP Renewal

11:00 a.m. Marjorie Pitts – County Auditor

Set time for September 9, 2014 Special Iowa Lakes Community College Election Canvass

Approve & Authorize Chairperson to sign the Certification of Cost Allocation Plan for FY2014

Adopt Resolution 2014-16 to establish the Fiscal Year 2015 expenditure appropriations by department.

Adopt Resolution 2014-17 to approve funding for economic development purposes for fiscal year 2015

11:30 a.m. Kim Wilson – Central Point Coordinator

Approve payment of \$85,352.97 to NW Iowa Care Connections for quarterly levy & additional revenue needed to address current debt of the region

Review, Approve & Authorize Chairperson to sign NW IA Care Connections Regional Administrative Services Contract

12:00 Noon Conservation Tour

V. Adjournment

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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
July 22, 2014 Meeting #21**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #20 dated July 8, 2014**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Supervisors discuss/share information from committees and boards they have attended
Accept County Sheriff's Report of Fees Collected for quarter ending June 30, 2014

Michael Houchins – County Attorney

Authorize Chairperson to sign Indemnification Agreement between Farmers Trust & Saving Bank and Clay County for access to old jail building to remove asbestos

9:00 a.m. Public Hearing regarding the proposal from Farmers Trust & Savings Bank to purchase the old Clay County Jail building

Approve Resolution 2014-19 Re: Farmers Trust & Savings Purchase of the Old Jail

9:30 a.m. Scott Rinehart – County Engineer – Dept Update

1. Review and approve Federal-aid Agreement with the Iowa Department of Transportation and Clay County for project STP-S-CO21(131)--5E-21 and authorize the Chairperson to sign agreement.
2. Accept or reject Overhead Construction Application for Interstate Power & Light Company (Alliant Energy) to accommodate Clay County Project L-TSF-CO21(129)--74-21.

10:00 a.m. Aaron Rutter – Drainage Technician

Discuss Potential Repairs for Drainage District 37 & Dept Update

Marjorie Pitts – County Auditor

Authorize Chairperson to sign Summary Plan Description for Clay County Partial Self-Funded Health Plan and ERISA Disclaimer Form

Set & authorize Chairperson to sign county payroll wage schedules as submitted for departmental wages and salaries for FY14

Approve Application for Disabled Veteran's Homestead Tax Credit

Approve Employee Payroll Request from the County Attorney's Office for Sheryl Lee

Authorize Chairperson to Sign Inukshuk Technologies, LLC Sheriff's Website Maintenance Agreement

Approve Res 2014-18 Case Management & Mental Health Disabilities Services Amended 28E Agreement

Authorize Chairperson to sign Project Cost Recaps from Midwest Construction for invoices & work completed as of July 11, 2014

Accept & Authorize Chairperson to sign Employee Payroll Request from Secondary Roads Dept

V. Adjournment

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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
August 5, 2014 Meeting #22**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #21 dated July 22, 2014**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Supervisors discuss/share information from committees and boards they have attended

8:45 a.m. Tammy McKeever – Zoning, Environmental Health & Safety Dept.

Set Date & Time for West Beltway Commercial First Addition Plat Preliminary Review Hearing on property to be developed by Jon Hjelm located in the west half of the SW Quarter of Section 2, Riverton Twp, Clay Co, IA

9:00 a.m. Scott Rinehart – County Engineer – Dept Update

Accept or reject Underground Construction Application for Iowa Lakes Electric Cooperative to place a single phase electrical line in Clay County Secondary Roads right-of-way by boring under 340th Avenue.

Accept or reject Underground Construction Application for Iowa Lakes Electric Cooperative for work at 1110 290th St. Sections 8 & 17 Waterford Twp

Accept or reject Underground Construction Application for Iowa Lakes Regional Water for work at 1805 340th Street, Sections 8 & 9 Riverton Twp

9:30 a.m. Aaron Rutter – Drainage Technician

Supervisors will meet as Trustees for Drainage Districts #26, #108 & #113 to Accept/Deny Petitions Requesting A Study to Understand Drainage Capacity Needs & to Help Identify Any Current System Problems

10:00 a.m. Anita Jorgensen – County Director Upper Des Moines Opportunity, Inc. - Update

10:30 a.m. Greg Davis – Solutions – “EVAULT”

11:00 a.m. Kim Wilson – Central Point Coordinator - Dept Update

Review/Approve/Authorize Chairperson to sign an Exception to Policy for burial assistance of Clay Co resident

Review/Approve/Authorize Chairperson to sign an Exception to Policy for burial assistance of Clay Co resident

Review/Approve Edward D. Jones as a deferred compensation option for Clay County

11:30 Noon Marjorie Pitts – County Auditor

Discuss snow removal for this winter

Approve Transfer of \$41,800.25 from Secondary Roads to General Basic fund

Authorize Chairperson to sign change order for Clay Co Communication Center Relocation Project

V. Adjournment

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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
August 19, 2014 Meeting #23**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #22 dated August 5, 2014**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Supervisors discuss/share information from committees and boards they have attended

9:00 a.m. Scott Rinehart – County Engineer – Dept Update

Accept or reject Underground Construction Application for Iowa Lakes Electric Cooperative to place electrical line in Clay County Secondary Roads right-of-way by boring under 340th Avenue

9:30 a.m. West Beltway Commercial First Addition Plat Preliminary Review Hearing on property to be developed by Jon Hjelm located in the west half of the SW Quarter of Section 2, Riverton Twp, Clay Co, IA

10:00 a.m. Randy Van Dyke – Clay Regional Water

10:30 a.m. Shirley Goyette – County Recorder – Dept Update

Marjorie Pitts – County Auditor

Approve Certificates of Adjustment #2231, #2232 & #2233 regarding taxes payable 2014/2015
Discuss/Approve Resolution Approving \$15,000 Funding for Economic Purposes to SouthPark Mall Expansion Project
Approve fund transfer #324 of \$5,000 from Local Option Sales Tax-Any Lawful Use to Quality Housing Initiative fund
Submit Disallowed Homestead & Military Credits for Board Acceptance Payable 2015-2016

11:00 a.m. Aaron Rutter – Drainage Technician

Supervisors will meet as Trustees for Drainage District #23 to Accept/Deny a Petition Requesting Appointment of a Qualified Engineer to Investigate the Drainage Situation & Make Recommendations for Improvements to the District

V. Adjournment

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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
September 2, 2014 Meeting #24**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #23 dated August 19, 2014**
- III. Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Supervisors discuss/share information from committees and boards they have attended

9:00 a.m. Scott Rinehart – County Engineer – Dept Update

Accept or reject Underground Construction Application for Ayrshire Farmers Telephone Company to install fiber optics cable in Clay Co Secondary Roads Right-of-Way along 300th Ave to provide service to customer

9:30 a.m. - 10:30 a.m. Kim Wilson – Central Point Coordinator – Dept Update

10:30 a.m. Tammy McKeever – Zoning

Set Public Hearing Date & Time for Property located at 1765 340th St, Everly, IA to re-zone from I-2 Industrial to A-1 Agricultural for an application submitted by Rosemary Jacob, PO Box 81, Galva, IA

10:45 a.m. Marjorie Pitts – County Auditor

Approve Certificates of Adjustment #2234, #2235, #2236 & 2237 regarding taxes payable 2014/2015
Approve BlackHawk Automatic Sprinklers, Inc. Proposal of \$8,740.00 for New Dry Valve in Courthouse & 5 Year Testing & Internal Inspection of Automatic Sprinklers Fire Protection in Courthouse & Administration Bldg
Approve voiding of a prior year's warrant #147756 for \$82.88 to AmericInn of Grimes

12:00 Noon Break for Lunch

1:30 p.m. Drainage District #37 Public Meeting - Metcalf Slide Gate Valve Request

V. Adjournment

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**Amended - AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
September 16, 2014 Meeting #25**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #24 dated September 2, 2014**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Supervisors discuss/share information from committees and boards they have attended

8:50 a.m. Scott Rinehart – County Engineer – Dept Update

1. Accept or reject Underground Construction Application for Iowa Lakes Electric Cooperative to place electrical line in Clay Co Sec Roads Right-of-Way by boring under 340th Ave, Section 13, Freeman TWP.
2. Accept or reject Underground Construction Application for Alliant Energy to place single phase electrical line in Clay Co Sec Roads Right-of-Way by boring under 480th St, Sect 16 & 21, Peterson TWP.
3. Accept or reject low pickup quote.

9:05 a.m. Drainage District #2, #23 & #37 Meetings

9:15 a.m. Michael Houchins, County Attorney- Dept Update

Accept & Authorize Chairperson to sign Employee Payroll Request from County Attorney

9:30 a.m. Final Hearing & Plat Review of West Beltway Commercial 1st Addition in west ½ of Section 2, Riverton Twp, Clay County, IA

9:45 a.m. Public Hearing for Property located at 1765 340th St, Everly, IA to re-zone from I-2 Industrial to A-1 Agricultural for an application submitted by Rosemary Jacob, PO Box 81, Galva, IA

10:00 a.m. September 9, 2014 Special Iowa Lakes Community College Election Canvass

10:15 a.m. Randy Krukow – County Sheriff

Authorize Chairperson to sign 28E Agreement for Sharing of Law Enforcement Officers and Providing Emergency Response Assistance (H.E.A.T. Tactical Team)

10:20 a.m. John Lawson – County Assessor – Dept Update

10:45 a.m. Robert Becker – Iowa Workforce Development - Home Base Iowa

11:00 a.m. Kelly McCarty – Revolving Loan Fund

11:15 a.m. James Worm – GIS Director – Dept Update

11:30 a.m. Marjorie Pitts – County Auditor

Approve/Disallow Applications for Disabled Veteran's Homestead Tax Credit

Accept & Authorize Chairperson to sign Employee Payroll Request from Secondary Roads for Caleb Batschelet

11:45 a.m. Kim Wilson – Central Point Coordinator – Dept Update

V. Adjournment

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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
September 30, 2014 Meeting #26**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #25 dated September 16, 2014**
- III. Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Supervisors discuss/share information from committees and boards they have attended

9:00 a.m. Scott Rinehart – County Engineer – Dept Update

1. Accept or reject Underground Construction Application for Iowa Lakes Electric Cooperative to place electrical line in Clay County Sec Roads Right-of-Way by boring under 440th St, Sect 28 & 33, Logan TWP.
2. Accept or reject Overhead Construction Application for Iowa Lakes Electric Cooperative to place electrical poles in Clay Co Sec Roads Right-of-Way crossing over 330th Ave, Sect 35 & 36, Garfield TWP.
3. Accept or reject Underground Construction Application for Iowa Lakes Regional Water to place water line in Clay Co Sec Roads Right-of-Way by directional drilling under 340th Ave, Sect 25, Freeman TWP.
4. Accept or reject Underground Construction Application for Iowa Lakes Regional Water to place water line in Clay County Sec Roads Right-of-Way by directional drilling under 510th St, Sect 31, Peterson TWP.
5. Accept or reject Underground Construction Application for Windstream Communications to place fiber cable in Clay Co Sec Roads Right-of-Way along 510th St, going east and west of 195th Ave, Sects 33 & 34, Douglas TWP.

9:30 a.m. Tammy McKeever – Emergency Medical Services Coordinator - Dept Update

10:00 a.m. Season's Center – Approve Clay County's involvement in Federal Funding Pass through for a \$600,000 CDBG Grant for Season's Children's Center

Marjorie Pitts – County Auditor

Approve application for funding submitted by Tahnee Shuck d/b/a/Miss Behavin Boutique from Clay Co Revolving Loan Fund

Authorize Chairperson to sign Letter of Support for the Clay County Local Housing Trust Fund

Authorize Chairperson to Sign "Home Base Iowa" Agreement

Accept & Authorize Chairperson to Sign Employee Payroll Requests from the Bldg & Grounds Dept for Michael Determan & David Decker

Approve & Authorize Chairperson to Sign Proposal from Midwest Electrical & Energy Solutions to Install 2 Commercial Fans in County Jail

11:30 a.m. Joan Waller – VA – Dept Update & Clay County Fair Report

V. Adjournment

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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
October 14, 2014 Meeting #27**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #26 dated September 30, 2014**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Supervisors discuss/share information from committees and boards they have attended
Accept Co Auditor's Report of Fees Collected for quarter ending September 30, 2014
Accept Co Recorder's Report of Fees Collected for quarter ending September 30, 2014
Accept Co Sheriff's Report of Fees Collected for quarter ending September 30, 2014

9:00 a.m. Scott Rinehart – County Engineer and Dan Heissel – Conservation Director – Dept Updates

1. Accept or reject Underground Construction Application for Iowa Lakes Electric Cooperative to place electrical line in Clay Co Secondary Roads Right-of-Way by boring under 350th St, Sect 10 & 15, Sioux TWP.
2. Accept or reject Underground Construction Application for Windstream Communications to place fiber cable in Clay County Secondary Roads Right-of-Way along 115th Street, Section 32, Peterson TWP.
3. Accept or reject high bids for used 84" used metal culvert.

10:00 a.m. Jill Toft, Tourism Director for the Clay County Convention & Visitors Bureau (CCCVB) – Annual Report

10:15 a.m. Kelly McCarty – Corn Belt Equipment Revolving Loan

10:30 a.m. Drainage District #2 Meeting

10:45 a.m. Randy Krukow – County Sheriff – Dept Update

11:00 a.m. James Worm – GIS Coordinator – Dept Update

11:15 a.m. Sandra Geidl – County Treasurer – Dept Update

11:30 a.m. Marjorie Pitts – County Auditor

Approve Certificate of Adjustment #2238 Regarding Taxes Payable 2014/2015

Approve proposal from Midwestern Mechanical for labor and material to install 2 new 399,000 BTU Boilers in Courthouse

Approve Pricing for County Attorney's Office Sign from Spencer Signs

Approve Transfer #326 of \$2,500 for Quality Housing Initiative Application

Authorize Chairperson to sign Updated County Substance Abuse Prevention Services Agreement with Compass Pointe

11:45 a.m. Kim Wilson – Central Point Coordinator

Review, Approve, Authorize Chairperson to sign FY 14 Targeted Case Management Actual Cost Report

Review, Approve, Authorize Chairperson to sign FY 15 Targeted Case Management Projected Cost Report

V. Adjournment

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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
October 28, 2014 Meeting #28**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #27 dated October 14, 2014**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Supervisors discuss/share information from committees and boards they have attended

Accept & Authorize Chairperson to sign the 2014 Weed Commissioner's Report

Accept & Authorize Chairperson to sign Sheriff's Commissary Report for quarter ending September 30, 2014

9:00 a.m. Scott Rinehart – County Engineer – Dept Update

1. Accept or reject Utility Relocation Agreement for B24/E 340th Street shoulder project between Iowa Lakes Regional Water and Clay County and authorize the Chairperson to sign agreement.
2. Accept or reject Overhead Construction Application for Alliant Energy to place electrical poles in Clay County Secondary Roads Right-of-Way along 225th Avenue, Section 31, Sioux TWP

9:30 a.m. Randy Krukow – County Sheriff – Authorize County Sheriff to Set Starting Deputy & Jailor Wages
Accept & Authorize Chairperson to sign Payroll Requests from Sheriff's Office for Shawn C. Ash (Jailor) and Christian D. Copper (Deputy)

Authorize Chairperson & Co Sheriff to sign Deputy Sheriff Training Agreement with Christian Copper

Discuss Security Updates with Board & Eric Tigges, Emergency Management Agency Coordinator

9:45 a.m. Noteboom Implement – Julie Davidson, Representative – Business update

10:00 a.m. Kim Wilson – Central Point Coordinator - General Assistance Burial Appeal

11:00 a.m. Marjorie Pitts – County Auditor

Accept & Authorize chairperson to sign Employee Payroll Request from Secondary Roads for Brad Day & Maurice Hansen

Set Budget Amendment for FY2015

Discuss Next Board Meeting Date of Monday, November 10, 2014

Set Date & Time for November 4, 2014 General Election Canvass

11:30 a.m. Board of Supervisors' Tour of Newly Relocated Spencer/Clay County Communication's Center

V. Adjournment

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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
November 10, 2014 Meeting #29**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #28 dated October 28, 2014**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Supervisors discuss/share information from committees and boards they have attended

9:30 a.m. Randy Krukow, County Sheriff & Scott Davis, Head Jailer – Dept Update

10:00 a.m. Kim Wilson – Central Point Coordinator - Dept Update

10:30 a.m. Marjorie Pitts – County Auditor

Discuss Credit Card policy

Discuss Custodial Storage building

Authorize Auditor Marjorie Pitts to sign the Group Authorization Release form between Clay County and Employee Benefit Systems effective upon signature.

7:00 p.m. November 4, 2014 General Election Canvass

V. Adjournment

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**Amended AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
November 25, 2014 Meeting #30**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #29 dated November 10, 2014**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Accept Re-appointment Certification from IA Dept of Revenue Director for John Lawson, County Assessor
Approve Quote from InnoVisit for Clay Co Jail Video Visitation Support
Accept & Authorize Chairperson to sign Employee Payroll Requests from Secondary Roads for Chad Huckfelt & Stacy Baas
Approve Engagement Letter from Dorsey & Whitney for SEC Enforcement of Continuing Disclosure for Municipal Bonds from Sheriff's Office & Jail Project
Accept FY2014 Annual Report for Department of Correctional Services from the Third Judicial District
Accept Proposal from Denison Drywall for Courthouse Ceiling Repair

9:00 a.m. Marjorie Pitts – County Auditor

Discuss Future Employee Cell Phone Policy
Authorize ½ day Holiday for December 24th
Rescind motion setting FY15 Budget Amendment Hearing for Jan 13, 2015
Set Jan 20, 2015 for FY15 Budget Amendment Hearing

9:15 a.m. Mick Tagesen – Elderbridge Director - Funding

9:30 a.m. Hugh Lively – RIDES Director – Funding

10:00 a.m. Bob Fagen-Spencer City Manager & Don Hemphill – City Attorney

Voluntary Annexation Discussion & Possible Approval of Resolution 2014-22 on the Noteboom Annexation
Update on Combined City Sewers
Expansion of Quality Housing Initiative (QHI) Time Frame

11:00 Randy Krukow- County Sheriff

Approve Resolution 2014-23 to appoint new Sheriff's Deputy- Christian David Copper
Oath of Office for New Sheriff's Deputy- Christian David Copper
Accept & Authorize chairperson to sign Employee Payroll Request from Jail Dept for Nicole Huckfelt
Approve increase to County Sheriff's credit card policy limit to \$3,500.00

11:15 Honorable Iowa Senator - District 1 - David Johnson & Honorable Iowa Representative - District 002 - Megan Jones

11:45 a.m. Kim Wilson – Central Point Coordinator – Dept Update

Supervisors discuss/share information from committees and boards they have attended

V. Adjournment

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**AMENDED AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
December 9, 2014 Meeting #31**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #30 dated November 25, 2014**
- III. Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Supervisors discuss/share information from committees and boards they have attended

Authorize Chairperson to Sign the ESRI Three Year License Agreement

Authorize Palo Alto County Supervisors to sign the Contractor's Application for Payment #1 on Joint Drainage District 60 Lateral 8

9:00 a.m. Scott Rinehart – County Engineer – Dept Update

Approve & authorize Chairperson to sign purchase agreement between Clay Co and Lloyd & Vera Kruse Trust on 38 acres of gravel pit land in Summit Twp.

9:15 a.m. Tennie Binzer – Arts on Grand - Update

9:45 a.m. Marjorie Pitts – County Auditor

Certify Election Expense for the September 9, 2014 Special Iowa Lakes Community College Election

Accept & Authorize Chairperson to sign Employee Payroll Request for Spencer Taylor from Sheriff's Dept
Set Public Hearing date & time for Season's Center Children's Center for Citizens Participation Plans

10:00 a.m. Julie Scheib & Bob Shaw - Discovery House Update

10:15 a.m. Melissa Cunningham & Bill Bumgarner – Spencer Hospital

10:45 a.m. Michael Houchins – County Attorney - Closed Session pursuant to IA Code Chapter 21.5
Regarding Court Decision on City of Dickens Case EQCV028358

11:00 a.m. Tammy McKeever – Zoning, Environmental Health & Safety

Set Construction Application Hearing for New Fashion Pork, LLP in Sect 22 of Logan Twp., Clay Co, IA

11:15 a.m. Brian Weuve – City of Spencer

Approve Resolution 2014-24 for Establishing a Tax Increment Financing District for the 2014 Addition to the Spencer Consolidated Urban Renewal Area

11:30 a.m. Kim Wilson – Central Point Coordinator

Action Item: Review General Assistance Burial Assistance Proposal-Authorize the setting of two (2) hearing dates for General Assistance Ordinance Revisions

Action Item: Board members complete Clay County annual HIPAA Training

Action Item: Review, Approve HIPAA training for Clay County Custodians

V. Adjournment

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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:00 a.m.
December 23, 2014 Meeting #32**

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:00 a.m. Open Meeting

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #31 dated December 9, 2014**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

8:15 a.m. Kelly McCarty – Revolving Loan Fund-Approve Application

8:50 a.m. Randy Weimers – Compensation Board

Receive Recommendations from Clay Co Compensation Board from their December 16, 2014 Minutes

9:00 a.m. Scott Rinehart – County Engineer – Dept Update

1. Review and approve 2015 Maintenance Agreements with cities, schools and township trustees and authorize the Chairperson to sign the agreements.
2. Accept or reject Underground Construction Application for Iowa Lakes Regional Water to place water line in Clay County Secondary Roads Right-of-Way by boring under 300th Street, Sections 18 & 19, Summit TWP.
3. Approve Transfer #327 from LOSST-Rural Use fund of \$669,825.15 to Clay Co Secondary Roads Fund

9:15 a.m. Burial Appeal – *Postponed to January 6, 2015 at 9:15 a.m.*

9:30 a.m. Construction Application Hearing for New Fashion Pork, LLP in Sect 22 of Logan Twp., Clay Co, IA Presented by Kim Johnson – Buena Vista County Sanitarian

Approve Resolution 2014-25 Recommending Approval of New Fashion Pork, LLP New 4400 Head Deep Pit Finishing Confinement Bldg Application to IA DNR

9:45 a.m. Dan Heissel – County Conservation Director – Dept Update

10:00 a.m. Jeremy Parsons – Clay County Fair Director

10:30 a.m. Kellie Beneke & Todd Krukow – Iowa Great Lakes Construction Company

Proposed Subdivision Project East of the New Holiday Inn Express on 13th Street SW

10:45 a.m. Steve Hallgren – NW Planning & Development Commission (NWIPDC)

Season's Center Children's Center Public Hearing for Citizen Participation plans
Approve Res 2014-26 Authorizing Grant Application & Designating Official Signatures for Grant Review & Approve Signing of CDBG Subrecipient Agreement with Seasons Center
Approve Clay County Community Development & Housing Needs Assessment for the CDBG grant
Authorize Chairperson to sign the Federal Assurance Signature Page & HUD Applicant/Recipient Disclosure Report

11:15 a.m. Randy Krukow, County Sheriff & Scott Davis, Jail Administrator – Dept Update

Approve Jail Meal Contract for Fund Year 2015-2016

11:30 a.m. Kim Wilson – Central Point Coordinator – Dept Update

12:00 Noon Marjorie Pitts – County Auditor

Create Gillett Grove Bridge fund in Clay Co financial system effective upon passage.
Approve proposal from County Binders, Inc. for restoration & repair of 22 plat, land, & transfer books
Accept & Authorize Chairperson to Sign Employee Payroll Request for Chris Hanna from Sec Road Dept
Approve Certificate of Adjustment #2239 for Deborah Daugherty
Approve Resolution 2014-27 Amending Resolution 2013-20 to Continue & Expand Funding for Clay Co Housing initiative Grant Program
Set dates & times for budget planning meetings
Discuss Asset Purchase Policy
Discuss Potential Custodial Employment Agreements

Supervisors discuss/share information from committees and boards they have attended

Acknowledgment of Supervisor Chalstrom's 20 Years of Service

V. Adjournment

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