

**AGENDA – ORGANIZATIONAL & REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS, to be held in the BOARD ROOM, 300 West 4<sup>th</sup> Street, Spencer, IA at 7:00 a.m.**

**Board Meeting to be recessed from 9:00 am to 2:00 pm  
for the funeral of Supervisor Linda Swanson**

**January 3, 2017 Meeting #1**

**7:00 a.m. Open Meeting**

- I. Elect Board Chairperson for 2017 & Appoint Board Vice-Chairperson for 2017**
- II. Agenda received as proposed or as amended**
- III. Minutes approved – Meeting #35 dated December 20, 2016**
- IV. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- V. Other Business – For Discussion / Possible Board Action**

Accept recommendations of the Chairperson for committees for the year 2017

Approve Resolution #2017-01 Empowering Co. Engineer Scott Rinehart to execute Certificates of Completion of work in connection with all Farm to Market construction projects

Approve Resolution #2017-02 to Determine Depositories of Public Funds with maximum limitations

Approve Resolution #2017-03 to Determine Depositories for Conservation, Recorder & Sheriff with maximum limitations

Approve Resolution #2017-04 Construction Evaluation Resolution relating to a Confinement Feeding Operation Structure

Approve Resolution #2017-05 Appoint Chief Deputy for County Sheriff & Administer Oath of Office

Approve Resolution #2017-06 Re-appoint deputies for County Sheriff, County Auditor & Assistant County Attorneys for County Attorney

Appoint member to Clay County Conservation Board for five (5) year term

Appoint member to Webb Benefitted Fire District for a three (3) year term

Appoint member to the Herdland Benefitted Fire District for a three (3) year term

Appoint member to Clay County Zoning Board for a term of three (3) years

Appoint Clay County Zoning Board of Adjustment member for a term of five (5) years

Designate the official newspapers for Clay County for the 2017 year

Designate the Co Eng as representative on the NW IA Planning & Development Commission Federal Highway Administration (SAFTEA-LU) Committee for 2017.

Authorize Chairperson to sign all Farm to Market road vouchers and Co Engineer to act in all Farm to Market road projects for the year 2017

Authorize that paved & gravel portions of secondary roads system be placed under a local embargo effective when appropriate signs are erected.

Appoint board member to serve on 3<sup>rd</sup> Judicial District Dept of Correctional Services for 2017

Appoint the list of Clay County residents, by category, to serve on the Commission to Assess Damages pursuant to Section 6B.4 of the *Iowa Code* for the year 2017.

Appoint Clay County Representatives to Iowa Lakes Resource Conservation & Development Board

Appoint 5 members to the New Pioneer Cemetery Commission

***7:30 a.m. Scott Rinehart – County Engineer – Dept Update***

Set public hearing for building Royal Shed for January 17, 2017 at 10:00 a.m.

Set Bid letting & Awarding for building Royal Shed on Feb.14, 2017 at 10:00 a.m. & 10:30 a.m.

***8:00 a.m. Bob Goeken – County Compensation Board Chairperson***

Accept Recommendation of the Compensation Board for fiscal year beginning July 1, 2017

***8:45 a.m. Kim Wilson – Community Services Director – Dept Update & HIPPA Training***

***Public hearing & following appointments will be postponed until after 2:00 pm for funeral of Supervisor Linda Swanson***

***Public Hearing for Amendment to Jake Brake Ordinance to add 2 new locations***

***Barry Sackett – Assistant County Attorney – Dept Update***

***Marjorie Pitts – County Auditor***

Accept & Authorize Chairperson to sign Employee Payroll Request from Conservation Dept for Brianne Hanson

Accept & Authorize Chairperson to sign Employee Payroll Requests from Sec Roads Dept for Mike Heuck & Chad Huckfeldt and Sheriff's Dept for Zachary Larsen & Brad Hawley

Appoint Spencer City Clerk as filing officer for March 7, 2017 Special Spencer Ward 4 Election

Accept & Authorize Co Auditor to sign lease agreement with Advanced Systems for Veteran Affairs copier

Accept & Authorize Barry Anderson to sign the DD #108 Open Ditch Impr contract with Hagedorn Excavating

Accept & authorize Pay Request #1 on the DD #108 Open Ditch Impr project

Supervisors discuss/share information from committees and boards they have attended

**VI. Adjournment**

Barry Anderson  
[banderson@co.clay.ia.us](mailto:banderson@co.clay.ia.us)

Burlin H. Matthews- Chair  
[mattheb@smunet.net](mailto:mattheb@smunet.net)

Joe Skow  
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Linda K. Swanson  
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Randy E. Swanson  
[rswanon@co.clay.ia.us](mailto:rswanon@co.clay.ia.us)

**AGENDA – BUDGET WORKSHOP SESSIONS of the CLAY COUNTY BOARD of SUPERVISORS,  
Spencer, IA, to be held in the BOARD ROOM, 300 West 4<sup>th</sup> Street, Spencer, IA at 8:30 a.m.**

**General Rules for Public Participation:**

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

**January 13, 2017 Meeting # 2**

**8:30 a.m. Open Meeting**

- I. Agenda received as proposed or as amended**
- II. Other Business – For Discussion / Possible Board Action**

***Budget Workshop***

- III. Adjournment**

**January 23, 2017 Meeting # 4**

**8:30 a.m. Open Meeting**

- I. Agenda received as proposed or as amended**
- II. Other Business – For Discussion / Possible Board Action**

***Budget Workshop***

- III. Adjournment**

**January 26, 2017 Meeting # 5**

**8:30 a.m. Open Meeting**

- I. Agenda received as proposed or as amended**
- II. Other Business – For Discussion / Possible Board Action**

***Budget Workshop***

- III. Adjournment**

**January 30, 2017 Meeting # 6**

**8:30 a.m. Open Meeting**

- I. Agenda received as proposed or as amended**
- II. Other Business – For Discussion / Possible Board Action**

***Budget Workshop***

- III. Adjournment**

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**AMENDED AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,  
Spencer, IA, to be held in the BOARD ROOM, 300 West 4<sup>th</sup> Street, Spencer, IA at 8:30 a.m.  
January 17, 2017 Meeting #3**

**General Rules for Public Participation:**

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
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4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

**8:30 a.m. Open Meeting**

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #1 dated January 3, 2017 & Meeting #2 dated January 13, 2017**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Approve & Authorize Chairperson to sign 2016 Weed Commissioner Report

Accept County Sheriff's Report of Fees Collected for Quarter ending December 31, 2016

Accept County Sheriff's Commissary Report of Fees Collected for Quarter ending December 31, 2016

Accept County Auditor's Report of Fees Collected for Quarter ending December 31, 2016

Accept County Recorder's Report of Fees Collected for Quarter ending December 31, 2016

Accept Clerk of District Court's Report of Fees Collected for Quarter ending December 31, 2016

Accept County Treasurers Semi-Annual Report for period ending December 31, 2016

Approve Resolution Adopting Procurement Policy for Federally Funded Projects

**9:00 a.m. Kelly McCarty – Revolving Fund Loan**

**9:30 a.m. 2nd & Final Hearing for Jake Brake Ordinance Amendment**

Approve Resolutions 2017-07 & 2017-08

**9:45 a.m. Scott Rinehart – County Engineer – Dept Update**

Accept quote to purchase two (2) new tandam trucks from Boyer Trucks out of Sioux Falls, SD for \$106,496.00 each for a total of \$212,992.00.

Accept quote to purchase two (2) new sets of snow equipment from J-Craft out of Lake Crystal, MN for \$94,409.12 each for a total of \$188,818.24.

**10:00 a.m. Royal Shed Public Hearing**

**10:15 a.m. Barry Sackett – Assistant County Attorney – Dept Update**

**10:30 a.m. Marjorie Pitts – County Auditor**

Set time for Canvass of the March 7, 2017 Special Election

Accept & Authorize Chairperson to sign Employee Payroll Request for Lon Peterson from Sec Roads Dept & Brianne Hanson from the Conservation Dept

**11:00 a.m. Tammy McKeever – National Flood Insurance**

Approve Osha 300A Log

**11:30 a.m. Discussion of County Policy Handbook**

Supervisors discuss/share information from committees and boards they have attended

**V. Adjournment**

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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,  
Spencer, IA, to be held in the BOARD ROOM, 300 West 4<sup>th</sup> Street, Spencer, IA at 8:30 a.m.  
January 31, 2017 Meeting #7**

**General Rules for Public Participation:**

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**8:30 a.m. Open Meeting**

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #3 dated January 17, 2017; Meeting #4, #5 & #6 Budget Workshops dated January 23, January 26 & January 30, 2017**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

**9:00 a.m. Scott Rinehart – County Engineer – Dept Update**

Accept IDOT's Detour Compensation Calculations for compensation offered to Clay County in the amount of \$22,637.13 for use of Clay Co Roads on a detour for the IDOT's Highway 71 ACC Overlay project from B53 to Buena Vista County line and authorize the Chairperson to sign the Detour Revocation Information Sheet.

**9:15 a.m. Hugh Lively – RIDES Executive Director**

**9:30 a.m. Sandra Geidl – County Treasurer**

Discuss Stamped Drainage Purchases  
Discuss Iowa DOT Driver's License

**10:00 a.m. Jeremy Parsons – Clay County Fair**

**10:30 a.m. Mike Rainer – Driver's License**

**10:45 a.m. Tammy McKeever – Zoning - Discuss Setbacks for Wind Towers**

**Barry Sackett – Assistant County Attorney – Dept Update**

**Marjorie Pitts – County Auditor**

Approve Transfer of \$810,996.94 from Local Option Sales Tax Fund to Clay Co Secondary Roads Fund  
Approve Resolution 2017-10 Designate duties to prepare County budget pursuant to IA Code 331.434  
Accept Co Assessor recommendations of New & Disallowed Family Farm Credit Claims filed prior to November 1, 2016

Discuss Employee Status Change in Secondary Road's Dept

Supervisors discuss/share information from committees and boards they have attended

**V. Adjournment**

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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,  
Spencer, IA, to be held in the BOARD ROOM, 300 West 4<sup>th</sup> Street, Spencer, IA at 8:30 a.m.  
February 14, 2017 Meeting #8**

**General Rules for Public Participation:**

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**8:30 a.m. Open Meeting**

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #7 dated January 31, 2017**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

**9:00 a.m. Barry Sackett – Assistant County Attorney – Department Update**

**9:30 a.m. James Worm – GIS Director – 2020 Census**

**9:45 a.m. Scott Rinehart – County Engineer – Dept Update**

1. Accept or reject Overhead Construction permit for Alliant Energy to replace power pole in Clay County Secondary Roads ROW on the west side of M27 (130<sup>th</sup> Avenue), Sections 33, Lone Tree TWP
2. Accept contract between Clay County and Flynn Company Inc. out of Dubuque, Iowa for project FM-TSF-CO21)133)--5B-21 PCC Paved Shoulders on B24 from M38 east 2 miles and authorize the Chairperson to sign the contracts.
3. Set letting date of March 14, 2017 @ 10:00am for Route and Seal Project (LST-5817RS-1).
4. Set letting date of March 14, 2017 @ 10:00am for Micro Surfacing Project (Lst-4517MS-1).

**10:00 a.m. Royal Maintenance Building Bid Letting**

Open bids on New Royal Maintenance Shed located at 81 4<sup>th</sup> Avenue, Royal, Iowa in Section 12, Clay Township, Clay County, Iowa and accept the low bid and authorize Chairperson to sign contracts.

**10:30 a.m. Mike Flaharty – Sioux City Veteran's Center – Update on Services Provided to Veterans**

**11:00 a.m. Marjorie Pitts – County Auditor**

Discuss/Approve Mechanical Sales, Inc. Quote of \$4,176.00 for Admin Bldg Compressor Replacement  
Discuss/Approve Blackhawk Sprinklers, Inc. Proposal of \$8,310.00 to Replace 10-Dry Pendent & 5-Sidewall Sprinklers that failed Underwriters Laboratories testing  
Review/Approve & Authorize Chairperson to Sign Mental Health Advocate 28E Agreement

**11:30 a.m. Review/Discuss Clay County Handbook and Policy Changes**

Supervisors discuss/share information from committees and boards they have attended

**V. Adjournment**

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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,  
Spencer, IA, to be held in the BOARD ROOM, 300 West 4<sup>th</sup> Street, Spencer, IA at 8:30 a.m.  
February 28, 2017 Meeting #9**

**General Rules for Public Participation:**

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2. You may speak one (1) time for a maximum of three (3) minutes.
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**8:30 a.m. Open Meeting**

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #8 dated February 28, 2017**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

**9:00 a.m. County Engineer's Office**

Approve Resolution 2017-11 Designating, authorizing & empowering co engineer to execute certification of completion of work & final acceptance with all Farm-to-Market and Federal or State aid construction projects Accept low Culvert Metal Pipe Quote.

Accept quote of \$275,520.00 from Ziegler, Inc of Sioux City, Iowa for a new 12M3AWD Motor Grader.

Accept or reject Underground Construction permit for Ayrshire Farmers Mutual Telephone Company to place fiber optic cable in Clay County Secondary Roads ROW Sections 15, 16, 21, 23, 26, 27, 28, 35 & 36, Logan TWP and Section 2, Garfield TWP and Section 34, Gillett Grove TWP.

Approve Amendment and Extension to Contract for Sanitary Landfill Services between Clay County and the City of Spencer for a period from July 1, 2017 to June 30, 2018 and authorize the Chairperson to sign the amendment.

**9:30 a.m. Ted Kourousis – NW Planning & Dev Commission-** IA Great Lakes Connection Trail project

**10:00 a.m. Sandra Geidl – County Treasurer –** Dept Update & Iowa Driver's License Station  
Discuss/Approve Compromise Amount for Theodore C Mc Cord Estate Tax Sale Certificate 1999-9213

**10:15 a.m. Barry Sackett – Assistant County Attorney-** Dept Update

**10:30 a.m. Marjorie Pitts – County Auditor**

Set date & time for fiscal year 2018 County Budget public hearing

Set date & time for fiscal year 2017 County Budget amendment public hearing

Accept recommendation by Co Assessor to disallow Business Property Tax Credit Applications

Accept Business property Tax Credit Applications filed by July 1, 2016 for 2016 Assessment Year

Authorize Co Auditor to sign Facility Usage Agreement with Clay Co Regional Events Ctr for March 7, 2017 Special Election

Approve Woodman Technical Support Control System Proposal for Courthouse

Approve Transfer #355 of \$76,501.95 from Sec Roads to Co Conservation Land Acquisition Fund

**11:30 a.m. Employee Policy Handbook Review**

Supervisors discuss/share information from committees and boards they have attended

**V. Adjournment**

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**AMENDED AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,  
Spencer, IA, to be held in the BOARD ROOM, 300 West 4<sup>th</sup> Street, Spencer, IA at 8:30 a.m.  
March 14, 2017 Meeting #10**

**General Rules for Public Participation:**

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4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

**8:30 a.m. Open Meeting**

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #9 dated February 28, 2017**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Approve Resolution 2017-12 Approving Recommendation of Clay Co Compensation Board  
Approve & Authorize Chair to Sign Inukshuk Technologies Website Maintenance Agreement for Co Sheriff  
Approve & Authorize Chair to Sign Ricoh Copier Agreement for the Clay Co DHS

**8:45 a.m. Sandra Geidl, County Treasurer & Amy Sieverts, Iowa Dept of Transportation**  
Update on Driver's License Station

**9:00 a.m. March 7, 2017 County Supervisor & Spencer Ward 4 Council Member Special Election Canvass  
& Oath of Office of Newly Elected Supervisor**

**9:30 a.m. FY2018 Budget Hearing**

**9:50 a.m. Tammy Mc Keever & Libby Stricker – Spencer Insurance**  
Presentation of \$1000 Grant from ICAP  
Results from the National Flood Program Survey  
Set Construction Permit Hearing Grey Owl Farms in Section 36 of Peterson Twp

**10:00 a.m. Dan Eckhert - County Engineer - Bid Letting for Mirco-surfacing Project**  
1. Accept contract between Clay County and Flynn Company Inc. out of Dubuque, Iowa for project STP-S-CO21(134)--5E-21 PCC Overlay on B40 from County Line east 5.45 miles and authorize the Chairperson to sign the contracts.  
2. Accept or reject the low bid for project LST-4517MS-1 and authorize the Chairperson to sign the contracts.  
3. Accept or reject the low bid for project LST-5817RS-1 and authorize the Chairperson to sign the contracts.  
4. Approve amendment to FY16-17 Clay County Secondary Roads Budget.

**10:30 a.m. Arvin Druvenga, Winther-Stave & Co LLP – Fund Year 2016 Audit Report**

**11:00 a.m. Woodman Controls-** Approve Woodman Technical Support Control System Proposal for Courthouse  
**Barry Sackett – Assistant County Attorney-** Dept Update

**Marjorie Pitts – County Auditor**

Approve Renewal License Application for Class B Beer Permit from Rebecca Rouse, 3299 335<sup>th</sup> Ave, Ruthven, IA  
Approve Renewal License Application for Class C Native Wine Permit from InnSpiration Bed & Breakfast and Vineyards, 5079 180<sup>th</sup> Avenue, Linn Grove, IA  
Approve/deny NW Glass proposal for tempered insulated glass at Administration Building  
Supervisors discuss/share information from committees and boards they have attended

**V. Adjournment**

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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,  
Spencer, IA, to be held in the BOARD ROOM, 300 West 4<sup>th</sup> Street, Spencer, IA at 8:30 a.m.  
March 28, 2017 Meeting #11**

**General Rules for Public Participation:**

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3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

**8:30 a.m. Open Meeting**

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #10 dated March 14, 2017**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Accept recommendations of the Chairperson for committee's changes for the year 2017

Discuss/Approve Upgraded Service Plan with Iowa Negotiation & Consulting Services

Discuss/Approve/Authorize Chairperson to sign North Raccoon River Watershed Management Coalition 28E

Transfer \$5000 from LOSST-Any Lawful Use to Quality Housing Initiative Fund

Accept & Authorize Chairperson to Sign Employee Payroll Request from Co Treasurer for Lucas Dupic

Accept & Authorize Chairperson to Sign Employee Payroll Request from Co Sheriff for Eric Ring & Lucille Faulkner

Accept & Authorize Chairperson to Sign Employee Payroll Request from Secondary Roads Dept for Brad Day, Clayton Henrichsen, Robert Schoorman & Monte Newgard

Approve & Authorize Chairperson to sign National County Government Month Proclamation

Approve Disabled Veteran Homestead Tax Credit Application for 2016

**9:00 a.m. Drainage District #2 Meeting**

**9:30 a.m. Dave Gunnerson** – College Apartments, Inc. regarding Fund Year 2017 Taxes

**9:45 a.m. Sandra Geidl** – *County Treasurer* - Dept Update & Request Removal of Driver's License Kiosk

**10:00 a.m. John Lawson** – *Co Assessor* – Presentation on Valuations

**10:30 a.m. Construction Permit Hearing for Grey Owl Farms in Section 36 of Peterson Twp**

**11:00 a.m. Dan Eckhert** - *County Engineer* – Dept Update

Review and approve FY2017-2018 Clay County Secondary Roads Budget.

Review and approve the Clay County 2018 5-Year Construction Program.

**Barry Sackett** – *Assistant County Attorney* – Dept Update

Supervisors discuss/share information from committees and boards they have attended

**V. Adjournment**

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**AGENDA – SPECIAL SESSION of the CLAY COUNTY BOARD of SUPERVISORS,  
Spencer, IA, to be held in the BOARD ROOM, 300 West 4<sup>th</sup> Street, Spencer, IA at 11:00 a.m.  
April 5, 2017 Meeting #12**

**General Rules for Public Participation:**

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

**\*Possible Closed Sessions pursuant to Iowa Code 21.5 (i) at Candidates request**

**11:00 a.m. Open Meeting**

**I. Agenda received as proposed or as amended**

**II. Other Business – For Discussion / Possible Board Action**

Appoint Member to Clay Co Conservation Board

*11:00 a.m. County Engineer Interview*

*Lunch Break*

*3:00 p.m. County Engineer Interview*

**III. Adjournment**

Barry Anderson  
2655 410<sup>th</sup> St  
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[banderson@co.clay.ia.us](mailto:banderson@co.clay.ia.us)

Burlin H. Matthews- Chair  
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Dan Skelton  
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Randy E. Swanson  
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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,  
Spencer, IA, to be held in the BOARD ROOM, 300 West 4<sup>th</sup> Street, Spencer, IA at 8:30 a.m.  
April 11, 2017 Meeting #13**

**General Rules for Public Participation:**

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

**8:30 a.m. Open Meeting**

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #11 dated March 28, 2017 ; Meeting #12 dated April 4, 2017**
- III. Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Approve Resolution #2017-14 Appoint Deputy for County Sheriff

Accept County Sheriff's Report of Fees Collected for Quarter ending March 31, 2017

Accept County Sheriff's Commissary Report of Fees Collected for Quarter ending March 31, 2017

Accept County Auditor's Report of Fees Collected for Quarter ending March 31, 2017

Accept County Recorder's Report of Fees Collected for Quarter ending March 31, 2017

Accept Clerk of District Court's Report of Fees Collected for Quarter ending March 31, 2017

**8:30 a.m. Kristi Kuester – County Attorney** – Approve & Authorize Co Attorney to sign Pitney Bowes Digital Mailing System agreement

**8:45 a.m. Kim Wilson – Community Services Director** - Dept Update

Review/Action request for a Clay County Community Services employee to take over the duties associated with NW IA Care Connections Regional cost recovery service.

**9:00 a.m. FY2017 Budget Amendment hearing**

**9:30 a.m. Public Hearing for Construction Permit on Sampson Site in Section 16 of Douglas Twp**

**10:00 a.m. Sandra Geidl – County Treasurer** - Dept Update & Request Removal of Driver's License Kiosk

**10:20 a.m. Tom Goeken – Bald Eagles & Quality of Life**

**10:30 a.m. Jerry Crew – Wind Turbine Sitings**

**10:45 a.m. Eric Tigges – County EMA Coordinator**

Approve Hazardous Materials Response Contract with Sioux City Fire Dept

Approve Resolution 2017-15 Hazardous Mitigation Plan Contract with NW Plan & Development Commission

**11:00 a.m. Dan Eckhert – County Engineer**

Joint Drainage District #61 Meeting

Accept or reject Underground Construction permit for River Valley Telecommunications Coop to place fiber optic cable in Clay County Secondary Roads ROW Section 2, Logan TWP.

Accept or reject Underground Construction permit for River Valley Telecommunications Coop to place fiber optic cable in Clay County Secondary Roads ROW Section 23, 26 & 27, Freeman TWP.

Approve change order #1 in the amount of \$12,550.68 for the Clay County Maintenance Building. Making the new contract price \$236,980.68 and authorize the Chairperson to sign the change order form.

**11:15 a.m. Aaron Rutter – Drainage Technician** - Update on Drainage District #118 West Assessment

**11:30 a.m. IGHCP Health Insurance Renewal**

**Barry Sackett – Assistant County Attorney**

**Marjorie Pitts – County Auditor**

Approve Proposal of \$2,283.16 to Troubleshoot for Mitsubishi Units from Halvorson Trane

Approve & Authorize Chairperson to sign Cost Advisory Services, Inc. 3 year renewal contract

Approve & Authorize Chairperson to sign 28E Agreement between Clay County, City of Spencer & Clay Co  
Fair Re: Local option sales tax allocation

Supervisors discuss/share information from committees and boards they have attended

**V. Adjournment**

Barry Anderson  
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**AGENDA – SPECIAL SESSION of the CLAY COUNTY BOARD of SUPERVISORS,  
Spencer, IA, to be held in the BOARD ROOM, 300 West 4<sup>th</sup> Street, Spencer, IA at 3:00 p.m.  
April 14, 2017 Meeting #14**

**General Rules for Public Participation:**

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

**3:00 p.m. Open Meeting**

- I. Agenda received as proposed or as amended**
- II. Other Business – For Discussion / Possible Board Action**

**3:00 p.m. County Engineer Interview**

**\* Closed Sessions pursuant to Iowa Code 21.5 (i) at Candidate request**

**III. Adjournment**

Barry Anderson  
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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,  
Spencer, IA, to be held in the BOARD ROOM, 300 West 4<sup>th</sup> Street, Spencer, IA at 8:30 a.m.  
April 25, 2017 Meeting #15**

**General Rules for Public Participation:**

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

**8:30 a.m. Open Meeting**

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #12 dated April 11, 2017 & Meeting #13 dated April 14, 2017**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Approve Pest Management Service Agreement from Presto-X  
Approve quote of \$3,025 from Christians Sheet Metal, HVAC, Inc. for Ruud air conditioner for Co Attorney  
Approve upgraded services package from Iowa Negotiation & Consulting Services, Ottumwa, IA  
Approve Resolution #2017-16 Appointing Deputy for County Sheriff/Oath of Office  
Accept & Authorize Chairperson to sign Employee Payroll Request from Sheriff's Office for Tyler Heck  
Approve Fireworks Permits for Shawn Smith and Tom & Linda Cushing

**9:00 a.m. Lee Schoenewe – Chair of Clay Co Conservation Board-Clay Co Conservation Dept Update**

**9:30 a.m. James Worm – GIS – Approve purchase of Cannon ImagePrograf ipf780 MFP M40**

**9:45 a.m. Barry Sackett – Assistant County Attorney Dept Update**

**10:10 a.m. Marjorie Pitts – County Auditor**

Authorize Chairperson to sign Co Substance Abuse Prevention Agreement with Compass Pointe for grant funds  
Approve Justice Fire & Safety Proposal for Clean Agent Suppression Systems in Treasurer Vault & Assessor's Office for \$17,220

Approve & authorize Chairperson to sign recommendations for IGHCP Health Renewal for the FY18 2018

Authorize Draw #10 of the CDBG Project 15-CF-003 to the Clay County Seasons Children

Authorize Chairperson to sign State of IA General Accounting Expenditure Request for Payment #10

Authorize Chairperson to sign Project Close-out Form for Season's 15-CF-003 Project

Discussion for Commissioning Scope of Services from ConEdison Solutions at Clay Co Jail

**10:45 a.m. Aaron Rutter- Drainage Technician – Drainage District #118 West Update**

**11:00 a.m. Dan Eckert – County Engineer – Dept Update**

1. Accept or reject Underground Construction permit for Iowa Lakes Regional Water to place water line in Clay County Secondary Roads ROW by directional drill under 435<sup>th</sup> St (B53) Section 25, Gillett Grove Twp
2. Accept or reject Underground Construction permit for Iowa Lakes Regional Water to place water line in Clay County Secondary Roads ROW by directional drill under 440<sup>th</sup> Street, Sections 29 & 32, Logan Twp.
3. Accept or reject Underground Construction permit for Iowa Lakes Electric Cooperative to place triplex cable in Clay County Secondary Roads ROW by directional boring under 335<sup>th</sup> St Section 36, Lake Twp.

Supervisors discuss/share information from committees and boards they have attended

**V. Adjournment**

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**AGENDA – SPECIAL SESSION of the CLAY COUNTY BOARD of SUPERVISORS,  
Spencer, IA, to be held at the Alliant Operations & Maintenance Facility south of Hampton, Iowa**

**May 3, 2017 Meeting # 16**

**11:00 a.m.** Three members of the Clay County Board of Supervisors will travel to the Alliant Operations & Maintenance Facility south of Hampton, Iowa for the purpose of touring the Whispering Willow Wind Farm.

**12:30 p.m.** Clay County Supervisors will meet with members of the Franklin County Supervisors at the meeting room of the Franklin County Courthouse to discuss the facility, gather information, and answer questions.

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Burlin H. Matthews- Chair  
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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,  
Spencer, IA, to be held in the BOARD ROOM, 300 West 4<sup>th</sup> Street, Spencer, IA at 8:30 a.m.  
May 9, 2017 Meeting # 17**

**General Rules for Public Participation:**

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

**8:30 a.m. Open Meeting**

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #15 dated April 25, 2017 & Meeting #16 dated May 3, 2017**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Approve Pioneer Cemetery By-Laws Submitted by Pioneer Cemetery Board

Discuss Proposed Zoning Ordinance Changes

Approve Hiring of New County Engineer & Authorize Chair to Sign Contract

Approve Resolution 2017-17 to designate, authorize & empowered Co Engineer to execute Certificate of Completion of work & final acceptance with all Farm to Market construction projects

Accept & Authorize Chairperson to Sign Employee Payroll Requests for County Engineer & Various Depts.

Accept Resignation from Civil Service Board & Appoint New Member to Fill Remaining Term

**Drainage District #118 Meeting** – Discuss/Approve Repairs to use 12” versus 10” tiles

**Drainage District #2 Meeting** – Set Completion Hearing Date for Open Ditch Repairs & Improvement Project

- **9:00 a.m.** Drainage District #2 Annexation Schedule Hearing
- **9:45 a.m.** Drainage District #2 Classification Report Hearing

**10:15 a.m. Peace officers Memorial Day & Law Enforcement Officers Week Proclamation**

**10:20 a.m. Correctional officers & Employees Week Proclamation**

**10:30 a.m. Emergency Medical Services Proclamation**

**10:45 a.m. Dan Eckert – County Engineer** – Dept Update

**11:00 a.m. Apex Clean Energy, Incorporated Presentations:**

- **11:00 a.m. Brenna Gunderson, Apex Senior Development Manager** - Wind Farm Setbacks and Ordinances
- **11:10 a.m. Christopher Ollson, PH.D Senior Environmental Health Scientist for Ollson Environmental Health Management** - Wind turbine impacts regarding Health & Safety
- **11:30 a.m. Dave Phillips – Apex Director of Env. & Wildlife Permitting, Development** – Bald Eagle Overview

**11:45 a.m. Dave Ellenwood & Rev Brad Wallace – Faith Pentecostal Church** - Bible Reading at Courthouse

**12:00 Noon Janna Swanson – Clay County Resident** - Wind Ordinance

**Barry Sackett – Assistant County Attorney**- Dept Update

**Marjorie Pitts – County Auditor**

Certify Costs for March 7, 2017 Special County Supervisor & Spencer Ward 4 Council Member Election

Approve Proposal from Thermal Services to Replace Failed Compressor & Inverter Board in Admin Bldg

Approve Disallowance of Family Farm & Military Credits Relating to Fund Year 2016/2017

Approve Move of \$5000 Expense Spending Power from Targeted Case Management to Mental Health fund

Supervisors discuss/share information from committees and boards they have attended

**V. Adjournment**

Barry Anderson  
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**AGENDA – SPECIAL SESSION of the CLAY COUNTY BOARD of SUPERVISORS,  
Spencer, IA, to be held in the BOARD ROOM, 300 West 4<sup>th</sup> Street, Spencer, IA at 9:00 a.m.  
May 17, 2017 Meeting # 18**

**General Rules for Public Participation:**

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

**9:00 a.m. Open Meeting**

**I. Agenda received as proposed or as amended**

**II. Other Business – For Discussion / Possible Board Action**

*9:00 a.m. Jack Reed - Employee Handbook Review*

**III. Adjournment**

Barry Anderson  
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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,  
Spencer, IA, to be held in the BOARD ROOM, 300 West 4<sup>th</sup> Street, Spencer, IA at 8:30 a.m.  
May 23, 2017 Meeting #19**

**General Rules for Public Participation:**

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

**8:30 a.m. Open Meeting**

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #17 dated May 9, 2017 & Meeting #18 dated May 17, 2017**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Re-appoint Marc E. Gustafson as Clay Co Weed Commissioner pursuant to IA Code 317.3 for 2017  
Approve Resolution 2017-18 for Noxious Weed Control on Roadside pursuant to IA Code 317  
Approve Fireworks Permit for Chris Axdahl, 1860 505<sup>th</sup> Street, Linn Grove, IA

**9:00 a.m. Tammy Mc Kever – Zoning**

Public Hearing for Change in Zoning from G-1 General Commercial Classification to Lake Residential for Kevin LaRue on Lots 25, 26, 27, 28, 29, 30 and 31, Section 36 of Lake Township, Clay County, IA

**9:30 a.m. Colleen Paulson & Colette Rossiter – Clay Co Public Health Nurses**

**10:00 a.m. Fire Chief John Conyn – Fire Dept Training Tower Proposal**

**10:30 a.m. Jerry Crew – Wind Turbines**

**10:45 a.m. Randy & Alice Roghair – Wind Turbines**

**11:00 a.m. Dan Eckert – County Engineer**

**Drainage District # 26 Meeting – Set Completion Hearing for June 20<sup>th</sup>, 2017 at 1:30 p.m.**

**Drainage District Jt 22, Jt 52, #118 & #120 Levy Assessments Mtg**

**Barry Sackett – Assistant County Attorney – Dept Update**

**Marjorie Pitts – County Auditor**

Approve & Authorize Co Auditor to sign Proposal of \$3,642 from Thermal Services for 2<sup>nd</sup> Failed Compressor on Daiken VRV System in Admin Bldg

Approve Proposal of \$2,283.16 from Halvorson Trane to Assess Trane units & Troubleshoot RH Issues in GSC

Approve Fund Transfer #357 of \$135,112 from General Basics to Secondary Roads fund

Approve Fund Transfer #358 of \$1,207,590 from Rural Basic fund to Secondary Roads fund

Approve Fund Transfer #359 of \$2,000 from General Supplemental to Capital Improvements fund

Approve Fund Transfer #360 of \$42,000 from Local Option–Any Lawful Use to Capital Improve fund

Approve Fund Transfer #361 of \$1,000 from Local Option–Any Lawful Use to Juvenile Drug Court fund

Approve & Authorize Chair to sign Lease Agreement for Canon imageRunner iRC3530i for Clay Co EMS

Approve & Authorize Chair to sign 60 Months Lease Agreement for 1- Canon imageRunner iRC3530if

copier ; 2-Canon imageRunner iRC255if copiers and 2 Lexmark M5155 printers for Clay Co Sheriff Office

Approve Estimate of \$3,970 from Griffin Construction for concrete by GSC Building

Supervisors discuss/share information from committees and boards they have attended

**V. Adjournment**

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**AMENDED AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,  
Spencer, IA, to be held in the BOARD ROOM, 300 West 4<sup>th</sup> Street, Spencer, IA at 8:30 a.m.  
June 6, 2017 Meeting # 20**

**General Rules for Public Participation:**

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

**8:30 a.m. Open Meeting**

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #18 dated May 17, 2017 & Meeting #19 dated May 23, 2017**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Discuss Civil Service Board appointments

**9:00 a.m. Bill Rabenberg – County Engineer – Dept Update**

1. Accept or reject low fuel quote.
2. Accept or reject the low tire quote.
3. Accept or reject Underground Construction permit for Royal Telephone Company to replace fiber optic cable in Clay County Secondary Roads ROW by along 420<sup>th</sup> Street, Section 14, Clay TWP.
4. Accept or reject Underground Construction permit for Black Hills Energy to place gas line in Clay County Secondary Roads ROW on 358<sup>th</sup> Street to provide new service, Section 14, Riverton TWP.

**9:15 a.m. – 10:15 a.m. Closed Session pursuant to IAC 21.5(j)**

**10:30 a.m. Barry Sackett – Assistant County Attorney – Dept Update**

**10:45 a.m. Chris Raveling – County Sheriff – Inmate Medical**

**11:00 a.m. Kim Wilson – Community Services Director – Dept Update**

**11:30 a.m. Marjorie Pitts – County Auditor**

Accept & Approve Employee Payroll Request from Sec Roads Dept for Dylan Holst & Jake Kluender

Accept & Approve Employee Payroll Request from Sheriff's Office for Eric Ring

Authorize Chairperson to sign the "Election to Participate and Release" from Two Rivers Financial Group

Authorize Chairperson to sign the lease agreement between Clay County and the IA Dept of Administrative Services on behalf of the IA Dept of Vocational Rehabilitation Services

Discuss Potential Board Meeting for June 30, 2017 for End of Fiscal Year Business

Approve Changing Date of Board meeting to July 5, 2017 due to 4<sup>th</sup> of July Holiday

Authorize Chairperson to sign annual Licensed Code Support Agreement with Solutions, Inc.

Authorize Chairperson to sign annual Information Technology Services Statement of Work between Solutions & Clay County

Authorize Clay County Sheriff to sign annual Information Technology Services Statement of Work between Solutions & Clay County Sheriff

Supervisors discuss/share information from committees and boards they have attended

**12:00 Noon Recess for Lunch Break**

**1:30 p.m. Drainage District #2 – Completion Hearing**

**V. Adjournment**

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Burlin H. Matthews- Chair  
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Randy E. Swanson  
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**AGENDA – SPECIAL SESSION of the CLAY COUNTY BOARD of SUPERVISORS,  
Spencer, IA, to be held in the BOARD ROOM, 300 West 4<sup>th</sup> Street, Spencer, IA at 10:15 a.m.  
June 13, 2017 Meeting # 21**

**General Rules for Public Participation:**

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

**10:15 a.m. Open Meeting**

**I. Agenda received as proposed or as amended**

**II. Other Business – For Discussion / Possible Board Action**

***Drainage District Jt 61, CDE Branch 61 Telephone Meeting with Clay, Dickinson & Emmet Counties***

Discussion/Acceptance of Preliminary Engineering Report for Jt. District 61. CDE, Branch 61

Set time and date for Public Hearing on Preliminary Engineering Report for JT 61 CDE, Branch 61

Consider request of further cleanout of Main Outlet of JT District 61-south to Trumball Lake

Discussion/Action-approval of Annexation of Palo Alto Land into JT District 61, CDE

**III. Adjournment**

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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,  
Spencer, IA, to be held in the BOARD ROOM, 300 West 4<sup>th</sup> Street, Spencer, IA at 8:30 a.m.  
June 20, 2017 Meeting #22**

**General Rules for Public Participation:**

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

**8:30 a.m. Open Meeting**

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #20 dated June 6, 2017 & Meeting 21 dated June 13, 2017**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

**9:00 a.m. Will Rabenberg – County Engineer – Dept Update**

**9:15 a.m. Jt Drainage District #61-CDE - Set Bid letting date & time**

**9:30 a.m. Sandra Geidl – County Treasurer – Dept Update**

Approve Certificate of Adjustment 2278 relating to FY2016/2017 Taxes

**9:45 a.m. Barry Sackett – Assistant County Attorney**

**10:00 a.m. Marjorie Pitts – County Auditor**

Approve move of \$5,000 expense spending power from General Supplemental Family Protective Services to the General Basic Health Administration in Service Area 3.

Accept and Authorize Chairperson to sign Employee Payroll Requests for Rikki Hamrick from County Jail, Blaine Johnson from Sheriff's Office and Kevin C. Brown from Treasurer's Office and Robyn Johnson from Conservation Dept

Approve Transfer #362 of \$185,928 from General Basic to Capital Improvements fund

Approve Transfer #363 of \$7,442 from General Basic to Pioneer Cemetery fund

Approve & authorize Chairperson to sign FY18 Secondary Roads payroll wage schedule

Approve Disallowance of Family Farm & Military Credits Relating to Fund Year 2016 file

Approve estimate from Crescent Electric for 4 Excel hand dryers for the courthouse

Approve estimate from Warren Meier Electric to install 4 hand dryers in courthouse

Approve estimate from Toft Electric to install 4 hand dryers in administration building

Approve bid from NW Iowa Chimney Sweeping of \$2,090 for cleaning courtroom AHU #1 & #2

**11:00 a.m. Chris Raveling, County Sheriff & Eric Tigges, EMA –**

Discuss/Approve Application for Class B Beer License from David & Marci Strutt D/B/A Backpocket Brewing Co

Discuss/Approve Application for Class B Beer License from Everly Commercial Club

Supervisors discuss/share information from committees and boards they have attended

**11:30 a.m. Break for Lunch**

**1:15 p.m. Drainage District #80 Mtg - Accept Engineer's Preliminary Report**

**1:30 p.m. Drainage District 26 Completion Hearing**

**V. Adjournment**

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**AMENDED AGENDA – SPECIAL SESSION of the CLAY COUNTY BOARD of SUPERVISORS,  
Spencer, IA, to be held in the BOARD ROOM, 300 West 4<sup>th</sup> Street, Spencer, IA at 8:30 a.m.  
June 30, 2017 Meeting #23**

**General Rules for Public Participation:**

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

**8:30 a.m. Open Meeting**

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #22 dated June 20, 2017**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Review/Approve FY 18 Clay County/ Upper Des Moines Opportunity Food Pantry

**9:00 a.m. Libby Stricker – Spencer Insurance - ICAP Insurance Renewal**

**9:30 a.m. Will Rabenberg – County Engineer - Dept Update**

Discuss/Approve Construction Foreman Position

**9:45 a.m. Sandra Geidl – County Treasurer – Stamp Drainage Purchases**

**10:15 a.m. Barry Sackett – Assistant County Attorney**

**10:30 a.m. Marjorie Pitts – County Auditor**

Approve Resolution 2017- 20 to make appropriations for each county officer & Department

Approve Resolution 2017-21 funding for economic development purpose for fiscal year 2018

Approve Transfer # 364 in the amount of \$2,500.00 from LOSST-Any lawful Use Fund to the Quality Housing Initiative fund to cover one housing application

Approve Disallowance of Homestead & Military Credits relating to Fund Year 2016 file

Authorize Chairperson to sign lease agreements with NW IA Planning & Development and IA Workforce Development for office space at 217 W 5<sup>th</sup> St

Approve & authorize Chairperson to sign departmental payroll wage schedules as submitted for wages and salaries for fiscal year 2018

Approve bid on cleaning of 21 high velocity heating & cooling units at courthouse

Supervisors discuss/share information from committees and boards they have attended

**V. Adjournment**

Barry Anderson  
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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,  
Spencer, IA, to be held in the BOARD ROOM, 300 West 4<sup>th</sup> Street, Spencer, IA at 8:30 a.m.  
July 5, 2017 Meeting #24**

**General Rules for Public Participation:**

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

**8:30 a.m. Open Meeting**

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #23 dated June 30, 2017**
- III. Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

**9:00 a.m. Bill Rabenberg – County Engineer**

1. Accept /reject Underground Construction permit for IA Lakes Regional Water to place water line in Clay Co Secondary Roads ROW by directional drill under 270<sup>th</sup> Avenue, Section 14, Sioux Township.
2. Accept Resolution #2017-22 Bridge Embargo.

**Shirley Goyette – County Recorder – Dept Update**

**Marjorie Pitts – County Auditor**

-Discuss/Approve Application for Class C Liquor License from Adolph & Dixie Jackson D/B/A Jackson's Hometown Cafe

**V. Adjournment**

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**Amended AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,  
Spencer, IA, to be held in the BOARD ROOM, 300 West 4<sup>th</sup> Street, Spencer, IA at 8:30 a.m.  
July 18, 2017 Meeting #25**

**General Rules for Public Participation:**

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

**8:30 a.m. Open Meeting**

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #24 dated July 5, 2017**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Accept County Auditor's Report of Fees Collected for Quarter ending June 30, 2017  
Accept County Sheriff's Report of Fees Collected for Quarter ending June 30, 2017  
Accept County Sheriff's Commissary Report of Fees Collected for Quarter ending June 30, 2017  
Accept County Recorder's Report of Fees Collected for Quarter ending June 30, 2017  
Accept Clerk of District Court's Report of Fees Collected for Quarter ending June 30, 2017  
Accept County Treasurers Semi-Annual Report for period ending June 30, 2017  
Authorize Chairperson to sign the FY2018 Co Substance Abuse Prevention Services Agreement  
Approve Voiding 2 Checks from Previous Fiscal Years  
Approve quote from Christians Sheet Metal to provide & install dampers for court house  
Accept & Authorize Chairperson to sign Employee Payroll Request from Secondary Roads for Chad Huckfelt  
Authorize Chairperson to sign 28E Agreement with Osceola County to Share County Attorney  
Reappoint Veterans Affairs board member for 3 year term

**8:50 a.m. Drainage District 26 Mtg** - Appoint Commissioners to classify & assess  
**Drainage District 108 Mtg** – Set Completion Hearing & Appoint Commissioners to classify & assess  
**Drainage District 23 Mtg** – Set Completion Hearing

**9:00 a.m. William Rabenberg – County Engineer – Dept Update**

1. Approve Resolution 2017-23 to designate, authorize & empower Co Engineer to execute Certificate of Completion of work & final acceptance with all Farm-to-Market & Federal or State Aid Construction Projects.
2. Gravel Discussions.

**9:30 a.m. John Torbert – Executive Director for IDDA**

**10:00 a.m. Dr. Terry McGovern, Associate Professor of Business at Clarke University** – Wind Turbines

**10:15 a.m. James Worm – GIS Department Head** - Dept Update

**10:30 a.m. Eric Tigges – Emergency Management** – Dept Update

**10:45 a.m. Tammy Mc Keever – Zoning, Env Health, Safety, & EMS Dept Head** – Dept update  
Set hearing date for Brady Follon Construction Application in Section 27 of Waterford Twp

**11:00 a.m. Barry Sackett – Assistant County Attorney**

Application & Notice of Gillett Grove Annexation  
Discuss/Set Public Hearings for Jake Brake Amendment

**11:30 a.m. Sandra Geidl – County Treasurer** – Dept Update

Supervisors discuss/share information from committees and boards they have attended

**V. Adjournment**

Barry Anderson  
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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,  
Spencer, IA, to be held in the BOARD ROOM, 300 West 4<sup>th</sup> Street, Spencer, IA at 8:30 a.m.  
August 1, 2017 Meeting # 26**

**General Rules for Public Participation:**

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

**8:30 a.m. Open Meeting**

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #25 dated July 18, 2017**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Approve Resolution 2017-28 to Appoint Deputy for Recorder

**9:00 a.m. Bill Rabenberg – County Engineer – Dept Update**

Approve Resolution 2017-26 for Bridge Embargo

**9:30 a.m. Brady Follon Hog Confinement Construction Permit Hearing for Section 27 of Waterford Twp, Clay County, IA - Approve Resolution 2017-25 Approving Construction Permit**

**9:45 a.m. Tammy McKeever – Zoning**

Set Public Hearing for Grant & Jaime Brecher for change in zoning from A-1 Agricultural to Commercial for property located at 2440 365<sup>th</sup> St., Spencer, IA

**10:00 a.m. James Worm – GIS - Authorize signature on ESRI agreement contract**

**10:10 a.m. Barry Sackett – Assistant County Attorney- Dept Update**

Approve Resolution 2017-29 Disbanding of Clay County Local Housing

Approve Resolution 2017-30 NW IA Regional Housing's Acceptance of Clay Co Local Housing Application

**10:30 a.m. Custodial Staff – Governmental Services Center (GSC Building) HVAC, Water leakage in Jail entryway & Courthouse Pipe Insulation**

**11:00 a.m. Marjorie Pitts – County Auditor**

Set time for September 12, 2017 School Election Canvass

Approve Resolution 2017-27 Designating City Clerks to be Filing Officer for City Elections

Approve North Star Insulation Estimate for replacement of mechanical insulation on pipes in County Court House

**11:15 a.m. Joan Waller – Veteran's Affairs – Dept Update**

Supervisors discuss/share information from committees and boards they have attended

**V. Adjournment**

Barry Anderson  
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**AGENDA – SPECIAL SESSION of the CLAY COUNTY BOARD of SUPERVISORS,  
Spencer, IA, to be held in the BOARD ROOM, 300 West 4<sup>th</sup> Street, Spencer, IA at 8:30 a.m.  
Wednesday-August 9, 2017 Meeting #27**

**General Rules for Public Participation:**

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

**8:30 a.m. Open Meeting**

- I. Agenda received as proposed or as amended**
- II. Other Business – For Discussion / Possible Board Action**

***Jack Reed - Iowa Negotiations & Consulting Services***

Review New Employee Handbook

**III. Adjournment**

Barry Anderson  
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**AMENDED AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,  
Spencer, IA, to be held in the BOARD ROOM, 300 West 4<sup>th</sup> Street, Spencer, IA at 8:30 a.m.  
August 15, 2017 Meeting #28**

**General Rules for Public Participation:**

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

**8:30 a.m. Open Meeting**

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #26 dated August 1, 2017 & Meeting #27 dated August 9 2017**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

*Approve Training Reimbursement Agreement for Deputy Sheriff Blaine Johnson*

*Drainage District #113 Meeting – Appoint Commissioners for Reclassification*

*Set Public hearing for Bluejay Farms 1, LLC Confinement Construction Permit Application  
in Section 14 of Lincoln Twp*

*Set Public hearing for Old Fashion Pork, LLC for Swine Finishing Confinement Construction  
Permit Application in Section 34 of Sioux Twp*

*Approve Resolution 2017-30 to affiliate with NW Iowa Regional Housing Trust Fund*

*9:00 a.m. Jake Brake Ordinance Amendment 1<sup>st</sup> Public Hearing*

*9:15 a.m. Public Hearing for Grant & Jaime Brecher for Change in Zoning from A-1 Agricultural to  
Commercial for property located at 2440 365<sup>th</sup> St., Spencer, IA*

*9:30 a.m. Brady Follon Hog Confinement Construction Permit Hearing for Section 27 of Waterford Twp,  
Clay County, IA - Approve Resolution 2017-25 Approving Construction Permit*

*10:15 a.m. Closed Session pursuant to Iowa Code 21.5(J)*

*10:45 a.m. Barry Sackett – Assistant County Attorney- Dept Update*

*11:00 a.m. Dan Heissel, Clay County Conservation Executive Director & Marc Gustafson, Roadside  
Manager – Notice to Destroy Noxious Weeds*

*11:15 a.m. Marjorie Pitts – County Auditor*

Approve Certificate of Adjustment relating to 2016/2017 Taxes

Rescind motion to void warrant from prior year due to incorrect amount

Approve void of warrant from prior year with correct amount

Approve quote from Fastenal of \$716.88 for secure gas storage cabinet

Approve Employee Payroll Request for Matt Dehrkoop from Secondary Roads Dept

Approve Certificate of Adjustment relating to taxes payable 2017/2018

Supervisors discuss/share information from committees and boards they have attended

*11:45 a.m. Break for Lunch*

*1:00 p.m. Drainage District #80 Public Hearing*

**V. Adjournment**

Barry Anderson  
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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,  
Spencer, IA, to be held in the BOARD ROOM, 300 West 4<sup>th</sup> Street, Spencer, IA at 8:30 a.m.  
August 29, 2017 Meeting #29**

**General Rules for Public Participation:**

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

**8:30 a.m. Open Meeting**

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #28 dated August 15, 2017**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Appoint Member to Crime Stoppers Committee

**9:00 a.m. Jake Brake Amendment 2<sup>nd</sup> & Final Public Hearing**-Approve Resolutions 2017-31 & 2017-32

**9:15 a.m. Bluejay Farms 1, LLC Construction Permit Hearing** in Section 14, Lincoln Twp, Clay, IA  
Approve Resolution 2017-33 Approving Construction Permit

**9:45 a.m. Bill Rabenberg – County Engineer – Dept Update**

1. Accept or reject Underground Construction Application for Iowa Lakes Electric Cooperative to place power line in Clay Co Sec Roads ROW by boring under 490<sup>th</sup> Street, Sections 21 & 28, Herdland TWP.
2. Discuss Shop Positions.
3. Discuss Maintenance Equipment

**10:00 a.m. Jamey Whitney - Upper Des Moines Opportunity – FY2019 Funding**

**10:30 a.m. Sandra Geidl – County Treasurer – DOT License Station Update**  
Approve Certificate of Adjustments Relating to Taxes Payable 2017

**11:00 a.m. Ken Chalstrom – Cemetery Commission Update**

**Barry Sackett – Assistant County Attorney – Dept Update**

**Marjorie Pitts – County Auditor**

Approve 2017 Disallowances for Homestead, Military & Disabled Veterans Homestead Tax Credit Applications

**Supervisors discuss/share information from committees and boards they have attended**

**11:45 a.m. Lunch Break**

**1:00 p.m. Drainage District 23 Completion Hearing**

**2:30 p.m. Drainage District 108 Completion Hearing**

**V. Adjournment**

Barry Anderson  
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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,  
Spencer, IA, to be held in the BOARD ROOM, 300 West 4<sup>th</sup> Street, Spencer, IA at 8:30 a.m.  
September 12, 2017 Meeting #30**

**General Rules for Public Participation:**

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

**8:30 a.m. Open Meeting**

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #29 dated August 29, 2017**
- III. Claims, Drainage and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

**9:00 a.m. County Engineer William Rabenberg**

Accept / Deny low Salt quote

Approve/deny purchase of used Quad tractor

Approve Employee Payroll Request for James Joenks, Mechanic Foreman

Approve Employee Payroll Request for Bill Gunnerson, Parts Manager / Purchasing Agent

Utility permit and equipment updates

**9:20 a.m. Drainage District #28 Meeting – Open Ditch Maintenance Action item**

**9:30 a.m. Drainage District #113 Meeting – Appoint Appraisers Paul Galm and Kent Kimball**

**9:45 a.m. County Assessor John Lawson – Dept Update**

**10:00 a.m. Kim Kroger & Bernie Nord - EMS Update**

**10:30 a.m. Sandra Geidl – County Treasurer – DOT Licensing Update**

Approve Employee Payroll Request for Christina Carter –Treasurer DOT Dept

**10:45 a.m. Closed Session pursuant to Iowa Code 21.5(J)**

**Barry Sackett – Assistant County Attorney**

Approve Decommissioning Agreement with Apex for Wind towers.

**Marjorie Pitts – County Auditor**

Discuss / approve Courtroom lighting proposal from Toft Electric

Discuss / approve Noteboom Implement equipment lease

Discuss / approve Copper Cottage ductwork proposal at Governmental Services Center

Supervisors discuss/share information from committees and boards they have attended

**V. Adjournment**

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**AGENDA – SPECIAL SESSION of the CLAY COUNTY BOARD of SUPERVISORS,  
Spencer, IA, to be held in the BOARD ROOM, 300 West 4<sup>th</sup> Street, Spencer, IA at 9:00 a.m.  
September 15, 2017 Meeting #31**

**General Rules for Public Participation:**

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

**9:00 a.m. Open Meeting**

**I. Agenda received as proposed or as amended**

**II. Other Business – For Discussion / Possible Board Action**

*9:00 a.m. September 12, 2017 School Election Canvass*

**III. Adjournment**

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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,  
Spencer, IA, to be held in the BOARD ROOM, 300 West 4<sup>th</sup> Street, Spencer, IA at 8:30 a.m.  
September 26, 2017 Meeting #32**

**General Rules for Public Participation:**

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

**8:30 a.m. Open Meeting**

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Mtg #30 dated Sept 12, 2017; Mtg #31 dated Sept 15, 2017**
- III. Claims and Drainage Claims for payment – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

**9:00 a.m. Bill Rabenberg – County Engineer**

Declare Unit 357 (Case IH 3294 tractor) as surplus and accept high purchase submittal for sale.  
Utility Permit update  
Road Construction Program update

**9:15 a.m. Drainage Technician Aaron Rutter – D.D. #80 Update**

**9:30 a.m. Public Health Update – Colleen Paulsen / Colette Rossiter**

**9:45 a.m. Closed Session pursuant to Iowa Code 21.5(i)**

**10:30 a.m. Closed Session pursuant to Iowa Code 21.5(j)**

**11:15 a.m. Tammy McKeever – Environmental Health Coordinator**

Authorize Chairperson to sign the Lead Certification Program renewal

**Barry Sackett – Assistant County Attorney**

Approve Subordination Agreement between Farmers Trust & Savings Bank and the Clay County Revolving Loan Fund

Approve Resolution 2017-34 to appeal DNR temporary permit for Rossie Finisher Farm Site, Facility ID #69514

**Marjorie Pitts – County Auditor**

Approve Resolution 2017-33 to designate County Auditor as Rossie City Election Filing Clerk  
Approve Memorandum of Understanding between Upper Des Moines Opportunity and Board of Supervisors  
Approve Memorandum of Understanding between Upper Des Moines Opportunity and General Relief  
Approve Interfund Loan transfer of \$4000 from General Basic to the Pioneer Cemetery fund  
Approve budget amendment of \$4000 for Pioneer Cemetery spending power increase.  
Approve one year extended hardware warranty & software upgrade on Admin building Allworx phone system  
Approve one year extended hardware warranty & software upgrade on Sheriff Allworx phone system  
Approve change of regular Board meeting day from November 7<sup>th</sup> to November 8, 2017  
Set City Election Canvass for 9 a.m. on Tuesday, November 14, 2017.  
Discuss 28E agreement with Dickinson County Little Sioux Watershed

**Supervisors discuss/share information from committees and boards they have attended**

**V. Adjournment**

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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,  
Spencer, IA, to be held in the BOARD ROOM, 300 West 4<sup>th</sup> Street, Spencer, IA at 8:30 a.m.  
October 10, 2017 Meeting #33**

**General Rules for Public Participation:**

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

**8:30 a.m. Open Meeting**

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #32 dated September 26, 2017**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

**9:00 a.m. William Rabenberg – County Engineer –**

Approve Supplemental Professional Services Agreement #1 for Bridge Replacement KB25-1 on B53 over Little Sioux River in Gillett Grove, IA  
Approve final payment of \$58,737.12 and accept the work of Astech Corp for project LST\_5817RS-1 (Route & Seal on B17, B40 & 150<sup>th</sup> Avenue)  
Equipment warranty update  
Region 3 Transportation Grant Discussion  
Parking Lot Discussion

**9:20 a.m. D.D.#23 Trustee Meeting**

**9:30 a.m. D.D.#80 Trustee Meeting**

**9:45 a.m. – 10:15 a.m. Closed Session pursuant to IA Code 21.5.1(i)**

**10:30 a.m. Jerry Crew – Discuss Asst County Atty involvement with Planning & Zoning Board**

**10:45 a.m. RIDES – Exec Director Hugh Lively – FY2019 funding**

**11:00 a.m. Confined Animal Feeding Operation (CAFO) Moratorium – Sara Lewis**

**11:15 a.m. Barry Sackett – Assistant County Attorney**

**11:30 a.m. Marjorie Pitts – County Auditor**

Authorize Chairperson to sign NW IA Regional Housing Trust letter of FY2018 cash contribution commitment  
Approve proposal for Admin Bldg boiler condensate neutralization kit installation by Midwestern Mechanical  
Approve request for late filing of Elderly Credit application on real estate parcel 963618402020.  
Accept County Sheriff's Report of Fees Collected for Quarter ending September 30, 2017  
Accept County Sheriff's Commissary Report of Fees Collected for Quarter ending September 30, 2017  
Accept County Auditor's Report of Fees Collected for Quarter ending September 30, 2017  
Accept County Recorder's Report of Fees Collected for Quarter ending September 30, 2017  
Accept Clerk of District Court's Report of Fees Collected for Quarter ending September 30, 2017  
Approve estimate for carpet cleaning at the Clay County Administration Building.

Supervisors discuss/share information from committees and boards they have attended

**V. Adjournment**

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**AMENDED AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,  
Spencer, IA, to be held in the BOARD ROOM, 300 West 4<sup>th</sup> Street, Spencer, IA at 8:30 a.m.  
October 24, 2017 Meeting #34**

**General Rules for Public Participation:**

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

**8:30 a.m. Open Meeting**

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #33 dated October 10, 2017**
- III. Claims and Drainage payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

**9:00 a.m. William Rabenberg – County Engineer –**

Approve Soil Boring Agreement for bridge AB25-2 replacement  
Approve Soil Boring Agreement for bridge HB18-2 replacement  
Approve Soil Boring Agreement for bridge HB1-1 replacement  
Approve Engineering Services Agreement with Kirkham, Michael & Associates for 122 bridge safety inspections.  
Approve Amendment #1 to Clay County Sec Roads Construction Program  
Authorize Chairperson to sign Federal-Aid agreement for County Bridge MB26-1 replacement  
Authorize Chairperson to sign Federal-Aid agreement for County Bridge DB25-1 replacement  
Authorize Chairperson to sign Federal-Aid agreement for County Bridge AB25-2 replacement  
Utility Permit Update  
Discuss Region 3 Transportation Grant

**9:45 a.m. Julie Schied & Bob Shaw-Discovery House – Yearly Update**

**Barry Sackett – Assistant County Attorney**

**Marjorie Pitts – County Auditor**

Authorize Chairperson to sign maintenance agreement with Setpoint Mechanical Services for Daikin units

Supervisors discuss/share information from committees and boards they have attended

**V. Adjournment**

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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,  
Spencer, IA, to be held in the BOARD ROOM, 300 West 4<sup>th</sup> Street, Spencer, IA at 8:30 a.m.  
November 8, 2017 Meeting #35**

**General Rules for Public Participation:**

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

**8:30 a.m. Open Meeting**

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #34 dated October 24, 2017**
- III. Claims and Drainage payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

**9:00 a.m. William Rabenberg – County Engineer**

Approve Resolution #2017-34 for changes to Resolution #2016-31 establishment of Level B roads  
Utility Update  
Maintenance Discussion

**9:45 a.m. Will Horsley – Conservation Director – Department Update**

**10:00 a.m. Evelyn Anderson & Brad Erickson – Nuisance Property**

**10:15 a.m. Jamey Whitney – Upper Des Moines – Annual Funding Request**

**10:45 a.m. Closed Session pursuant to Iowa Code 21.5(i)**

**11:15 a.m. Closed Session pursuant to Iowa Code 21.5(i)**

**Barry Sackett – Assistant County Attorney**

**Marjorie Pitts – County Auditor**

Authorize Co Auditor to sign Facilities Usage Agreement for Clay Co Regional Events Center for November 7, 2017 City Election  
Authorize Chairperson to sign Purchase Order with Glen's Sport Center, Inc for purchase 2017 Kawasaki Mule.  
Discuss Compensation Board Schedule  
Approve hiring of Will Horsley as Conservation Director  
Approve hiring of Darla Sheasley as Veterans Affairs Director  
Accept resignation of Connie Koch from Magistrate Appointing Commission effective December 1, 2017  
Authorize Chairperson to sign 2017 Weed Commissioner's Report  
Accept Proposal from Copper Cottage for Annual Mechanical Boiler System Inspection for the boiler at the Clay County Administration Building  
Accept Proposal from Copper Cottage for Annual Mechanical Boiler System Inspection for 3 boilers at the Clay County Courthouse.  
Accept Proposal from Copper Cottage for Annual Mechanical Boiler System Inspection for 2 boilers at the Clay County Jail/Sheriff Office.  
Authorize Chairperson to sign proposal from Covenant Tile, Inc for installation of ceiling tile at the Clay County Courthouse.  
Approve Transfer of \$50,000 from Local Option Sales Tax Fund to Capital Improvement Fund  
Approve vacation carryover for Joan Waller, Veterans Affairs Director

Supervisors discuss/share information from committees and boards they have attended

**V. Adjournment**



**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,  
Spencer, IA, to be held in the BOARD ROOM, 300 West 4<sup>th</sup> Street, Spencer, IA at 8:30 a.m.  
November 14 2017 Meeting #36**

**General Rules for Public Participation:**

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

**9:00 a.m. Open Meeting**

**I. Agenda received as proposed or as amended**

*9:00 a.m. 2017 City Election Canvass*

**II. Adjournment**

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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,  
Spencer, IA, to be held in the BOARD ROOM, 300 West 4<sup>th</sup> Street, Spencer, IA at 8:30 a.m.  
November 21, 2017 Meeting #37**

**General Rules for Public Participation:**

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

**8:30 a.m. Open Meeting**

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #34 dated October 24, 2017**
- III. Claims and Drainage payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

**9:00 a.m. William Rabenberg – County Engineer**

Accept & Approve Payroll Requests for Matt Dehrkopp & Rob Kluender  
Accept & Approve Opening of Road Crew Maintenance position for applications  
Accept & Approve Opening of Mechanic Maintenance position for applications  
Declare Unit 202 surplus and accept high purchase submittal for sale  
Declare Unit 208 surplus and accept high purchase submittal for sale  
Authorize Clay County Engineer to sign Detour Revocation Information Sheet  
Utility Update

**9:30 a.m. Clay County / City of Spencer Regional Trail Project – Ted Kourousis, Delray Bredehoeft**

**10:00 a.m. Cheryl Hoye – City of Everly City Boundaries**

**Barry Sackett – Assistant County Attorney**

Approve & Authorize Chairperson to sign the Purchase Agreement between Clay County and Northwest Bank for property located at 505 2<sup>nd</sup> Ave W., Spencer

**Marjorie Pitts – County Auditor**

Accept & Authorize Chairperson to sign Employee Payroll Request for Nicole Huckfelt from the Sheriff's Office.  
Accept & Authorize Chairperson to sign Memorandum of Understanding between Upper Des Moines Opportunity Inc. & Clay County Board of Supervisors  
Appoint individual to serve on the Magistrate Appointing Commission  
Discussion/Action of Opioid Litigation  
Approve Transfer #368 in the amount of \$2,500.00 from LOSST-Any Lawful Use Fund to the Quality Housing Initiative fund to cover one housing application.  
Accept Co Assessor recommendations of New & Disallowed Family Farm Credit Claims filed prior to November 1, 2017  
Supervisors discuss/share information from committees and boards they have attended

**12:00 Noon Recess for Lunch Break**

**1:00 p.m. – Drainage District #80 Meeting – Alteration of Improvement Plans**

**V. Adjournment**

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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,  
Spencer, IA, to be held in the BOARD ROOM, 300 West 4<sup>th</sup> Street, Spencer, IA at 8:30 a.m.  
December 5, 2017 Meeting #38**

**General Rules for Public Participation:**

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

**8:30 a.m. Open Meeting**

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #37 dated November 21, 2017**
- III. Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

*8:45 a.m. Clay County Compensation Board Report – Bob Goeken*

*9:30 a.m. General Assistance Appeal*

*10:00 a.m. Clay Co Ext. – 4H Funding – Amy Forrette*

*10:15 a.m. Clay County Heritage – Funding – Ryan Odor*

*10:30 a.m. Clay County Convention & Visitors Bureau – Ryan Odor*

*10:45 a.m. Erin Reed, Exec Dir-Dickinson Co Regional Trail System*

*11:15 a.m. Clay County Fair – Funding Request – Jeremy Parsons*

*Barry Sackett – Assistant County Attorney*

*Marjorie Pitts – County Auditor*

Appoint Lori Taylor to the Magistrate Appointing Commission

Authorize Chairperson to sign Election to Participate and Release from Mutual Med Insurance Services, LLC

Approve renewal application for Liquor, Wine or Beer and Sunday Sales Privilege for Barb's Service

Approve Resolution #2017-35 for Combatting the Opioid Epidemic

Authorize the Mayor of Spencer to sign the amendment to the Agreement for Engineering Services between McClure Engineering Company of Spencer, IA and the City of Spencer, Iowa

Authorize Chairperson to sign Lease Agreement with Advanced Systems, Inc for Copier in Assessor's Office.

Approve Employee Payroll Request for Robert Brady from the Clay County Sheriff's Office.

Supervisors discuss/share information from committees and boards they have attended

**V. Adjournment**

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**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,  
Spencer, IA, to be held in the BOARD ROOM, 300 West 4<sup>th</sup> Street, Spencer, IA at 8:30 a.m.  
December 19, 2017 Meeting #39**

**General Rules for Public Participation:**

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

**8:30 a.m. Open Meeting**

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #38 dated December 5, 2017**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

**9:00 a.m. Kim Wilson – General Assistance Director - HIPPA Review & Regional Healthcare Annual Report**

**9:30 a.m. Colleen Paulsen, Bill Bumgarner & Brenda Tiefenthaler- Clay County Public Health Annual Update & Budget Review**

**10:00 a.m. John Conyn – Spencer Fire Chief**

**10:30 William Rabenberg – County Engineer**

Review/approve 2018 Maintenance Agreements with cities, schools and Twp Trustees & authorize Chairperson to sign.

Review/approve Sign Replacement Program Application for Counties between Clay Co and IA DOT & authorize Co Engineer and Chairperson to sign Program Application.

Bridge Repair Update – Bridge AB15-1 (Sec. 15 Lake Twp.)

Centerline Culvert Repair Update – B17 & B53

Utility update.

Amend motion acted upon during Mtg #33 held October 10, 2017 to authorize purchase of blade equipment from Red Power for the amount of \$53,235.00 not \$45,635.00

**11:00 a.m. Barry Sackett – Assistant County Attorney**

**11:30 a.m. Marjorie Pitts – County Auditor**

Certify expenses from the September 12, 2017 School Election

Approve Resolution 2017-36 for Confidentiality of Public Records related to Election Infrastructure of Clay Co

Sign website maintenance contract with Inukshuk Technologies, LLC, PO Box 857, Spencer, IA for Clay County's, Clay County Sheriff's and Clay County Conservation's websites.

Approval Proposal from Advanced System, Inc. for Lemark M3150 Printer for Sheriff's Office

Supervisors discuss/share information from committees and boards they have attended

**12:00 Noon – Break for Lunch**

**1:00 p.m. Drainage District # 80 Bid Letting**

**V. Adjournment**

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