AGENDA – ORGANIZATIONAL & REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 7:00 a.m.

Board Meeting to be recessed from 9:00 a.m to 2:00 p.m for the funeral of Supervisor Linda Swanson

January 3, 2017 Meeting #1

7:00 a.m.  Open Meeting

I.  Elect Board Chairperson for 2017 & Appoint Board Vice-Chairperson for 2017

II. Agenda received as proposed or as amended

III. Minutes approved – Meeting #35 dated December 20, 2016

IV. Claims, Drainage Claims and payments – Resolution by Board to Approve

V. Other Business – For Discussion / Possible Board Action

Accept recommendations of the Chairperson for committees for the year 2017

Approve Resolution #2017-01 Empowering Co. Engineer Scott Rinehart to execute Certificates of Completion of work in connection with all Farm to Market construction projects

Approve Resolution #2017-02 to Determine Depositories of Public Funds with maximum limitations

Approve Resolution #2017-03 to Determine Depositories for Conservation, Recorder & Sheriff with maximum limitations

Approve Resolution #2017-04 Construction Evaluation Resolution relating to a Confinement Feeding Operation Structure

Approve Resolution #2017-05 Appoint Chief Deputy for County Sheriff & Administer Oath of Office

Approve Resolution #2017-06 Re-appoint deputies for County Sheriff, County Auditor & Assistant County Attorneys for County Attorney

Appointment member to Clay County Conservation Board for five (5) year term

Appointment member to Webb Benefitted Fire District for a three (3) year term

Appointment member to the Herdland Benefitted Fire District for a three (3) year term

Appointment member to Clay County Zoning Board for a term of three (3) years

Designate the official newspapers for Clay County for the 2017 year

Designate the Co Eng as representative on the NW IA Planning & Development Commission Federal Highway Administration (SAFTEA-LU) Committee for 2017.

Authorize Chairperson to sign all Farm to Market road vouchers and Co Engineer to act in all Farm to Market road projects for the year 2017

Authorize that paved & gravel portions of secondary roads system be placed under a local embargo effective when appropriate signs are erected.

Appointment board member to serve on 3rd Judicial District Dept of Correctional Services for 2017

Appoint the list of Clay County residents, by category, to serve on the Commission to Assess Damages pursuant to Section 6B.4 of the Iowa Code for the year 2017.

Appoint Clay County Representatives to Iowa Lakes Resource Conservation & Development Board

Appoint 5 members to the New Pioneer Cemetery Commission

7:30 a.m.  Scott Rinehart – County Engineer – Dept Update

Set public hearing for building Royal Shed for January 17, 2017 at 10:00 a.m.

Set Bid letting & Awarding for building Royal Shed on Feb.14, 2017 at 10:00 a.m. & 10:30 a.m.

8:00 a.m.  Bob Goeken – County Compensation Board Chairperson

Accept Recommendation of the Compensation Board for fiscal year beginning July 1, 2017

8:45 a.m.  Kim Wilson – Community Services Director – Dept Update & HIPPA Training

Public hearing & following appointments will be postponed until after 2:00 pm for funeral of Supervisor Linda Swanson

Public Hearing for Amendment to Jake Brake Ordinance to add 2 new locations

Barry Sackett – Assistant County Attorney – Dept Update

Marjorie Pitts – County Auditor

Accept & Authorize Chairperson to sign Employee Payroll Request from Conservation Dept for Brianne Hanson

Accept & Authorize Chairperson to sign Employee Payroll Requests from Sec Roads Dept for Mike Heuck & Chad Huckfeldt and Sheriff’s Dept for Zachary Larsen & Brad Hawley

Appoint Spencer City Clerk as filing officer for March 7, 2017 Special Spencer Ward 4 Election

Accept & Authorize Co Auditor to sign lease agreement with Advanced Systems for Veteran Affairs copier

Accept & Authorize Barry Anderson to sign the DD #108 Open Ditch Impr contract with Hagedorn Excavating

Accept & authorize Pay Request #1 on the DD #108 Open Ditch Impr project

Supervisors discuss/share information from committees and boards they have attended

VI. Adjournment

Barry Anderson  Burlin H. Matthews- Chair Joe Skow Linda K. Swanson Randy E. Swanson
banderson@co.clay.ia.us mattheb@smunet.net trooperj@smunet.net swsnfarm@royaltelco.net rswanson@co.clay.ia.us
AGENDA – BUDGET WORKSHOP SESSIONS of the CLAY COUNTY BOARD of SUPERVISORS, Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.

General Rules for Public Participation:
1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor’s Office at 712-262-1569.

January 13, 2017 Meeting # 2
8:30 a.m. Open Meeting
I. Agenda received as proposed or as amended
II. Other Business – For Discussion / Possible Board Action
Budget Workshop
III. Adjournment

January 23, 2017 Meeting # 4
8:30 a.m. Open Meeting
I. Agenda received as proposed or as amended
II. Other Business – For Discussion / Possible Board Action
Budget Workshop
III. Adjournment

January 26, 2017 Meeting # 5
8:30 a.m. Open Meeting
I. Agenda received as proposed or as amended
II. Other Business – For Discussion / Possible Board Action
Budget Workshop
III. Adjournment

January 30, 2017 Meeting # 6
8:30 a.m. Open Meeting
I. Agenda received as proposed or as amended
II. Other Business – For Discussion / Possible Board Action
Budget Workshop
III. Adjournment
AMENDED AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS, Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m. January 17, 2017 Meeting #3

General Rules for Public Participation:
1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor’s Office at 712-262-1569.

8:30 a.m. Open Meeting
I. Agenda received as proposed or as amended
II. Minutes approved – Meeting #1 dated January 3, 2017 & Meeting #2 dated January 13, 2017
III. Claims, Drainage Claims and payments – Resolution by Board to Approve
IV. Other Business – For Discussion / Possible Board Action
   Approve & Authorize Chairperson to sign 2016 Weed Commissioner Report
   Accept County Sheriff’s Report of Fees Collected for Quarter ending December 31, 2016
   Accept County Sheriff’s Commissary Report of Fees Collected for Quarter ending December 31, 2016
   Accept County Auditor’s Report of Fees Collected for Quarter ending December 31, 2016
   Accept County Recorder's Report of Fees Collected for Quarter ending December 31, 2016
   Accept Clerk of District Court's Report of Fees Collected for Quarter ending December 31, 2016
   Accept County Treasurers Semi-Annual Report for period ending December 31, 2016
   Approve Resolution Adopting Procurement Policy for Federally Funded Projects

9:00 a.m. Kelly McCarty – Revolving Fund Loan
9:30 a.m. 2nd & Final Hearing for Jake Brake Ordinance Amendment
Approve Resolutions 2017-07 & 2017-08

9:45 a.m. Scott Rinehart – County Engineer – Dept Update
Accept quote to purchase two (2) new tandem trucks from Boyer Trucks out of Sioux Falls, SD for $106,496.00 each for a total of $212,992.00.
Accept quote to purchase two (2) new sets of snow equipment from J-Craft out of Lake Crystal, MN for $94,409.12 each for a total of $188,818.24.

10:00 a.m. Royal Shed Public Hearing

10:15 a.m. Barry Sackett – Assistant County Attorney – Dept Update

10:30 a.m. Marjorie Pitts – County Auditor
Set time for Canvass of the March 7, 2017 Special Election
Accept & Authorize Chairperson to sign Employee Payroll Request for Lon Peterson from Sec Roads Dept
 & Brianne Hanson from the Conservation Dept

11:00 a.m. Tammy McKeever – National Flood Insurance
Approve Osha 300A Log

11:30 a.m. Discussion of County Policy Handbook
Supervisors discuss/share information from committees and boards they have attended

V. Adjournment
Barry Anderson  Burlin H. Matthews- Chair  Joe Skow  Randy E. Swanson
2655 410th St  805 11th Ave W  1609 West 15th Street  1205 Country Club Lane
Greenville, IA 51343  Spencer, IA 51301  Spencer, IA 51301  Spencer, Iowa 51301
banderson@co.clay.ia.us  mattheb@smunet.net  trooperj@smunet.net  teamavc@lycos.com
AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS, Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m. 

January 31, 2017 Meeting #7

General Rules for Public Participation:
1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor’s Office at 712-262-1569.

8:30 a.m. Open Meeting
I. Agenda received as proposed or as amended
II. Minutes approved – Meeting #3 dated January 17, 2017; Meeting #4, #5 & #6 Budget Workshops dated January 23, January 26 & January 30, 2017
III. Claims, Drainage Claims and payments – Resolution by Board to Approve
IV. Other Business – For Discussion / Possible Board Action

9:00 a.m. Scott Rinehart – County Engineer – Dept Update
Accept IDOT’s Detour Compensation Calculations for compensation offered to Clay County in the amount of $22,637.13 for use of Clay Co Roads on a detour for the IDOT’s Highway 71 ACC Overlay project from B53 to Buena Vista County line and authorize the Chairperson to sign the Detour Revocation Information Sheet.

9:15 a.m. Hugh Lively – RIDES Executive Director

9:30 a.m. Sandra Geidl – County Treasurer
Discuss Stamped Drainage Purchases
Discuss Iowa DOT Driver’s License

10:00 a.m. Jeremy Parsons – Clay County Fair
10:30 a.m. Mike Rainer – Driver’s License
10:45 a.m. Tammy McKeever – Zoning - Discuss Setbacks for Wind Towers

Barry Sackett – Assistant County Attorney – Dept Update

Marjorie Pitts – County Auditor
Approve Transfer of $810,996.94 from Local Option Sales Tax Fund to Clay Co Secondary Roads Fund
Approve Resolution 2017-10 Designate duties to prepare County budget pursuant to IA Code 331.434
Accept Co Assessor recommendations of New & Disallowed Family Farm Credit Claims filed prior to November 1, 2016
Discuss Employee Status Change in Secondary Road’s Dept

Supervisors discuss/share information from committees and boards they have attended

V. Adjournment
AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS, Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.

February 14, 2017 Meeting #8

General Rules for Public Participation:
1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor’s Office at 712-262-1569.

8:30 a.m. Open Meeting
I. Agenda received as proposed or as amended
II. Minutes approved – Meeting #7 dated January 31, 2017
III. Claims, Drainage Claims and payments – Resolution by Board to Approve
IV. Other Business – For Discussion / Possible Board Action

9:00 a.m. Barry Sackett – Assistant County Attorney – Department Update

9:30 a.m. James Worm – GIS Director – 2020 Census

9:45 a.m. Scott Rinehart – County Engineer – Dept Update
1. Accept or reject Overhead Construction permit for Alliant Energy to replace power pole in Clay County Secondary Roads ROW on the west side of M27 (130th Avenue), Sections 33, Lone Tree TWP
2. Accept contract between Clay County and Flynn Company Inc. out of Dubuque, Iowa for project FM-TSF-CO21(133)--5B-21 PCC Paved Shoulders on B24 from M38 east 2 miles and authorize the Chairperson to sign the contracts.
3. Set letting date of March 14, 2017 @ 10:00am for Route and Seal Project (LST-5817RS-1).
4. Set letting date of March 14, 2017 @ 10:00am for Micro Surfacing Project (Lst-4517MS-1).

10:00 a.m. Royal Maintenance Building Bid Letting
Open bids on New Royal Maintenance Shed located at 81 4th Avenue, Royal, Iowa in Section 12, Clay Township, Clay County, Iowa and accept the low bid and authorize Chairperson to sign contracts.

10:30 a.m. Mike Flaharty – Sioux City Veteran’s Center – Update on Services Provided to Veterans

11:00 a.m. Marjorie Pitts – County Auditor
Discuss/Approve Mechanical Sales, Inc. Quote of $4,176.00 for Admin Bldg Compressor Replacement
Discuss/Approve Blackhawk Sprinklers, Inc. Proposal of $8,310.00 to Replace 10-Dry Pendent & 5-Sidewall Sprinklers that failed Underwriters Laboratories testing
Review/Approve & Authorize Chairperson to Sign Mental Health Advocate 28E Agreement

11:30 a.m. Review/Discuss Clay County Handbook and Policy Changes
Supervisors discuss/share information from committees and boards they have attended

V. Adjournment

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Burlin H. Matthews- Chair
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Joe Skow
1609 West 15th Street
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Randy E. Swanson
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AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS, Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.

February 28, 2017 Meeting #9

General Rules for Public Participation:
1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor’s Office at 712-262-1569.

8:30 a.m. Open Meeting
I. Agenda received as proposed or as amended
II. Minutes approved – Meeting #8 dated February 28, 2017
III. Claims, Drainage Claims and payments – Resolution by Board to Approve
IV. Other Business – For Discussion / Possible Board Action

9:00 a.m. County Engineer’s Office
Approve Resolution 2017-11 Designating, authorizing & empowering co engineer to execute certification of completion of work & final acceptance with all Farm-to-Market and Federal or State aid construction projects
Accept low Culvert Metal Pipe Quote.
Accept quote of $275,520.00 from Ziegler, Inc of Sioux City, Iowa for a new 12M3AWD Motor Grader.
Accept or reject Underground Construction permit for Ayrshire Farmers Mutual Telephone Company to place fiber optic cable in Clay County Secondary Roads ROW Sections 15, 16, 21, 23, 26, 27, 28, 35 & 36, Logan TWP and Section 2, Garfield TWP and Section 34, Gillett Grove TWP.
Approve Amendment and Extension to Contract for Sanitary Landfill Services between Clay County and the City of Spencer for a period from July 1, 2017 to June 30, 2018 and authorize the Chairperson to sign the amendment.

9:30 a.m. Ted Kourousis – NW Planning & Dev Commission- IA Great Lakes Connection Trail project

10:00 a.m. Sandra Geidl – County Treasurer – Dept Update & Iowa Driver’s License Station
Discuss/Approve Compromise Amount for Theodore C Mc Cord Estate Tax Sale Certificate 1999-9213

10:15 a.m. Barry Sackett – Assistant County Attorney- Dept Update

10:30 a.m. Marjorie Pitts – County Auditor
Set date & time for fiscal year 2018 County Budget public hearing
Set date & time for fiscal year 2017 County Budget amendment public hearing
Accept recommendation by Co Assessor to disallow Business Property Tax Credit Applications
Accept Business property Tax Credit Applications filed by July 1, 2016 for 2016 Assessment Year
Authorize Co Auditor to sign Facility Usage Agreement with Clay Co Regional Events Ctr for March 7, 2017 Special Election
Approve Woodman Technical Support Control System Proposal for Courthouse
Approve Transfer #355 of $76,501.95 from Sec Roads to Co Conservation Land Acquisition Fund

11:30 a.m. Employee Policy Handbook Review
Supervisors discuss/share information from committees and boards they have attended

V. Adjournment

Barry Anderson  Burlin H. Matthews- Chair  Joe Skow  Randy E. Swanson
2655 410th St  805 11th Ave W  1609 West 15th Street  1205 Country Club Lane
Greenville, IA 51343  Spencer, IA 51301  Spencer, IA 51301  Spencer, Iowa 51301
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AMENDED AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS, Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.

March 14, 2017 Meeting #10

General Rules for Public Participation:
1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor’s Office at 712-262-1569.

8:30 a.m. Open Meeting
I. Agenda received as proposed or as amended
II. Minutes approved – Meeting #9 dated February 28, 2017
III. Claims, Drainage Claims and payments – Resolution by Board to Approve
IV. Other Business – For Discussion / Possible Board Action
   Approve Resolution 2017-12 Approving Recommendation of Clay Co Compensation Board
   Approve & Authorize Chair to Sign Inukshuk Technologies Website Maintenance Agreement for Co Sheriff
   Approve & Authorize Chair to Sign Ricoh Copier Agreement for the Clay Co DHS

8:45 a.m. Sandra Geidl, County Treasurer & Amy Sieverts, Iowa Dept of Transportation
Update on Driver’s License Station

9:00 a.m. March 7, 2017 County Supervisor & Spencer Ward 4 Council Member Special Election Canvass & Oath of Office of Newly Elected Supervisor

9:30 a.m. FY2018 Budget Hearing

9:50 a.m. Tammy Mc Keever & Libby Stricker – Spencer Insurance
Presentation of $1000 Grant from ICAP
Results from the National Flood Program Survey
Set Construction Permit Hearing Grey Owl Farms in Section 36 of Peterson Twp

10:00 a.m. Dan Eckhert - County Engineer - Bid Letting for Micro-surfacing Project
1. Accept contract between Clay County and Flynn Company Inc. out of Dubuque, Iowa for project STP-S-CO21(134)--5E-21 PCC Overlay on B40 from County Line east 5.45 miles and authorize the Chairperson to sign the contracts.
2. Accept or reject the low bid for project LST-4517MS-1 and authorize the Chairperson to sign the contracts.
3. Accept or reject the low bid for project LST-5817RS-1 and authorize the Chairperson to sign the contracts.
4. Approve amendment to FY16-17 Clay County Secondary Roads Budget.

10:30 a.m. Arvin Druvenga, Winther-Stave & Co LLP – Fund Year 2016 Audit Report

11:00 a.m. Woodman Controls- Approve Woodman Technical Support Control System Proposal for Courthouse

Barry Sackett – Assistant County Attorney- Dept Update

Marjorie Pitts – County Auditor
Approve Renewal License Application for Class B Beer Permit from Rebecca Rouse, 3299 335th Ave, Ruthven, IA
Approve Renewal License Application for Class C Native Wine Permit from InnSpiration Bed & Breakfast and Vineyards, 5079 180th Avenue, Linn Grove, IA
Approve/deny NW Glass proposal for tempered insulated glass at Administration Building
Supervisors discuss/share information from committees and boards they have attended

V. Adjournment

Barry Anderson
Burlin H. Matthews– Chair
Joe Skow
Randy E. Swanson
2655 410th St
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1609 West 15th Street
1205 Country Club Lane
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Barry Anderson
Burlin H. Matthews– Chair
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AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS, Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
March 28, 2017 Meeting #11

General Rules for Public Participation:
1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor’s Office at 712-262-1569.

8:30 a.m. Open Meeting
I. Agenda received as proposed or as amended
II. Minutes approved – Meeting #10 dated March 14, 2017
III. Claims, Drainage Claims and payments – Resolution by Board to Approve
IV. Other Business – For Discussion / Possible Board Action
Accept recommendations of the Chairperson for committee’s changes for the year 2017
Discuss/Approve Upgraded Service Plan with Iowa Negotiation & Consulting Services
Discuss/Approve/Authorize Chairperson to sign North Raccoon River Watershed Management Coalition 28E Transfer $5000 from LOSST-Any Lawful Use to Quality Housing Initiative Fund
Accept & Authorize Chairperson to Sign Employee Payroll Request from Co Treasurer for Lucas Dupic
Accept & Authorize Chairperson to Sign Employee Payroll Request from Co Sheriff for Eric Ring & Lucille Faulkner
Accept & Authorize Chairperson to Sign Employee Payroll Request from Secondary Roads Dept for Brad Day, Clayton Henrichsen, Robert Schoorman & Monte Newgard
Approve & Authorize Chairperson to sign National County Government Month Proclamation
Approve Disabled Veteran Homestead Tax Credit Application for 2016

9:00 a.m. Drainage District #2 Meeting

9:30 a.m. Dave Gunnerson – College Apartments, Inc. regarding Fund Year 2017 Taxes

9:45 a.m. Sandra Geidl – County Treasurer - Dept Update & Request Removal of Driver’s License Kiosk

10:00 a.m. John Lawson – Co Assessor – Presentation on Valuations

10:30 a.m. Construction Permit Hearing for Grey Owl Farms in Section 36 of Peterson Twp

11:00 a.m. Dan Eckhert - County Engineer – Dept Update
Review and approve FY2017-2018 Clay County Secondary Roads Budget.
Review and approve the Clay County 2018 5-Year Construction Program.

Barry Sackett – Assistant County Attorney – Dept Update
Supervisors discuss/share information from committees and boards they have attended

V. Adjournment

Barry Anderson
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AGENDA – SPECIAL SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 11:00 a.m.
April 5, 2017 Meeting #12

General Rules for Public Participation:
1. You may address any item on the agenda after recognition by the Chair, state your name, address and group
   affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor’s Office at 712-262-1569.

*Possible Closed Sessions pursuant to Iowa Code 21.5 (i) at Candidates request

11:00 a.m.  Open Meeting

I.  Agenda received as proposed or as amended

II.  Other Business – For Discussion / Possible Board Action
    Appoint Member to Clay Co Conservation Board

11:00 a.m.  County Engineer Interview

Lunch Break

3:00 p.m.  County Engineer Interview

III.  Adjournment

Barry Anderson  Burlin H. Matthews- Chair  Dan Skelton  Joe Skow  Randy E. Swanson
2655  410th St  805 11th Ave W  4940 200th Avenue  1609 West 15th Street  1205 Country Club Lane
Greenville, IA 51343  Spencer, IA 51301  Sioux Rapids, IA 50585 Spencer, IA 51301  Spencer, Iowa 51301
banderson@co.clay.ia.us    mattheb@smunet.net   dskelton@co.clay.ia.us trooperj@smunet.net   teamavc@lycos.com
AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS, Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
April 11, 2017 Meeting #13

General Rules for Public Participation:
1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, imperiment or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor’s Office at 712-262-1569.

8:30 a.m.  Open Meeting
I.  Agenda received as proposed or as amended
II.  Minutes approved – Meeting #11 dated March 28, 2017 ; Meeting #12 dated April 4, 2017
III.  Claims and payments – Resolution by Board to Approve
IV.  Other Business – For Discussion / Possible Board Action
     Approve Resolution #2017-14 Appoint Deputy for County Sheriff
     Accept County Sheriff’s Report of Fees Collected for Quarter ending March 31, 2017
     Accept County Sheriff’s Commissary Report of Fees Collected for Quarter ending March 31, 2017
     Accept County Auditor’s Report of Fees Collected for Quarter ending March 31, 2017
     Accept County Recorder’s Report of Fees Collected for Quarter ending March 31, 2017
     Accept Clerk of District Court’s Report of Fees Collected for Quarter ending March 31, 2017

8:30 a.m.  Kristi Kuester – County Attorney – Approve & Authorize Co Attorney to sign Pitney Bowes Digital Mailing System agreement

8:45 a.m.  Kim Wilson – Community Services Director - Dept Update
Review/Action request for a Clay County Community Services employee to take over the duties associated with NW IA Care Connections Regional cost recovery service.

9:00 a.m.  FY2017 Budget Amendment hearing

9:30 a.m.  Public Hearing for Construction Permit on Sampson Site in Section 16 of Douglas Twp

10:00 a.m.  Sandra Geidl – County Treasurer - Dept Update & Request Removal of Driver’s License Kiosk

10:20 a.m.  Tom Goeken – Bald Eagles & Quality of Life

10:30 a.m.  Jerry Crew – Wind Turbine Sitings

10:45 a.m.  Eric Tigges – County EMA Coordinator
Approve Hazardous Materials Response Contract with Sioux City Fire Dept
Approve Resolution 2017-15 Hazardous Mitigation Plan Contract with NW Plan & Development Commission

11:00 a.m.  Dan Eckhert – County Engineer
Joint Drainage District #61 Meeting
Accept or reject Underground Construction permit for River Valley Telecommunications Coop to place fiber optic cable in Clay County Secondary Roads ROW Section 2, Logan TWP.
Accept or reject Underground Construction permit for River Valley Telecommunications Coop to place fiber optic cable in Clay County Secondary Roads ROW Section 23, 26 & 27, Freeman TWP.
Approve change order #1 in the amount of $12,550.68 for the Clay County Maintenance Building. Making the new contract price $236,980.68 and authorize the Chairperson to sign the change order form.

11:15 a.m.  Aaron Rutter – Drainage Technician - Update on Drainage District #118 West Assessment

11:30 a.m.  IGHCP Health Insurance Renewal

Barry Sackett – Assistant County Attorney
Marjorie Pitts – County Auditor
Approve Proposal of $2,283.16 to Troubleshoot for Mitsubishi Units from Halvorson Trane
Approve & Authorize Chairperson to sign Cost Advisory Services, Inc. 3 year renewal contract
Approve & Authorize Chairperson to sign 28E Agreement between Clay County, City of Spencer & Clay Co Fair Re: Local option sales tax allocation

Supervisors discuss/share information from committees and boards they have attended

V.  Adjournment
AGENDA – SPECIAL SESSION of the CLAY COUNTY BOARD of SUPERVISORS, Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 3:00 p.m.  
April 14, 2017 Meeting #14

<table>
<thead>
<tr>
<th>General Rules for Public Participation:</th>
</tr>
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<tbody>
<tr>
<td>1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.</td>
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<td>4. Questions concerning these rules or any agenda item may be directed to the Auditor’s Office at 712-262-1569.</td>
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</tbody>
</table>

3:00 p.m.  Open Meeting

I. Agenda received as proposed or as amended

II. Other Business – For Discussion / Possible Board Action

3:00 p.m.  County Engineer Interview

* Closed Sessions pursuant to Iowa Code 21.5 (i) at Candidate request

III. Adjournment
AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS, Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.

April 25, 2017 Meeting #15

**General Rules for Public Participation:**
1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor’s Office at 712-262-1569.

8:30 a.m. Open Meeting

I. Agenda received as proposed or as amended
II. Minutes approved – Meeting #12 dated April 11, 2017 & Meeting #13 dated April 14, 2017
III. Claims, Drainage Claims and payments – Resolution by Board to Approve
IV. Other Business – For Discussion / Possible Board Action
   - Approve Pest Management Service Agreement from Presto-X
   - Approve quote of $3,025 from Christians Sheet Metal, HVAC, Inc. for Ruud air conditioner for Co Attorney
   - Approve upgraded services package from Iowa Negotiation & Consulting Services, Ottumwa, IA
   - Approve Resolution #2017-16 Appointing Deputy for County Sheriff/Oath of Office
   - Accept & Authorize Chairperson to sign Employee Payroll Request from Sheriff’s Office for Tyler Heck
   - Approve Fireworks Permits for Shawn Smith and Tom & Linda Cushing

9:00 a.m. Lee Schoenewe – Chair of Clay Co Conservation Board–Clay Co Conservation Dept Update

9:30 a.m. James Worm – GIS – Approve purchase of Cannon ImagePrograf ipf780 MFP M40

9:45 a.m. Barry Sackett – Assistant County Attorney Dept Update

10:10 a.m. Marjorie Pitts – County Auditor
   - Authorize Chairperson to sign Co Substance Abuse Prevention Agreement with Compass Pointe for grant funds
   - Approve Justice Fire & Safety Proposal for Clean Agent Suppression Systems in Treasurer Vault & Assessor’s Office for $17,220
   - Approve & authorize Chairperson to sign recommendations for IGHCP Health Renewal for the FY18 2018
   - Authorize Draw #10 of the CDBG Project 15-CF-003 to the Clay County Seasons Children
   - Authorize Chairperson to sign State of IA General Accounting Expenditure Request for Payment #10
   - Authorize Chairperson to sign Project Close-out Form for Season’s 15-CF-003 Project

10:45 a.m. Aaron Rutter- Drainage Technician – Drainage District #118 West Update

11:00 a.m. Dan Eckert – County Engineer – Dept Update
   1. Accept or reject Underground Construction permit for Iowa Lakes Regional Water to place water line in Clay County Secondary Roads ROW by directional drill under 435th St (B53) Section 25, Gillett Grove Twp
   2. Accept or reject Underground Construction permit for Iowa Lakes Regional Water to place water line in Clay County Secondary Roads ROW by directional drill under 440th Street, Sections 29 & 32, Logan Twp.
   3. Accept or reject Underground Construction permit for Iowa Lakes Electric Cooperative to place triplex cable in Clay County Secondary Roads ROW by directional boring under 335th St Section 36, Lake Twp.

Supervisors discuss/share information from committees and boards they have attended

V. Adjournment

Barry Anderson
2655 410th St
Greenville, IA 51343
712/260-3802
banderson@co.clay.ia.us

Burlin H. Matthews–Chair
805 11th Ave W
Spencer, IA 51301
712/262-8219
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Dan Skelton
4940 200th Avenue
Sioux Rapids, IA 50585
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Joe Skow
1609 West 15th Street
Spencer, IA 51301
712/264-9333
trooperj@smunet.net

Randy E. Swanson
1205 Country Club Lane
Spencer, Iowa 51301
712-580-8247
teamavc@lycos.com
March 6, 2017 Meeting # 15

11:00 a.m. Three members of the Clay County Board of Supervisors will travel to the Alliant Operations & Maintenance Facility south of Hampton, Iowa for the purpose of touring the Whispering Willow Wind Farm.

12:30 p.m. Clay County Supervisors will meet with members of the Franklin County Supervisors at the meeting room of the Franklin County Courthouse to discuss the facility, gather information, and answer questions.
AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS, Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
May 9, 2017 Meeting #17

General Rules for Public Participation:
1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor’s Office at 712-262-1569.

8:30 a.m. Open Meeting
I. Agenda received as proposed or as amended
II. Minutes approved – Meeting #15 dated April 25, 2017 & Meeting #16 dated May 3, 2017
III. Claims, Drainage Claims and payments – Resolution by Board to Approve
IV. Other Business – For Discussion / Possible Board Action
   Approve Pioneer Cemetery By-Laws Submitted by Pioneer Cemetery Board
   Discuss Proposed Zoning Ordinance Changes
   Approve Hiring of New County Engineer & Authorize Chair to Sign Contract
   Approve Resolution 2017-17 to designate, authorize & empowered Co Engineer to execute Certificate of Completion of work & final acceptance with all Farm to Market construction projects
   Accept & Authorize Chairperson to Sign Employee Payroll Requests for County Engineer & Various Depts.
   Accept Resignation from Civil Service Board & Appoint New Member to Fill Remaining Term

Drainage District #118 Meeting – Discuss/Approve Repairs to use 12” versus 10” tiles

Drainage District #2 Meeting – Set Completion Hearing Date for Open Ditch Repairs & Improvement Project
   • 9:00 a.m. Drainage District #2 Annexation Schedule Hearing
   • 9:45 a.m. Drainage District #2 Classification Report Hearing

10:15 a.m. Peace officers Memorial Day & Law Enforcement Officers Week Proclamation
10:20 a.m. Correctional officers & Employees Week Proclamation
10:30 a.m. Emergency Medical Services Proclamation
10:45 a.m. Dan Eckert – County Engineer – Dept Update

11:00 a.m. Apex Clean Energy, Incorporated Presentations:
   • 11:00 a.m. Brenna Gunderson, Apex Senior Development Manager - Wind Farm Setbacks and Ordinances
   • 11:10 a.m. Christopher Olsson, PH.D Senior Environmental Health Scientist for Olsson Environmental Health Management - Wind turbine impacts regarding Health & Safety
   • 11:30 a.m. Dave Phillips – Apex Director of Env. & Wildlife Permitting, Development – Bald Eagle Overview

11:45 a.m. Dave Ellenwood & Rev Brad Wallace – Faith Pentecostal Church - Bible Reading at Courthouse

12:00 Noon Janna Swanson – Clay County Resident - Wind Ordinance
Barry Sackett – Assistant County Attorney- Dept Update

Marjorie Pitts – County Auditor
Certify Costs for March 7, 2017 Special County Supervisor & Spencer Ward 4 Council Member Election
Approve Proposal from Thermal Services to Replace Failed Compressor & Inverter Board in Admin Bldg
Approve Disallowance of Family Farm & Military Credits Relating to Fund Year 2016/2017
Approve Move of $5000 Expense Spending Power from Targeted Case Management to Mental Health fund
Supervisors discuss/share information from committees and boards they have attended

V. Adjournment

Barry Anderson  Burlin H. Matthews- Chair  Dan Skelton  Joe Skow      Randy E. Swanson
2655 410th St  805 11th Ave W   4940 200th Avenue  1609 West 15th Street  1205 Country Club Lane
Greenville, IA 51343  Spencer, IA 51301  Sioux Rapids, IA 50585  Spencer, IA 51301  Spencer, Iowa 51301
banderson@co.clay.ia.us  mattheb@smunet.net  dskelton@co.clay.ia.us  trooperj@smunet.net   teamavc@lycos.com
AGENDA – SPECIAL SESSION of the CLAY COUNTY BOARD of SUPERVISORS, Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 9:00 a.m. May 17, 2017 Meeting # 18

General Rules for Public Participation:

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor’s Office at 712-262-1569.

9:00 a.m. Open Meeting

I. Agenda received as proposed or as amended

II. Other Business – For Discussion / Possible Board Action

9:00 a.m. Jack Reed - Employee Handbook Review

III. Adjournment
AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS, Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m. May 23, 2017 Meeting #19

General Rules for Public Participation:
1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor’s Office at 712-262-1569.

8:30 a.m. Open Meeting
I. Agenda received as proposed or as amended
II. Minutes approved – Meeting #17 dated May 9, 2017 & Meeting #18 dated May 17, 2017
III. Claims, Drainage Claims and payments – Resolution by Board to Approve
IV. Other Business – For Discussion / Possible Board Action
Re-appoint Marc E. Gustafson as Clay Co Weed Commissioner pursuant to IA Code 317.3 for 2017
Approve Resolution 2017-18 for Noxious Weed Control on Roadside pursuant to IA Code 317
Approve Fireworks Permit for Chris Axdahl, 1860 505th Street, Linn Grove, IA

9:00 a.m. Tammy Mc Keever – Zoning
Public Hearing for Change in Zoning from G-1 General Commercial Classification to Lake Residential for Kevin LaRue on Lots 25, 26, 27, 28, 29, 30 and 31, Section 36 of Lake Township, Clay County, IA

9:30 a.m. Colleen Paulson & Colette Rossiter – Clay Co Public Health Nurses

10:00 a.m. Fire Chief John Conyn – Fire Dept Training Tower Proposal
10:30 a.m. Jerry Crew – Wind Turbines

10:45 a.m. Randy & Alice Roghair – Wind Turbines
11:00 a.m. Dan Eckert – County Engineer
Drainage District # 26 Meeting – Set Completion Hearing for June 20th, 2017 at 1:30 p.m.
Drainage District Jt 22, Jt 52, #118 & #120 Levy Assessments Mtg

Barry Sackett – Assistant County Attorney – Dept Update
Marjorie Pitts – County Auditor
Approve & Authorize Co Auditor to sign Proposal of $3,642 from Thermal Services for 2nd Failed Compressor on Daiken VRV System in Admin Bldg
Approve Proposal of $2,283.16 from Halvorson Trane to Assess Trane units & Troubleshoot RH Issues in GSC
Approve Fund Transfer #357 of $135,112 from General Basics to Secondary Roads fund
Approve Fund Transfer #358 of $1,207,590 from Rural Basic fund to Secondary Roads fund
Approve Fund Transfer #359 of $2,000 from General Supplemental to Capital Improvements fund
Approve Fund Transfer #360 of $42,000 from Local Option–Any Lawful Use to Capital Improve fund
Approve Fund Transfer #361 of $1,000 from Local Option–Any Lawful Use to Juvenile Drug Court fund
Approve & Authorize Chair to sign Lease Agreement for Canon imageRunner iRC3530i for Clay Co EMS
Approve & Authorize Chair to sign 60 Months Lease Agreement for 1- Canon imageRunner iRC3530if copier ; 2-Canon imageRunner iRC255if copiers and 2 Lexmark M5155 printers for Clay Co Sheriff Office
Approve Estimate of $3,970 from Griffin Construction for concrete by GSC Building

Supervisors discuss/share information from committees and boards they have attended

V. Adjournment

Barry Anderson  Burlin H. Matthews- Chair  Dan Skelton  Joe Skow  Randy E. Swanson
2655 410th St  805 11th Ave W  4940 200th Avenue  1609 West 15th Street  1205 Country Club Lane
Greenville, IA 51343  Spencer, IA 51301  Sioux Rapids, IA 50585  Spencer, IA 51301  Spencer, Iowa 51301
banderson@co.clay.ia.us  mattheb@smunet.net  dskelton@co.clay.ia.us  trooperj@smunet.net  teamavc@lycos.com
AMENDED AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS, Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.  
June 6, 2017 Meeting # 20

General Rules for Public Participation:
1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

8:30 a.m.       Open Meeting
I.               Agenda received as proposed or as amended
II.              Minutes approved – Meeting #18 dated May 17, 2017 & Meeting #19 dated May 23, 2017
III.             Claims, Drainage Claims and payments – Resolution by Board to Approve
IV.             Other Business – For Discussion / Possible Board Action

Discuss Civil Service Board appointments

9:00 a.m.  Bill Rabenberg – County Engineer – Dept Update
1. Accept or reject low fuel quote.
2. Accept or reject the low tire quote.
3. Accept or reject Underground Construction permit for Royal Telephone Company to replace fiber optic cable in Clay County Secondary Roads ROW by along 420th Street, Section 14, Clay TWP.
4. Accept or reject Underground Construction permit for Black Hills Energy to place gas line in Clay County Secondary Roads ROW on 358th Street to provide new service, Section 14, Riverton TWP.

9:15 a.m. – 10:15 a.m.   Closed Session pursuant to IAC 21.5(j)

10:30 a.m.  Barry Sackett – Assistant County Attorney – Dept Update

10:45 a.m.  Chris Raveling – County Sheriff – Inmate Medical

11:00 a.m.  Kim Wilson – Community Services Director – Dept Update

11:30 a.m.  Marjorie Pitts – County Auditor
Accept & Approve Employee Payroll Request from Sec Roads Dept for Dylan Holst & Jake Kluender
Accept & Approve Employee Payroll Request from Sheriff’s Office for Eric Ring
Authorize Chairperson to sign the “Election to Participate and Release” from Two Rivers Financial Group
Authorize Chairperson to sign the lease agreement between Clay County and the IA Dept of Administrative Services on behalf of the IA Dept of Vocational Rehabilitation Services
Discuss Potential Board Meeting for June 30, 2017 for End of Fiscal Year Business
Approve Changing Date of Board meeting to July 5, 2017 due to 4th of July Holiday
Authorize Chairperson to sign annual Licensed Code Support Agreement with Solutions, Inc.
Authorize Chairperson to sign annual Information Technology Services Statement of Work between Solutions & Clay County
Authorize Clay County Sheriff to sign annual Information Technology Services Statement of Work between Solutions & Clay County Sheriff

Supervisors discuss/share information from committees and boards they have attended

12:00 Noon Recess for Lunch Break

1:30 p.m.   Drainage District #2 – Completion Hearing

V.             Adjournment

Barry Anderson
2655 410th St
Greenville, IA 51343
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Burlin H. Matthews-Chair
805 11th Ave W
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mattheb@smunet.net

Dan Skelton
4940 200th Avenue
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dskelton@co.clay.ia.us

Joe Skow
1609 West 15th Street
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trooperj@smunet.net

Randy E. Swanson
1205 Country Club Lane
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teamavc@lcos.com
AGENDA – SPECIAL SESSION of the CLAY COUNTY BOARD of SUPERVISORS, Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 10:15 a.m.
June 13, 2017 Meeting # 21

**General Rules for Public Participation:**
1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor’s Office at 712-262-1569.

10:15 a.m. Open Meeting

I. Agenda received as proposed or as amended

II. Other Business – For Discussion / Possible Board Action

*Drainage District Jt 61, CDE Branch 61 Telephone Meeting with Clay, Dickinson & Emmet Counties*

Discussion/Acceptance of Preliminary Engineering Report for Jt. District 61. CDE, Branch 61

Set time and date for Public Hearing on Preliminary Engineering Report for JT 61 CDE, Branch 61

Consider request of further cleanout of Main Outlet of JT District 61-south to Trumball Lake

Discussion/Action-approval of Annexation of Palo Alto Land into JT District 61, CDE

III. Adjournment
AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS, Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m. June 20, 2017 Meeting #22

General Rules for Public Participation:
1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor’s Office at 712-262-1569.

8:30 a.m. Open Meeting
I. Agenda received as proposed or as amended
II. Minutes approved – Meeting #20 dated June 6, 2017 & Meeting 21 dated June 13, 2017
III. Claims, Drainage Claims and payments – Resolution by Board to Approve
IV. Other Business – For Discussion / Possible Board Action

9:00 a.m. Will Rabenberg – County Engineer – Dept Update
9:15 a.m. Jt Drainage District #61-CDE - Set Bid letting date & time

9:30 a.m. Sandra Geidl – County Treasurer – Dept Update
Approve Certificate of Adjustment 2278 relating to FY2016/2017 Taxes

9:45 a.m. Barry Sackett – Assistant County Attorney
10:00 a.m. Marjorie Pitts – County Auditor
Approve move of $5,000 expense spending power from General Supplemental Family Protective Services to the General Basic Health Administration in Service Area 3.
Accept and Authorize Chairperson to sign Employee Payroll Requests for Rikki Hamrick from County Jail, Blaine Johnson from Sheriff’s Office and Kevin C. Brown from Treasurer’s Office and Robyn Johnson from Conservation Dept
Approve Transfer #362 of $185,928 from General Basic to Capital Improvements fund
Approve Transfer #363 of $7,442 from General Basic to Pioneer Cemetery fund
Approve & authorize Chairperson to sign FY18 Secondary Roads payroll wage schedule
Approve Disallowance of Family Farm & Military Credits Relating to Fund Year 2016 file
Approve estimate from Crescent Electric for 4 Excel hand dryers for the courthouse
Approve estimate from Warren Meier Electric to install 4 hand dryers in courthouse
Approve estimate from Toft Electric to install 4 hand dryers in administration building
Approve bid from NW Iowa Chimney Sweeping of $2,090 for cleaning courtroom AHU #1 & #2

11:00 a.m. Chris Raveling, County Sheriff & Eric Tigges, EMA –
Discuss/Approve Application for Class B Beer License from David & Marci Strutt D/B/A Backpocket Brewing Co
Discuss/Approve Application for Class B Beer License from Everly Commercial Club
Supervisors discuss/share information from committees and boards they have attended

11:30 a.m. Break for Lunch
1:15 p.m. Drainage District #80 Mtg - Accept Engineer’s Preliminary Report
1:30 p.m. Drainage District 26 Completion Hearing

V. Adjournment

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2655 410th St
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Burlin H. Matthews- Chair
805 11th Ave W
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teamave@lycos.com
AMENDED AGENDA – SPECIAL SESSION of the CLAY COUNTY BOARD of SUPERVISORS, Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.  
June 30, 2017 Meeting #23

General Rules for Public Participation:
1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor’s Office at 712-262-1569.

8:30 a.m.  Open Meeting
I. Agenda received as proposed or as amended
II. Minutes approved – Meeting #22 dated June 20, 2017
III. Claims, Drainage Claims and payments – Resolution by Board to Approve
IV. Other Business – For Discussion / Possible Board Action
Review/Approve FY 18 Clay County/ Upper Des Moines Opportunity Food Pantry

9:00 a.m. Libby Stricker – Spencer Insurance - ICAP Insurance Renewal

9:30 a.m. Will Rabenberg – County Engineer - Dept Update
Discuss/Approve Construction Foreman Position

9:45 a.m. Sandra Geidl – County Treasurer – Stamp Drainage Purchases

10:15 a.m. Barry Sackett – Assistant County Attorney

10:30 a.m. Marjorie Pitts – County Auditor
Approve Resolution 2017- 20 to make appropriations for each county officer & Department
Approve Resolution 2017-21 funding for economic development purpose for fiscal year 2018
Approve Transfer # 364 in the amount of $2,500.00 from LOSST-Any lawful Use Fund to the Quality Housing Initiative fund to cover one housing application
Approve Disallowance of Homestead & Military Credits relating to Fund Year 2016 file
Authorize Chairperson to sign lease agreements with NW IA Planning & Development and IA Workforce Development for office space at 217 W 5th St
Approve & authorize Chairperson to sign departmental payroll wage schedules as submitted for wages and salaries for fiscal year 2018
Approve bid on cleaning of 21 high velocity heating & cooling units at courthouse

Supervisors discuss/share information from committees and boards they have attended

V. Adjournment
AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS, Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.  
July 5, 2017 Meeting #24

General Rules for Public Participation:
1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor’s Office at 712-262-1569.

8:30 a.m.  Open Meeting
I. Agenda received as proposed or as amended
II. Minutes approved – Meeting #23 dated June 30, 2017
III. Claims and payments – Resolution by Board to Approve
IV. Other Business – For Discussion / Possible Board Action

9:00 a.m. Bill Rabenberg – County Engineer
1. Accept / reject Underground Construction permit for IA Lakes Regional Water to place water line in Clay Co Secondary Roads ROW by directional drill under 270th Avenue, Section 14, Sioux Township.
2. Accept Resolution #2017-22 Bridge Embargo.

Shirley Goyette – County Recorder – Dept Update

Marjorie Pitts – County Auditor
-Discuss/Approve Application for Class C Liquor License from Adolph & Dixie Jackson D/B/A Jackson’s Hometown Cafe

V. Adjournment
Amended AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS, Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.

July 18, 2017 Meeting #25

General Rules for Public Participation:
1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor’s Office at 712-262-1569.

8:30 a.m. Open Meeting
I. Agenda received as proposed or as amended
II. Minutes approved – Meeting #24 dated July 5, 2017
III. Claims, Drainage Claims and payments – Resolution by Board to Approve
IV. Other Business – For Discussion / Possible Board Action
Accept County Auditor’s Report of Fees Collected for Quarter ending June 30, 2017
Accept County Sheriff’s Report of Fees Collected for Quarter ending June 30, 2017
Accept County Sheriff’s Commissary Report of Fees Collected for Quarter ending June 30, 2017
Accept County Recorder’s Report of Fees Collected for Quarter ending June 30, 2017
Accept Clerk of District Court’s Report of Fees Collected for Quarter ending June 30, 2017
Accept County Treasurers Semi-Annual Report for period ending June 30, 2017
Authorize Chairperson to sign the FY2018 Co Substance Abuse Prevention Services Agreement
Approve Voiding 2 Checks from Previous Fiscal Years
Approve quote from Christians Sheet Metal to provide & install dampers for court house
Accept & Authorize Chairperson to sign Employee Payroll Request from Secondary Roads for Chad Huckfelt
Authorize Chairperson to sign 28E Agreement with Osceola County to Share County Attorney
Reappoint Veterans Affairs board member for 3 year term

8:50 a.m. Drainage District 26 Mtg - Appoint Commissioners to classify & assess
Drainage District 108 Mtg – Set Completion Hearing & Appoint Commissioners to classify & assess
Drainage District 23 Mtg – Set Completion Hearing

9:00 a.m. William Rabenberg – County Engineer – Dept Update
1. Approve Resolution 2017-23 to designate, authorize & empower Co Engineer to execute Certificate of Completion of work & final acceptance with all Farm-to-Market & Federal or State Aid Construction Projects.
2. Gravel Discussions.

9:30 a.m. John Torbert – Executive Director for IDDA
10:00 a.m. Dr. Terry McGovern, Associate Professor of Business at Clarke University – Wind Turbines
10:15 a.m. James Worm – GIS Department Head - Dept Update
10:30 a.m. Eric Tigges – Emergency Management – Dept Update
10:45 a.m. Tammy McKeever – Zoning, Env Health, Safety, & EMS Dept Head – Dept update
Set hearing date for Brady Follon Construction Application in Section 27 of Waterford Twp

11:00 a.m. Barry Sackett – Assistant County Attorney
Application & Notice of Gillett Grove Annexation
Discuss/Set Public Hearings for Jake Brake Amendment

11:30 a.m. Sandra Geidl – County Treasurer – Dept Update

Supervisors discuss/share information from committees and boards they have attended

V. Adjournment

Barry Anderson  Burlin H. Matthews- Chair  Dan Skelton  Joe Skow  Randy E. Swanson
2655 410th St  805 11th Ave W  4940 200th Avenue  1609 West 15th Street  1205 Country Club Lane
Greenville, IA 51343  Spencer, IA 51301  Sioux Rapids, IA 50585  Spencer, IA 51301  Spencer, Iowa 51301
banderson@co.clay.ia.us  mattheb@smunet.net  dskelton@co.clay.ia.us  trooperj@smunet.net  teamavc@lycos.com
AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS, Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m. 

August 1, 2017 Meeting # 26

General Rules for Public Participation:
1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor’s Office at 712-262-1569.

8:30 a.m.  Open Meeting
I.  Agenda received as proposed or as amended
II. Minutes approved – Meeting #25 dated July 18, 2017
III. Claims, Drainage Claims and payments – Resolution by Board to Approve
IV. Other Business – For Discussion / Possible Board Action
   Approve Resolution 2017-28 to Appoint Deputy for Recorder

9:00 a.m.  Bill Rabenberg – County Engineer – Dept Update
Approve Resolution 2017-26 for Bridge Embargo

9:30 a.m.  Brady Follon Hog Confinement Construction Permit Hearing for Section 27 of Waterford Twp, Clay County, IA - Approve Resolution 2017-25 Approving Construction Permit

9:45 a.m.  Tammy McKeever – Zoning
Set Public Hearing for Grant & Jaime Brecher for change in zoning from A-1 Agricultural to Commercial for property located at 2440 365th St., Spencer, IA

10:00 a.m.  James Worm – GIS - Authorize signature on ESRI agreement contract

10:10 a.m.  Barry Sackett – Assistant County Attorney- Dept Update
Approve Resolution 2017-29 Disbanding of Clay County Local Housing
Approve Resolution 2017-30 NW IA Regional Housing’s Acceptance of Clay Co Local Housing Application

10:30 a.m.  Custodial Staff – Governmental Services Center (GSC Building) HVAC, Water leakage in Jail entryway & Courthouse Pipe Insulation

11:00 a.m.  Marjorie Pitts – County Auditor
Set time for September 12, 2017 School Election Canvass
Approve Resolution 2017-27 Designating City Clerks to be Filing Officer for City Elections
Approve North Star Insulation Estimate for replacement of mechanical insulation on pipes in County Court House

11:15 a.m.  Joan Waller – Veteran’s Affairs – Dept Update
Supervisors discuss/share information from committees and boards they have attended

V. Adjournment

Barry Anderson  Burlin H. Matthews- Chair  Dan Skelton  Joe Skow  Randy E. Swanson
2655 410th St  805 11th Ave W  4940 200th Avenue  1609 West 15th Street  1205 Country Club Lane
Greenville, IA 51343  Spencer, IA 51301  Sioux Rapids, IA 50585  Spencer, IA 51301  Spencer, Iowa 51301
712/260-3802  712/262-8219  712/283-2110  trooperi@smunet.net  712-580-8247
banderson@co.clay.ia.us  mattheb@smunet.net  dskelton@co.clay.ia.us  teamavc@lycos.com
AGENDA – SPECIAL SESSION of the CLAY COUNTY BOARD of SUPERVISORS,
Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
Wednesday-August 9, 2017 Meeting #27

General Rules for Public Participation:
1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor’s Office at 712-262-1569.

8:30 a.m. Open Meeting

I. Agenda received as proposed or as amended
II. Other Business – For Discussion / Possible Board Action

Jack Reed - Iowa Negotiations & Consulting Services
Review New Employee Handbook

III. Adjournment
AMENDED AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS, Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.

August 15, 2017 Meeting #28

General Rules for Public Participation:
1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor’s Office at 712-262-1569.

8:30 a.m. Open Meeting
I. Agenda received as proposed or as amended
II. Minutes approved – Meeting #26 dated August 1, 2017 & Meeting #27 dated August 9 2017
III. Claims, Drainage Claims and payments – Resolution by Board to Approve
IV. Other Business – For Discussion / Possible Board Action
   Approve Training Reimbursement Agreement for Deputy Sheriff Blaine Johnson
   Drainage District #113 Meeting – Appoint Commissioners for Reclassification
   Set Public hearing for Bluejay Farms 1, LLC Confinement Construction Permit Application in Section 14 of Lincoln Twp
   Set Public hearing for Old Fashion Pork, LLC for Swine Finishing Confinement Construction Permit Application in Section 34 of Sioux Twp
   Approve Resolution 2017-30 to affiliate with NW Iowa Regional Housing Trust Fund

9:00 a.m. Jake Brake Ordinance Amendment 1st Public Hearing
9:15 a.m. Public Hearing for Grant & Jaime Brecher for Change in Zoning from A-1 Agricultural to Commercial for property located at 2440 365th St., Spencer, IA

9:30 a.m. Brady Follon Hog Confinement Construction Permit Hearing for Section 27 of Waterford Twp, Clay County, IA - Approve Resolution 2017-25 Approving Construction Permit

10:15 a.m. Closed Session pursuant to Iowa Code 21.5(J)
10:45 a.m. Barry Sackett – Assistant County Attorney- Dept Update

11:00 a.m. Dan Heissel, Clay County Conservation Executive Director & Marc Gustafson, Roadside Manager – Notice to Destroy Noxious Weeds

11:15 a.m. Marjorie Pitts – County Auditor
   Approve Certificate of Adjustment relating to 2016/2017 Taxes
   Rescind motion to void warrant from prior year due to incorrect amount
   Approve void of warrant from prior year with correct amount
   Approve quote from Fastenal of $716.88 for secure gas storage cabinet
   Approve Employee Payroll Request for Matt Dehrkoop from Secondary Roads Dept
   Approve Certificate of Adjustment relating to taxes payable 2017/2018

Supervisors discuss/share information from committees and boards they have attended

11:45 a.m. Break for Lunch
1:00 p.m. Drainage District #80 Public Hearing

V. Adjournment
AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS, Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
August 29, 2017 Meeting #29

General Rules for Public Participation:
1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor’s Office at 712-262-1569.

8:30 a.m.  Open Meeting
I.  Agenda received as proposed or as amended
II. Minutes approved – Meeting #28 dated August 15, 2017
III. Claims, Drainage Claims and payments – Resolution by Board to Approve
IV.  Other Business – For Discussion / Possible Board Action
   Appoint Member to Crime Stoppers Committee

9:00 a.m.  Jake Brake Amendment 2nd & Final Public Hearing–Approve Resolutions 2017-31 & 2017-32
9:15 a.m.  Bluejay Farms 1, LLC Construction Permit Hearing in Section 14, Lincoln Twp, Clay, IA
   Approve Resolution 2017-33 Approving Construction Permit

9:45 a.m.  Bill Rabenberg – County Engineer – Dept Update
1. Accept or reject Underground Construction Application for Iowa Lakes Electric Cooperative to place power line in Clay Co Sec Roads ROW by boring under 490th Street, Sections 21 & 28, Herdland TWP.
2. Discuss Shop Positions.
3. Discuss Maintenance Equipment

10:00 a.m.  Jamey Whitney - Upper Des Moines Opportunity – FY2019 Funding

10:30 a.m.  Sandra Geidl – County Treasurer – DOT License Station Update
   Approve Certificate of Adjustments Relating to Taxes Payable 2017

11:00 a.m.  Ken Chalstrom – Cemetery Commission Update

Barry Sackett – Assistant County Attorney – Dept Update

Marjorie Pitts – County Auditor
   Approve 2017 Disallowances for Homestead, Military & Disabled Veterans Homestead Tax Credit Applications

Supervisors discuss/share information from committees and boards they have attended

11:45 a.m.  Lunch Break

1:00 p.m.  Drainage District 23 Completion Hearing

2:30 p.m.  Drainage District 108 Completion Hearing

V.  Adjournment
AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS, Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m. September 12, 2017 Meeting #30

8:30 a.m. Open Meeting
I. Agenda received as proposed or as amended
II. Minutes approved – Meeting #29 dated August 29, 2017
III. Claims, Drainage and payments – Resolution by Board to Approve
IV. Other Business – For Discussion / Possible Board Action

9:00 a.m. County Engineer William Rabenberg
Accept / Deny low Salt quote
Approve/deny purchase of used Quad tractor
Approve Employee Payroll Request for James Joenks, Mechanic Foreman
Approve Employee Payroll Request for Bill Gunnerson, Parts Manager / Purchasing Agent
Utility permit and equipment updates

9:20 a.m. Drainage District #28 Meeting – Open Ditch Maintenance Action item
9:30 a.m. Drainage District #113 Meeting – Appoint Appraisers Paul Galm and Kent Kimball
9:45 a.m. County Assessor John Lawson – Dept Update

10:00 a.m. Kim Kroger & Bernie Nord - EMS Update

10:30 a.m. Sandra Geidl – County Treasurer – DOT Licensing Update
Approve Employee Payroll Request for Christina Carter – Treasurer DOT Dept

10:45 a.m. Closed Session pursuant to Iowa Code 21.5(J)

Barry Sackett – Assistant County Attorney
Approve Decommissioning Agreement with Apex for Wind towers.

Marjorie Pitts – County Auditor
Discuss / approve Courtroom lighting proposal from Toft Electric
Discuss / approve Noteboom Implement equipment lease
Discuss / approve Copper Cottage ductwork proposal at Governmental Services Center

Supervisors discuss/share information from committees and boards they have attended

V. Adjournment
AGENDA – SPECIAL SESSION of the CLAY COUNTY BOARD of SUPERVISORS, Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 9:00 a.m.

September 15, 2017 Meeting #31

General Rules for Public Participation:
1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor’s Office at 712-262-1569.

9:00 a.m. Open Meeting

I. Agenda received as proposed or as amended

II. Other Business – For Discussion / Possible Board Action

9:00 a.m. September 12, 2017 School Election Canvass

III. Adjournment
AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS, Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.  

September 26, 2017 Meeting #32

General Rules for Public Participation:
1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor’s Office at 712-262-1569.

8:30 a.m.  Open Meeting
   I. Agenda received as proposed or as amended
   II. Minutes approved – Mtg #30 dated Sept 12, 2017; Mtg #31 dated Sept 15, 2017
   III. Claims and Drainage Claims for payment – Resolution by Board to Approve
   IV. Other Business – For Discussion / Possible Board Action

9:00 a.m.  Bill Rabenberg – County Engineer
Declare Unit 357 (Case IH 3294 tractor) as surplus and accept high purchase submittal for sale.
Utility Permit update
Road Construction Program update

9:15 a.m.  Drainage Technician Aaron Rutter – D.D. #80 Update

9:30 a.m.  Public Health Update – Colleen Paulsen / Colette Rossiter

9:45 a.m.  Closed Session pursuant to Iowa Code 21.5(i)

10:30 a.m.  Closed Session pursuant to Iowa Code 21.5(j)

11:15 a.m.  Tammy McKeever – Environmental Health Coordinator
Authorize Chairperson to sign the Lead Certification Program renewal

Barry Sackett – Assistant County Attorney
Approve Subordination Agreement between Farmers Trust & Savings Bank and the Clay County Revolving Loan Fund
Approve Resolution 2017-34 to appeal DNR temporary permit for Rossie Finisher Farm Site, Facility ID #69514

Marjorie Pitts – County Auditor
Approve Resolution 2017-33 to designate County Auditor as Rossie City Election Filing Clerk
Approve Memorandum of Understanding between Upper Des Moines Opportunity and Board of Supervisors
Approve Memorandum of Understanding between Upper Des Moines Opportunity and General Relief
Approve Interfund Loan transfer of $4000 from General Basic to the Pioneer Cemetery fund
Approve budget amendment of $4000 for Pioneer Cemetery spending power increase.
Approve one year extended hardware warranty & software upgrade on Admin building Allworx phone system
Approve one year extended hardware warranty & software upgrade on Sheriff Allworx phone system
Approve change of regular Board meeting day from November 7th to November 8, 2017
Set City Election Canvass for 9 a.m. on Tuesday, November 14, 2017.
Discuss 28E agreement with Dickinson County Little Sioux Watershed

Supervisors discuss/share information from committees and boards they have attended

V. Adjournment
AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS, Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m. October 10, 2017 Meeting #33

General Rules for Public Participation:
1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor’s Office at 712-262-1569.

8:30 a.m.  Open Meeting
I. Agenda received as proposed or as amended
II. Minutes approved – Meeting #32 dated September 26, 2017
III. Claims, Drainage Claims and payments – Resolution by Board to Approve
IV. Other Business – For Discussion / Possible Board Action

9:00 a.m.  William Rabenberg – County Engineer –
Approve Supplemental Professional Services Agreement #1 for Bridge Replacement KB25-1 on B53 over Little Sioux River in Gillett Grove, IA
Approve final payment of $58,737.12 and accept the work of Astech Corp for project LST_5817RS-1 (Route & Seal on B17, B40 & 150th Avenue)
Equipment warranty update
Region 3 Transportation Grant Discussion
Parking Lot Discussion

9:20 a.m.  D.D.#23 Trustee Meeting
9:30 a.m.  D.D.#80 Trustee Meeting

9:45 a.m.  – 10:15 a.m. Closed Session pursuant to IA Code 21.5.1(i)

10:30 a.m.  Jerry Crew – Discuss Asst County Atty involvement with Planning & Zoning Board
10:45 a.m.  RIDES – Exec Director Hugh Lively – FY2019 funding
11:00 a.m.  Confined Animal Feeding Operation (CAFO) Moratorium – Sara Lewis

11:15 a.m.  Barry Sackett – Assistant County Attorney
11:30 a.m.  Marjorie Pitts – County Auditor

Authorize Chairperson to sign NW IA Regional Housing Trust letter of FY2018 cash contribution commitment
Approve proposal for Admin Bldg boiler condensate neutralization kit installation by Midwestern Mechanical
Approve request for late filing of Elderly Credit application on real estate parcel 963618402020.
Accept County Sheriff’s Report of Fees Collected for Quarter ending September 30, 2017
Accept County Sheriff’s Commissary Report of Fees Collected for Quarter ending September 30, 2017
Accept County Auditor’s Report of Fees Collected for Quarter ending September 30, 2017
Accept County Recorder’s Report of Fees Collected for Quarter ending September 30, 2017
Accept Clerk of District Court’s Report of Fees Collected for Quarter ending September 30, 2017
Approve estimate for carpet cleaning at the Clay County Administration Building.

Supervisors discuss/share information from committees and boards they have attended

V. Adjournment
AMENDED AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS, Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.

October 24, 2017 Meeting #34

General Rules for Public Participation:
1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor’s Office at 712-262-1569.

8:30 a.m.  Open Meeting
I. Agenda received as proposed or as amended
II. Minutes approved – Meeting #33 dated October 10, 2017
III. Claims and Drainage payments – Resolution by Board to Approve
IV. Other Business – For Discussion / Possible Board Action

9:00 a.m. William Rabenberg – County Engineer –
Approve Soil Boring Agreement for bridge AB25-2 replacement
Approve Soil Boring Agreement for bridge HB18-2 replacement
Approve Soil Boring Agreement for bridge HB1-1 replacement
Approve Engineering Services Agreement with Kirkham, Michael & Associates for 122 bridge safety inspections.
Approve Amendment #1 to Clay County Sec Roads Construction Program
Authorize Chairperson to sign Federal-Aid agreement for County Bridge MB26-1 replacement
Authorize Chairperson to sign Federal-Aid agreement for County Bridge DB25-1 replacement
Authorize Chairperson to sign Federal-Aid agreement for County Bridge AB25-2 replacement
Utility Permit Update
Discuss Region 3 Transportation Grant

9:45 a.m. Julie Schied & Bob Shaw-Discovery House – Yearly Update

Barry Sackett – Assistant County Attorney

Marjorie Pitts – County Auditor
Authorize Chairperson to sign maintenance agreement with Setpoint Mechanical Services for Daikin units

Supervisors discuss/share information from committees and boards they have attended

V. Adjournment
AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS, Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m. November 8, 2017 Meeting #35

General Rules for Public Participation:
1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor’s Office at 712-262-1569.

8:30 a.m. Open Meeting
I. Agenda received as proposed or as amended
II. Minutes approved – Meeting #34 dated October 24, 2017
III. Claims and Drainage payments – Resolution by Board to Approve
IV. Other Business – For Discussion / Possible Board Action

9:00 a.m. William Rabenberg – County Engineer
Approve Resolution #2017-34 for changes to Resolution #2016-31 establishment of Level B roads
Utility Update
Maintenance Discussion

9:45 a.m. Will Horsley – Conservation Director – Department Update
10:00 a.m. Evelyn Anderson & Brad Erickson – Nuisance Property
10:15 a.m. Jamey Whitney – Upper Des Moines – Annual Funding Request
10:45 a.m. Closed Session pursuant to Iowa Code 21.5(i)
11:15 a.m. Closed Session pursuant to Iowa Code 21.5(i)

Barry Sackett – Assistant County Attorney

Marjorie Pitts – County Auditor
Authorize Co Auditor to sign Facilities Usage Agreement for Clay Co Regional Events Center for November 7, 2017 City Election
Authorize Chairperson to sign Purchase Order with Glen’s Sport Center, Inc for purchase 2017 Kawasaki Mule. Discuss Compensation Board Schedule
Approve hiring of Will Horsley as Conservation Director
Approve hiring of Darla Sheasley as Veterans Affairs Director
Accept resignation of Connie Koch from Magistrate Appointing Commission effective December 1, 2017
Authorize Chairperson to sign 2017 Weed Commissioner’s Report
Accept Proposal from Copper Cottage for Annual Mechanical Boiler System Inspection for the boiler at the Clay County Administration Building
Accept Proposal from Copper Cottage for Annual Mechanical Boiler System Inspection for 3 boilers at the Clay County Courthouse.
Accept Proposal from Copper Cottage for Annual Mechanical Boiler System Inspection for 2 boilers at the Clay County Jail/Sheriff Office.
Authorize Chairperson to sign proposal from Covenant Tile, Inc for installation of ceiling tile at the Clay County Courthouse.
Approve Transfer of $50,000 from Local Option Sales Tax Fund to Capital Improvement Fund
Approve vacation carryover for Joan Waller, Veterans Affairs Director

Supervisors discuss/share information from committees and boards they have attended

V. Adjournment
AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS, Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m. November 14 2017 Meeting #36

General Rules for Public Participation:
1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor’s Office at 712-262-1569.

9:00 a.m. Open Meeting

I. Agenda received as proposed or as amended

9:00 a.m. 2017 City Election Canvass

II. Adjournment

Barry Anderson
2655 410th St
Greenville, IA 51343
712/260-3802
banderson@co.clay.ia.us

Burlin H. Matthews- Chair
805 11th Ave W
Spencer, IA 51301
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Dan Skelton
4940 200th Avenue
Sioux Rapids, IA 50585
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dskelton@co.clay.ia.us

Joe Skow
1609 West 15th Street
Spencer, IA 51301
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trooperj@smunet.net

Randy E. Swanson
1205 Country Club Lane
Spencer, Iowa 51301
712-580-8247
teamavc@lycos.com
AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS, Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m. November 21, 2017 Meeting #37

General Rules for Public Participation:
1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor’s Office at 712-262-1569.

8:30 a.m. Open Meeting
I. Agenda received as proposed or as amended
II. Minutes approved – Meeting #34 dated October 24, 2017
III. Claims and Drainage payments – Resolution by Board to Approve
IV. Other Business – For Discussion / Possible Board Action

9:00 a.m. William Rabenberg – County Engineer
Accept & Approve Payroll Requests for Matt Dehrkopp & Rob Kluender
Accept & Approve Opening of Road Crew Maintenance position for applications
Accept & Approve Opening of Mechanic Maintenance position for applications
Declare Unit 202 surplus and accept high purchase submittal for sale
Declare Unit 208 surplus and accept high purchase submittal for sale
Authorize Clay County Engineer to sign Detour Revocation Information Sheet

Utility Update

9:30 a.m. Clay County / City of Spencer Regional Trail Project – Ted Kourousis, Delray Bredehoeft

10:00 a.m. Cheryl Hoye – City of Everly City Boundaries

Barry Sackett – Assistant County Attorney
Approve & Authorize Chairperson to sign the Purchase Agreement between Clay County and Northwest Bank for property located at 505 2nd Ave W., Spencer

Marjorie Pitts – County Auditor
Accept & Authorize Chairperson to sign Employee Payroll Request for Nicole Huckfelt from the Sheriff’s Office.
Accept & Authorize Chairperson to sign Memorandum of Understanding between Upper Des Moines Opportunity Inc. & Clay County Board of Supervisors
Appoint individual to serve on the Magistrate Appointing Commission
Discussion/Action of Opioid Litigation
Approve Transfer #368 in the amount of $2,500.00 from LOSST-Any Lawful Use Fund to the Quality Housing Initiative fund to cover one housing application.
Accept Co Assessor recommendations of New & Disallowed Family Farm Credit Claims filed prior to November 1, 2017
Supervisors discuss/share information from committees and boards they have attended

12:00 Noon Recess for Lunch Break
1:00 p.m. – Drainage District #80 Meeting – Alteration of Improvement Plans

V. Adjournment

Barry Anderson
2655 410th St
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Burlin H. Matthews- Chair
805 11th Ave W
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Dan Skelton
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Joe Skow
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trooperj@smunet.net

Randy E. Swanson
1205 Country Club Lane
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712-580-8247
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AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS, Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m.
December 5, 2017 Meeting #38

General Rules for Public Participation:
1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor’s Office at 712-262-1569.

8:30 a.m.  Open Meeting
I.  Agenda received as proposed or as amended
II.  Minutes approved – Meeting #37 dated November 21, 2017
III.  Claims and payments – Resolution by Board to Approve
IV.  Other Business – For Discussion / Possible Board Action

8:45 a.m. Clay County Compensation Board Report – Bob Goeken

9:30 a.m. General Assistance Appeal

10:00 a.m. Clay Co Ext. – 4H Funding – Amy Forrette

10:15 a.m. Clay County Heritage – Funding – Ryan Odor

10:30 a.m. Clay County Convention & Visitors Bureau – Ryan Odor

10:45 a.m. Erin Reed, Exec Dir-Dickinson Co Regional Trail System

11:15 a.m. Clay County Fair – Funding Request – Jeremy Parsons

Barry Sackett – Assistant County Attorney

Marjorie Pitts – County Auditor
Appoint Lori Taylor to the Magistrate Appointing Commission
Authorize Chairperson to sign Election to Participate and Release from Mutual Med Insurance Services, LLC
Approve renewal application for Liquor, Wine or Beer and Sunday Sales Privilege for Barb’s Service
Approve Resolution #2017-35 for Combatting the Opioid Epidemic
Authorize the Mayor of Spencer to sign the amendment to the Agreement for Engineering Services between McClure Engineering Company of Spencer, IA and the City of Spencer, Iowa
Authorize Chairperson to sign Lease Agreement with Advanced Systems, Inc for Copier in Assessor’s Office.
Approve Employee Payroll Request for Robert Brady from the Clay County Sheriff’s Office.

Supervisors discuss/share information from committees and boards they have attended

V.  Adjournment
AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS, Spencer, IA, to be held in the BOARD ROOM, 300 West 4th Street, Spencer, IA at 8:30 a.m. December 19, 2017 Meeting #39

General Rules for Public Participation:
1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor’s Office at 712-262-1569.

8:30 a.m. Open Meeting
I. Agenda received as proposed or as amended
II. Minutes approved – Meeting #38 dated December 5, 2017
III. Claims, Drainage Claims and payments – Resolution by Board to Approve
IV. Other Business – For Discussion / Possible Board Action
9:00 a.m. Kim Wilson – General Assistance Director - HIPPAA Review & Regional Healthcare Annual Report

9:30 a.m. Colleen Paulsen, Bill Bumgarner & Brenda Tiefenthaler- Clay County Public Health Annual Update & Budget Review

10:00 a.m. John Conyn – Spencer Fire Chief

10:30 William Rabenberg – County Engineer
Review/approve 2018 Maintenance Agreements with cities, schools and Twp Trustees & authorize Chairperson to sign.
Review/approve Sign Replacement Program Application for Counties between Clay Co and IA DOT & authorize Co Engineer and Chairperson to sign Program Application.
Bridge Repair Update – Bridge AB15-1 (Sec. 15 Lake Twp.)
Centerline Culvert Repair Update – B17 & B53
Utility update.
Amend motion acted upon during Mtg #33 held October 10, 2017 to authorize purchase of blade equipment from Red Power for the amount of $53,235.00 not $45,635.00

11:00 a.m. Barry Sackett – Assistant County Attorney

11:30 a.m. Marjorie Pitts – County Auditor
Certify expenses from the September 12, 2017 School Election
Approve Resolution 2017-36 for Confidentiality of Public Records related to Election Infrastructure of Clay Co
Sign website maintenance contract with Inukshuk Technologies, LLC, PO Box 857, Spencer, IA for Clay County’s, Clay County Sheriff’s and Clay County Conservation’s websites.
Approval Proposal from Advanced System, Inc. for Lemark M3150 Printer for Sheriff’s Office
Supervisors discuss/share information from committees and boards they have attended

12:00 Noon – Break for Lunch

1:00 p.m. Drainage District # 80 Bid Letting

V. Adjournment