

**Amended AGENDA – SPECIAL SESSION of the CLAY COUNTY BOARD of SUPERVISORS,  
Spencer, IA, to be held in the BOARD ROOM, 300 West 4<sup>th</sup> Street, Spencer, IA at 12:00 Noon  
March 18, 2020 Meeting #11**

**General Rules for Public Participation:**

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

**12:00 Noon. Open Meeting**

**I. Agenda received as proposed or as amended**

**II. Other Business – For Discussion / Possible Board Action**

***Incident Response Plan for Coronavirus & COVID-19***

Approve & Authorize Chair to sign VPN connection for County Assessor to meet HIPAA requirements for secure transactions from laptops outside of the office.

Approve & Authorize Chair to sign Resolution 2020-24 to establish that a person may request, in writing from Clay County Assessor for Homestead Tax Credit and/or Military Service Tax Exemption and make such request through regular mail or electronic mailings

**III. Adjournment**

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