

**AGENDA – REGULAR SESSION of the CLAY COUNTY BOARD of SUPERVISORS,  
Spencer, IA, to be held in the BOARD ROOM, 300 West 4<sup>th</sup> Street, Spencer, IA at 8:30 a.m.  
June 30, 2020 Meeting #20**

**General Rules for Public Participation:**

1. You may address any item on the agenda after recognition by the Chair, state your name, address and group affiliation (if appropriate) and speak clearly.
2. You may speak one (1) time for a maximum of three (3) minutes.
3. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
4. Questions concerning these rules or any agenda item may be directed to the Auditor's Office at 712-262-1569.

**Due to the Protective Measures taken by the Clay County Board of Supervisors from the COVID-19 Pandemic you may access this board meeting by calling: 1-312-626-6799 Meeting ID # 257-199-8941. The Administration Building is open to the public. Face masks are not required but strongly suggested if attending the meeting in person.**

**8:30 a.m. Open Meeting**

- I. Agenda received as proposed or as amended**
- II. Minutes approved – Meeting #19 dated June 16, 2020**
- III. Claims, Drainage Claims and payments – Resolution by Board to Approve**
- IV. Other Business – For Discussion / Possible Board Action**

Approve Resolution 2020-35 Determine depositories of public funds belonging to Clay Co, Iowa & execute amount which may be deposited without further approval

Appoint member to the Northwest Iowa Regional Housing Authority board.

**9:00 a.m. Drainage District #2 Meeting**

Direct Bolton & Menk to proceed with construction plans & specifications for the proposed DD #2 FEMA repairs

**9:15 a.m. Barry Sackett- Assistant County Attorney**

**9:30 a.m. James Worm GIS Dept Update**

**10:00 a.m. Don Etlar – Watershed Management**

**10:30 a.m. John Torbert – IDDA Update**

**11:00 a.m. Kim Wilson – Community Services**

Review/Action FY 21 Upper Des Moines Food Pantry Agreement renewal

Review/Action Clay County Access and Eligibility Policy and Procedure Adjustments for Social Security

Administration(SSA)/Iowa Department of Human Services (IDHS) Interim Assistance Reimbursement (IAR)

Review/Action Clay County income guidelines to address Federal COVID 19 associated relief payments.

**11:30 a.m. LeAnn Black – County Treasurer – Dept Update**

**Marjorie Pitts – County Auditor**

Approve Transfer #403 of \$1,411,902.00 from Rural Basic to Secondary Roads fund

Approve Certificate of Adjustments #2310 & #2311 related to junked mobile home taxes.

Approve Certificate of Adjustment 2312 related to abatement of drainage tax for US America Fish & Wildlife

Authorize the Chairperson to sign the Lease Agreement between Clay County and the Northwest IA Planning and Development Commission for office space at 217 West 5<sup>th</sup> St., Spencer, IA.

Accept Clay County Secondary Roads wages for FY2020-2021.

Set & authorize Chairperson to sign county's payroll wage schedules as submitted for departmental wages & salaries for fiscal year 2021.

Approve Creating the FY20 Flex Carry Over fund in the Clay County financial system

Approve creating fund 14010 as Workforce Innovation & Opportunity Act (WIOA)

Accept & Authorize Chair to sign Employee Payroll Requests for Marlee Christoffel from NWIACC and

Clayton Henrichsen & Robert Schoorman from Secondary Roads Dept

Authorize County Auditor to sign the NW IA Workforce Development Area Fiscal Agent Agreement

Authorize County Auditor to sign the NW IA Workforce Development Area Grant Agreement

Set public hearing date and time to vacate a partial alley and R-O-W in Cornell.

Discuss / approve action to send a letter to the Iowa Utility Board from the Clay County Board of Supervisors  
Supervisors discuss/share information from committees and boards they have attended

**V. Adjournment**

Barry Anderson  
2655 410<sup>th</sup> St  
Greenville, IA 51343  
712/260-3802  
[banderson@co.clay.ia.us](mailto:banderson@co.clay.ia.us)

Art Hamrick  
2365 290<sup>th</sup> St  
Spencer, IA 51301  
712/260-5535  
[ahamrick@co.clay.ia.us](mailto:ahamrick@co.clay.ia.us)

Burlin H. Matthews  
805 11<sup>th</sup> Ave W  
Spencer, IA 51301  
712/262-8219  
[mattheb@smunet.net](mailto:mattheb@smunet.net)

Dan Skelton-Chair  
4940 200<sup>th</sup> Avenue  
Sioux Rapids, IA 50585  
712/283-2110  
[dskelton@co.clay.ia.us](mailto:dskelton@co.clay.ia.us)

Randy E. Swanson  
1205 Country Club Lane  
Spencer, Iowa 51301  
712-580-8247  
[teamavc@lycos.com](mailto:teamavc@lycos.com)