

Clay County Board of Supervisors Minutes from Meeting #12 held on March 27, 2019

The Clay County Board of Supervisors met pursuant to adjournment March 27, 2018 at 8:30 a.m. in the boardroom with Chairperson Anderson presiding and with the following other members present: Supervisors Anderson, Matthews, Swanson, Assistant County Attorney Barry Sackett, and Skow and Auditor Marjorie Pitts as clerk for the meeting. Absent: Skelton. Chairperson Anderson led the meeting in the Pledge of Allegiance.

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote: Ayes: Anderson, Matthews, Swanson and Skow. Nays: None. Abstentions: None. Absent: Skelton.

Motion by Matthews, seconded by Skow that the Board meeting agenda for March 27, 2018 be received and placed on file with the County Auditor as approved with the addition of setting the date and time for a public hearing on the Master Matrix of Royal Beef Feeders, LLC site. Motion carried.

Motion by Swanson, seconded by Matthews that the minutes of the Board Meeting #11 held March 13, 2018 are hereby approved as submitted. Motion carried.

Motion by Skow, seconded by Swanson to adopt the following resolution: BE IT HEREBY RESOLVED by the Board of Supervisors approve expenditures and that the County Auditor be hereby authorized and directed to issue warrants, against the various settlement of such claims a allowed March 27, 2018. Ayes: Anderson, Matthews, Swanson and Skow. Nays: None. Abstentions: None. Resolution adopted.

Publication List by Vendor

Accurate Appliance & More	Supplies	250.00
Advanced Door Systems	repairs	266.10
Advanced Network Professionals	service	100.00
Advanced Systems	copier charges	251.08
Advanced Systems	copier charges	244.92
Airgas USA LLC	Supplies	200.14
Alliant Energy	utilities	457.78
Atlas Stamp & Seal Co	Supplies	23.50
Auburn Gear	Parts	680.14
Black Hills Energy	Natural & Lp Gas	288.00
Rodney Boernsen	twp mileage	37.45
Bomgaars	Supplies	800.79
Bound Tree Medical	Supplies	138.85
Kristi Busse	Flex	221.89
CenturyLink	Telephone	456.90
Lucas Christensen	Boots	127.19
Cintas Corp	Supplies	59.07
Clay Co EMS Assn	Allocation	11000.00
Clay Co Sec Road Fund	Fuels	2011.73
Crescent Electric Supply	Buildings	95.68
Don Pierson Ford	Parts	253.03
El Paso County Sheriff	Service	48.05
Exhaust Pros	Service	77.95
FASTENAL	Hardware	380.05
Fire Proof Plus	Buildings	45.00
Galen's Pro-Mow	Parts	360.64

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Galls	Uniforms	69.87
Sandra Geidl	Mtg expenses	704.25
GRACESOFT	software maint	297.00
Greer Law Office	Legal Aid	150.00
Marc Gustafson	Flex/Educational	66.82
Hanson's Plumbing & Heating	Buildings	976.07
Hargens Court Reporting	service	158.95
Michael Heikens	twp mileage	24.50
Holmes Lock & Safe Co	Buildings	45.00
Carissa Huse	Flex	4.00
Hy-Vee	inmate meals/supplies	7791.11
IA Lakes Corridor	allocation	10000.00
IA Lakes Electric Coop	utilities	618.21
IA Lakes Regional Water	utilities	59.49
IA Law Enforcement Academy	training	350.00
IA State Extension & Outreach	registration	65.00
Iowa State University	Registration	65.00
IDS	Disposal	61.00
Intab	Election Supplies	123.19
Iowa State University	service	465.00
ISCTA	training	135.00
Janitors Closet	Custodial Supplies	138.70
Jaycox Implement	Parts	2342.48
Jennifer Jensen	Cabin cleaning	205.00
Jeremy Jensen	Flex	48.84
Debra Jessen	twp mileage	18.90
KAPCO Postal Pack & Ship	Postage	265.55
Kent Kimball	twp mileage	13.30
Kevin D Maassen	flex/met exp	108.32
Mail Services LLC	renewals	530.16
Mar-Lin Business Supply	Office Supplies	29.89
Mastercard	Misc	599.00
Matheson Tri-Gas	Supplies	71.88
Burlin Matthews	Expenses	267.17
Menards	Buildings	1249.23
Midwest Fence & Gate Company	Buildings	358.45
MSC Industrial Supply Co	Parts	461.11
Nat'l Public Safety Info Burea	Misc	149.00
New Sioux City Iron Co	Parts	64.55
NW IA Planning & Devlpmnt Comm	servies	220.00
O'Brien County Sheriff	service	15.00
Robin Patrick	training	15.00
Robert Peters	Sick Pay	37.20
Pitney Bowes	meter lease	420.72
Marjorie A Pitts	Expenses	145.81
Plumbing & Heating Wholesale	Services	3759.56
Pocahontas Co Sheriff	service	31.50
Polk County Sheriff	service	36.09
Presto X Company	Buildings	44.00
Rage	Custodial Supplies	128.09
Glenn I Rouse	flex/sick pay	136.42
Sherwin Williams	Buildings	108.61
Michael Skonhovd	Trainig	20.00
Joe G Skow	Flex	72.58
Snap On Tools Corp	tools	13.75
Solutions	Data Processing	5403.90
SOS Technologies	Supplies	188.95
LeRoy Spears	Fuels	22.95

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Spencer Hospital	PHN allocation	16666.67
SMU	Utilities Payments	136.93
Spencer Office Supplies	Office Supplies	613.83
Ann Spooner	Flex	188.00
State Steel Supply Co.	Parts	616.35
Amy J Strohman	Mileage	62.00
Thrifty White Stores	supplies	12.09
VanHofwegen-Munter Dentist	inmate care	260.00
Verizon	Telephone	476.96
VISA	Misc	3302.28
Walmart	Supplies	42.75
Sheila Weeks	Flex	221.00
Danika Welsch	mtg expense	177.36
Jeffrey Wiemann	Flex/safety	108.04
Woodward Youth Corporation	Group Foster Care	1306.20
Grand Total		83037.51

Motion by Matthews, seconded by Swanson to approve drainage expenditure from Joint Drainage District #61 CDE, dated March 15, 2018 totaling \$120.00 for teleconference regarding continuation of completion hearing payable to Hudson Law Firm, PO Box 210, Pocahontas, IA 50574. County Auditor is instructed to send the billing to Dickinson County for payment after approval. Motion carried.

Motion by Matthews, seconded by Skow to adopt the following resolution: BE IT HEREBY RESOLVED by the Board of Supervisors to approve DRAINAGE expenditures and that the County Auditor be hereby authorized and directed to issue warrants, against the various settlement of such claims as allowed March 27, 2018. County Auditor is directed to issue stamped warrants from drainage districts which currently have insufficient funds. Ayes: Anderson, Matthews, Swanson and Skow. Nays: None. Abstentions: None. Resolution adopted.

Bolton & Menk, Inc., 1960 Premier Drive, Mankato, MN 56001		
Final Plan/spec/ Bids thru Contract	D.D. #80	\$ 1,217.50
Clay County Secondary Roads, 300 W 4 th Street, Spencer, IA		
Rip Rap South Bank of Ocheyedon River in Sectin7	D.D. #2	\$ 1,503.87
Total Drainage Warrants:		\$ 2,721.37

9:00 a.m. William Rabenberg – County Engineer

Motion by Swanson, seconded by Skow to approve the FY2018-2019 Clay County Secondary Roads Budget. Motion carried.

Motion by Matthews, seconded by Skow to approve the Clay County Secondary Roads 2019 5-Year Construction Program. Motion carried.

Motion by Swanson, seconded by Matthews to authorize the County Engineer to sign the Supplemental Agreement #2 with Kirkham & Michael for Wetland Delineation, Phase I Archaeological Investigation, & Mitigation Plan as required by the US Army Corps of Engineers (COE) for project BRS-CO21(135)--60-21 (bridge replacement project for bridge KB25-1) in Gillett Grove. Motion carried.

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Motion by Matthews, seconded by Skow to review quotes for County Concrete Crushing @ the Lake Pit and award the low quote to Abel Drainage & Excavating Inc of Greenville, Iowa for \$5.25 per ton. Motion carried.

Motion by Swanson, seconded by Skow to review quotes for Concrete Round Pipe material for B17 Centerline Culverts and award low quote to Hancock Concrete Products LLC of Hancock, IA for \$29,257.92. Motion carried.

9:30 a.m. The Board met with Dr. Terry Shively, DDS, Dr. Roxy McLaren, and Bill Kersting representing the Grand Avenue Community Outreach facility. A vision statement excerpt is to see hundreds of people restored and empowered to achieve the dream that God has for them. The GAC Outreach is about people – a place of unconditional love, acceptance and forgiveness. Current services entail a free medical and dental clinic on the first and third Thursdays, a food and clothing outreach in cooperation with the Food Bank of Iowa on the second and fourth Thursdays every month. The group asked the Board to join in a project to upgrade the building infrastructure and match the contribution from the City of Spencer. The Board explained the timing of their request came after the fiscal year 2019 county budget has been certified but would appreciate continued updates from the facility for future consideration.

10:00 a.m. April County Government Month Proclamation for 2018

Motion by Skow, seconded by Swanson to authorize the Chairperson to sign the 2018 County Government Month Proclamation to be celebrated in April 2018. Each year since 1991, the National Association of Counties has encouraged counties across the country to actively promote programs and services to the public we serve that provide essential services to create healthy, safe, vibrant and economically resilient communities. Motion carried.

Assistant County Attorney Barry Sackett

Assistant County Attorney Barry Sackett gave the Board a departmental update from the civil division of the County Attorney's office.

Marjorie A. Pitts – County Auditor

Motion by Skow, seconded by Matthews to set the regular June 5, 2018 Board of Supervisor's meeting for June 6, 2018 at 8:30 a.m. in the board room of the Clay County Administration Building, 300 West 4th Street, Spencer, Iowa due to the Primary Election. Motion carried.

Motion by Skow, seconded by Matthews to set the canvass of the June 5, 2018 Primary Election to Tuesday, June 12, 2018 at 9:00 a.m. in the boardroom of the Clay County Administration Building, 300 West 4th Street, Spencer, Iowa 51301. Motion carried.

Motion by Swanson, seconded by Matthews to approve Certificate of Adjustment #2286 on receipt # 15994 for Garry DeLoss on a property located at 321 4th Street SW, Spencer, IA for fiscal year 2016/2017 and payable 2017/2018. Adjustment made necessary due to late filing for Elderly Credit. Total to deduct \$689.00. Motion carried.

Motion by Matthews, seconded by Swanson to approve Transfer #374 of \$2,500 from LOSST-Any Lawful Use to fund the Quality Housing Initiative fund for Craig & Cindy Prentice. Motion carried.

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Motion by Swanson, seconded by Matthews to approve the proposal from American Resource Consultants, 420 South Broadway, Suite 18, Leavenworth, Kansas 66048 for twelve (12) steel chrome-plated election precinct security cages for \$15,034.80. Pricing includes cage with one (1) shelf, loading ramp and vinyl security cover. Motion carried.

Motion by Matthews, seconded by Skow to approve the rental agreement with Cintas, 1300 SE Gateway Drive #102, Grimes, IA 50111 for custodial uniforms at a weekly cost of \$21.94. Pricing includes Carhartt Tradesmans shirts for three employees, Carhartt Dungarees for four employees and Cintas Women's Comfort shirt for one employee. Motion carried.

Motion by Skow, seconded by Swanson to appoint Dana Metcalf, 3050 320th Street, Dickens, IA to serve on the Clay County Zoning Board pursuant to Code of Iowa Chapter 335.8 for a term expiring December 31, 2018. Motion carried.

Motion by Swanson, seconded by Skow to approve license renewal application for Class B Beer Permit presented by legal owner: Rebecca Rouse, 3299 335th Ave, Ruthven, IA doing business as Becky's Corner Store & Cafe, 3299 335th Avenue, Ruthven, IA 51358. Permit term is for twelve (12) months with effective date of April 1, 2018 and expires March 31, 2019. Motion carried.

Motion by Matthews, seconded by Skow to set the date and time for a public hearing on the IDNR Master Matrix application from Royal Beef Feeders, LLC as Tuesday, April 24, 2018 at 10:00 a.m. Motion carried.

11:00 a.m. Steve Heun –President of Woodmen Controls Company

Motion by Matthews, seconded by Swanson to accept the quotation of \$22,800.00 from Woodman Controls Company, 813 SW Ordinance Road, Ankeny, IA 50023 for an automatic control system including engineering, installation check test, start-up and a one-year material warranty in the Clay County Jail and Sheriff's Office. Motion carried. The proposed timeline is three (3) weeks for design, four (4) weeks to order materials, and on-side in six to eight weeks.

Supervisors discuss/share information from committees and boards they have attended. Supervisor Swanson reported on the Spencer Industry meeting and the Clay County Visitors Bureau meeting. Supervisor Matthews updated the Board on the County Day at the Capitol, the Engineer Service Bureau employee interviews, other break-out sessions at the ISAC Spring Conference, the Season's Board meeting, and the Washington D.C. trip. Supervisor Skow reported on the NW IA Planning and Development Council meeting. Supervisor Anderson updated on the YES Center Board meeting.

The Chairperson adjourned the meeting at 11:45 a.m. to convene at the next Auditor's called meeting April 10, 2018 at 8:30 a.m.

/s/Marjorie A. Pitts, County Auditor

/s/Barry Anderson, Chairperson

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