

Clay County Board of Supervisors Minutes from Meeting 14 held on April 24, 2018

The Clay County Board of Supervisors met pursuant to adjournment April 24, 2018 at 8:30 a.m. in the boardroom with Chairperson Anderson presiding and with the following other members present: Supervisors Anderson, Matthews, Skelton, Skow, Swanson, Assistant County Attorney Barry Sackett, and Auditor Marjorie Pitts as clerk for the meeting. Chairperson Anderson led the meeting in the Pledge of Allegiance.

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote: Ayes: Anderson, Matthews, Skelton, Skow and Swanson. Nays: None. Abstentions: None.

Motion by Matthews, seconded by Swanson that the Board meeting agenda for April 24, 2018 be received and placed on file with the County Auditor as approved. Motion carried.

Motion by Skelton, seconded by Skow that the minutes of the Board Meeting #13 held April 10, 2018 are hereby approved as submitted. Motion carried.

Motion by Skow, seconded by Swanson to adopt the following resolution: BE IT HEREBY RESOLVED by the Board of Supervisors approve expenditures and that the County Auditor be hereby authorized and directed to issue warrants, against the various settlement of such claims a allowed April 24, 2018. Ayes: Anderson, Matthews, Skelton, Skow, Swanson. Nays: None. Abstentions: None. Resolution adopted.

Publication List by Vendor

A-1 Portables	Sanitation & Disposal	101.00
Advanced Network Professionals	Hardware	100.00
Advanced Systems	Copier Contract	213.15
Advanced Systems	Copier Contract	154.33
Air Chek	Radon Kits	26.50
Airgas USA	Grounds Maintenance	30.00
Alliant Energy	Utilities	217.69
Alpha Wireless	Radio Equip.	1631.96
Barry Anderson	Employee Travel Expenses	261.80
Arnold Motor Supply	Lubricants	77.00
Asher Motor Co	Parts	190.00
Barry Motor Co	Parts	43.92
Black Hills Energy	Natural & Lp Gas	4742.81
Bound Tree Medical	Safety Supplies	34.00
Robert Brady	Flex	1000.00
Brandon Deeds Construction	Construction & Maint.	24990.69
Tammy Brown	Office Supplies	16.98
Bud's Service	Lubricants	464.25
Kristi Busse	Other Premiums	70.63
Canon Fin Services	Copier Contract	314.43
CenturyLink	Telephone	13.58
City of Dickens	Allocation	2604.50
City of Everly	Allocation	3385.85
City of Peterson	Allocation	3646.30
City of Royal	Allocation	3125.40
City of Sioux City	Planning	7428.15
City of Spencer	Allocation	18183.00

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City of Webb	Allocation	2864.95
Clay Co Emerg Mgt Agency	Allocation	8752.00
Clay Co Sec Road Fund	Fuels	1556.36
Clay County Fair Assn	Allocation	44225.03
Clay County Heritage	Allocation	7500.00
Audrey Coffman	Flex	216.00
Christian Copper	Flex	1125.00
Crescent Electric Supply	Safety Supplies	26.10
Crittenton Center	Group Foster Care/Comm RF	1259.55
CTS Language Link	Services	16.24
Custom Welding & Repair	Construction & Maint.	457.84
Daily Reporter	Board Proceedings	535.10
De Linda Leu Reporting	Depositions	17.00
Molly Deiber	Flex	400.00
District III Co Treas Assn	Registration	10.00
Don Pierson Ford	Parts	90.00
Raymond Essick	Flex	704.34
FASTENAL	Hardware	78.98
Galen's Pro-Mow	Parts	171.70
Galls an Aramark Company	Uniforms	125.00
Billy Gunnerson	Flex	34.84
H & N Chevrolet Buick	Lubricants	195.05
Hanson's Plumbing & Heating	Buildings	177.22
Hartley Sentinal	Publication	988.14
Lynn Henderson	Rent Payments	275.00
Henry M Adkins & Son	Election Equipment	35592.00
Holmes Lock & Safe Co	Buildings	334.00
Hy-Vee	Inmate Meals	10163.09
IA Division of Labor Services	Buildings	240.00
Iowa Lakes Community College	Buildings	210.00
IA Lakes Electric Coop	Electric Light & Power	719.66
IA Lakes Regional Water	Water & Sewer	63.49
IA Prison Industries	Traffic & St Sign	841.50
IA Workforce Development	Unemployment Compensation	1163.30
IEMA	Registration	125.00
J & D Lawn Service	Custodial	900.00
Janitors Closet	Custodial Supplies	740.93
John Lawson	Telephone	466.71
Colleen Lundquist	Education	97.50
L-3 Com Mobile Vision	Safety Items	11435.22
Kevin Maassen	Flex	489.45
Mail Services	Postage	539.12
Mar-Lin Business Supply	Office Supplies	14.29
Mastercard	Employee Travel Expenses	420.27
Matheson Tri-Gas	Grounds Maintenance	277.69
MaxYield Cooperative	Natural & Lp Gas	659.60
Tammy McKeever	Employee Travel Expenses	32.85
Megan Sankey	Depositions	30.00
Menards - Spencer	Buildings	247.04
Mid Country Machinery	Parts	2628.17
Mid-Iowa Sales Co.	Grounds Maintenance	131.30
Miller Plumbing & Heating	Buildings	108.02
No Limits Outdoors	Recreational Supplies	612.85
NW IA Youth Emergency Serv Ctr	Detention	4473.06
P & H Fixture Co	Buildings	45.20

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Peterson Heritage	Allocation	1000.00
Pictometry International Corp	Engineering Services	22508.00
Pitney Bowes	Postage & Mailing	417.39
Presto X Company	Buildings	302.00
R.S.V.P.	Allocation	566.50
Rage Inc	Custodial Supplies	129.75
Christopher Raveling	Education	97.50
Ricoh USA	Copier Contract	235.06
RIDES	Allocation	7500.00
Glenn Rouse	Flex	86.42
Sherwin Williams	Buildings	90.68
Michael Skonhovd	Flex	99.00
Solutions	Data Processing Serv.	8318.26
Speed Printers	Printing	5.00
Spencer Area Activity Center	Allocation	5750.00
Spencer Auto Parts	Parts	40.51
Spencer Family Care	Medical & Health Services	125.00
Spencer Hospital	Medical & Health Services	16694.67
SMU	Utilities	591.65
Spencer Office Supplies	Office Supplies	754.23
Star Energy	Fuels	3403.98
State Steel Supply Co.	Parts	72.34
Randy Swanson	Flex	79.48
Thrifty White Stores	Medical	8.96
Town & Country	Sanitation & Disposal	140.76
Treas - State of Iowa	Sales Tax	417.00
Unity Point Clinic	Medical & Health Services	42.00
Van Diest Supply Co	Chemicals & Gasses-Herb.	12060.35
Laura Ver Mulm	Uniforms	89.99
Verizon	Telephone	476.78
VISA	Fuels	546.78
Warner Funeral Home	Burial Services	1800.00
Woodbury County Auditor	Buildings - Rental	975.17
Woodward Youth Corporation	Detention	3218.85
Ziegler	Parts	15884.70
Grand Total		323199.43

Motion by Matthews, seconded by Skelton to approve drainage expenditure from Joint Drainage District #61 CDE, totaling \$74.41 for postage payable to Clay County Auditor, 300 West 4th Street, Spencer, IA. County Auditor is instructed to send the billing to Dickinson County for payment after approval. Motion carried.

Motion by Skow, seconded by Swanson to adopt the following resolution: BE IT HEREBY RESOLVED by the Board of Supervisors to approve DRAINAGE expenditures and that the County Auditor be hereby authorized and directed to issue warrants, against the various settlement of such claims as allowed April 24, 2018. County Auditor is directed to issue stamped warrants from drainage districts which currently have insufficient funds. Detail on file with the County Auditor's Office. Ayes: Anderson, Matthews, Skow, and Swanson. Nays: None. Abstentions: None.

Resolution adopted. Claims dated April 24, 2018:

Bolton & Menk, Inc., 1960 Premier Drive, Mankato, Min 56001

Construction Engineer Service	D.D. #80	\$ 296.00 Stamped
Survey, Study, Report-Public hearing	D.D. #37	\$ 3,618.00 Stamped

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Annex/Reclass Services	D.D. #26	\$ 294.50 Stamped
Annex/Reclass Services	D.D. # 113	\$ 197.00 Stamped
Annex/Reclass Services	D.D. #108	\$ 458.50 Stamped
Storm Lake Pilot Tribune, 527 Cayuga St., Storm Lake, IA 50588		
Notice of Public Hearing		\$ 64.75
Daily Reporter, PO Box 197, Spencer, IA 51301		
Hearing on Repairs to Common Outlet	Jt. D.D.#52	\$ <u>89.01</u>
	Total	\$ 5,017.76

Motion by Matthews, seconded by Skow to approve the payment of drainage claims to Neofunds from various ditches located in Clay County totaling \$99.78 to reimburse for postage on these ditches. Detail on file at the county auditor's office. Motion carried.

Motion by Skelton, seconded by Matthews to approve the payment of drainage claims for postage to Neofunds from various ditches located in Clay County to the Drainage Revolving Fund #51999 totaling \$309.88 to reimburse for postage on these ditches. Detail on file at the county auditor's office. Motion carried.

Motion by Swanson, seconded by Matthews to approve the transfer of drainage district funds for postage paid by the Drainage Revolving Fund. Transfer amount is \$147.32 from Drainage District 2/Fund 51002 to Drainage Revolving Fund 51999. Detail on file at the county auditor's office. Motion carried.

Motion by Matthews, seconded by Skow to appoint Christopher Raveling, 4315 110th Avenue, Peterson, IA 51041 to serve on the Veteran's Affair Commission to fill the unexpired term ending June 30, 2019. Motion carried.

Motion by Swanson, seconded by Skelton to approve and authorize the-Chairperson to sign the annual Certification of Cost Allocation Plan for fund year 2017. Motion carried.

8:50 a.m. Assistant County Attorney Barry Sackett

Assistant County Attorney Barry Sackett gave the Board a departmental update from the civil division of the County Attorney's office.

William Rabenberg- County Engineer

Motion by Matthews, seconded by Skelton to approve the re-hire of three Mower Operators for the 2018 Summer Season and authorize the Chairperson to sign the Employee Payroll Request forms from Secondary Roads Department for Clayton Henrichsen, Monte Newgard and Robert Schoorman at temporary full-time employment status effective May 1, 2018 or May 14, 2018 for the hourly rate of \$15.76. Motion carried.

Motion by Swanson, seconded by Skow to approve the hire of three 2018 Summer Season positions and authorize the Chairperson to sign the Employee Payroll Request forms from Secondary Roads Department for Dylan Holst, Cooper Fox and Cale Salton at temporary full-time employment status effective May 23, 2018, May 29, 2018 and June 22, 2018 for the hourly rate of \$12.50. Motion carried.

Motion by Skelton, seconded by Matthews to approve the hiring of Jesse Timmer for the Spencer location and authorize the Chairperson to sign the Employee Payroll Request form from Secondary Roads Department for permanent full-time employment status effective May 11, 2018 for the hourly rate of \$21.38 as per union contract. Motion carried.

Motion by Skow, seconded by Swanson to approve change in hours for Pam Doran to go from 37 ½ hours per week to 40 hours per week effective May 04, 2018 and authorize the Chairperson to sign the Employee Payroll Change Request form from Secondary Roads Department. Motion carried.

Motion by Matthews, seconded by Skelton to accept and authorize the Chairperson to sign the Employee Payroll Change Request form from Secondary Roads Department for Jim Montgomery for a change in hourly wages to \$23.07 effective April 26, 2018. The change is due to longevity increase to \$.69 for 25 years of service per Union Contract. Motion carried.

Motion by Swanson, seconded by Matthews to accept the quote of \$37,888.48 from Hancock Concrete out of Lake View, Iowa for Concrete Box Culvert material to be used on structure #IA-BC20-1 located on B17. Motion carried.

Motion by Skow, seconded by Skelton to accept the quote of \$37,888.48 from Hancock Concrete out of Lake View, Iowa for Concrete Box Culvert material to be used on structure #IA-JC26-9 located on B53. Motion carried.

Motion by Swanson, seconded by Matthews to accept the quote of \$64,436.40 from Hancock Concrete out of Lake View, Iowa for Concrete Box Culvert material to be used on structure #IA-BC20-3 located on B17. Motion carried.

Engineer Rabenberg updated the Board on requested IA Lakes Electric Coop and IA Lakes Regional Water utility permits.

The Chairperson recessed the regular board meeting at 9:29 a.m. to convene as trustees for Drainage District #26.

Drainage District #26 Meeting

The Clay County Board of Supervisors convened as Trustees of Drainage District #26 at 9:29 a.m.

Motion by Matthews, seconded by Skelton to appoint Supervisors Anderson as Chair and Clay County Auditor, Marjorie Pitts as Secretary for this meeting. Motion carried.

Motion by Swanson, seconded by Skelton to accept the Drainage District #26 Engineer's Reports for Annexation prepared by Bolton & Menk, Inc. The Engineer recommends the annexation of benefited lands not now included in Drainage District #26. The annexation area contains 45.39 acres to be assessed for benefits of improved drainage outlet provided and to enable removal of excess waters. Motion carried.

Motion by Skelton, seconded by Skow to set the public hearing date and time to approve the Drainage District #26 Annexation schedule to be May 30, 2018 at 9:00 a.m. and direct the County Auditor to send written notice of the hearing and annexation schedule to each property owner

effected by the annexation report not less than twenty (20) days before the hearing date. Motion carried.

Motion by Skow, seconded by Matthews to accept the Classification Commission Report of Drainage District #26 submitted by the duly appointed commissioners of Bill Gerdeman and Art Hamrick, landowners in Clay County, and Jonathan Rosengren, engineer. Recommendation is that the assessment of all of the improvements projects cost for Drainage District #26 upon a single combined benefits schedule to be used one time and then be set aside. Two assessments are recommended for future maintenance and other costs that may arise within the benefited area of these facilities. Motion carried.

Motion by Skelton, seconded by Matthews to set the public hearing date and time to approve the Drainage District #26 Classification Report to be May 30, 2018 at 9:15 a.m. and direct the County Auditor to send written notice of the hearing and classification schedule to each property owner effected by the classification report not less than twenty (20) days before the hearing date. Motion carried.

Motion by Swanson, seconded by Skow to adjourn the drainage meeting at 9:36 a.m. to convene as trustees of Drainage District # 108. Motion carried.

9:00 a.m. Drainage District #108 Meeting

The Clay County Board of Supervisors convened as Trustees of Drainage District #108 at 9:36 a.m.

Motion by Matthews, seconded by Skow to appoint Supervisors Anderson as Chair and Clay County Auditor, Marjorie Pitts as Secretary for this meeting. Motion carried.

Motion by Skelton, seconded by Matthews to accept the Drainage District #108 Engineer's Reports for Annexation prepared by Bolton & Menk, Inc. The Engineer recommends the annexation of benefited lands not now included in Drainage District #108. The annexation area contains 44.55 acres to be assessed for benefits of improved drainage outlet provided and to enable removal of excess waters. Motion carried.

Motion by Swanson, seconded by Skelton to set the public hearing date and time to approve the Drainage District #108 Annexation schedule to be May 30, 2018 at 10:00 a.m. and direct the County Auditor to send written notice of the hearing and annexation schedule to each property owner effected by the annexation report not less than twenty (20) days before the hearing date. Motion carried.

Motion by Matthews, seconded by Skow to accept the Classification Commission Report of Drainage District #108 submitted by the duly appointed commissioners of Bill Gerdeman and Art Hamrick, landowners in Clay County, and Jonathan Rosengren, engineer. The reclassified lands are within the boundaries of Drainage District #108. Recommendation is for assessment of all the improvement project's cost for Drainage District 108 new Main Open Ditch Schedule and will also be used for all future maintenance cost of the Main Open Ditch. Motion carried.

Motion by Swanson, seconded by Skelton to set the public hearing date and time to approve the Drainage District #108 Classification Report to be May 30, 2018 at 10:15 a.m. and direct the County

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Auditor to send written notice of the hearing and classification schedule to each property owner effected by the classification report not less than twenty (20) days before the hearing date. Motion carried.

Motion by Skelton, seconded by Skow to adjourn the drainage meeting at 9:44 a.m. to convene as trustees of Drainage District # 113. Motion carried.

Drainage District #113 Meeting- Accept Annexation & Reclassification Reports

The Clay County Board of Supervisors convened as Trustees of Drainage District #113 at 9:45 a.m.

Motion by Matthews, seconded by Skelton to appoint Supervisors Anderson as Chair and Clay County Auditor, Marjorie Pitts as Secretary for this meeting. Motion carried.

Motion by Swanson, seconded by Skow to accept the Classification Commission Report of Drainage District #113 submitted by the duly appointed commissioners of David Simington and Bernie Campbell, landowners in Clay County, and Jonathan Rosengren, engineer. The reclassified lands are within the boundaries of Drainage District #113. Recommendation is for two assessment schedules to be used for future maintenance and other costs that arise within the benefited area of these facilities. Motion carried.

Motion by Matthews, seconded by Swanson to set the public hearing date and time to approve the Drainage District #113 Classification Report to be May 30, 2018 at 11:30 a.m. and direct the County Auditor to send written notice of the hearing and classification schedule to each property owner effected by the classification report not less than twenty (20) days before the hearing date. Motion carried.

Motion by Matthews, seconded by Skelton to adjourn the drainage meeting at 9:48 a.m. Motion carried.

The Chairperson reconvened the regular board meeting at 9:49 a.m.

10:00 a.m. Royal Beef Feeders, LLC DNR Construction Application Hearing in Section 36 of Clay Township. This being the time and place for the public hearing for one new 700 head deep pit cattle confinement building in Clay County submitted by Royal Beef Feeders, LLC in the NE ¼ of Section 36, Clay Township, Clay County, Iowa. The Board determined that notice of the public hearing was published in the Spencer Daily Reporter pursuant to the Iowa Code. Sanitarian McKeever has notified, by letter, the landowners within one mile of the application location. After County McKeever reviewed with the Board the Master Matrix scoring questions, the Board asked for comments of the attending audience. After discussion the public hearing was closed by the Chairperson at 10:05 a.m.

It was moved by Supervisor Matthews, seconded by Supervisor Skelton to adopt the following resolution with the continence of a favorable report from the Iowa DNR site inspection:

RESOLUTION NO. #2018 - 11

Recommending approval of the New Confinement Feeding Operations Application to the Iowa Dept. of Natural Resources.

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WHEREAS, the Clay County Board of Supervisors has adopted the Master Matrix for the purpose of scoring CAFO construction applications to provide an opportunity for local input, and

WHEREAS, a construction application for a new Confinement Feeding Operations by Grey Owl Farms I, LLC; and

WHEREAS, the Clay County Environmental Health Director, has reviewed the application using the Master Matrix, finding a score of 475 points, and has verified all of the elements of the application for accuracy; and

WHEREAS, the minimum score set by the DNR is 440 points.

WHEREAS, the Board of Supervisors published a notice of public hearing in the Daily Reporter as required, and, held said public hearing in the Public Meeting Room at the Clay County Administration Building on April 24, 2018 for the purpose of receiving public comment; and

WHEREAS, the Board of Supervisors, has assembled their comments and those of the public for submission to the DNR;

NOW THEREFORE BE IT RESOLVED that the Clay County Board of Supervisors hereby recommends approval of the construction application of Royal Beef Feeders, LLC.

The above and foregoing resolution was adopted by the Board of Supervisors of Clay County, Iowa, this 24th day of April, 2018 and the vote thereon being as follows:

Ayes: Anderson, Matthews, Skelton, Skow and Swanson. Nays: None. Abstentions: None.

/s/Barry Anderson, Chairperson, Clay County Board of Supervisors

ATTEST: /s/Marjorie A. Pitts, County Auditor

Motion by Skow, seconded by Matthews to authorize the Chairperson to sign the Peace Officers Memorial Day and Law Enforcement Officers Week Proclamation to be held May 13-19, 2018 honoring the officers for their dedicated service to their communities and to pay respect to the survivors of our fallen heroes. Motion carried.

Motion by Skelton, seconded by Matthews to authorize the Chairperson to sign the Correctional Officers and Employees Week Proclamation to be held May 6 through May 12, 2018. The National Correctional Officers and Employee Week honors the work of correctional officers and correctional personnel for their service with honor, respect, and integrity. Motion carried.

Motion by Matthews, seconded by Skow to accept the Clay County Safety Manual presented to the Board by Safety Director, Tammy McKeever. The success of Clay County depends upon the efficient use of resources to provide high quality services for the citizens of our county. The most important resource is to our county is its employees. To protect this resource, Clay County is committed to providing a safe and healthful workplace for all employees by establishing and maintaining an effective safety and health program. Motion carried.

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After discussion related to the necessary repairs to the Sheriff department compound fence gate, it was the consensus of the Board to go forward with the proposal from Midwest Fence & Gate Company of Fort Dodge to install a wireless safety edge system on the existing gate. Formal Board action will be taken at the next regular Board meeting to be held Tuesday, May 8, 2018.

Supervisors discuss/share information from committees and boards they have attended. Supervisor Swanson reported on the Clay County Visitors Bureau meeting. Supervisor Skelton shared information from the Upper Des Moines Opportunity meeting. Supervisor Matthews reported on the IA Lakes Corridor meeting, the RIDES meeting, and a meeting with Jack Reed from the IA Negotiations Services. Supervisor Skow updated the Board on his meetings with the NW IA Planning & Development Council and the Third Judicial Selection Committee. Supervisor Anderson reported on the NW IA Care Connection meeting, the Compass Pointe meeting, the DCAT meeting, the IGHCP employee insurance meetings, the ALICE training session, and the YES Center Board meeting.

The Chairperson adjourned the meeting at 11:10 a.m. to convene at the next Auditor's called meeting May 8, 2018 at 8:30 a.m.

/s/Marjorie A. Pitts, County Auditor

/s/Barry Anderson, Chairperson