

Clay County Board of Supervisors Minutes from Meeting 23 held on July 31, 2018

The Clay County Board of Supervisors met pursuant to adjournment July 31, 2018 at 8:30 a.m. in the boardroom with Vice Chairperson Swanson presiding and with the following other members present: Supervisors Matthews, Skelton, and Skow, Assistant County Attorney Barry Sackett, and Auditor Marjorie Pitts as clerk for the meeting. Vice Chairperson Swanson led the meeting in the Pledge of Allegiance.

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote: Ayes: Matthews, Skelton, Skow and Swanson. Nays: None. Abstentions: None.

Motion by Matthews, seconded by Skelton that the Board meeting agenda for July 31, 2018 be amended to authorize the vice Chairperson to sign the City of Webb Law Enforcement Agreement. The amended agenda then be received and placed on file with the County Auditor as approved. Motion carried.

Motion by Skow, seconded by Skelton that the minutes of the Board Meeting #22 held July 17, 2018 are hereby approved as submitted. Motion carried.

Motion by Matthews, seconded by Skow to adopt the following resolution: BE IT HEREBY RESOLVED by the Board of Supervisors approve expenditures and that the County Auditor be hereby authorized and directed to issue warrants, against the various settlement of such claims a allowed July 31, 2018. Ayes: Matthews, Skelton, Skow, and Swanson. Nays: None. Abstentions: None. Resolution adopted.

Publication List by Vendor

A & M Laundry	Parts	176.68
Advanced Systems	copier charges	507.80
Advanced Systems	copier charges	362.92
Airgas USA LLC	supplies	336.41
Alliant Energy	utilities	424.80
Alpha Wireless Comm	Radio Equip	5810.40
Barry Anderson	Employee Expenses	1118.35
Arnold Motor Supply	parts	52.63
Automatic Building Controls	Buildings	1469.00
Ayrshire Farmers Mutual Tele	Telephone	340.31
Barco Municipal Products	service	1655.97
Black Hills Energy	utilities	74.32
Bomgaars	Supplies	605.87
Bound Tree Medical	Safety	32.99
Buena Vista Co Veteran Affairs	services	15.00
Kristi Busse	flex	68.96
Carroll Construction Supply	misc	58.63
CenturyLink	telephone	497.23
Heidi Chapman	Flex	125.00
Cintas Corporation	Uniforms	118.56
City of Everly	utilities	59.63
City of Royal	utilities	51.50
City of Spencer	garbage fees	112.50
City of Webb	utilities	171.00
Clay Co Fair & Event Center	Supplies	238.00
Audrey Coffman	flex	60.00
Coffman's Locksmith	key service	36.00

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Cooperative Energy Company	gas	44945.62
Cramer & Associates	Roads	170191.35
Crystal Glass, Inc	Buildings	210.00
Crysteel Truck Equipment	Parts	180.00
Culligan of Spencer	water	11.10
Custom Welding & Repair	services	82.00
Diamond Mowers	Parts	3765.43
Diamond Vogel Paints	Parts	522.04
Don Pierson Ford	Parts	83.35
Equipment Blades	Parts	1253.00
Everttek	Telephone	445.00
FASTENAL	Hardware	355.46
Fire Proof Plus	Safety	816.50
FleetPride	Parts	3555.87
Galen's Pro-Mow	service	856.85
Graham Tire Co	Tires & Tubes	491.08
Marc E Gustafson	flex	20.00
H & N Chevrolet Buick	Parts	72.00
Hancock Concrete Products	materials	5931.48
John L Hargens	twp mileage	4.90
Harrison Truck Centers	Parts	45.04
Robert Heronemus	twp mileage	11.55
Jason Howe Howe Sanitation	Rent	220.00
Hudson Law Firm	Steel-Iron-& Relat.Metals	27.50
Hy-Vee	inmate meals	4820.34
I.C.E.O.O.	Expenses	200.00
Iowa Lakes Community College	Buildings	105.00
IA Lakes Electric Coop	Utilities	2906.00
IA Lakes Regional Water	Water	2213.41
IA Law Enforcement Academy	Train	400.00
IA Prison Industries	materials	778.14
IA Water Well Assoc	Memberships	150.00
IA Workforce Development	Unemployment	1064.37
Iowa Dept of Revenue	Service	269.48
IA Dept of Trans Cashiers	misc	547.00
ISAC	registrations	420.00
Jack's Uniforms & Equipment	uniforms	841.88
Janitors Closet	Supplies	207.39
Jennifer Jensen	Custodial	655.00
Johnston Automotive	Parts	517.94
KAPCO Postal Pack & Ship	Postage	12.27
Kirkham Michael & Assoc	Engineering Services	8283.46
Koenig Portable Toilets	Engineering Services	262.50
Kim Kroger	Expenses	74.85
Lube-Tech & Partners LLC	Lubricants	3183.27
Kevin Maassen	Flex	98.31
Mar-Lin Business Supply	Office Supplies	143.49
Mastercard	misc	101.62
Burlin Matthews	Employee Expenses	1312.31
Janel Maurer	Twp mileage	36.05
MaxYield Cooperative	Fuels	77.98
McDonald Supply	Buildings	28.08
MD Products & Solutions	Construction & Maint.	2708.75
Menards	Supplies	1014.49
Michael Todd & Co	traffic signs	154.09
Mid-Iowa Sales Co.	Grounds Maintenance Suppl	69.50
Midwest Technology Services	services	225.00
MSC Industrial Supply Co	Misc	509.09

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Neofunds	Postage fees	83.42
New Sioux City Iron	Minor Equip & Hand Tools	316.73
Nielsens Tire & Appliance	Tires	1337.31
Noteboom Implement	Parts	3186.91
Physicians Lab LTD	services	1500.00
Marjorie Pitts	Employee Exp	691.58
Prairie Meadows	Employee Exp	412.16
Premier Communications	Telephone	92.12
Presto X Company	Buildings	135.00
Radisson Hotel	Employee Expenses	189.28
Rage Inc	Custodial Supplies	112.68
Ricoh	Copier charges	183.71
River Valley Telecom Coop	Telephone	310.34
Glenn Rouse	flex	83.54
Royal Telephone Co	Telephone	1048.07
Darrel Santage	Safety	166.27
Casey Schomaker	twp mileage	16.80
Sherwin Williams	Buildings	15.41
Snap On Tools Corp	Tools	4788.15
Solutions, Inc	Data Processing Serv.	5436.50
Spencer Auto Parts	Parts	3294.30
Spencer Hospital	misc	1945.97
SMU	utilities	3310.77
Spencer Office Supplies	supplies	1094.24
Sta-Mel Enterprises	supplies	6579.20
State Steel Supply	Parts	189.50
TPA National Headquarters	Supplies	9.08
Treas - State of Iowa Sales	Hotel / Motel Tax	374.00
Treat America Food Services	Employee Expenses	42.55
US Cellular	Telephone	572.09
Van Diest Supply Co	Chemicals	9286.50
Vander Haag's Inc	misc	651.97
Verizon	Telephone	542.67
VISA	misc	1216.09
Warner Funeral Home	Services	2780.00
Jeffrey Wiemann	Flex	32.39
Woodman Controls Company	Buildings	2280.00
Ziegler Inc	Parts	5063.58
Grand Total		342439.52

Motion by Skelton, seconded by Skow to adopt the following resolution: BE IT HEREBY RESOLVED by the Board of Supervisors to approve DRAINAGE expenditures and that the County Auditor is hereby authorized and directed to issue warrants, against the various settlement of such claims as allowed July 31, 2018. The County Auditor is directed to issue stamped warrants from drainage districts which currently have insufficient funds. Ayes: Supervisors Matthews, Skelton, Skow and Swanson. Nays: None. Abstentions: None.

Clay County Secondary Roads, 300 W 4th Street, Spencer, IA 51301

DD#5	Tile Repairs	\$ 1,171.17
DD#91	Tile Repairs	\$ 381.17
DD#28	Tile Repairs	\$ 84.37
DD#8 Lat. 73	Tile Repairs	\$ 281.17
DD#20	Tile Repairs	\$ 189.80 Stamped
Hudson Law Firm, PO Box 210, Pocahontas, IA 50574		
DD#113	Attend Info Mtg-Repairs & Improve	\$ 1,223.60 Stamped

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Bolton & Menk, Inc., 1960 Premier Drive, Mankato, MN 56001-5900

DD#80	Constr Engineer Services	\$ 4,449.50 Stamped
DD#37	Survey, Study & Report-Wetland	\$ 852.00 Stamped
DD#26	Annex/Reclass Services	\$ 962.00 Stamped
DD#108	Annex/Reclass Services	\$ 1,127.50 Stamped
DD#113	Annex/Reclass Services	\$ <u>764.00 Stamped</u>
Total Drainage Warrants:		\$11,486.28

Resolution adopted. Motion carried.

8:40 a.m. G.I.S. Coordinator James Worm gave the Board an update on the ESRI Conference that he attended in California this summer. Worm talked of the intention to transition to the ESRI Pro platform in the next couple of years that is a cloud-based platform. The progress of the 2018 Clay County Plat Book that should be available in August.

8:50 a.m.: Assistant County Attorney Barry Sackett gave the Board a departmental update from the civil division of the County Attorney's office.

9:00 a.m. County Engineer William Rabenberg gave the Board a departmental update on county road closures and the wind turbine traffic throughout the County. Rabenberg commented that all bridge work should be done before the Clay County Fair. The Board and Engineer discussed having a meeting with Jeff Heil from Northland Securities regarding tax increment financing options for the county. The County Engineer and Libby Stricker from Spencer Insurance as agent for ICAP discussed the June hail damage to the County's salt shed. The shed repair deductible is \$10,000.

Motion by Matthews, seconded by Skow to approve Transfer #385 totaling \$2,500 from LOSST-Any Lawful Use to Quality Housing Trust Fund for loan #83 for John A VandenHock. Motion carried.

Motion by Skelton, seconded by Skow to authorize the request from Midwest Technology Service for VPN Connection with Clay County Network to make program changes and do troubleshooting remotely to the present phone system effective on approval. Motion carried.

Motion by Matthews, seconded by to approve and authorize the Chairperson to sign the Amendment and Extension to Contract for Sanitary Landfill Services with the City of Spencer. The "Term" is amended to provide for a period continuing until the 30th day of June 2019 and the "Charges" is amended by the addition of the following sentence: The charge commencing with the month of July, 2017 shall be increased to the amount of &7,765.00 per month, which amount the Contributor shall pay monthly through the month of June, 2019. Motion carried.

Motion by Skow, seconded by Matthews to approve Certificate of Adjustment #2292 on receipt #13692 for Dick & Hoa Baccam on a property located at 710 6th Avenue for fiscal year 2017/2018 and payable 2018/2019. Suspension made necessary due to land owner qualifying for Suspension. Total to suspend is \$260.00. Motion carried.

Motion by Skelton, seconded by Skow to accept and authorize the Chairperson to sign the Employee Payroll Requests from the Conservation Department for a change in hourly wages for their seasonal staff effective July 1, 2018. The change is due to budgeted wage increase for the new fiscal year. Changes are as follows:

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Norb Manwarren-\$11.00 per hour; Chandler Halverson-\$10.50; Logan Heissel-\$10.50 per hour; Erin Lenz-\$10.50 per hour; Cal Noah-\$10.75 per hour; Becky Conley-\$10.75 per hour; Julie Hansen-\$9.75 per hour; Karen Bauermeister-\$9.75 per hour; Ryan Nemmers-\$9.75 per hour; Teresa Martindale-\$9.75 per hour; and Robyn Johnson-\$9.50 per hour. Motion carried.

Motion by Skow, seconded b Skelton to authorize Vice Chairperson Swanson to sign the Webb Law Enforcement Agreement. Motion carried.

Supervisors discuss/share information from committees and boards they have attended. Supervisor Matthews reported on the Compass Pointe board meeting and the National Association of County Offices (NACO) conference. Supervisor Swanson reported on the NW IA Regional Housing Trust. Supervisor Skow and Skelton had not report.

The Chairperson adjourned the meeting at 10:53 a.m. to convene at the next Auditor's called meeting August 14, 2018 at 8:30 a.m.

/s/Marjorie A. Pitts, County Auditor

/s/Barry Anderson, Chairperson