

# Clay County Board of Supervisor's Minutes from Meeting 24 held on August 14, 2018

The Clay County Board of Supervisors met pursuant to adjournment August 14, 2018 at 8:30 a.m. in the boardroom with Chairperson Anderson presiding and with the following other members present: Supervisors Matthews, Skelton, Swanson, Assistant County Attorney Barry Sackett, and Auditor Marjorie Pitts as clerk for the meeting. Absent: Skow Chairperson Anderson led the meeting in the Pledge of Allegiance.

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote: Ayes: Anderson, Matthews, Skelton, Skow and Swanson. Nays: None. Abstentions: None. Absent: Skow

Motion by Matthews, seconded by Swanson that the Board meeting agenda for August 14, 2018 be received and placed on file with the County Auditor as approved. Motion carried.

Motion by Skelton, seconded by Matthews that the minutes of the Board Meeting #23 held July 31, 2018 are hereby approved as submitted. Motion carried.

Motion by Skelton, seconded by Swanson to adopt the following resolution: BE IT HEREBY RESOLVED by the Board of Supervisors approve expenditures and that the County Auditor be hereby authorized and directed to issue warrants, against the various settlement of such claims a allowed August 14, 2018. Ayes: Anderson, Matthews, Skelton, Swanson. Absent: Skow. Nays: None. Abstentions: None. Resolution adopted.

### Publication List by Vendor

A & M Laundry	Parts	176.68
A-1 Portables	Other	61.00
Advanced Systems	Copier charges	664.44
Air Chek	Supplies	307.50
Airgas USA LLC	Supplies	20.62
Albert Lee Seed	Fertilizer & Seed	139.00
All-American Turf Beauty	Buildings	135.00
Alliant Energy	Electric Light & Power	276.44
Arctic Ice Company	Ice	241.00
Arnold Motor Supply	Parts	20.68
Asher Motor	Parts	216.19
BeMobile	Telephone	310.33
Black Hills Energy/Assistance	Utilities Payments	107.15
Black Hills Energy	Utilities	1102.70
Bound Tree Medical	Supplies	17.98
Boyer Trucks	Parts	350.58
Brock White Const Materials	Roads	1193.97
Bud's Service	Service	949.25
Canon Fin Services	Data Processing Serv.	478.14
Carey's TV & Stereo	Buildings	77.00
Carroll Construction Supply	Cover Aggregate/Sand/Mate	791.62
Leah Cauthron	Uniform	117.98
CenturyLink	Line access	91.20
Chad Davis Trucking LLC	Office Supplies	280.00
Christians Sheet Mtl	Supplies	770.00
Cintas Corporation #947	Uniforms	89.00
Cintas Corp	Supplies	171.04
City of Everly	Utilities	56.85

City of Royal	Utilities	51.50
City of Spencer	Tires & Tubes	223.00
Clay Co Sec Road Fund	Fuels	1996.44
Clay County Homes	Rent Payments	260.00
Cooperative Energy Company	Gas/diesel	40477.32
Copper Cottage	Buildings	376.26
Cramer & Associates, Inc.	Roads	109391.55
Crescent Electric Supply	supplies	263.50
Crittenton Center	care	1446.15
CTS Language Link	Services	54.38
Culligan of Spencer	water	13.75
Daily Reporter, The	Publications	1081.11
Dave's Sand & Gravel Inc	Construction & Maint.	165.28
Debra M Mc Keever	depositions	19.00
Diamond Vogel Paints	Paint	638.72
Dickinson County Sheriff	fees	118.00
Don Pierson Ford	Parts	16.10
DQE	Radio & Related Equip.	1966.60
Doug Duncan	E911 sign replacement	2820.00
Everttek	Telephone	251.87
Exhitindexes.com	Supplies	15.96
Dustin Fairchild	Rent Payments	522.00
Fareway Stores Inc	meals	43.97
FASTENAL	Buildings	431.26
Foundation Analytical Lab	Supplies	619.45
Frank Dunn Company	Cover Aggregate/Sand/Mate	799.00
Galen's Pro-Mow LLC	Parts/chain saws	2161.41
Chad Gansen	Rent Payments	440.00
Shirley M Goyette	Mileage	35.00
Jami L Grady	mtg expense	17.48
Greer Law Office John P. Greer	Legal	75.00
H & N Chevrolet Buick	Parts/service	684.63
Hancock Concrete Products LLC	Steel-Iron-& Relat.Metals	3225.84
Hargens Court Reporting	depositions	46.00
Hartley Sentinel Inc	Publications	721.67
Tyler J Heck	K9 Badge	99.80
Clayton Heinrichs	Rent Payments	170.00
IA Lakes Regional Water	Water	682.68
IA Law Enforcement Academy	Training	350.00
IA Natural Heritage Fndation	Membership	300.00
IA Prison Industries	Traffic & St Sign Mater.A	8773.65
IA Workforce Development Attn:	Dues	308.35
ICAP	Insurance	1503.95
IMWCA	Workers Comp	9057.00
IDS	Shredding	61.00
J.R. Jim Howe Septic Tank	Buildings	450.00
JAAH Inc	Rent Payments	220.00
Janitors Closet	Custodial Supplies	518.38
Jaycox Implement Inc	Parts	1359.20
Johnston Automotive	Parts	106.18
JTI Traffic	Construction & Maint.	1088.35
KAPCO Postal Pack & Ship	shipping	10.77
Jeremy Kelley	Rent Payments	400.00
Ken Borth Auto Body Ltd	Service	38.95
Kirkham Michael & Assoc, Inc	Engineering Services/Cont	12410.00
Sheryl K Lee	Mileage	11.56
Lexis Nexis	law Library	889.96
L-3 Com Mobile Vision Inc	Radio & Related Equip.	3672.05

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Mail Services LLC	reas renewals	568.64
Mar-Lin Business Supply	Supplies	132.90
Marcus News	Publications	806.80
Burlin H Matthews	Mtg expenses	470.74
MaxYield Cooperative	Fuels	67.96
Menards	Supplies	402.69
Kathryn Murphy	Mileage	27.02
Nielsens Tire & Appliance	Parts	357.99
North Central Int'l Inc	Parts	4066.48
Noteboom Implement	parts	1704.99
NW IA Youth Emergency Serv Ctr	Transport	107.00
O'Brien County Sheriff	fees	75.00
Plumbing & Heating Wholesale	supplies	704.42
Premier Communications	Telephone	660.37
Presto X Company	Buildings	46.00
Quill	Supplies	552.88
William D Rabenberg	Mileage	112.00
Racom Corporation	Other	18531.89
Rage Inc Bubbles Dry Cleaning	rugs/Mops	131.02
Royal Telephone Co	Telephone	41.70
Secretary of State	Notary	30.00
Secure Shred Solutions	shredding	48.00
Darla B Sheasley	expenses	45.50
Sherwin Williams	supplies	122.43
Sieh Sand & Gravel	Construction & Maint.	341.78
Solutions, Inc	Service	1939.60
Speed Printers	supplies	563.53
Spencer Auto Parts Inc	Parts	1521.24
Spencer Hospital	Service/Funding	6112.07
SMU	utilities	11931.76
Spencer Office Supplies	Supplies	1358.31
Spencer Ready-Mix Inc Div-Grea	Concrete	1662.50
SS Collision & Cycle Works	service	74.00
Sta-Mel Enterprises Inc	Cover Aggregate/Sand/Mate	6640.00
Stanley Propane & App	dust control	6271.25
Star Energy LLC	Fuels	5159.66
State Hygienic Laboratory	Supplies	315.00
State Industrial Products	Supplies	144.45
Street Cop Training	training	398.00
Amy J Strohman	mg exp	23.74
Syn-Tech Systems	Buildings	825.00
Terril Telephone Coop	Telephone	9.48
The Cartridge Connection	Supplies	359.90
Thrifty White Stores	Inmate medicine	1586.40
Town & Country Disposal	Garbage	1308.95
US Cellular	Cell phones	798.03
U S Postmaster	Postage	300.00
Vander Haag's Inc	Parts	1504.23
Verizon Wireless	cell phones	229.24
Walmart Community/SYNCB	supplies	75.39
Windstream	Telephone	41.69
Woodbury County Sheriff	fees	45.00
Woodward Youth Corporation	detention	1446.15
Ziegler Inc	Parts	3770.79
Grand Total		309735.93

No Board action taken to approve drainage expenditure from Joint Drainage District #61 CDE, dated August 2018 totaling \$9,997.20 for engineering services on ditch reclassification payable to Jacobson-Westergard & Associates, Inc., 105 South 6<sup>th</sup> Street, Estherville, IA 51334.

Motion by Swanson, seconded by Skelton to approve the payment of drainage claim from Drainage District #80 payable to Clay County Secondary Roads, 300 West 4<sup>th</sup> Street, Spencer, Iowa, dated August 18, 2018 to replace old outlet pipes. Claim totals \$916.00. Motion carried.

Motion by Matthews, seconded by Swanson to authorize the Chairperson to sign Clay County's VI Title Program contract. Motion carried.

Motion by Matthews, seconded by Skelton to approve the appointment of Joint 61 CDE Drainage (Clay, Dickinson, & Emmet Counties) District Reclassification Commissioners. The Commissioners are Melvin Wernimont, Doug Pringnitz and Engineer Richard Hopper. Motion carried.

**8:40 a.m.** Assistant County Attorney Barry Sackett gave the Board a departmental update from the civil division of the County Attorney's office.

***9:00 a.m. William Rabenberg - County Engineer - Dept Update***

Motion by Swanson, seconded by Skelton to approve Final Contract STP-S-C021(131)—5E-21 and authorize board chair to Sign. (Location: On B24 - From Spencer to Dickens (PCC Overlay). Motion carried.

Motion by Matthews, seconded by Skelton to accept and authorize the Chairperson to sign the Employee Payroll Request from the Secondary Roads Department for Jason Guinn and Garret Seaman for a change in hourly wages to \$22.94 effective August 5, 2018. The change is due to completion of six months probationary period. Motion carried.

Engineer Rabenberg reviewed quotes with the Board for a skid steer grapppler. Rabenberg also updated the Board on water line permits to go under 110<sup>th</sup> Avenue and the bridge deck pours. Stripping to be done this week.

The Clay County Board of Supervisors met as trustees of Drainage District #37. Members present: Supervisors Anderson, Matthews, Skelton and Swanson. Absent: Supervisor Skow.

Motion by Matthews, seconded by Swanson to appoint Supervisors Anderson as Chairperson for this meeting, and to appoint Marjorie Pitts, County Auditor as Secretary for this meeting. Motion carried.

Motion by Skelton, seconded by Matthews to approve scheduling the hearing date on the proposed improvements needed to bring needed drainage relief, remove the trees on soil banks, repair the ditch side slopes and level the existing soil. The public hearing date will be at 1:00 p.m. on Tuesday, December 4, 2018 in the Board of Supervisor's Room of the Clay County Administration Building located at 300 West 4<sup>th</sup> Street, Spencer, IA. The County Auditor is directed to notify property owners within the described drainage district by direct mail concerning the hearing date and time. Motion carried.

Motion by Matthews, seconded by Swanson to adjourn the Drainage District #37 meeting at 9:16 a.m. Motion carried.

The chairperson re-convened the regular board meeting at 9:17 a.m.

**9:30 a.m.** Spencer Public Works Director Mark White spoke with the Board the solid waste landfill and the standing agreement between the City of Spencer and Clay County. In 1988 the City bought City Sanitation and the City and County determined a formula for fees. In 2001 the City bought a separate landfill and proceeded to comply with closure and post closure requirements for the Sheldon location. Currently the refuse from Spencer and the unincorporated areas of Clay County are taken to Graettinger while the small towns of Clay County refuse goes to Sheldon. Spencer will be installing a scale at the Spencer site which will gather data of actual refuse weight and cubic yardage being processed. After a year of data gathering the City and County will develop a new formula for the contract between the City of Spencer and Clay County.

**9:40 a.m.:** County Assessor Danika Welsch gave the Board a departmental update regarding Iowa Department of Revenue (IDR) training requirements, continuing education opportunities, and conferences attended. Welsch also informed the Board on the intended reappraisal scheduled with Vanguard in the fiscal year of 2024 for property classes.

**10:00 a.m.** County Recorder Shirley Goyette gave the Board a departmental surrounding the hiring of a new office clerk that will be formally effective August 27, 2018. Goyette also remarked on the upcoming Iowa Department of Public Health inspection scheduled within the next two (2) weeks.

Motion by Swanson, seconded by Skelton to approve Certificate of Adjustment #2292 on receipt #17471 for Old School Strength & Conditioning, LLC on a parcel located at 1404 35<sup>th</sup> Avenue West, Spencer, Iowa for fiscal year 2017/2018 and payable 2018/2019. Adjustment made necessary due to missed BPT credit during split of property. Total to credit is \$290. Motion carried.

Motion by Matthews, seconded by Skelton to approve Certificate of Adjustment #2293 on receipt #18393 for James & Ardis M Taylor on a parcel located at 13 Stoneybrook Circle SW, Spencer, Iowa for fiscal year 2017/2018 and payable 2018/2019. Adjustment made necessary due to administrative error, Homestead credit & Military exemption should have carried over for the 2017 file. Total to decrease is \$218.00. Motion carried.

Motion by Swanson, seconded by Skelton to approve Certificate of Adjustment #2294 on receipt #17189 for James E & Julie A Vermeer on a parcel located at 1521 17<sup>th</sup> Avenue West, Spencer, Iowa for fiscal year 2017/2018 and payable 2018/2019. Adjustment made necessary due to administrative error, Homestead credit should have carried over for the 2017 file. Total decrease is \$158.00. Motion carried.

No Board action taken to approve and authorize the Chairperson to sign the weed control quotation of \$594.30 annually for north parking area of the Sheriff's Office & Jail from Presto-X, 27055 Sunset Blvd, Suite 9, Sioux Falls, SD 57064.

Supervisors discuss/share information from committees and boards they have attended. Supervisor Swanson reported on the Clay County Visitors Bureau meeting. Supervisor Matthews

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updated on attending the reception for Senator Graessley at the Hap Ketelsen Community Center, the State Supervisor Legislative agenda setting meeting, a meeting with the Mental Health Regional CEOs, the Airport Board meeting, and the Conservation Board meeting. Supervisor Skelton reported on having attended the Governor's visit to Clay County regarding the Glacial Lakes & Prairie Escapes of NW Iowa held on August 8<sup>th</sup>, the Okoboji Entrepreneur Conference, and the Upper Des Moines Opportunity Board meeting. Supervisor Anderson also spoke about the Governor's visit regarding the Glacial Lakes & Prairie Escapes, the Greenville City Council meeting, and the Compass Pointe Board meeting.

The Chairperson adjourned the meeting at 10:34 a.m. to convene at the next Auditor's called meeting August 28, 2018 at 8:30 a.m.

/s/Marjorie A. Pitts, County Auditor

/s/ Barry Anderson, Chairperson