

Clay County Board of Supervisor's Minutes from Meeting 25 held on August 28, 2018

The Clay County Board of Supervisors met pursuant to adjournment August 28, 2018 at 8:30 a.m. in the boardroom with Chairperson Anderson presiding and with the following other members present: Supervisors Matthews, Skelton, Skow, Swanson, Assistant County Attorney Barry Sackett, and Auditor Marjorie Pitts as clerk for the meeting. Chairperson Anderson led the meeting in the Pledge of Allegiance.

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote: Ayes: Anderson, Matthews, Skelton, Skow and Swanson. Nays: None. Abstentions: None.

Motion by Matthews, seconded by Swanson that the Board meeting agenda for August 28, 2018 be received and placed on file with the County Auditor as approved. Motion carried.

Motion by Skelton, seconded by Matthews that the minutes of the Board Meeting #24 held August 14, 2018 are hereby approved as submitted. Motion carried.

Motion by Skow, seconded by Swanson to adopt the following resolution: BE IT HEREBY RESOLVED by the Board of Supervisors approve expenditures and that the County Auditor be hereby authorized and directed to issue warrants, against the various settlement of such claims a allowed August 28, 2018. Ayes: Anderson, Matthews, Skelton, Skow, Swanson. Nays: None. Abstentions: None. Resolution adopted.

Publication List by Vendor

Advanced Network Professionals	Data Processing Serv.	100.00
Advanced Systems	Copier Contract	154.33
Airgas USA	Grounds Maintenance	30.00
Alliant Energy	Electric Light & Power	208.75
Alpha Wireless	Radio Equip.	123.60
Barry G Anderson	Employee Travel Expenses	356.77
Arnold Motor Supply	Parts	77.98
ASI Tire Center	Buildings	146.84
Atlantis Global	Office Supplies	72.15
Ayrshire Farmers Mutual	Telephone	29.51
Ann Baschke	Flex	49.47
Black Hills Energy	Natural & Lp Gas	380.00
Blacktop Service Company	Engineering Services	2873.20
Bomgaars	Buildings	2269.30
Buena Vista Co Emerg Mgt	Supplies	200.00
Kristi Busse	Flex	85.96
CenturyLink	Telephone	475.82
Cintas Corporation	Uniforms	64.50
City of Spencer	Contract Carriers	7765.00
City of Webb	Water & Sewer	85.50
Clay Co Convention & Visitors	Allocation	30000.00
Clay Co Emerg Mgt Agency	Allocation	7400.67
Clay County Safety	Safety Supplies	7000.00
Clay Co Sec Road Fund	Fuels	61.22
Audrey Coffman	Medical & Health Charges	60.00
Copper Cottage	Buildings	1440.15
Christian Copper	Medical & Health Charges	181.97

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Cramer & Associates	Roads	43490.29
Crescent Electric Supply	Buildings	1.99
Crysteel Manufacturing	Parts	92.95
Daily Reporter	Publication	280.44
De Linda Leu Reporting	Depositions	36.00
Diamond Mowers	Parts	1863.63
Discovery House	Allocation	1000.00
Don Pierson Ford	Parts	1295.54
Doug Duncan	Supplies	28.96
Equipment Blades	Parts	708.00
ESRI	Data Processing Serv.	35000.00
FASTENAL	Buildings	112.87
Foundation Analytical Lab	Well Testing	142.95
Sandra Geidl	Flex	159.50
GW "Pete" Howe Sanitation	Buildings	220.00
H & N Chevrolet Buick	Service	1035.76
Hancock Concrete Products	Supplies	1130.40
Heiter Truck Line	Service	200.00
Hy-Vee	Inmate Meals	6202.84
Iowa Lakes Community College	Buildings - Rental	3088.44
IA Lakes Electric Coop	Electric Light & Power	3911.00
IA Lakes Regional Water	Water & Sewer	59.49
IA Negotiation Services	Consulting	1200.00
IA Off State Medical Examiner	Medical & Health Services	1523.00
IA Prison Industries	Hardware	2656.20
IAAO	Registration	970.00
IACCVSO	Registration	120.00
ISAC	Employee Travel Expenses	212.06
J&T Rentals	Buildings - Rental	1500.00
Janitors Closet	Custodial Supplies	409.14
Jaycox Implement	Construction & Maint.	3220.00
Jennifer Jensen	Custodial	625.00
Jeremy Jensen	Flex	30.00
Ken Borth Auto Body	Rental	350.00
Sheryl K Lee	Flex	47.75
LOSST Rev Bond Sinking Fund	Allocation	14848.00
Lube-Tech & Partners	Lubricants	5728.04
Kevin Maassen	Flex	578.31
Mail Services	Postage & Mailing	4870.97
Maintainer Corp	Parts	99.77
Mastercard	Supplies	86.28
Burlin Matthews	Employee Travel Expenses	301.92
Tammy McKeever	Flex	104.00
Menards	Buildings	1295.90
Michael Todd & Co	Supplies	2777.48
Mid-Iowa Sales Co.	Grounds Maintenance	209.95
Midwest Technology Services	Election Supplies	112.50
Midwestern Mechanical	Buildings	3320.00
Myrl & Roy's Paving	Supplies	180.23
NAPA Auto Parts	Lubricants	49.99
Neofunds	Postage & Mailing	2000.00
No Limits Outdoors	Safety Supplies	27.96
Northwest Glass Co	Buildings	113.00
NW IA Bone-Joint & Sports Surg	Medical	125.00
NW IA Planning & Devlpmnt Comm	Service Fees	220.00

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NW IA Youth Emergency Serv Ctr	Transport Charges	432.00
Palo Alto County Sheriff	Sheriff Fees	31.61
Robin Patrick	Training	45.00
Physicians Lab LTD	Medical & Health Services	1225.00
Marjorie Pitts	Employee Travel Expenses	246.40
William Rabenberg	Employee Travel Expenses	321.39
Rage Inc	Custodial Supplies	80.00
Rainbow Bait	Recreational Supplies	55.00
Retriever LLC	Parts	310.00
Alicia Roos	Training	412.50
Glenn Rouse	Other Premiums	83.54
Secretary of State	Office Supplies	60.00
Solutions	Data Processing Equipment	6237.00
Spencer Family Care	Medical & Health Services	625.00
Spencer Hospital	Medical & Health Services	51666.67
SMU	Utilities Payments	228.02
Spencer Office Supplies	Office Supplies	230.91
Sta-Mel Enterprises	Service	3363.20
Staples	Office Supplies	95.31
Amy Strohman	Flex	88.79
Eric Tigges	Employee Travel Expenses	835.70
Tool Depot	Buildings	51.84
Vander Haag's	Parts	100.00
Verizon	Telephone	335.68
VISA	Employee Travel Expenses	2394.01
Warren Meier Electric	Buildings	828.07
Western IA Tourism Region	Allocation	500.00
Woodward Youth Corporation	Detention	2659.05
Grand Total		285207.88

District #61 CDE, dated August 2018 totaling \$9,997.20 for engineering services on ditch reclassification payable to Jacobson-Westergard & Associates, Inc., 105 South 6th Street, Estherville, IA 51334. County Auditor is instructed to send the billing to Dickinson County for payment after approval. Motion carried.

Motion by Matthews, seconded by Skow to adopt the following resolution: BE IT HEREBY RESOLVED by the Board of Supervisors approve drainage expenditures and that the County Auditor be hereby authorized and directed to issue warrants, against the various settlement of such claims a allowed August 28, 2018. County Auditor is directed to issue stamped warrants from drainage districts which currently have insufficient funds. Ayes: Anderson, Matthews, Skelton, Skow, Swanson. Nays: None. Abstentions: None. Resolution adopted.

Bolton & Menk, Inc., 1960 Permier Drive, Mankato, MN

DD #80	Construction Eng Services	\$ 2,881.50	Stamped
DD #37	Survey, Study & Report for Public Hearing	\$10,213.50	Stamped
Hudson Law Firm, PO Box 210, Pocahontas, IA 50574			
DD#32 Br#43	Teleconference with Jon Rosengren	\$ 60.00	Stamped
Total Claims		\$13,173.00	

10:00 a.m. Sherri Kastein, Executive Director/CEO of the Family Crisis Centers based in Sioux Center IA spoke with the Board the services provided to victims and survivors of crime in our seventeen (17) county area. The Family Crisis Center offers advocacy, housing, child advocacy, and

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24-hour support through a statewide victim service call center funded by the Iowa Attorney General's Office. Kastein spoke of the WSH Unit (Western Iowa Survivors of Homicide) and Other Violet Crimes unit was developed to ensure survivors' rights, safety, and healing. The Family Crisis Center shares offices with CAASA and works with NWIAPDC and partners with the NW Regional Housing Association.

Motion by Matthews, seconded by Skow to approve a bid not to exceed \$1,500.00 from Cory Climber, Spencer, IA to clean up property located at 2514 300th Street, Langdon, IA. Motion carried.

Tammy McKeever, Zoning, Environmental Health, Safety and EMS Director gave the Board a departmental update regarding local farm confinement sites identified by both the County Assessor and the Iowa DNR. McKeever further discussed septic systems and wells and associated violations within the County. The update also included conversation related to an unoccupied farmhouse in the rural Dickens area that has become a feline sanctuary. Complaints have been received but the sanctuary is not in violation of any county zoning ordinances at this time. Assistant County Attorney Sackett remarked there could be a civil matter by neighbors causing damage to their property. The Supervisors asked a letter be drawn up by the Attorney and McKeever expressing the County concerns.

Motion by Swanson, seconded by Skelton to set public hearing date for the first reading of the re-codification of the Clay County Ordinances on Tuesday, September 11, 2018 at 10:00 a.m. in the Supervisor's Board Room of the Clay County Administration Building, 300 West 4th St., Spencer, IA. Motion carried.

Assistant County Attorney Barry Sackett gave the Board a departmental update from the civil division of the County Attorney's office.

Motion by Matthews, seconded by Swanson to set the regular October 23, 2018 Board of Supervisor's meeting for October 22, 2018 at 8:30 a.m. in the board room of the Clay County Administration Building, 300 West 4th Street, Spencer, Iowa due to the General Election training. Motion carried.

Motion by Skelton, seconded by Swanson to set the regular November 6, 2018 Board of Supervisor's meeting for November 7, 2018 at 8:30 a.m. in the board room of the Clay County Administration Building, 300 West 4th Street, Spencer, Iowa due to the General Election. Motion carried.

Motion by Matthews, seconded by Skelton to set 10:00 a.m. on November 14, 2018 for the General Election Canvass in the board room of the Clay County Administration Building, 300 West 4th Street, Spencer, Iowa. Motion carried.

Motion by Skow, seconded by Swanson to authorize County Auditor Marjorie Pitts to sign the Facility Usage Agreement between the Clay County Regional Events Center and the Clay County Auditor's Office for use and to occupy the facility on November 6, 2018 for the sole purpose of the Clay County General Election and Precinct Election Official training on October 23 and 24, 2018. There will be no charge for the use of the facility. Motion carried.

Motion by Skelton, seconded by Matthews to approve the list of disallowances, as recommended by the County Assessor, for Homestead and Military Credit Applications for 2018 pursuant to Iowa Code Chapters 425 and 426A. Motion carried.

Motion by Skow, seconded by Swanson to approve the estimate of \$3345.00 for a Comfort Aire brand mini split unit in jail server room from Miller Plumbing, 512 East Milwaukee, Spencer, IA. This unit can operate at outdoor temperatures down to -22 degrees. The indoor unit would be installed high on the east wall of the server room, and the outdoor unit would hang on the wall outside directly behind the electrical panels. The condensate drain would drain to the roof. This proposal includes the electrical work to make this a complete and operational system. This unit has a seven-year warranty on the compressor and two year on all other parts. Motion carried.

Motion by Matthews, seconded by Skelton to reject the weed control quote for the north parking area of the Sheriff's Office & Jail from Presto-X, 27055 Sunset Blvd, Suite 9, Sioux Falls, SD 57064 due to the fact that the conservation department is able to take care of the weed control in this area. Motion carried.

Motion by Skow, seconded by Skelton to approve the proposal of \$616.00 for a 6" PVC Sleeve from the basement of the courthouse to the new maintenance shed from Midwestern Mechanical, Inc., 3905 4th Avenue West, Spencer, IA 51301. The proposal includes adding additional pipes in the sleeve of the new maintenance shed. Motion carried.

Motion by Matthews, seconded by Swanson to approve the estimate of \$2,750 from Griffin Construction, LLC, 911 East 10th Street, Spencer, IA 51301 to remove and replace easy side entry on the Clay County Courthouse. Estimate covers removing existing concrete that is uneven and pour new 4-inch concrete and clean up all unevenness in approximately 11' x 26' area. Also includes removal and reattaching safety handrail to new concrete. Area will be blocked off for approximately 48 hours to foot traffic for replacement. Motion carried.

Motion by Skelton, seconded by Matthews to approve the quote of \$5,460 from Facilities Management Express, 800 Yard Street, Suite 115, Grandview Heights, OH 43212 for custodial maintenance software. Pricing includes annual subscription fee, implementation and training. Motion carried.

Motion by Swanson, seconded by Matthews to approve Certificate of Adjustment #2295 on receipt #15498 for Faye E Willert on a property located at 331 W 1st Street, Spencer, IA for fiscal year 2017/2018 and payable 2018/2019. Adjustment made necessary due to late filing of Elderly Tax Credit. Total to deduct \$542.00. Motion carried.

Motion by Skow, seconded by Skelton to approve Certificate of Adjustment #2296 on receipt #18480 for Augusta C Overeen on a property located at 1900 4th Avenue SW, Apt #206, Spencer, IA for fiscal year 2017/2018 and payable 2018/2019. Adjustment made necessary due to late filing of Elderly Tax Credit. Total to deduct \$192.00. Motion carried.

Motion by Swanson, seconded by Skow to authorize Chairperson to sign fireworks permits for Bryan Lohman, 3925 2260th Ave, Spencer, IA Spencer, IA. The permit expires on September 16, 2018; and the Board directs the County Auditor to place on file copies of the executed permits issued in accordance with Section 727.2 of Code of Iowa. Motion carried.

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Sheriff Raveling gave the Board a departmental update regarding facilities and staffing. Auditor Pitts gave the Board a departmental update regarding the ISAC Annual conference and the Iowa Precinct Atlas Consortium progress.

Motion by Skow, seconded by Skelton to authorize Supervisor Matthews so sign the County Substance Abuse Services Agreement with Compass Pointe. Motion carried.

Motion by Matthews, seconded by Swanson to authorize Supervisor Matthews to sign the FY2019 IA Department of Public Health for County Substance Abuse Prevention Services agreement. Motion carried.

Motion by Skow, seconded by Skelton to accept and authorize the Chairperson to sign the employee payroll request forms for Jami Grady to the County Recorder's office as a full time employee effective August 27, 2018 and for Lynnette Soden to the County Treasurer's office as a full time employee effective August 27, 2018. Motion carried.

Supervisors discuss/share information from committees and boards they have attended. Supervisor Swanson had no report. Supervisor Skelton reported on the Upper Des Moines Opportunity meeting, the tour of the Security Operations Center (SOC) in Des Moines, and the Peterson Fire Department event. Supervisor Anderson reported on the NW IA Care Connections Board meeting and the ISAC Annual Conference. Supervisor Matthews reported on the RDES Board meeting, the ISAC Annual Conference, and the IA State Assoc of Supervisors meeting. Supervisor Skow reported on the County Safety and Department Head meetings.

The Chairperson adjourned the meeting at 12:06 p.m. to convene at the next Auditor's called meeting September 11, 2018 at 8:30 a.m.

/s/Marjorie A. Pitts, County Auditor

/s/Barry Anderson, Chairperson