

Clay County Board of Supervisors Minutes from Meeting 26 held on September 11, 2018

The Clay County Board of Supervisors met pursuant to adjournment September 11, 2018 at 8:30 a.m. in the boardroom with Chairperson Anderson presiding and with the following other members present: Supervisors Matthews, Skelton, Skow, Swanson, Assistant County Attorney Barry Sackett, and Deputy Auditor Ann Baschke as clerk for the meeting. Chairperson Anderson led the meeting in the Pledge of Allegiance.

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote: Ayes: Anderson, Matthews, Skelton, Skow and Swanson. Nays: None. Abstentions: None.

Motion by Matthews, seconded by Skow that the Board meeting agenda for September 11, 2018 be received and placed on file with the County Auditor as approved. Motion carried.

Motion by Skelton, seconded by Skow that the minutes of the Board Meeting #25 held August 28, 2018 are hereby approved as submitted. Motion carried.

Motion by Skow, seconded by Swanson to adopt the following resolution: BE IT HEREBY RESOLVED by the Board of Supervisors approve expenditures and that the County Auditor be hereby authorized and directed to issue warrants, against the various settlement of such claims be allowed September 11, 2018. Ayes: Anderson, Matthews, Skelton, Skow, Swanson. Nays: None. Abstentions: None. Resolution adopted.

Publication List by Vendor

Advanced Systems	Copier Contract	339.21
Advanced Systems	Copier Contract	652.64
Alliant Energy	Electric Light & Power	154.22
Alpha Wireless	Radio Equipment	2310.67
Barry Anderson	Flex	115.82
Arctic Ice Company	Concessions	284.50
Arnold Motor Supply	Parts	243.27
Aronson Painting	Buildings	1009.54
Asher Motor Co	Parts	85.70
Safelite Fulfillment	Repairs	250.50
Ayrshire Farmers Mutual	Telephone	154.30
Shane Bailey	Well Closure	300.00
Black Hills Energy	Natural & Lp Gas	168.54
Blackhawk Sprinklers	Buildings	911.54
Tammy Brown	Flex	30.00
Brownells	Safety Supplies	109.89
Bud's Service	Tires & Tubes	138.40
Kristi Busse	Flex	830.00
C & B Operations	Parts	34.09
Campus Cleaners	Custodial Supplies	40.05
Canon Fin Services	Copier Contract	478.14
Central Iowa Distributing	Custodial Supplies	1192.70
CenturyLink	Telephone	.95
Christians Sheet Mtl	Buildings	224.76
Cintas Corp	Safety Supplies	17.31
City of Everly	Natural & Lp Gas	57.78
City of Royal	Water & Sewer	49.72
Clay Co Sec Road Fund	Fuels	56.68

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U S Postal Service	Postage	1000.00
Cooperative Energy Company	Natural & Lp Gas	111.93
Crescent Electric Supply	Supplies	759.72
Culligan of Spencer	Office Supplies	7.80
Daily Reporter	Subscriptions	99.00
Dave's Sand & Gravel	Construction	167.45
Des Moines Stamp	Office Supplies	248.85
Diamond Mowers	Parts	1421.70
Draper's Super Bee	Recreational Supplies	71.44
Doug Duncan	Safety Supplies	19.12
Elite K-9	Safety Supplies	133.61
Everttek	Telephone	1137.54
Fareway Stores	JV Drug Court	47.59
FASTENAL	Safety Supplies	1364.80
Beverly Feeney	Well Closure	500.00
FleetPride	Parts	410.20
Galen's Pro-Mow	Parts	631.69
Galls an Aramark Company	Uniforms	129.95
Sandra Geidl	Employee Travel Expenses	945.32
GeoComm Corporation	Data Processing	8095.00
Graham Tire Co	Tires & Tubes	567.97
Greer Law Office	Legal Aid	75.00
Marc Gustafson	Flex	60.00
H & N Chevrolet Buick	Lubricants	330.70
Hanson's Plumbing & Heating	Buildings	131.14
IA Chapter of APCO	Registration	345.00
Iowa Lakes Community College	Buildings - Rental	3103.47
IA Lakes Regional Water	Water & Sewer	495.48
IA Law Enforcement Academy	Testing	150.00
ICAP IA Communities Assurance	Equipment Insurance	160.96
IA Municipalities Workers Comp	Workmens' Comp. Ins.	9057.00
ISAA	Registration	650.00
ISAC	Voter Registration Services	1000.00
Janitors Closet	Custodial Supplies	809.05
Jaycox Implement	Parts	781.00
Karl Emergency Vehicles	Parts	425.00
Jeremy Kelley	Rent Payments	400.00
Kirkham Michael & Assoc	Engineering Services	1057.00
Knight Protection	Buildings	480.00
Sheryl Lee	Employee Travel Expenses	14.55
Lexis Nexis	Subscription	889.96
Joshua Long	Flex	193.00
MAILFINANCE	Postage & Mailing	419.88
Mar-Lin Business Supply	Office Supplies	33.37
Mastercard	Employee Travel Expenses	983.15
Burlin Matthews	Employee Travel Expenses	82.60
Tammy McKeever	Flex	104.00
Menards - Spencer	Buildings	615.18
Michael Todd & Co	Traffic & St Sign	328.02
North Central Int'l	Parts	2286.74
Northwest Glass Co	Buildings	29.96
Palo Alto County Sheriff	Sheriff Fees	23.54
Pathology Medical Serv Sxland	Medical & Health Services	2636.45
Plumbing & Heating Wholesale	Construction & Maint.	48.70
PMMIC	Buildings	3018.00
Pocahontas Co Sheriff	Sheriff Fees	47.62
Premier Communications	Telephone	638.57
Presto X Company	Buildings	135.00

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Quill	Office Supplies	69.00
William Rabenberg	Employee Travel Expenses	261.64
Rage Inc	Custodial Supplies	129.00
Phil Rath	Well Closure	500.00
Christopher Raveling	Flex	60.00
Rent-All	Rental	60.00
Royal Telephone	Telephone	31.70
Safelite AutoGlass	Repairs	74.94
ServiceMaster by Rice	Buildings	128.50
Sherwin Williams	Buildings	129.71
Daniel Skelton	Employee Travel Expenses	972.30
Solutions	Data Processing	803.69
Spencer Auto Parts	Parts	1593.36
Spencer Hospital	Medical & Health Services	75.50
SMU	Utilities	10518.82
Spencer Office Supplies	Office Supplies	1814.46
Sta-Mel Enterprises	Cover Aggregate/Sand/Mate	13263.68
Stanley Propane & App	Cover Aggregate/Sand/Mate	7551.45
Star Energy	Fuels	575.69
Steele County Sheriff	Sheriff Fees	75.00
Stoney Creek Inn	Employee Travel Expenses	854.56
Storey Kenworthy/Matt Parrott	Book Binding	140.91
Terril Telephone Coop	Telephone	9.48
Town & Country Disposal	Sanitation & Disposal	940.40
US Cellular	Telephone	1128.16
U S Postmaster	Postage & Mailing	88.00
Van Diest Supply Co	Chemicals & Gasses-Herb.	6318.95
Vander Haag's	Engineering Services	70.27
Verizon	Telephone	223.32
Vogel Traffic Services	Traffic & St Sign	53391.75
Warren Meier Electric	Buildings	50.00
Windstream	Telephone	41.69
Grand Total		162096.62

Motion by Skow, seconded by Skelton to approve drainage expenditure from Joint Drainage District #61 CDE, dated September 5, 2018 totaling \$5,807.00 for engineering services on ditch cleanout payable to Jacobson-Westergard & Associates, Inc., 105 South 6th Street, Estherville, IA 51334. County Auditor is instructed to send the billing to Dickinson County for payment after approval. Motion carried.

Motion by Matthews, seconded by Swanson to adopt the following resolution: BE IT HEREBY RESOLVED by the Board of Supervisors approve drainage expenditures and that the County Auditor be hereby authorized and directed to issue warrants, against the various settlement of such claims a allowed September 11, 2018. County Auditor is directed to issue stamped warrants from drainage districts which currently have insufficient funds. Ayes: Anderson, Matthews, Skelton, Skow, Swanson. Nays: None. Abstentions: None. Resolution adopted.

Hagedorn Excavating, Inc., 315 Main Street, PO Box 274, Royal, IA 51357

DD #80 Est #1 Drainage Improvements \$214,101.67 Stamped

Motion by Skow, seconded by Matthew to acknowledge the resignation of Shirley Goyette, Clay County Recorder effective September 30, 2018. The Board invited Shirley to the Boardroom and thanked her for 44 years of dedicated service to the citizens of Clay County, Iowa. Shirley spoke of

the different duties she has fulfilled as a Clay County employee and the changes she has seen during her employment. She has been Clay County Recorder since 2003. Motion carried.

9:00 a.m. William Rabenberg – County Engineer

Motion by Skow, seconded by Swanson to accept the low quote from Midstates Builders of Spencer, Iowa, in the amount of \$20,225.00 to repair the salt shed roof. The roof was damaged in the hail storm on June 8, 2018. Motion carried.

Engineer Rabenberg updated the board on utility permits for ILEC and Century Link. Rabenberg will be attending a transportation conference for bridge funding in St. Joseph, MO, next week. He also informed the board of the current time line for ordering snow plow trucks. Chairperson Anderson presented Rabenberg correspondence from the City of Webb in support of street light and future wiring to be located on opposite side of current location.

The Chairperson recessed the regular board meeting at 9:23 a.m. to convene as Trustees of Drainage District #80.

9:20 a.m. Drainage District #80 Meeting - Approve Change order

The Clay County Board of Supervisors met as trustees of Drainage District #80. Members present: Supervisors Anderson, Matthews, Skelton, Skow and Swanson.

Motion by Matthews, seconded by Skow to appoint Supervisor Anderson as Chairperson for this meeting, and to appoint Ann Baschke, Deputy County Auditor as Secretary for this meeting. All present voted Aye. Motion carried.

Motion by Matthews, seconded by Skelton to authorize the Chairperson to sign Change Order 001 submitted by Bolton & Menk, Inc on behalf of contractor Hagedorn Excavating, Inc. regarding the Drainage District No. 80 Tile Improvement in the amount increased by \$46,946.25 resulting in a contract price with all approved change orders of \$1,177,470.65. Motion carried.

The Chairperson recessed the Drainage District #80 meeting at 9:35 a.m. to re-convene the regular board meeting.

The Board reconvened the regular board meeting at 9:36 a.m.

9:30 a.m. Will Horsley – Clay Co Conservation Director

Motion by Skelton, seconded by Swanson to authorize the Chairperson to sign the Iowa Department of Transportation Living Roadway Trust Fund Grant. The Living Roadway Trust Fund Grants are specifically earmarked to benefit local IRVM projects and efforts. This grant was submitted earlier this spring and has recently been approved in the amount of \$4,000.00 regarding the acquisition of Vicon seeding unit which will be utilized by our Roadside Vegetation Biologist Marc Gustafson. Total cost of the seeder is \$5,600. Pheasants Forever will donate \$1,000 towards this purchase. Motion carried.

Director Horsley gave a departmental update on campground receipts, Sundholm Log Cabin at the fair and Oneota Learning Center project.

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10:00 a.m. Public Hearing

The public hearing for the Clay County Codification of Ordinances was not held due to non-publication of the public notice.

Motion by Swanson, seconded by Skow to set the dates for the first and second reading of the Re-Codification of the Clay County Ordinances on Tuesday, September 25, 2018 at 10:00 a.m. in the Supervisor’s Board Room of the Clay County Administration Building, 300 West 4th St., Spencer, IA. After the first reading the Board of Supervisors will consider the passage of the Re-codification Ordinance and if passed the proposed ordinance will be considered at a second and final reading set for Tuesday, October 9, 2018 at 10:00 a.m. Should the Re-Codification Ordinance be approved at the second and final hearing, it will become effective upon passage and publication. Motion carried.

Treasurer Sandra Geidl introduced her new staff member, Lynnette Soden, to the Board of Supervisors.

Supervisor Swanson left the meeting at 10:15 a.m.

10:30 a.m. Federal Recreational Trails Application – Ted Kourousis, NWIAPDC Exec Director

It was moved by Skelton, seconded by Skow to adopt the following resolution:

RESOLUTION No. 2018-17

A RESOLUTION AUTHORIZING APPLICATION TO THE IOWA FEDERAL RECREATIONAL TRAILS PROGRAM, COMMITTING LOCAL MATCH TO THE PROJECT, AND DEDICATING THE TRAIL TO PUBLIC USE AND MAINTENANCE.

WHEREAS, Clay County, Iowa has identified and targeted a desire to complete the Iowa Great Lakes Connection Trail – Fostoria Connection; and,

WHEREAS, Clay County does not possess the necessary financial resources to conduct this project without financial assistance; and,

WHEREAS, Clay County has the ability to apply for Iowa Federal Recreational Trails Program financial assistance through the Iowa Department of Transportation, and wishes to apply for said assistance for the Iowa Great Lakes Connection Trail – Fostoria Connection segment; and,

WHEREAS, The Clay County Board of Supervisors authorizes the Chairman to sign any application materials.

NOW, THEREFORE BE IT RESOLVED that Clay County, Iowa commits local funds to the proposed project in the amount as stipulated within the application; and

BE IT FURTHER RESOLVED that Clay County commits to dedicating the trail to public use and commits to maintenance of the facility for a period of not less than twenty years from the completion of construction.

PASSED AND APPROVED this 11th day of September 2018.

/s/Barry Anderson, Chairman

ATTEST:/s/Ann Baschke, Deputy County Auditor

Motion by Skelton, seconded by Matthews to authorize the Chairperson to sign the Trail Grant application and Minority Impact Statement to complete the Iowa Great Lakes Connection Trail. Ayes: Anderson. Matthews, Skelton, Skow. Nays: None. Absent: Swanson. Motion carried.

Assistant County Attorney Barry Sackett gave the Board a departmental update from the civil division of the County Attorney's office.

Supervisors discuss/share information from committees and boards they have attended.

Supervisor Swanson reported on the Clay County Visitors Bureau. Supervisor Skelton informed the board on an Upper Des Moines meeting. Supervisor Matthews reported on the Seasons Center. Supervisor Anderson updated the members on his meetings with Compass Pointe, Early Childhood and Northwest Iowa Care Connections

The Chairperson adjourned the meeting at 10:45, to convene at the next Auditor's called meeting September 25, 2018 at 8:30 a.m.

/s/Ann Baschke, Deputy County Auditor

/s/Barry Anderson, Chairperson