

# Clay County Board of Supervisors Minutes from Meeting 27 held on September 25, 2018

The Clay County Board of Supervisors met pursuant to adjournment September 25, 2018 at 8:30 a.m. in the boardroom with Chairperson Anderson presiding and with the following other members present: Supervisors Matthews, Skelton, Skow, Swanson, Assistant County Attorney Barry Sackett, and Auditor Marjorie Pitts as clerk for the meeting. Chairperson Anderson led the meeting in the Pledge of Allegiance.

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote: Ayes: Anderson, Matthews, Skelton, Skow and Swanson. Nays: None. Abstentions: None.

Motion by Skelton, seconded by Swanson that the Board meeting agenda for September 25, 2018 be received and placed on file with the County Auditor as approved with the addition of approving the proposal from Setpoint Mechanical Service. Motion carried.

Motion by Matthews, seconded by Skow that the minutes of the Board Meeting #26 held September 11, 2018 are hereby approved as submitted. Motion carried.

Motion by Swanson, seconded by Skelton to adopt the following resolution: BE IT HEREBY RESOLVED by the Board of Supervisors approve expenditures and that the County Auditor be hereby authorized and directed to issue warrants, against the various settlement of such claims a allowed September 25, 2018. Ayes: Anderson, Matthews, Skelton, Skow, Swanson. Nays: None. Abstentions: None. Resolution adopted.

Publication List by Vendor

A & M Laundry	Parts	210.32
A-1 Portables	Other	56.00
AAFES	Employee Travel Expenses	151.46
Accurate Controls	Protection/Security Serv.	451.50
Advanced Network Professionals	Data Processing Serv.	100.00
Advanced Systems	Copier Contracts	450.95
Airgas USA	Grounds Maintenance	30.00
Alliant Energy	Natural & Lp Gas	377.45
American Legion Post #1	Miscellaneous	78.00
Arctic Glacier USA	Concessions	63.00
Asher Motor Co	Parts	86.14
Ayrshire Farmers Mutual	Telephone	31.46
Black Hills Energy	Natural & Lp Gas	1395.86
Bomgaars	Buildings	182.97
Buena Vista Co Treasurer	Buildings	755.00
Kristi Busse	Flex	68.96
C & B Operations	Parts	55.70
CenturyLink	Telephone	470.80
City of Spencer	Water & Sewer	28540.59
City of Webb	Water & Sewer	85.50
C.J.Cooper & Associates	Safety & Supplies	35.52
Clay Co Emerg Mgt Agency	Allocation	7400.67
Clay Co Fair & Event Center	Allocation	26381.65
Clay Co Sec Road Fund	Fuels	1349.83
Clay County Homes	Rent Payments	520.00

Clay County Treasurer	Land	1940.00
Coffman's Locksmith	Buildings	23.50
Compass Pointe	Outpatient/Counseling	4083.25
Cooperative Energy Company	Parts	42148.73
Copper Cottage	Buildings	860.00
Crescent Electric Supply	Buildings	95.83
Crittenton Center	Group Foster Care	1446.15
Custom Welding & Repair	Engineering Services	422.98
Daily Reporter	Board Proceedings	572.66
DASH Medical Gloves	Supplies	971.28
Debra M Mc Keever	Depositions	175.00
Des Moines Stamp Mfg	Office Supplies	42.40
Diann Quastad Minion	Employee Travel Expenses	17.15
Elderbridge	Allocation	2894.25
Equipment Blades	Parts	2160.00
FASTENAL	Parts	832.71
Fire Proof Plus	Safety Supplies	45.00
Foundation Analytical Lab	Well Testing	333.55
Frank Dunn Company	Roads	799.00
Galen's Pro-Mow	Parts	157.50
Galls an Aramark Company	Uniforms	891.75
Graham Tire Co	Parts	194.46
H & S Roofing Co	Buildings	180.00
Hartley Sentinal	Board Proceedings	351.56
Tyler Heck	Flex	98.19
Hoffman Filter Service	Parts	55.00
Holmes Lock & Safe Co	Buildings	133.00
Will Horsley	Employee Travel Expenses	14.89
Hy-Vee	Food & Provisions	10223.13
IA Lakes Comm College	Educational	3415.75
IA Lakes Electric Coop	Electric Light & Power	3189.00
IA Lakes Regional Water	Water & Sewer	104.49
IA Prison Industries	Traffic & St Sign	1196.35
Impact7G	Employee Travel Expenses	125.00
IDS - Info Dog Security	Sanitation & Disposal Ser	61.00
IA Dept of Trans	Wood & Lumber	43919.78
ISCTA	Educational	50.00
J&T Rentals	Buildings - Rental	1500.00
Jack's Uniforms & Equipment	Uniform	32.94
Janitors Closet	Grounds Maintenance	555.26
Jeremy Jensen	Flex	78.00
Debra Jessen	Mileage	7.00
Johnston Automotive	Parts	1070.37
Angela Lawson	Safety Supplies	21.37
Mark Lawson	ME Services	232.05
Sheryl Lee	Flex	341.00
Loughlin Law Firm	Legal Aid	75.00
Kevin Maassen	Flex	98.31
Mac Tools	Tools	20.00
Mail Services	Postage	1149.91
Mar-Lin Business Supply	Office Supplies	28.90
Marcus News	Board Proceedings	540.71
Mastercard	Educational	437.10
Burlin Matthews	Employee Travel Expenses	84.00
MaxYield Cooperative	Fuels	1042.85

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Menards - Spencer	Buildings	251.65
Midwest Radar & Equipment	Safety Supplies	520.00
MINK Missouri LTAP	Employee Travel Expenses	65.00
MSC Industrial Supply Co	Grounds Maintenance	244.88
Kathryn Murphy	Employee Travel Expenses	32.40
Nielsens Tire & Appliance	Engineering Services	649.83
NW IA Bone-Joint	Inmate Medical	335.00
NW IA Urologists	Inmate Medical	149.00
Pattison Sand Company	Engineering Services	12418.40
Pitney Bowes	Postage & Mailing	152.34
Marjorie Pitts	Employee Travel Expenses	301.49
Plumbing & Heating Wholesale	Engineering Services	1685.51
Presto X Company	Buildings	181.00
Proforma	Office Supplies	669.82
Quill	Office Supplies	139.95
William Rabenberg	Employee Travel Expenses	291.22
Rage Inc	Custodial Supplies	83.68
Monica Rehnstrom	Employee Travel Expenses	11.41
Ricoh USA	Copier Contracts	94.43
Cheryl Riley	Flex	64.83
Glenn Rouse	Other Premiums	83.54
Safety-Kleen Systems	Parts	523.82
Sioux Rapids Fire Fighters	Education	300.00
Solutions	Data Processing Equipment	11788.23
Spencer Hospital	Medical & Health Services	26407.39
SMU	Telephone	995.66
Spencer Office Supplies	Office Supplies	325.72
Spencer Ready-Mix	Roads	4023.25
Sta-Mel Enterprises	Roads	1689.60
Star Energy	Fuels	4180.91
Stratford Gravel	Engineering Services	110020.68
Amy Strohman	Flex	24.42
Randy Swanson	Flex	223.44
Temple Apartments	Rent Payments	480.00
Test America Laboratories	Supplies	52.50
Thrifty White Stores	Inmate Medical	2356.26
Unity Point Clinic	Medical & Health Services	42.00
Upper DesMoines	Allocation	6525.00
U S Postmaster	Postage & Mailing	100.00
Verizon	Telephone	547.27
VISA	Data Processing Serv.	3946.02
Walmart Community	Recreational Supplies	32.46
Danika Welsch	Publication	37.00
Jeffrey Wiemann	Flex	124.55
Woodward Youth Corporation	Detention	3312.15
Ziegler	Parts	9179.94
Grand Total		406532.04

Motion by Matthews, seconded by Skow to adopt the following resolution: BE IT HEREBY RESOLVED by the Board of Supervisors to approve DRAINAGE expenditures and that the County Auditor is hereby authorized and directed to issue warrants, against the various settlement of such claims as allowed September 25, 2018. The County Auditor is directed to issue stamped warrants from drainage districts which currently have insufficient funds. Ayes: Supervisors Anderson, Matthews, Skelton, Skow, and Swanson. Nays: None. Abstentions: None.

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J & N Farms Inc, 4990 270 <sup>th</sup> Ave, Webb, IA			
Jt D.D. #14-42	Removal of Corn Stalks	\$ 2,700.00	Stamped
Bolton & Menk Inc., 1960 Premier Drive, Mankato, MN			
D.D. #37	Survey, Study, Report, Wetland	\$ 8,067.00	Stamped
D.D. # 2	Mitigation, Wetland, Permit Mtg	\$ 3,347.00	Stamped
D.D. #80	Construction Eng Services	<u>\$ 17,693.50</u>	<u>Stamped</u>
Total Drainage Warrants:		\$ 31,807.50	
Resolution adopted.			

Motion by Skelton, seconded by Swanson to approve drainage expenditure from Joint Drainage District #61 CDE, dated September 17, 2018 totaling \$199.25 for work regarding short reach of stream existing and going into Trumble Lake, payable to Hudson Law Firm, PO Box 210, Pocahontas, IA 50574. County Auditor is instructed to send the billing to Dickinson County for payment after approval. Motion carried.

Motion by Matthews, seconded by Swanson to approve the grant application for Clay County Victim Service Criminal Justice Funding for FY2020-2022 and authorize the County Attorney Kristi Busse to sign the application. Motion carried.

**8:50 a.m.** Assistant County Attorney Barry Sackett gave the Board a departmental update from the civil division of the County Attorney's office.

**9:00 a.m. County Engineer William Rabenberg and EMA Director Eric Tigges** – The topic of discussion was county flooding and detours that were also under water. EMA Director Eric Tigges has applied for individual grants up to \$5000 through Upper Des Moines Opportunity (UDMO). Tigges suggests having another pump for cities and residential use. Over 30 million gallons of water was moved in a 24-hour time. Secondary Roads will be ordering more barricades. The county June rain event effected Secondary Roads in the six-figure range for road damage excluding conservation. Engineer Rabenberg also informed the Board of the City of Webb request for a utility permit to move electrical wires by Alliant to the opposite side of the street. Alliant estimated the cost to move at \$43,000. Secondary Roads will respond to Webb stating that the county will not require the move.

**10:00 a.m. Assistant County Attorney Barry Sackett- Codification Ordinance Public Hearing**  
The time having arrived for the first public hearing and reading on County Ordinance #1.1 an ordinance adopting the "Code of Ordinances of Clay County, Iowa, 2018". The Board determined that proper notice of the public hearing was accomplished in the county newspapers and finding there to be no oral or written objections it was moved by Supervisor Matthews, seconded by Supervisor Skow to close the hearing and place the proposed ordinance on file as read for the first time.

The Clay County Ordinance #1.1 an ordinance adopting the "Code of Ordinances of Clay County, Iowa, 2018" was read and voted upon by the Board of Supervisors for the first time, and it passed by a vote of the majority of the Board of Supervisors. Those voting for passage: Supervisor Skelton, Swanson, Matthews, Skow, and Anderson. Those voting against passage: None.

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Motion by Matthews, seconded by Skelton to approve Certificate of Adjustment #2297 for James & Frances Montgomery on a property located at 314 East 12<sup>th</sup> Street, Spencer, Iowa on Real Estate receipt #14248 for fiscal year 2017/2018 payable in 2018/2019. The amount to suspend is \$902.00 for real estate tax and \$106.00 for special assessment for a total of \$1,008.00. Landowner qualifies for suspension. Motion carried.

Motion by Skow, seconded by Swanson to approve Certificate of Adjustment #2298 for Brandon Lee Putnam on a mobile home located at 8 The Trailer Court, W 18<sup>th</sup> Street, Spencer, Iowa on receipt #2017-2019-117 for fiscal year 2017/2018 payable in 2018/2019. The amount to reduce is \$148.00. Owner qualifies for reduction. Motion carried.

**10:30 a.m.** Tammy Mc Keever and Eric Tigges, EMA Director gave the Board departmental updates regarding the Clay County Fair. The preliminary annual EMS report included 1008 volunteer hours at an estimated value of \$23, 133 from twenty-four (24) providers from seven counties.

**11:00 a.m.** The Board met with NW IA Planning Development Planning Director Steve Hallgren and Housing Planner Kristin Larsen to discuss the NW IA Housing Trust Fund assistance to owners and income guidelines available for grants. The 2018 Annual Report was also presented to the Board.

Motion by Swanson, seconded by Matthews to authorize the Chairperson to sign the local match pledge letter supporting Northwest Iowa Regional Housing Trust fund's fiscal year 2019 application. The financial pledge to be contributed is \$7,501.00. Motion carried.

Motion by Skelton, seconded by Skow to authorize the Chairperson to sign the 2018 National Voter Registration Proclamation for the month of September and Tuesday, September 25, 2018 as National Voter Registration Day. Motion carried.

Motion by Skelton, seconded by Swanson to accept and authorize the Chairperson to sign the employee payroll request forms for Rhonda Sorenson from the County Jail as a full time employee effective September 29, 2018 at \$ 16.00 per hour and for Loree Zwemke to the County Treasurer's office as a full time employee effective October 3, 2018 at \$15.00 per hour. Motion carried.

Motion by Matthews, seconded by Skow to accept the proposal of \$4,551.72 from Setpoint Mechanical Service, 11241 Aurora Ave., Urbandale, IA 50322 to replace Speedtrol control, Speedtrol fan motor and upgrade to an electronic flow switch in the county court house. Motion carried.

Auditor Marjorie Pitts gave the Board a departmental update regarding the upcoming mid-term election and building and grounds expenditures.

Supervisors discuss/share information from committees and boards they have attended. Supervisor Skelton had no report at this time. Supervisor Swanson reported on the NW IA Regional Housing meeting and the Spencer Industries Board meeting. Supervisor Matthews updated the Board on the RIDES Board meeting, the ISAC Legislative Planning Comm meeting, the IA Lakes Corridor Board meeting, the Conservation Board meeting, and the Season's Center Advisory Board meeting. Supervisor Skow reported on the NW IA Planning & Development Comm meeting.

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Supervisor Anderson reported on the YES Center Board meeting and upcoming meetings of the NW IA Care Connections and IWD.

Supervisor Matthews leaves the meeting at 11:30 a.m.

The Chairperson adjourned the meeting at 11:37 a.m. to convene at the next Auditor's called meeting October 9, 2018 at 8:30 a.m.

/s/Marjorie A. Pitts, County Auditor

/s/Barry Anderson, Chairperson