

Clay County Board of Supervisor's Minutes from Meeting 28 held on October 9, 2018

The Clay County Board of Supervisors met pursuant to adjournment October 9, 2018 at 8:30 a.m. in the boardroom with Chairperson Anderson presiding and with the following other members present: Supervisors Matthews, Skelton, Skow, Swanson, Assistant County Attorney Barry Sackett, and Auditor Marjorie Pitts as clerk for the meeting. Chairperson Anderson led the meeting in the Pledge of Allegiance.

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote: Ayes: Anderson, Matthews, Skelton, Skow and Swanson. Nays: None. Abstentions: None.

Motion by Matthews, seconded by Swanson that the Board meeting agenda for October 9, 2018 be received and placed on file with the County Auditor as approved. Motion carried.

Motion by Skelton, seconded by Matthews that the minutes of the Board Meeting #27 held September 25, 2018 are hereby approved as submitted. Motion carried.

Motion by Skow, seconded by Swanson to adopt the following resolution: BE IT HEREBY RESOLVED by the Board of Supervisors approve expenditures and that the County Auditor be hereby authorized and directed to issue warrants, against the various settlement of such claims a allowed October 9, 2018. Ayes: Anderson, Matthews, Skelton, Skow, Swanson. Nays: None. Abstentions: None. Resolution adopted.

Publication List by Vendor

A & M Laundry	Parts	176.68
Abel Drainage & Excavating	Engineering Services	564.00
Advanced Systems	Copier Contract	654.00
Advanced Systems	Copier Contract	85.61
Alliant Energy	Utilities	217.37
Alpha Wireless	Radio & Related Equip.	2156.32
Barry Anderson	Employee Travel Expenses	168.00
Arctic Ice Company	Food & Provisions	50.00
Arnold Motor Supply	Safety Supplies	81.38
Asher Motor Co	Parts & Access	64.30
ASP Promotions	Uniform	42.60
Ayrshire Farmers Mutual	Telephone	154.30
Robert Bera	Flex	809.87
Black Hills Energy/Assistance	Utilities Payments	32.66
Black Hills Energy	Natural & Lp Gas	168.54
Bomgaars	Parts & Access	152.34
Boyer Trucks	Parts	392.16
Bud's Service	Parts & Access	74.50
C & B Operations	Lubricants	31.84
Campbell's Tree Service	Buildings	2400.00
Canine Development Group	Safety Supplies	100.00
Canon Fin Services	Copier Contract	314.43
Carey's TV & Stereo	Buildings	216.94
Carroll Construction Supply	Buildings	72.42
Christians Sheet Mtl	Buildings	417.49
Cintas Corp	Safety Supplies	7.92
City of Everly	Natural & Lp Gas	73.20

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City of Royal	Water & Sewer	49.50
City of Spencer	Grounds Maintenance	110.00
Clay Co Bar Association	Dues & Memberships	240.00
Clay Co Emerg Mgt Agency	Allocation	7400.67
Clay Co Fair & Event Center	Allocation	22323.29
Clay Co Sec Road Fund	Fuels	135.47
Clay County Homes	Rent Payments	260.00
Coast to Coast	Office Supplies	249.99
Coffman's Locksmith	Buildings	7.75
Cooperative Energy Company	Fuels	26947.68
Crawford Co Sheriff	Sheriff Fees	32.31
Crescent Electric Supply	Construction & Maint.	122.43
Culligan of Spencer	Supplies	85.80
Custom Welding & Repair	Engineering Services	10.00
Daily Reporter	Publication	1139.60
Diamond Mowers	Parts	930.92
Dickinson County Sheriff	Sheriff Fees	42.00
Doug Duncan	Hardware	3120.00
Richard Edleman	Safety Supplies	973.48
Electrical Engineering	Buildings	1213.34
Emmet County Sheriff	Sheriff Fees	89.00
Evertex	Telephone	692.66
Fareway Stores	JV Drug Court	36.61
FASTENAL	Shop Equipment	141.71
FastLane Motor Parts	Grounds Maintenance	69.50
FleetPride	Parts	195.54
GAAP Solutions	Engineering Services	1167.10
Galls	Uniform	760.77
GRACESOFT	Data Processing	297.00
Graham Tire Co	Tires & Tubes	25.00
Marc Gustafson	Flex	86.50
H & N Chevrolet Buick	Parts & Access	969.10
Hargens Court Reporting	Depositions	52.00
Hartley Sentinal	Board Proceedings	642.99
Tyler Heck	Flex	1458.49
Emily Herring	Educational	78.50
Carissa Huse	Flex	41.90
IA County Atty's Assn	Educational	325.00
IA Lakes Regional Water	Water & Sewer	293.68
IA Negotiation Services	Consulting	1200.00
IA Prison Industries	Traffic & St Sign	1512.00
ICAP IA Communities Assurance	Tort Liability Ins.	68.66
IA Municipalities Workers Comp	Workmens' Comp. Ins.	9057.00
IDS - Info Dog Security	Shredding	119.40
Interstate Battery	Parts	347.85
ISU Ext & Outreach	Educational	35.00
J & D Lawn Service	Custodial	900.00
Jack's Uniforms & Equipment	Uniform	173.79
Janitors Closet	Custodial Supplies	320.35
Jaycox Implement	Parts	70.00
Jennifer Jensen	Custodial	340.00
Jeremy Kelley	Rent Payments	200.00
Kirkham Michael & Assoc	Engineering Services	1410.00
Kossuth Co Sheriff	Sheriff Fees	30.00
Bill Kunert	Rent Payments	220.00

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Sheryl Lee	Employee Travel Expenses	6.57
Lexis Nexis	Subscription	889.96
Mar-Lin Business Supply	Office Supplies	36.57
Marcus News	Publication	654.16
Marshall & Swift/Boeck	Publication	644.20
MaxYield Cooperative	Fuels	35.70
Tammy McKeever	Employee Travel Expenses	9.66
Menards	Custodial Supplies	978.30
Kathryn Murphy	Employee Travel Expenses	32.27
Nielsens Tire & Appliance	Engineering Services	98.00
North Central Int'l	Parts	13791.38
NW IA Planning & Devlpmnt	Loan Fees	110.00
NW IA Youth Emergency Serv Ctr	Detention	2625.00
Office Systems Company	Office Supplies	207.85
Palo Alto County Sheriff	Sheriff Fees	35.31
Polk County Sheriff	Sheriff Fees	36.09
Karen K Potaczek, DDS	Inmate Medical	220.00
Premier Communications	Telephone	638.72
Rage Inc	Custodial Supplies	100.74
Royal Telephone Co	Telephone	31.91
Aaron Rutter	Safety Supplies	80.00
Safeguard Business Systems	Uniform	91.37
Schoeneman Bros	Construction & Maint.	11.04
Secretary of State	Office Supplies	60.00
Secure Shred Solutions	Shredding	48.00
Sherwin Williams	Construction & Maint.	35.07
Joe Skow	Flex	24.53
Solutions	Data Processing Serv.	10500.00
LeRoy Spears	Fuels	23.40
Speed Printers	Office Supplies	190.00
Spencer Auto Parts	Parts & Access	2643.49
Spencer Chamber of Commerce	Dues & Memberships	202.00
Spencer Family Care	Medical & Health Services	166.00
Spencer Hospital	Medical & Health Services	883.90
SMU	Utilities	11020.68
Spencer Office Supplies	Office Supplies	1032.62
SS Collision & Cycle Works	Construction & Maint.	80.00
Sta-Mel Enterprises	Roads	1686.40
Stacy Crane Rental & Rigging	Roads	950.00
Stanley Propane & App	Roads	3243.75
Spencer Taylor	Witness Fees	204.10
Kristin Teel	Depositions	28.00
Terril Telephone Coop	Telephone	9.66
Thrifty White Stores	Inmate Medical	1199.09
Kristine Toay	Flex	60.00
US Cellular	Telephone	1655.04
U S Postmaster	Postage & Mailing	400.00
Vander Haag's	Engineering Services	594.66
VanHofwegen-Munter Dentist	Inmate Medical	413.00
Verizon	Engineering Supplies	720.28
Danika Welsch	Employee Travel Expenses	811.34
Chuck White	Well Closing	500.00
Jeffrey Wiemann	Safety Supplies	52.42
Windstream	Telephone	41.69
Winther Stave & Co	Audit Fees	23000.00

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Ziegler Inc	Parts	47830.74
Grand Total		230174.86

Motion by Skelton, seconded by Matthews to adopt the following resolution: BE IT HEREBY RESOLVED by the Board of Supervisors to approve DRAINAGE expenditures and that the County Auditor is hereby authorized and directed to issue warrants, against the various settlement of such claims as allowed October 9, 2018. The County Auditor is directed to issue stamped warrants from drainage districts which currently have insufficient funds. Ayes: Supervisors Anderson, Matthews, Skelton, Skow, and Swanson. Nays: None. Abstentions: None.

Abel Drainage & Excavating, Inc., 2380 440 th Street, Greenville, IA 51343	
D.D. #28 Ditch Cleaning & Level Soil	\$ 12,500.00 Stamped
Total Drainage Warrants:	\$ 12,500.00
Resolution adopted.	

Motion by Matthews, seconded by Skow to approve drainage expenditure from Joint Drainage District #61 CDE, dated October 2018 totaling \$5,651.55 for engineering services on ditch cleanout and reclassification payable to Jacobson-Westergard & Associates, Inc., 105 South 6th Street, Estherville, IA 51334. County Auditor is instructed to send the billing to Dickinson County for payment after approval. Motion carried.

Motion by Skelton, seconded by Swanson to accept County Auditor’s Report of Fees Collected for quarter ending September 30, 2018 totaling \$114.50 with detail on file at the County auditor’s office. Motion carried.

Motion by Matthews, seconded by Skow to accept the September 30, 2018 Sheriff’s Quarterly Report of Fees collected in the amount of \$36,320.53 with detail found in the County Auditor’s office. Motion carried.

Motion by Matthews, seconded by Skelton to accept the September 30, 2018 Sheriff’s Quarterly Commissary Account Report with full account detail on file in the County Auditor’s office. Motion carried.

Motion by Swanson, seconded by Matthews to accept County Recorder’s Report of Fees Collected for period ending September 30, 2018 totaling \$32,827.79 with detail on file at the auditor’s office. Motion carried.

Motion by Skow, seconded by Skelton to approve the Clay County Clerk’s Report of Fees Collected for the quarter ending September 30, 2018 totaling \$19,734.48 for surcharge, county ordinance fines, court cost and reimbursement of sheriff fees, depositions, filing fees, and blood test. Detail on file at the auditor’s office. Motion carried.

8:40 a.m. Assistant County Attorney Barry Sackett gave the Board a departmental update from the civil division of the County Attorney’s office.

8:50 a.m. William Rabenberg – County Engineer

Motion by Matthews, seconded by Swanson to review, approve, and sign title plan sheet for federally funded pavement work on B17 and B53. Motion carried.

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No Board action taken to review and approve Iowa Department of Transportation Agreement for City Bridge Federal-Aid Swap Funding for BROS-SWAP-1987(601)—SE-21 (Bridge HB18-2 – FHWA # 501150).

Engineer Rabenberg gave the Board an update on the utility permits that were approved for Interstate Power, Spencer Municipal Utilities, and IA Lakes Electric Coop. Rabenberg also gave a department update regarding vehicle equipment listings and Secondary Roads policies on drainage crossings.

9:30 a.m. The Board met with Mrs. Dave Barglof regarding the County's Jake Brake Ordinance that is not being enforced. Mrs. Barglof stated she has camera footage of the offenses and was directed to submit those to the County Sheriff as evidence. Further discussions involved requested signage and rumble stripping near their home. Engineer Rabenberg will assist with the requested signage to be installed at the owners expense and gave clarification on the location of the rumble stripping that was under the City of Spencer jurisdiction.

9:40 a.m. Public Health Nurses Colleen Paulson and Colette Rossiter from the Spencer Hospital gave the Board a departmental update regarding the ten (10) essential services of public health used in local Clay County activities. Information regarding monitoring health statuses, diagnoses and investigations of any diseases that may pose a threat, and goals to inform, educate and empower citizens through media opportunities and local projects was also shared.

10:00 a.m. 2nd & Final Codification Hearing

This being the time and place for the second and final public hearing and reading on County Ordinance No. 1.1 an ordinance adopting the "Code of Ordinances of Clay County, 2018. Whereupon, the Chairperson called for any written or oral objections, finding none, it was moved by Supervisor Matthews, seconded by Supervisor Skow to adopt the following:

ORDINANCE NO. 1.1

AN ORDINANCE ADOPTING THE "CODE OF ORDINANCES OF CLAY COUNTY, IOWA, 2018

BE IT ORDAINED by the Board of Supervisors of Clay County, Iowa, that:

SECTION 1. Pursuant to published notice and following public hearing on the 9th day of October, 2018, so required by Section 331.302(9), Code of Iowa, there is hereby adopted by Clay County, Iowa, the "CODE OF ORDINANCES OF CLAY COUNTY, IOWA, 2013."

SECTION 2. All of the provisions of the "CODE OF ORDINANCES OF CLAY COUNTY, IOWA, 2018," shall be in force and effect on and after the effective date of this ordinance.

SECTION 3. All ordinances or parts thereof in force on the effective date of this ordinance are hereby repealed from and after the effective date of this ordinance, except as hereinafter provided.

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SECTION 4. The repeal provided for in the preceding section of this ordinance shall not affect any offense or act committed or done or any penalty or forfeiture incurred or any contract or right established or accruing before the effective date of this ordinance; nor shall such repeal affect any ordinance or resolution promising or guaranteeing the payment of money by the County or authorizing the issuance of any bonds of said County or any evidence of said County's indebtedness or any contract or obligation assumed by said County; nor shall said repeal affect the administrative ordinances or resolutions of the Board of Supervisors not in conflict or inconsistent with the provisions of "THE CODE OF ORDINANCES OF CLAY COUNTY, IOWA". Nor shall it affect any other right or franchise conferred by any ordinance or resolution of the Board of Supervisors or any other person or corporation; nor shall it affect any ordinance naming, establishing, relocating or vacating any street or public way, whether temporary or permanent; nor shall it affect any ordinance establishing building lines, establishing and changing grades, or dedicating property for public use; nor shall it affect any prosecution, suit or other proceeding pending or any judgment rendered on or prior to the effective date of this ordinance.

SECTION 5. An official copy of the "CODE OF ORDINANCES OF CLAY COUNTY, IOWA, 2018," adopted by this ordinance, including a certificate of the Clay County Auditor as to its adoption and the effective date, is on file in the office of the Clay County Auditor, and shall be kept available for public inspection.

SECTION 6. The Clay County Auditor shall furnish a copy of the "CODE OF ORDINANCES OF CLAY COUNTY, IOWA, 2018" to the Judicial Magistrates serving Clay County, Iowa.

SECTION 7. This ordinance shall be in full force and effect from and after the publication of this ordinance, as required by law.

Passed by the Board of Supervisors of Clay County, Iowa, on the 9th day of October, 2018 and the vote thereon being as follows:

AYES: Supervisors Skelton, Swanson, Matthews, Skow, and Anderson.

NAYES: None.

ATTEST:

/s/Marjorie A. Pitts, County Auditor

/s/Barry Anderson, Chairperson
Clay County Board of Supervisors

10:15 a.m. Kim Wilson – NW Iowa Care Connections Chief Executive Officer

Motion by Matthews, seconded by Skow to approve and authorize the Chairperson to sign an exception to policy for the burial assistance of a deceased Clay County resident. Motion carried.

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Motion by Matthews, seconded by Swanson to approve the professional services agreement with Schneider Geospatial, 8901 Otis Avenue, Indianapolis, Indiana for publicly accessible web-based property information portal featuring land assessment, taxation, CAMA and digital map data utilizing existing real estate and GIS datasets. Agreement includes portal hosting and maintenance with a one-time setup of \$5,500.00 and annual hosting of \$9,300.00. Motion carried.

Motion by Skelton, seconded by Matthews to approve and authorize the Chairperson to sign Woodman quotation of \$636 for SmartVue Temp/Humidity sensor for courthouse. Pricing includes sensor, programming and one year warranty. Items not included are installation, onsite technician and sequence changes to the system. Motion carried.

Motion by Swanson, seconded by Matthews to approve hiring Steve Bruening from Draaco Engineering to do an independent structural inspection of the Sheriff's Office and Jail Building to provide an assessment of the building relative to the documented issues. He charges \$125.00 per hour and travel expenses from Sioux City.
Motion carried.

Motion by Skow, seconded by Skelton to accept and authorize the Chairperson to sign the Employee Payroll Request from the Veteran Affairs for Nicole Van Sickle part-time status, starting on October 9, 2018 at \$14.00 per hour. Motion carried.

10:25 a.m. Sheriff Chris Raveling gave the Board a departmental update regarding the new bod cameras, usage of the canine dog, recent damages to Law Enforcement vehicles, and the 2014 video clip of the jail facility inspection.

Supervisors discuss/share information from committees and boards they have attended. Supervisor Skow updated the Board on the Public Health Board meeting and the Department Head meeting. Supervisor Swanson had no report. Supervisor Skelton reported on the Upper Des Moines Opportunity board meeting. Supervisor Anderson updated on the Early Childhood meeting and the NWIACC special meeting. Supervisor Matthews reported on the 100th Anniversary of the Sackett Law Firm event, the ISAC Board Retreat held in Iowa City, the Conservation Board meeting, the Airport Board meeting, the Season's Center Advisory Board meeting and the Season's Center Board meeting.

11:30 a.m. Kiley Miller from the Iowa Lakes Corridor stopped in to give the Board an update on recent Corridor activities and invite the Board to the upcoming Business Recognition Luncheon on November 14, 2018

The Chairperson adjourned the meeting at 11:56 a.m. to convene at the next Auditor's called meeting Monday, October 22, 2018 at 8:30 a.m.

/s/Marjorie A. Pitts, County Auditor

/s/Barry Anderson, Chairperson