

Clay County Board of Supervisor's Minutes from Meeting 32 held on November 20, 2018

The Clay County Board of Supervisors met pursuant to adjournment November 20, 2018 at 8:30 a.m. in the boardroom with Chairperson Anderson presiding and with the following other members present: Supervisors Matthews, Skelton, Swanson, Assistant County Attorney Barry Sackett, and Auditor Marjorie Pitts as clerk for the meeting. Chairperson Anderson led the meeting in the Pledge of Allegiance.

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote: Ayes: Anderson, Matthews, Skelton and Swanson. Nays: None. Abstentions: None.

Motion by Matthews, seconded by Swanson that the Board meeting agenda for November 20, 2018 be received and placed on file with the County Auditor as approved. Motion carried.

Motion by Skelton, seconded by Matthews that the minutes of the Board Meeting #30 held November 7, 2018 and Special Board Meeting #31 held November 14, 2018 are hereby approved as submitted. Motion carried.

Motion by Swanson, seconded by Skelton to adopt the following resolution: BE IT HEREBY RESOLVED by the Board of Supervisors approve expenditures and that the County Auditor be hereby authorized and directed to issue warrants, against the various settlement of such claims a allowed November 20, 2018. Ayes: Anderson, Matthews, Skelton, Swanson. Nays: None. Abstentions: None. Resolution adopted.

Publication List by Vendor

A & M Laundry	Parts	243.43
A-1 Portables	Other	56.00
Adrienne Babbitt	Election Officials	109.70
Advanced Door Systems	Buildings	160.00
Advanced Systems	Copier Contract	183.75
Advanced Systems	Copier Contract	527.80
Airgas USA	Grounds Maintenance	31.24
Alliant Energy	Electric Light & Power	433.32
Alpha Wireless Comm	Radio Equipment	2416.80
Patricia Applegate	Election Officials	238.50
Armstrong Teams	Concessions	1129.29
Aronson Painting	Buildings	240.00
Ayrshire Farmers Mutual	Telephone	154.30
Judy Bang	Election Officials	207.20
Ann Baschke	Employee Travel Expenses	14.10
Nancy Bell	Election Officials	119.00
Harriet Berger	Election Officials	211.25
Black Hills Energy/Assistance	Utilities Payments	87.73
Black Hills Energy	Natural & Lp Gas	2473.59
Blue Lakes Ammunition	Safety Supplies	615.00
Susie Brinkley	Election Officials	439.00
Tim Brinkley	Election Officials	310.75
Scot Brown	Flex	298.88
Bud's Service	Lubricants	226.00
Genevieve Burger	Election Officials	19.00
Kristi Busse	Flex	68.96
C & B Operations	Parts	17.22

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Cannon Moss Brygger & Arch	Engineering Services	1440.00
Canon Fin Services	Copier Contract	478.14
Christina Carter	Flex	300.00
Helen Castenson	Election Officials	303.50
Rod Castenson	Election Officials	94.25
CenturyLink	Telephone	84.81
Carolyn Christofferson	Election Officials	19.00
Cintas Corporation	Uniforms	60.00
City of Everly	Natural & Lp Gas	159.61
City of Royal	Utilities Payments	123.65
City of Spencer	Tires & Tubes	116.75
Clay Co Fair & Event Center	Allocation	23349.86
Clay Co Sec Road Fund	Fuels	396.33
Joni Click	Election Officials	217.90
Audrey Coffman	Employee Travel Expenses	15.05
Cooperative Energy Company	Natural & Lp Gas	42231.49
Copper Cottage	Buildings	1235.00
Crittenton Center	Group Foster Care	1446.15
Crystal Glass	Buildings	827.87
CTS Language Link	Protection/Security Serv.	16.00
Carole Curry	Election Officials	313.25
Daily Reporter	Publication	50.27
Alice Dalager	Election Officials	109.00
Karen Dardar	Election Officials	144.00
Michael Determan	Election Officials	57.00
Don Pierson Ford	Parts	1203.99
Anita Donaldson	Election Officials	189.00
David Donaldson	Election Officials	109.00
Darlene Enderton	Election Officials	184.00
Judy Englert	Election Officials	182.75
Mareen Erwin	Election Officials	120.05
Everttek	Telephone	445.00
Exhaust Pros	Parts	42.80
Fairchild Manufacturing	Parts	2184.00
Lois Fairchild	Election Officials	104.00
FASTENAL	Hardware	168.44
Filtersource.com	Buildings	184.07
Fire Proof Plus	Buildings	45.00
Force America Dist	Parts	278.39
Galls	Uniforms	44.99
Sandra Geidl	Election Officials	20.00
GrabTec	Parts	1442.00
Donna Graham	Election Officials	189.00
Jim Graham	Election Officials	268.50
Sharon Green	Election Officials	194.00
Connie Grigg	Election Officials	417.40
Brenda Grover	Election Officials	193.00
Terry Gruhn	Election Officials	165.00
Gary Halverson	Election Officials	99.00
Kathleen Halverson	Election Officials	99.00
Halvorson Trane	Buildings	175.75
Janet Hansen	Election Officials	114.00
Dorothy Harms	Election Officials	109.85
Adam Harris	Election Officials	38.50
Hartley Sentinel	Publication	1153.17

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Robert Heintz	Election Officials	135.00
Cindy Heiter	Election Officials	303.10
Henry M Adkins & Son	Election	11213.17
Francis Hiemstra	Election Officials	179.00
Judith Hiemstra	Election Officials	179.00
Julie Hill	Election Officials	99.00
Lorrie Huffman	Election Officials	164.00
Sam Huffman	Election Officials	42.11
Hy-Vee	Supplies	133.52
IA County Conservation System	Registration	575.00
IA Lakes Electric Coop	Water & Sewer	1810.00
IA Lakes Regional Water	Water & Sewer	630.37
Donna Ibel	Election Officials	118.80
IDEMIA Identity & Security	Data Processing	6871.00
IEHA	Dues & Memberships	80.00
IDS - Info Dog Security	Sanitation & Disposal Ser	61.00
Institute IA Certified Assr	Registration	685.00
Interstate Battery/Sioux City	Parts	347.85
Iowa State University	Employee Travel Expenses	1300.00
ISAC	Registration	695.00
IState Truck Center	Parts	1277.02
Bruce Iverson	Election Officials	112.50
Judy Iverson	Election Officials	99.00
JAAH Inc	Rent Payments	440.00
Janitors Closet	Custodial Supplies	70.65
Jaycox Implement	Motor Vehicle Equipment	12275.00
Jeremy Jensen	Election Officials	59.50
Pat Jensen	Election Officials	200.35
Barbara Joenks	Election Officials	123.10
John Thomas	Parts	550.82
Ann Johnke	Election Officials	456.45
Donna Jones	Election Officials	384.50
Ranae E Kehoe	Election Officials	50.40
Jeremy Kelley	Rent Payments	200.00
Kayla Koch	Election Officials	90.35
Donna Koch	Election Officials	232.75
Florence Kramer	Election Officials	215.50
Sharon Krile	Election Officials	130.00
Alison Kutzbach	Flex	601.30
Kathy Launderville	Election Officials	109.00
Steve Launderville	Election Officials	42.35
Angela M Lawson	Election Officials	28.40
Sheryl K Lee	Employee Travel Expenses	13.50
Linda Linn	Election Officials	40.00
Sharon Lough	Election Officials	19.00
Kevin D Maassen	Other Premiums	98.31
Mar-Lin Business Supply	Office Supplies	8.23
Mary Marske	Election Officials	155.70
Burlin Matthews	Flex	317.56
McDonald Supply	Buildings	29.53
Kade McKeever	Election Officials	99.00
Tammy McKeever	Election Officials	151.77
Menards	Buildings	74.16
James Montgomery	Safety Supplies	63.65
MSC Industrial Supply	Grounds Maintenance	496.90

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Kathryn Murphy	Employee Travel Expenses	19.99
NACo	Dues & Memberships	450.00
NACVSO	Dues & Memberships	50.00
NAPA Auto Parts	Parts	23.90
Neofunds	Postage & Mailing	2000.00
Nielsens Tire & Appliance	Tires & Tubes	2888.45
NW IA Youth Emergency	Detention	789.00
Maureen Oechslin	Election Officials	516.15
Russell Oechslin	Election Officials	181.80
Judy Olson	Election Officials	329.25
Mary Olson	Election Officials	128.50
Patricia Olson	Election Officials	226.80
Sheldon Olson	Election Officials	119.45
Diane Osborne	Election Officials	199.50
Performance Car & Truck	Motor Vehicle Equipment	542.56
Janice Peterson	Election Officials	414.30
LaVonne Peterson	Election Officials	185.00
Plumbing & Heating Wholesale	Engineering Services	455.42
Daina Powers	Election Officials	126.50
Dennis Powers	Election Officials	250.85
Quill	Office Supplies	139.95
William Rabenberg	Employee Travel Expenses	42.00
Rage Inc	Custodial Supplies	80.18
Rent-All	Machinery & Mech. Equip.	30.00
Cheryl Riley	Flex	68.22
John Roberts	Election Officials	210.35
Teresa Robertson	Election Officials	115.80
Sheryl Rose	Election Officials	111.75
Glenn Rouse	Other Premiums	83.54
Royal Telephone	Telephone	1048.28
Bev Rutter	Election Officials	243.45
Safeguard Business Systems	Uniforms	321.93
Annette Schaeffer	Election Officials	172.75
Chris Schoelerman	Election Officials	421.10
Barbara Schomaker	Election Officials	119.75
Mary Schomaker	Election Officials	188.80
Carol Schulz	Election Officials	109.00
Doreen Scribner	Election Officials	176.00
Thomas Sestak	Election Officials	36.40
Setpoint Mechanical Services	Fixed Plant Equip	7436.28
Thomas Shemon	Election Officials	42.00
Shield Technology Corp	Hardware	5420.00
Shred-It USA	Sanitation & Disposal Ser	61.00
Claudia Simon	Election Officials	103.15
Alice Skelton	Election Officials	127.20
Beverly Skinner	Election Officials	190.75
Solutions	Registration	182.02
Ellen Sorenson	Election Officials	186.00
Rhonda Sorenson	Flex	142.50
Spencer Family Care	Medical & Health Services	500.00
Spencer Hospital	Medical & Health Services	16704.42
SMU	Electric Light & Power	1841.39
Spencer Office Supplies	Office Supplies	232.62
Ann Spooner	Election Officials	20.00
Stanley Propane & App	Cover Aggregate/Sand/Mate	3243.75

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Cheryl Stanley	Election Officials	191.35
Star Energy	Fuels	4988.72
State Hygienic Laboratory	Well Testing	90.00
Roger Stoner	Election Officials	223.50
David Susie	Election Officials	211.25
Linda Susie	Election Officials	203.50
Connie Sylvester	Election Officials	400.35
Laura Taylor	Election Officials	137.50
TD Tools	Minor Equip & Hand Tools	68.56
Kristin Teel	Depositions	38.50
Gloria Terrell	Election Officials	116.50
Marie Thomas	Election Officials	118.50
Eric Tigges	Election Officials	35.00
David Toay	Election Officials	35.00
Sheryll Toft	Election Officials	197.85
Darrel Tonderum	Election Officials	196.50
Town & Country Disposal	Sanitation & Disposal Ser	420.66
Nancy Triggs	Election Officials	136.75
U S Postmaster	Postage & Mailing	150.00
Van-Wall Equipment	Motor Vehicle Equipment	2407.00
Verizon	Telephone	400.92
Joan Waller	Election Officials	20.00
Warner Funeral Home	Medical & Health Services	210.00
Larry Westphal	Election Officials	99.00
Dawn Westphal	Election Officials	109.70
Arlene Wimmer	Election Officials	192.85
Gaye Winter	Election Officials	195.80
Marla Woelber	Election Officials	360.00
Woodman Controls Company	Buildings	4572.00
Woodward Youth Corporation	Shelter Care	1446.15
James Worm	Election Officials	35.00
Frank Zech	Election Officials	109.00
Ziegler Inc	Parts	8423.43
Grand Total		216313.10

Motion by Matthews, seconded by Skelton to adopt the following resolution: BE IT HEREBY RESOLVED by the Board of Supervisors to approve DRAINAGE expenditures and that the County Auditor is hereby authorized and directed to issue warrants, against the various settlement of such claims as allowed January 2, 2018. The County Auditor is directed to issue stamped warrants from drainage districts which currently have insufficient funds. Ayes: Supervisors Anderson, Matthews, Skelton, and Swanson. Nays: None. Abstentions: None.

IA Drainage District Assoc, PO Box 509, Humboldt, IA 50548		
Annual District Drainage Meeting	\$	165.00
Bolton & Menk Inc., 1960 Premier Drive, Mankato, MN		
DD#37 Survey, Study & Public Hearing Report	\$	14,988.50 Stamped
DD#80 Construction Eng Services thru Completion	\$	<u>16,618.50</u> Stamped
Total Drainage Warrants:	\$	31,772.00
Resolution adopted.		

Assistant County Attorney Barry Sackett gave the Board a departmental update from the civil division of the County Attorney's office.

9:00 a.m: Shelly Sindt, CEO of the Elderbridge Agency on Aging gave the Board the Annual Report on the agency and explained the various services provided in the twenty-nine (29) county area that is served. Many government-funded programs have experienced cuts from state and federal sources so to offset this resource, the Elderbridge Agency established a 502©(3) non-profit organization called the Elderbridge Alliance that would be able to charge for services not offered through traditional Older Americans Act funding. The line of services are more responsive to requests made by family members and caregivers. Clay County's population of residents over 60 years of age is 4,062. The fiscal year 2020 budget request \$11,780 is based on \$2.90 per senior residents in Clay County.

The Board met with Dave Decker and Mike Determan from the custodial maintenance staff regarding recent repairs and modifications to the Courthouse chiller system.

9:30 a.m. William Rabenburg – County Engineer

Motion by Burlin, seconded by Swanson to Review & Pass resolution #2018-19 for former Clay County Secondary Roads Union Employees. Motion carried.

RESOLUTION FOR FORMER CLAY COUNTY SECONDARY ROADS UNION EMPLOYEES

Clay County Resolution No. 2018-19

Pertaining to Clay County Secondary Road staff that have previously been in a collective bargaining group and have voted no longer to be members of that collective bargaining group effective 11/13/18 (See Attachment A: Order of Decertification); there existed an agreement which spelled out benefits for such Clay County members (See Attachment B: Agreement Between Clay County, Iowa (Secondary Roads) And International Union of Operating Engineers, Local 234).

WHEREAS, the agreement was voted to be in effect until June 30, 2019 and

WHEREAS, the Clay County's fiscal year runs from July 1 thru June 30th; and

WHEREAS, the benefits outlined in Attachment B and the benefits in the Clay County Personnel Policy effective 9/1/17 have differences; and

WHEREAS, the differences would require an amendment to the Clay County Secondary Road budget; and

NOW THEREFORE, be it resolved by the Board of Supervisors that they will continue the benefits spelled out in the attachment for the Clay County Secondary Road staff, that were previously part of the collective bargaining group, thru June 30, 2019. On July 1, 2019, all employees will follow the Clay County Employee Handbook & Policy Manual (effective September 1, 2017, on file with the Clay County Auditor's Office). This delay in transition will allow the Clay County Auditor's Office, and the Clay County Secondary Roads Department time to adjust for the changes.

Ayes: Supervisors Skelton, Swanson, Matthews, and Anderson.

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Nays: None.

Approved this 20 day of November, 2018

CLAY COUNTY BOARD OF SUPERVISORS

/s/Barry Anderson - Chairperson

ATTEST:/s/**Marjorie A. Pitts – Clay County Auditor**

Motion by Skelton, seconded by Swanson to Review & Pass resolution #2018-20 for changes to resolution #2017-34 establishment of level “B” roads. Motion carried.

RESOLUTION FOR ESTABLISHMENT OF AREA SERVICE “B” ROADS

Clay County Resolution No. 2018-20

WHEREAS, Clay County desires to classify certain roads on the area service system in the County to provide for a minimal level of maintenance; and

WHEREAS, Clay County after consultation with the County Engineer, has the authority to specify certain roads within the County as Area Service “B” roads pursuant to Iowa Code Section 309.57; and

WHEREAS, the Clay County Board of Supervisors, after consulting with the Clay County Engineer, desire to designate various roads in Clay County on the Area Service “B” System to provide for a reduced level of maintenance in order to best utilize maintenance funds.

THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF CLAY COUNTY that this County does hereby establish the road described as an Area Service “B” road, with restricted access and a minimal level of maintenance. Snow will not be removed. See attached map.

270th Street From ¼ miles East of 190th Avenue to 200th Avenue.

275th Street From 160th Avenue to ½ mile East of 160th Avenue.

280th Street From 100th Avenue to 110th Avenue.
From 320th Avenue to 330th Avenue.

290th Street From 110th Avenue to 150th Avenue.
From 260th Avenue to 270th Avenue.
From ¼ mile East of 300 Avenue to 300 Avenue.

300th Street From 100th Avenue to 110th Avenue.
From 180th Avenue to 190th Avenue.

310th Street From 140th Avenue to 150th Avenue.
From Highway 71 to 240th Avenue.
From 290th Avenue to 300th Avenue.

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	From 310 th Avenue to Trumbull Lake.
320 th Street	From 270 th Avenue to 280 th Avenue. From ¼ miles East of 290 th Avenue to 300 th Avenue.
330 th Street	From 180 th Avenue to dead end.
340 th Street	From 140 th Avenue to dead end. From ¾ miles East of 100 th Avenue to 130 th Avenue.
350 th Street	From 315 th Avenue to 320 th Avenue.
360 th Street	From 130 th Avenue to 140 th Avenue .
370 th Street	From 270 th Avenue west to dead end. From 330 th Avenue to 340 th Avenue.
380 th Street	From 100 th Avenue to 110 th Avenue. From 160 th Avenue to 170 th Avenue. From 200 th Avenue to 210 th Avenue. From 240 th Avenue West 1 mile. From ½ miles East of 250 th Avenue to 260 th Avenue. From ½ miles East of 190 th Avenue to 200 th Avenue.
385 th Street	From ½ mile West of 280 th Avenue to ¾ mile West of 280 th Avenue.
390 th Street	From 300 th Avenue to 310 th Avenue. From 100 th Avenue to 110 th Avenue. From 120 th Avenue to 130 th Avenue. From 280 th Avenue to 290 th Avenue. From ½ mile East of 320 th Avenue to 330 th Avenue.
400 th Street	From ½ miles East of 310 th Avenue to 320 th Avenue. From 320 th Avenue to 330 th Avenue.
405 th Street	From ¾ mile West of 280 th Avenue to 280 th Avenue.
410 th Street	From 100 th Avenue to 110 th Avenue. From 180 th Avenue to 200 th Avenue. From ½ miles East of 260 th Avenue to dead end. From 300 th Avenue to 310 th Avenue.
420 th Street	From 110 th Avenue to 120 th Avenue. From Highway 71 to 225 th Avenue. From 240 th Avenue to 250 th Avenue. From 290 th Avenue to N14. From 120 th Avenue to 130 th Avenue.

From 310th Avenue to ½ miles East of 320th Avenue.

430th Street From 100th Avenue to 110th Avenue.
From 150th Avenue to 170th Avenue.
From 200th Avenue to 210th Avenue.
From Highway 71 to 225th Avenue.
From ¼ miles West of 150th Avenue to ¼ miles East of 130th Avenue.
From 170th Avenue to 180th Avenue.

450th Street From 110th Avenue to 150th Avenue.
From 160th Avenue to 170th Avenue.
From 190th Avenue to 200th Avenue.
From 280th Avenue to 290th Avenue.
From 300th Avenue to 310th Avenue.
From 330th Avenue to 340th Avenue.

460th Street From 180th Avenue to 190th Avenue.
From ½ mile East of 330th Avenue to 340th Avenue.
From 270th Avenue to 280th Avenue.
From 200th Avenue to 210th Avenue.
From 225th Avenue to 230th Avenue.

470th Street From ½ miles West of 320th Avenue to 340th Avenue.
From 230th Avenue to 240th Avenue.
From 120th Avenue to 140th Avenue.

480th Street From 180th Avenue to 200th Avenue.

490th Street From 150th Avenue to 160th Avenue.
From 170th Avenue to 190th Avenue.
From 120th Avenue to M27.

500th Street From 330th Avenue to ¼ miles West of 340th Avenue.
From 300th Avenue to 310th Avenue.

505th Street From 150th Avenue to ½ miles West of 160th Avenue.

510th Street From 220th Avenue to 230th Avenue.
From 290th Avenue to 300th Avenue.
From 100th Avenue to ¾ miles West of 110th Avenue.
From ½ miles East of 260th Avenue to 270th Avenue.

100th Avenue From 270th Street to 280th Street.
From 400th Street to 420th Street.
From Highway 10 to 510th Street.

105th Avenue From 480th Street to ¼ miles South of 480th Street.

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110 th Avenue	From Highway 18 to ¼ miles South of 300 th Street.
120 th Avenue	From 380 th Street to 360 th Street. From 290 th Street to 280 th Street. From ½ mile South of 410 th Street to 420 th Street. From 420 th Street to ½ miles North of 430 th Street. From 480 th Street to 490 th Street.
140 th Avenue	From 470 th Street to 430 th Street. From 420 th Street to 370 th Street. From 340 th Street to Highway 18.
150 th Avenue	From 330 th Street to South dead end.
160 th Avenue	From 410 th Street to 400 th Street. From 330 th Street to 345 th Street. From 370 th Street to 400 th Street.
170 th Avenue	From 430 th Street to 400 th Street. From 390 th Street to 380 th Street. From 360 th Street to 370 th Street.
180 th Avenue	From 400 th Street to 390 th Street. From 430 th Street to 440 th Street.
190 th Avenue	From Highway 18 South to dead end. From ¼ miles North of 340 th Street to North dead end.
200 th Avenue	From ½ miles North of 430 th Street to 420 th Street. From 420 th Street to 410 th Street. From 400 th Street to 370 th Street. From 280 th Street to 270 th Street. From 300 th Street to 310 th Street. From ¼ miles South of Highway 18 to M44.
240 th Avenue	From ½ miles South of 460 th Street to 470 th Street. From 300 th Street to 290 th Street. From 280 th Street to 270 th Street. From B63 to ¼ miles South of B63.
250 th Avenue	From 430 th Street to 440 th Street. From 400 th Street to 390 th Street. From 310 th Street to 320 th Street. From 410 th Street to 420 th Street. From 380 th Street to ¾ miles South of 380 th Street.

- 260th Avenue From 390th Street to 380th Street.
 From 330th Street to 340th Street.
 From 300th Street to 310th Street.
- 270th Avenue From 320th Street to 330th Street.
 From ½ miles South of Highway 18 to 370th Street.
 From 270th Street to 280th Street.
 North of 430th Street for 3/8 mile (North Horse Canyon Road).
- 280th Avenue From 505th Street to 1 mile North of 505th Street.
 From 480th Street to 450th Street.
 From B17 to ¼ miles South of B17.
- 290th Avenue From 280th Street to B17.
- 300th Avenue From 390th Street to 380th Street.
 From 290th Street to 280th Street.
 From 310th Street to 320th Street.
 From 300th Street to 310th Street.
- 320th Avenue From 510th Street to 490th Street.
 From 480th Street to 460th Street.
 From 400th Street to 390th Street.
 From 370th Street to Highway 18.
 From 280th Street to 270th Street.
 From 350th Street to ¾ miles North of Highway 18.
- 330th Avenue From 500th Street to 490th Street.
 From 370th Street to Highway 18.
 From 390th Street to 380th Street.
 From 390th Street to ½ miles North of 400th Street.
- 340th Avenue From 450th Street to 440th Street.
 From ½ miles South of 430th Street to 440th Street.

Ayes: Supervisors Matthews, Swanson, Skelton, Anderson.

Nays: None.

Resolution adopted this 20th day of November 2018 supersedes resolution #2017-34 dated November 08, 2017.

Clay County Board of Supervisors
 /s/Barry Anderson - Chairperson
 ATTEST:/s/Clay County Auditor – Marjorie A. Pitts

Motion by Matthews, seconded by Skelton to Review & Pass resolution #2018-21 for changes to resolution #2016-08 establishment of level "C" roads. Motion carried.

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**RESOLUTION FOR REDUCED LEVEL OF MAINTENANCE TO AREA SERVICE “C” ROAD
Clay County Resolution No. 2018-21**

WHEREAS, Clay County desires to classify certain roads on the area service system in the County to provide for a minimal level of maintenance and access by means of a gate or barrier; and

WHEREAS, the County, after consultation with the County Engineer, has the authority to specify certain roads within the County as Area Service “C” roads pursuant to Iowa Code Section 309.57; and

WHEREAS, the only persons who will have access rights to the roads shall be:

- (1) the owner, lessee, or person in lawful possession of any adjoining land,
- (2) The agent or employee of the owner, lessee or person in lawful possession of any adjoining land,
- (3) any peace officer,
- (4) any magistrate,
- (5) any public employee whose duty it is to supervise the use or perform maintenance of the road,
- (6) any agent or employee of any utility located upon the road.

WHEREAS, the minimal level of maintenance will be as follows:

1. Blading. Blading or dragging will not be performed on a regular basis.
2. Snow and Ice Removal. Snow and ice will not be removed, nor will the road surface be sanded or salted on a regular basis.
3. Signing. Except for load limit posting for bridges, signing shall not be continued or provided. ALL AREA SERVICE LEVEL C ROADS SHALL BE IDENTIFIED WITH A SIGN AT ALL POINTS OF ACCESS TO WARN THE PUBLIC OF THE LOWER LEVEL OF MAINTENANCE.
4. Weeds, Brush and Trees. Mowing or spraying weeds, cutting brush and tree removal will not be performed on a regular basis. Adequate sight distances will not be maintained.
5. Structures. Bridges and culverts may not be maintained to carry legal loads. Upon failure or loss, the replacement structure will be appropriate for the traffic thereon.
6. Road Surfacing. There will be no surfacing materials applied to Area Service System C Roads on a regular basis.
7. Shoulders. Shoulders will not be maintained on a regular basis.
8. Crown. A crown will not be maintained on a regular basis.
9. Repairs. There will be no road repair on a regular basis.
10. Uniform Width. Uniform width for the traveled portion of the road will not be maintained.
11. Inspections. Regular inspections will not be conducted.

THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF Clay COUNTY that this County does hereby establish the road described as an Area Service “C” road, with restricted access and a minimal level of maintenance. See Attached Map.

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385th Street From 1 ¼ mile West of 280th Avenue to 1 mile West of 280th Avenue

405th Street From ¾ mile West of 280th Avenue to West Dead End.

460th Street From 230th Avenue to 240th Avenue.

240th Avenue From 460th Street to ½ mile S. of 460th Street.

280th Avenue From M54 to 700 feet North of M54.

Ayes: Supervisors Matthews, Swanson, Skelton, and Anderson. Nays: None.

Resolution adopted this 20th day of November, 2018.

Clay County Board of Supervisors

/s/Barry Anderson - Board of Supervisors Chairperson

ATTEST:/s/Marjorie A. Pitts – Clay County Auditor

Engineer Rabenberg gave the Board a departmental update regarding recent utility permits issued. Discussion surrounding the Dickens bridge project financing agreement was also done. It was the consensus of the Board to approve the Secondary Roads department the Friday after Thanksgiving as a holiday.

Motion by Matthews, seconded by Skelton to approve the estimate of \$410.00 from Warren Meier Electric, 526 West 7th Street, Spencer, IA 51301 for Clay County’s Administration Building’s front sign lighting by the north steps. Estimate includes all labor and materials to fabricate alum cover for existing eight foot light and attach one four foot tile LED. If new wires need to be pulled from the inside to the fixtures there will be additional cost of \$150.00. Motion carried.

Motion by Swanson, seconded by Matthews to approve Certificate of Adjustment #2299 on receipt # 12746 for Alice Russenberger on a property located at 302 Meadow Street, Royal, IA for fiscal year 2017/2018 and payable 2018/2019. Adjustment made necessary due to late filing for Elderly Credit. Total to deduct \$186.00. Motion carried.

Sheriff Chris Raveling gave the Board a departmental update on levels of personnel and infrastructure concerns. Raveling also commented on the results of changing deputy and jailer work shifts that is doing well. The drug dog is also working well.

Supervisors discuss/share information from committees and boards they have attended. Supervisors Skelton and Swanson had no report. Supervisors Matthews updated on the ISAC CEO’s for Supervisors and the ISAC Board meeting. Supervisor Anderson reported on the Drug Court meeting, Iowa Corridor Professionals Luncheon, YES Center Board meeting

The Chairperson adjourned the meeting at 11.10 a.m. to convene at the next Auditor’s called meeting December 4, 2018 at 8:30 a.m.

/s/Marjorie A. Pitts, County Auditor

/s/ Barry Anderson, Chairperson

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