

Clay County Board of Supervisor's Minutes from Meeting #7 held on February 12, 2019

The Clay County Board of Supervisors met pursuant to adjournment February 12, 2019 at 8:30 a.m. in the boardroom with Chairperson Swanson presiding and with the following other members present: Supervisors Anderson, Hamrick, Skelton and Auditor Marjorie Pitts as clerk for the meeting. Absent: Matthews. Chairperson Swanson led the meeting in the Pledge of Allegiance.

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote: Ayes: Anderson, Hamrick, Skelton and Swanson. Nays: None. Abstentions: None. Absent: Matthews.

Motion by Hamrick, seconded by Anderson that the Board meeting agenda for February 12, 2019 be received and placed on file with the County Auditor as approved. Motion carried.

Motion by Anderson, seconded by Skelton that the minutes of the Board Meeting #5 held January 31, 2019 and Board Meeting #6 held February 5, 2019 are hereby approved as submitted. Motion carried.

Motion by Anderson, seconded by Skelton to adopt the following resolution: BE IT HEREBY RESOLVED by the Board of Supervisors approve expenditures and that the County Auditor be hereby authorized and directed to issue warrants, against the various settlement of such claims a allowed February 12, 2019. Ayes: Anderson, Hamrick, Skelton, Swanson. Absent: Matthews. Nays: None. Abstentions: None. Resolution adopted.

Publication List by Vendor

A & M Laundry	Uniforms	210.32
Advanced Systems	Copier Contract	179.98
Advanced Systems	Copier Contract	473.29
Airgas USA	Grounds Maintenance	903.40
All-American Publishing	Publication	269.00
Alliant Energy	Utilities	838.37
Alpha Wireless Comm	Radio Maintenance	966.72
Barry Anderson	Employee Travel Expenses	322.50
Animal Medical Center	K9 Medical	99.00
Arnold Motor Supply	Parts	183.35
Asher Motor Co	Parts	303.43
Axon Enterprise	Equipment	1007.42
Ayrshire Farmers Mutual	Telephone	154.30
Barco Municipal Products	Traffic & St Sign	774.41
Black Hills Energy	Natural & Lp Gas	4234.85
Boyer Trucks	Parts	914.50
Bud's Service	Lubricants	218.16
C & B Operations	Parts	1512.66
Canon Fin Services	Copier Contract	478.14
CenturyLink	Telephone	485.71
Certified Testing Serv	Engineering Supplies	342.00
Christian Bros Excavating	Engineering Services	2486.13
Cintas Corporation	Uniforms	60.00
Cintas Corp	Safety Supplies	24.94
City of Everly	Natural & Lp Gas	541.98
City of Royall	Water & Sewer	44.50
City of Spencer	Water & Sewer	20183.75

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City of Webb	Water & Sewer	97.50
Clay Co Fair & Event Center	Allocation	6927.16
Clay Co Sec Road Fund	Fuels	393.26
Audrey Coffman	Flex	145.60
Cooperative Energy Company	Fuels	17602.92
Crescent Electric Supply	Buildings	153.00
Crittenton Center	Group Foster Care	1119.60
Daily Reporter	Publication	291.39
De Linda Leu Reporting	Depositions	104.50
Diamond Vogel	Parts	112.93
Dickinson Co News	Miscellaneous	180.00
Drivers License Guide Company	Office Supplies	29.95
Emmet County Sheriff	Sheriff Fees	35.00
Equipment Blades	Parts	2821.60
Evertex	Telephone	692.42
FASTENAL	Buildings	628.29
Fire Proof Plus	Buildings	585.00
FleetPride	Parts	2462.81
Goal Kick Sporting Goods	Uniforms	65.25
H & N Chevrolet Buick	Maintenance	613.96
Todd Hamrick	Rent Payments	240.00
Hargens Court Reporting	Depositions	85.00
Henry M Adkins & Son	Printing	640.71
Ryan Hoffman	Mileage	7.00
IA Lakes Electric Coop	Utilities	130.00
IA Lakes Regional Water	Water & Sewer	526.88
IACCVSO	Registration	60.00
ICAP	Tort Liability Ins.	180.21
Innovative Monitoring Systems	Safety Supplies	149.50
Interstate Battery	Parts	368.80
ISAC	Registration	380.00
Jack's Uniforms & Equipment	Safety Supplies	47.29
Janitors Closet	Supplies	471.00
Jaycox Implement	Lubricants	87.32
Johnston Automotive	Parts	465.12
Jeremy Kelley	Rent Payments	400.00
Knight Protection	Buildings	500.00
Sheryl Lee	Employee Travel Expenses	6.58
Lexis Nexis	Subscription	889.96
Mar-Lin Business Supply	Office Supplies	298.30
Marcus News	Publication	1280.56
Matheson Tri-Gas	Grounds Maintenance	38.44
Burlin Matthews	Employee Travel Expenses	170.38
MaxYield Cooperative	Natural & Lp Gas	996.00
Tammy McKeever	Flex	104.00
Menards	Buildings	1006.21
MPH Industries	Radio & Related Equip.	2019.00
Kathryn Murphy	Employee Travel Expenses	36.40
National Pen Company	Miscellaneous	353.90
Nielsens Tire & Appliance	Tires & Tubes	210.93
North Central Int'l	Parts	815.22
Office Depot	Office Supplies	159.70
Otis Elevator Co	Buildings	2640.00
Pesticide Bureau - IDALS	Certification	30.00
PoliceOne	Educational	495.00

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Premier Communications	Telephone	641.72
Rage Inc	Custodial Supplies	81.34
Christopher Raveling	Safety Supplies	30.08
Monica Rehnstrom	Employee Travel Expenses	10.34
Cheryl Riley	Flex	44.08
Royal Telephone Co	Telephone	1046.37
Secretary of State	Office Supplies	30.00
Secure Shred Solutions	Shredding	48.00
Darla Sheasley	Flex	56.00
SilverStone Group	Reporting	3250.00
Lynnette Soden	Flex	123.82
Solutions	Data Processing	14078.34
SOS Technologies	Safety Supplies	75.95
Spencer Auto Parts	Lubricants	3977.28
Spencer Family Care	Medical & Health Services	625.00
Spencer Hospital	Medical & Health Services	4342.54
SMU	Utilitiies	12518.20
Spencer Office Supplies	Office Supplies	825.28
Sta-Mel Enterprises	Cover Aggregate/Sand/Mate	8925.00
Star Energy	Fuels	3558.11
State Steel Supply Co.	Parts	579.00
Sunset Law Enforcement	Safety Supplies	1537.39
Syn-Tech Systems	Buildings	182.25
Tatum Cuttell	Protection/Security Serv.	70.00
Kristin Teel Official Court	Depositions	157.50
Terril Telephone Coop	Telephone	8.04
Eric Tigges	Reimbursement	65.10
Town & Country Disposal	Sanitation	203.30
Two Jakes, LLC	Rent Payments	440.00
US Cellular	Telephone	701.44
U S Postmaster	Postage	220.00
Verizon	Telephone	702.71
Warner Funeral Home	Burial Services	1800.00
Warren Meier Electric	Buildings	1145.00
Wells Fargo Vendor Fin Serv	Motor Vehicle	577.12
Windstream	Telephone	41.69
Woodbury County Auditor	Buildings - Rental	1046.63
Zalaznik Custom Carpentry	Construction	13394.32
Ziegler Inc	Parts	8002.53
Grand Total		174725.83

Motion by Skelton, seconded by Hamrick to approve drainage expenditure from Drainage District #37, dated February 12, 2019 totaling \$1,775.50 for mileage and travel expenses to attend continued hearing for repairs and improvement payable to Hudson Law Firm, PO Box 210, Pocahontas, IA 50574. Motion carried.

It was moved by Skelton, seconded by Anderson to authorize the chairperson to sign the letter of support to IDALS for the INREC proposal and adopt the following resolution:

Resolution 2019-08

IDALS Water Quality Project Planning Opportunity

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Resolution Approving the Clay County Board of Supervisors Joining with the Boards of Other Counties to Support an Application for State Grant Funds to be Used to Create a Data Base of Actionable Water Quality Improvement Projects in Drainage Districts in the County Consistent with the Edge-of-Field Practices of the Iowa Nutrient Reduction Strategy

WHEREAS the State of Iowa has adopted the Iowa Nutrient Reduction Strategy (the Strategy) to provide a framework of effective conservation practices to guide, support and expand voluntary efforts toward materially reducing the delivery of excess nutrients and other pollutants to waters of the state and to other waters.

WHEREAS the State of Iowa has made available long-term funding supporting the construction of edge-of-field water quality practices recommended in the Strategy.

WHEREAS the Iowa Department of Agriculture and Land Stewardship (IDALS) has solicited proposals to locate, conceptually design and provide viable projects to be entered into a database of tentatively actionable projects eligible for future funding by the IDALS, and WHEREAS joint effort proposals from entities with proven abilities to deliver the desired projects will be favored.

WHEREAS the Board of Supervisors (the Board) supports the means and goals of the Iowa Nutrient Reduction Strategy to reduce total nitrogen and total phosphorus loadings to the Gulf of Mexico from rural and urban lands in Iowa without government mandate.

WHEREAS the Board desires to support landowners in Clay County's drainage districts in the establishment, construction and maintenance of projects which create edge-of-field practices supported by the Strategy and which often involve multiple landowners.

WHEREAS drainage districts are authorized to construct improvements that trap sediment and other pollutants and which protect lands in the district and may protect the interests of the landowners to continue to farm said lands in a practicable and cost-effective manner; and WHEREAS the Board may appoint engineers to conduct studies and prepare plans for the construction of such improvements for consideration by the drainage district's landowners.

IT IS HEREBY RESOLVED

- that the Board joins with the boards of other counties to support the Proposal of the Iowa Nutrient Research and Education Council, Iowa State University and Bolton & Menk, Inc. (the Project Team) in response to an IDALS Request for Proposals for offered funding to locate, design and submit to the IDALS for future funding consideration, many eligible actionable water quality projects in and/or for drainage districts in the county.
- that if the Proposal is accepted and funded the Board will authorize the Project Team to review the records of the drainage districts, to conduct surveys in the districts and to complete the conceptual design of projects to be submitted for future funding to the IDALS.
- that if the Proposal is accepted and funded the Board will join with the other participating counties to establish a leadership committee to advise and assist the Project Team, to educate and inform landowners in participating counties about the Strategy and this local

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effort in support thereof, and to actively support the Project Team in participating in meetings with landowners in drainage districts toward securing tentative commitments for eligible water quality projects which will be presented to the IDALS as tentatively actionable projects for future consideration of funding assistance.

- That the water quality projects contemplated to be developed in the many drainage districts in the participating counties under the Proposal will, if constructed, improve water quality locally, achieve material reductions in nutrient loads to surface waters and complement and enhance existing efforts of the Iowa Nutrient Reduction Strategy.

The above and foregoing resolution was adopted by the Board of Supervisors of Clay County, Iowa, this 12th day of February 2019 and the vote thereon being as follows:

AYES: Supervisors Skelton, Anderson, Hamrick, and Swanson. NAYES: None. Absent: Matthews. Resolution adopted.

/s/Randy Swanson, Chairperson Clay County Board of Supervisors
ATTEST: /s/Marjorie A. Pitts, County Auditor

The Board conducted a discussion on a request to provide a contribution to Spencer Community Theatre resulting in a motion by Supervisor Anderson, seconded by Supervisor Hamrick to allocate \$1500.00 to the Spencer Community Theatre from the Local Option Sales and Service Tax fund. Motion carried.

9:00 a.m. The Northwest Iowa Care Connections Disability Services Coordinator Kim Wilson gave the Board a review of the MHDS Regional FY2018 Annual Report. As a member county, the Clay County Board of Supervisors is provided annual information regarding the work of Northwest Iowa Care Connections Mental Health and Disability Services (MHDS) Region as reported to the Department of Human Services December 1, 2018.

9:30 a.m. Jack Reed-INS Consultant

Motion by Anderson, seconded by Skelton to approve and authorize the Chairperson to sign the Iowa Negotiation Services, LLC contract service agreement between Iowa Negotiation Services, LLC and Clay County, Iowa. INCS will monitor and evaluate the County's employee handbook, adjust, update, reformat and rewrite it for the annual fee of \$5,400.00, or billed quarterly in payments of \$1,350.00 beginning July 1, 2019. Motion carried.

9:50 a.m. Sheriff Raveling spoke with the Board regarding the situation of fees being currently charged to probationary individuals for periodical AV checks being stopped and possibly being refunded to the probation individuals. Raveling also gave an update on the progress of the law enforcement certification testing to provide eligible candidates for a position as a Clay County Deputy Sheriff. The interview process will begin February 22, 2019.

10:00 County Engineer William Rabenberg

Motion by Hamrick, seconded by Anderson to approve and authorize the Chairperson to sign the Maintenance Agreement with City of Greenville. Motion carried.

Motion by Skelton, seconded by Anderson to approve the quote for low corrugated metal pipe for driveways and culvers offered by Contech, 1112 SE Lorenz Dr, Ankeny, IA in the amount of \$57,366.90. Motion carried.

Engineer Rabenberg had no utility permit requests to report. Rabenberg also discussed requests by residents to change the Dead Horse Canyon Road (270th Ave) from a Level B Road to a Level C gated road.

No civil division departmental update from the Assistant County Attorney Barry Sackett.

Motion by Anderson, seconded by Hamrick to approve estimate of \$373.00 from Warren Meier Electric, 526 West 7th Street, Spencer, IA 51301 to install a time switch on the glycol pump in the Clay County Administration Building. Estimate includes all labor and materials. Motion carried.

Motion by Skelton, seconded by Anderson to approve estimates totaling \$12,035.50 from the following vendors to construct an enclosed staircase on the northeast side of the Governmental Services Center (GSC) building to create safe access to the roof top.

Warren Meier Electric, 526 West 7 th Street, Spencer, IA 51301	\$ 290.00
Midwestern Mechanical, Inc., 3905 4 th Avenue West, Spencer, IA 51301	\$ 3,806.00
Griffin Construction, LLC, 911 East 10 th Street, Spencer, IA 51301	\$ 7,480.00
Coffman's Locksmith Shop, 98 Dam Road, Arnolds Park, IA 51331	<u>\$ 459.50</u>
Total	\$12,035.50

Motion carried.

Supervisors discuss/share information from committees and boards they have attended. Supervisor Skelton updated the Board on the IDALS meeting and the local Farm Bureau meeting. Supervisor Anderson reported on the NWIACC Board meeting, the IDDA Board meeting, the DCAT meeting, and the IDALS meeting. Supervisor Hamrick updated on the County Safety meeting, the IDALS meeting. Supervisor Swanson reported on the Board of Health meeting and the CCCVB meeting.

The Chairperson adjourned the meeting at 10:59 a.m. to convene at the next Auditor's called meeting February 14, 2019 at 10:45 a.m.

/s/Marjorie A. Pitts, County Auditor

/s/Randy Swanson, Chairperson