

Clay County Board of Supervisors Minutes from Meeting 9 held on February 26, 2019

The Clay County Board of Supervisors met pursuant to adjournment February 26, 2019 at 8:30 a.m. in the boardroom with Chairperson Swanson presiding and with the following other members present: Supervisors Anderson, Hamrick, Matthews, Skelton, Assistant County Attorney Barry Sackett, and Auditor Marjorie Pitts as clerk for the meeting. Chairperson Swanson led the meeting in the Pledge of Allegiance.

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote: Ayes: Anderson, Hamrick, Matthews, Skelton and Swanson. Nays: None. Abstentions: None.

Motion by Hamrick, seconded by Matthews that the Board meeting agenda for February 26, 2019 be received and placed on file with the County Auditor as approved. Motion carried.

Motion by Skelton, seconded by Anderson that the minutes of the Board Meeting #7 held February 12, 2019 and Board Meeting #8 held February 14, 2019 are hereby approved as submitted. Motion carried.

Motion by Anderson, seconded by Skelton to adopt the following resolution: BE IT HEREBY RESOLVED by the Board of Supervisors approve expenditures and that the County Auditor be hereby authorized and directed to issue warrants, against the various settlement of such claims a allowed February 26, 2019. Ayes: Anderson, Hamrick, Matthews, Skelton, Swanson. Nays: None. Abstentions: None. Resolution adopted.

Publication List by Vendor

A-1 Portables	Sanitation & Disposal Ser	66.00
Advanced Systems	Copier Contract	238.73
Advanced Systems	Copier Contracts	678.09
Alliant Energy	Utilities	220.71
Arnold Motor Supply	Parts	11.39
Ann Baschke	Employee Travel Expenses	119.84
Robert Bera	Flex	135.03
Black Hills Energy	Natural & Lp Gas	2255.86
Bomgaars	Shop Equipment	911.23
Bound Tree Medical	Safety Supplies	40.71
Kristi Busse	Day Care Charges	898.96
CenturyLink	Telephone	18.78
Cintas Corporation #947	Uniforms	40.00
Cintas Corp	Safety Supplies	81.79
City Directory	Office Supplies	904.00
City of Spencer	Contract Carriers	7765.00
City of Webb	Water & Sewer	97.50
Clay Co Emerg Mgt	Allocation	7400.67
Clay Co Flex Plan	Allocation	5000.00
Clay County Homes	Rent Payments	260.00
Casey Climer	Flex	160.00
Copper Cottage	Buildings	80.00
Custom Welding & Repair	Parts	863.41
Daily Reporter	Publications	1235.67
DAS-IA Dept Admn Services	Service Fee	50.00

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Diamond Mowers	Parts	5481.35
Diamond Vogel	Parts	91.30
Dist III IACCB	Dues & Memberships	200.00
Fareway Stores	Food & Provisions	26.97
FASTENAL	Hardware	1743.06
Galen's Pro-Mow	Parts	172.06
Galls	Uniform	389.39
Deanne Garland	Education	250.00
Marc Gustafson	Flex	80.13
Kevin Handke	Education	250.00
Hargens Court Reporting	Depositions	593.00
Hartley Sentinel	Publication	1272.92
Hodgin's Manufacturing	Construction	19.00
Holiday Inn	Employee Travel Expenses	940.80
Holmes Lock & Safe	Buildings	55.00
Hy-Vee	Food & Provisions	4685.08
Hydraulic Solutions	Parts	1833.49
IA Concrete Paving Assn	Employee Travel Expenses	780.00
IA Lakes Electric Coop	Utilities	1019.00
IA Lakes Regional Water	Water & Sewer	63.49
ICAP	Tort Liability Ins.	192.21
IDEMIA	Data Processing	163.00
Interstate Battery	Parts	463.80
IOWWA	Dues & Memberships	65.00
J.R. Jim Howe Septic Tank	Buildings	250.00
J&T Rentals	Buildings	1500.00
Janitors Closet	Custodial Supplies	99.99
Jeremy Jensen	Flex	91.91
Kirkham Michael & Assoc	Engineering Services	12429.70
Roger Kruse	Mileage	25.20
Marcia Larson	Mileage	18.20
Joshua Long	Day Care Charges	772.00
Lube-Tech & Partners	Lubricants	4068.96
Kevin Maassen	Employee Travel Expenses	115.63
Mac Tools	Tools	211.00
Mar-Lin Business Supply	Office Supplies	5.40
Mastercard	Employee Travel Expenses	517.85
Janel Maurer	Mileage	7.70
Menards	Buildings	433.54
Mid Country Machinery	Parts	875.97
Midwest Fence & Gate Company	Buildings	346.16
Miller Plumbing & Heating	Buildings	176.85
Northwest Glass Co	Buildings	85.00
Marjorie Pitts	Employee Travel Expenses	241.29
Pocahontas Healthcare FDN	Education	195.00
Presto X Company	Buildings	181.00
Rage Inc	Custodial Supplies	130.84
Annette Riley	Reimbursement	29.35
Alice Roghair	Mileage	4.90
Glenn Rouse	Other Premiums	83.54
Safelite AutoGlass	Parts	725.25
ShearForce Equipment	Construction	14350.00
Shred-It USA	Sanitation & Disposal Ser	61.00
Michael Skonhovd	Employee Travel Expenses	5.98
Solutions	Data Processing	10463.60

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Speed Printers	Office Supplies	419.33
Spencer Hospital	Medical & Health Services	17581.25
Spencer Office Supplies	Office Supplies	901.92
Sta-Mel Enterprises	Cover Aggregate/Sand/Mate	16131.50
State Steel Supply	Parts	173.50
Kristin Teel Official Court	Depositions	236.50
Thrifty White Stores	Supplies	541.01
Darrel Tonderum	Fuels	98.10
Verizon	Telephone	318.57
VISA	Fuels	3452.67
Alex Waagmeester	Witness Fee	10.00
Walmart Community/SYNCB	Recreational Supplies	29.70
Warren Meier Electric	Buildings	830.00
Kevin White	Mileage	9.80
Woodward Youth Corporation	Shelter Care	2192.55
Grand Total		141792.63

Motion by Matthews, seconded by Hamrick to adopt the following resolution: BE IT HEREBY RESOLVED by the Board of Supervisors approve drainage expenditures and that the County Auditor be hereby authorized and directed to issue warrants, against the various settlement of such claims a allowed February 26, 2019. Ayes: Anderson, Hamrick, Matthews, Skelton, Swanson. Nays: None. Abstentions: None. Resolution adopted.

Hudson Law Firm, PO Box 210, Pocahontas, IA 50574

D.D. # 37 Tele Confs for Appeal & Appeal Bond \$ 547.25 Stamped

Bolton & Menk, Inc., PO Box 310394, Des Moines, IA 50331

D.D. # 2 Mitigation Wetland, Permit \$ 707.00 Stamped

Bolton & Menk, Inc., 1960 Premier Drive, Mankato, MN 56001

D.D. # 80 Construction Services \$ 3,986.50 Stamped

D.D. # 37 Survey, Study, Anne & Reclass/Wetland \$11,728.50 Stamped

Abel Drainage & Excavating, Inc., 2380 440th Street, Greenville, IA 51343

D.D. #12 Tile Repair \$ 265.10

D.D. #52 Locate & Repair broken tile \$ 544.50

Total Drainage Claims \$17,778.85

It was moved by Anderson, seconded by Matthews, to adopt the following resolution:

RESOLUTION NO. #2019-09

WHEREAS, the Clay County Board of Supervisors requires assistance in preparing the Clay County Budget pursuant to Iowa Code Section 331.434.

WHEREAS, the Clay County Board of Supervisors have determined Marjorie Pitts, the currently elected Clay County Auditor, has the requisite expertise and experience to assist them with preparation of the Clay County Budget pursuant to Iowa Code Section 331.434.

WHEREAS, the Clay County Board of Supervisors have determined \$3,000.00 would adequately compensate Marjorie Pitts for work preparing the budget.

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WHEREAS, Marjorie Pitts desires to assist the Board of Supervisors in preparing the Clay County Budget pursuant to Iowa Code Section 331.434 in return for compensation of \$3,000.00.

THEREFORE, be it resolved by the Clay County Board of Supervisors designate their duties to prepare and adopt a budget pursuant to Iowa Code Chapter 331.434 to Marjorie Pitts for the fiscal year 2020 budget year beginning July 1, 2019. An amount of \$3,000.00 shall be allocated to Marjorie Pitts upon certification of the budget to the Iowa Department of Management.

The above and foregoing resolution was adopted by the Board of Supervisors of Clay County, Iowa, this 26th day of March 2019 and the vote thereon being as follows:

Ayes: Anderson, Matthews, Hamrick, Skelton, and Swanson. Nays: None. Abstentions: None.

/s/Randy Swanson, Chairperson, Clay County Board of Supervisors

ATTEST: /s/Marjorie A. Pitts, County Auditor

9:00 a.m. William Rabenberg – County Engineer

Motion by Skelton, seconded by Hamrick to set letting date of March 26, 2019 @ 9:45 a.m. for M50 Concrete Culvert Work (240th Ave.-E. Beltway), Project Number LFM-2019C-1--7X-21. Motion carried.

Approve Maintenance Agreements for the City of Gillett Grove and the City of Everly and authorize the Chairperson to sign the agreements. No Action Taken.

Engineer Rabenberg reported on the summary of comments received from the public regarding the option of changing 270th Avenue to a level C road maintenance. All comments received were in opposition to changing the road maintenance level.

9:25 a.m. Assistant County Attorney Barry Sackett gave the Board a departmental update from the civil division of the County Attorney's office.

9:45 a.m. Arvin Druvenga – Winther-Stave & Assoc - Fund Year 2018 Audit Report

Winther-Stave & Associates, represented by Arvin Druvenga, CPA and Kari Ehlers, Senior Accountant gave the Board a presentation and audit report of the fiscal year ending June 30, 2018. A copy of the audit report is available for review in the County Auditor's office and on the Auditor of State's website at <http://auditor.iowa.gov/reports/reports.htm>.

10:10 a.m. Sheriff Chris Raveling gave the Board a departmental update regarding new deputy personnel interviews and recent heating issues at the jail and office facility. Raveling also discussed hiring a peace officer to serve as a court law enforcement officer during court days at the Courthouse. Raveling thought his current FY19 budget could withstand the increase wage expense. Consensus of the Board was to allow the reserve officer if Sheriff Raveling could find the dollars his budget.

Motion by Anderson, seconded by Hamrick to certify the January 22, 2019 Special Ward 1 Council Member Election costs of \$1,688.81 to be invoiced to the City of Spencer. Motion carried.

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Motion by Matthews, seconded by Anderson to accept the recommendation by the Clay County Assessor of new and disallowed family farm credit claims filed prior to November 1, 2018 pursuant to Iowa Code Section 425A.4. Motion carried.

10:30 a.m. Tammy McKeever – Zoning, Envir Health, Safety Dept and EMS Director

Motion by Hamrick, seconded by Skelton to accept with regret the resignation of Marilyn White from the Clay County Planning & Zoning Commission and thank her for her many years of service to Clay County. Motion carried.

Director McKeever also updated the Board on the employee handbook requiring driver license checks of employees annually, the meeting with IDNR on February 27th regarding the Clay County Flood Plain plan, the March 16 EMS Banquet and Chili Cookoff to be held at Oneota Park, and that Emmet County will be the fiscal agent for the Health Care Care Coalition. McKeever also informed the Board that the IMWCA Safety mode factor has dropped which will mean a reduction in our Workers Compensation Insurance premiums.

10:50 a.m. Custodial Maintenance personnel Mike Determan and Jeremy Jensen spoke with the Board regarding the Jail facility HVAC system. After much discussion, the Board suggested that the firm of Set Point and Woodman Controls be contacted and request a visit to evaluate the situation.

Supervisors discuss/share information from committees and boards they have attended.

Supervisor Anderson reported on the Compass Pointe Board meeting, YES Center Board meeting, Eggs & Issues, the IGHCP Insurance Board meeting, and a conference call with our Regional MH DSCs. Supervisor Swanson updated on the NWIA Regional Housing Board meeting. Supervisor Matthews reported on a meeting Dan Skelton and himself had with Lee Schoenewe regarding mediation on D.D. #37. Matthews also updated on a meeting of Partners in Spencer that he has asked Supervisor Swanson to be the county's member. Supervisor Matthews also attending the Ag Outlook conference, the RIDES Board meeting, and the Season's Board meeting. Supervisor Hamrick reported on the NWIAPDC meeting.

The Chairperson adjourned the meeting at 11:45 a.m. to convene at the next Auditor's called meeting March 12, 2019 at 8:30 a.m.

/s/Marjorie A. Pitts, County Auditor

/s/Randy Swanson, Chairperson