

Clay County Board of Supervisor's Minutes from Meeting 19 held on June 18, 2019

The Clay County Board of Supervisors met pursuant to adjournment June 18, 2019 at 8:30 a.m. in the boardroom with Chairperson Swanson presiding and with the following other members present: Supervisors Anderson, Matthews, Skelton, Assistant County Attorney Barry Sackett, and Auditor Marjorie Pitts as clerk for the meeting. Absent: Hamrick. Chairperson Swanson led the meeting in the Pledge of Allegiance.

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote: Ayes: Anderson, Matthews, Skelton and Swanson. Nays: None. Abstentions: None. Absent: Hamrick.

Motion by Matthews, seconded by that the Board meeting agenda for June 18, 2019 be received and placed on file with the County Auditor as approved. Motion carried.

Motion by Skelton, seconded by Matthews that the minutes of the Board Meeting #18 held June 4, 2019 are hereby approved as submitted. Motion carried.

Motion by Anderson, seconded by to adopt the following resolution: BE IT HEREBY RESOLVED by the Board of Supervisors approve expenditures and that the County Auditor be hereby authorized and directed to issue warrants, against the various settlement of such claims a allowed June 18, 2019. Ayes: Anderson, Matthews, Skelton, Swanson. Absent: Hamrick. Nays: None. Abstentions: None. Resolution adopted.

Publication List by Vendor

A & M Laundry	Parts	231.38
A-1 Portables	Other	56.00
Advanced Systems	Copier Contract	324.81
Airgas USA	Grounds Maintenance	108.34
Alliant Energy	Utlities	359.68
Alpha Wireless Comm	Radio Equipment	1991.75
Barry Anderson	Employee Travel Expenses	747.92
Arctic Ice Company	Concessions	73.00
Armstrong Teams	Concessions	833.21
Asher Motor Co	Motor Vehicle	8000.00
Ayrshire Farmers Mutual	Telephone	308.60
Black Hills Energy	Natural & Lp Gas	2137.90
Blacktop Service Company	Engineering Services	1753.60
Bound Tree Medical	Safety Supplies	324.93
Bradley Brunk	Safety Supplies	100.00
Bud's Service	Lubricants	759.38
Kristi Busse	Flex	913.96
C & B Operations	Parts	192.04
Campus Cleaners & Launderers	Custodial Supplies	223.95
Canon Fin Services	Copier Contract	478.14
CenturyLink	Telephone	13313.67
Jim Christensen	Zoning Board & Bd of Adj.	124.80
Cintas Corporation	Uniforms	40.00
Cintas Corp	Safety Supplies	47.02
City of Everly	Natural & Lp Gas	145.75
City of Spencer	Allocation	70840.56
Clarinda Academy	Detention	1119.60

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Clay Co Clerk of Court	Legal Services	8.02
Clay Co Emerg Mgt Agency	Allocation	7400.67
Clay Co Sec Road Fund	Fuels	1216.46
Clay County Homes	Rent Payments	260.00
U S Postal Service	Postage	150.00
Cooperative Energy Company	Parts	35409.18
Crysteel Manufacturing	Parts	466.86
Daily Reporter	Publications	1647.54
Denco Highway Construction	Supplies	2235.06
Michael Determan	Flex	504.00
Elderbridge	Allocation	2894.25
Eric's Repeater Service	Buildings	1015.00
Raymond Essick	Flex	997.88
Evertex	Telephone	1335.00
Fareway Stores	Recreational Supplies	100.32
FASTENAL	Buildings	80.21
Larry Flaharty	Zoning Board & Bd of Adj.	59.60
FleetPride	Parts	709.27
Foundation Analytical Lab	Well Testing	95.30
Eli Franker	Zoning Board & Bd of Adj.	47.00
Galen's Pro-Mow	Buildings	187.32
General Traffic Control	Construction & Maint.	265.00
Bill Gerdeman	Zoning Board & Bd of Adj.	87.30
Jami Grady	Flex	300.00
Graham Tire Co	Tires & Tubes	1135.96
Jerry Groenewold	Mileage	76.30
H & N Chevrolet Buick	Tires & Tubes	389.83
Hartley Sentinal	Board Proceedings	530.97
Thomas Herrig	Safety Supplies	50.00
Will Horsley	Uniforms	369.97
IA County Atty's Assn	Educational	70.00
IA Lakes Community College	Parts	1001.82
IA Lakes Electric Coop	Electric Light & Power	105.00
IA Lakes Regional Water	Water & Sewer	526.88
IA Law Enforcement Academy	Educational	400.00
Iowa Plains Signing	Safety Supplies	189.00
ICAP IA Communities Assurance	Equipment Insurance	1760.63
IA Municipalities Workers Comp	Workmens' Comp. Ins.	20138.00
Innovative Monitoring Systems	Safety Supplies	201.50
Institute IA Certified Assr II	Educational	1605.00
Iowa Dept of Revenue	Educational	60.76
ISAC	Educational	2364.00
ISCTA	Dues & Memberships	250.00
J&T Rentals	Buildings - Rental	1500.00
Jacobsen Home Corp	Rent Payments	1040.00
Janitors Closet	Custodial Supplies	252.86
Travis Johnson	Employee Travel Expenses	565.59
Clinton Jones	Zoning Board & Bd of Adj.	60.00
Justice Fire & Safety	Buildings	1645.00
David Kaus	Zoning Board & Bd of Adj.	60.00
Jeremy Kelley	Rent Payments	400.00
Kirkham Michael & Assoc	Engineering Services	4480.45
Robert Kluender	Safety Supplies	100.00
Kodak Alaris	Scanner Maintenance	1509.00
Jayne Kroger	Employee Travel Expenses	261.36

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Keith Kruse	Zoning Board & Bd of Adj.	83.10
Sheryl Lee	Employee Travel Expenses	11.85
Lexis Nexis	Subscription	889.96
LOSST Rev Bond Sinking Fund	Allocation	8540.17
Kevin Maassen	Flex	98.31
Maintainer Corp	Parts	183.74
Mar-Lin Business Supply	Office Supplies	21.52
Marcus News	Board Proceedings	818.00
Martin's Flag Co	Buildings	1388.20
Lois McCarty	Zoning Board & Bd of Adj.	36.10
Menards	Buildings	131.16
David Mertens	Well Closure	500.00
Dana Metcalf	Zoning Board & Bd of Adj.	59.60
Kathryn Murphy	Employee Travel Expenses	37.92
National Pen Company	Miscellaneous	417.34
Neofunds	Postage & Mailing	2000.00
Nielsens Tire & Appliance	Parts	75.99
NW IA Youth Emergency Serv Ctr	Detention	6421.50
O'Brien County Sheriff	Sheriff Fees	45.00
Performance Car & Truck Acc	Parts	432.25
Robert Peters	Safety Supplies	50.00
Pheasants Forever Native Seed	Other	1722.00
Pitney Bowes	Postage & Mailing	152.34
Marjorie Pitts	Flex	437.55
Plumbing & Heating Wholesale	Engineering Services	461.26
Premier Communications	Telephone	65.60
Presto X Company	Buildings	525.00
Quill	Office Supplies	159.95
Racom Corporation	Radio	7252.08
Ricoh USA	Copier Contract	105.00
Roofing Technologies	Buildings	2700.00
Glenn Rouse	Flex	83.54
Royal Telephone	Telephone	1056.37
Ruthven Rocks	Construction	1708.88
Aaron Rutter	Safety Supplies	45.84
Darrel Santage	Flex	108.03
Frances Schiro	Zoning Board & Bd of Adj.	44.20
Schoeneman Bros	Construction	940.60
Scott County Sheriff	Sheriff Fees	35.80
Secretary of State	Voter Registration Service	2304.90
Secure Shred Solutions	Shredding	48.00
Setpoint Mechanical Services	Buildings	1994.00
Darla Sheasley	Employee Travel Expenses	1592.72
Shred-It USA	Shredding	61.00
David Simington	Zoning Board & Bd of Adj.	51.20
Michael Skonhovd	Flex	475.00
Rita Smith	Zoning Board & Bd of Adj.	36.80
Solutions	Data Processing Serv.	93139.99
Rhonda Sorenson	Flex	20.00
Spencer Auto Parts	Parts	1015.20
Spencer Family Care	Safety Testing	25.00
Spencer Fire & Rescue	Educational	1669.00
Spencer Hospital	Medical & Health Services	17730.57
SMU	Utilities	7589.24
Spencer Office Supplies	Office Supplies	117.61

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SS Collision & Cycle Works	Parts	325.00
Staples	Office Supplies	96.85
Star Energy	Fuels	4702.07
State Hygienic Laboratory	Well Testing	360.00
The Cartridge Connection	Office Supplies	359.90
Mark Thompson	Safety Supplies	87.14
Casey Timmer	Flex	300.00
Town & Country Disposal	Sanitation & Disposal	487.45
Unity Point Clinic	Medical & Health Services	126.00
Upper DesMoines O E O	Allocation	6525.00
U S Postmaster	Postage & Mailing	176.00
Megan Van Schepen	Flex	98.38
Verizon	Telephone	184.54
Walmart	Recreational Supplies	598.92
Warner Funeral Home	Burial Services	1800.00
Warren Meier Electric	Buildings	2360.00
Sheila Weeks	Employee Travel Expenses	689.04
Wells Fargo	Motor Vehicle	577.12
Kimberly Wilson	Flex	600.00
Woodbury County Sheriff	Sheriff Fees	38.00
David Wyatt	Zoning Board & Bd of Adj.	31.20
Zalaznik Equipment Corp	Parts	80.00
Ziegler	Parts	4222.38
Loree Zwemke	Flex	130.38
911 Custom	Safety & Supplies	255.00
Grand Total		399247.46

Motion by Anderson, seconded by Skelton to adopt the following resolution: BE IT HEREBY RESOLVED by the Board of Supervisors to approve DRAINAGE expenditures and that the County Auditor be hereby authorized and directed to issue warrants, against the various settlement of such claims as allowed June 18, 2019. County Auditor is directed to issue stamped warrants from drainage districts which currently have insufficient funds. Ayes: Anderson, Matthews, Skelton, Swanson. Absent: Hamrick. Nays: None. Abstentions: None. Resolution adopted.

Bolton & Menk Inc., PO Box 310394, Des Moines, IA 50331		
DD #2 Mitigation Wetland, Permint Compliance		\$ 2,208.50 Stamped
Bolton & Menk, Inc., 1960 Premier Drive, Mankato, MN 56001		
DD #80 Construction Eng Services ,Annex & Classification		\$ 5,746.00 Stamped
DD #37 Final Plans, Specs & Bid Letting, Court Consult & Prep		\$48,718.50 Stamped
Iowa Drainage District Assoc, PO Box 509, Humbolt, IA 50548		
County Dues		\$ 4,140.00
Hudson Law Firm, PO Box 210, Pocahontas, IA 50574		
DD #80-Travel Expense & Time for Annexation & Reclass hearing		\$ 675.50 Stamped
DD #37-Tele Conf for Methodology		\$ 206.25 Stamped
The Daily Reporter, PO box 197, Spencer, IA 51301		
DD #80-Notice o fAnnexation Hearing		\$ 1,613.17,Stamped
Koenig Portable Toilets, PO Box 1312, Spencer, IA 51301		
DD #69 Jet Roadside Tile		\$ 262.50
Total Drainage Warrants:		\$ 63,570.42

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Motion by Matthews, seconded by Anderson to approve drainage expenditures from Joint Drainage District #61 CDE, dated June 17, 2019 totaling \$707.58; \$649.70 for public notice letters to Emmet County Auditor's office, 609 1st Avenue N,-Suite 6, Estherville, IA 51334 and \$57.88 for public notice mailing (Palo Alto County) to Emmetsburg Publishing Co, 122 Broadway Suite B, PO Box 73, Emmetsburg, IA 50536. County Auditor is instructed to send the billing to Dickinson County for payment after approval. Motion carried.

Motion by Matthews, seconded by Skelton to authorize the Chairperson to sign the Management and Services Agreement Addendum for Public Health Programs between the Clay County Board of Health, the Clay County Board of Supervisors, and Spencer Hospital, a city hospital organized under Iowa law. Pursuant to an agreement between the parties dated August 1, 1984, Public Health has been subcontracted to Spencer Hospital on behalf of the Board of Health and Clay County. The parties agree that continuation of the Hospital providing management and services to the Programs is the most efficient and effective means of providing public health services to the public, and desire to update the arrangement between the parties. The following payment schedule through which the Supervisors will reimburse Spencer Hospital for management and operations fees for the initial term of this agreement.

- 1 For the period July 1, 2019 through June 30, 2020: The Supervisors shall pay Spencer Hospital up to \$230,000 through monthly payments of \$19,166.66 for management and operation fees that are not covered through program revenues, grants and other traditional funding sources.
- 2 For the period July 1, 2020 through June 30, 2021: The Supervisors shall pay Spencer Hospital up to \$230,000 through monthly payments of \$19,166.66 for management and operation fees that are not covered through program revenues, grants and other traditional funding sources.
- 3 For the period July 1, 2021 through June 30, 2022: The Supervisors shall pay Spencer Hospital up to \$230,000 through monthly payments of \$19,166.66 for management and operation fees that are not covered through program revenues, grants and other traditional funding sources.

At the conclusion of each fiscal year a review of actual program revenues and expenses will be conducted to ensure the Supervisors have not paid funds in excess of the amount needed to cover management and operations fees. Any excess payments will be refunded to the Supervisors by the Hospital. Motion carried.

It was moved by Matthews, seconded by Skelton to adopt the following resolution:

RESOLUTION NO. #2019-19

WHEREAS, it is desired to make appropriations for each of the different county officers and departments for the fiscal year beginning July 1, 2019 in accordance with Section 331.434, Subsection 6, Code of Iowa.

NOW, THEREFORE, be it resolved by the Board of Supervisors of Clay County, Iowa, as follows:

SECTION 1. The amounts itemized by department or office on the attached schedule are hereby appropriated from the resources of county funds to the department or office listed in the first column on the same line of the attached schedule.

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SECTION 2. Subject to the provisions of other county procedures and regulations and applicable state law, the appropriations authorized under Section 1. The amounts itemized by department or office on the attached schedule are hereby appropriated from the resources of funds to the department or office listed in the first column on the same line of the attached schedule. Subject to the provisions of other county procedures and regulations, and applicable state law, the appropriations authorized under Section 1 shall constitute authorization for the department or officer listed to make expenditures or incur obligations effective July 1, 2019.

SECTION 3. In accordance with Section 331.437, Code of Iowa, no department or officer shall expend or contract to expend any money or incur any liability or enter into any contract which by its terms involves the expenditure of money for any purpose in excess of the amounts appropriated pursuant to this resolution.

SECTION 4. If at any time during the 2019-2020 budget year the auditor shall ascertain that the available resources of county funds for that year will be less than the total appropriations, the board shall immediately be informed and recommend appropriate corrective action.

SECTION 5. The auditor shall establish separate accounts for the appropriations authorized in Section 1, each of which account shall indicated that amount of the appropriations, the amounts charged thereto, and the unencumbered balance. The auditor shall report the status to such accounts to the applicable departments and officers monthly, during the budget year.

SECTION 6. All appropriations authorized pursuant to this resolution lapse at the close of business June 30, 2020.

Board of Supervisors	\$ 304,531.
Auditor	\$ 307,135.
Treasurer	\$ 373,526.
County Attorney	\$ 550,111.
Sheriff	\$2,648,760.
Clerk of Court	\$ 67,250.
Recorder	\$ 235,069.
Assessor	\$ 443,791.
Zoning / Sanitarian / Safety	\$ 173,702.
Human Services	\$ 39,100.
Elections	\$ 251,107.
Pioneer Cemetery	\$ 6,000.
Secondary Roads	\$7,716,606.
Veterans Affairs	\$ 102,372.
Conservation Board	\$1,149,020.
Board of Health	\$ 325,000.
Weed Commission	\$ 3,550.
Social Services	\$ 64,836.
Medical Examiner	\$ 22,800.
Data Processing / I.T.	\$ 291,780.
G.I.S.	\$ 104,864.
Buildings & Grounds	\$ 684,688.
Emergency Medical Services	\$ 130,800.
Mental Health	\$ 299,555.
Emergency Management	\$ 120,407.
Joint E911 Service Board	\$ 279,800.

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Non Departmental	\$2,050,140.
TOTAL EXPENDITURE APPROPRIATIONS for type 1&3 Funds	\$21,804,743.
TOTAL TRANSFERS	<u>\$ 3,057,787.</u>
TOTAL APPORPRIATIONS for type 1&3 Funds	\$18,746,956.

The above and foregoing resolution was adopted by the Board of Supervisors of Clay County, Iowa, this 18th day of June 2019 and the vote thereon being as follows:

AYES: Supervisors Anderson, Matthews, Skelton, Swanson. NAYES: None. ABSENT: Supervisor Hamrick. ABSTENTIONS: None.

/s/Randy Swanson, Chairperson, Clay County Board of Supervisors
 ATTEST: /s/Marjorie A. Pitts, County Auditor

It was moved by Anderson, seconded by Skelton to adopt the following resolution:

RESOLUTION NO. #2019-20

**A RESOLUTION OF THE COUNTY BOARD OF SUPERVISORS OF CLAY COUNTY, IOWA,
 APPROVING THE FUNDING FOR ECONOMIC DEVELOPMENT PURPOSES
 FOR FISCAL YEAR 2020**

WHEREAS, the County understands that economic development is a public purpose for which the county may provide grants, loans, guarantees, and other financial assistance to or for the benefit of private persons; and

WHEREAS, the County supports the efforts of the following entities and amounts:

Arts on Grand	\$ 3,000
Clay County Regional Event Center	\$ 40,000
Clay County Fair Assn	\$ 35,000
Clay County Convention & Visitors Bureau	\$ 30,000
IA Lakes Corridor Development	\$ 25,000
Parker Historical Society	\$ 15,000
Peterson Heritage	\$ 2,000
Retired & Senior Volunteer Program (RSVP)	\$ 1,133
RIDES	\$ 15,000
Spencer Area Activity Center	\$ 11,500
Upper Des Moines Outreach	\$ 23,100
Western Iowa Tourism	\$ 500
Volunteer Network of Clay County	\$ 1,000
Discovery House	\$ 1,000
Grand Avenue Community Outreach	\$ 1,000
NW IA Public Safety Training Center	\$ 25,000
NW IA Regional Housing Trust	\$ 8,000
Spencer Community Theater	\$ 1,500
Clay County Revolving Loan	\$ 120,000

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and have determined that a public purpose will be accomplished by dispensing funds according to Iowa Code Chapter 15A.1(2); and

NOW, THEREFORE, BE IT RESOLVED by the County Board of Supervisors of Clay County, Iowa; that the County will fund an amount totaling \$358,733 for the 2020 fiscal year.

The above and foregoing resolution was adopted by the Board of Supervisors of Clay County, Iowa, this 18th day of June 2019 and the vote thereon being as follows:

AYES: Supervisors Anderson, Matthews, Skelton, Swanson. NAYES: None. ABSENT: Supervisor Hamrick. ABSTENTIONS: None.

/s/Randy Swanson, Chairperson, Clay County Board of Supervisors
ATTEST: /s/Marjorie A. Pitts, County Auditor

Motion by Anderson, seconded by Matthews to approve the re-appointment of Christopher Lee Raveling, 4315 110th Avenue, Peterson, IA to the Clay County Veterans Affairs Commission for a three-year term ending June 30, 2022. Motion carried.

9:00 a.m. William Rabenberg – County Engineer

Motion by Skelton, seconded by Anderson to accept Clay County Secondary Roads wages for FY2019-2020. Motion carried.

Motion by Anderson, seconded by Matthews to approve final pay estimate for Bridge Deck Patching work on the following bridges: EB 10-2, AB 27-2, and HB 22-2, & Authorize the Chairperson to sign the final pay estimate. Motion carried.

Motion by Matthews, seconded by Skelton to approve and sign plans for Bridge Replacement DB25-1 (FHWA # 11781) on 310th Street over Stony Creek. Motion carried.

Motion by Skelton, seconded by Anderson to approve and sign plans for Bridge Replacement MB26-1 (FHWA # 116460) on 430th Street over Willow Creek. Motion carried.

Engineer Rabenberg gave a utility update on the Iowa Lakes Rural Water (ILRW) permit, Toft Electric permit, and Iowa Lakes Electric Coop permit and talked about his meeting with FEMA this morning involving 10 sites.

The Chairperson recessed the regular board meeting at 9:24 a.m. to convene as trustees for Joint (Clay & Palo Alto Counties) Drainage District #52 meeting.

9:15 a.m. Clay Joint Drainage District #52 Meeting

The Clay County Board of Supervisor's convened as Trustees of Joint (Clay & Palo Alto Counties) Drainage District #52 at 9:24 a.m. Members present: Supervisor's Anderson, Matthews, Skelton, Swanson, Assistance County Attorney, Barry Sackett and County Auditor, Marjorie Pitts. Absent: Supervisor Hamrick.

Motion by Matthews, seconded by Skelton to appoint Supervisor Swanson as Chairperson and appoint Marjorie Pitts, County Auditor as Secretary for this meeting. Motion carried.

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The Joint Board of Supervisors of Palo Alto and Clay Counties hereby prepare to levy an assessment on the above-named drainage district.

Motion by Palo Alto County Supervisor, Linus Solberg, seconded by Clay County Supervisor Barry Anderson that the following Resolution be adopted:

WHEREAS, there are now outstanding warrants and claims against Joint Drainage District #52 and there being insufficient fund to solvent said account of said drainage district.

BE IT THEREFORE RESOLVED, by the Joint Board of Supervisors of Palo Alto and Clay Counties, Iowa, that there is hereby levied \$12,610.04 or 100% (Palo Alto County \$5,144.19 & Clay County \$7,465.85) against all lands, tracts, real estate, highways, and railroads in Joint Drainage District #52.

BE IT FURTHER RESOLVED, that said assessments be so levied and when so extended in accordance with original apportionment or current classification, and when so extended shall be collected with the current property taxes due September 30, 2019.

All members of the Joint Board voted "Aye. Motion carried, and resolution duly adopted according to the last date of the participating board's signatures.

The above and foregoing resolution was adopted by the All members of the Joint Board this 18th day of June.

/s/Chairperson, Craig Merrill, Palo Alto Board of Supervisors.

ATTEST: /s/Carmen Moser, Dickinson County Auditor

/s/Randy Swanson, Chairperson, Clay County Board of Supervisors

ATTEST: /s/Marjorie A. Pitts, County Auditor

The Chairperson adjourned the Joint Drainage District #52 at 9:28 a.m.

The Chairperson reconvened the regular board meeting at 9:28 a.m.

9:30 a.m. LeAnn Black – County Treasurer – Approve Resolution 2019-22 to determine depositories of public funds belonging to Clay County & execute amounts which may be deposited without further approval.

It was moved by Skelton, seconded by Anderson, to adopt the following resolution:

RESOLUTION NO. #2019-21

Determine the depositories of public funds belonging to Clay County, Iowa and execute the amount which may be deposited without further approval.

BE IT RESOLVED, that the Clay County Treasurer will utilize the services of the following depositories for the deposit of public funds belonging to Clay County, Iowa, or coming into its

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possession, pursuant to a duly executed amount which may be thus deposited without further approval of this Board and the Treasurer of State is as listed:

Name of Depository	Location	Maximum Deposit Under this Resolution
Farmers Trust & Savings Bank	Spencer, IA	\$17,000,000.00
State Bank	Spencer, IA	\$ 100,000.00
Farmers Saving Bank	Fostoria, IA	\$ 100,000.00
Home State Bank	Royal, IA	\$ 4,000,000.00
Community State Bank	Spencer & Webb, IA	\$ 100,000.00
Northwest Bank	Spencer, IA	\$ 2,000,000.00

BE IT RESOLVED, that the following officers are hereby authorized and directed to execute said Agreement, to execute and deliver signature authorization cards to depository concurrently therewith, and to execute all drafts, checks and other documents and correspondence regarding any accounts of Clay County, Iowa at established depositories:

LeAnn Black	TREASURER	TERM EXPIRES 12/31/22
Casey Climer	DEPUTY	TERM EXPIRES 12/31/22
Christina (Tina) Carter	DEPUTY	TERM EXPIRES 12/31/22

BE IT RESOLVED, that the officers described above are hereby authorized and directed to take such action and execute such documents and agreements as may be necessary to secure the repayment of the deposits of public funds authorized hereunder, including to, but not limited to: Security Agreements, Bailment Agreements, Notices, and any documents or instruments supplemental or incidental thereto.

BE IT RESOLVED, that the auditor forward a certified copy of this resolution to Depository, and other parties which may request it for purposes of effectuating the deposit of public funds authorized hereunder or any security therefore, together with a certificate attesting to the names and signatures of the present incumbents to the offices described above; and the auditor further certify to Depository or other parties from time to time the signature of any successor in office of any of the present incumbents.

The above and foregoing resolution was adopted by the Board of Supervisors of Clay County, Iowa this 18th day of June 2019 and supersedes Resolution 2019-02 which was approved on January 2, 2019, and the vote there on being as follows:

Ayes: Anderson, Matthews, Skelton, and Swanson. Nays: None Abstentions: None. Absent: Hamrick. Resolution adopted.

/s/Randy Swanson, Chairperson, Clay County Board of Supervisors
 ATTEST: /s/Marjorie A. Pitts, County Auditor

Assistant County Attorney Barry Sackett gave the Board a departmental update from the civil division of the County Attorney’s office and discussed the Iowa Lakes Corridor Diversity Class that he had attended.

Motion by Anderson, seconded by Matthews to approve the updates to the Clay County Voting System Security Policy relating to law changes and personnel changes effective for all elections held in Clay County upon acceptance. Motion carried.

No Board action taken to approve a new county seal.

Motion by Matthews, seconded by Skelton to authorize the Chairperson to sign the Plan Document and Summary Plan Description for the Clay County Major Medical Plan effective July 1, 2019. The Plan provides major medical coverage to eligible employees and their dependents through a combination of insurance provided by the insurer selected by the Company (“Insurer”) and partial self-funding. Motion carried.

Motion by Anderson, seconded by Skelton to accept the letter from Northwest Iowa Planning & Development Council to extend the current lease for office space located at 217 West 5th Street to run twelve (12) consecutive months starting July 1, 2019 with detail on file at the auditor’s office. Motion carried.

Motion by Skelton, seconded by Matthews to set and authorize the Chairperson to sign the county’s payroll wage schedules as submitted for departmental wages and salaries for fiscal year 2020 and placed on file with the County Auditor as approved. Motion carried.

Supervisors discuss/share information from committees and boards they have attended.

Supervisor Matthews gave information regarding the Clay County Revolving Loan Advisory Board meeting, Conservation board meeting, Ag & Rural Affairs and the NACO conference call. Supervisors Anderson talked about the NACO Leadership Conference that he attended in Washington DC. Supervisor Skelton visited Drainage District #80, the bike trail ribbon cutting, and Iowa Corn Growers tour of Maurer Works. Supervisor Swanson talked about the Flagfest Pancake breakfast, Clay County Visitor’s Bureau meeting, the Jobs Trust meeting and the Clay County Public Health board meeting.

The Chairperson adjourned the meeting at 10:52 a.m. to convene at the next Auditor’s called meeting June 25, 2019 at 8:30 a.m.

/s/Randy Swanson, Chairperson, Clay County Board of Supervisors

ATTEST: /s/Marjorie A. Pitts, County Auditor