

Clay County Board of Supervisor's Minutes from Meeting 20 held on June 25, 2019

The Clay County Board of Supervisors met pursuant to adjournment June 25, 2019 at 8:30 a.m. in the boardroom with Chairperson Swanson presiding and with the following other members present: Supervisors Anderson, Hamrick, Matthews, and Auditor Marjorie Pitts as clerk for the meeting. Chairperson Swanson led the meeting in the Pledge of Allegiance.

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote: Ayes: Supervisors Anderson, Hamrick, Matthews, and Swanson. Nays: None. Abstentions: None. Absent: Supervisor Skelton.

Motion by Hamrick, seconded by Matthews that the Board meeting agenda for June 25, 2019 be received and placed on file with the County Auditor as approved. Motion carried.

Motion by Anderson, seconded by Matthews that the minutes of the Board Meeting #19 held June 18, 2019 are hereby approved as submitted. Motion carried.

Motion by Matthews, seconded by Hamrick to adopt the following resolution: BE IT HEREBY RESOLVED by the Board of Supervisors approve expenditures and that the County Auditor be hereby authorized and directed to issue warrants, against the various settlement of such claims allowed June 25, 2019. Ayes: Anderson, Hamrick, Matthews, Swanson. Nays: None. Abstentions: None. Resolution adopted.

Publication List by Vendor

Advanced Systems	Copier Contract	362.62
Advanced Systems	Copier Contract	294.20
Alpha Wireless Comm	Radio & Related Equip.	21635.00
Barry Anderson	Flex	278.60
Arctic Ice Company	Concessions	43.00
Asher Motor Co	Parts	91.00
Brianne Blom	Recreational Supplies	652.89
Bomgaars	Chemicals & Gasses-Herb.	1418.55
Bound Tree Medical	Safety Supplies	123.99
Campus Cleaners & Launderers	Custodial Supplies	79.84
CenturyLink	Telephone	439.40
Christian Home Association	Group Foster Care	738.42
City of Spencer	Comm Center	29937.84
Clay Co Sec Road Fund	Fuels	89.87
Coast to Coast Solutions	Recreational Supplies	315.71
Community Housing Initiatives	Rent Payments	480.00
Crescent Electric Supply	Buildings	2.28
Daily Reporter	Board Proceedings	181.75
Dallas Co Sheriff	Sheriff Fees	52.04
Raymond Essick	Flex	1002.12
FASTENAL	Buildings	264.16
Foundation Analytical Lab	Safety Supplies	47.65
GRACESOFT	Data Processing	297.00
Billy Gunnerson	Safety Supplies	50.00
H & N Chevrolet Buick	Motor Vehicle	27483.00
Hy-Vee	Inmate Meals	8772.17
Iowa Lakes Community College	Buildings - Rental	3114.90
IA Lakes Electric Coop	Electric Light & Power	1720.00

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I & S Group	Buildings	39000.00
Janitors Closet	Custodial Supplies	250.70
Jaycox Implement	Parts	330.00
Jennifer Jensen	Custodial	515.00
Jeremy Jensen	Flex	18.10
Mail Services	Postage	605.46
Mar-Lin Business Supply	Office Supplies	30.42
Mastercard	Custodial Supplies	699.14
MaxYield Cooperative	Fertilizer & Seed	224.73
McCarty Enterprises	Consulting	100.00
Menards	Custodial Supplies	607.92
Midwest Technology Services	Office Equip	75.00
NEHA Region 4 Conference	Educational	150.00
Northwest Iowa Sprinkler	Buildings	504.62
NW IA Planning & Devlpmnt Comm	Service Fees	100.00
NWIACC	Co Disb to MHDS Fiscal Ag	78837.00
Office Depot	Office Supplies	96.85
Oolman Funeral Home	Medical & Health Services	740.00
Palo Alto County Sheriff	Sheriff Fees	42.76
Pearson Tractor Repair	Parts	70.00
Performance Car & Truck Acc	Parts	39.99
Presto X Company	Buildings	187.00
Proforma	Office Supplies	324.81
Glenn Rouse	Safety Supplies	150.00
Secretary of State	Office Supplies	30.00
Lynnette Soden	Employee Travel	14.40
Solutions	Hardware	91928.89
Spencer Family Care	Medical & Health Services	1000.00
Spencer Fire & Rescue	Educational	1687.26
Spencer Hospital	Educational	1199.28
SMU	Telephone	8.96
Spencer Office Supplies	Data Processing Supplies	2164.04
Staples	Office Supplies	99.71
Brandon Steuben	Flex	1200.00
Mark Thompson	Flex	200.00
Eric Tigges	Flex	130.00
U S Postmaster	Postage & Mailing	61.00
Van Diest Supply Co	Chemicals & Gasses-Herb.	2304.20
Vanguard Appraisals	Data Processing Serv.	2500.00
Verizon	Telephone	318.33
VISA	Employee Travel Expenses	1846.75
Warner Funeral Home	Medical & Health Services	705.00
Grand Total		331065.32

Motion by Anderson, seconded by Hamrick to adopt the following resolution: BE IT HEREBY RESOLVED by the Board of Supervisors to approve DRAINAGE expenditures and that the County Auditor is hereby authorized and directed to issue warrants, against the various settlement of such claims as allowed June 25, 2019. The County Auditor is directed to issue stamped warrants from drainage districts which currently have insufficient funds. Ayes: Anderson, Matthews, Hamrick and Swanson. Nays: None Abstentions: None.

Clay County Secondary Roads, 300 West 4th Street, Spencer, IA 51301

DD#7 Material for Griffin tile repair \$ 69.50

JB Excavating , PO Box 1482, Spencer, IA 51301

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DD#7 East Beltway tile repairs	\$ 150.00
DD#48 Tile repairs north of Vander Hags	\$ 150.00
Daily Reporter, PO Box 197, Spencer, IA 51301	
Jt DD #52 Apportionment Reprint	<u>\$ 255.56 Stamped</u>
Total Drainage Warrants:	\$ 625.06

Resolution adopted.

Motion by Anderson, seconded by Hamrick to authorize the Chairperson to sign the NW Iowa Mental Health Advocate Amended 28 E. The 28 E for the NW IA Mental Health Advocate has been amended to add Sioux, Plymouth, and Lyon Counties effective July 1, 2019. Motion carried.

The Board reviewed the vehicle business expense proposals for a Clay County employee serving as NW IA Care Connections Regional CEO and incurring business expenses resulting from travel for the Region. After discussion the Board consensus was to direct the NWIACC CEO to rent a vehicle on a daily basis.

9:45 a.m. It was moved by Supervisor Matthews, seconded by Supervisor Hamrick to adopt the following resolution:

RESOLUTION NO. #2019-22

Appoint Criminal Administrative Assistant for Sheriff

BE IT RESOLVED, that Danielle L Julius be appointed Criminal Administrative Assistant for the County Sheriff effective June 25, 2019.

The above and foregoing resolution was adopted by the Board of Supervisors of Clay County, Iowa, this 25th day of June, 2019 and the vote thereon being as follows:

AYES: Anderson, Hamrick, Matthews, Swanson.

NAYES: None.

Resolution adopted.

/s/Randy Swanson, Chairperson, Clay County Board of Supervisors

ATTEST: /s/Marjorie A. Pitts, County Auditor

Sheriff Raveling gave the Board a departmental update.

10:00 a.m. The Board met with Spencer Insurance Services Broker Libby Stricker to discuss the fiscal year 2020 Iowa Communities Assurance Pool (ICAP), Iowa Municipal Workers Compensation Association (IMWCA), and Emergency Management Agency policy premiums. The coverage with various departments had been reviewed and compared with last year's renewal. The schedules show an increase in value of over \$1.5 million. This increase is due to many various changes throughout the year including vehicle and equipment changes and increased building limits. This year's ICAP renewal premium is \$169,892. There is a credit voucher to be applied in the premium amount of \$16,579.24 bringing the net premium to \$153,312. In comparison with last year, the premium decreased \$2,800.00. The County's Workers' compensation policy (IMWCA) premium for

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fiscal year 2020 will be substantially decreased while the expected payroll increased over \$251,000.00. The IMWCA premium decreased from \$84,390 to \$80,541 due to the continued improvement of the Experience Modification Factor now at .81. This premium is shared between Secondary Roads and the County General Supplemental funds at a ratio of 55% Secondary Roads and 45% General Supplemental. A 25% deposit of \$20,135.25 due July 1, 2019 will be followed by seven (7) payments of \$8,629.39. The Emergency Management Agency policy premium for fiscal year 2020 will be a net \$1,915.49 which includes the Member Distribution voucher subtraction of \$332.51. The net Emergency Management Agency premium decreased \$174.79 over fiscal year 2019. The Board opted to waive the options of increasing the coverage limits for both Clay County and the Emergency Management Agency.

No Board action taken to approve quotes for the concrete pavement work on 320th Street at the intersection with US71.

Motion by Matthews, seconded by Anderson to set letting date of July 18, 2019 at 1:00 p.m. for Project LFM-CO21(6719)--7X-21 North Y Paving Project on 320th Street (East side of US 18 and US 71 Intersection). Motion carried.

Motion by Matthews, seconded by Hamrick to approve Transfer #393 of \$1,370,955.00 from Rural Basic Fund to the Secondary Roads Fund. Motion carried.

The Board directed the Auditor to submit the fiscal year 2019 Library Allocation to the City of Dickens after discussion of the active status of the library. The Board requested a letter be sent to the Clay County Library Association asking for a revised agreement regarding the status and allocation to the City of Dickens Library.

Motion by Matthews, second by Anderson to increase the hourly rate of pay to Clay County Township Trustees and Clerks to \$10.00 per hour effective July 1, 2019. Motion carried.

No Board action taken to set the date and time for an informational meeting of landowners and trustees of the Drainage District #37 to be Tuesday, July 30, 2019 at 11 a.m.

Supervisors discuss/share information from committees and boards they have attended. Supervisor Anderson reported on the Drainage District #61 meeting and the YES Center Board meeting. Supervisor Swanson reported on the NW IA Regional Housing Board meeting.

The Chairperson adjourned the meeting at 10:29 a.m. to convene at the next Auditor's called meeting July 2, 2019 at 9:00 a.m.

/s/Marjorie A. Pitts, County Auditor

/s/Randy Swanson, Chairperson

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