

Clay County Board of Supervisor's Minutes from Meeting 24 held on July 23, 2019

The Clay County Board of Supervisors met pursuant to adjournment July 23, 2019 at 8:30 a.m. in the boardroom with Chairperson Swanson presiding and with the following other members present: Supervisors Anderson, Hamrick, Skelton, Assistant County Attorney Barry Sackett, and Auditor Marjorie Pitts as clerk for the meeting. Absent: Matthews. Chairperson Swanson led the meeting in the Pledge of Allegiance.

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote: Ayes: Anderson, Hamrick, Skelton and Swanson. Nays: None. Abstentions: None. Absent: Matthews.

Motion by Hamrick, seconded by Skelton that the Board meeting agenda for July 23, 2019 be received and placed on file with the County Auditor as approved with a change in motion of date that is moved from October 1 to the November 5 meeting due to City/School election and addition of scheduling the first and 2nd tier canvasses for the November 5, 2019 City/School Election. Motion carried.

Motion by Anderson, seconded by Hamrick that the minutes of the Board Meeting #22 held July 9, 2019 and Board Meeting #23 held July 18, 2019 are hereby approved as submitted. Motion carried.

Motion by Skelton, seconded by Anderson to adopt the following resolution: BE IT HEREBY RESOLVED by the Board of Supervisors approve expenditures and that the County Auditor be hereby authorized and directed to issue warrants, against the various settlement of such claims a allowed July 23, 2019. Ayes: Anderson, Hamrick, Skelton, Swanson. Nays: None. Abstentions: None. Absent: Matthews. Resolution adopted.

Publication List by Vendor

A-1 Portables	Other	55.00
Advanced Network Professionals	Backup	100.00
Advanced Systems	Copier Contract	269.76
Advanced Systems	Copier Contract	379.43
Alpha Wireless Comm	Radio Equipment	1631.96
Barry Anderson	Employee Travel Expenses	1949.74
Atlas Stamp & Seal Co	Office Supplies	23.50
Black Hills Energy	Natural & Lp Gas	1304.78
Bud's Service	Lubricants	339.04
Campus Cleaners & Launderers	Custodial Supplies	79.84
Canadian Pacific Railway	Engineering Services	8573.18
Canon Fin Services	Copier Contract	314.43
Heidi Chapman	Flex	125.00
Christian Home Association	Group Foster Care	381.12
Christians Sheet Mtl	Buildings	80.00
Cintas Corporation	Uniform	20.00
Cintas Corp	Safety Supplies	28.81
City of Spencer	Contract Carriers	7765.00
Clarinda Academy	Detention	793.05
Clay Co Emerg Mgt Agency	Allocation	7914.58
Clay County Homes	Rent Payments	260.00
Audrey Coffman	Employee Travel Expenses	125.87
Daily Reporter	Board Proceedings	682.50

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Department of Treasury	Emp Grp Health Ins-Co Con	220.50
Doug Duncan	Hardware	1480.00
Employee Benefit Systems	Emp Grp Health Ins-Co Con	108.90
ESRI	Data Processing	35000.00
Graham Tire Co	Tires & Tubes	25.00
Greer Law Office	Rent Payments	220.00
Marc Gustafson	Flex	100.00
H & N Chevrolet Buick	Lubricants	877.30
HD Supply Facilities	Custodial Supplies	90.05
HEAT Tactical Team	Dues & Memberships	2260.85
Hy-Vee	Food & Provisions	91.87
IA Dept Natural Resources	Well Permit	25.00
IA Lakes Electric Coop	Electric Light & Power	3382.00
IA Law Enforcement Academy	Education	50.00
IA Workforce Development	Unemployment Compensation	4285.57
ICAP IA Communities Assurance	Tort Liability Ins.	155228.25
Innovative Monitoring Systems	Safety Supplies	26.00
IPAC	Voter Registration Service	3853.97
ISAC	Voting Equipment	8600.00
ISAC	Employee Travel Expenses	7068.60
J&T Rentals	Buildings - Rental	1500.00
Jackson County Sheriff	Sheriff Fees	130.00
Janitors Closet	Custodial Supplies	371.26
KAPCO Postal Pack & Ship	Postage & Mailing	10.22
Sheryl Lee	Employee Travel Expenses	14.07
Mail Services	Postage & Mailing	589.92
MaxYield Cooperative	Chemicals & Gasses-Herb.	285.27
McDonald Supply	Buildings	67.53
Menards	Custodial Supplies	172.22
Neofunds	Postage & Mailing	2000.00
No Limits Outdoors	Other	524.95
Northland Securities	Disclosure Report	435.00
NW IA Planning & Devlpmnt	Dues	1750.00
NW IA Youth Emergency Serv	Shelter Care	1686.50
O'Brien County Sheriff	Sheriff Fees	48.00
Pictometry International Corp	Aerials	27939.00
Marjorie Pitts	Employee Travel Expenses	254.80
Presto X Company	Buildings	48.00
William Rabenberg	Employee Travel Expenses	138.60
Racom Corporation	Radio Equipment	14094.97
Shred-It USA	Sanitation & Disposal	61.00
Matthew Smith	Employee Travel Expenses	22.18
Solutions	Data Processing	9117.18
SMU	Telephone	643.44
Spencer Office Supplies	Office Supplies	889.51
Star Energy	Fuels	4092.97
State Hygienic Laboratory	Well Testing	405.00
Randy Swanson	Employee Travel Expenses	171.40
The Schneider Corporation	Data Processing	9300.00
Treas - State of Iowa	Sales Tax	631.00
Verizon	Telephone	229.52
Walmart Community	Supplies	542.15
Warren Meier Electric	Buildings	459.00
Danika Welsch	Employee Travel Expenses	170.80
Western IA Tourism Region	Allocation	500.00

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Woodbury County Sheriff
Grand Total

Sheriff Fees

45.00
335530.91

Motion by Anderson, seconded by Hamrick to approve drainage expenditures from SW Joint Drainage District #61 CDE, Branch 61 dated June 19, 2019, of \$614.50 for labor on the ditch payable to Dickinson County Secondary Roads Department, 1802 Hill Avenue, Spirit Lake, Iowa 51360 and Ron Eick Farms, PO Box 163, 108 W Main Street, Terril, Iowa 51364 of \$80.00 for tile separation. County Auditor is instructed to send the billings to Dickinson County for payment after approval. Motion carried.

Motion by Skelton, seconded by Anderson to adopt the following resolution: BE IT HEREBY RESOLVED by the Board of Supervisors to approve DRAINAGE expenditures and that the County Auditor is hereby authorized and directed to issue warrants, against the various settlement of such claims as allowed July 23, 2019. The County Auditor is directed to issue stamped warrants from drainage districts which currently have insufficient funds. Ayes: Supervisors Anderson, Skelton, Hamrick, and Swanson. Nays: None. Abstentions: None. Absent: Matthews.

Koenig Portable Toilets, PO Box 1312, Spencer, IA 51301

D.D. #65 Jet field tile \$ 125.00

Bolton & Menk, Inc., 1960 Premier Drive, Mankato, MN 56001

D.D. #37 Final Plans, Specs & Bid Letting-Contract \$ 8,086.00 Stamped

D.D. #80 Construction Eng Services thru Completion \$ 4,309.00 Stamped

Bolton & Menk, Inc., PO Box 310394, Des Moines, IA 50331

D.D. #2 Mitigation Wetland, Permit Compliance \$ 801.00 Stamped

Total Drainage Warrants: \$ 13,321.00

Resolution adopted.

No Board action taken to authorize the Chairperson to sign the revised Management and Services Agreement Addendum amendment for Public Health Programs between the Clay County Board of Health, the Clay County Board of Supervisors, and Spencer Hospital.

Motion by Skelton, seconded by Hamrick to set the regular November 5, 2019 Board of Supervisor's meeting for Wednesday, November 6, 2019 at 8:30 a.m. in the board room of the Clay County Administration Building, 300 West 4th Street, Spencer, Iowa due to City/School Election. Motion carried.

Motion by Anderson, seconded by Hamrick to set the canvasses of the November 5, 2019 City/School Election for the first tier to Wednesday, November 13, 2019 at 9:00 a.m. and for the second tier to Tuesday, November 19, 2019 at 10:00 a.m., in the boardroom of the Clay County Administration Building, 300 West 4th Street, Spencer, Iowa 51301. Motion carried.

It was moved by Skelton, seconded by Anderson to adopt the following resolution:

RESOLUTION NO. #2019-24

A RESOLUTION TO APPROVE A NEW COUNTY SEAL

Clay County Board of Supervisors

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WHEREAS, Recently enacted Iowa Code Chapter 331.301(8) which leads to Iowa Code Chapter §331.552(4) and details what shall appear in the official county seal in the State of Iowa

WHEREAS, The Clay County Board of Supervisors has reviewed compliant designs and selected the seal depicted on attached Exhibit "A"

THEREFORE, BE IT RESOLVED that Clay County does hereby declare the seal represented in Exhibit "A" attached hereto become the Official County Seal and shall be utilized pursuant to Iowa Code Chapter §331.301(8) and §331.552(4) and further amended if required by enforcement or legislative change.

The above and foregoing resolution was adopted by the Board of Supervisors of Clay County, Iowa, this 23rd day of July, 2019 and the vote thereon being as follows:

AYES: Supervisors Skelton, Anderson, Hamrick, and Swanson.

NAYES: None.

ABSENT: Supervisor Matthews.

/s/Randy Swanson, Chairperson Clay County Board of Supervisors

ATTEST: /s/Marjorie A. Pitts, County Auditor

Motion by Anderson, seconded by Hamrick to accept and authorize the Board chairperson to sign the Employee Payroll Request from the Sheriff's Office for Kelly Snyder for part time status at an hourly rate of \$20.00 starting July 1, 2019. Kelly will be providing court room security on as needed base. He will not receive over 30 hours per week and is a certified law enforcement officer. Motion carried.

Supervisors discuss/share information from committees and boards they have attended. Supervisor Skelton reported on the regional Drainage District meeting held in Ft Dodge and the Joint Drainage District #61 held in Dickinson County. Supervisor Hamrick reported on the County Custodial meeting. Supervisor Anderson updated in the Juvenile Court meeting, the YES Center Board meeting, the NWIACC upcoming meeting, and the National Assoc of Counties (NACO) Conference. Supervisor Swanson reported on the NACO Conference and the Clay County Visitors Bureau Board meeting.

The Chairperson adjourned the meeting at 9:48 a.m. to convene at the next Auditor's called meeting July 30, 2019 at 8:30 a.m.

/s/ Marjorie A. Pitts, County Auditor

/s/Randy Swanson, Chairperson

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