

Clay County Board of Supervisor's Minutes from Meeting 25 held on July 30, 2019

The Clay County Board of Supervisors met pursuant to adjournment July 30, 2019 at 8:30 a.m. in the boardroom with Chairperson Swanson presiding and with the following other members present: Supervisors Anderson, Hamrick, Matthews, Skelton, Assistant County Attorney Barry Sackett, and Auditor Marjorie Pitts as clerk for the meeting. Chairperson Swanson led the meeting in the Pledge of Allegiance.

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote: Ayes: Anderson, Hamrick, Matthews, Skelton and Swanson. Nays: None. Abstentions: None.

Motion by Hamrick, seconded by Skelton that the Board meeting agenda for July 30, 2019 be received and placed on file with the County Auditor as approved. Motion carried.

Motion by Anderson, seconded by Matthews that the minutes of the Board Meeting #24 held July 23, 2019 are hereby approved as submitted. Motion carried.

Motion by Matthews, seconded by Skelton to adopt the following resolution: BE IT HEREBY RESOLVED by the Board of Supervisors approve expenditures and that the County Auditor be hereby authorized and directed to issue warrants, against the various settlement of such claims a allowed July 30, 2019. Ayes: Anderson, Hamrick, Matthews, Skelton, Swanson. Nays: None. Abstentions: None. Resolution adopted.

Publication List by Vendor

Advanced Systems	Copier Contract	303.05
Advanced Systems	Copier Contract	587.36
Airgas USA	Grounds Maintenance	30.40
Alliant Energy	Electric Light & Power	266.55
Amy's Sign Design	Signs	540.00
Arctic Ice Company	Ice	245.00
Ayrshire Farmers Mutual	Telephone	30.04
Connie Belgard	Depositions	14.00
Best Western Plus	Employee Travel Expenses	179.93
Black Hills Energy	Natural & Lp Gas	53.16
Bomgaars	Custodial Supplies	635.62
Kristi Busse	Flex	68.92
C & B Operations	Parts	27.04
Christina Carter	Flex	300.00
CenturyLink	Telephone	459.42
City of Spencer	Tires & Tubes	15.50
City of Webb	Water & Sewer	85.50
Crescent Electric Supply	Buildings	445.96
Diamond Mowers	Parts	3514.89
Diamond Vogel	Parts	744.28
Equipment Blades	Parts	2124.00
FASTENAL	Buildings	38.93
Fire Proof Plus	Safety Supplies	813.00
Frank Dunn Company	Materials	799.00
Galen's Pro-Mow	Parts	120.01
Graham Tire Co	Tires & Tubes	296.44
Greg's Repair	Parts	133.00

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Hagedorn Excavating	Engineering Services	1943.22
Hodgin's Manufacturing	Construction	99.00
Will Horsley	Telephone	70.29
Hy-Vee	Inmate Meals	7610.45
IA Dept of Natural Resources	Land	500.00
IA Lakes Regional Water	Water & Sewer	106.09
ICAP IA Communities Assurance	Equipment Insurance	64.19
Impact7G	Employee Travel Expenses	125.00
Janitors Closet	Custodial Supplies	976.98
Jennifer Jensen	Custodial	865.00
Ken Borth Auto Body Ltd	Parts	647.09
Kirkham Michael & Assoc	Engineering Services	697.86
L&D Ag Service	Parts	588.00
Lube-Tech & Partners	Lubricants	7494.46
Kevin D Maassen	Other Premiums	98.32
Mar-Lin Business Supply	Office Supplies	37.02
Marcus News	Board Proceedings	1089.15
Mastercard	Employee Travel Expenses	753.90
The Master's Touch	Postage & Mailing	2733.60
MaxYield Cooperative	Chemicals	2078.80
McCarty Custom Tiling	Materials	500.00
Menards	Custodial Supplies	309.34
Michael Todd & Co	Materials	5804.73
New Sioux City Iron	Tools	30.67
Northwest Glass	Buildings	93.00
Pitney Bowes	Postage & Mailing	322.96
Presto X Company	Buildings	141.00
Quill	Office Supplies	176.74
Rainbow Bait	Bait	50.00
Rick's Pest Control	Pest Control	50.00
River Valley Telecom Coop	Telephone	255.81
Glenn Rouse	Flex	90.25
Sandy Law Firm	Depositions	75.00
Solutions	Office Supplies	425.77
Spencer Office Supplies	Office Supplies	179.46
Spencer Red Power	Construction	419.82
SS Collision & Cycle Works	Safety Supplies	853.00
State Steel Supply	Parts	390.60
Storey Kenworthy/Matt Parrott	Election Supplies	319.00
Syn-Tech Systems	Buildings	825.00
US Cellular	Telephone	100.66
Vander Haag's	Parts	154.68
Verizon	Telephone	325.47
VISA	Employee Travel Expenses	1251.34
Dianne Wallwey	Depositions	275.00
Wessels Oil	Dust Control	637.50
The Wildwood Lodge-	Employee Travel Expenses	144.48
Ziegler	Parts	4850.71
Grand Total		60501.41

Motion by Anderson, seconded by Matthews to approve drainage expenditure from Tri-Joint Drainage District #73, dated July 16, 2019 totaling \$274.85 for repairs on ditch payable to Sindergard Excavating, Inc., 407 Garfield Street, Rolfe, IA 50581. County Auditor is instructed to send the billing to Palo Alto County for payment after approval. Motion carried.

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Motion by Skelton, seconded by Hamrick to adopt the following resolution: BE IT HEREBY RESOLVED by the Board of Supervisors to approve DRAINAGE expenditures and that the County Auditor is hereby authorized and directed to issue warrants, against the various settlement of such claims as allowed July 30, 2019. The County Auditor is directed to issue stamped warrants from drainage districts which currently have insufficient funds. **Ayes:** Supervisors Anderson, Matthews, Skelton, Hamrick, and Swanson. **Nays:** None. **Abstentions:** None.

Lair Tilling & Excavating Inc., 3570 200th Street, Estherville, IA 51334

DD#7	Tile Repair	\$2,180.50
DD#65	Tile Repair	712.35

Hagedorn Excavating, Inc., 315 Main Street, PO Box 274, Royal, IA 51357

DD #118	Tile Repair	\$ 615.54
DD #36	Tile Repair	<u>\$ 873.33</u>

Total Drainage Warrants: \$4,381.72

Resolution adopted.

Motion by Matthews, seconded by Anderson to accept and authorize the Chairperson to sign the Pay Request No. 6 for completion of the work to date on the Drainage District No. 80 Ditch Improvement Project in the amount of \$49,216.90 payable to Hagedorn Excavating, Inc., 315 Main St., Royal, IA. Motion carried.

8:45 a.m. Assistant County Attorney Barry Sackett gave the Board a departmental update from the civil division of the County Attorney's office.

Attorney Sackett leaves the meeting at 9:00 a.m.

9:00 a.m. Kim Wilson –Clay County Community Services Director

NW IA Care Connections, the MHDS Region serving Clay County, prepares an Annual Service and Budget Plan prior to April 1st for the upcoming fiscal year. The FY 20 Plan, which was approved by the regional NWIACC Governance Board and sent to the Department of Human Services, which also reviewed and approved it per Administrative Code will be shared and is accessible on the IA Department of Human Services website.

9:30 a.m. Board met with Treasurer LeAnn Black to receive a departmental update regarding staffing.

10:00 a.m. Steve Hallgren – City of Spencer Planning Director & Kerry Self - Asst. City Attorney

The Board participated in the Annexation Consultation with the City of Spencer regarding the voluntary annexation of a parcel of approximately .514 acres owned by Joyce and Joseph Klein in the Northwest Quarter of Section 20, Township 96 North, Range 36 West of the Fifth P.M. The County and the Township may make written recommendations for modification to the proposed annexation within seven (7) days of the consultation and the Board must adopt a resolution within thirty (30) days of the consultation, stating whether or not it supports the application or whether it takes no position. A copy of the resolution shall be filed with the City of Spencer. After discussion it was requested that a resolution be prepared for consideration at the next regular Board of Supervisor meeting to be held on August 13, 2019.

Auditor Real Estate Deputy Kris Toay distributed the Fiscal Year 2020 Real Estate Tax Overview to the Board. Annually Toay prepares the overview at the culmination of the tax generation process. The Overview stated the taxable valuation differences by property classes, rollback percentage and equalization by property class comparisons. The Overview also contained the fiscal year 2020 levy sheet by taxing district.

The Chairperson recessed the regular board meeting at 10:14 a.m. to convene as Trustees of Drainage District #80.

The Clay County Board of Supervisors met as trustees of Drainage District #80. Members present: Supervisors Anderson, Matthews, Skelton, Hamrick and Swanson.

Motion by Skelton, seconded by Hamrick to appoint Supervisor Swanson as Chairperson for this meeting, and to appoint Marjorie Pitts, County Auditor as Secretary for this meeting. All present voted Aye. Motion carried.

Motion by Anderson, seconded by Hamrick to authorize the Chairperson to sign Change Order 001 submitted by Bolton & Menk, Inc on behalf of contractor Hagedorn Excavating, Inc. regarding the Drainage District No. 80 Tile Improvement in the amount increased by \$9,371.45 resulting in a contract price with all approved change orders of \$1,139,895.85. Motion carried.

The Chairperson recessed the Drainage District #80 meeting at 10:18 a.m. to re-convene the regular board meeting.

The Board reconvened the regular board meeting at 10:18 a.m.

Motion by Anderson, seconded by Skelton to authorize the Chairperson to sign the revised Management and Services Agreement Addendum amendment for Public Health Programs between the Clay County Board of Health, the Clay County Board of Supervisors, and Spencer Hospital, a city hospital organized under Iowa law. Pursuant to an agreement between the parties dated August 1, 1984, Public Health has been subcontracted to Spencer Hospital on behalf of the Board of Health and Clay County. The parties agree that continuation of the Hospital providing management and services to the Programs is the most efficient and effective means of providing public health services to the public, and desire to update the arrangement between the parties. The following one-year payment schedule through which the Supervisors will reimburse Spencer Hospital for management and operations fees for the initial term of this agreement.

- 1 For the period July 1, 2019 through June 30, 2020: The Supervisors shall pay Spencer Hospital up to \$230,000 through monthly payments of \$19,166.66 for management and operation fees that are not covered through program revenues, grants and other traditional funding sources.

During the months of November/December the Hospital will schedule an appointment with the Board to give a semi-annual update as to the actual expense/reimbursement of the programs and at the conclusion of the fiscal year a review of actual program revenues and expenses will be conducted to ensure the Supervisors have not paid funds in excess of the amount needed to cover management and operations fees or Spencer Hospital has not subsidized public health operations. Any excess payments will be refunded to the Supervisors by the Hospital and any underpayments

will be paid to the Hospital by the Supervisors. This amendment supersedes the motion passed at the Clay County Board of Supervisor's Meeting #19 on June 18, 2019. Motion carried.

Motion by Anderson, seconded by Hamrick to set the regular September 10, 2019 Board of Supervisor's meeting for Wednesday, September 11, 2019 at 8:30 a.m. in the board room of the Clay County Administration Building, 300 West 4th Street, Spencer, Iowa due to special election. Motion carried.

Motion by Hamrick, seconded by Skelton to set the canvass of the September 10, 2019 Special Election for September 17, 2019 at 9:00 a.m., in the boardroom of the Clay County Administration Building, 300 West 4th Street, Spencer, Iowa 51301. Motion carried.

Supervisors discuss/share information from committees and boards they have attended. Supervisor Matthews reported on the NACO Leadership on-line course, the Wanta Park Road with Conservation, and the Landon road discussion with Engineer Rabenberg. Supervisor Anderson reported on the NWIACC meeting and a mental health staff meeting. Supervisor Skelton reported on the Cornell property clean-up progress with Tammy McKeever. Supervisor Swanson updated on an EMS meeting and Supervisor Hamrick asked if there would be future meetings with Spencer regarding the landfill operations.

10:35 a.m. The Board gave audience to thirteen landowners and land managers of property in Drainage District #37 of Clay County accompanied by Attorney David Johnson of Clarion, IA and Lee Gallentine, P.E., P.L.S. of Clapsaddle-Garber Associates of Webster City, IA. The Board received information from the landowner group that will be reviewed by the Board, Drainage Attorney Robert W. Goodwin and the Engineering firm of Bolten & Menk. A timely response will be provided by Drainage Attorney Goodwin. All materials received are on file in the office of County Auditor. Attorney Sackett returns to the meeting at 10:40 a.m.

The Chairperson adjourned the meeting at 11:27 a.m. to convene at the next Auditor's called meeting August 13, 2019 at 8:30 a.m.

/s/Marjorie A. Pitts, County Auditor

/s/ Randy Swanson, Chairperson