

Clay County Board of Supervisor's Minutes from Meeting 1 held on January 2, 2020

The Clay County Board of Supervisors met pursuant to adjournment January 2, 2020 at 8:30 a.m. in the boardroom with 2019 Chairperson Swanson presiding and with the following other members present: Supervisors Anderson, Hamrick, Matthews, Skelton, and Auditor Marjorie Pitts as clerk for the meeting. Chairperson Swanson led the meeting in the Pledge of Allegiance.

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote: AYES: Supervisors Swanson, Anderson, Matthews, Hamrick, and Skelton. Nays: None. Abstentions: None.

The first order of business for the 2020 session was the election of the Chairperson. Chairperson Randy Swanson called for nominations for the 2020 Chairperson.

Motion by Matthews, seconded by Anderson to nominate Supervisor Skelton as Chairperson and Supervisor Hamrick as Chairperson Elect of the Clay County Board for the 2020 session year. Supervisor Swanson asked for any further nominations. There being none, a unanimous ballot was cast for Supervisors Skelton and Hamrick. Motion carried.

Supervisors Matthews, Skelton, Anderson and Hamrick all stated they're thanks to Supervisor Swanson for his leadership and service as the Clay County Board Chairperson during 2019.

Motion by Swanson, seconded by Hamrick that the Board meeting agenda for January 2, 2020 be received and placed on file with the County Auditor as approved. Motion carried.

No action taken that the minutes of the Board Meeting #39 held December 31, 2019 are hereby approved as submitted.

Motion by Anderson, seconded by Matthews to accept the following recommendations of the Chairperson of committee members for the year 2020. Motion carried.

CEO-IWD	Anderson
Communications Center	Skelton/Swanson
Compass Pointe Board	Anderson
Courthouse & Courthouse Security Board	Matthews
Clay County Board of Health	Swanson
Clay County Conservation Board	Matthews
Clay County Revolving Loan Fund Committee	Matthews
Clay County Visitors Bureau	Swanson
Early Childhood Empowerment ECI/DCAT	Hamrick
Drug Court	Anderson
E-911 Board	Hamrick
EMA Advisory Board	Skelton
EMS Council	Skelton/Swanson
Grievance Committee	County Attorney/ Board Chair
Jobs Trust Board	Swanson
L E P C Board	Skelton
Mental Health Governance Board (NWICC)	Anderson

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NW IA Planning & Development Board	Hamrick
NW IA Regional Airport Board of Trustees	Matthews
Regional Transit Authority (RIDES)	Matthews/Skelton
Seasons Center Board	Matthews/Skelton
Spencer Industries Board	Swanson
Upper Des Moines Opportunity	Skelton
Volunteer Network	Hamrick
YES Center - NW IA Youth Emergency Service Ctr	Anderson
3 rd Judicial District Dept Correctional Services	Hamrick
NW IA Regional Housing Trust Board	Swanson
County Safety Committee	Hamrick
County Department Head Committee	Anderson

Motion by Supervisor Matthews seconded by Supervisor Swanson to adopt the following resolution:

RESOLUTION NO. #2020-01

BE IT RESOLVED by the Board of Supervisors of Clay County, Iowa, that William D. Rabenberg, P.E., the County Engineer of Clay County, Iowa be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said county to execute the certificate of completion of work and final acceptance thereof in accordance with the plans and specifications thereof in connection with all Farm to Market and Federal or State aid construction projects in the county.

The above and foregoing resolution was adopted by the Board of Supervisors of Clay County, Iowa this 2nd day of January 2020 and the vote there on being as follows:

AYES: Supervisors Swanson, Anderson, Matthews, Hamrick, and Skelton. Abstentions: None.

Resolution adopted.

/s/Dan Skelton, Chairperson

ATTEST: /s/Marjorie A. Pitts, County Auditor

Motion by Anderson, seconded by Hamrick to designate William D. Rabenberg, P.E., Clay County Engineer, as its representative on the Northwest Iowa Planning and Regional Transportation Technical Committee in Association with the Federal Highway Program for the year 2020. Motion carried.

Motion by Matthews, seconded by Anderson that pursuant to Section 321.471 of the Code of Iowa, that paved, and gravel portions of the Clay County secondary roads system be placed under a local embargo to become effective when appropriate signs are erected by the County Engineer. The local limitation imposed by the embargo shall be 4, 6, or 8-ton gross load to be applied as conditions warrant. Also, to authorize the County Engineer to temporarily close any Clay County secondary roads for emergency reasons as determined by the engineer for the year 2020. Motion carried.

Motion by Supervisor Swanson, seconded by Hamrick to adopt the following resolution:

RESOLUTION NO. #2020-02

Determine the depositories of public funds belonging to Clay County, Iowa and execute the amount which may be deposited without further approval.

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BE IT RESOLVED, that the Clay County Treasurer will utilize the services of the following depositories for the deposit of public funds belonging to Clay County, Iowa, or coming into its possession, pursuant to a duly executed amount which may be thus deposited without further approval of this Board and the Treasurer of State is as listed:

Name of Depository	Location	Maximum Deposit Under this Resolution
Farmers Trust & Savings Bank	Spencer, IA	\$ 17,000,000.00
State Bank	Spencer, IA	\$ 100,000.00
Farmers Saving Bank	Fostoria, IA	\$ 100,000.00
Home State Bank	Royal, IA	\$ 2,000,000.00
Community State Bank	Spencer & Webb, IA	\$ 100,000.00
Northwest Bank	Spencer, IA	\$ 2,500,000.00

BE IT RESOLVED, that the following officers are hereby authorized and directed to execute said Agreement, to execute and deliver signature authorization cards to depository concurrently therewith, and to execute all drafts, checks and other documents and correspondence regarding any accounts of Clay County, Iowa at established depositories:

LeAnn Black	TREASURER	TERM EXPIRES 12/31/22
Casey Climer	DEPUTY	TERM EXPIRES 12/31/22

BE IT RESOLVED, that the officers described above are hereby authorized and directed to take such action and execute such documents and agreements as may be necessary to secure the repayment of the deposits of public funds authorized hereunder, including to, but not limited to: Security Agreements, Bailment Agreements, Notices, and any documents or instruments supplemental or incidental thereto.

BE IT RESOLVED, that the auditor forward a certified copy of this resolution to Depository, and other parties which may request it for purposes of effectuating the deposit of public funds authorized hereunder or any security therefore, together with a certificate attesting to the names and signatures of the present incumbents to the offices described above; and the auditor further certify to Depository or other parties from time to time the signature of any successor in office of any of the present incumbents.

The above and foregoing resolution was adopted by the Board of Supervisors of Clay County, Iowa this 2nd day of January 2020 and the vote there on being as follows:

AYES: Supervisors Swanson, Anderson, Matthews, Hamrick, and Skelton.

Nays: None. Abstentions: None

Resolution adopted.

/s/Dan Skelton, Chairperson

ATTEST: /s/Marjorie A. Pitts, County Auditor

Motion by Supervisor Matthews, seconded by Supervisor Hamrick to adopt the following resolution:

RESOLUTION 2020-03

Designate the depositories for 2020 for the Clay County Recorder, Conservationist, and Sheriff with maximum limitations.

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BE IT RESOLVED, that the following banks be designated as depositories for 2020 for the Clay County Auditor, Recorder, and Sheriff with maximum limitations as shown.

RECORDER		
Farmers Trust & Savings Bank	Spencer, IA	100,000
SHERIFF		
Farmers Trust & Savings Bank	Spencer, IA	100,000
CONSERVATION		
Farmers Trust & Savings Bank	Spencer, IA	20,000

The above and foregoing resolution was adopted by the Board of Supervisors of Clay County, Iowa this 2nd day of January 2020 and the vote there on being as follows:

AYES: Supervisors Swanson, Anderson, Matthews, Hamrick, and Skelton.

Nays: None. Abstentions: None

Resolution adopted.

/s/Dan Skelton, Chairperson

ATTEST: /s/Marjorie A. Pitts, County Auditor

Motion by Supervisor Anderson, seconded by Supervisor Matthews to adopt the following resolution:

**RESOLUTION 2020-04
CONSTRUCTION EVALUATION RESOLUTION**

WHEREAS, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a “construction evaluation resolution” relating to the construction of a confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR’s decision regarding a specific application; and

WHEREAS, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the Board of supervisors between February 1, 2020 and January 31, 2021 and submit an adopted recommendation regarding that application to the DNR; and

WHEREAS, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board’s recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF CLAY COUNTY that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

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The above and foregoing resolution was adopted by the Board of Supervisors of Clay County, Iowa this 2nd day of January 2020 and the vote there on being as follows:

Ayes: Skelton, Anderson, Matthews, Hamrick, Swanson

Nays: None. Abstentions: None

Resolution adopted.

/s/Dan Skelton, Chairperson

ATTEST: /s/Marjorie A. Pitts, County Auditor

Motion by Matthews, seconded by Swanson to reappoint Lee Schoenewe, 58 West 4th Street., Spencer, IA to the Clay County Conservation Board for a term of five (5) years expiring December 31, 2024. Motion carried.

Motion by Anderson, seconded by Swanson to reappoint Paul Swanson, 3345 440th Avenue, Ayrshire, IA 50515 51366 to the Webb Benefitted Fire District for a three (3) year term expiring December 31, 2022. Motion carried.

Motion by Hamrick, seconded by Anderson to reappoint Darin Rusk, 2530 500th Street, Sioux Rapids, IA 50585 to the Herdland Benefitted Fire District for a three (3) year term expiring December 31, 2022. Motion carried.

Motion by Anderson, seconded by Hamrick to reappoint David Kaus, 930 East 4th Street, Spencer, IA 51301, Rita Smith, 2882 510th Street, Webb, IA 51366 and Jerod Olson, 4585 225th Avenue, Greenville, IA 51343 to serve on the Clay County Zoning Board pursuant to Code of Iowa Chapter 335.8 for a term of three (3) years expiring December 31, 2022. Motion carried.

Motion by Swanson, seconded by Anderson to appoint Francis Shiro, 3597 240th Avenue, Spencer, IA 51301 to serve on the Clay County Zoning Board of Adjustment for a term of five (5) years expiring December 31, 2024. Motion carried.

Motion by Matthews, seconded by Hamrick to re-appoint Brian Carlson, 1660 480th Street, Linn Grove, IA 51033 to the Pioneer Cemetery Commission pursuant to Iowa Code Chapters 566 and 566A for a term of three years expiring on December 31, 2022. Motion carried.

Motion by Anderson, seconded by Matthews to appoint Stephanie Horsley to the Pioneer Cemetery Commission pursuant to Iowa Code Chapters 566 and 566A to fill an unexpired term expiring on December 31, 2020. Motion carried.

Motion by Swanson, seconded by Hamrick to appoint Dr. David Robison, MD and Dr. Hillary Kerrick as the Clay County Medical Examiners who shall investigate any death caused from violence, sudden or suspicious as specified in Iowa Code Chapter 331.801 and to perform such autopsies as deemed necessary or as required by the Clay County Attorney and/or the Iowa State Medical Examiner for term ending December 31, 2021. Motion carried / failed.

Motion by Matthews, seconded by Swanson to reappoint Christopher Lee Raveling, 4315 110th Ave, Peterson, IA and Mark Lawson, 535 Pleasant Lane, Spencer, IA as Medical Examiner Investigators to provide professional assistance as authorized by Subsection 331.801 (3) to the Clay County Medical

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Examiner. Investigations shall be performed in accordance with 331.802, Code of Iowa and in the manner required by the State Medical Examiner for term ending December 31, 2021. Motion carried.

Motion by Anderson, seconded by Matthews to appoint Supervisor Hamrick to serve on 3rd Judicial District Department of Correctional Services for 2020. Motion carried.

Motion by Anderson, seconded by Matthews to designate the Spencer Daily Reporter, The Hartley Sentinel-Everly-Royal News, and the Marcus News-Peterson Patriot as the official newspapers for the county for the year 2020. Motion carried.

Motion by Swanson, seconded by Matthew to reappoint Dennis Linn, 204 1st Avenue SW, Fostoria, IA 51340 to serve on the Clay County Civil Service Board for a term of six (6) years expiring December 31, 2025. Motion carried.

Motion by Hamrick, seconded by Anderson to re-appoint the following list of Clay County residents, by category, to serve on the Commission to Assess Damages pursuant to Section 6B.4 of the *Iowa Code* for the year 2019. Motion carried.

FARMERS

Gary Jackson	2780 340 th Street	Dickens, IA 51333
Cynthia Kress	4830 270 th Ave	Webb, IA 51366
Javotte McCarty	1760 440 th Street	Linn Grove, IA 51033
John Goeken	1445 350 th St	Everly, IA 51338
Tim Sylvester	4800 Sylvester Road	Webb, IA 51366
Steve W Biedenfeld	1050 460 th St.	Peterson, IA 51047
John Gross	1560 370 th St.	Royal, IA 51357
Casey Schomaker	2630 440 th St.	Greenville, IA 51343

CITY OWNERS

Kathy Anderson	102 5 th Ave SW	Fostoria, IA 51340
Jon Bang	110 2nd Street	Peterson, IA 51047
Robert Becker	204 N Washington St-Box 382	Everly, IA 51338
Pam Virelli	203 King Ave	Royal, IA 51357
Jan Yungbluth	120 Willow Lane	Rossie, IA 51357
Clark Marshall	1102 St Luke Drive	Spencer, IA 51301
Del Brockshus	1808 11 th St. SE	Spencer, IA 51301
Jerry Faulkner	602 4 th Ave SE	Spencer, IA 51301

REAL ESTATE BROKERS

John Cotton	2075 355 th Street	Spencer, IA 51301
Vance Frommie	1021 N Grand-PO Box 961	Spencer, IA 51301
John Goede	700 3 rd Ave SE	Spencer, IA 51301
Norma Haack	2006 10 th Avenue E	Spencer, IA 51301
Jon Hjelm	PO Box 833	Spencer, IA 51301
Dave Jacobsen	1217 18 th Ave W	Spencer, IA 51301
Kyle Norris	1205 W 9 th Street	Spencer, IA 51301
Brenda Conyn	1310 W 5 th Street	Spencer, IA 51301

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OTHER

JoAnn Anderson	105 Ash Street	Peterson, IA 51047
Bryan Bailey	3580 130 th Ave	Everly, IA 51338
Kenneth Essick	302 W Main Street	Webb, IA 51366
Eldon Goff	1310 W 9 th Street	Spencer, IA 51301
Dennis Johnke	401 Long Street	Royal, IA 51357
Melissa Loving	4975 260 th Ave	Webb, IA 51366
Shirley Nalley	101 W 10 th Street	Spencer, IA 51301

It was moved by Hamrick , seconded by Anderson, to adopt the following resolution:

RESOLUTION NO. #2020-05

Setting date for public hearing on establishment of Clay County Urban Renewal Area and on urban renewal plan and projects

WHEREAS, a proposal has been made which shows the desirability of designating certain road right-of-way and wind turbine property located in Clay County, Iowa, (the “County”) as the Clay County Urban Renewal Area, pursuant to the provisions of Chapter 403, Code of Iowa; and

WHEREAS, a proposal has been submitted to the Board of Supervisors under which the property described in a proposed urban renewal plan would be designated an urban renewal area; and

WHEREAS, this Board is desirous of obtaining as much information as possible from the residents of the County before making this designation; and

WHEREAS, a proposed urban renewal plan for projects within that proposed designated area has been prepared and it is now necessary that a date be set for a public hearing on the designation of the area and on that plan and projects;

NOW, THEREFORE, Be It Resolved by the Board of Supervisors of Clay County, Iowa, as follows:

Section 1. This Board will meet at the County Administration Building, Spencer, Iowa, on the 28th day of January, 2020, at 10:00 o’clock a.m., at which time and place it will hold a public hearing on the designation of the proposed Clay County Urban Renewal Area described in the preamble hereof and on the proposed urban renewal plan and project for said Area.

Section 2. Notice of the hearing, the same being in the form attached to this resolution, shall be published in a legal newspaper of general circulation in Clay County, which publication shall be not less than four (4) nor more than twenty (20) days before the date set for the hearing.

Section 3. Pursuant to Section 403.5 of the Code of Iowa, a consultation process shall be conducted, as required under that section of the urban renewal law, and a copy of the proposed urban renewal plan shall be submitted to the County Plan and Zoning Commission for its review.

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The above and foregoing resolution was adopted by the Board of Supervisors of Clay County, Iowa, this 2nd day of January 2020 and the vote thereon being as follows:

NOTICE OF A PUBLIC HEARING ON DESIGNATION OF CLAY
COUNTY URBAN RENEWAL AREA AND ON PROPOSED
URBAN RENEWAL PLAN AND PROJECTS

Notice Is Hereby Given: That at 10:00 o'clock a.m., on the 28th day of January, 2020, at the County Administration Building, Spencer, Iowa, the Board of Supervisors of Clay County, Iowa, will hold a public hearing on the question of designating as the Clay County Urban Renewal Area, pursuant to Chapter 403, Code of Iowa, certain property generally described as follows:

1. The right-of-way of certain portions of County Roads and bridges, as more specifically shown on an attachment to the Urban Renewal Plan
2. All property on which a wind turbine has been constructed in the County, as more specifically shown on an attachment to the Urban Renewal Plan

The subject matter of the public hearing will also include a proposed urban renewal plan and projects for the Clay County Urban Renewal Area, pursuant to Chapter 403, Code of Iowa, a copy of which plan is on file for public inspection in the office of the County Auditor.

The general scope of the proposed urban renewal plan, as more specifically described therein, involves using incremental property tax revenues produced from wind turbine property to encourage private investment and development that will lead to the creation of new jobs, increase the tax base and promote economic growth in the County and to finance improvements to certain County roads and bridges, as more specifically shown on an attachment to the Urban Renewal Plan.

At the hearing any interested person may file written objections or comments and may be heard with respect to the subject matter of the hearing.

By order of the Board of Supervisors.

AYES: Supervisors Swanson, Anderson, Matthews, Hamrick, and Skelton.
NAYES: None.

ATTEST: /s/Marjorie A. Pitts, County Auditor
/s/Dan Skelton, Chairperson Clay County Board of Supervisors

It was moved by Swanson, seconded by Hamrick, to adopt the following resolution:

RESOLUTION NO. #2020-06

**A Resolution fixing a date for a hearing on the proposed issuance
of refunding revenue notes**

WHEREAS, Clay County, State of Iowa (the "Issuer"), is a County authorized and empowered by the provisions of Chapter 419 of the Code of Iowa, 2019, as amended (the "Act"), to issue revenue

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bonds or notes for the purpose of financing the cost of acquiring, by construction or purchase, land, buildings, improvements and equipment, or any interest therein, suitable for the use of any facility for an organization described in Section 501(c)(3) of the Internal Revenue Code (the "Code") which is exempt from federal income tax under Section 501(a) of the Code (a "Tax Exempt Organization") or to retire any existing indebtedness on a facility for a Tax Exempt Organization or to refund any Bonds issued pursuant to the Act; and

WHEREAS, the Issuer has been requested by the Clay County Fair Charitable Trust (the "Borrower"), a Tax Exempt Organization, to issue revenue refunding notes in an aggregate principal amount not to exceed \$612,472.64 (the "Notes"), pursuant to the Act, and to loan said amount to the Borrower for the purpose of refinancing the outstanding balance of the Borrower's County Fair Revenue Note, Series 2010; and

WHEREAS, it is proposed to accomplish the refinancing through the issuance of the Notes and to loan the proceeds from the sale of the Notes to the Borrower under a Loan Agreement between the Issuer and the Borrower, the obligations of which will be sufficient to pay the principal of, premium, if any, and interest on the Notes as and when the same shall be due and payable; and

WHEREAS, before the Notes may be issued, it is necessary to conduct a public hearing on the proposal to issue the Notes, all as required and provided for by Section 419.9 of the Act and Section 147(f) of the Code;

NOW, THEREFORE, IT IS RESOLVED by the Board of Supervisors of the Issuer, as follows:

Section 1. This Board shall meet at 11:00 o'clock, a.m. on the 28th day of January, 2020, at the County Administration Building, Spencer, Iowa, at which time and place any resident or property owner of the Issuer may present oral or written objections on the proposal to issue the Notes referred to in the preamble hereof.

Section 2. The County Auditor is hereby directed to give notice of intention to issue the Notes, setting forth the amount and purpose thereof, the time when and place where the hearing will be held, by publication at least once not less than fifteen (15) days prior to the date fixed for the hearing, in a newspaper published and having a general circulation within the Issuer. The notice shall be in substantially a prescribed form:

The above and foregoing resolution was adopted by the Board of Supervisors of Clay County, Iowa, this 2nd day of January 2020 and the vote thereon being as follows:

NOTICE OF INTENTION TO ISSUE REVENUE REFUNDING NOTES
(CLAY COUNTY FAIR PROJECT)

The Board of Supervisors of Clay County, Iowa, (the "Issuer") will meet on January 28, 2020, at 11:00 o'clock, a.m., at the County Administration Building, Spencer, Iowa, for the purpose of conducting a public hearing on the proposal to issue revenue refunding notes of the Issuer, in the principal amount not to exceed \$612,472.64 (the "Notes"), and to loan said amount to Clay County Fair Charitable Trust (the "Borrower"), for the purpose of refinancing the outstanding balance of the Borrower's County Fair Revenue Note, Series 2010; and

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The Notes, when issued, will be limited obligations and will not constitute general obligations of the Issuer nor will they be payable in any manner by taxation, but the Notes will be payable solely and only from amounts received by the Issuer under a Loan Agreement between the Issuer and the Borrower, the obligations of which will be sufficient to pay the principal of and interest and redemption premium, if any, on the Notes as and when the same shall become due.

At that time and place, oral or written objections from any resident or property owner of the Issuer may be presented. At such meeting or any adjournment thereof, the Issuer shall adopt a resolution determining whether or not to proceed with the issuance of the Notes. Written comments may also be submitted to the Issuer at the Office of the County Auditor, 300 West 4th Street, Spencer, Iowa 51301. Written comments must be received no later than the time of the hearing set out above.

By order of the Board of Supervisors of Clay County, Iowa.

AYES: Supervisors Swanson, Anderson, Matthews, Hamrick, and Skelton

NAYES: None.

ATTEST: /s/Marjorie A. Pitts, County Auditor

/s/Dan Skelton, Chairperson Clay County Board of Supervisors

Motion by Matthews, seconded by Anderson to set the first public hearing to be Tuesday, February 11, 2020 at 10:00 a.m. in the Board room of the Clay County Administration Building 300 West 4th Street, Spencer, Iowa for discussion/acceptance of the proposed amendment to Clay County Pioneer Cemetery Ordinance 1.8. The summary of the proposed ordinance amendment shall be published, as provided in Clay County Code of Ordinance section 1.2 (3) prior to the first consideration and copies will be available at the County Auditor's office and on the county website at <http://www.co.clay.ia.us>. Following the closing of the public hearing, the Board of Supervisors will place the ordinance on file as read for the first time. Should the ordinance be passed at the meeting, the proposed ordinance will be considered at a second public hearing to be held on Tuesday, February 25, 2020 at 10:00 a.m. at the Clay County Administration Building Board Chambers in Spencer, Iowa. Should the ordinance be approved at this second and final time, it will become effective after the publication of the full text of the ordinance amendment, as provided by law.

Motion carried.

Motion by Anderson, seconded by Hamrick to approve the purchase of ¾ ton Crewcab 4X4 pickup from H&N Chevrolet of Spencer for \$39,685.00 which will be payable after July 1, 2020. Motion carried.

Motion by Matthews, seconded by Swanson to approve the purchase of a ½ ton Crewcab 4X4 F150 pickup from Don Pierson Ford of Spencer for \$39,577.00 which will be payable after July 1, 2020. Motion carried.

10:00 a.m. The Board met with Brian Paulsen from ISG Architects of Storm Lake who presented the draft Facility Assessment Report for the current Northwest Bank Services Center building located at 505 2nd Ave West. Northwest Bank Facilities Manager Ray Williamson also attended the presentation. The Facility Assessment Report covered architectural, structural, mechanical, electrical, and life safety components. Ray Williamson will provide an updated roof inspection report to the Board from Northern Cedar Co. of Mason City.

The Board began a fiscal year 2021 budget workshop at 11:00 a.m.

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The Chairperson adjourned the meeting at 11:32 a.m. to convene at the next Auditor's called meeting January 14, 2020 at 8:30 a.m.

/s/Marjorie A. Pitts, County Auditor

/s/Dan Skelton, Chairperson