

Clay County Board of Supervisor's Minutes from Meeting 16 held on May 19, 2020

The Clay County Board of Supervisors met pursuant to adjournment May 19, 2020 at 8:30 a.m. in the boardroom with Chairperson Skelton presiding and with the following other members present: Supervisors Swanson, Anderson, Matthews, Hamrick, Assistant County Attorney Barry Sackett, and Auditor Marjorie Pitts as clerk for the meeting. Chairperson Skelton led the meeting in the Pledge of Allegiance.

Due to the protective measures taken by the Clay County Board of Supervisors from the COVID-19 Pandemic the Board of Supervisor members and guests are attending the meeting via video conferencing.

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote: Ayes: Swanson, Anderson, Matthews, Hamrick, and Skelton. Nays: None. Abstentions: None.

Motion by Matthews, seconded by Hamrick that the Board meeting agenda for May 19, 2020 be received as amended to approve NW IA Care Connections 280E agreement, approve the NW IA Care Connections Personnel contract and receive the NW IA Care Connection Bylaws dated April 28, 2020; and then place on file with the County Auditor as approved. Motion carried.

Motion by Anderson, seconded by Swanson that the minutes of the Board Meeting #15 held May 5, 2020 are hereby approved as submitted. Motion carried.

Motion by Hamrick, seconded by Anderson to adopt the following resolution: BE IT HEREBY RESOLVED by the Board of Supervisors approve expenditures and that the County Auditor be hereby authorized and directed to issue warrants, against the various settlement of such claims a allowed May 19, 2020. Ayes: Anderson, Hamrick, Matthews, Skelton, Swanson. Nays: None. Abstentions: None. Resolution adopted.

Publication List by Vendor

A & M Laundry	Parts	231.38
A-1 Portables	Sanitation & Disposal	60.00
Airgas USA	Grounds Maintenance	31.27
Alliant Energy	Natural & Lp Gas	493.81
Alpha Wireless Comm	Radio Equip.	80.00
American Bottling Company	Concessions	331.80
Arctic Ice Company	Concessions	68.00
Arnold Motor Supply	Office Supplies	62.06
Asher Motor Co	Lubricants	42.95
Atlantic Coca-Cola Bottling	Concessions	430.29
Axon Enterprise	Radio Equip.	218.54
Black Hills Energy	Natural & Lp Gas	2182.28
LeAnn Black	Flex	276.00
Bud's Service	Lubricants	327.95
Kristi Busse	Flex	68.96
C & B Operations	Parts	92.16
Campus Cleaners & Launderers	Custodial Supplies	142.16
Canon Fin Services	Data Processing Serv.	478.14
CenturyLink	Telephone	47.80
Lucas Christensen	Flex	284.00
Christian Home Association	Group Care	737.40

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Cintas Corporation	Uniforms	20.00
Cintas Corp	Safety Supplies	487.05
City of Everly	Natural & Lp Gas	314.33
City of Sioux City	Planning	7840.83
City of Spencer	Radio Equip.	45348.48
Clay County Bar Association	Dues & Memberships	100.00
Clay Co Emerg Mgt Agency	Allocation	7914.58
Clay Co Extension Ed Fund	Allocation	10000.00
Clay Co Fair & Event Center	Allocation	20374.95
Clay Co Sec Road Fund	Fuels	319.41
Cooperative Energy Company	Parts	12329.34
Copper Cottage	Buildings	3290.00
Crittenton Center	Group Care	1399.50
Crysteel Truck Equipment	Parts	147.06
Daily Reporter	Publication	1842.30
John Davenport	Flex	300.00
Dave's Sand & Gravel	Construction	384.97
Dixon Construction Co	Roads	152277.72
Raymond Essick	Flex	1215.73
FASTENAL	Buildings	255.17
Lee Geerdes	Allocation	4.90
Glen's Sport Center Inc	Buildings	53.13
Gordon Flesch Company	Copier Contract	465.97
Graham Tire Co	Tires & Tubes	44.00
Billy Gunnerson	Safety Supplies	147.66
GW "Pete" Howe Sanitation	Sanitation & Disposal Ser	230.00
H & N Chevrolet Buick	Parts	2551.18
Hancock Concrete Products	Engineering Services	2906.78
Hargens Court Reporting	Depositions	55.00
Harrison Truck Centers	Parts	82.16
Hartley Sentinal	Publications	1963.88
Hy-Vee	Inmate Meals	2354.25
IA Division of Labor Services	Buildings	270.00
Iowa Lakes Community College	Buildings - Rental	3156.10
IA Lakes Electric Coop	Electric Light & Power	500.00
IA Lakes Regional Water	Water & Sewer	527.63
IA Prison Industries	Office Supplies	175.00
Intab	Election Supplies	71.88
J.R. Jim Howe Septic Tank	Buildings	650.00
J&T Rentals	Buildings - Rental	1500.00
Janitors Closet	Custodial Supplies	255.92
Jaycox Implement Inc	Parts	17.35
Karl Emergency Vehicles	Parts	82.50
Ken Borth Auto Body Ltd	Parts	55.50
Kodak Alaris Inc	Maintenance	1509.00
Merlyn Kriens	Mileage	2.80
Lexis Nexis	Subscription	899.52
Kevin Maassen	Flex	98.32
Mar-Lin Business Supply	Office Supplies	5.87
Marcus News	Publication	1749.32
Martin's Flag Co	Buildings	1641.10
Matheson Tri-Gas	Grounds Maintenance	31.85
MaxYield Cooperative	Fertilizer & Seed	255.48
MD Products & Solutions	Parts	505.59
Menards - Spencer	Custodial Supplies	169.53

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Midwest Fence & Gate Company	Buildings	52.55
Modern Marketing	Supplies	432.48
Amy Moser	Flex	114.52
North Iowa Juvenile Detention	Detention	350.00
NAPA Auto Parts	Tools	12.99
New Sioux City Iron Co	Tools	3.55
Nielsens Tire & Appliance	Tires & Tubes	115.43
Northwest Bank	Interest-Other Debt	85946.21
Northwest Glass Co	Buildings	80.00
NW IA Youth Emergency Serv	Detention	3330.00
Pitney Bowes	Postage & Mailing	210.12
Pixler Electric	Parts	5.88
Premier Communications	Telephone	65.60
Heather Pullen	Flex	85.48
Quadient Finance USA	Postage & Mailing	4000.00
Racom Corporation	Radio Equip.	315.00
Christopher Raveling	Postage & Mailing	17.70
Alice Roghair	Mileage	2.45
Glenn Rouse	Flex	90.25
Aaron Rutter	Flex	300.00
Joseph Schueller	Fuels	19.87
Jason Selk	Flex	228.05
Shred-It USA	Disposal	65.27
Sidwell Company	Data Processing	1841.70
Speed Printers	Office Supplies	188.00
Spencer Hospital	Medical & Health Services	19166.67
SMU	Telephone	10344.57
Spencer Office Supplies	Office Supplies	828.97
SS Collision & Cycle Works	Parts	225.00
Star Energy	Fuels	2577.48
Sterling Solutions	Maint Agreement	500.00
Thomas Struve	Safety Supplies	1500.00
Mark Thompson	Safety Supplies	156.41
Thrifty White Stores	Medical	25.43
Town & Country Disposal	Sanitation & Disposal	172.44
UMB Bank, NA	General Obligation Interest	369203.12
Megan Van Schepen	Flex	266.84
Verizon	Telephone	771.04
VISA	Safety Supplies	185.00
Warner Funeral Home	Medical & Health Services	210.00
Warren Meier Electric	Buildings	540.00
Wessels Oil Co Inc	Cover Aggregate/Sand/Mate	977.50
Kevin White	Mileage	4.20
Jeffrey Wiemann	Flex	40.00
Woodward Youth Corporation	Detention	559.80
Zalaznik Equipment Corp	Lubricants	55.00
Ziegler	Parts	1692.52
Grand Total		805712.63

Motion by Matthews, seconded by Hamrick to adopt the following resolution: BE IT HEREBY RESOLVED by the Board of Supervisors approve expenditures for the bi-weekly payroll covering May 1, 2020 through May 14, 2020 payable on May 19, 2020 and that the County Auditor be hereby authorized and directed to issue the warrants. Ayes: Anderson, Hamrick, Matthews, Skelton, Swanson. Nays: None. Abstentions: None. Resolution adopted.

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Motion by Anderson, seconded by Swanson to approve drainage expenditure from Joint Drainage District 60, Lateral 8, Palo Alto, Clay dated May 1, 2020 totaling \$616.00 for engineering services on ditch repair payable to Jacobson-Westergard & Associates, Inc., 105 South 6th Street, Estherville, IA 51334. County Auditor is instructed to send the billing to Palo Alto County for payment after approval. Motion carried.

Assistant County Attorney Barry Sackett joins the meeting at 8:36 a.m.

Motion by Hamrick, seconded by Matthews to approve drainage expenditure from Joint Drainage District 61, dated May 19, 2020 totaling \$550.00 for tile repair services on ditch repair payable to B & B Farm Drainage, Inc., 217 Davey Avenue, Wallingford, IA 51365. County Auditor is instructed to send the billing to Emmet County for approval, then to Dickinson County for payment after approval. Motion carried.

Motion by Swanson, seconded by Hamrick to adopt the following resolution: BE IT HEREBY RESOLVED by the Board of Supervisors to approve DRAINAGE expenditures and that the County Auditor is hereby authorized and directed to issue warrants, against the various settlement of such claims as allowed May 19, 2020. The County Auditor is directed to issue stamped warrants from drainage districts which currently have insufficient funds. **Ayes:** Supervisors Anderson, Matthews, Skelton, Hamrick, and Swanson. **Nays:** None. **Abstentions:** None.

Abel Drainage & Excavating, Inc., 2380 440th Street, Greenville, Ia 51343

DD #119 Beaver Dam Removal \$ 247.50

Bolton & Menk Inc., 1960 Premier Drive, Mankato, MN 56001

DD#37 Wetland/Envir Rules Compliance \$ 377.50 Stamped

DD#2 Mitigation Wetland, Permit Compliance \$1,596.00 Stamped

Koenig Portable Toilets, PO Box 1312, Spencer, IA

Jt DD#22 Br 183 Plugged Inlet \$ 437.50 Stamped

All Season Animal Removal, 2660 330th Street, Spencer, IA

DD #119 12-Beaver Removal \$ 600.00 Stamped

Goodwin Law Office, 311 W Lincoln Way, Suite 1, Ames, IA 50010

DD #37 Professional Services \$2,584.50 Stamped

Total Drainage Warrants: \$5,843.00

Resolution adopted.

8:38 a.m. Assistant County Attorney Barry Sackett

Assistant County Attorney Barry Sackett gave the Board a departmental update from the civil division of the County Attorney's office.

Motion by Hamrick, seconded by Matthews to approve and authorize the Chairperson to sign the NW IA Care Connections 28E Agreement for Clay County. Motion carried.

Motion by Anderson, seconded by Swanson to approve and authorize the Chairperson to sign the Northwest Iowa Care Connections Personnel Contract. Motion carried.

Motion by Hamrick, seconded by Matthews to receive, review and approve the By-Laws to the Northwest Iowa Care Connections dated April 28, 2020. Motion carried.

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9:30 a.m. Spencer Daily Reporter journalist Joe Hopper joins the meeting.

9:58 a.m. Clay County Sanitarian and Environmental Health Director Tammy McKeever joins the meeting.

10:00 a.m. Construction Permit Application Hearing for Daybreak Foods, Inc.

This being the time and place for the public hearing for Daybreak Foods, Inc. 533 E Tyranena Park Road, PO Box 800, Lake Mills, WI for one new 800 head deep pit swine finisher confinement building as an expansion to an existing confinement feeding operation located in the SE ¼ of the NE ¼ of SE ¼ of Section 33 Riverton Township, Clay County, Iowa.

Clay County Sanitarian and Environmental Health Director Tammy McKeever requested the Board postpone this hearing until 10:00 a.m. on June 4, 2020 due to the public hearing noticed has not been published locally and the facility inspection has not been accomplished.

10:15 a.m. Zoning Hearing for change in zoning from Commercial to Residential at 4895 227th Avenue,

The time having arrived for the public hearing to receive and consider any objections and other comments to the application of the Clay County Zoning Board Commission for a change in zoning from G-1 General Commercial Classification to Residential at 4895 227th Street, Clay County Iowa. The Board, finding that the proper notice had been given for the hearing and that there are neither written nor oral objections, the public hearing was declared closed by the Chairperson and it is therefore, moved by Supervisor Anderson, seconded by Supervisor Matthews to accept the recommendation of the Clay County Zoning Commission to approve the change in zoning from G-1 General Commercial Classification to Residential at 4895 227th Street, Clay County Iowa, presented by the Clay County Zoning Administrator, Tammy McKeever. Motion carried.

Motion by Matthews, seconded by Anderson to accept and authorize the Chairperson to sign the Third Amendment to Purchase and Sale Agreement with Northwest Bank to amend terms of the Purchase and Sales Agreement entered into by the parties on November 21, 2017, amended in writing dated March 24, 2020 by changing the "Closing Date" to no later than June 10, 2020, and amended in writing dated May 19, 2020 by changing the "Closing Date" to no later than August 31, 2020. Motion carried.

Motion by Swanson, seconded by Hamrick to accept and authorize the Chairperson to sign the Employee Payroll Requests from the Conservation Dept for: Samuel Rabenberg as field staff with Temporary/Seasonal status at \$10.25 per hour, starting May 13, 2020; Erin Lenz as field staff with Temporary/Seasonal status at \$11.00 per hour, starting May 13, 2020; Wane Gengler as IRVM Seasonal Employee at \$11.00 per hour, starting May 13, 2020; Larry Trosin as field staff with Temporary /Seasonal status at \$10.50 per hour, starting May 13, 2020; Dianna Soto as field staff with Temporary/Seasonal status at \$10.25 per hour, starting May 13, 2020; and Norb Mawarren as mow crew staff with Temporary/Seasonal status at \$11.75 per hour, starting May 1, 2020. Motion carried.

Motion by Matthews, seconded by Hamrick to certify and authorize the Chairperson to sign the annual Certification of Cost Allocation Plan for fund year 2019. The FY 2019 cost allocation plan will result in about \$31,334.00 indirect cost recoveries during fund year 2021 from the local DHS office, which is about 33 percent of the total claims. Motion carried.

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The Board and Auditor Pitts discussed the warehouse lease located at 337 10th Street SW, Spencer, IA. This lease expires August 31, 2020 and will appear on future board proceedings to renew for another two years. Pitts also shared that the leases for the NWIAPDC and IWD expire June 30, 2020 and June 30, 2022 respectively and will be reviewed for any necessary adjustments.

Supervisors discuss/share information from committees and boards they have attended. Supervisor Art Hamrick reported on the Early Childhood meeting he attended. Supervisor Skelton reported on the UDMO meeting and the daily COVID-19 Task Force conference calls. Supervisor Swanson reported on the NW IA Regional Housing Trust board meeting. Supervisor Anderson updated on the Mental Health Task Force meeting, the IWD fiscal agent meeting, and the YES Center Board meeting. Supervisor Matthews reported on the NACO Conference calls, the Conservation Board meeting, a Federal Congressional presentation, the SMU conference call, the Lakes Corridor Board meeting, and the Seasons Board meeting. The Board also discussed the cancellation of the summer NACO conference and the Statewide Supervisors Retreat.

The Board continued discussion on the subject of reopening county buildings. Conditions will be reconsidered at their next scheduled Board meeting on June 4, 2020.

The Chairperson adjourned the meeting at 10:53 a.m. to convene at the next Auditor's called meeting June 4, 2020 at 8:30 a.m.

/s/Marjorie A. Pitts, County Auditor

/s/Dan Skelton, Chairperson