

Clay County Board of Supervisor's Minutes from Meeting 2 held on January 14, 2020

The Clay County Board of Supervisors met pursuant to adjournment January 14, 2020 at 8:30 a.m. in the boardroom with Chairperson Skelton presiding and with the following other members present: Supervisors Anderson, Hamrick, Matthews, Swanson, Assistant County Attorney Barry Sackett, and Auditor Marjorie Pitts as clerk for the meeting. Chairperson Skelton led the meeting in the Pledge of Allegiance.

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote: Ayes: Anderson, Hamrick, Matthews, Skelton and Swanson. Nays: None. Abstentions: None.

Motion by Matthews, seconded by Hamrick that the Board meeting agenda for January 14, 2020 be received and placed on file with the County Auditor as approved. Motion carried.

Motion by Swanson, seconded by Anderson that the minutes of the Board Meeting #39 held December 31, 2019 and Board Meeting #1 held January 2, 2020 are hereby approved as submitted with the June 30th date correction. Motion carried.

Motion by Anderson, seconded by Matthews to adopt the following resolution: BE IT HEREBY RESOLVED by the Board of Supervisors approve expenditures and that the County Auditor be hereby authorized and directed to issue warrants, against the various settlement of such claims a allowed January 14, 2020. Ayes: Anderson, Hamrick, Matthews, Skelton, Swanson. Nays: None. Abstentions: None. Resolution adopted.

Publication List by Vendor

A & M Laundry	Parts	176.68
A-1 Portables	service	136.00
Abel Drainage & Excavating	services	48381.02
Advanced Door Systems	Buildings	362.78
Airgas USA LLC	Supplies	31.24
Alliant Energy	utilities	1138.36
Alpha Wireless Comm	Radio	1496.82
Arnold Motor Supply	Parts	1948.25
Ayrshire Farmers Mutual Tele	Telephone	31.28
Black Hills Energy	utilities	4305.78
Bud's Service	service	1812.79
Buena Vista Co Sheriff	service	132.92
C & B Operations	Parts	356.72
CAASA	allocation	7500.00
Campus Cleaners & Launderers	Supplies	87.84
Canon Fin Services	copier charges	478.14
Carroll Construction Supply	Supplies	21.83
CenturyLink	Telephone	526.20
Christian Home Association	Care	761.98
City of Everly	utilities	390.06
City of Hartley	misc	50.00
City of Royal	Water & Sewer	52.50
City of Spencer	landfill	8576.50
City of Webb	Water & Sewer	100.50
Clay Co Emerg Mgt Agency	allocation	7914.58
Clay Co E M S Assn	equipment/training	4184.47
Clay Co Fair & Event Center	LOSST	35995.00
Clay Co Sec Road Fund	Fuels	661.33

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CLIA Laboratory Program	Supplies	180.00
Audrey Coffman	Flex	250.00
Cooperative Energy Company	Fuels	28681.85
Cornwall Avery Bjornstad & S	Legal Aid	318.00
Crescent Electric Supply	Buildings	15.88
Crysteel Truck Equipment	Parts	461.60
CTS Language Link	Service	16.55
Culligan of Spencer	filters	119.00
Custom Welding & Repair	service	30.00
Daily Reporter	publications	461.55
Diamond Vogel	Parts	97.90
Elderbridge	allocation	2945.00
Evertex	Telephone	261.88
Exhaust Pros	services	78.95
FASTENAL	parts	2892.11
FleetPride	Parts	1766.13
Foundation Analytical Lab	testing	133.10
Frontier Precision	Radio Equip	109.00
Galen's Pro-Mow	Parts	213.20
Gordon Flesch Company	copier charges	627.59
H-H Incorporated of Iowa	Buildings	919.50
Hartley Sentinal	publications	368.24
Hiway Truck Equipment	Parts	33.84
Hodgin's Manufacturing	service	140.00
Holmes Lock & Safe	service	140.00
Hydraulic Solutions	Parts	1670.32
IA Dept Ag & Land Stewardship	Permits	200.00
IA DNR	Permits	25.00
IA Lakes Electric Coop	Electric	189.00
IA Lakes Regional Water	Water	467.39
IA Prison Industries	misc	105.40
IA State Extension & Outreach	Educational	105.00
IA Workforce Development	Unemployment	530.13
IA Municipalities Workers Comp	Workers Comp. Ins.	8629.00
Interstate Battery/Sioux City	Parts	174.50
IA Dept of Trans	Parts	58462.22
ISAA	Memberships	680.00
ISAC	Educational	570.00
J&T Rentals	Rent	1500.00
Janitors Closet	Supplies	1100.88
James Joenks	Flex	88.00
Johnston Automotive	Parts	551.56
Karl Chevrolet	Parts	759.00
Kirkham Michael & Assoc	Services	4528.26
Angela Lawson	Supplies	11.74
Sheryl Lee	mileage	7.62
Lexis Nexis	law library	899.52
Joshua Long	flex	875.00
Lube-Tech & Partners	Lubricants	5187.45
MacQueen Equipment	Parts	2899.28
Mail Services LLC	Services	753.14
Mar-Lin Business Supply	Supplies	193.59
Marcus News	Publication	369.65
Matheson Tri-Gas	Misc	2381.03
MaxYield Cooperative	Fuels	89.82
Menards	Buildings	829.19
Mid-States Org Crime Info Ctr	Memberships	150.00
Midwest Fence & Gate Company	Buildings	341.25

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Kathryn Murphy	Mileage	31.58
Neofunds	Postage	1500.00
North Central Int'l	Parts	3625.27
Northwest Glass Co	Parts	149.05
Office Depot	Office Supplies	69.27
P & H Fixture Co	Buildings	15.89
Plumbing & Heating Wholesale	parts	554.33
Premier Communications	Telephone	638.12
Heather Pullen	flex	94.78
Quik Spot	concessions	313.41
Ramsey County Sheriff	services	70.00
Royal Telephone Co	Telephone	30.00
Safelite AutoGlass	Parts	311.43
Sanders Inc	misc supplies	16881.25
Sherwin Williams	paint	2.88
Snap On Tools Corp	Tools	37.80
Solutions	Data Processing Serv.	8160.36
Spencer Auto Parts	parts	1254.76
Spencer Family Care	Services	1125.00
Spencer Hospital	IDPH funding	838.81
SMU	utilities	12124.90
Spencer Office Supplies	Supplies	522.28
Spencer Red Power	Parts	1051.20
State Steel Supply Co.	Parts	129.85
Amy Strohman	Mileage	66.50
Terril Telephone Coop	Telephone	8.04
TG Industries Inc	Parts	41.20
The Nature Conservancy	Memberships	150.00
Thrifty White Stores	misc	64.18
Town & Country Disposal	garbage	74.00
Unity Point Clinic	Services	42.00
Upper Des Moines	Allocation	6525.00
US Cellular	cell phones	688.38
U S Postmaster	PO Box	404.00
Laura VerMulm	Flex	143.88
Verizon	Cell phones	748.40
VISA	misc exp	487.73
Walmart Community	Supplies	18.64
Windstream	Telephone	41.69
Woodbury County Sheriff	service	30.00
Woodward Youth Corporation	Detention	1539.45
Zalaznik Equipment	parts	62.00
Ziegler Inc	Parts	10597.95
Grand Total		335461.64

Motion by Hamrick, seconded by Swanson to approve drainage expenditure from Joint Drainage District #61 CDE, Branch 61 dated January 2, 2020 totaling \$358.50 for engineering services on ditch cleanout payable to Jacobson-Westergard & Associates, Inc., 105 South 6th Street, Estherville, IA 51334. County Auditor is instructed to send the billing to Dickinson County for payment after approval. Motion carried.

Motion by Anderson, seconded by Matthews to approve the payment of drainage claim from Drainage District #37 payable to Goodwin Law Office, 311 W Lincoln Way, Suite 1, Ames, Iowa, 50010-3317 dated December 27, 2019 for professional services through December 26, 2019. Claim totals \$2,099.75 and will be issued as a stamped warrant. Motion carried.

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8:30 a.m. Tammy Mc Keever – Zoning, Environmental Health, Safety & EMS Director

Motion by Anderson, seconded by Swanson to authorize the Chairperson to sign the OSHA 300A Form Log that will be posted February 1, 2020. Motion carried.

8:50 a.m. Assistant County Attorney Barry Sackett gave the Board a departmental update from the civil division of the County Attorney's office.

Motion by Swanson, seconded by Hamrick to accept County Auditor's Report of Fees Collected for quarter ending December 31, 2019 totaling \$125.50 with detail on file at the County auditor's office. Motion carried.

Motion by Anderson, seconded by Matthews to accept County Recorder's Report of Fees Collected for period ending December 31, 2019 totaling \$39,059.10 with detail on file at the County auditor's office. Motion carried.

Motion by Swanson, seconded by Hamrick to approve the Clay County Clerk's Report of Fees Collected for the quarter ending December 31, 2019 totaling \$26,564.00 for surcharge, county ordinance fines, court cost and reimbursement of sheriff fees, depositions, filing fees, and blood test. Detail on file at the auditor's office. Motion carried.

Motion by Anderson, seconded by Hamrick to accept the December 31, 2019 Sheriff's Quarterly Commissary Account Report with September 30, 2019 beginning account balance of \$2,685.05; total deposits of \$5,628.49; total disbursements of \$5,450.15 and ending bank balance of \$2,863.39. Full account detail on file in the County Auditor's office. Motion carried.

Motion by Matthews, seconded by Swanson to accept the Sheriff's Quarterly Report of Fees collected for the quarter ending December 31, 2019 totaling \$52,199.72 with detail on file in the County Auditor's office. Motion carried.

Motion by Matthews, seconded by Hamrick County Treasurer's Semi-Annual Report for period ending December 31, 2019 with detail on file at the auditor's office. Motion carried.

Motion by Anderson, seconded by Swanson to approve the revised January 2020 Clay County Investment Policy naming the Clay County Treasurer's Office under the direction of LeAnn Black, County Treasurer as those responsible for conducting all investment duties associated with the funds of Clay County. Motion carried.

It was moved by Hamrick, seconded by Matthews, to adopt the following resolution:

**RESOLUTION NO. #2020-07
RESOLUTION FOR TEMPORARY ROAD CLOSURES IN CLAY COUNTY**

WHEREAS, Section 306.41 of the Code of Iowa, provided that "The Agency having jurisdiction and control over any highway in the state, or the chief engineer of said agency when delegated by such agency, may temporarily close sections of a highway by formal resolution entered upon the minutes of such agency when reasonably necessary because of construction, reconstruction, maintenance or

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natural disaster and shall cause to be erected ROAD CLOSED signs and partial or total barricades in the roadway at each end of the closed highway section and on the closed highway where that highway is intersected by other highways if such intersection remains open. Any numbered road closed for over forty-eight hours shall have a designated detour route. The agency having jurisdiction over a section of highway closed in accordance with the provisions of this section, or the persons or contractors employed to carry out the construction, reconstruction, or maintenance of the closed section of highway, shall not be liable for any damages to any vehicle that enters the closed section of highway or the contents of such vehicle or for any injuries to any person that enters the closed section of highway, unless the damages are caused by gross negligence of the agency or contractor.

NOW, THEREFORE, BE IT RESOLVED by the Clay County Board of Supervisors that the County Engineer be authorized to close Clay County Secondary Roads as necessary with the actual dates of closure to be determined by the County Engineer as follows:

1. For Construction: Any project as described in the approved "Clay County Secondary Road Construction Program" for the year 2020 and any approved supplements thereto.
2. For Emergency Closure of any road for maintenance purposes: Any route deemed necessary by the County Engineer.

The above and foregoing resolution was adopted by the Board of Supervisors of Clay County, Iowa, this 14th day of January 2020 and the vote thereon being as follows:

Ayes: Anderson, Hamrick, Matthews, Skelton and Swanson. Nays: None. Abstentions: None.

/s/Dan Skelton, Chairperson, Clay County Board of Supervisors

ATTEST: /s/Marjorie A. Pitts, County Auditor

Engineer Rabenberg discussed future secondary road and bridge projects with the Board and reviewed the annual bridge safety inspection done by the State of Iowa. Drainage Technician Aaron Rutter gave the Board a report on the status of the beaver dams in our drainage districts.

10:00 a.m. County Assessor Danika Welch spoke with the Board regarding her proposed fiscal year 2021 budget and the inclusion of a staff vehicle that could be shared with the County pool of staff vehicles.

10:10 a.m. The Clay County Fair and Regional Events Center CEO Jeremy Parsons, Board Chairperson Charles Elser and Vice Chair David Potratz presented the 2019 Clay County Fair Annual Report to the Board of Supervisors. Discussion of the Fair's 2019 impact on the community, the preliminary summary of activities and highlights, and the economic impact of county and regional fairs on the State of Iowa. Parsons and the Fair Board representatives presented their request for fiscal year 2021 funding in three areas. The 4-H/FFA funding request of \$42,000, the Events Center partnership funding of \$40,000, and a special one-time appropriation of \$21,000.

10:15 a.m. The Grand Avenue Community Outreach Director Kevin Brown spoke with the Board regarding the various services offered at the Grand Ave Community Outreach daily. The funding structure of the Outreach depends on donations. The 2020 donation campaign encourages \$100 per month per year. The funding request from Clay County for fiscal year 2021 is \$1200.00

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10: a.m. The NW IA Care Connections CEO Kim Wilson presented their April 1, 2020 transition plan and discussed proposed fiscal year regional staffing. Wilson also presented a series of scenarios for fiscal year 2021 relating to the Clay County General Assistance service.

Motion by Swanson, seconded by Hamrick to authorize the Chairperson to sign the Clay County 19th Amendment Centennial Commemoration Proclamation for the year of 2020. The proclamation commemorates the 100th anniversary of the passage and ratification of the 19th Amendment, providing for women’s suffrage, to the Constitution of the United States; honors the role of the ratification of the 19th Amendment in further promoting the core values of our democracy as promised by the Constitution of the United States; reaffirms the opportunity for the people in the United States to learn about and commemorate the efforts of women’s suffrage movement and the role of women in our democracy; and reaffirms the desire of Clay County citizens to continue strengthening democratic participation and to inspire future generations to cherish and preserve the historic precedent established under the 19th Amendment. Motion carried.

Motion by Swanson, seconded by Anderson to appoint Michaela Sailer, 1709 McNaughton Way, Spencer, IA 51301 to the Clay County Board of Health for a three (3) year term expiring December 31, 2022. Motion carried.

After much discussion, motion was made by Supervisor Anderson, seconded by Supervisor Hamrick to approve and sign the upgrade proposal of \$ 7,782.63 from O’Keefe Elevator, 1402 Jones St, Omaha, NE. to make needed upgrades to the Courthouse and Administration Building elevators. O’Keefe Elevator will furnish and install materials, tools and supervision to install ADA phones, door restrictors, pit ladders and emergency stop alarm connections in the passenger elevators located in the Clay County Courthouse and Administration Buildings. Motion carried.

Motion by Matthews, seconded by Anderson to accept and authorize the Chairperson to sign the Employee Payroll Request form from the Clay County Auditor’s office for Kathy Swanson for part time status on December 9, 2019 and starting full time status starting January 2, 2020 in the custodial/maintenance department at \$16.00 per hour. Motion carried.

Supervisors discuss/share information from committees and boards they have attended.

Supervisor Swanson reported on the Clay County Visitors Bureau meeting. Supervisor Anderson reported on the Mental Health region transition, IWD Regionalization, and IDDA board meeting. Supervisor Matthews updated on the Airport Board meeting and his ISAC Washington DC trip. Supervisor Hamrick reported on the Early Childhood Board meeting.

The Chairperson adjourned the meeting at 12:42 p.m. to convene at the next Auditor’s called meeting January 21, 2020 at 8:30 a.m.

/s/Marjorie A. Pitts, County Auditor

/s/Dan Skelton, Chairperson