

Clay County Board of Supervisor's Minutes from Meeting 9 held on February 25, 2020

The Clay County Board of Supervisors met pursuant to adjournment February 25, 2020 at 8:30 a.m. in the boardroom with Chairperson Skelton presiding and with the following other members present: Supervisors Swanson, Anderson, Matthews, Hamrick, Assistant County Attorney Barry Sackett, and Auditor Marjorie Pitts as clerk for the meeting. Chairperson Skelton led the meeting in the Pledge of Allegiance.

Unless otherwise indicated, all of the motions offered at this meeting were carried with the following vote: Ayes: Swanson, Anderson, Matthews, Hamrick, and Skelton. Nays: None. Abstentions: None.

Motion by Matthew, seconded by Swanson that the Board meeting agenda for February 25, 2020 be received and placed on file with the County Auditor as approved. Motion carried.

Motion by Hamrick, seconded by Anderson that the minutes of the Board Meeting #8 held February 11, 2020 are hereby approved as submitted. Motion carried.

Motion by Anderson, seconded by Swanson to adopt the following resolution: BE IT HEREBY RESOLVED by the Board of Supervisors approve expenditures and that the County Auditor be hereby authorized and directed to issue warrants, against the various settlement of such claims a allowed February 25, 2020. Ayes: Anderson, Hamrick, Matthews, Skelton, Swanson. Nays: None. Abstentions: None. Resolution adopted.

Publication List by Vendor

Accurate Controls	Service	2475.20
Advanced Network Professionals	Hardware	100.00
Airgas USA	Shop Equipment	116.01
Alliant Energy	Electric	381.15
Arnold Motor Supply	Parts	139.80
Asher Motor	Lubricants	532.38
Axon Enterprise	radio equip	1007.42
Ayrshire Farmers Mutual Tele	Telephone	30.47
Black Hills Energy/Assistance	utility	1132.23
Blackhawk Sprinklers	Buildings	319.00
Brianne Blom	Flex	45.00
Bomgaars	Shop Equipment	821.88
Bound Tree Medical	Supplies	928.75
Bud's Service	Lubricants	488.00
Kristi Busse	Flex	938.96
C & B Operations	Lubricants	85.75
Campus Cleaners & Launderers	rug & mops	137.25
Canon Fin Services	copier charges	314.43
Bill Caskey	Rent Payments	225.00
CenturyLink	Telephone	475.82
Christian Home Association	care	761.98
Christians Sheet Mtl	Buildings	174.96
Cintas Corp	Supplies	102.90
City of Spencer	Contract Carriers	7998.00
Clay Co EMA	allocation	7914.58
Clay Co Sec Road Fund	Fuels	65.06
Copper Cottage	Buildings	243.34
Crescent Electric Supply	Buildings	91.81
Crittenton Center	care	1726.05

Crysteel Truck Equipment	Parts	107.84
CTS Language Link	Service	18.47
Daily Reporter	publication	153.95
Dakota Riggers & Tool Sup	Supplies	69.70
Des Moines Stamp Mfg	stamps	294.10
Diamond Vogel	Buildings	518.37
Don Pierson Ford	Parts	60.29
Exhaust Pros	Parts	48.00
FASTENAL	Parts	408.37
Galen's Pro-Mow	Parts	33.67
Gordon Flesch Company	copier charges	1503.72
Graham Tire	Tires & Tubes	1555.38
Marc Gustafson	flex	56.10
H & N Chevrolet Buick	service	1117.95
Arthur Hamrick	Expenses	207.75
Hanson's Plumbing & Heating	Buildings	6435.00
Holiday Inn	Expenses	940.80
Holmes Lock & Safe Co	Buildings	35.00
Hy-Vee	misc	52.11
Hydraulic Solutions	Parts	424.86
IA Lakes Electric Coop	Electric	930.00
IA Lakes Regional Water	Water	59.49
IA Natural Heritage Fndation	Land	265751.56
IA Negotiation Services	Service	1350.00
IA Prison Industries	signs	7897.70
Iowa State University Reg	registration	65.00
Inventory Trading Company	Uniforms	455.00
ISAC	Educational	570.00
ISSDA	Educational	250.00
J&T Rentals	Buildings	1500.00
Jack's Uniforms & Equipment	Supplies	276.64
Janitors Closet	Supplies	1011.56
James Joenks	Flex	44.00
Kirkham Michael & Assoc	Engineering Services	1785.43
Knight Protection	service	300.00
Lube-Tech & Partners	Parts	618.58
Colleen Lundquist	Training	210.00
Kevin Maassen	flex	98.32
Mar-Lin Business Supply	supplies	18.70
Mastercard	Expenses	1491.42
MD Products & Solutions	supplies	698.39
Menards	supplies	839.24
Michael Todd & Co	Parts	1790.35
Kathryn Murphy	mileage	27.02
NAPA Auto Parts	Parts	31.00
No Limits Outdoors	Supplies	100.00
NW IA Planning & Devlpmnt Comm	services	90.00
O'Brien County Sheriff	Service	46.00
Office Depot	Office Supplies	128.41
James O'Hearn	flex	815.63
Osceola Co Sheriff	Service	107.10
Pitney Bowes	Postage	210.12
Marjorie Pitts	Expenses	298.95
Heather Pullen	flex	99.78
Quill	Office Supplies	192.93
Monica Rehnstrom	flex	300.00
Remillard Signs	Buildings	25.00
Glenn Rouse	flex	90.25

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Sanders Inc	misc	13395.85
Schoeneman Bros	Buildings	524.38
Secure Shred Solutions	shredding	48.00
Shred-It USA	Shredding	65.27
Sioux Sales Co	supplies	298.00
Daniel Skelton	Expenses	19.24
Snap On Tools	Tools	41.45
Solutions	Hardware	1362.42
LeRoy Spears	gas	18.90
Speed Printers	Supplies	155.00
Spencer Hospital	PHN allocation	19166.67
SMU	utilities	2473.33
Spencer Office Supplies	Supplies	80.19
Spencer Red Power	Lubricants	55.00
Star Energy	Fuels	4039.79
Brandon Steuben	flex	558.00
Amy Strohman	flex	119.28
Tatum Cuttell	misc	52.50
Total Tool Supply	Hardware	15.10
ULINE	Supplies	109.73
Unity Point Clinic	Services	84.00
USPCA	Education	50.00
Laura VerMulm	flex	421.00
Verizon	cell phones	639.57
VISA	misc	3133.95
Warner Funeral Home	Services	3000.00
Warren Meier Electric	Buildings	306.00
Sheila Weeks	mileage	32.90
Grand Total		384653.70

Motion by Hamrick, seconded by Matthews to adopt the following resolution: BE IT HEREBY RESOLVED by the Board of Supervisors to approve DRAINAGE expenditures and that the County Auditor is hereby authorized and directed to issue warrants, against the various settlement of such claims as allowed February 25, 2020. The County Auditor is directed to issue stamped warrants from drainage districts which currently have insufficient funds.

Terry Gunnarson, PO Box 24, Marathon, IA 50565

Jt DD#22 Br 76	Tile Repairs	\$ 500.00	Stamped
Jt DD#22 Lat 19-9	Tile Repairs	<u>\$ 39.54</u>	
Total Drainage Warrants:		\$ 539.54	

Ayes: Anderson, Hamrick, Matthews, Skelton, Swanson. Nays: None. Abstentions: None. Resolution adopted.

Motion by Matthews, seconded by Anderson to approve and authorize the Chairperson to sign the Articles of Agreement for the Region 3-4 Chief Elected Official Consortium Workforce Innovation and Opportunity Act of 2014. This joint exercise of powers agreement, per Chapter 28E of the Code of Iowa, allowing for the purpose of establishing a Chief Elected Official Board under the WIOA. The area covered by this agreement is the Workforce Development Region 3-4, which is comprised of the counties of Kossuth, Emmet, Dickinson, Osceola, Lyon, Sioux, O'Brien, Clay, Palo Alto, and Buena Vista, and all of which are signatories to this agreement. Motion carried.

9:00 a.m. – County Engineer Rabenberg

The Board met with Nate Meyer, PBM Wireless of Indianapolis and Trent Fellers, VP of Government Affairs with Windstream for a five state area regarding their work with Windstream, a public utility communications company that plans to install either a 100 foot wood utility pole with radio equipment, power connection, and antennas within the public utility right-of-way near Peterson, Iowa. The purpose of the pole is to provide customers with internet, television and other services they already may have from Windstream, but instead customers would receive services via wireless transmission / reception. Zoning Coordinator Tammy McKeever and County Engineer William Rabenberg were present during the Board’s conversation. The conversation centered around whether Clay County would require Windstream to submit an application to the Clay County Zoning Board for review or, instead, the issuance of a utility permit by the County Engineer. After much discussion the Board stated they would reach out the Windstream within the next month.

Motion by Hamrick, seconded by Anderson to award the contract to the low bidder to Cedar Valley Corp., LLC, 2637 Wagner Rd, Waterloo, IA for projects FM-CO212(143)—55-21 and STBG-SWAP-CO21(144)—FG-21 (PCC Overlay on M54 from Gillett Grove to the S. County line) for a cost of \$3,560,592.13. Motion carried.

It was moved by Matthews, seconded by Anderson, to adopt the following resolution:

RESOLUTION NO. #2020-13

Designate County Engineer to execute the contract for projects FM-CO212 (143)—55-21 and STBG-SWAP-CO21(144)—FG-21

WHEREAS, the Board of Supervisors, hereafter referred to as “the Board”, believes the FM-CO21(143—55-21 and STBG-SWAP-CO21(144)—FG-21, hereafter referred to as “the project” is in the best interest of Clay County, Iowa, and the residents thereof. The project is defined as PCC Overlay – Bonded on M54, from NW1/4 corner 20-94-35 S. 3.0 miles to SW corner Sec 32-T94N-R35W (FM-CO21(143)—55-21 & on M54, from W ¼ corner Section 25-T95N-R36W South 5.5 miles to SE corner of Sec 18-T94N-R35W (STBG-SWAP-CO21(144)—FG-21); and

WHEREAS, the Board has sought appropriate professional guidance from the concept and planning for the project and followed the steps as required by the Code of Iowa for notifications, hearings, and bidding/letting; and

WHEREAS, the Board finds this resolution appropriate and necessary to protect, preserve, and improve the rights, privileges, property, peace safety, health, welfare, comfort, and convenience of Clay County and its citizens, all as provided for in and permitted by section 331.301 of the Code of Iowa, and

IT IS THEREFORE RESOLVED by the Board to accept the bid from Cedar Valley Corp., LLC. In the amount of \$3,560,592.13 and awards the associated contract(s) to the same,

BE IT FURTHER RESOLVED that all other resolutions or parts of resolutions in conflict with this resolution are hereby repealed. If any part of this resolution is adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution or action of the Board as a whole or

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any part thereof not adjudged invalid or unconstitutional. This resolution shall be in full force and effect from and after the date of its approval as provided by law; and

BE IT FURTHER RESOLVED by the Board of Supervisors of Clay County, Iowa, that after receiving the necessary contract documents, including but not limited to, the contractor's bond and certificate of insurance, William D. Rabenberg, P.E., the Clay County Engineer for Clay County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the contracts in connection with the afore awarded construction project let through the DOT for this county.

The above and foregoing resolution was adopted by the Board of Supervisors of Clay County, Iowa, this 25th day of February 2020 and the vote thereon being as follows:

Ayes: Anderson, Hamrick, Matthews, Skelton, Swanson. Nays: None. Abstentions: None. Resolution adopted.

/s/Dan Skelton, Chairperson, Clay County Board of Supervisors

ATTEST: /s/Marjorie A. Pitts, County Auditor

It was moved by Matthew, seconded by Hamrick, to adopt the following resolution:

RESOLUTION NO. #2020-16

Establish a beaver bounty in Clay County Drainage Districts

WHEREAS, the beaver bounty rate in drainage districts is discretionary with the Board of Supervisors, acting as Trustees for all drainage districts in Clay County, Iowa, and

WHEREAS, to facilitate the handling of repairs caused by beavers and the dams that they create in drainage within Clay County,

BE IT HEREBY RESOLVED that effective this 25th day of February 2020, and thereafter the Auditor is hereby directed to issue warrants in the amount of \$50 per beaver for any and all claims of beavers trapped in the drainage districts and approved by the Landowner and the Drainage Trustees of that district.

The above and foregoing resolution was adopted by the Board of Supervisors of Clay County, Iowa, this 25th day of February 2020 and the vote thereon being as follows:

Ayes: Anderson, Hamrick, Matthews, Skelton, Swanson.

Nays: None. Abstentions: None.

Resolution adopted.

/s/Dan Skelton, Chairperson, Clay County Board of Supervisors

ATTEST: /s/Marjorie A. Pitts, County Auditor

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Co Engineer Rabenberg gave the Board an update on the Alliant Energy repair invoice. The Board will take formal action on the invoicing of Alliant Energy at their next regular meeting to be held on March 10, 2020. Engineer Rabenberg had no update on utility permits.

2nd Hearing on the proposed Amendment Clay County Ordinance 1.8, Section 2 establishing a Pioneer Cemetery Commission.

10:00 a.m. The time having arrived for the second and final hearing and reading on the proposed amendment to the Clay County Ordinance 1.8, Section 2 establishing a Pioneer Cemetery Commission. The purpose of this ordinance amendment is to establish a seven-board member Pioneer Cemetery Commission to assume jurisdiction and management of pioneer cemeteries in Clay County, Iowa. The Board determined that proper notice of the public hearing was accomplished and finding there to be no oral or written objections.

The Chairperson opened the hearing to oral comments and discussion of the proposed ordinance. After discussion by Board members and hearing attendees, it was moved by Supervisor Anderson, seconded by Supervisor Hamrick to close the hearing and place the proposed amendment on file and read it for the second and final time. The Amendment to the Clay County Ordinance 1.8, Section 2 establishing a seven (7) board member Pioneer Cemetery Commission to assume jurisdiction and management of pioneer cemeteries in Clay County, Iowa was read and voted upon by the Board of Supervisors for the second and final time, and it passed by a vote of the majority of the Board of Supervisors.

Those voting for passage: Anderson, Hamrick, Matthews, Skelton, Swanson. Abstentions: None.

Those voting against passage: Nays: None.

Resolution adopted.

Supervisor Matthews, introduced the following resolution and moved its adoption, seconded by Supervisor Swanson.

Resolution 2020-14

Approve the Pioneer Cemetery Commission amendment to consist of seven persons appointed by the Board of Supervisors

WHEREAS, the Clay County Board of Supervisors deems it necessary for the purposes of promoting the health, safety, and general welfare of Clay County, Iowa and its citizens to enact this ordinance amendment, and

WHEREAS, the Clay County Board of Supervisors have made recommendations in relation to the Clay County Ordinance amendment establishing a Pioneer Cemetery Commission to assume jurisdiction and management of pioneer cemeteries in Clay County, Iowa, and

WHEREAS, the Board of Supervisors has considered the proposed ordinance amendment and has held public hearings thereon the 11th day of February 2020 and the 25th day of February 2020; and

WHEREAS, the Clay County Board of Supervisors supports the adoption of the proposed amendment to the ordinance;

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NOW THEREFORE BE IT ENACTED AND ORDAINED:

**Supplement No#1
Amended
Clay County Ordinance
1.8 Pioneer Cemetery, Section 2**

The Commission shall consist of seven persons, residents of Clay County, Iowa, appointed by the Board of Supervisors as follows: Two of the members shall be appointed for the term expiring December 31, 2020 and two for the term expiring December 31, 2021, two for a term expiring December 31, 2022, and one for a term expiring December 31, 2023. Their successors in all cases shall be appointed for a term of three years, and all appointments to fill vacancies shall be for the unexpired term.

The above and foregoing resolution was adopted by the Board of Supervisors of Clay County, Iowa, 25th day of February 2020 and the vote thereon being as follows:

Ayes: Anderson, Hamrick, Matthews, Skelton, Swanson.

Nays: None.

Abstentions: None.

Resolution adopted.

/s/Dan Skelton, Chairperson, Clay County Board of Supervisors

ATTEST: /s/Marjorie A. Pitts, County Auditor

Supervisor Swanson, introduced the following resolution and moved its adoption, seconded by Supervisor Anderson.

Resolution 2020-15

Approves the addition of the Pioneer Cemetery Commission amendment as Supplement No. 1 to the 2018 Clay County Code of Ordinances.

WHEREAS, on October 9, 2018, the Clay County Board of Supervisors approved and ordained the Clay County Code of Ordinances;

WHEREAS, new ordinances or regulations and/or amendments to ordinances or regulations continue to be adopted by the Clay County Board of Supervisors which require the Code of Ordinances to be supplemented;

WHEREAS, the new ordinances or regulations and amendments to ordinances or regulations may be copied as a supplement to the Clay County Code of Ordinances and become a part of the Code by resolution pursuant to Iowa Code §331.302(9).

NOW, THEREFORE BE IT RESOLVED that the Resolution 2020-14 attachment hereto be approved and adopted as addition to the Clay County Code of Ordinances.

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BE IT FURTHER RESOLVED that the Clay County Auditor is directed to copy and distribute Supplement No. 1 to the 2018 Clay County Code of Ordinances.

The above and foregoing resolution was adopted by the Board of Supervisors of Clay County, Iowa this 25th day of February 2020 and the vote thereon being as follows:

Ayes: Anderson, Hamrick, Matthews, Skelton, Swanson.

Nays: None.

Abstentions: None.

Resolution adopted.

/s/ Dan Skelton, Chairperson, Clay County Board of Supervisors

ATTEST:

I, Marjorie A. Pitts, Clay County Auditor, hereby certify that this supplement to the Clay County Code of Ordinances was adopted on the 25th day of February 2020.

/s/Marjorie A. Pitts, Clay County Auditor

10:15 a.m. Assistant County Attorney Barry Sackett

Assistant County Attorney Barry Sackett gave the Board a departmental update from the civil division of the County Attorney's office.

Urban Renewal 2.8 Ordinance 1st Consideration

10:30 a.m. The time having arrived for the purpose of considering an ordinance providing for the division of taxes levied on taxable property in the Clay County Urban Renewal Area. It was reported that, in accordance with County procedures, a summary of an ordinance providing for the division of taxes levied on taxable property in the Clay County Urban Renewal Area had been published as directed by the Board, and that this is the time and place at which the Board may consider adoption of that ordinance.

Supervisor Matthews introduced an ordinance entitled "Ordinance No.2.8. An Ordinance providing for the division of taxes levied on taxable property in the Clay County Urban Renewal Area, pursuant to Section 403.19 of the Code of Iowa."

It was moved by Supervisor Anderson and seconded by Supervisor Hamrick that the ordinance be given its first consideration and that it be adopted. The Chairperson put the question on the motion and the roll being called, the following named Supervisors voted:

Ayes: Anderson, Hamrick, Matthews, Skelton, Swanson. Nays: None. Abstentions: None. Resolution adopted.

Whereupon, the Chairperson declared the motion duly carried and declared that said ordinance had been given its initial consideration.

In accordance with the provisions of Clay County Model Ordinance No. 1.2, before the Board of Supervisors may give second and final consideration to an ordinance, the title of that ordinance must be published at least fifteen days before the date of the Board meeting at which final consideration will be given.

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Supervisor Hamrick moved that the Board schedule the second consideration of the ordinance for March 24th, 2020, at 10:00 a.m. and that the title of the ordinance be published at least fifteen days prior to that date, seconded by Supervisor Anderson. After due consideration, the Chairperson put the question on the motion, and, the roll being called, the following named Supervisors voted: Ayes: Anderson, Hamrick, Matthews, Skelton, Swanson. Nays: None. Abstentions: None. Resolution adopted. The Chairperson declared the motion to have been adopted.

11:00 a.m. Tammy Mc Keever – Zoning, Envr Health, Safety Dept & EMS

Motion by Swanson, seconded by Anderson to set the first public hearing to be Tuesday, March 24, 2020 at 10:30 a.m. in the Board room of the Clay County Administration Building 300 West 4th Street, Spencer, Iowa for discussion/acceptance of the proposed tanning ordinance. The summary of the proposed ordinance shall be published, as provided in Clay County Code of Ordinance section 1.2 (3) prior to the first consideration and copies will be available at the County Auditor’s office and on the county website at <http://www.co.clay.ia.us>. Following the closing of the public hearing, the Board of Supervisors will place the ordinance on file as read for the first time. Should the ordinance be passed at the meeting, the proposed ordinance will be considered at a second public hearing to be held on Tuesday, April 7, 2020 at 10:30 a.m. at the Clay County Administration Building Board Chambers in Spencer, Iowa. Should the ordinance be approved at this second and final time, it will become effective after the publication of the full text of the ordinance amendment, as provided by law. Motion carried.

No action taken to approve offering Hepatitis B vaccinations to Clay County Employees pending more information.

Motion by Matthews, seconded by Swanson to approve radon testing in all the Clay County Government buildings. Motion carried.

Motion by Anderson, seconded by Matthews to approve changing the Clay County Employee handbook in Section 3.9 Use of Personal & County-Owned Vehicles to read “The County will verify valid driver’s licenses on an annual basis.” Motion carried.

Tammy Mc Keever presented a letter to the Board from Clay County Zoning Commission in support of the proposed Urban Renewal Plan. The letter read: “The Clay County Zoning Commission reviewed the Clay County Urban Renewal Plan at a special meeting on February 14, 2020. Based on the comments and discussion at the meeting, the Zoning Commission believes the amendment conforms to, or is consistent with, Clay County’s Comprehensive Plan.” Signed Rita Smith, Zoning Secretary.

It was moved by Matthews, seconded by Anderson, to adopt the following resolution:

RESOLUTION NO. #2020-17

Designate assistance with the Board of Supervisor fiscal year 2021 Clay County Budget

WHEREAS, the Clay County Board of Supervisors requires assistance in preparing the Clay County Budget pursuant to Iowa Code Section 331.434.

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WHEREAS, the Clay County Board of Supervisors have determined Marjorie Pitts, the currently elected Clay County Auditor, has the requisite expertise and experience to assist them with preparation of the Clay County Budget pursuant to Iowa Code Section 331.434.

WHEREAS, the Clay County Board of Supervisors have determined \$3,000.00 would adequately compensate Marjorie Pitts for work preparing the budget.

WHEREAS, Marjorie Pitts desires to assist the Board of Supervisors in preparing the Clay County Budget pursuant to Iowa Code Section 331.434 in return for compensation of \$3,000.00.

THEREFORE, be it resolved by the Clay County Board of Supervisors designate their duties to prepare and adopt a budget pursuant to Iowa Code Chapter 331.434 to Marjorie Pitts for the fiscal year 2021 budget year beginning July 1, 2020. An amount of \$3,000.00 shall be allocated to Marjorie Pitts upon certification of the budget to the Iowa Department of Management.

The above and foregoing resolution was adopted by the Board of Supervisors of Clay County, Iowa, this 25th day of February 2020 and the vote thereon being as follows:

Ayes: Anderson, Hamrick, Matthews, Skelton, Swanson.

Nays: None.

Abstentions: None.

Resolution adopted.

/s/Dan Skelton, Chairperson, Clay County Board of Supervisors

ATTEST: /s/Marjorie A. Pitts, County Auditor

Motion by Anderson, seconded by Matthew to accept and authorize the Chairperson to sign the Employee Payroll Request form from the Clay County Auditor's office for Brandy Van Otterloo to begin full time employment status on March 2, 2020 in the Auditor's Office at an hourly rate of \$16.00. Motion carried.

Motion by Swanson, seconded by Hamrick to accept and authorize the Chairperson to sign the Employee Payroll Request form from the Clay County Conservation Department for Therese Trojahn for a change in hourly rate to \$16.00 per hour effective January 1, 2020 due to successfully completing her probationary period. Employee achieved optimal levels of professionalism, work ethic, and communication skills. Motion carried.

Motion by Matthews, seconded by Anderson to approve the allowance of \$25.00 per month to Kathy Swanson for the use of her personal cell phone for employment uses. The allowance will be processed through payroll effective March 1, 2020. Motion carried.

Motion by Swanson, seconded by Hamrick to approve license renewal application pending dram shop insurance for Class B Beer Permit presented by legal owner: Rebecca Rouse, 3299 335th Ave, Ruthven, IA doing business as Becky's Corner Store & Cafe, 3299 335th Avenue, Ruthven, IA 51358. Permit term is for twelve (12) months with effective date of April 1, 2020 and expires March 31, 2021. Motion carried.

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Supervisor Matthews leaves the meeting at 11:36 a.m.

Supervisors discuss/share information from committees and boards they have attended. Supervisor Matthews reported on the ISAC Board meeting, the Great Lakes Corridor conference call, the RIDES Board meeting and a meeting with the House of Representatives Majority Whip Congressman John Wills. Supervisor Swanson reported on the Clay County Convention and Visitors Bureau meeting. Supervisor Anderson updated on the IGHCP Health Insurance Board meeting, the Watershed Management Area informational meeting held at Oneota Park, the YES Center Board meeting, and the NWIACC Board meeting. Supervisor Hamrick reported on the NW IA Planning and Development Commission meeting. Supervisor Skelton also reported on the IGHCP Health Insurance Board meeting.

Supervisor Matthews leaves the meeting at 11:36 a.m.

Tammy McKeever spoke with the Board regarding the possible activities for the approaching County Government Month. Consensus of the Board was to go forward with planning a County Employee / Volunteer night at the YMCA for Sunday, April 19 from 6:00 to 8:00 p.m. The Board consented to furnish sub sandwiches, chips, and cookies for the event.

The Chairperson adjourned the meeting at 11:51 a.m. to convene at the next Auditor's called meeting March 10, 2020 at 8:30 a.m.

/s/Marjorie A. Pitts, County Auditor

/s/Dan Skelton, Chairperson