

Phase 2 of Reopening of Clay County Public Buildings begins.

- **Phase 2**

- Entrances to public buildings will be open June 8, 2020. Someone will be near the entrance to screen visitors. The Administration Building will open the East doors and the West door will be marked “Employees Only”.)
 - Only one visitor at a time will be allowed in the entryway with the employee. Driver’s License will continue to be by appointment only.
 - Visitor log will not be required for visitors during Phase 2
 - Masks will be made available to visitors.
- The number of visitors allowed in each office will be dictated by the Department Head.
 - Visitors shall stay at least six feet away from others when in the Building
- Wearing of masks by employees in their office will be at the discretion of the Department Head
 - Wearing of masks by employees when dealing with the public is strongly encouraged
 - Wearing of masks by employees when in common areas of the Building (hallways, etc.) is strongly encouraged
- Board of Supervisor and other meetings may be done in person (or a combination of in person and phone/video conferencing) as long as social distancing and any other pertinent guidelines can be met
- Increased cleaning throughout the day
- During Phase 2, the public is strongly encouraged to use alternative methods to do business with the Building offices: Online, by phone, or using the drop box.